

Agenda Ordinary Council Meeting 19 April 2022

The meeting commences at 6.30pm. If members of the public are not interested in any business recommended to be considered in Closed Session or there is no such business, Council will ordinarily commence consideration of all other business at **7pm**.



Notice of Meeting

Dear Councillors

Notice is given of the Ordinary Council Meeting, to be held in the Council Chambers on Tuesday 19 April 2022 commencing at 7pm. The business to be transacted at the meeting is included in this business paper.

Yours faithfully

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke.

Craig Wrightson
General Manager

Council Meeting Procedures

The Council meeting is chaired by the Mayor, Councillor Andrew Zbik. Councillors are entitled to one vote on a matter. If votes are equal, the Chairperson has a second or casting vote. When a majority of Councillors vote in favour of a Motion it becomes a decision of the Council. Minutes of Council and Committee meetings are published on Council's website www.lanecove.nsw.gov.au by 5pm on the Thursday following the meeting.

The Meeting is conducted in accordance with Council's Code of Meeting Practice. The order of business is listed in the Agenda on the next page. That order will be followed unless Council resolves to modify the order at the meeting. This may occur for example where the members of the public in attendance are interested in specific items on the agenda.

The Public Forum will hear registered speakers from the Public Gallery as well as online using the web platform Zoom. All speakers wishing to participate in the public forum must register by using the [online form](#) no later than midnight, on the day prior to the meeting (Monday, 18 April 2022) and a Zoom meeting link will be emailed to the provided email address of those registered as an online speaker. Please note that the time limit of three minutes per address still applies, so please make sure your submission meets this criteria. Alternatively, members of the public can still submit their written address via email to service@lanecove.nsw.gov.au. Written addresses are to be received by Council no later than midnight, on the day prior to the meeting. (500 words maximum).

Please note meetings held in the Council Chambers are recorded on tape for the purposes of verifying the accuracy of minutes and the tapes are not disclosed to any third party under the Government Information (Public Access) Act 2009, except as allowed under section 18(1) or section 19(1) of the PPIP Act, or where Council is compelled to do so by court order, warrant or subpoena or by any other legislation. Should you require assistance to participate in the meeting due to a disability; or wish to obtain further information in relation to Council, please contact Council's Executive Manager – Corporate Services on (02) 9911 3550.

DECLARATIONS OF INTEREST

APOLOGIES

OPENING OF MEETING WITH PRAYER

ACKNOWLEDGMENT TO COUNTRY

NOTICE OF WEBCASTING OF MEETING

PUBLIC FORUM

Members of the public may address the Council Meeting on any issue for 3 minutes.

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<p style="text-align: center;">Ordinary Council Meeting 19 April 2022 MAYORAL MINUTE - UPDATE SPORT & RECREATION INDOOR FACILITY</p>
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Subject: Mayoral Minute - Update Sport & Recreation Indoor Facility
Record No: SU7396 - 19731/22
Division: Lane Cove Council
Author(s): Councillor Andrew Zbik

Background

Council resolved on 28th February 2022 to withdrawal Council's Development Application (DA64/2021) for the construction of a Sport & Recreation Indoor Facility. (Refer Resolution 43/2022).

Council resolved on 21st March 2022 to adopt a revised plan of activities with indicative time frames for a facility to meet the demand for indoor sporting facilities in the Lane Cove area (Refer Resolution 54/2022).

Discussion

To provide an update for our community:-

1. On Thursday 24th March 2022, Council's General Manager Mr Wrightson and myself met with Willoughby Mayor Tanya Taylor and Willoughby CEO Ms Deborah Just, to discuss the provision of Sport & Recreation Indoor Facilities within our region. The outcomes of the meeting were:-
 - a. We gained an understanding as to why the larger option for a nine court facility was not economically viable per the report presented to Willoughby Council on 8th March 2021 ([Item 15.8 GORE HILL INDOOR SPORTS CENTRE - BUSINESS CASE](#));
 - b. It was mutually agreed that even if Lane Cove were to jointly consider a facility with Willoughby, a regional shortage of indoor multi-purpose courts would still exist;
 - c. Willoughby have factored in the Lane Cove facility as part of their considerations and are still progressing with a 6 court facility; and
 - d. Each Council will provide updates to each other in regards to any short-term and long-term solutions that are considered.
2. Council is currently pursuing several options to provide temporary netball court facilities for the short-term to be available for local netball clubs to use for training. A further update will be provided to Council should any of these sites prove to be feasible.
3. Council staff are conducting due diligence on an alternative site that has been identified for consideration. A report will be provided to Council in due course.
4. Council staff have briefed the Architect AJC to provide some concept plans that adopt the recommended changes as outlined in resolution 54/2022.
5. Council is planning to hold a community workshop Tuesday 3 May commencing at 7pm to discuss the business case for need of a Sport & Recreation Indoor Facility in Lane Cove. Attendees can [register their attendance online](#) and will be asked to submit their questions in advance of the workshop.
6. Council is conducting [a survey to provide the community with the opportunity to provide feedback](#) on alternative options to address the provision of multi-court sports facilities in the local area. A report will be provided to Council in due course.

RECOMMENDATION

That Council receive and note the Mayoral Minute.

Councillor Andrew Zbik
Councillor

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 19 April 2022
MAYORAL MINUTE - BOB CAMPBELL OVAL UPDATE

Subject: Mayoral Minute - Bob Campbell Oval Update

Record No: SU8695 - 19738/22

Division: Lane Cove Council

Author(s): Councillor Andrew Zbik

Background

Council resolved on 24th January 2022 to revise the Bob Campbell Oval Masterplan (Refer Resolution 10/2022).

Discussion

To provide an update for our community, Council officers have actioned the following to date:-

1. Council has engaged Taylor Brammer Landscape Architects (TBLA) to develop the Bob Campbell Oval Master Plan as resolved by Council on 21st March 2022 (Refer Resolution 53/2022).
2. The first community workshop is scheduled for 6pm Thursday 28th April 2022. Invitations have been sent to the following stakeholders to attend:-
 - 2 representatives from Greenwich Sports Club
 - 2 representatives from Natural Grass at Bob Campbell Inc
 - 2 representatives from Greenwich Community Association Inc
 - 2 representatives from Northwood Action Group
 - 2 representatives from the Greenwich Games Committee
 - 2 persons with expertise in Bushcare management
 - 2 representatives from Northern Suburbs Football Association
 - 2 representatives from Northern Suburbs Cricket Association
 - 2 representatives from North Shore Junior Cricket Association
 - 2 representatives from the Greenwich Public School
 - 2 Representatives from Northern Suburbs Ultimate Frisbee
 - 1 representative of the Osborne Park Residents Association
3. Following the community workshop, TBLA will prepare a revised Bob Campbell Oval Masterplan to be presented back to a second community workshop with the same stakeholders outlined in point 2 above.
4. Council has completed negotiations and successfully terminated the contract for the provision of a synthetic turf playing field.
5. Per Council's Resolution of 24th January 2022, a Councillor from Central Ward and West Ward can choose to attend.

Further to the above actions, on Friday 18th March 2022, Council's General Manager Mr Wrightson and myself met with The Hon Anthony Roberts MP - State Member for Lane Cove to provide an update on the progress of the revised Bob Campbell Oval Masterplan.

RECOMMENDATION

That Council:-

1. Receive and note the Mayoral Minute; and
2. Determine which Central and West Ward Councillors will attend the workshop.

Councillor Andrew Zbik
Councillor

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 19 April 2022
MAYORAL MINUTE - AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION "DON'T LEAVE LOCAL COMMUNITIES BEHIND" CAMPAIGN

Subject: Mayoral Minute - Australian Local Government Association "Don't Leave Local Communities Behind" Campaign
Record No: SU2073 - 19777/22
Division: Lane Cove Council
Author(s): Councillor Andrew Zbik

Background

The next Federal Election is expected to be held on 21st May 2022. Working in conjunction with its member state and territory associations, the Australian Local Government Association (ALGA) has developed a framework and resources for a national advocacy campaign that will run in the lead up to this election.

Based around the tagline of "Don't Leave Local Communities Behind", the goal is to secure funding and policy commitments that will support every Australian council and community, and ensure all Australians have an equal opportunity to share in the benefits of Australia's post-pandemic recovery.

All Australian councils have been asked to participate in this campaign to ensure a coordinated approach that will deliver the best possible outcomes.

Discussion

The Don't Leave Local Communities Behind campaign will promote 17 priority asks in the portfolios of economic recovery, transport and community infrastructure, building resilience, circular economy and intergovernmental relations.

These priorities are based on motions passed by councils at ALGA's annual National General Assembly and have been endorsed by ALGA's Board which is comprised of representatives from all state and territory Local Government Associations.

They have been assessed by independent economists and would add around \$6.46 billion per year to Australia's Gross Domestic Product while creating 43,444 jobs.

The Don't Leave Local Communities Behind campaign will run for five weeks, with each week focussing on one of the five portfolio areas.

The full list of national Federal Election priorities that will be promoted through this campaign is outlined below:-

Economic recovery

1. An initial injection of Financial Assistance Grants to local government of \$1.3 billion to support communities and jobs and also resolve the current practice of bringing forward two quarterly Financial Assistance Grant payments each year.
2. A commitment to return Financial Assistance Grants to at least one percent of Commonwealth taxation revenue via a phased approach.

Transport and community infrastructure

3. \$500 million per annum for a four-year continuation of the Local Roads and Community Infrastructure Program.
4. A strategic local roads investment program of \$300 million per annum over four years to address road transport first and last mile issues and congestion on local roads.
5. An increase in Roads to Recovery to \$800 million per annum (an additional \$300 million per annum) and the Black Spot Program to \$200 million per annum over four years, while addressing the South Australian road funding anomaly by making the additional \$20 million per annum to SA in 2021-22 and 2022-23 permanent.
6. Continuing the Stronger Regional Digital Connectivity Package at \$55 million over four years.
7. \$200 million over four years to assist councils to develop and implement innovative housing partnerships.

Building resilience

8. A targeted disaster mitigation program of \$200 million per annum for four years which will reduce the costs of response and recovery and strengthen community resilience.
9. A commitment to ensuring betterment funding as a core element of disaster recovery funding arrangements.
10. A commitment to include community infrastructure that is publicly accessible and owned, and local government waste, water and wastewater assets under Disaster Recovery Funding Arrangements.
11. A Local Government Climate Response Partnership Fund of \$200 million over four years to enable planning and preparation to minimise the impacts of climate change in local communities and enable councils to achieve climate neutrality as soon as practicable.
12. \$100 million per annum over four years provided directly to local governments to support the capabilities of Indigenous councils and the implementation of the Closing the Gap local/regional voice.

Circular economy reuse

13. Support to provide guidance and advice to councils on how to unlock the circular economy locally, particularly in rural, regional, and remote areas.
14. Support to investigate and, if feasible, implement a national bin harmonisation program that will improve kerbside recycling, reduce contamination, and maximise opportunities for
15. \$100 million per annum over four years to fund local government circular waste innovation projects.

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MAYORAL MINUTE - AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION "DON'T LEAVE
LOCAL COMMUNITIES BEHIND" CAMPAIGN

Intergovernmental relations

16. Reinstating local government representation to the primary intergovernmental forum in Australia, the National Cabinet.
17. Ensuring local government's ongoing voting membership of other relevant Ministerial forums.

ALGA has developed free campaign resources that can be adapted and used by all councils to ensure a consistent and effective approach.

Participating in a national advocacy campaign does not preclude this council from advocating on additional local needs and issues, but it will strengthen the national campaign and support all 537 Australian local governments.

RECOMMENDATION

That Council:-

1. Supports the national funding priorities of the Australian Local Government Association (ALGA), which would contribute an estimated \$6.46 billion per year to Australia's GDP and create 43,444 jobs; and
2. Agrees to support and participate in the Australian Local Government Association's advocacy for their endorsed national funding priorities by writing to the local Federal Member(s) of Parliament, all known election candidates in local Federal electorates and the President of the Australian Local Government Association to:
 - a. Express support for ALGA's funding priorities;
 - b. Identify priority local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought by ALGA; and
 - c. Seek funding commitments from the members, candidates and their parties for these identified local projects and programs.

Councillor Andrew Zbik
Councillor

ATTACHMENTS:

There are no supporting documents for this report.

<p style="text-align: center;">Ordinary Council Meeting 19 April 2022 NOTICE OF MOTION - MORE HOMES AND LIVEABLE COMMUNITIES</p>
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Subject: Notice of Motion - More Homes and Liveable Communities
Record No: SU8439 - 19773/22
Division: Lane Cove Council
Author(s): Councillor Kathy Bryla

Executive Summary

With the Ministerial Media release by the NSW Department of Planning and Environment on the 5th of April 2022, we would like to raise our surprise and disappointment that the Design and Place SEPP package in most of its entirety has been disbanded. Given that our LGA needs to meet housing targets in conjunction with gaining support from the Lane Cove community, we require high quality urban standards that consider liveability, sustainability and resilience. This is imperative to gain the confidence and partnership with our community when new developments are proposed.

We believe the points below would greatly assist Lane Cove and greater NSW to reach the departments' goals sooner, with less disruption and provide long term economic benefit to the community.

Discussion

This Notice of Motion seeks to achieve the following.

Support the implementation of key parts to the Urban Design Guide:-

Our strong concern for the Urban Design Guide recommendations not being adopted is the need to urgently increase support to our local government assessment process for new developments and precincts. Community objection is the biggest cause of slow assessments and we want to aim for faster time frames on approvals and delivery of projects. The introduction of these SEPP and Regulatory instruments would provide greater certainty around the planning system and enable the approval process to be streamlined, saving all involved time and money¹. We advocate for the state to adopt the following guideline initiatives for urban design:-

- Tree canopy targets for public and private sites;
- Public open space targets - for size and distribution;
- Walkability targets - block lengths, mid-block connections and distance to transport and centres; and
- Urban heat - tree canopy and low solar absorptance of roofs.

Support the implementation of the highly valuable non-residential sustainability initiatives:-

There is a strong need to adopt the following Non-Residential sustainability initiatives which would make a positive contribution to the industry and add value to the government's aim to build resilient and liveable communities, that are designed to withstand the impact of climate change:-

- Embodied Carbon Reporting of key materials using common frameworks and tools to be developed (NABERS and GBCA are delivering these tools). This does not require a target to be met, purely a reporting mechanism that enables data capture for future targets, stimulating discussion and opportunity for community education, research and industry growth.

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NOTICE OF MOTION - MORE HOMES AND LIVEABLE COMMUNITIES

- Net Zero Statements that require a development to identify how their design and systems are capable of future electrification by 2035. This is to indicate how buildings will adapt to being electrified in the future if they are not to be at the time of completion. Also required to demonstrate how they will meet Net Zero in their operational emissions (essentially renewable power purchase to top up what they can't get to with their building systems).
- Electric Vehicle Readiness across all development types to ensure that they are resilient to the change when it is required and can be cost effectively upgraded by the ongoing community owner. This regulation is likely to be placed into the National Code of Construction (previously BCA) in the near future so we should understand the impact this will have on new developments which do not allow for EV in their designs.

RECOMMENDATION

That Council:-

1. Write to the NSW Minister for Planning and member for Lane Cove, the Honourable Anthony Roberts MP and NSW shadow minister for planning, Paul Scully MP to express:-
 - a) Express strong concern that the Urban Design Guide recommendations are not to be adopted as best practice guidance and that reconsideration be given to adopt the following guideline initiatives for urban design:-
 - i. Tree canopy targets for public and private sites;
 - ii. Public open space targets - for size and distribution;
 - iii. Walkability targets - block lengths, mid-block connections and distance to transport and centres; and
 - iv. Urban heat - tree canopy and low solar absorptance of roofs.
 - b) Express our strong need to have the following non-residential sustainability initiative adopted in state policy:-
 - i. Embodied Carbon Reporting of key materials using common frameworks and tools to be developed (NABERS and GBCA are delivering these tools). *Noting*, this does not require a target to be met, purely a reporting mechanism that enables data capture for future targets, stimulating discussion and opportunity for community education, research and industry growth;
 - ii. Net Zero Statements that require a development to identify how their design and systems are capable of future electrification by 2035. *Noting*, this is to indicate how buildings will adapt to being electrified in the future if they are not to be at the time of completion. Also required to demonstrate how they will meet Net Zero in their operational emissions (essentially renewable power purchase to top up what they can't get to with their building systems); and
 - iii. Electric Vehicle Readiness across all development types to ensure that they are resilient to the change when it is required and can be cost effectively upgraded by the ongoing community owner. *Noting*, this regulation is likely to be placed into the National Code of Construction (previously BCA) in the near future so we should understand the impact this will have on new developments which do not allow for EV in their designs.

<p style="text-align: center;">Ordinary Council Meeting 19 April 2022 NOTICE OF MOTION - MORE HOMES AND LIVEABLE COMMUNITIES</p>
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2. Request that the Northern Sydney Regional Organisation of Councils consult with its members and where agreed, advocate with the NSW Government for the enactment of priority elements of the SEPP.

Councillor Kathy Bryla
Councillor

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 19 April 2022
NOTICE OF MOTION - COMMUNITY INPUT INTO PLANNING PROPOSAL ASSESSMENT
PRIOR TO GATEWAY DETERMINATION

Subject: Notice of Motion - Community Input into Planning Proposal Assessment Prior to Gateway Determination
Record No: SU8727 - 19776/22
Division: Lane Cove Council
Author(s): Councillor Merri Southwood

Executive Summary

This report seeks Council to implement practices to allow the community to be notified about the impacts of planning proposals before the mandated consultation process.

Background

There is no legislative requirement for planning (re-zoning) proposals to be notified to the community or exhibited for community consultation until after they have been approved for exhibition through the Gateway process.

In most cases, planning proposals have been the subject of pre-lodgement discussions between the applicant and the relevant council but there is no opportunity for the community to be involved in these discussions.

The Ministerial Direction under Section 9.1 of the Environmental Planning and Assessment Act 1979 titled *Local Planning Panels Direction - Planning Proposals* requires a council to refer all planning proposals prepared after 1 June 2018 to the local planning panel for advice, subject to exceptions to be determined by the General Manager.

In Lane Cove Council's case, planning proposals are referred to the Lane Cove Local Planning Panel (LCLPP). It is only after Council has received advice from the LCLPP that Council can decide whether or not to forward the planning proposal to the Minister for Gateway approval. If Council resolves not to support a planning proposal, an applicant may seek a re-zoning review through the Sydney North Planning Panel (SNPP). If the SNPP supports the planning proposal, it will proceed to Gateway. Some planning proposals lodged with Council may have significant impacts on adjacent residents or the community generally.

In the case of planning proposals lodged for sites within the area covered by the St Leonards Crows Nest 2036 Plan, the strategic planning document that outlines indicative planning criteria for sites within the boundaries of the 2036 precinct, the impacts may be significant and may affect not only residents of Lane Cove but also those in the North Sydney and Willoughby LGAs.

Ministerial Direction 1.13 requires planning proposals for sites within the 2036 precinct to be consistent with the 2036 Plan. Proposals may be inconsistent with the 2036 Plan only if they are of minor significance, achieve the overall intent of the 2036 Plan and do not undermine achievement of the Plan's vision, objectives and actions.

Council officer assessment of planning proposals will benefit from being informed by community input at an earlier stage of the planning proposal process.

<p style="text-align: center;">Ordinary Council Meeting 19 April 2022 NOTICE OF MOTION - COMMUNITY INPUT INTO PLANNING PROPOSAL ASSESSMENT PRIOR TO GATEWAY DETERMINATION</p>
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RECOMMENDATION

That Council:-

1. Continue its practice of uploading details of planning proposals on its website as soon as practicable after lodgement with Council;
2. Require notices of a planning proposal and relevant links to details thereof to be posted in prominent locations on all street frontages of subject sites as soon as practicable after lodgement of the planning proposal, including the planning proposal for 448-456 Pacific Highway;
3. Notify all Councillors of the lodgement of a planning proposal within a reasonable time of upload to the Council website, including the planning proposal for 448-456 Pacific Highway;
4. Accept submissions from the community at any time after details of planning proposals have been uploaded to Council's website and have regard to the content of these submissions in the development of the material prepared for LCLPP advice; and
5. In respect of planning proposals within the 2036 precinct, have regard to the requirements of Ministerial Direction 1.13 in its assessment of planning proposals.

Councillor Merri Southwood
Councillor

ATTACHMENTS:

AT-1	View	IHAPS Ministerial Directions Proposal	Available Electronically
AT-2	View	Ministerial Local Direction Commenced 01 March 2022	Available Electronically

Subject: Draft Code of Meeting Practice 2022 - Post Consultation
Record No: SU837 - 18940/22
Division: Corporate Services Division
Author(s): Stephen Golding

Executive Summary

The Draft Code of Meeting Practice **(AT-1)** was adopted by Council at the Ordinary Council Meeting of 21 February 2022 for the purpose of public exhibition. The draft code reflected the NSW Office of Local Government's (OLG) mandatory and non-mandatory amendments with several additional changes adopted by Council at the meeting.

Community Consultation was undertaken as per the community consultation strategy adopted by Council.

Fifty two (52) submissions were received, forty five (45) via the online survey and seven (7) via written submissions, in relation to the Draft Code of Meeting Practice with responses from the submissions summarised within the report.

The online survey was anonymous and therefore the survey responses are attached to this report **(AT-2)**. The seven written submission were on the amendment of the 'minute of silence for reflection or prayer' are available on the Councillors Hub to adhere to the *Privacy and Personal Information Protection Act 1998*.

In summary, the majority of submissions are in support of the Draft Code of Meeting Practice that was exhibited for consultation.

Background

The draft code includes both mandatory and non-mandatory provisions, consistent with the Office of Local Government's Model Code of Meeting Practice and 'other proposed amendments' that were outlined in the report to the Ordinary Council Meeting of 21 February 2022.

A total of fifty two (52) submissions were received, forty five (45) from the online survey and seven (7) written submissions specifically addressed the replacement of the current Prayer with a Minute of Silence for Reflection or Prayer.

Whilst the survey specifically addressed the 'other proposed amendments' to the Draft Code of Meeting Practice, it also presented an opportunity for members of the community to respond to the OLG's mandatory and non-mandatory amendments to the draft code.

Discussion

Below is a summary of the submissions received in relation to the 'other proposed amendments';

- The Prayer at the beginning of meetings be removed and replaced with a Minute of Silence for Reflection or Prayer - 81% of the submissions were in favour of this amendment.

Of the submissions received, 42 were in favour of the Minute of Silence for Reflection or Prayer replacing the Prayer in its current form, with the remaining 10 favouring the Prayer to remain in its current form.

Ordinary Council Meeting 19 April 2022
DRAFT CODE OF MEETING PRACTICE 2022 - POST CONSULTATION

- Timing of Ordinary Council Meetings with a proposal to move Ordinary Council Meetings from the 3rd Monday of each month to the Thursday following the 3rd Monday of each month, commencing May 2022 - 71% of the submissions were in favour of this amendment.

Of the submissions received, 37 were in favour of the Ordinary Council Meetings being moved to a Thursday, 2 were opposed and 13 provided no comment.

- Closed Committee items to be moved from the beginning of the business paper agenda to the end of the business paper agenda - 66% of the submissions were in favour of this change.

Of the submissions received, 34 were in favour of moving the Closed Committee Items to the end of the agenda, 2 were opposed, 3 were neutral or unsure, 1 person stated that it should be a matter for Councillors to decide and 13 provided no comment.

- Reasons for Councillors not attending meetings in person are limited to exceptional circumstances - 60% of the submissions were in favour of this change

Of the submissions received, 31 were in favour of limiting Councillors physical non-attendance at Council meetings to exceptional circumstances, 2 were opposed, 8 provided general commentary without favouring one way or another, 2 people stated that it should be a matter for Councillors to decide and 9 provided no comments.

Conclusion

Overall, the submissions were in support of the amendments outlined in the Draft Code of Meeting Practice, as exhibited.

RECOMMENDATION

That Council adopts the Draft Code of Meeting Practice dated February 2022, as exhibited.

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1 [View](#) Draft revised Code of Meeting Practice (2022)

60 Pages Available Electronically

AT-2 [View](#) Code of Meeting Practice - Survey Responses

4 Pages Available Electronically

Ordinary Council Meeting 19 April 2022
DEFERRAL OF COMMENCEMENT OF PROCESS TO CLOSE CANBERRA AVENUE

Subject: Deferral of Commencement of Process to Close Canberra Avenue
Record No: SU1326 - 17444/22
Division: Open Space and Urban Services Division
Author(s): Sashika Perera

Executive Summary

The February 2022 Council meeting resolved to receive a report to the April 2022 Council meeting on the following matters:-

1. The cumulative traffic movements and impacts of all vehicles during the development of the 23 amalgamated sites in the St Leonards South Master Plan until Certificates of Occupancy have issued for all developments (Construction Stage);
2. The cumulative impact of all vehicles after Certificates of Occupancy have issued for all developments (post development); and
3. For the above two scenarios, a comparison of impacts on the road network within the St Leonards South Master Plan area for the closure of Canberra Avenue and no closure of Canberra Avenue.

The report analyses the construction traffic routes assigned to each development in the St Leonards Precincts at two stages. Stage 1 when Canberra Avenue is opened and Stage 2 when Canberra Avenue is closed.

The findings are that the closure of Canberra Avenue will have minimal impact to the road network during construction.

To ensure minimal disruption during construction, the report also outlines an overarching approach to managing concurrent construction sites with an emphasis on communication and coordination between Council and the Project Managers of the sites. All approved Construction Traffic Management Plans will be published on the website in the new Regulating Development Section.

In regard to the cumulative impact of the post development traffic, Council is currently preparing a report outlining results of a detailed traffic model (AIMSUN) for consideration by Council at a future meeting. It is anticipated that the closure of Canberra will have minimal impact on the local and regional road networks.

Background

In the St Leonards South precinct, there are 23 amalgamated sites with at least 1,974 dwellings to be constructed in developments ranging from 6 story's (25m) to 19 story's (65m).

It is expected that there would be a total of 11 Development Applications for the whole of St Leonards South Precinct.

At the time of writing this report, three development applications had been lodged and publicly exhibited. They are:-

- DA21/99 – 21-41 Canberra Avenue and 18-32 Holdsworth Avenue (Areas 7-11);
- DA21/162 – 13-19 Canberra Avenue (Area 5); and
- DA21/187 – 10-12 Marshall Avenue and 1-3 Holdsworth Avenue (Area 12).

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DEFERRAL OF COMMENCEMENT OF PROCESS TO CLOSE CANBERRA AVENUE

The remaining amalgamated sites are yet to lodge Development Applications with Council.

Further to this it should be noted that on 4 March 2022, DA21/99 for Areas 7-11 was approved by the Sydney North Planning Panel subject to recommended conditions and is expected to commence construction in the 1st Quarter of 2023 at the earliest.

With the exception of St Leonards Plaza, no construction has commenced in the St Leonards South Precinct. Under the current program, the St Leonards Plaza is expected to be completed by the end of 2022 before construction of any of the development sites in the St Leonards South Precinct commences.

Discussion

The Cumulative Traffic Impacts During the Construction Stage

The objective of Council's resolution is to understand and minimise the impacts of construction traffic (for all developments) on surrounding residents and the local road network.

While the resolution calls for an analysis of the cumulative traffic impact during construction for the entire St Leonards South Precinct, there is no single approach to quantify the impact, as the timing of all construction projects is highly variable. By nature, timing of construction projects is dependent on external aspects such as market force and financial viability of individual developments which is beyond the control of Council. Furthermore, the number of construction trucks generated by each site (a key factor in quantifying the impact) is dependent upon the scale and proposed construction program of the development, which at this stage, is unknown.

Notwithstanding the above, an overarching approach can be developed to minimise disruption to the local and Regional Road networks with an emphasis on communication and coordination between Council and project managers of concurrent development sites.

Construction vehicles accessing the St Leonards South Precinct will not be permitted to use Duntroon Avenue due to:-

- Disruption to residents on Duntroon Avenue; and
- Disruption to River Road when exiting.

Construction vehicles accessing the St Leonards South precinct from River Road will only be permitted to access River Road from Pacific Highway via Greenwich Road.

For the purpose of understanding the impacts of construction traffic in the St Leonards South Precinct, the following entry and exit routes will be assigned under two stages.

Stage 1 – Canberra Avenue Opened (Refer to **AT-1**)

With Canberra Avenue opened, the following entry and exit routes will be assigned to each development site:

<u>Development Site</u>	<u>Entry Route</u>	<u>Exit Route</u>
Area 7 - 11	River Rd -> Canberra Ave	Berry Rd->Pacific Hwy
Area 5	River Rd -> Canberra Ave	Berry Rd ->Pacific Hwy
Area 1, 2 and 4	Pacific Hwy -> Berry Rd	Berry Rd ->Pacific Hwy
Area 3	River Rd -> Canberra Ave	Berry Rd ->Pacific Hwy
Area 6	Pacific Hwy -> Berry Rd	Berry Rd ->Pacific Hwy

Ordinary Council Meeting 19 April 2022
DEFERRAL OF COMMENCEMENT OF PROCESS TO CLOSE CANBERRA AVENUE

Area 12	Pacific Hwy -> Berry Rd	Berry Rd -> Pacific Hwy
Area 13 - 15	Pacific Hwy -> Berry Rd	Berry Rd -> Pacific Hwy
Area 16 -17	Pacific Hwy -> Berry Rd	Berry Rd -> Pacific Hwy
Area 18 -20	Pacific Hwy -> Berry Rd	Berry Rd -> Pacific Hwy
Area 21	River Rd -> Park Rd	<u>Park Rd -> Pacific Hwy</u>
Area 22	River Rd -> Park Rd	<u>Park Rd -> Pacific Hwy</u>
Area 23	River Rd -> Park Rd	<u>Park Rd -> Pacific Hwy</u>

The distribution of construction traffic between the River Road/Canberra Avenue intersection, Pacific Highway/Berry Road intersection and River Road/Park Road intersection is expected to minimise the impact on local roads.

Stage 2 – Canberra Avenue Closed (Refer to AT-2)

When Canberra Avenue is closed at the intersection of Duntroon Avenue following the completion of construction of Area 7-11, Areas 3 and 5 can then access their developments via Berry Road/Pacific Highway. This is summarised as follows:

<u>Development Site</u>	<u>Entry Route with Canberra Ave Opened</u>	<u>Exit Route with Canberra Ave Opened</u>	<u>Impact of Canberra Ave Closure</u>
Area 7 - 11	River Rd -> Canberra Ave	Berry Rd->Pacific Hwy	No impact - completed
Area 5	River Rd -> Canberra Ave	Berry Rd ->Pacific Hwy	Alternate Route for Entry: Berry Rd-> Pacific Hwy
Area 1, 2 and 4	Pacific Hwy -> Berry Rd	Berry Rd ->Pacific Hwy	No Impact
Area 3	River Rd -> Canberra Ave	Berry Rd ->Pacific Hwy	Alternate Route for Entry: Berry Rd-> Pacific Hwy
Area 6	Pacific Hwy -> Berry Rd	Berry Rd ->Pacific Hwy	No Impact
Area 12	Pacific Hwy -> Berry Rd	Berry Rd ->Pacific Hwy	No impact
Area 13 - 15	Pacific Hwy -> Berry Rd	Berry Rd ->Pacific Hwy	No impact
Area 16 -17	Pacific Hwy -> Berry Rd	Berry Rd ->Pacific Hwy	No impact
Area 18 -20	Pacific Hwy -> Berry Rd	Berry Rd ->Pacific Hwy	No impact
Area 21	River Rd -> Park Rd	River Rd -> Park Rd	No impact
Area 22	River Rd -> Park Rd	River Rd -> Park Rd	No impact
Area 23	River Rd -> Park Rd	River Rd -> Park Rd	No impact

Overarching Approach to Managing Construction Traffic from St Leonards South Precinct

At DA stage, Council will include as a condition of Development Consent, the requirement to submit a Construction Traffic Management Plan (CTMP) for each development site. Council will notify the developer of any concurrent construction projects in the area and specify the requirement to use the above entry/exit routes for their site.

Once submitted, the CTMP will be reviewed by Council's Traffic and Transport Section. The review process considers the following:-

- Number of trucks generated by the development;
- Assessment of the swept paths of the trucks;
- Proposed entry/exit routes;

Ordinary Council Meeting 19 April 2022
DEFERRAL OF COMMENCEMENT OF PROCESS TO CLOSE CANBERRA AVENUE

- Proposed work hours;
- Nature of local and regional roads that the trucks will be accessing;
- Pedestrian and cycle safety during construction;
- Review of Traffic Control Plan (TCP) including location of traffic controllers;
- Location of Works Zones; and
- A comparison of the CTMPs from any concurrent construction projects.

As part of the CTMP approval process, Council will condition the above assigned entry/exit routes (amongst other conditions). Any breaches to the CTMP conditions will result in fines of up to \$6000 for the first offence. All approved CTMPs will be published on the website in the new Regulating Development Section.

Once construction commences, a post implementation review of the CTMP will be undertaken by Council to monitor the impacts on the local and regional road networks. This will be done through:-

- Regular coordination and communication with respective Project Managers;
- Site visits during peak hours and outside of peak hours; and
- Enforcement.

If the post implementation review finds any adverse impacts to the local or regional road networks, Council will propose the following changes:-

- New entry/exit routes to redistribute the construction traffic to minimise the impact on local and regional roads;
- New operational hours outside of peak times where possible;
- Use of smaller trucks;
- Installation of temporary pedestrian management; and
- Amendments to the TCP including new/additional locations for traffic controllers.

The Cumulative Impact of all Vehicles Post Development

Council is in the process of developing an AIMSUN traffic model and report to assess the cumulative traffic impact of all proposed developments in St Leonards. The model will be based on 1974 dwellings.

The report will also undertake a scenario assessment in which Canberra Avenue is either opened or closed at River Road.

While the AIMSUN model and report will provide a quantitative analysis of the impacts resulting from the closure of Canberra Avenue, it is anticipated that the closure will have a minimal impact on the local and regional road networks.

Conclusion

This report outlines an approach to managing concurrent sites during construction to ensure minimal disruption to the road network and surrounding residents.

The findings indicate that the closure of Canberra Avenue will have minimal impact to the road network during construction once Area 7-11 construction is complete.

Council will closely monitor the St Leonards South precinct during construction and communicate with the Project Managers of the sites. During this process the Traffic Management Plans will be continually reviewed and updated as required.

<p style="text-align: center;">Ordinary Council Meeting 19 April 2022 DEFERRAL OF COMMENCEMENT OF PROCESS TO CLOSE CANBERRA AVENUE</p>
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Duntroon Avenue will not be permitted for use by construction traffic accessing the St Leonards South precinct.

Construction vehicles accessing the St Leonards South Precinct via River Road will only be permitted to access River Road from Pacific Highway via Greenwich Road.

In regard to the cumulative impact of the post development traffic, Council is currently preparing a report outlining results of the AIMSUN traffic Model for Council's consideration at a future meeting. It is anticipated that the closure of Canberra will have minimal impact on the local and regional road networks.

RECOMMENDATION

That:-

1. The report be received and noted;
2. All Construction Traffic Management Plans for developments in the St Leonards South Precinct avoid utilising Duntroon Avenue for construction activities; and
3. A further report be submitted to Council for consideration of the closure of Canberra Avenue.

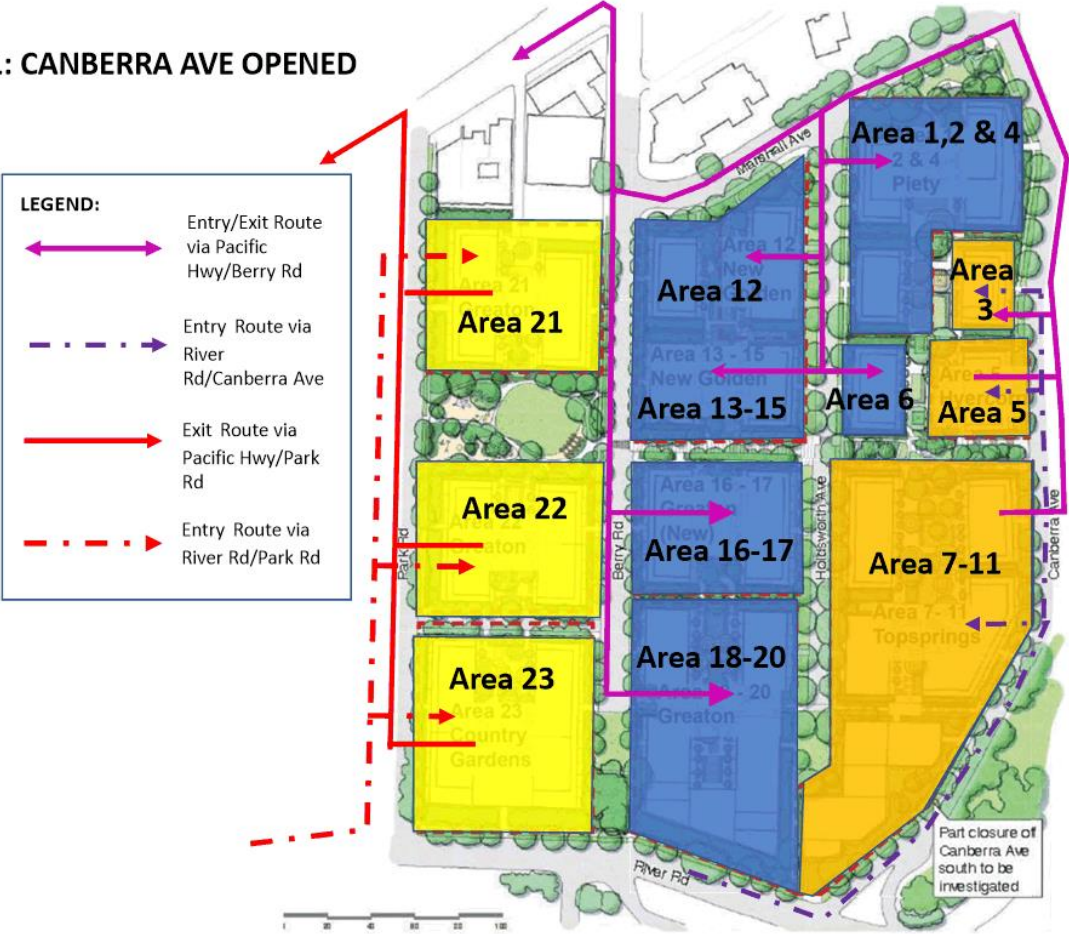
Martin Terescenko

Executive Manager - Open Space and Urban Services
Open Space and Urban Services Division

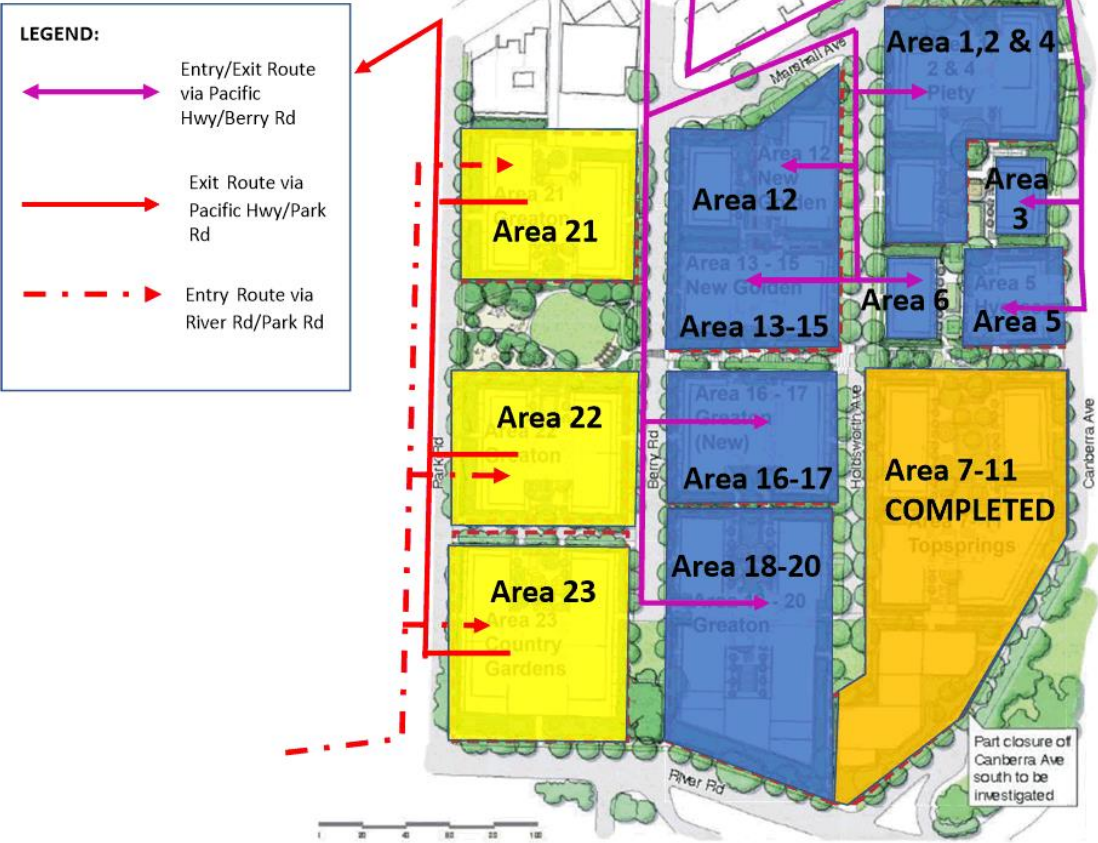
ATTACHMENTS:

AT-1 View	Stage 1: Canberra Avenue Opened	1 Page
AT-2 View	Stage 2: Canberra Avenue Closed	1 Page

ATT:1
STAGE 1: CANBERRA AVE OPENED



ATT:2
STAGE 2: CANBERRA AVE CLOSED



<p style="text-align: center;">Ordinary Council Meeting 19 April 2022 CREATION OF A ST LEONARDS SOUTH COORDINATION UNIT - FURTHER REPORT</p>
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Subject: Creation of a St Leonards South Coordination Unit - Further report
Record No: SU4426 - 18094/22
Division: Environmental Services Division
Author(s): Mark Brisby

Executive Summary

At its meeting of 21 February 2022 Council resolved to receive a report to the meeting of 21 March 2022 on the establishment of a St Leonards South Coordination Unit. The report was deferred to the meeting of 19 April 2022 to allow further consideration.

The purpose of this report is for Council to further consider the practical measures that would assist achievement of the intended outcomes of establishing a St Leonards South Coordination Unit, to minimise disruption to the local amenity caused by the rollout of development, by providing a forum for communication between the community, Council and the developers.

To facilitate the matter following the Council meeting of 21 March 2022 discussions were held with initiating Councillors regarding the aims and objectives of the proposed unit.

It is recommended that Council provided an updated website to improve the availability information to the community and designate a Council staff member to improve responses relating to the construction of the developments and to facilitate better communication, it is proposed to establish a working group with local residents, developers and Council representatives.

Background

The St Leonard's South Precinct involves 23 amalgamated sites within 8 hectares, with at least 1,974 dwellings to be constructed. It is expected that there will be a total of 11 Development Applications for the Precinct.

Currently three development applications have been lodged and publicly exhibited. They are:-

- DA21/99 – 21-41 Canberra Avenue and 18-32 Holdsworth Avenue (Areas 7-11);
- DA21/162 – 13-19 Canberra Avenue (Area 5); and
- DA21/187 – 10-12 Marshall Avenue and 1-3 Holdsworth Avenue (Area 12).

The remaining amalgamated sites are yet to lodge Development Applications with Council.

it should be noted that on 4 March 2022, DA21/99 for Areas 7-11 was approved by the Sydney North Planning Panel subject to recommended conditions.

Discussion

The intention of the original Notice of Motion was to:-

- Manage and coordinate delivery of the individual development projects;
- Minimise disruption to amenity of the communities within these areas;
- Ensure smooth delivery of development projects; and
- Enforce compliance with conditions of consent.

In relation to Council managing the delivery of the individual projects, as discussed in the report to the March Council meeting, this can only be carried out by the respective developers / property owners. They are required to submit a Development Application to Council for assessment.

Ordinary Council Meeting 19 April 2022
CREATION OF A ST LEONARDS SOUTH COORDINATION UNIT - FURTHER REPORT

Under the *NSW Environmental Planning & Assessment Act 1979*, a Council has no authority (legal or otherwise) to stop or restrict any applicant from lodging a Development Application. Similarly, Council has no legal authority to sequence when construction may commence via a development consent condition or otherwise.

The determination authority for Development Applications in the St Leonard's South precinct is the Sydney North Planning Panel under the current referral criteria.

Following the deferral of the report at the March Council meeting discussions were held with the initiating Councillors. It has been clarified that the intention of the unit is to facilitate communication between interested parties with an aim of protecting the amenity of the residents while construction occurs in the precinct.

To respond to this, it is proposed to create a designated St Leonard's South Precinct section of the Council's website. This would allow residents, members of the public and other interested parties to have easy access to the appropriate information / documents.

The subject information shall include, but not be limited to the following:-

- The development application approved plans;
- Development Consent Conditions;
- The Construction Certificate as issued by the Private Certifier;
- The details of the Private Certifier; and
- Approved Construction /Demolition Traffic Management Plan.

In addition, a link to Council's Customer Request Management system to report activities outside of approved conditions of consent and Traffic Management Plans will also be provided.

Further to this, documents of interest could be highlighted. The community has raised concern with the disruption that maybe caused by the construction related traffic. Conditions of consent will require the submission of a Construction/Demolition Traffic Management Plan (CDTMP) prior to the issue of the construction certificate.

The Private Certifier is required to submit the proposed CDTMP to Council for approval. These plans are assessed by Council staff for suitability including consideration of the cumulative impacts of each ongoing development.

Generally, the Construction/Demolition Traffic Management Plan is part of the Construction Certificate. In these instances, the CDTMP would be posted as a separate document on the designated website page which will be clearer for the community to reference.

To assist the community, it is proposed to nominate a designated Council staff member for the public to contact for all matters relating to the SLS precinct. This officer would liaise with the appointed Private Certifier regarding concerns raised and their contact details will be posted on the website.

In relation to compliance with the conditions of consent, under the regulations this is the responsibility of the Private Certifier. In the event there are any breaches of the conditions, the Certifier is required to advise the builder of such and give directions to rectify.

If the PCA and builder are unable to resolve, the Certifier will issue a directions order and provide a copy to Council. Council's building compliance team would then pursue the matter with the builder and take any necessary action which may include:-

- the issue of a written notice of direction;
- penalty infringement notices or; and
- take legal action in the Land & Environment Court.

<p style="text-align: center;">Ordinary Council Meeting 19 April 2022 CREATION OF A ST LEONARDS SOUTH COORDINATION UNIT - FURTHER REPORT</p>
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In addition to the above, Council's Rangers staff regularly monitor construction sites, identify any breaches of development consent conditions and take appropriate action including the issue of penalty notices.

The St Leonard's South Precinct designated officer would provide a consistent path of communication between Council, the Community and the Certifier along with coordinating internal Council processes.

To facilitate the communication, it is proposed to establish a working group that would include the following members:-

- East Ward Councillors;
- Representative from each of the developers from sites under construction;
- Council staff, including the nominated SLS liaison officer;
- Representative of the residents from 'Pavilions on the Park', 2-16 Duntroon Avenue, body corporate;
- Representative of the residents from 'The Embassy', 1-13 Marshall Avenue, body corporate;
- Representative of the residents from 'Prologue', 2 Canberra Avenue, body corporate; and
- Chairman of North Sydney Council's, Wollstonecraft Precinct Committee.

The administration of the working group will be the responsibility of Council's Environmental Services Division and it is envisaged that this is able to be accommodated within the current workloads.

Invitations will be sent to the above groups seeking their interest in participating in the working group with the initial meeting establishing the meeting schedule going forward.

It should be noted that only one development application has been granted consent at this point and commencement of construction is not envisaged until the second quarter of 2023.

Conclusion

As discussed it is the responsibility of Private Certifiers (appointed by the applicants) to ensure project coordination and management for their own sites. This would include the development of any subsequent plans/strategies associated with the development approval.

Council can take a proactive role in the management of the development at St Leonards South Precinct with the aim of protecting the amenity of the community particularly during the construction stage.

To respond to this, it is proposed to establish a designated St Leonard's South Precinct section of the Council's website. This would allow residents, members of the public and other interested parties to have easy access to the appropriate information / documents.

The information to be displayed on the website will include, but not be limited to the following:-

- The development application approved plans;
- Development Consent Conditions;
- The Construction Certificate as issued by the Private Certifier;
- The details of the Private Certifier;
- Approved Construction /Demolition Traffic Management Plan; and
- A link to Council's Customer Request Management system to report activities outside of approved conditions of consent and Traffic Management Plans.

To further assist the community, it is proposed to nominate a designated Council staff member for the public to contact for all matters relating to the SLS precinct. This officer would liaise with the

<p style="text-align: center;">Ordinary Council Meeting 19 April 2022 CREATION OF A ST LEONARDS SOUTH COORDINATION UNIT - FURTHER REPORT</p>
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appointed Private Certifier regarding concerns raised and their contact details will be posted on the website.

It is proposed to establish a working group that would include, the Mayor, East Ward Councillors, appropriate Council staff, individual developers and nearby residents. The administration of the working group will be accommodated within the Environmental Services Division.

RECOMMENDATION

That Council: -

1. Establish a designated page on Council's website for the St Leonards South Precinct to include, but not be limited to the following:-
 - The development application approved plans;
 - Development Consent Conditions;
 - The Construction Certificate as issued by the Private Certifier;
 - The details of the Private Certifier;
 - Approved Construction /Demolition Traffic Management Plan; and
 - A link to Council's Customer Request Management system to report activities outside of approved conditions of consent and Traffic Management Plans.
2. Establish a St Leonards South Precinct Working Group as a forum for communication on matters relating to the rollout of development within the St Leonards South Precinct, members to include:-
 - East Ward Councillors;
 - Representative from of each of the developers from sites under construction;
 - Council staff, including the nominated SLS liaison officer;
 - Representative of the residents from 'Pavilions on the Park', 2-16 Duntroon Avenue, body corporate;
 - Representative of the residents from 'The Embassy', 1-13 Marshall Avenue, body corporate;
 - Representative of the residents from 'Prologue, 2 Canberra Avenue, body corporate; and
 - Chairman of North Sydney Council's, Wollstonecraft Precinct Committee.
3. Request the General Manager to nominate a designated Council staff member as a point of contact for the public regarding the St Leonards South Precinct. The staff member's contact details to be posted on the designated page on the website.

ATTACHMENTS:

AT-1 [View](#) REPORT - Creation of a St Leonards South
Coordination Unit - Further report - March 2022

4 Pages Available
Electronically

Mark Brisby
Executive Manager – Environmental Services
Environmental Services Division

**Ordinary Council Meeting 19 April 2022
TRAFFIC COMMITTEE - MARCH 2022**

Subject: Traffic Committee - March 2022
Record No: SU1326 - 19268/22
Division: Open Space and Urban Services Division
Author(s): Sashika Perera

Executive Summary

The Lane Cove Traffic Committee has met and has submitted recommendations for Council's consideration. It is recommended that the recommendations of the Committee be adopted.

Background

The Lane Cove Traffic Committee is a requirement of Transport for NSW and is primarily a technical review committee, which provides advice the Council on matters referred to it by Council. These matters must be related to prescribed traffic control devices and traffic control facilities for which Council has delegated authority. The Committee makes has no decision-making powers, it makes recommendations for the Council to consider, but the Council is not bound by the advice.

Discussion

The Lane Cove Traffic Committee Meeting was held on Tuesday, 15 March 2022. The Agenda is included as **AT-1**. The Traffic Committee recommendations are shown in the Minutes of the Meeting, included as **AT-2**.

RECOMMENDATION

That Council adopt the recommendations of the Lane Cove Traffic Committee Meeting held on Tuesday, 15 March 2022.

Martin Terescenko

**Executive Manager - Open Space and Urban Services
Open Space and Urban Services Division**

ATTACHMENTS:

AT-1	View Agenda - Traffic Committee - March 2022 - Final	26 Pages	Available Electronically
AT-2	View Minutes - Traffic Committee - March 2022	14 Pages	



Traffic Committee Minutes

Title	March 2022 Traffic Committee Meeting	Date of Meeting	15 March 2022
Location	48 Longueville Road, Lane Cove Council Chambers	Time LTC Meeting No.	10am 2 of 6
Councillor Kathy Bryla	Central Ward - Lane Cove Council		
Charles Choucair	Traffic Engineering Officer - Transport for NSW (TfNSW)		
Samantha Sholkie	Constable - North Shore LAC NSW Police		
Patrick Wu	Customer Operations Manager – Keolis Downer		
Simon Kenderes	Local Member Representative		
Rory Burk	Local Member Representative		
Martin Terescenko	Executive Manager Open Space and Urban Services - Lane Cove Council		
Sebastian Szewcow	Assets Manager – Lane Cove Council		
Sashika Perera	Coordinator (Traffic and Transport) - Lane Cove Council		
John Gill	Traffic Engineer - Lane Cove Council		
Daniel Yip	Traffic Officer – Lane Cove Council		
Dennis Anthonysamy	Development Engineer (Traffic) - Lane Cove Council		
Vladimir Kotlyar	Senior Ranger - Lane Cove Council		
Andrew Ingham	Ranger - Lane Cove Council		

APOLOGIES

Soo-Tee Cheong	Local Member Representative
Valerie Stamper	Road Safety Officer – Lane Cove Council

CONFIRMATION OF THE PREVIOUS MINUTES

That the Minutes of the meeting dated 18 January 2022 be confirmed and accepted.

Traffic Committee Minutes



Y - ITEMS	FOR CONSIDERATION BY THE TRAFFIC COMMITTEE AND DELEGATED APPROVAL BY COUNCIL
Y1.	56-60 Burns Bay Road, Lane Cove Installation of a 'Loading Zone; 10pm-6am'
Y2.	148-150 Burns Bay Road, Lane Cove Installation of 'No Parking' north of driveway on Ross Smith Parade.
Y3.	Rosenthal Avenue, Lane Cove Installation of Two Speed Cushions
Y4	Mowbray Road, Lane Cove Redesign of Mowbray Road bend between Ralston and Roslyn Streets
Y5	Sutherland Street, Lane Cove Installation of 'No Parking; 5am-3pm; Wednesdays' on Garbage Collection Days
Y6	Bay Street, Greenwich Installation of 'No Parking' and 'No Stopping' signs
Y7	Kingslangley Road, Greenwich Extend 'No Stopping' zone on the departure side of Pedestrian Crossing
Y8	St Leonards Plaza, St Leonards Temporary Removal and Replacement of Pedestrian Handrails and Keep Left Sign
G - ITEMS	General Items
G1	Epping Road, Lane Cove Overgrown vegetation on Epping Road
G2	Bridge Street, Lane Cove Discussion on traffic volumes and speeds on the local section of Bridge Street



Traffic Committee Minutes

Y1. 56-60 Burns Bay Road, Lane Cove

Installation of a 'Loading Zone; 6pm – 11pm'

SUMMARY

The Committee discussed the installation of a 'Loading Zone' on Burns Bay Road in front of 56-60 Burns Bay Road to provide parking for afterhours delivery to the local businesses.

The proposed parking restrictions are shown in Figure 1 of the Agenda.

TRAFFIC COMMITTEE COMMENTS

- The Committee raised concerns of the noise generated from the trucks arriving, unloading and departing during the proposed time restrictions. Residential properties are located close to the proposed 'Loading Zone' which may be impacted by the noise generated between 10pm-6am.
- The Developer (Sun Properties) has notified the businesses, however the residents have not been notified.
- Councillor Kathy Bryla has offered to notify the affected residents of the proposed changes if necessary.
- The Committee agreed that Council should investigate alternative time restrictions for the 'Loading Zone' to reduce the disturbance to local residents.
- Following the Traffic Committee meeting Sun Properties were notified about the concerns raised. Sun Properties have now been requested to consider 'Loading Zone; 6pm-11pm; Mon-Fri'. It will then be unrestricted parking from 11pm-8.30am; Mon-Fri. Delivery vehicles may still make deliveries 11pm-8.30am if parking spaces are available and there are no complaints from residents. However, Council may want to consider restricting deliveries '11pm-8.30am; Mon-Sun; if there are complaints about noise.

OFFICER'S RECOMMENDATION

THAT:

Council,

- Install a 'Loading Zone; 6pm-11pm' in front of 56-60 Burns Bay Road subject to approval from Sun Properties;
- Notify surrounding residents and businesses of the proposed changes.



Traffic Committee Minutes

Y2. 148-150 Burns Bay Road, Lane Cove

Installation of 'No Parking' north of driveway on Ross Smith Parade.

SUMMARY

The Committee discussed the installation of 'No Parking' restrictions on the eastern side of Ross Smith Parade, north of the driveway of 148-150 Burns Bay Road to provide adequate sight distance for motorists exiting the driveway and provide space for waste collection.

The proposed parking restrictions are shown in Figure 2 of the Agenda.

TRAFFIC COMMITTEE COMMENTS

- TfNSW and the Local Member Representative supported the proposal.
- NSW Police advised that public consultation will be required to gauge the level of support from residents.
- On 16 March 2022, (following the Traffic Committee meeting) Council distributed 15 letters to all residents and businesses on the corner of Burns Bay Road and Ross Smith Parade. Council has received nine replies. Eight in support and one objecting to the proposal. The resident objecting to the proposal wants parking to be restricted to garbage collection days only, and there is a suggestion to reduce the length of 'No Parking' from 8m to 6m. This was considered; however, it does not make a significant difference to the availability of parking.
- Given that the majority supported the proposal, Council will be implementing the proposed changes.

FINAL RECOMMENDATIONS

THAT:

Council,

- Install 8m 'No Parking' zone north of the driveway outside the property of 148-150 Burns Bay Road;
- Notify affected residents of the proposal.



Traffic Committee Minutes

Y3. Rosenthal Avenue, Lane Cove

Installation of Two Speed Cushions

SUMMARY

The Committee discussed the installation of speed cushions in the southbound lane of Rosenthal Avenue to reduce the approach speed to the roundabout at the Rosenthal Avenue and Finlayson Street intersection.

The following table summarises traffic flows and speeds on Rosenthal Avenue from traffic counters installed 15 March 2022:

Rosenthal Ave - Traffic Counts 15-20 March 2022		
	Northbound	
	vehs/day	85th %tile
Tues - 15/03	5,096	41 km/hr
Wed - 16/03	5,390	41
Thurs - 17/03	5,627	41
Fri - 18/03	5,889	41
Sat - 19/03	5,830	40
Sun - 20/03	4,913	41
	Southbound	
	vehs/day	85th %tile
Tues - 15/03	6,195	40 km/hr
Wed - 16/03	6,542	40
Thurs - 17/03	6,430	41
Fri - 18/03	6,616	40
Sat - 19/03	5,885	43
Sun - 20/03	5,062	43
% Speeds >50km/hr Approx.	35 vehs/day	0.63%

The 85th percentile speed limit was recorded to be about 40km/h with only 0.63% of vehicles exceeding the posted speed limit of 50km/h.

The proposed speed cushions are shown in Figure 3 of the Agenda.

TRAFFIC COMMITTEE COMMENTS

- TfNSW, NSW Police and the Local Member Representative supported the proposal.
- NSW Police and the Local Member Representative raised concerns of the proposed speed cushions causing access difficulties for large vehicles entering and exiting the loading dock area.
- Local Member Representative raised concerns of the visibility of the speed cushions for vehicles coming down and around the bend in Rosenthal Avenue.
- TfNSW raised concerns of the use of two consecutive speed cushions as it is not a common practice to install two consecutive speed cushions. TfNSW also raised concerns with the noise generated from the cushions which may impact nearby residents.
- Council advised that the speed cushions will not hinder access to the loading dock given the height of the proposed speed cushions. Motorists travelling along the bend have about 40 metres of visibility of the speed cushions. Given that the 85th percentile speed is 40km/h which is below the speed limit, this will allow vehicles to safely slow down on the approach to the speed cushions.

Traffic Committee Minutes



FINAL RECOMMENDATIONS

THAT:

Council,

- Install two speed cushions on Rosenthal Avenue approximately 50 metres apart;
- Notify surrounding businesses of the proposal.



Traffic Committee Minutes

Y4. Mowbray Road, Lane Cove

Redesign of Mowbray Road bend between Ralston and Roslyn Streets

SUMMARY

The Committee discussed the proposal to redesign the Mowbray Road bend between Ralston and Roslyn Streets to improve the safety for motorists travelling through the bend due to numerous crashes in particular during wet weather

The proposed design is shown in Appendix A of the Agenda.

TRAFFIC COMMITTEE COMMENTS

- TfNSW, NSW Police and the Local Member Representative supported the proposal.
- The Committee discussed concerns relating to access into the residential properties during the construction and completion of the construction works. Consultation with the affect residents will be required.
- Council is currently consulting with the resident and owner of 457 Mowbray Road regarding the proposed works and impact on access.
- Council is currently awaiting a response from Willoughby City Council on the proposed works.
- Additional swept paths were sent through to TfNSW for review. TfNSW advised that they approve of the swept paths provided.
- The lane widths on the Willoughby Council side are to remain the same while on the Lane Cove side, the carriageway will be narrowed by the proposed concrete blisters. The lane widths of the Lane Cove side will still be between 3.9 – 5 metres.

FINAL RECOMMENDATIONS

THAT:

Council,

- The Committee approves the proposed detailed design for the Mowbray Road bend between Ralston and Roslyn Streets as per the plans shown in Appendix A;
- Consult Willoughby Council of the proposed works.

Traffic Committee Minutes



Y5. Sutherland Street, Lane Cove

Installation of 'No Parking; 5am-3pm; Wednesdays'

SUMMARY

The Committee discussed the installation of 'No Parking; 5am-3pm; Wednesdays' on the northern side of Sutherland Street to provide adequate space for waste collection vehicles.

Council distributed about 80 letters to all residents in Sutherland St. Council received 31 replies where 14 residents were in support and 17 residents objected to the proposal.

While the majority of residents objected to the proposal, there is a reasonable level of support for the proposal. Furthermore, the feedback received from Council's waste collection services was to remove parking on one side to ensure access is maintained. As such, Council is proposing to implement the proposed restrictions.

The proposed parking restrictions is shown in Figure 6 of Agenda.

TRAFFIC COMMITTEE COMMENTS

- TfNSW, NSW Police and the Local Member Representative supported the proposal.

FINAL RECOMMENDATIONS

THAT:

Council,

- Install 'No Parking; 5am-3pm; Wednesdays' on the northern side of Sutherland Street;
 - Notify residents of the proposed changes.
-



Traffic Committee Minutes

Y6. Bay Street, Greenwich

Install 'No Parking' and 'No Stopping' signs

SUMMARY

The Committee discussed the extension of the existing 'No Stopping' zone along Bay Street and the installation of a 'No Parking' zone in front of the driveway 13 Bay Street to provide sufficient road width for vehicles to travel through the road.

The proposed parking restrictions are shown in Figures 7 and 8 of the Agenda.

TRAFFIC COMMITTEE COMMENTS

- NSW Police and Council Rangers discussed the enforcement and the road rules in regard to vehicles parking or stopping across driveways. NSW Police and Council Rangers did not support the use of 'No Parking' across the driveway and suggested the installation of 'No Stopping' instead of 'No Parking'.
- TfNSW and the Local Member Representative supported the proposed changes raised by NSW Police and Council Rangers.

FINAL RECOMMENDATIONS

THAT:

Council,

- Install a 42-metre 'No Stopping' zone in Bay Street from the telegraph pole number GL52377 to the existing 'No Stopping; 7am-11am; Mon' zone west of the driveway of 13 Bay Street;
- Notify residents of the proposed changes.



Traffic Committee Minutes

Y7. Kingslangley Road, Greenwich

Extend 'No Stopping' zone on the departure side of Pedestrian Crossing

SUMMARY

The Committee discussed the extension of the existing 'No Stopping' zone west of the raised pedestrian crossing outside the frontage of Greenwich Primary School to be in accordance to the TfNSW Guidelines.

The proposed parking restrictions are shown in Figure 9 and 10 of the Agenda.

TRAFFIC COMMITTEE COMMENTS:

- TfNSW, NSW Police and the Local Member Representative supported the proposal.
- The Committee discussed the concerns with motorists utilising the driveways near the pedestrian crossing to drop off or pick up. NSW Police and Council Rangers commented their actions are dangerous, however, motorists can legally pull in and out of a driveway.

FINAL RECOMMENDATIONS

THAT:

Council,

- Extend existing 'No Stopping' zone 5 metres on the departure side of the crossing on Kingslangley Road in accordance with TfNSW Guidelines;
- Notify resident of the Committee's decision.

Traffic Committee Minutes



Y8. St Leonards Plaza, St Leonards

Temporary Removal and Replacement of Pedestrian Handrails and Keep Left Sign

SUMMARY

The Committee discussed the removal and replacement of the pedestrian handrails and signage on the pedestrian refuges located west and east of the Holdsworth Avenue and Marshall Avenue roundabout to accommodate oversized vehicles for the construction of the St Leonards Plaza.

The proposal is illustrated in Figures 12 and 13 of the Agenda.

TRAFFIC COMMITTEE COMMENTS:

- TfNSW, Police and the NSW State Representative supported the proposal.
- The Committee discussed the procedures of the removal and replacement of the pedestrian handrails and signage on the pedestrian refuges. Traffic controllers to be stationed at the pedestrian refuges during work hours to manage pedestrian safety. Outside of work hours, the handrails are to be reinstalled.
- Council will inspect the handrails to identify if the contractor is compliant.

FINAL RECOMMENDATIONS

THAT:

- Arencos traffic controllers monitor the refuges to ensure pedestrian safety while the handrails are temporarily removed during work hours;
- The Contractor, Arencos to reinstate the hand rails at the end of each workday;
- Council to inspect the area to ensure contractor is compliant.



Traffic Committee Minutes

G1. Epping Road, Lane Cove

Overgrown vegetation on Epping Road

SUMMARY

The Committee discussed the overgrown vegetation along Epping Road requires maintenance and pruning near Coxs Lane.

TRAFFIC COMMITTEE COMMENTS:

- TfNSW has contacted 'Connex Sydney', the contractor to maintain Epping Road.
- TfNSW has advised that there has been a change with the maintenance contractor and there is a back log of maintenance works.
- TfNSW will follow up with 'Connex Sydney' and their communications team will be in contact with Council regarding updates.

FINAL RECOMMENDATIONS

THAT:

- TfNSW to provide further updates to Council on this matter.
-

Traffic Committee Minutes



G2. Bridge Street, Lane Cove

Discussion on traffic volumes and speeds on the local section of Bridge Street

SUMMARY

The Committee discussed the traffic volumes and vehicle speeds through the local street of Bridge Street.

TRAFFIC COMMITTEE COMMENTS:

- Council discussed proposing to install traffic calming devices in the slow point located east and west of Grace Street.
- Council advised that residential consultation of the proposal will be undertaken.
- A report will be taken to the May Local Traffic Committee Meeting.

FINAL RECOMMENDATIONS

THAT:

Council,

- To undertake consultation with the affected residents of the proposed traffic calming devices
 - To prepare a report for the May Local Traffic Committee Meeting, subject to the residential consultation results.
-

Traffic Committee Minutes



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Ordinary Council Meeting 19 April 2022
NOMINATIONS FOR COMMUNITY REPRESENTATIVES TO ADVISORY COMMITTEES

Subject: Nominations for Community Representatives to Advisory Committees
Record No: SU827 - 18996/22
Division: Corporate Services Division
Author(s): Stephen Golding

Executive Summary

Following the Representation on Council Advisory Committees and Other External Organisations report to the Ordinary Council Meeting of 21 February 2022, Council called for community representatives to nominate for a range of Council Advisory Committees.

All nominations received were presented to the Council Selection Committee for consideration. This report outlines the recommendations of the Council Selection Committee and recommends that Council endorse the recommendations for appointment of community members for Council's Advisory Committees.

Background

Council is committed to ensuring the community is informed and encourages community participation in decision making. Council currently operates various Advisory Committees and participates in other committees to engage the community. Council's Advisory Committees consider and advise on a wide range of local issues by providing a discussion forum for Council representatives, local stakeholders and community members.

Representation on Council Advisory Committees for 2022 was reported to Council at the Ordinary Council Meeting of 21 February 2022. Part of Council's resolution was for council to call for community representatives to nominate for a range of Council's Advisory Committees.

On 22 February 2022, information was placed on Council's website (on the front page and under the 'News and Events' section) and E-Newsletters were sent to over 6,750 subscribers via email seeking nominations from members of the community to become community representatives on the following committees:-

- Age Friendly Advisory Committee;
- Bushland Management Advisory Committee;
- Lane Cove Access and Inclusion Committee;
- Lane Cove Bicycle Advisory Committee;
- Lane Cove Festival Committee;
- Lane Cove Public Art Advisory Committee;
- Lane Cove Recreation Precinct Advisory Committee; and
- Sustainability Advisory Committee.

Overall, council received 51 expressions of interest from community members to join Council's Advisory Committees.

<p style="text-align: center;">Ordinary Council Meeting 19 April 2022 NOMINATIONS FOR COMMUNITY REPRESENTATIVES TO ADVISORY COMMITTEES</p>
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Discussion

The Council Selection Committee met on 11 April 2022 and considered all applications for community members received during the advertising period.

Age Friendly Advisory Committee

The Committee's Charter allows for up to twelve (12) Community Representatives.

A total of eight (8) applications were received and considered for nomination. Following a review of each applicant's skills, experience and interest, the Council Selection Committee recommends the following nominees be appointed to the Age Friendly Advisory Committee:-

- Emily Patterson;
- Fay Frischer;
- Gail Le Bransky;
- Margaret McCullough;
- Max Thorpe;
- Nuala Williams;
- Richard Muller; and
- Robyn Stutchbury.

Bushland Management Advisory Committee

This Committee's Charter allows for up to four (4) Community Representatives and one (1) Wildlife representative. In addition, the Charter also allows for up to three (3) representatives from the Lane Cove Bushland & Conservation Society, as appointed by the Society and one (1) member from an active Bushcare Group.

A total of seven (7) applications were received and considered for nomination. Following a review of each applicant's skills, experience and interest, the Council Selection Committee recommends the following nominees be appointed to the Bushland Management Advisory Committee:-

- Lynne McLoughlin;
- Toni Frecker;
- Win Chandler;
- Frances Vissel; and
- Erin Cini.

It is noted that Lane Cove Bushland and Conservation Society have nominated their 3 representatives to the Committee.

Lane Cove Access and Inclusion Committee

The Access and Inclusion Committee charter allows for up to eight (8) community representatives in addition to five (5) representatives of access related service providers.

A total of seven (7) applications were received and considered for nomination. Following a review of each applicant's skills, experience and interest, the Council Selection Committee recommends the following nominees be appointed to the Access and Inclusion Committee:-

- Bruce Fraser;
- Evianne Grosvenor;
- Gaynor Starky;

<p style="text-align: center;">Ordinary Council Meeting 19 April 2022 NOMINATIONS FOR COMMUNITY REPRESENTATIVES TO ADVISORY COMMITTEES</p>
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- Liliana Pezzutti;
- Rachel Baker;
- Richard Hawkins; and
- Susan O'Neil.

Lane Cove Bicycle Advisory Committee

This Committee's Charter allows for the appointment of up to seven (7) Community Representatives. A total of six (6) applications were received and considered for nomination. Following a review of each applicant's skills, experience and interest, the Council Selection Committee recommends the following nominees be appointed to the Bicycle Advisory Committee:-

- Gavin Imhof;
- James Hansen;
- Jane Ellis;
- Richard Mueller;
- Russell Webber; and
- Andrew Bailey.

Lane Cove Festival Committee

The Festival Committee Charter allows for up to twelve (12) Community Representatives. A total of seven (7) applications were received and considered for nomination. Following a review of each applicant's skills, experience and interest, the Council Selection Committee recommends the following nominees be appointed to the Lane Cove Festival Committee:-

- Ajayo Jayarao;
- Balu Moothedath;
- Caleb Taylor;
- Kay Leiper;
- Margaret Edwards;
- Sarah Balzer; and
- Dr Felix Lo.

Lane Cove Public Art Advisory Committee

The Public Art Advisory Committee Charter allows for up to seven (7) Community Representatives.

A total of three (3) applications were received and considered for nomination. Following a review of each applicant's skills, experience and interest, the Council Selection Committee recommends the following nominees be appointed to the Public Art Advisory Committee:-

- Ann Proudfoot;
- Balu Moothedath; and
- Rhonda Pryor.

Lane Cove Recreation Precinct Advisory Committee

The Recreation Precinct Advisory Committee Charter allows for two (2) representatives of the Country Club, three (3) community members with an interest in sports to be accommodated at the facility and two (2) community members appointed with an interest in town planning, urban design and/or architecture.

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NOMINATIONS FOR COMMUNITY REPRESENTATIVES TO ADVISORY COMMITTEES

A total of five (5) applications were received and considered for nomination. Following a review of each applicant's skills, experience and interest, the Council Selection Committee recommends the following nominees be appointed to the Recreation Precinct Advisory Committee:-

- Cindy Brown;
- Jennifer Schneller;
- Lynne Spencer; and
- Paul Johnson.

Sustainability Advisory Committee

The Sustainability Advisory Committee's Charter allows for up to five (5) community representatives, one (1) youth representative if no nomination is received then an additional community representative is to be appointed, two (2) representatives of local businesses with a focus on sustainable business practices and principles and one (1) representative nominated by the Lane Cove Bushland Management Advisory Committee.

A total of 9 applications were received and considered for nomination. Following a review of each applicant's skills, experience and interest, the Council Selection Committee recommends the following nominees be appointed to the Sustainability Advisory Committee:-

- Ann Austin;
- Gabrielle Martinovich;
- Jane Blackmore;
- Lyn Nasir;
- Michelle Leong Glastris;
- Ruby Gardiner; and
- Xuan Deng.

In considering the nominations for the Sustainability Advisory Committee, the Council Selection Committee took into consideration the fact that Council did not receive any nominations from local businesses and, as such, was accepting of nominations from individuals representing business entities or business groups.

RECOMMENDATION

That:-

1. Council endorse the following nominations for Council's Advisory Committees:-
 - a) Emily Patterson, Fay Frischer, Gail Le Bransky, Margaret McCullough, Max Thorpe, Nuala Williams, Richard Muller and Robyn Stutchbury be appointed as the community representatives for the Age Friendly Advisory Committee;
 - b) Erin Cini, Frances Vissel, Lynne Mclouglin, Toni Frecker and Win Chandler be appointed as the community representatives for the Bushland Management Advisory Committee;
 - c) Bruce Fraser, Evianne Grosvenor, Gaynor Starky, Liliana Pezzutti, Rachel Baker, Richard Hawkins and Susan O'Neil be appointed as the community representatives for the Lane Cove Access and Inclusion Committee;
 - d) Gavin Imhof, James Hansen, Jane Ellis, Richard Mueller, Russell Webber and Andrew Bailey be appointed as community representatives for the Lane Cove Bicycle Advisory Committee;
 - e) Ajayo Jayarao, Balu Moothedath, Caleb Taylor, Kay Leiper, Margaret Edwards,

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Sarah Balzer, Dr Felix Lo be appointed as community representatives for the Lane Cove Festival Committee;

- f) Ann Proudfoot, Balu Moothedath and Rhonda Pryor be appointed as community representatives for the Lane Cove Public Art Advisory Committee;
- g) Cindy Brown, Jennifer Schneller, Lynne Spencer and Paul Johnson be appointed as representatives for the Lane Cove Recreation Precinct Advisory Committee; and
- h) Ann Austin, Gabrielle Martinovich, Jane Blackmore, Lyn Nasir, Michelle Leong Glastris, Ruby Gardiner and Xuan Deng be appointed as representatives for the Sustainability Advisory Committee.

2. All nominees be advised of Council's decision.

Steven Kludass

Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

There are no supporting documents for this report.

Subject: Investigation into commencement of a Community Toy Library in Lane Cove
Record No: SU1700 - 19380/22
Division: Human Services Division
Author(s): Jennifer Bice

Executive Summary

In April 2021 Council resolved that a report be prepared that investigates a preliminary business case as to how a Toy Library could operate in Lane Cove. The report was to include potential locations for a toy library, staffing options, capital costs, estimated fees and opportunities for partnership.

This report discusses potential operating models and recommends working with a community organisation to provide a toy library in the Lane Cove area and further recommends that the most appropriate venue would be the Council premises at 47 Burns Bay Road, Lane Cove. The Report also recommends that Council calls for expressions of Interest from community groups to operate the toy library with Council providing initial funding and assistance in the set-up of the Library. The costs included in this Report are indicative only.

Since the Report was called for there have been ongoing discussions with community groups about the use of the space at 47 Burns Bay Road, Lane Cove. These groups include the Lane Cove Men's Shed and the Sydney Library of Things. It is suggested that Council staff liaise with these groups to provide a shared multigroup space which would also include a toy library.

Background

A toy library offers well-made toys that have been designed to support children's skill development and imagination and provide educational opportunities. Toy libraries support families socially and economically and promote the principles of sustainable living.

While there are operating differences depending on local conditions, toy libraries have some fundamental characteristics, including:-

- Provide quality educational items for loan;
- Are inexpensive (usually an annual subscription is charged);
- Principally cater for younger children;
- Have a range of items covering all stages of growth and development;
- Provide an opportunity to meet other caregivers to share concerns, interact with others and make new friends;
- Help parents and carers learn about the ages and stages of child development; and
- Usually open on set days and hours.

The commercially operated Lane Cove Toy Library was a popular local business that closed in 2014. Since 2018 Council has received community queries about the provision of a toy library - "Investigate Options for a Toy Library" was included as an Action in Council's Delivery Program & 2021/22 Operational Plan.

Discussion

Possible models

There are multiple different models of toy libraries including general community toy libraries and special needs toy libraries. These models are discussed below:-

Public Library Toy Libraries

There are several public libraries that operate toy libraries offering the service at set times, at one or more branches, with staff managing the service.

An advantage of this model is that the service can use the Library Management System for ordering, receiving, cataloguing, stocktaking, issuing and returning the collection. Disadvantages include ongoing staff costs, space requirements, noise factors and volunteers being unable to access the borrower database due to Privacy and Personal Information Protection Act provisions. Some libraries situate a toy library at a specific branch to activate the location, to minimise the noise impact at central libraries, to provide better pickup solutions or to adjoin parks/play areas.

During the Covid-19 pandemic many of the public library toy libraries initiated a click and collect system. Items could be reserved using an online database, the items themselves being stored remotely, then, when available, a designated pick up time was arranged.

Commercial Toy Libraries

The Lane Cove Toy Library was an example of a commercial enterprise. It was located at 57A Tambourine Bay Road, Riverview and specialised in hiring toys, cake tins, costumes and large toys suitable for parties as well as selling toys and balloons. It had a collection of over 3,000 toys and operated Monday to Friday 9.30am – 3.00pm and Saturday 9.00am – 1.00pm. Hiring fees ranged from \$20 to \$70 for weekly hire. This business closed in 2014.

There are currently several online-only toys hire firms operating in Sydney that specialise mainly in larger toys for party hire, with a minimum order of around \$100 including pickup and delivery e.g. Tiny Tots toy hire.

Not-For-Profit Toy Libraries

There are community-based toy libraries including those operating in Bondi, Auburn and Mascot. Most operate using a mix of paid staff and volunteers with a community management committee and are partly funded by Councils and/or commercial supporters. They are often housed close to Early Childhood or Long Day Care centres, charge membership/annual fees, have restricted hours of operation and accept donations of preloved toys. Bondi Toy Library and Mascot (South Eastern Community Connect) Toy Library operated as a click and collect service during COVID. The Bondi Toy Library still encourages members to use click and collect.

Disability Support Toy Libraries

Some toy libraries exist to provide support for children with disabilities and developmental delays, including Noahs Ark Toy Library (Artarmon) which is an NDIS service provider, and Early Ed Toy Library (Forestville) which is part of an early intervention service for children with a disability and requires an annual membership fee.

Potential Locations for a Toy Library in Lane Cove

Several Council buildings could accommodate a toy library:-

48-52 Greenwich Rd, Greenwich

This precinct currently includes the Marjorie Propsting Memorial Library, Greenwich Seniors Centre and Greenwich KU Preschool/Greenwich Community Hall. The former Gem Club or the Greenwich Community Hub (formerly Brownie Hut) might be possible sites – either of these options would need substantial refurbishment including telecommunications, IT equipment, installation of

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INVESTIGATION INTO COMMENCEMENT OF A COMMUNITY TOY LIBRARY IN LANE COVE

plumbing for dishwashers and toy storage. A more significant issue with would be access issues and limited parking for residents to collect larger toys and neither building has easy access toilet facilities.

Centrehouse building, 178 Longueville Rd, Lane Cove

In 1972 Council made the cottage at 178 Longueville Road, Lane Cove available for use by the Centrehouse Community Arts and Leisure Association. In 2018 Centrehouse moved into a new facility at 164-172 Longueville Road. The Lane Cove Out of School Care continues to use part of the building. The building requires significant renovation, with any changes likely to trigger upgrading for fire and access requirements. Parking adjacent to the site is limited.

47 Burns Bay Rd, Lane Cove

This building was purchased by Council in 2008 following a decision by the NSW Police Force to close and sell the Lane Cove Police Station. During the redevelopment of Meeting House, it was used as a temporary premise for services including the pre-school program. The building has also been used as a temporary location for both Lane Cove Occasional Care Centre and Kindy Cove Child Care Centre during building renovation projects. It is currently vacant. This building is in a central location in the Lane Cove Village giving it high visibility and has some parking plus public parking nearby. It's previous use as a Child Care Centre means that it has office space, adult and children's facilities, some storage and meets access requirements.

Budget

Operating Costs

If Council was to directly operate a toy library, it would need to employ a staff member. The cost would be approximately \$1,230 per week, based on an assumption that the Toy Library would operate five days per week Tuesday - Saturday. **\$69,960**

If the Toy Library was to be managed by a community organisation they could utilise volunteers, however many toy libraries do employ a coordinator. The community organisation operating the service would need to consider this as a cost. Other ongoing costs would include purchase of toys, software system subscription, insurance, utilities, cleaning and maintenance, etc.

Capital and other costs

Purchase office equipment **\$3,500**
The Toy Library would need a desk/s, chairs, Laptop, printer and payWave (payment system).

Shelving/storage **\$10,000**
The Toy Library shelving/storage options would depend on the make-up of the collection. It could include a combination of three large open 'garage storage' type shelving @ approx. \$300 each, plus 6 lockable 'stationery' type cabinets with retractable doors @ approx. \$1500 each.

Purchase of Toy Library Inventory Software **\$900**
A toy library would need an inventory system to track what is being borrowed and who is borrowing it. There are a number of software products available at a reasonable cost e.g. Mibase or SETLS that could be purchased. There is also free software that could be investigated for use.

Membership of Toy Libraries Australia Association **\$100**
Membership fees fund the work of the association and the annual amount is determined by the members of the toy library – fees can vary from \$20 - \$450 but for new Toy Libraries being

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INVESTIGATION INTO COMMENCEMENT OF A COMMUNITY TOY LIBRARY IN LANE COVE

established there is a flat fee of \$100. The association website www.toylibraries.org.au lists the following benefits:-

- Access to comprehensive insurance cover, designed specifically for toy libraries.
- Up to date information, resources and advice in their monthly e-newsletter
- Support from professional staff and a dedicated volunteer committee that assists with all aspects of running your toy library.
- Access to toys at discounted prices through Toy Community
- Assistance in the establishment of new toy libraries.
- Publicity resources such as a banner, promotional posters and leaflets.
- Networking opportunities
- Inclusion in their website directory

Purchase of Toy Library resources (700 toys @ \$50ea) **\$35,000**

To establish the library a base collection would need to be purchase, a budget of \$35,000 is proposed. It would be necessary to develop some collection development guidelines and continue to expend approx. \$10,000 (200 toys) per annum to ensure the collection remains relevant to members. After the establishment collection subscriptions would fund this collection growth. Council might also consider assisting with collection development via the annual financial assistance program.

Catalogue & package/re-packaging of toys **\$5,500**

Toys would need to be catalogued to facilitate loan via the inventory system. It will also be necessary to re-package items to make them durable enough to withstand multiple uses by community members.

Legal fees re structure and incorporation – for a non-Council operated service **\$2,000**

A toy library could be established as a not-for-profit, or be a project of an existing community organisation, or a more informal initiative maintained by motivated volunteers. When a group is 'registered' as incorporated, it becomes a 'legal entity' that operates in its own name. If a group isn't incorporated and it wants to do anything (for example, sign an agreement), it may have to do that in the name of one or more of its members. Once a group has incorporated and become a separate legal entity, the entity can open a bank account, arrange insurance, sign documents and enter into contracts, buy, sell, own, lease and rent property and other assets, borrow money, and sue (take legal action in the courts) and be sued (be taken to court). Incorporation may also be necessary to apply for grant funding.

Promotion of Toy Library **\$3,000**

Once a toy library has been established it will be necessary to promote the new service to the community. This might involve production and distribution of a brochure/flyer and other promotional material. Council might consider supporting a launch event to promote the service to the community.

Total costs including office equipment, storage, inventory system, membership of Toy Libraries Australia, purchase and packaging of the toy collection, legal fees and promotion would be **\$60,000.**

Estimated Fees

Fee structures for existing toy libraries differ however, most including an annual membership subscription. An annual fee of between \$50 and \$100 seems reasonable however, this would need to cover any staff costs (other than volunteer staff), insurance, subsidised rent, cleaning, ongoing purchase of toys, etc.

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INVESTIGATION INTO COMMENCEMENT OF A COMMUNITY TOY LIBRARY IN LANE COVE

Toy Library	Fee Structure
Blacktown Toy Library (Blacktown Council)	Included with Library Membership
Bondi Toy Library	Annual fee - Basic \$65, Silver \$105, Gold \$160 (Monthly - \$50)
Burwood Toy Library (Burwood Council)	Included with Library Membership
CCA Family Day Care Toy Library	Annual fee - \$60 (6 monthly - \$30)
EarlyEd Cubby House Toy Library	General Public – Annual fee \$100 EarlyEd families – Annual fee \$80
Penrith Toy Library (Penrith Council)	Residents - Included with Library Membership Non- resident - \$18
Randwick Toy and Game Library (Randwick Council)	Annual fee - \$48 (Bi-monthly - \$8)
Ryde Toy Library (City of Ryde Council)	Included with Library Membership
SECC Toy Library	Annual fee - \$40
Sunny Corner Toy Library, Auburn	Annual fee - Individuals - \$70, Groups - \$120 Fee is waived for low income families
Wentworthville Toy Library (Cumberland Council)	Annual fee - 1 toy \$25, 2 toys \$40, 3 toys \$48, 5 toys \$58, 4 toys for a group \$68

Partnership Opportunities

While a small number of councils operate toy libraries within their library services, the vast majority support community operated toy libraries.

The Bondi Toy Library is a not-for-profit, community-based organisation that lends toys and games. It is run by a Management Committee of volunteer members and employs two permanent part-time coordinators - Waverley Council and Waverley Library are both listed as supporters.

To optimise the use of Council premises this report recommends co-locating a toy library with other community groups/organisations. Council has been approached by the Men's Shed and the Sydney Library of Things and further discussion about a shared multigroup space at 47 Burns Bay Rd could result in greater community benefit.

Conclusion

The most suitable premises for operating a toy library in Lane Cove would appear to be 47 Burns Bay Road. There would be benefit to having the three groups – the Men's Shed, the Sydney Library of Things and the Toy Library in the same premises. As there would be significant ongoing expenses for Council to operate a toy library it is recommended that they consider assisting a community-based group to establish and operate the service.

It is recommended that Council invite expressions of interest to operate a toy library allowing the organisation to operate from an existing Council building.

Council has budgeted \$60,000 in the 2022/23 financial year to make an initial capital contribution to establish a toy library. The community group which operates the service would need to obtain volunteers to 'staff' the service and fund future operations from membership fees and sponsorship.

<p style="text-align: center;">Ordinary Council Meeting 19 April 2022 INVESTIGATION INTO COMMENCEMENT OF A COMMUNITY TOY LIBRARY IN LANE COVE</p>

Council has also budgeted \$300,000 in the 2022/23 financial year to repurpose 47 Burns Bay Rd to accommodate the Men's Shed, Library of Things and Toy Library.

RECOMMENDATION

That Council:-

1. Call for expressions of interest from interested community groups/organisations to operate a Community Toy Library at 47 Burns Bay Rd, Lane Cove;
2. Become a member of the Toy Libraries Australia to assist in the planning and establishment of a toy library; and
3. Liaise with the Lane Cove Men's Shed and the 'Sydney Library of Things' to encourage joint use of the facility at 47 Burns Bay Road.

Jane Gornall
Executive Manager - Human Services
Human Services Division

ATTACHMENTS:

There are no supporting documents for this report.

Subject: Community Assistance Grants to Community Groups 2022-2023
Record No: SU8658 - 19611/22
Division: Human Services Division
Author(s): Susan Heyne

Executive Summary

This Report discusses the 2022/2023 Community Assistance Grant application process and recommends various grants. Under Section 356 of the Local Government Act 1993, Council may grant Financial Assistance to Community Organisations. Each year Council calls for applications for financial assistance from community groups either based in the Lane Cove Local Government Area (LGA) or those whose assistance addresses the identified needs of people within the LGA.

The 2022/2023 Community Grants program was promoted through Council's Website and through an extensive mailout during January 2022. Applications closed on 18 March 2022. The 2022/2023 budget includes a provision of \$521,000 for Financial Assistance to Community Groups. Council has received a total of 20 applications requesting funds to the value of \$488,130.

Background

Community organisations play a critical role in providing vital community and recreational activities and keeping the community healthy and connected. Council's approach to working with local community organisations is to work in partnership so that the local community can receive high quality services and participate in volunteering and community orientated activities improving their connectedness and ability to participate.

Community Grant Applications Received for 2022/2023

Currently Council's Community Grants to community organisations fall into the following categories:-

- Arts and Cultural Services;
- Services for Youth;
- Community Services including age and disability;
- Community Development and Support.
- Sporting programs; and
- Facility upgrades.

Applications are assessed against the criteria provided in the Guidelines attached as **AT-1**.

Applicants are required to show how their application meets the needs of Lane Cove by referring to Council's Plans. It is noted that following the development of the Disability Inclusion Action Plan (DIAP) additional criteria and questions regarding inclusion have been added to the Community Grants processes to ensure people living with disability are considered and included in the projects.

The commitment for Council based on the recommendations from the Council Selection Committee of 11 April 2022 is \$427,718. A copy of these recommendations has been circulated separately to Councillors in a Confidential Memo.

Recurring commitments to community organisations total \$42,832.87 and are listed in **AT-2**. The majority of these are longstanding commitments relating to Council's contributions to rate payments, or the waiving of payments and other costs. This has been allocated within the Financial

Assistance budget.

Two community groups have been recommended to receive funds from the Cultural Venue Performance Hire Subsidy Funds for the 2022/2023 financial year with a total amount of \$2,235.

An amount of \$12,000 has been set aside for Council to manage funds for the Lane Cove Art Award.

The total amount of the Financial Assistance Grants Program recommended in this Report is \$472,786.

Discussion

The funding recommendations were made with focus on several areas including:-

- Support to longstanding and established organisations within the community, namely Sydney Community Services and Centrehouse; and
- Support to projects that can be successfully completed within the 2022/2023 financial year.

Sydney Community Services and Gallery Lane Cove + Creative Studios

In the 2021/22 Community Assistance Grant funding round Council entered into a 3-year Service Agreement with both Sydney Community Services and Gallery Lane Cove + Creative Studios. The 3-year agreements will provide funding security to the organisations whilst also allowing for flexibility if circumstances change for the organisations.

Sydney Community Services and The Meeting House

In January 2021, Sydney Community Services and The Meeting House amalgamated under the banner of Sydney Community Services. Prior to the amalgamation, the Meeting House received funding from Council's Community Grants program. Sydney Community Services' funding application for 2022/2023 includes funding for The Meeting House.

Managing Applicant expectations

In previous years, some applications for funding have asked that Council bear the full cost of the project. In 2021 Council resolved to require applicants to provide a co-contribution, either as funding or an in-kind contribution. Organisations who are unable to provide a co-contribution are required to provide an explanation as to why the organisation is unable to contribute to the program.

The Guidelines and application form for the 2022/2023 funding round have been updated to clearly indicate that there is an expectation by Council that any funding provided by Council is a co-contribution to the project and that all applications for Community Grants require a co-contribution, either as funding or an in-kind contribution. Any application that does not include a co-contribution must include an explanation as to why the organisation is unable to contribute to the program.

Council's Community Assistance Grants program is essentially a 'small grants' program. The purpose of the program is to support community organisations to provide one-off programs and projects that benefit the Lane Cove community. In 2021 Council resolved that, unless there are exceptional circumstances or projects, the maximum amount of funding to be provided by the Community Assistance Grants program be limited to a maximum of \$10,000. This information is included in the Guidelines and application form. The inclusion of Sydney Community Services and Gallery Lane Cove + Creative Studios can mislead organisations into thinking that the amount of funding available to groups is much larger than it really is. The average amount of funding requested in 2022/2023 was just over \$6,000.

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COMMUNITY ASSISTANCE GRANTS TO COMMUNITY GROUPS 2022-2023

It was for this reason that, in 2021, Council resolved to separate Sydney Community Services and Gallery Lane Cove + Creative Studios from the Community Grants program. The result is that there is now a Community Grants program for one-off, small grants of up to \$10,000 and a separate category for organisations with Service Agreements.

Application process

The previous application process required applicants to complete a form in Word format which was then submitted via email, post or in person. Software specifically designed to manage Community Grants is now available and widely used throughout councils in NSW. The application process in 2022/2023 used the online SmartyGrants program. Feedback from applicants on the use of the online program was generally positive and the program ensures that all applications and supporting information is contained to one place. The cost of using the SmartyGrants program is an annual fee of \$7,500 (incl. GST) and is funded out of the Community Assistance Grants budget.

Financial Assistance Grants Comparisons with Other Areas

It is difficult to compare what occurs in other Council areas because:-

- Each Council is different as there is a mix of community based and local government services;
- In some areas organisations apply for funds under the ClubGRANTS program;
- There is no consistent accounting procedure across councils which captures the value of contributions that councils provide to local organisations; and
- Some councils may support local groups out of separate line items as identified in their Delivery and Operational Plans and budgets.

Community Grants Presentation

Each year, Council invites all funded groups to a Presentation Ceremony in August. This provides the opportunity for Council to showcase its Grants Program and for local groups to receive recognition for the work they do in a wider forum. It also offers community groups the opportunity to network and connect with other local organisations. It is suggested that the practice be continued, and the ceremony take place on Wednesday 3 August 2022. The presentation evening is funded out of the Community Assistance Grants budget.

Community Consultation

Council will give six (6) weeks Public Notice of the Community Assistance Grants to Community Groups following the adoption of this report, using the method of consultation outlined.

Level of Participation	Inform	Consult
Form of Participation	Open	Open
Target Audience	Lane Cove Community	Lane Cove Community
Proposed Medium	eNewsletter and Council Notices on Website	Website Exhibition
Indicative Timing	April - June	April - June

Conclusion

Council's Community Assistance Grants Program assists in the development of a range of community based services which meet, and are responsive to, changes in the needs of people living and working in Lane Cove. It promotes equitable outcomes in terms of access to services and quality of life for all residents. Council uses its planning documents to assist in organisations' understanding the needs of the community and in assessing the grant submissions.

RECOMMENDATION

That Council:-

1. Give consideration to Community Assistance Grants and the Cultural Venue Performance Hire Subsidy Funds to Community Groups for 2022-2023;
2. Give public notice of the proposed funding in accordance with the consultation strategy outlined in this report and, subject to no objections being received, grant the funds; and
3. Host the Community Assistance Grants presentation ceremony on Wednesday, 3 August 2022.

Jane Gornall
Executive Manager - Human Services
Human Services Division

ATTACHMENTS:

AT-1	View	Community Assistance Grants 2022-2023 - Guidelines for Applicants	3 Pages	Available Electronically
AT-2	View	CAG 2022-2023 - Standard rates and contributions	1 Page	

Proposed Standard Rates and Contributions: 2022/2023		
Anzac Ceremony		\$2,000
Lane Cove Art Award		\$12,000
Birralee Kindergarten	100% Waste charges	\$3,716.10
Lane Cove Bowling and Recreation Club	50% of total annual rates	\$6,834.27 (based on 0.7% increase)
Longueville Sporting Club	50% of total annual rates	\$4,047.50 (based on 0.7% increase)
Pottery Gardens Aged Homes	100% Garbage services	\$14,235.00
STANDARD RATES TOTAL		\$42,832.87

Subject: Revised Draft Community Strategic Plan 2035
Record No: SU8618 - 14839/22
Division: Corporate Services Division
Author(s): Steven Kludass

Executive Summary

The Revised Draft Community Strategic Plan has been the subject of extensive community consultation since February 2022.

This report presents a summary of the feedback received from the community in relation to the Community Strategic Plan. The Revised Draft Community Strategic Plan is submitted for Council's consideration and adoption for the purposes of being placed on public exhibition for comment.

Background

The Community Strategic Plan (CSP) identifies the community's vision, main priorities and aspirations for the future and must be reviewed by each incoming council by 30 June in the financial year they were elected. The CSP is a long-term plan (minimum horizon of 10 years) and was last reviewed and adopted by Council in 2018.

Discussion

Between 14 February and 25 March 2022, Council sought feedback from the community in relation to the CSP to determine whether it is still relevant and reflects the aspirations and priorities of our community.

The community responded to a variety of consultation methods provided by Council during a 6-week consultation period. The extent of community feedback is summarised as follows:-

- A phone survey involving 400 randomly selected local residents of Lane Cove;
- The completion of 240 on-line surveys, mirroring the questions in the phone survey, by local residents of Lane Cove;
- Three (3) interactive community workshops with 27 local residents participating to share their local experiences and priorities for the future; and
- Free form submissions from 40 local residents, sharing their local experiences and priorities for the future.

Phone Survey and On-line Survey Results

Results from the phone survey and on-line survey revealed the following as the most loved aspects of living in Lane Cove:

- Green areas and open spaces;
- Access to good services, facilities, shops and restaurants;
- Central and convenient location;
- Good sense of community;
- Small town village feel;
- Quiet and relaxed feel; and
- Access to waterways and harbour.

Results from the phone survey and on-line survey revealed the following as the main priority issues for Lane Cove over the next 10 years:

- Managing development;
- Managing traffic control and congestion;
- Providing more/improved public transport options;
- Maintaining green open spaces and bushland;
- Addressing climate change and sustainability; and
- Managing population growth.

With respect to the objectives contained in the adopted Community Strategic Plan, the community feel they are still very relevant with the vast majority of objectives scoring an agreement rating of 80% or higher.

The survey results also indicated a great level of support for the CSP Vision “Lane Cove as a connected, inclusive, sustainable community” with over 95% of respondents stating they were at least somewhat supportive of the Vision.

The balance of survey results relate to the relative importance and satisfaction rating across a range of Council services and assist Council in understanding where there may be ‘performance gaps’ that can be addressed in future planning. The appropriate plan to address the performance gaps is Council’s Delivery Program and Operational Plan which contains strategies, actions and new initiatives that Council can pursue in its support for the CSP vision, goals and objectives.

A copy of the phone survey results can be found at **AT-1**.

A copy of the on-line survey results (together with a comparison with the phone survey results) can be found at **AT-2**.

Feedback from Community Workshop Sessions

A total of 27 residents attended one of three community workshop sessions conducted on 16 and 17 March 2022. These sessions were particularly useful as they assisted Council’s understanding of issues that were identified as ‘performance gaps’ in the phone and on-line survey results, including:

- Managing development;
- Traffic and transport management;
- Infrastructure Assets & Public Domain;
- Waste Management; and
- Safety (Road and Community).

Additionally, workshop attendees identified a range of issues they felt should be addressed, either through the Community Strategic Plan or Council’s Delivery Program and Operational Plan.

Some of the major issues identified during the community workshop sessions included the need to:

- Preserve our trees and increase the tree canopy;
- Provide more open space and improve bushland management;
- Provide a dedicated performing arts space;
- Provide improved facilities for netball, basketball and soccer;
- Be more active in development related regulatory enforcement;
- Improve our planning and response to climate change; and

- Improve traffic facilities, explore better transport options and provide safer solutions to manage bicycle and vehicle conflict.

A copy of the feedback provided during the community workshop sessions is provided at **AT-3**.

Feedback via Free Form Submissions

A total of 40 local residents furnished a free form submission with respect to the Community Strategic Plan review. The vast majority of submissions related to the provision of a dedicated performing arts space.

A copy of the feedback provided via free form submissions is provided at **AT-4**.

Community Strategic Plan Review

The feedback received in relation to the Community Strategic Plan has been used to review the plan, noting that many of the necessary refinements translate to revised strategies, actions or new initiatives in Council's Delivery Program and Operational Plan. The Revised Draft Community Strategic Plan '*Liveable Lane Cove, 2035*' is attached at **AT-5**.

The format and structure of the Community Strategic Plan has also been reviewed to incorporate integrated planning and reporting guidelines issued by the Office of Local Government in 2021.

Community Consultation

Consultation Statement of Intent

Following the initial community consultation undertaken during February and March 2022, the next consultation phase is designed to provide the community with the opportunity to comment on the Revised Draft Community Strategic Plan.

The methods of consultation proposed are outlined below. Physical exhibition spaces will be provided at both the Civic Centre and the Library.

Methods

Level of Participation	Inform	Consult
Form of Participation	Open	Open
Target Audience	Whole Community	Whole Community
Proposed Medium	Public and Website Exhibitions / eNewsletter	Community Survey
Indicative Timing	Late April – Early June 2022	Late April – Early June 2022

RECOMMENDATION

That:-

1. Council adopt for the purpose of public exhibition, the Revised Draft Community Strategic Plan, Liveable Lane Cove 2035;
2. Council undertake community consultation between late April and early June 2022 as per the consultation plan outlined in the report; and
3. Following public exhibition, the Revised Draft Community Strategic Plan, together with a report on any submissions received, be considered at the Ordinary Council Meeting to be held 23 June 2022.

Steven Kludass

Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1	View	Phone Survey Report	16	Available
			Pages	Electronically
AT-2	View	Online Survey Report	60	Available
			Pages	Electronically
AT-3	View	Community Workshop Sessions Feedback	7	Available
			Pages	Electronically
AT-4	View	Community Submissions Summary	4	Available
			Pages	Electronically
AT-5	View	Community Strategic Plan - Liveable Lane Cove 2035	64	Available
		- DRAFT	Pages	Electronically

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OPERATIONAL PLAN

Subject: 2022/2023 Draft Budget, Fees and Charges and Delivery Program and Operational Plan
Record No: SU8618 - 17435/22
Division: Corporate Services Division
Author(s): Steven Kludass; Sarah Seaman

Executive Summary

The Local Government Act 1993 requires Council to adopt its annual Operational Plan and Budget by 30 June, outlining the activities to be undertaken in the next financial year (i.e. from 1 July), as part of a Delivery Program. The Local Government Regulation 2005 requires the Operational Plan and Budget include an annual Revenue Policy.

This report presents a draft of the Delivery Program and the Operational Plan 2022/23, Draft 2022/23 Budget together with the Draft 2022/23 Schedule of Fees and Charges. The budget establishes the anticipated operating result for 2022/23 and provides information on key income and expenditure. This report recommends that the Draft Budget 2022/23, Delivery Program and Operational Plan 2022/23 and Fees and Charges 2022/23 be endorsed for public exhibition purposes.

Background

In October 2009, the NSW Government enacted the Local Government (Planning and Reporting) Amendment Act 2009, which set a new framework to integrate the various statutory planning and reporting processes as required by the Local Government Act 1993 and the Environmental Planning and Assessment Act 1979.

The Integrated Planning and Reporting framework requires a number of strategic planning and resourcing documents, with alignment to the term of the elected council. The requirements include a long-term Community Strategic Plan, a Delivery Program for the term of the council and an Operational Plan that sets out Council's projects and activities for the coming 12 months.

Draft Budget for 2022/23

Budget Summary

The Draft Budget 2022/23 (**AT-1**) has been formulated on a 'business as usual' basis. In summary, the following key results and initiatives include:

- The draft operating result budgeted for in the 2022/23 financial year is a deficit of \$355k, before capital grants and contributions. Later in the report Council will seek to obtain approval from IPART to increase rates by 2% in order to raise additional revenue to achieve a balanced budget.
- The Rates and Annual Charges for 2022/23 include a general rate increase of 0.7%, as determined by IPART. It is proposed to levy two (2) Ordinary Rates in 2022/23 in accordance with S.492 and S.497(a) of the Local Government Act.
 - a. An Ordinary Residential Rate of 0.109954 cents in the dollar, on the Land Value of all Rateable Land categorised as Residential in accordance with S.516 of the

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Local Government Act, (with the exception of heritage properties which are rated on their heritage value), with a Minimum Rate of \$937.50, to yield \$21,428,882.

- b. An Ordinary Business Rate of 0.580576 cents in the dollar, on the Land Value of all Rateable Land categorised as Business in accordance with S.516 of the Local Government Act, with a Minimum Rate of \$957.65 to yield \$5,689,101.
- It is proposed to levy a Car Parking Special Rate on Business premises in Lane Cove of 0.201701 cents in dollar with a minimum rate of \$2 per assessment, to yield \$177,713. This revenue will continue to repay an internal borrowing to finance The Canopy Car Park.
- A note has been included in the Revenue Policy that Council is making application to IPART for a 2.0% rate increase in 2022/23 (as opposed to the 0.7% rate increase already determined). The note includes what the minimum rate, ad valorem (rate in the dollar) and total rate yield would be if the application was to be approved by IPART.
- Salary and Wages related expenditure totals \$21.7m, which includes a Local Government (State) Award increase of 2.0% and other employee related expenses.
- A full schedule of the user fees and charges proposed for the year is included in **(AT-2)**. The proposed fees have been set in accordance with Council's pricing policy, which requires consideration of a number of factors including community service obligations, the cost of service provision, whether the goods or services are provided on a commercial basis, and the capacity of the user to pay.
- The Draft Budget provides for the levying of a Domestic Waste Management Charge (under S.496 of the Act) of \$474.50 for each 80 litre MGB and recycling service on all rateable and non-rateable residential properties. Charges for DWM services rendered to residential units above business premises, or extra DWM services rendered to other premises, are set out in the Schedule of Fees and Charges for 2022/23.
- It is proposed to levy a stormwater levy of \$25 per residential or business property and \$12.50 per residential strata unit. The levy is proposed to yield \$321,362.
- Council continues to fast track Sustainability initiatives utilising the Sustainability Levy. Projects for 2022/23 include:
 - Blackman Park LED Lighting
 - Cooler Spaces Program
 - Toy Library Establishment
 - Woodford Bay Living Seawall Project
 - Community Garden Project
 - Lovetts Reserve Biodiversity Protection
 - Greener Apartments Program
 - Powerful Owl Project
 - Sustainability Lane Expo
 - Longueville Aboriginal Heritage Project

Draft Delivery Program including the Operational Plan 2022/23

The Draft Delivery Program and Operational Plan (**AT-3**) is Council's response to the aspirations contained in the Community Strategic Plan, *Liveable Lane Cove 2035*. The Delivery Program and Operational Plan describes Council's commitment to the community during its term of office and, like the Community Strategic Plan, is presented in the form of the six Strategic Themes. Within each of the six Strategic Themes, community priorities are identified and include strategies, recurrent actions and new initiatives. Also included in the Draft Delivery Program and Operational Plan is a budget allocated for each of the six strategic themes and Council's Revenue Policy.

Major project expenditure items contained in the Draft Delivery Program and Operational Plan 2022/23 include:

New Council Website

\$150,000 has been provided for Council to Implement a new website which incorporates contemporary design and functionality, including mobile compatibility.

Renewable Energy Future

An additional \$100,00 has been provided to create a Renewable Energy Future in Lane Cove to reduce community emissions to achieve a 20% reduction in emissions and water use by 2024 and a 80% reduction by 2036 (based on 2016/17 levels)

St Leonards Public Domain Works

Finalisation of the construction of an over rail plaza and public open green space at St Leonards. \$25.7m has been allocated from funds received via a Voluntary Planning Agreement to complete the works in 2022/23.

Roads, Footpaths, Drainage Asset Renewal Works

Includes a range of civil related asset infrastructure renewal works across the Lane Cove LGA, in accordance with adopted asset management plans. The total value of renewal works to be undertaken during 2022/23 is estimated at \$4.4m.

Bob Campbell Oval Masterplan

Project entails the delivery of works at Bob Campbell Oval in accordance with a revised Master Plan. Total value of works is estimated at \$2.9m.

Drainage – St Leonards South

Council will be undertaking an upgrade of the existing stormwater system as part of the St Leonards South redevelopment plans. These works are estimated to be \$1.3m and will be funded from Developer Contributions.

Bicycle Facilities

The Bicycle Facilities Program includes a new Cycleway along Burns Bay Road, Linley Point. The total value of this program is estimated at \$1.15m.

Building Upgrade Works

A range of building renewal/upgrade works are earmarked for the Greenwich Baths, Greenwich Community Centre, Centrehouse Community Arts Centre, the Civic Centre and Lane Cove Aquatic Centre. The total value of these works is estimated at \$672k.

Playground Upgrades

Playground upgrades are scheduled for Henninghams Playground, Best Street Reserve, Alder Avenue Reserve and Shaw Park. The combined value of these upgrades is estimated at \$360k.

<p style="text-align: center;">Ordinary Council Meeting 19 April 2022 2022/2023 DRAFT BUDGET, FEES AND CHARGES AND DELIVERY PROGRAM AND OPERATIONAL PLAN</p>
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Toy Library, Library of Things and Mens Shed

This project entails the conversion of a Council building at 47 Burns Bay Road from a child care facility to a facility capable of housing a Toy Library, a Library of Things and a Men's Shed. The total value of works is estimated at \$300k.

Additional Rates Special Variation (IPART)

IPART have released the Additional Special Variation guidelines to assist Councils in making application for an increase above the 0.7% approved rate increase. The guidelines require a specific resolution to be passed by Council, as follows:-

- Whether the resolution is for a temporary or permanent special variation under section 508(2) of the Act; and
- The additional income that council will receive if the special variation is approved; and
- Why the special variation is required; and
- That the council has considered the impact on ratepayers and the community in 2022-23 and, if permanent, in future years if the special variation is approved and considers that it is reasonable.

Council previously resolved on 21 March 2022 to pursue a 2.0% permanent special variation under Section 508(2). Within that report that was considered by Council, the amount of additional income was disclosed (\$350,000), together with the reason why the additional special variation was required (to balance the budget and ensure our key financial indicators meet industry benchmark) and commentary was also provided with respect to the relatively minor impact on average residential and business rates.

Given Council needs to pass a resolution that speaks to each of the above aspects, the recommendation at the end of this report makes specific reference to these requirements.

Community Consultation

It is a statutory requirement that the Draft Budget 2022/23, Delivery Program and the Operational Plan 2022/23 and Fees and Charges 2022/23, following Council's initial consideration, be placed on public exhibition for a period of not less than twenty-eight (28) days. Following this, Council must consider any public comments submitted before the Plans can be adopted.

It is proposed to exhibit these documents from late April 2022 to early June 2022. A report will be prepared for Council's consideration at the 23 June Ordinary Council Meeting advising of the results of the community consultation and recommending final adoption. Until the Delivery Program and Operational Plan (including Budget) is adopted, Council is unable to levy rates and charges for the financial year for which the plan is prepared.

Consultation Statement of Intent

The consultation is designed to provide the community with the opportunity to comment on the proposed initiatives and actions over the next year. Council will consider feedback in determining to adopt the final plans and budget.

The methods of consultation proposed are outlined below.

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Methods

Level of Participation	Inform	Consult
Form of Participation	Open	Open
Target Audience	Whole Community	Whole Community
Proposed Medium	Public and Website Exhibitions eNewsletter	On-line Survey Submissions
Indicative Timing	Late April – Early June 2022	Late April – Early June 2021

RECOMMENDATION

That:-

1. Council adopt, for the purpose of public exhibition, the 2022/23 Draft Budget, Draft Fees and Charges 2022/23 and the Draft Delivery Program and Operational Plan 2022/23;
2. Council undertake community consultation from late April 2022 until early June 2022 as per the consultation outlined in the report;
3. Following public exhibition, the 2022/23 Draft Budget, Draft Fees and Charges 2022/23 and the Delivery Program and Operational Plan 2022/23, together with a report on any submissions received, be considered at the Council meeting to be held 23 June 2022; and
4. Council reaffirm its commitment to pursue an additional Special Rates Variation through IPART and specifically:
 - a. Apply for 2.0% permanent rate increase under Section 508(2) of the Local Government Act, 1993;
 - b. Acknowledge that the additional rate increase will yield approximately \$350,000 in additional rate income;
 - c. Acknowledge that the application for an Additional Special Variation is required to balance Council's 2022/23 Operational Budget and ensure its key financial performance indicators meet industry benchmarks; and
 - d. Acknowledge that the Additional Special Variation is considered reasonable when considering the relatively minor impact on average residential and business rates (an average increase of \$17 per annum for each rateable residential property and \$63 per annum for each rateable business property) and given the Local Government Area is ranked in Australia at the 99th percentile in terms of being the most advantaged in the Australian Bureau of Statistics Socio-Economic Indexes for Areas, SEIFA (2016).

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1	View	Draft Budget 2022-23	13	Available
			Pages	Electronically
AT-2	View	Draft Fees and Charges 2022-23	24	Available
			Pages	Electronically
AT-3	View	Draft Delivery Program and Operational Plan	96	Available
			Pages	Electronically

Ordinary Council Meeting 19 April 2022
ST LEONARDS SOUTH SECTION 7.11 CONTRIBUTIONS PLAN - ADOPTION

Subject: St Leonards South Section 7.11 Contributions Plan - Adoption
Record No: SU6702 - 16693/22
Division: Environmental Services Division
Author(s): Terry Tredrea; Christopher Pelcz

Executive Summary

In March 2022, the nominee of the Minister of Planning and Homes wrote to Council regarding the St Leonards South Precinct – Section 7.11 Contributions Plan (**AT-1**). Following review by the Independent Pricing and Regulatory Tribunal (IPART), the Minister's nominee has advised that the Plan can now be adopted by Council provided that only the four changes (recommended by IPART) are incorporated into the document.

The purpose of this report is for Council to adopt the revised *St Leonard's South Section 7.11 Contributions Plan* (**AT-2**). In responding to changes recommended by IPART, the Plan has satisfied all its requirements and, once adopted, is deemed to be an "IPART-reviewed contributions plan" for two years, as authorised under Clause 5(3) of the Environmental Planning and Assessment (Local Infrastructure Contributions) Direction (2012). As such, once adopted the Council may levy these revised contributions in accordance with the Plan.

Council is recommended to approve the revised Plan, advise the Department of Planning and Environment of the changes that have been made, and publish the Plan on Council's website.

Background

On 19 April 2021, in response to community submissions on the St Leonard's South Draft Section 7.11 Contributions Plan (the Plan), the Plan was amended to take into account matters raised by the community (**AT-3**). It was then resolved that:-

Council adopts the St Leonard's South Draft Section 7.11 Contributions Plan, as amended, and that the General Manager forward the plan to IPART for review and assessment.

Between May and October 2021, IPART assessed the Plan against the Department of Planning, Industry and Environment's (DPIE) Practice Note as well as IPART's 'essential works' criteria. IPART "*found the plan mostly reflects reasonable costs for local infrastructure in the St Leonard's South precinct (precinct) development.*" (**AT-4**).

In their final reports (see **AT-4** and **AT-5**), IPART listed four amendments required to enable the Plan to be made. These amendments are discussed below.

Discussion

As stated in its March approval (**AT-1**), DPIE concluded that:-

When Council has adopted the amended Plan, it will be considered as having met the requirements of Clause 5(3) of the Environmental Planning and Assessment (Local Infrastructure Contributions) Direction (2012) as amended, and the Plan will be deemed an IPART reviewed contributions plan for two years.

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ST LEONARDS SOUTH SECTION 7.11 CONTRIBUTIONS PLAN - ADOPTION

The only required amendments to the Plan are described in the Table below:-

IPART No	Required amendments to the St Leonards South Section 7.11 Contributions Plan
1.	Remove shared paths cost (item 9) from the works schedule. (IPART Report, Page 4)
2.	Recalculate the cost of plan administration based on IPART recommended works costs. (IPART Report, Page 14)
3.	The Council should investigate funding the new local park earlier in the development timeline, before incorporating changes in the next review of SLS CP, in three years' time. (IPART Report, Page 22)
4.	The Council should review the plan within three years to include updated information on planning assumptions, and the scope and cost of land and works in the plan. (IPART Report, Page 24)

In response, Council has amended its Contributions Plan (see **AT-2**) as follows:-

- Item 1 – shared paths (and associated costs) have been removed from the works schedule on page 44 of the document. As noted by IPART, these would still be delivered via conditions of development consent (Table 5 in the document has been amended to reflect this).
- Item 2 – plan administration costs have been recalculated based on revised costs of works (i.e. removal of shared paths).

Both items 1 & 2 have reduced the total cost of essential works in the Plan from \$53,762,443 down to \$52,569,850 – a total of approximately \$1.19 million.

- Items 3 & 4 – A new section has been included in the amended Plan (Section 6.6 Review of this plan) states that:-

“Council will review this contributions plan in three (3) years following this plan’s commencement date. This will include consideration of updated information on planning assumptions, and the scope, cost and timing of land acquisitions and carrying out of works in the plan’s works schedule

Council will also investigate funding the new local park as early as possible in the development timeline, before incorporating changes in the next review of this contributions plan”.

As a result of the IPART changes, the original and revised contribution rates for the essential works are as follows:-

	Infrastructure cost	Per resident	Per studio/1 bed dwelling	Per 2 bed dwelling	Per 3 or more bed dwelling
Previous essential works total – March 2021	\$53,762,443	\$14,818	\$20,745	\$29,636	\$45,936
Revised essential works total – April 2022	\$52,569,850	\$14,489	\$20,284	\$28,978	\$44,917

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ST LEONARDS SOUTH SECTION 7.11 CONTRIBUTIONS PLAN - ADOPTION

Conclusion

Council has amended its Contribution Plan in accordance with IPART and the Minister's advice.

Once adopted, the amended Plan will have met the requirements of Clause 5(3) of the *Environmental Planning and Assessment (Local Infrastructure Contributions) Direction (2012)* as amended in December 2020 and the revised contribution rates can be charged once it is published on Council's website.

A planning circular issued by the DPIE on 12 February 2021 (PS 21- 002) advised councils that there is no legal requirement to re-exhibit the revised Contributions Plan following receipt of advice by the Minister or the Minister's nominee – which has now been received (see **AT-1**).

Therefore, Council can now adopt the revised Plan, advise the Department of the changes mentioned in this report and publish the adopted Plan on its website.

RECOMMENDATION

That Council:-

1. Adopt the revised Section 7.11 Contributions Plan for St Leonards South as shown in **AT-2**;
2. Advises the Department of Planning and Environment that changes have been made in accordance with IPART's assessment; and
3. Publish the Contributions Plan on Council's website with immediate effect.

Mark Brisby
Executive Manager
Environmental Services Division

ATTACHMENTS:

AT-1 View	Minister's response and final approval for St Leonards South Section 7.11 Contributions Plan	2 Pages	Available Electronically
AT-2 View	St Leonards South Section 7.11 Contributions Plan - amended March 2022	67 Pages	Available Electronically
AT-3 View	Report - St Leonards South contributions Plan - Post consultation	8 Pages	Available Electronically
AT-4 View	IPART Assessment of St Leonards South Contributions Plan - Summary	8 Pages	Available Electronically
AT-5 View	IPART Assessment of St Leonards South Contributions Plan - Technical Paper	29 Pages	Available Electronically

Ordinary Council Meeting 19 April 2022
PROPOSED VOLUNTARY PLANNING AGREEMENT FOR AREA 12 - 3 HOLDSWORTH AVENUE, ST LEONARDS - ST LEONARDS SOUTH PRECINCT

Subject: Proposed Voluntary Planning Agreement for Area 12 - 3 Holdsworth Avenue, St Leonards - St Leonards South Precinct
Record No: SU8525 - 17841/22
Division: General Managers Unit
Author(s): David Stevens

Executive Summary

Council undertook community consultation on the proposed Voluntary Planning Agreement (VPA) for Area 12 at the St Leonards South Precinct between 14 December 2021 and 11 January 2022. The VPA seeks only to make the necessary equivalent s7.11 Developer Contributions in the absence of the precinct specific contributions plan and undertake works outlined in the DCP Part 7 Additional Local Provisions - St Leonards South Area, for which no Section 7.11 Contribution offset is available. No amendments to development standards are provided by this proposed VPA. The purpose of this report is to outline the results of the consultation and recommends that Council enter into a VPA with the proponent, New Golden St Leonards Pty Ltd.

Background

At the Council Meeting of 7 December 2020, Council resolved in part to grant delegated authority to the General Manager to exhibit in conjunction with relevant Development Applications, VPA's received in respect of the precinct whose incentives accord with Council's previously adopted incentives contained in the DCP for each Area and then be reported to Council for consideration.

New Golden St Leonards Pty Ltd propose to undertake a development on the land that comprises a multi-story residential flat building compliant with the Lane Cove LEP 2010 and Lane Cove Development Control Plan, Part C – Residential Localities - Locality 8. The Development utilises Part 7 Additional local provisions - St Leonards South Area under Lane Cove LEP 2010. No amendments to these development standards are provided by this proposed Voluntary Planning Agreement.

Subject to the granting of development consent for the Development, the VPA provides for:-

1. the payment of monetary contributions equivalent to the section 7.11 Development Contributions proposed for the St Leonards South Precinct in the Draft Lane Cove Council, St Leonards South Contributions Plan, pending its approval by the Independent Pricing and Regulatory Tribunal; and
2. the construction and dedication to Council of Infrastructure and public benefit supporting the St Leonards South Precinct as noted in Schedule 4 of the VPA.

Discussion

From a public benefit perspective, in addition to the S7.11 Developer Contributions to fund precinct wide community infrastructure, the 3 Holdsworth Avenue works will deliver the following in accordance with the *"Specifications for Private Open Space in the St Leonards South Precinct"*:-

1. Dedication (fee of cost) to Council in perpetuity approximately 400m2 of public open space (Marshall Avenue); and
2. Dedication (free of cost) to Council in perpetuity two (2) affordable housing dwellings comprising of: minimum two (2) bedrooms; an internal area of at least 70m2 (plus storage); and, one (1) car space.

Ordinary Council Meeting 19 April 2022
PROPOSED VOLUNTARY PLANNING AGREEMENT FOR AREA 12 - 3 HOLDSWORTH AVENUE, ST LEONARDS - ST LEONARDS SOUTH PRECINCT

On 14 December the VPA was placed on public exhibition in parallel with the notification of the Development Application for community consultation, with submissions received until 11 January 2022. Of all the submissions received regarding DA21/187-01, only three (3) referred directly to the draft planning agreement, stating:-

1. The DA is above allowable and there is no good reason to contravene controls and even to provide a VPA;
2. The VPA should not offer a mechanism by which this building height could vary as the VPA should be given little, if any, weight in assessing a clause 4.6 variation; and
3. The fact that adherence to the DCP requirements has negative economic consequences for the developer (or positive economic consequences for Lane Cove Council via VPA's) must be irrelevant to the decision to enforce those DCP requirements.

Response

*In response to points 1 and 2 above, the dedication of land and dwellings to Council in perpetuity under the VPA, will not result in a contravention of controls including any variation to the building height, as the development is compliant with the controls under **Part 7 of LCLEP 2009**, which establishes incentive building heights and floor space ratio limits. The provision is designed to ensure the delivery of high-quality open space and affordable housing that together, provide considerable value and amenity to the St Leonards South Precinct. If the Part 7 controls were to be altered by the VPA, this would be described within the Explanatory Note.*

Regarding point 3 above, there are no positive economic consequences for Council, simply infrastructure funding via Monetary Contributions (reviewed and approved by IPART – the Independent Pricing and Regulatory Tribunal) to deliver a broad range of services for community benefit.

Conclusion

The proposed VPA will benefit the community and future residents of the proposed development of Area 12 (3 Holdsworth Avenue St Leonards) at the St Leonards South Precinct via the dedication (free of cost) to Council of approximately 400m² of open public space and two (2) affordable housing dwellings. It is therefore recommended that Council note the submissions received during the community consultation process and proceed with the proposed Voluntary Planning Agreement for Area 12 (3 Holdsworth Avenue St Leonards) at the St Leonards South Precinct.

Ordinary Council Meeting 19 April 2022
PROPOSED VOLUNTARY PLANNING AGREEMENT FOR AREA 12 - 3 HOLDSWORTH
AVENUE, ST LEONARDS - ST LEONARDS SOUTH PRECINCT

RECOMMENDATION

That:-

1. Council receive and note the report;
2. Council enter into a Voluntary Planning Agreement with New Golden St Leonards Pty Ltd in respect of the development of Area 12 (3 Holdsworth Avenue, St Leonards) at the St Leonards South Precinct; and
3. The General Manager review the trustee assignment provisions of the VPA and be authorised to finalise the wording of the proposed Voluntary Planning Agreement and sign the Agreement on behalf of Council.

Craig Wrightson
General Manager
General Managers Unit

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 19 April 2022
COUNCIL SNAPSHOT MARCH 2022

Subject: Council Snapshot March 2022
Record No: SU220 - 14781/22
Division: General Managers Unit
Author(s): Craig Wrightson

Attached for the information of Councillors is a review of Council's recent activities. This report provides a summary of the operations of each division in March 2022.

RECOMMENDATION

That the report be received and noted.

Craig Wrightson
General Manager
General Managers Unit

ATTACHMENTS:

AT-1 [View](#) Council Snapshot March 2022

37
Pages

Council Snapshot – March 2022



CORPORATE SERVICES

GOVERNANCE

Community Consultation and Engagement

During March 2022, Council consulted with the community via various methods, such as, but not limited to, surveys and public exhibition, as outlined below:-

- Draft Code of Meeting Practice - Consultation was undertaken and closed 6 April 2022;
- Community Strategic Plan - Liveable Lane Cove 2035 Review - Consultation was undertaken and closed 25 March 2022;
- Disability Inclusion Action Plan - Consultation is underway and will close 1 May 2022;
- Community Dog Advisory Committee - Consultation was undertaken and closed 25 March 2022; and
- Advisory Committee Nominations - Consultation was undertaken and closed 27 March 2022.

GIPAs

Four (4) Notices of Decisions were issued during March 2022.

Tenders

One (1) request for tender was issued in March 2022 for the Blackman Park Lighting Upgrade. This request for tender closed on 1 April 2022.

A tender for Mechanical Street Sweeping Services closed in January 2022 and is currently being assessed.

Formal Complaints

There were no formal complaints received during the month of March 2022.

Pending Reports

Meeting Date	Res No	Details	Action Required	Division	By
21/2/22	18	Lane Cove North Neighbourhood Centre	Write to landowners within the Lane Cove North/Mowbray Precinct area who own land zoned R4 who have not yet lodged a Development Application to ask their level of interest in developing a 'Neighbourhood Shop' to support a local convenience store and/or local shops; and A report be provided back to Council on what is required to further the proposal should the owners display interest in progressing the matter.	ESD	Upon receipt of formal response
21/2/22	19	Creating a Renewable Energy Future in Lane Cove	Write to all strata schemes in the Lane Cove LGA seeking their interest in cooperating with initiatives to facilitate solar and other renewable energy solutions for strata buildings.	ESD	July 2022
21/2/22	22	Traffic at the Intersection of Parklands Rd, Epping Rd and Longueville Road	General Manager investigate and report back to Council with options of how best to stop motor vehicles performing U-turns in the middle of Parklands Road at the intersection of Parklands Road and Landers Road.	OSUS	May 2022
21/2/22	23	Deferral of Commencement of Process to Close Canberra Ave	No action will be taken by Council at this time to commence the process to close Canberra Avenue, between River Road and its intersection with Duntroon Avenue;	OSUS	May 2022
21/2/22	24	Sporting Club Advisory Committee	Council establish a Sporting Club Advisory Committee; and The General Manager prepare a draft constitution for discussion at a	OSUS	May 2022

			Council workshop to discuss objectives, consider the review of the 2008 Recreation Action Plan, sporting club appointments, Councillor representation and other matters relating to the operation of an Advisory Committee.		
21/2/22	25	Improving Community Collaboration and Communication	Council engage an external consultant to host an interactive combined community and council workshop in the month of April to seek input from local community groups and residents about new inclusive strategies to engage with the public within the framework of the Community Participation Plan and Community Engagement Policy;	CSD	April 2022
21/2/22	35	Lane Cove Sport & Recreation Precinct – NSW Government Funding Opportunity	That Council organise an open community workshop on sport and recreation requirements in LaneCove with attendance open to residents of other LGAs and that promotion of the workshop will be designed to ensure the widest possible range of attendees.	GMU	May 2022
21/3/22	54	Progression of a Sport and Recreation Facility	That Council Endorse the proposed activities and indicative time frames for a facility to meet the demand for indoor sporting facilities in the Lane Cove area, Replace the community workshop on possible alternate solutions with an online survey, the status report to Council in May 2022 include the outcomes of the community workshop on the business case and community survey on alternative locations and remove the requirement to refer to the design review panel if it impacts on the overall timeframe.	OSUS	15 August 2022

15/11/21	185	Traffic Committee	Investigate alternative parking arrangement at the northern end of St Vincent's Road to improve access to parking for residents, and address boat and trailer parking in the area.	OSUS	July 2022
18/10/2021	159	Notice of Motion – Creation of Future Infrastructure Reserve	In anticipation of receipt of funds from Australian Unity, the General Manager review the list of potential Future Infrastructure Projects listed and prepare a report with recommendations for the allocation of the Future Infrastructure Fund Reserve to projects, prior to Council undertaking community consultation	OSUS	TBC
18/10/21	157	Notice of Motion – Community Dog Advisory Committee	Advertise and conduct a workshop for residents to have direct input into how a dog advisory committee would operate	OSUS	May 2022
19/7/21	111	Golf Course Alternate Operating Model	Receive a further report at the end of the 12-month trial on the results from the alternate operating model.	GMU	Nov 2022

FINANCE

Investments as at 31 March 2022

Total Cash and Investments \$ 81.72 M

Return on Investments for the month of March 2022 was – 0.72%

Actual Interest return \$ 43,987

Capital Gains (Tcorp) - \$ 95,949

Total - \$ 51,962

For the past 12 months, the portfolio returned 0.71%pa, exceeding the bank bill index benchmark (0.04%pa) by 0.67%.

Lane Cove Council

Investment Holdings Report - March 2022



Managed Funds

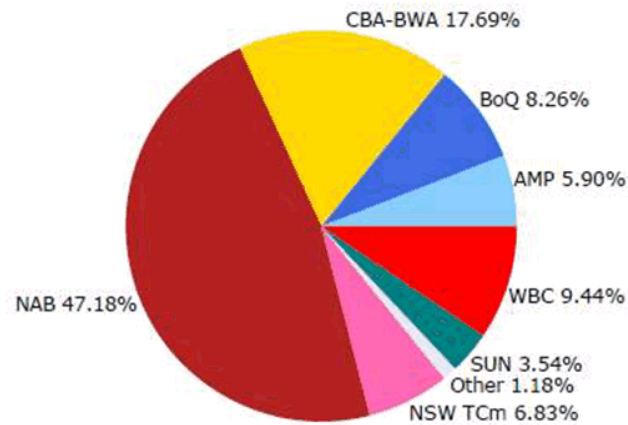
Monthly Return (%)	Fund Name	Purchase Price (\$)	Purchase Date	Current Value (\$)
-1.4033%	NSW TCorpIM Medium Term Growth Fund	5,000,000.00	6-Dec-17	5,790,113.53
		5,000,000.00		5,790,113.53

Term Deposits

Maturity Date	Face Value (\$)	Rate (%pa)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)
7-Jun-22	2,000,000.00	0.3800%	National Australia Bank	AA-	2,000,000.00	7-Jun-21	2,006,204.93
7-Jun-22	1,000,000.00	0.3500%	Rural Bank	BBB+	1,000,000.00	7-Jun-21	1,002,857.53
8-Jun-22	4,000,000.00	0.4000%	Bank of Queensland	BBB+	4,000,000.00	8-Jul-21	4,011,704.11
31-Aug-22	2,000,000.00	0.4500%	AMP Bank	BBB	2,000,000.00	31-Aug-21	2,005,252.05
1-Nov-22	8,000,000.00	0.7200%	Commonwealth Bank of Australia	AA-	8,000,000.00	2-Nov-21	8,023,671.23
17-Nov-22	7,000,000.00	0.6000%	Commonwealth Bank of Australia	AA-	7,000,000.00	18-Nov-21	7,015,413.18
24-Nov-22	5,000,000.00	0.6000%	Westpac Group	AA-	5,000,000.00	24-Nov-21	5,002,958.90
7-Dec-22	2,000,000.00	0.6500%	National Australia Bank	AA-	2,000,000.00	7-Dec-21	2,004,095.89
8-Dec-22	2,000,000.00	0.7000%	National Australia Bank	AA-	2,000,000.00	9-Dec-21	2,004,334.25
14-Dec-22	3,000,000.00	1.1000%	AMP Bank	BBB	3,000,000.00	14-Dec-21	3,009,764.38
14-Dec-22	2,000,000.00	0.7000%	Bank of Queensland	BBB+	2,000,000.00	14-Dec-21	2,004,142.47
14-Dec-22	4,000,000.00	0.6500%	National Australia Bank	AA-	4,000,000.00	14-Dec-21	4,007,693.15
4-Jan-23	5,000,000.00	0.6300%	National Australia Bank	AA-	5,000,000.00	4-Jan-21	5,007,508.22
11-Jan-23	5,000,000.00	0.5500%	National Australia Bank	AA-	5,000,000.00	7-Jul-21	5,020,191.78
22-Feb-23	4,000,000.00	0.5600%	National Australia Bank	AA-	4,000,000.00	24-Feb-21	4,002,209.32
15-Jun-23	5,000,000.00	0.5200%	National Australia Bank	AA-	5,000,000.00	15-Jun-21	5,020,857.53
12-Jul-23	10,000,000.00	0.6500%	National Australia Bank	AA-	10,000,000.00	12-Jul-21	10,046,835.62
	71,000,000.00	0.6170%			71,000,000.00		71,195,500.54

Floating Rate Notes

Maturity Date	Face Value (\$)	Current Coupon (%pa)	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)
16-Aug-22	1,000,000.00	1.0484%	SUN Sni FRN (Aug22) BBSW+0.97%	AA-	1,007,080.00	11-Mar-19	1,003,443.82
16-Aug-22	2,000,000.00	1.0484%	SUN Sni FRN (Aug22) BBSW+0.97%	AA-	2,013,700.00	27-Nov-18	2,006,887.65
3-Feb-23	1,000,000.00	1.1175%	BoQ Sni FRN (Feb23) BBSW+1.05%	BBB+	1,003,960.00	11-Mar-19	1,006,485.14
10-Feb-23	1,000,000.00	0.8700%	NAB Sni FRN (Feb23) BBSW+0.80%	AA-	1,002,360.00	11-Mar-19	1,004,991.78
6-Mar-23	2,000,000.00	0.9650%	WBC Sni FRN (Mar23) BBSW+0.83%	AA-	2,015,040.00	27-Nov-18	2,009,801.92
6-Mar-23	1,000,000.00	0.9650%	WBC Sni FRN (Mar23) BBSW+0.83%	AA-	1,001,160.00	11-Mar-19	1,004,900.96
	8,000,000.00	1.0035%			8,043,300.00		8,036,511.27



Legal Matters

Legal costs for the month of March 2022 were as follows: -

Firm/Matter	Previous Costs	Current	Total	Status	Category
HWL Ebsworth Lawyers					
LEC 2021/273374 1 Gatacre Ave & 5 Allison Ave – Lane Cove	\$32,187.75	\$ 23,806.38	\$ 55,994.13	Ongoing	Legal Advice
LEC 2020/337234 -Class 4 LCC vs Ors at NSW Farmers' Association	\$ 4,175.60	\$ 2,160.95	\$ 6,336.55	Ongoing	Legal Advice
Schmidt- Liermann Pty Ltd					
General Advice	\$ 139,705.73	\$ 23,561.94	\$ 163,267.67	Ongoing	Legal Advice

Total Legal Expenses: \$ 49,529.27

Budget Impact				
General Ledger Account Details "Legal"	Account Number	Budget 2021-2022	Actual Expenses 2021-2022	Budget Available
Environmental Operating Expenses	50019.2000.2106	\$ 205,000	\$183,253	\$ 21,747
Development and Health Operating Expenses	50020.2000.2106	\$ 35,000	\$ 17,444	\$ 17,556
Planning Operating Expenses	50026.2000.2106	\$ 1,500	\$ -	\$ 1,500
Human Services Operating Expenses	50080.2000.2106	\$ 7,900	\$ -	\$ 7,900
Urban Services Operating Expenses	50163.2000.2106	\$ 28,000	\$ 11,705	\$ 16,295

PEOPLE & CULTURE**Staff Establishment**

Equivalent Full-time Staff	194
Total number of positions	211
Total Headcount	236

Staff Turnover

Staff Turnover – March 2022	2.07%
Staff Turnover – Year to Date	10.85%
Staff Commenced – March 2022	5 Permanent
Staff Separations – March 2022	4 Permanent

GENERAL MANAGER UNIT

St Leonards Over Rail Plaza

In addition to the extreme wet weather events which have been experienced for some months, industrial action on the train network has had significant impact on the overall delivery timeframe for the new green space.

Due to the nature of the project, works can only take place within the rail corridor during scheduled rail shutdowns when they de-electrify the site. Construction continues on both the eastern and western abutment with coordination between JQZ and Arengo to ensure the structures are ready for the installation of the girders.

The combination of industrial disputes and wet weather have resulted in an estimated six month delay for the whole project, with the revised completion date shifting from December 2022 to June 2023.

A final review of the landscape design by Arcadia, Aurecon, Arengo and Council is taking place early April 2022.

St Leonards Over rail Bridge – Indicative Programme	
Sydney Trains Configuration Control Board Gate 3 approvals and permits – completed (Mar 2022)	Mar 2022
Temp Closures - Lithgow Street Pedestrian Underpass Works	Sep 2021– Dec 2022
Temp Closures – Canberra AVE (between Pac Hwy and Marshall Ave)	Nov 2021 - Jun 2023
Construction Main Works (PC)	June 2023

Lane Cove Sport & Recreation Precinct

Council is in the process of organising a Community Workshop to review the Lane Cove Sport and Recreation Business case. A survey will be released in advance of the workshop seeking community feedback on the current site; alternative sites (Lane Cove West Business Park); and, a joint delivery program / scheme with Willoughby Council. The survey will also invite residents to comment on any other options for Council consideration pertaining to this project.

COMMERCIAL OPERATIONS

Leases

- Greenwich Flying Squadron (GFS) – Council has issued the new sub-lease for GFS review and are now in receipt of GFS marked up copy for review.
- Macquarie University – Lease renewal pending for Boatshed in Tambourine Bay and lessee works which have now been completed on the pontoon. Additional works have been costed for possible completion in FY21/22. Agreement with Council and TfNSW remains pending. Macquarie University are in discussion with North Shore Rowing and paraRowers both of whom have proposed a sub-lease for use of the site.

- VIVA Pipeline –Council's Plan of Management (POM) approval has been received by Crown Lands thereby recommencing the licence process at this site.
- Sydney Community Services – Council has agreed terms in principal for the 25-27 Stokes St site, SCS has reviewed and provided a preliminary "Statement of Use" for the premises which is an integral component of the lease to ensure optimal activation and community participation in services delivered at the site. SCS is in the process of reviewing the draft lease and licence pertaining to this site.
- Sun Property – Council has executed the AFL for the car park site at 56-60 Burns Bay Road and is now finalising a licence agreement to support fire egress safety. The lease is anticipated to commence early May 2022 to coincide with Harriss Farms opening for trade.
- Council is in the process of negotiating a lease with the new operators at the Hughes Park Community Garden. There have been delays on the prospective parties (ie committee members) meeting due to the COVID lockdown. Note the parties are currently acting as Council registered volunteers thereby enabling them to manage the site during this transition phase.
- Council has issued a draft lease and sub-licence to the 12 Foot Skiff Club to enter into a new long-term arrangement. Council and the Club have agreed a tiered (transition) rent structure in recognition of a deterioration in membership numbers since 2018. The parties now await TfNSW approval of the sub-licence and Deed of Consent before proceeding further.
- The trial outdoor dining activation on Longueville Road (Encasa and Shorties Bar) was met with widespread approval from the operators and community alike.

Voluntary Planning Agreements

- Two Draft VPA's at the St Leonards South site have been agreed with the respective proponents.
- Four further Draft VPA's at the same site are under negotiation and are due to be finalised in the second quarter of 2022.

ENVIROMENTAL SERVICES

SUSTAINABILITY

Transition to Electric Vehicles

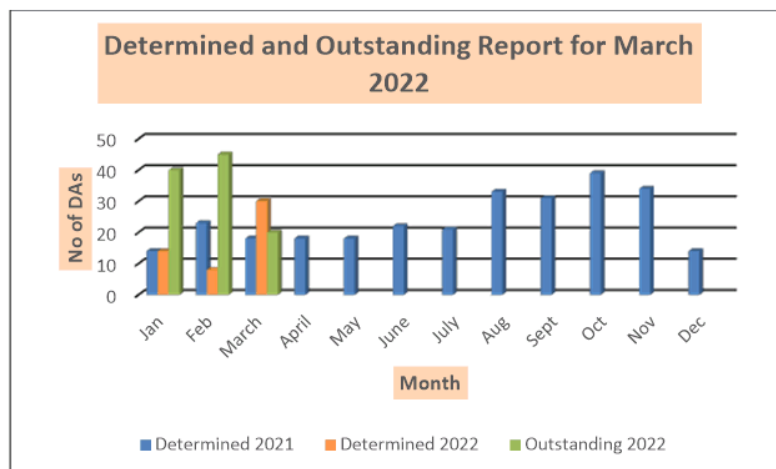
Council currently have two electric vehicles and are looking for opportunities to transition leaseback vehicles to electric and low emission vehicles. A report was commissioned to determine the economic viability and practicality of acquiring more electric vehicles and the results have now been received. Council will utilise this data to update the fleet policy to be best practice and develop vehicle procurement criteria that favour the purchase of low emission vehicles to reduce fleet emissions.

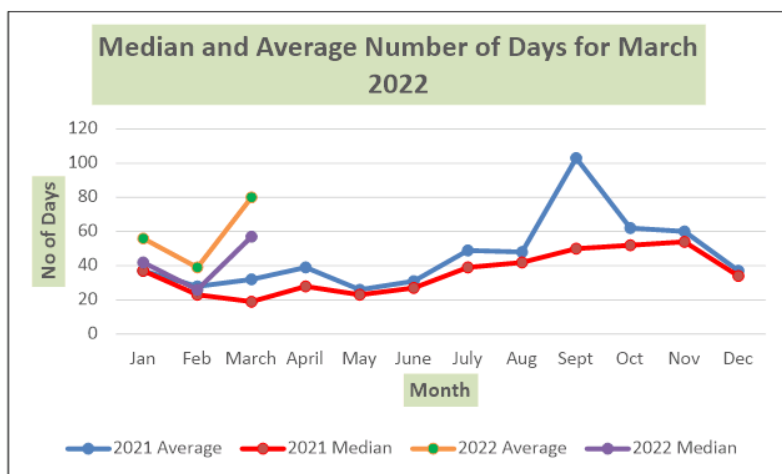
Staff Engagement

March saw the launch of a series of talks and activities aimed at increasing staff engagement with sustainability and climate resilience by encouraging them to take personal actions. The presentation covered climate change psychology, green and ethical investments, greenpower, upcycling and composting. Over 35 staff attended the two sessions which were held at different venues to capture as many staff as possible. The series of talks will continue throughout the year and include hands on workshops as well as informative presentations. These workshops are in line with the Climate Resilience Plan – Governance actions.

DEVELOPMENT

Development Applications Determined and Outstanding as at March 2022





Clause 4.6 Variation to LEP Development Standards

The Department of Planning and Environment requires a report to Council each quarter advising of variations to development standards approved by Council using Clause 4.6 of Lane Cove LEP 2009. A 4.6 variation seeks to vary an LEP height and/or floor space control. This report details Development Applications approved in the period of 1 October–31 December 2021 with a Clause 4.6 variation:

DA No	Address	Description	Extent of variation and standard varied	Justification of variation	Delegation and date of determination
DA172/21	146 Longueville Road Lane Cove	Mixed Use	Height standard: 9.5m Approved height: 15.05m 58.42% variation	CI 4.6 – Satisfactory amenity and character	14 March 2022 Local Planning Panel
DA145/21	2 St Giles Avenue Greenwich	Residential	Height standard: 9.5m Approved height: 10.4m 9.4% variation	CI 4.6 – less than existing and acceptable	17 March 2022 Delegated Authority
DA175/21	18 Mitchell Street Greenwich	Residential	Height standard: 9.5m Approved height: 10.4m 9.4% variation	CI 4.6 – below existing ridge height	2 March 2022 Delegated Authority
DA175/21	18 Mitchell Street Greenwich	Residential	FSR Standard: 0.5:1 Approved FSR: 0.555:1 1% variation	CI 4.6 attic GFA within roof	2 March 2022 Delegated Authority

The Lane Cove Local Planning Panel

The Local Planning Panel met on 3 March and determined the following:

Address	Proposal	Outcome
243 Longueville Road, Lane Cove	Outdoor covered Pizza oven	Approved
146 Longueville Road, Lane Cove	Additions to existing shop top housing	Approved
9 Upper Cliff Road, Northwood	Alterations and additions	Approved

The Sydney North Planning Panel

There was no meeting of the Sydney North Planning Panel in March.

Court Appeals as at March 2022

Address and DA number	Date Lodged	Solicitor	Planner	Type of Appeal	Issues	Stage
1 Gatacre Avenue and 5 Allison Avenue, Lane Cove	24 September 2021	HWL Ebsworth	Henry Burnett	Appeal against Lane Cove determination	Height, SEPP 65, amenity of dwellings, setbacks	Conciliation Conference terminated. Hearing 16, 17 and 18 August 2022.
88 River Road, Lane Cove DA85/21	1 February 2022	Marsdens Law Group	Henry Burnett	Appeal against Lane Cove determination	Minimum lot size for a dual occupancy and subdivision, excavation and heritage	SF&C prepared; S34 Conciliation Conf - TBA
113A Northwood Road, Northwood	21 February 2022	HWL Ebsworth	Neil Lynch	Appeal against Development Control order	Development not in accordance with consent	LEC ordered Applicant to lodge a new DA and BIC by 3 June 2022.
19 George Street, Greenwich DA6/22	7 March 2022	HWL Ebsworth	Chris Shortt	Deemed refusal appeal	Carport design, setback, heritage and tree	Listed for mention 29 March 2022; SF&C to be prepared. S34 Conciliation Conference date to be advised.

Development Applications determined for March 2022

DA/CDC No	Address	Description
DA11/19	1A Tambourine Bay Road, Lane Cove	S4.55 Modification of Consent
DA81/19	22B Houghton Street, Linley Point	S4.55 Modification of Consent
DA181/20	20 Mindarie Street, Lane Cove North	S4.55 Modification of Consent
DA59/21	14-16 Orion Road, Lane Cove West	S4.55 Modification of Consent
DA99/21	21 Canberra Avenue, St Leonards	Residential Flat Building -SNPP
DA105/21	38A College Road South, Riverview	S4.55 Modification of Consent
DA133/21	5 Northwood Road, Longueville	Alterations and Additions
DA136/21	53 Bridge Street, Lane Cove	S4.55 Modification of Consent
DA139/21	44 Ronald Avenue, Greenwich	Dwelling house and swimming pool
DA145/21	2 St Giles Avenue, Greenwich	Alterations and Additions
DA147/21	243 Longueville Road, Longueville	Outdoor pizza oven - LPP
DA164/21	231-233 Burns Bay Road, Lane Cove	Signage, hours of operation
DA165/21	231-233 Burns Bay Road, Lane Cove	Signage and line markings
DA172/21	146 Longueville Road, Lane Cove	Additions to shop top housing - LPP
DA173/21	145-153 Longueville Road, Lane Cove	Removal of 2 signs and 2 proposed signs
DA175/21	18 Mitchell Street, Greenwich	Alterations and Additions
DA176/21	16 Fleming Street, Northwood	Alterations and Additions
DA184/21	9 Upper Cliff Road, Northwood	Alterations and Additions - LPP
DA9/22	500 Pacific Highway, St Leonards	Change of use
DA12/22	24 Anglo Road, Greenwich	Alterations and Additions
DA13/22	114 Riverview Street, Riverview	Alterations and Additions
DA15/22	157 River Road, Northwood	Alterations and Additions
DA16/22	307 Burns Bay Road, Lane Cove West	Alterations and Additions
DA17/22	3 Warraroon Road, Riverview	Alterations and Additions
DA19/22	56-60 Burns Bay Road, Lane Cove	Fitout for a liquor store and signage
DA20/22	86-88 Longueville Road, Lane Cove	Change of Use
DA21/22	25 Morrice Street, Lane Cove	Alterations and Additions
DA22/22	10 Miramont Avenue, Riverview	Alterations and Additions
DA23/22	29 Second Avenue, Lane Cove	Alterations and Additions

Unauthorised Work March 2022

Address	Complaint	Action
22 Vista Street, Greenwich	Development without consent of a consent authority	Stop Work Order + BIC Lodged with Council
23 Gore Street, Greenwich	Development not in accordance with consent (Privacy Condition)	Written Directions (Pending)
211 Longueville Road, Lane Cove	Development not in accordance with consent (sediment control)	Written Directions (Completed)
4 Northwood Road, Lane Cove	Development not in accordance with consent (sediment control)	Stop Work Order + Written Directions
4 Northwood Road Lane Cove	Trespass onto Public Land	Written Directions + Ecologist Report
1 Bridge Street, Lane Cove	Removal of Privacy Screens (without consent)	Written Directions (Pending)
17 Portview Road, Greenwich	Development without consent of a consent authority	Written Directions (Completed + PCA appointed)
5 River Road West, Lane Cove	Development not in accordance with consent (CDC)	Referred to Certifier

Address	Complaint	Action
113a Northwood Road, Northwood	Development not in accordance with consent (unauthorised building)	Refer to Solicitor LEC matter.
2 Elizabeth Parade, Lane Cove	Public Safety	Written Directions (Complied + Geotech appointed)
4 Murray Street, Lane Cove North	Public Safety – hoarding issue	Referred to Human Services - Aged Care
88 Christie Street, St Leonards	Development not in accordance with consent (traffic management)	Written Directions (Completed)
2 Anglo Road, Greenwich	Development not in accordance with consent (traffic management)	Written Directions (Completed)
16 Mars Road, Lane Cove West	Breach of DA Condition (post-OC) - Business Registration	Written Directions (Completed)
5 King William Street, Greenwich	Illegal Advertising Sign (DCP Breach)	Written Directions (Completed)
88 Carlotta Street, Greenwich	Illegal Advertising Sign (DCP Breach)	Written Directions (Completed)
41 Finlayson Street, Lane Cove	Illegal Advertising Sign (DCP Breach)	Written Directions (Completed)
66 Greenwich Road, Greenwich	Development not in accordance with consent (building height)	Written Directions (Completed)
50 Kallaroo Road, Riverview	Development not in accordance with consent (Cond. 1C)	Written Directions (Pending)
5 Edwin Street, Greenwich	Development not in accordance with consent (Privacy Condition)	Written Directions (Pending)
289 Burns Bay Road, Lane Cove West	Development not in accordance with consent (site conditions)	Written Directions (Pending)

Infringements Issued – Development & Building Compliance, March 2022

Address	Fine	Offence
21-25 Canberra Ave. St Leonards South.	\$ 8,000	Water Pollution Incident {Protection of the Environment Operations Act}.
21-25 Canberra Ave. St Leonards South	\$ 6,000	Non-compliance provision of silt & sediment controls.
4 Northwood Rd Longueville	\$ 6,000	Non-compliance with traffic management plan.
211 Longueville Rd Lane Cove	\$ 3,000	Non-compliance provision of silt & sediment controls.
12 Kullah Parade Lane Cove North	\$ 3,000	Non-compliance building materials stored on footpath.
4 Northwood Road, Lane Cove Longueville	\$ 6,000	Development not in accordance with development consent - breach of the property boundary.
4 Northwood Road, Lane Cove Longueville	\$ 6,000	Non-Compliance with Stop Work Order.

WASTE MANAGEMENT

During the month of March, 596 tonnes of red bin waste was collected, 149 tonnes of mixed containers (yellow bin) recycling, 120 tonnes of paper/cardboard (blue bin) recycling, 372 tonnes of vegetation (green bin) recycling, 68 tonnes of bulky clean-up and 1 tonne of metals recycling.

Monitoring of illegal dumping has seen an increase in the number of incidents during the month with 18 illegal dumps investigated by Council. 4 illegal dumps were self-removed after Council intervention, and 14 were removed at Council's expense.

Council commenced a food organics waste trial on the 14th of March in conjunction with five other NSCROC Councils. The trial is being undertaken over the next 12 weeks with 800 Lane Cove LGA households.

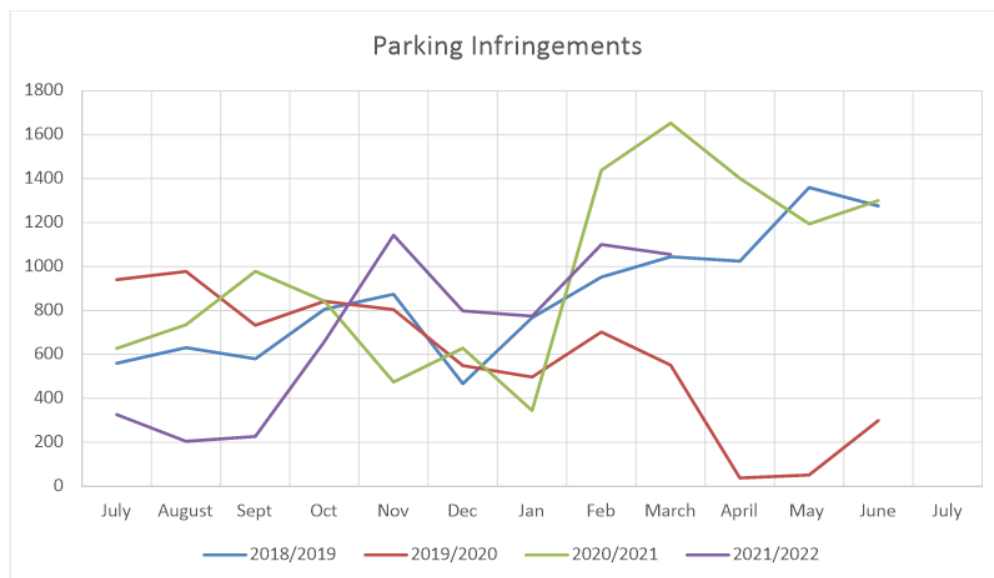
Food organics waste collection occurs each Monday and Friday, an average of 2.5 kilograms per premises/week is being collected. Ongoing online support and a dedicated call centre is being used to ensure residents have the most up to date and accurate information available to support the trial.

PARKING CONTROL

Council's Rangers regularly monitor parking activities within the Local Government Area. The purpose of monitoring parking areas is to encourage safe parking practices and ensuring the efficient circulation and access to parking in high demand locations, such as the shopping areas and school zones.

Following the easing of restrictions (Covid-19 Public Health Order) there has been an increase in demand for parking during across the LGA, with 1050 penalty infringement notices being issued in March 2022.

Comparative Data (4 Years) Infringements Issued Per Month



Note: The data shows trends for the past 4 operational years. Significant variations in enforcement activity can be seen during 2020 and 2021 operational years which is due to the Covid – Stay at Home Orders (April – Dec 2020 and June to December 2021).

STRATEGIC PLANNING**Planning Proposals - Snapshot**

Summary of Current Projects						
Project	Preparation of Plan and/or Report to Council	Advice from Local Planning Panel	Gateway Approval	Public Exhibition stage	Final decision by Council	Finalisation by NSW Planning & Environment
Section 7.11 Plan St Leonards South	✓	Not required	Not required	✓	✓	✓
Local Housing Strategy	✓	Not required	Not required	✓	✓	Referred to DPE
Planning Proposal 39 – 448-456 Pacific Hwy, St Leonards	✓					

St Leonards South Precinct

The draft SLS Section 7.11 Plan was publicly exhibited in February 2021.

Council at its April 2021 meeting resolved to forward the plan to the NSW Independent Pricing and Regulatory Tribunal (IPART) for assessment and review. The application was submitted to IPART for assessment on 27 May 2021. IPART's draft report was released for public exhibition in October with the final report released in December 2021.

In March 2022, the Minister has advised Council that the Plan, provided IPART amendments are incorporated, can be adopted.

Draft Local Housing Strategy

Council endorsed its Local Housing Strategy (LHS) at its 19 July 2021 meeting.

The implementation plan has been lodged with the DPE in line with the approval.

Section 10.7 Certificates (Property Certificates Stating Zoning etc)

The total number of Section 10.7 Certificates lodged with Council provides an on-going indicator for property sales and demand within the Local Government Area.

The total number of certificates processed was lower compared to the previous period last year, although the percentage of online certificates was higher. Approximately 98 per cent of all applications are processed within 2-3 working days. There is a continuing use of online certificate ordering.

Total and Online Figures

	Jan-21	Feb-21	Mar-21	Jan-22	Feb-22	Mar-22
Total number	79	137	168	91	196	163
Online %	96	100	99	100	100	99

HUMAN SERVICES

LIBRARY AND INFORMATION SERVICES BRANCH

Library Loans

Items lent	March 2022	March 2021	July 2021 – March 2022	July 2021 – March 2022
Lane Cove Library	42,171	45,767	230,770	361,308
Lane Cove LTYD (includes Librarian's Choice)	33	23	4,235	62
Greenwich Library	1,355	1,480	7,239	10,978
The Yarn, Hunters Hill	696	112	2,927	459
Hunters Hill LTYD (includes Librarian's Choice)	7		485	
eResource	4,412	3,859	43,385	46,394
Total	48,674	51,241	289,041	419,201

Lane Cove Libraries lent 2,567 fewer items, in March 2022 compared to the previous March. Due to COVID-19 health measures Lane Cove Library was closed July – September 2021 (first quarter) and Greenwich Library was closed July – October 2021.

Please note that Home Library Service loans for Hunters Hill residents are now reported as Hunters Hill loans.

Library Visits

Visits to Library	March 2022	March 2021	July 2021 – March 22	July 2021– March 21
Lane Cove	26,068	28,325	103,013	171,511
Greenwich	704	610	2,723	4,411
TOTAL	26,772	28,935	105,736	175,922

There were 2,163 fewer visits to Lane Cove Libraries in March 2022 compared to the previous March. Due to COVID-19 health measures Lane Cove Library was closed July – September 2021 (first quarter) and Greenwich Library was closed July – October 2021.

Outreach Services

The Home Library Service currently has 117 individual clients in the Lane Cove and Hunters Hill Local Government Areas. In April the service made 189 visits and lent 1,389 items to these clients.

One new client joined the service and three people ceased using the service. One of these clients had been using the service for 14 years - he loved Olivia Newton-John, Cliff Richard and Michael Bubl .

Volunteers

The Duke of Edinburgh volunteer program recommenced in March. There are six young people completing their service at the Library.

Local Studies & Archives

Local Studies staff answered 51 requests for information and 250 visits were made to the Reading Room.

The 2022 Heritage Festival will be held in May. Local Studies staff are preparing an exhibition of Elizabeth Anderson drawings featuring Lane Cove's stately homes and public buildings. There will also be a public talk about the history and residents of these buildings on 5 May.

The scanning of older property files continues - to date 552 boxes (32 in March) have been destroyed and 11,026 files (565 in March) have been saved into Council's document management system.

Displays and Exhibitions

- Exhibition of Aboriginal art from the Lane Cove Municipal Art Collection
- Wisdom in Focus photography exhibition
- Diversitea – Tea-making customs in the foyer cabinet.
- Lane Cove River: A History - online exhibition + physical display in Local Studies cabinet.

Library Events

Date	Event	Sessions	Attendance
Children & Youth Programs - attendance includes carers			
1, 8, 15, 22, 29 March	Lane Cove Baby Bounce	5	325
3,10,17, 24, 31 March	Lane Cove Storytime	5	245
7,14,21,28 March	Greenwich Storytime	4	18
4,11,18, 25 March	Hunters Hill Baby Bounce	4	93
2, 9,16, 23, 30 March	Hunters Hill Storytime	5	70
School Visits	Currambena	4	61
	Sub Total	27	812
General Programs			
Tuesdays	English Conversation Classes (three levels)	11	52
10, 17 March	Learn to Love your Laptop	2	2
16 March	Library Lovers with Maya Linnell – online event presented by Overdrive (Libby)	1	32

17 March	Author Talk – Sandie Jessamine, <i>Borderline</i>	1	35
18 March	Diversitea Harmony Day Celebration	1	35
22 March	Ben's Book Club: Maryrose Cuskelly, <i>The Cane</i> . Online event presented by Overdrive (Libby)	1	18
30 March	Moments in Music – Wolfgang Amadeus Mozart. Presented by local musician Graham Ball.	1	33
30 March	Poets in Residence	1	5
31 March	Writers in Residence	1	8
	Sub Total	20	220
	Total Library Programs	47	1,032

Upcoming Library Events

Date	Event
Children & Youth Programs (dependent on COVID-19 restrictions)	
5, 26 April	Lane Cove Baby Bounce
7, 14, 21, 28 April	Lane Cove Storytime
4 April	Greenwich Storytime
1, 8, 29 April	Hunters Hill Baby Bounce
6, 13, 20, 27 April	Hunters Hill Storytime
8 April	Quizzitch Harry Potter Trivia Night and Disco. This family event will be presented by Andy Jones.
11 April	Easter Craft – Greenwich Library
11 April	Scratch Board Craft – Lane Cove Library
12 April	Easter Craft – Lane Cove Library
12 April	Osmo Playspace – Lane Cove Library
13 April	Test Tube Vase – The Yarn, Hunters Hill
14 April	Ozobot Mazes – Lane Cove Library
19 April	Crazy Craft – Lane Cove Library
19 April	Osmo Playspace – Lane Cove Library
20 April	Test Tube Vase – Lane Cove Library
21 April	Ozobot Mazes – Lane Cove Library
22 April	Scratch Board Craft – The Yarn, Hunters Hill
General Programs	
4, 26 April	English Conversation Classes (three levels)
12 April	Operation Highball: Bouncing Bombs at Narromine – Military Talk in partnership with Lane Cove RSL Sub Branch
Starting 9:30am 13 April	Library Book Sale
14, 21 April	Learn to Love your Laptop
20 April	Library Lovers with Maya Linnell – online event presented by Overdrive (Libby)

22 April	Put Yourself in the Picture – A Seniors Festival Event.
26 April	Ben's Book Club: Jane Caro, <i>The Mother</i> . Online event presented by Overdrive (Libby)
27 April	Moments in Music – Music that Helped Win the War. Presented by local musician Graham Ball.
27 April	Poets in Residence
28 April	Writers in Residence
1 April – 27 May	Exhibition – Who's Been Living in my House?: Elizabeth Anderson's sketches of Lane Cove's present and past heritage buildings
5 May	Local Studies Talk - Who's Been Living in my House? Stately Buildings of Lane Cove

COMMUNITY SERVICES BRANCH

Date	Event	Attendance
14 March – 3 April	Wisdom in Focus Exhibition Displayed at the Library	Entries 25 by 12 entrants
2 April	Different Degrees	8 (Zoom)
3 April	Men's Cooking	9
8 April	Different Degrees	8 (Zoom)
9 April	International Women's Day Drumming Circle	18 registrations
16 April	Different Degrees	9 – via zoom and in person
17 April	Men's Cooking	9
18 Feb – 8 April	Digital Literacy for Seniors	10 each session
23 April	Different Degrees	9 – via zoom and in person
23 April	Movement and Food for your Mood	7
23 April	Building Resilience and Positive Wellbeing	18
24 April	Advanced Care Planning Seminar	8
30 April	Different Degrees	9 – via zoom and in person

Upcoming events

Date	Event
14 March – 14 April	Seniors Festival – Booklet on Website: Tech Savvy Seniors iPhone Workshop & Come and Try Lawn Bowls
18 Feb – 8 April	Digital Literacy TAFE 8-week course continues
16 or 26 April - TBC	April Falls Day – Partnership with Bluefit & SLHD Stepping On (in Progress)
25 April	Anzac Day
16th May	Local Area Network (LAN) Meeting

Meetings

Date	Event	Attending staff
1 March	HSD Community Services Meeting (fortnightly)	CDOs, Program Officers and Manager
2 March	Business Planning Living & Learning Centre	Manager Community Services, CDO DS&SI, Manager Commercial Operations
2 March	LNS youth interagency	CDO Youth/Generalist
9 March	DIAP Update	Lane Cove, Hunters Hill and JC Harwood Consultants
9 March	Northern Sydney Community Network from the Beach to the Bush	Northern Council Community Development Network
10 March	Neighbour engagement ideas - at 7-13 Centennial Ave event on Neighbour Day	CDO-SDSI, Resilience Coordinator and Manager Communications
14 March	Planning meeting for transition to High School webinar	CDO youth/Generalist, Headspace and KYDS
15 March	Community Connections Transport	CDO, Manager & Rob CEO
16 March	Living and Learning Centre Business Planning	CDO & Manager Commercial Operations
16 March	Meet Multicultural Community Liaison Officer	CDOs, Police Community Engagement Officers and MCLO
17 March	DIAP Presentation for Key Staff	Key Staff
17 March	CS Team Meeting	CS Team
21 March	DIAP Project Meeting	Lane Cove, Hunters Hill and Consultants
22 March	Blinds fitted at LLC	Twins Brothers
22 March	Squalor and hoarding discussion	Community Services & Compliance Officer
23 March	Community Strategic Plan Planning	Community Services Team
28 March	DIAP Project Meeting	Lane Cove, Hunters Hill and Consultants
30 March	Emergency preparedness for vulnerable	CDO-SDSI, Resilience Coordinator & Sydney Community Services
30 March	Increasing emergency preparedness for vulnerable people	Resilience Coordinator and CDO -SDSI
31 March	HSD Community Services Meeting (fortnightly)	CDOs, Program Officers and Manager

- Community Assistance Grants program (CAG)**
 Grant applications closed on 18 March. Applications will be presented to Council at the April Council meeting.
- Disability Inclusion Action Plan (DIAP)**
 Work has commenced on the development of Council's DIAP 2022-2026. Consultants Judy Harwood and Margaret Kay from JCHarwood have been engaged to develop the

new plan. The plan is being developed in partnership with Hunters Hill Council. Surveys are now available for staff, local businesses and the local community to provide input into the plan. Group consultations will be conducted in April.

- **International Women's Day Drumming Circle**
A drumming circle was organised for International Women's Day led by Sal from Medicine Woman Drumming. Playing on Djembe drums provided by the facilitator the group learned a multi-layered rhythm which was then brought together for a final performance.
- **Wisdom in Focus**
Event promotion was taken over in role transition, with the website and some materials in place. Advertised in Land Cove Connection, via e-mail contact lists (including local photography club, e-mail previous entries, connected with youth centre to promote, social media sponsored post, mayoral weekly update and general flyers around local points of interest. T&C were causing some confusion so were updated. Twenty-five entries by twelve entrants were received and displayed in the library during the Seniors Festival.
- **Digital Literacy for Seniors**
This course was arranged prior to the lockdowns with nearly 30 interested attendees for some form of digital device training. TAFE were able to offer a limited pilot course of ten spaces for laptop owners with a view to host more courses later in the year. Due to many registered seniors not owning a laptop, a Tech Savvy Seniors iPhone Workshop has been arranged as part of senior's festival with Macquarie Community College.
- **Seniors Festival**
The Seniors Festival began on 14 March and runs through to 14 April 2022. This year sees a combination of 30 face-to-face events and some online events for maximum reach. This year's program includes arranged events such as Advanced Care Planning and Tech Savvy Seniors iPhone Workshops. Other programs offered include information and activities related to health, fitness, recreation, cultural and wellness activities.
- **Movement and Food for you Mood**
Exercise Physiologist Joanna Jaques delivered the first half of a two-part workshop highlighting the benefits for regular physical activity for seniors and promoted free health service sessions and platforms. The session included an interactive light exercise mobility session for participants. The second part of this workshop was delivered by Dietitian Tatiana Bedikian who spoke about the key nutrients that improve gut and brain health. This session included a healthy cooking demonstration and tasting for participants.
- **Building Resilience and Positive Wellbeing webinar**
Organised with James Carrington from Sydney North Health Network as a Lane Cove Council contribution to North Sydney Councils Seniors Festival online program. Online presenter delivered an hour-long session via zoom.

- **Advanced Care Planning**

Barbara Lewis, Manager Carer Support Service - North Sydney Local Health District, took attendees through the various aspects of Advanced Care Planning including an overview of the health and legal aspects, and the importance of communicating your wishes to family for end of life care.

- **Different Degrees**

The theatre group continued to meet via ZOOM, despite experiencing audio and connectivity issues while using ZOOM each week. This month the group started character development for their James Bond themed performance, and brainstormed some characteristics, name and back story of their new characters. Face-to-face sessions have not resumed yet and the group is currently exploring options for blended delivery.

- **Men's Community Cooking Group**

The Cooking Group restarted in January 2022 following a long break due COVID restrictions and has rebuilt steadily and is now at capacity.

Youth Services

- **ShoreShocked**

Preparation for the Youth Week event Shoreshocked had been ramping up, with the Community Development Officer attending weekly meetings at North Sydney. The annual music festival is in partnership with neighbouring Councils Mosman, North Sydney, Ku-ring-Gai, Ryde and Willoughby.

Unfortunately, due to the weather it was decided on Thursday 31 March that the ShoreShocked music event will be postponed as the grass area was waterlogged and there was more rain forecast for the coming week. The new date for the event is Saturday 6 August 2022.

As part of the Shoreshocked music festival the Community Development Officer Youth/Generalist attended two 'Shorecomp' events. Shorecomp provides an opportunity for local bands to perform with the winner securing a performance slot on the main stage of the Shoreshocked music festival.

Over 100 young people that attended the first 'Shorecomp' at Mosman Youth Centre. The second 'Shorecomp' event was held at Ryde Community Hall where over 80 young people attended.

- **Youth Centre**

There was a dramatic decrease in attendance numbers this month with only 313 children and young people attending the Lane Cove Youth Centre. This was due to many young people isolating due to COVID and the Youth Centre closing for a week also due to COVID.

The majority of children and young people attending the Youth Centre and accessing the space were aged between 13 and 15 years old.

The children and young people who participated in the weekly programs participated in art, a Just Dance program, basketball and cooking. Unfortunately, the setting up a business program did not have any interest yet however it is still available to those that would like further information about it.

CULTURAL DEVELOPMENT AND EVENTS REPORT

A number of Council events were impacted by the wet weather pattern experienced throughout March and had to be modified, cancelled or postponed due to their outdoor nature.

Events Held		
Date	Event	Attendance
4 March	First Fridays: Yoga with DeeDee This event was unfortunately cancelled due to wet weather.	Not applicable
4 March	Lane Cove Live Music: The Canopy JT Twins created a great vibe across the two hours of free evening music with restaurants at about 85% capacity	Available to all users of The Canopy across 2 hours. 20 people on the Village Green
5 March	Community Concert Series: Lane Cove Concert Band Due to wet weather, this event is postponed to a future date, pending availabilities.	Not applicable
12 March	Saturday Sounds: Aaron Gun To accompany morning coffees and errands in Lane Cove village, Aaron Gun provided some tunes for the community to enjoy.	Available to all users of Lane Cove Plaza across 2 hours. Approximately 90 people.
16 March	Small Business Breakfast Lane Cove businesses were invited to attend a free Small Business Breakfast featuring Carolyn Miller. Carolyn is the founder of The Honeycomb Effect communications consultancy and has been working in marketing for more than 20 years, with regular appearances on Gruen on the ABC since 2009. Carolyn provided valuable insight into marketing for small businesses, with particular focus on application and optimisation. Our next Small Business Breakfast will take place in October 2022.	49 registered 37 attended

18 March	Kaleidoscope of Lane Cove This event was modified due to forecast wet weather, occurring in Lane Cove Library 3:30pm - 5:00pm. The Lane Cove Library foyer was treated to an array of cultural experiences in celebration of Harmony Day with the annual Kaleidoscope of Lane Cove event. Attendees could experience the sounds of traditional Chinese musical instruments the guzheng and the erhu. Or have their hands decorated with the beautifully complex patterns of henna. They could experience a small taste of a traditional gongfu tea ceremony. Or young green thumbs could celebrate harmony with nature by potting a native sapling to take home, complete with a crafted bee or butterfly. Also featured at the event was the Multicultural Mini Mirage; a presentation by the Lane Cove Multicultural Community of traditional cultural dress, worn by children.	Available to all users of Lane Cove Library across 1.5 hours. Approximately 80 people.
18 March	Lane Cove Live Music: The Canopy Lounge Lizards created a great vibe across the two hours of free evening music with restaurants at about 85% capacity.	Available to all users of The Canopy across 2 hours. 70 people on the Village Green
25 March	Canopy Music Concert: The Badloves and King Canyon Lane Cove was treated to another Canopy Music Concert this month featuring headline act The Badloves, plus support act King Canyon. The bands brought classic rock sound and energy to Lane Cove village much to the delight of attendees who braved the uncertain weather to enjoy an evening of sensational live entertainment. Our next Canopy Music Concert will take place on Friday 29 April with headline act Christine Anu plus support act Miriam Lieberman Trio.	Available to all users of The Canopy across 3 hours. Both acts had approximately 90 attendees in addition to the restaurants which had approximately 300 diners taking in the evening's event.

Meetings Held	
March	Lane Cove Village Public Art Program Correspondence with artists, property owners and stakeholders to continue repair works at CommBank site.
March	Small Public Art Projects Correspondence and site meetings with artists and stakeholders to finalise preparations for Small Public Art Projects including Ping Pong Table, Traffic Signal Box and Street Libraries

9 March	Lane Cove Fun Run Staff met with organisers of the Lane Cove Fun Run to continue planning for the 2022 event.
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Upcoming Events	
1 April	First Fridays
1 April	Lane Cove Live Music: The Canopy
9 April	Saturday Sounds
14 April	Lane Cove Live Music: The Canopy
22 April	Screen on the Green
25 April	ANZAC Day Service
29 April	The Canopy Music Concert: Christine Anu plus support act Miriam Lieberman Trio.

KINDY COVE

During March we celebrated many events that were significant to our staff and children. These included Hana matsuri (Japanese Girls Day), St Patrick's Day and Brazilian Carnival. Children have been thinking about our Acknowledgement of Country and exploring wind energy. We also discussed Clean Up Australia day and how rubbish in the ocean harms animals.

We had our first Working Bee in 12 months in March. We had 13 parents assist staff on the day and ticked off many things from our cleaning and maintenance list, both indoors and outdoors.

Our occupancy at the end of March is 91%. Families continue to be cautious about starting care at this time with high case numbers of Covid in the community. We have almost exhausted our waitlist options for some age group vacancies and have now changed our vacancy profile on Starting Blocks to attract enrolments. We have seen an increase in calls regarding vacancies and are working to fill spots. Many people on the waitlist don't want care until mid-year for the babies.

FACILITIES

Council Offices

- Replace Cove Room lighting to LED
- Getting quote for new AV to Cove Room
- Getting quote for PV

Greenwich Community Centre

- Removal of old BBQ
- Investigate flooding from hill behind the building.

Greenwich Baths

- Stormwater in the park behind the baths blocked and over flowing in the baths.

Kindy Cove

- Upgrading security system as old phone line not working.

Golf course club house

- Repairing roof leaks.

Possums Corner

- Investigate flooding under the building.

Little St

- Clearing of blocked drains.

Art Gallery

- Clearing of blocked drains.

Tantallon Oval

Internal fitout is 90% complete.

Outside work is held up due to bad weather.

The new pavilion will consist of:

- A community room
- Toilets
- Change rooms
- A kiosk
- Storage areas
- An umpire room
- A BBQ area
- A water station
- A covered viewing area of the Oval.

Bluefit

In February 2022 – there were 18, 474 casual swimmers who accessed the Aquatic centre.

This figure is made up of:

Casual swimmers	January 2022	February 2022
Casual swim	10,200	10,005
Fitness passport	1,356	1,280
Visit Pass	6,056	7,189
	17,612	18,474

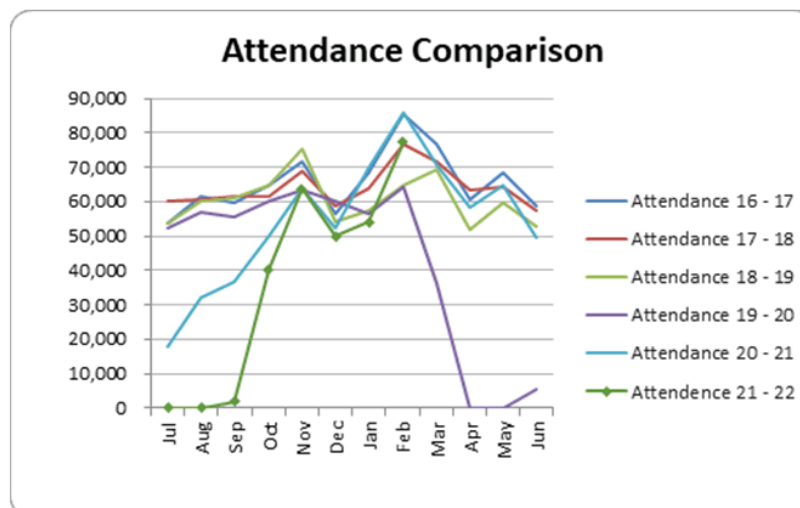
Casual Swimmers are all visitors that pay upon arrival per visit, therefore are not enrolled to any programs or on any type of membership.

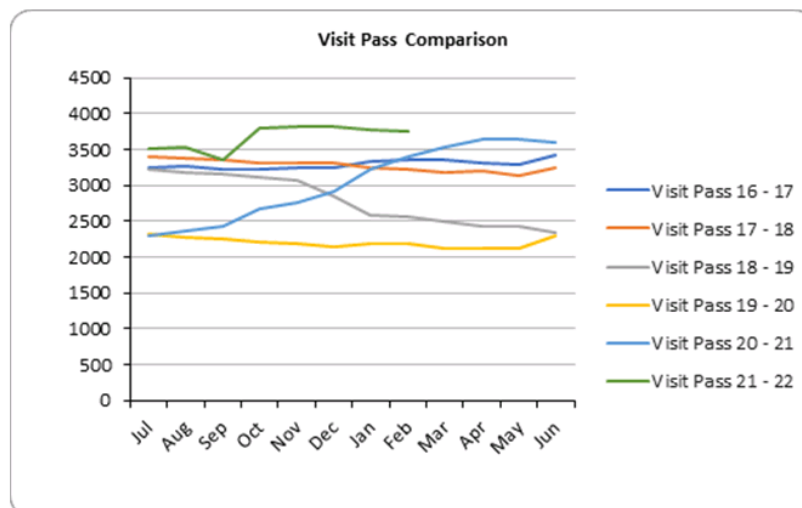
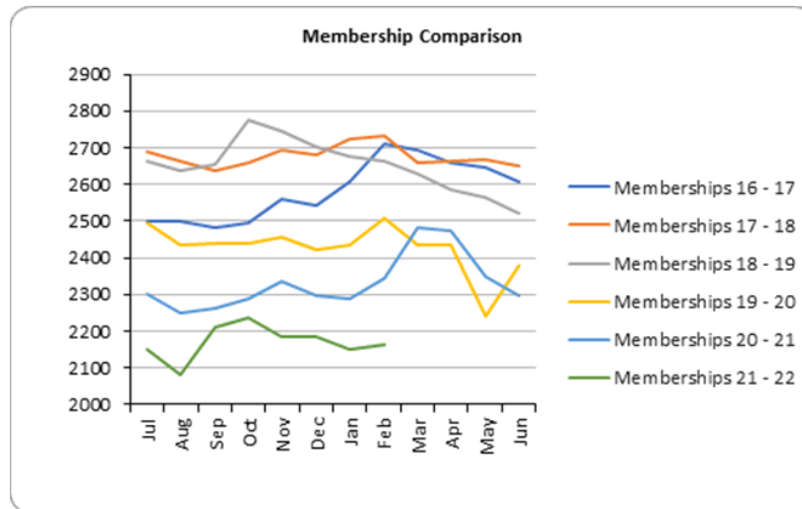
All BlueFit member visits are recorded in the Member section of the Health Club figures and are not reflected in the above figures. If you are a regular swimmer it would be cheaper and easier to become a Bluefit member.

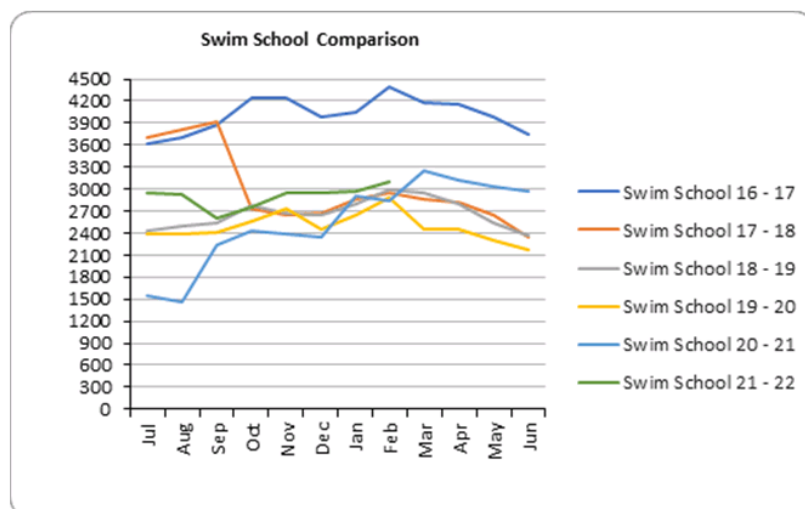
Fitness Passport is an external membership that has it's visits recorded of a separate device when they scan in each visit.

Visit passes are customers who have purchased a pack of 20 visits, with one scanned and taken off each visit.

The total number of people who visited the centre in February was 77, 344. This figure includes Learn to Swim attendees, squads and schools.







OPEN SPACE AND URBAN SERVICES

OPEN SPACE

Rainfall

- There was 718.2mms of rain recorded in Lane Cove during March.

St Leonards South Precinct

- Public Domain Guide from Oculus currently still underway. Draft guide expected mid-April.
- Draft final street layout design completed and circulated to key stakeholders.
- Citygreen is now working in conjunction with Oculus to design the strata vault layouts for the streetscape at St Leonards South.

Bob Campbell Oval

- Part 5 being carried out for essential cliff stabilisation works.
- Quotes have been assessed for Bob Campbell Oval Master Plan and an external firm (Taylor Brammer Landscape Architects) has been awarded the job.
- Taylor Brammer has begun working with OSUS team to coordinate stakeholder workshops and site meetings for Bob Campbell Oval Design.

Helen Street Playground

- Mulch has been replaced at Helen Street after recent rain events.
- The playground has passed certification.
- Playground has since been open to the public following some minor rectification works post the rain events.

Sports Fields

- All grounds have been very wet during this month with closures quite common. Currently the ovals with drainage are open being Blackman Park B3 and B4, Pottery Green and Bob Campbell Oval. Burns Bay Reserve, Tantallon Oval and Kingsford Smith Oval are very wet.
- Spraying of weeds at Blackman Park B3 and B4 has started with the first application in late March.
- The marking of ovals and pitch covering has been delayed due to the wet weather.

Lovetts Reserve Remediation Site

- Council will be working together with Sydney Water to remediate the site and if required, upgrade the walking track in the southern section of Lovetts Reserve.
- Council has selected its preferred contractors for remediation works and validation services. Contracts will be signed soon.

Ventemans Reach Contaminated site

- Council has received the final designs for the replacement boardwalk through the site.

Bushland Activities	Outcomes March 2022
Bushcare Volunteer hours	<ul style="list-style-type: none"> • Bushcare hours = 84 • Bushcare sites worked = 11 • Very wet month with 17 sessions rained out. • One session cancelled due to supervisor needing to self isolate as a COVID contact.
Community Nursery activities	<ul style="list-style-type: none"> • Number of volunteers = 32 • Number of volunteer hours = 118.5
Community Nursery production	<ul style="list-style-type: none"> • Number of seed trays prepared = 4 • Number of plants potted = 1265 • Number of outgoing plants = 633
Backyard Habitat	<ul style="list-style-type: none"> • 0 consultations • 114 native plants planted in wildlife corridors on private land.
Bush Friends	<ul style="list-style-type: none"> • Number of supervised Bush Friends sessions = 18 (6 nature strips, 12 Bush Friends; 6 sessions cancelled and rescheduled due to rain) • Number of Bush Friends field hours (incl. nature strips) = 95 (30 nature strips, 65 Bush Friends) • New Bush Friends volunteers signed up = 1 (1 new Bush Friend and 1 Invitation to Bush Friends letter sent, 0 new nature strips, though 4 new nature strip enquiries) • Worked across 7 different bushland reserves and 4 verges/parks. • 117 plants installed across nature strips and reserves.
Bushcare Events	<ul style="list-style-type: none"> • Growing Plants for Beginners: 8 people attended this workshop focused on propagation basics. • Dyinalyung yana muru: Women's walk: 11 people attended this walk at Tambourine Bay guided by Karen from the Aboriginal Heritage Office. • Harmony in Nature Stall: 17 families joined in with the Pot Plants for Pollinators craft activity, where children made a little bee or butterfly pot decoration and then took a native pot plant home to care for. • Bird Friendly Gardening: 32 people attended this online presentation by Birdlife Australia on how to create a safe haven for birds at home. • Tree Planting @ Burns Bay and Aquatic Park– both events postponed to May due to poor weather.
Bush Kids Program	<ul style="list-style-type: none"> • 4 activities were scheduled for March. Unfortunately, two were cancelled due to heavy rain and two were cancelled due to supervisor being a close covid contact.

	<ul style="list-style-type: none"> Instagram and the Lane Cove Bush Kids Facebook page continues to attract engagement and attract new families to the program. We currently have 1,330 FB Followers and 201 Instagram Followers. The Term Two program was released with 19 activities on offer during April, May and June (hoping for good weather!).
Every Child a Bush Experience	<ul style="list-style-type: none"> No excursions undertaken this month.
Harbourcare	<ul style="list-style-type: none"> 0 Individual Harbourcare collections recorded 1 Harbourcare kayak event for Cleanup Australia Day scheduled but postponed until 7/4/22 due to rain 0 Harbourcare participants active this month 0kg of litter was collected this month Rain heavily impacted this month's outcomes

Trees

- The tree assessment process is currently running on a one/two-week turnaround from application to inspection. There were 0 referrals to Independent Tree Review Expert Arbiter (ITREA) during March 2022.

Applications Processed	Mar 2022
Total Number of applications processed	25
Total Number of 'Fast Track' applications processed (included in figures above)	7
Total Number of trees processed within the applications	90
Total number of trees processed for removal	47
Total number of trees processed to be pruned	43
Number of trees permitted to be removed (including additional trees requested at time of inspection)	37
Number of trees permitted to be pruned (including additional trees requested at time of inspection)	53
Number of trees refused removal and/or pruning	9
Number of removals processed as 'Fast Track' (included in figures above)	7
Number of pruning's processed as 'Fast Track' (included in figures above)	9
Number of non-compliant 'Fast Track' applications	-
Street & park trees trimmed	69
Street & park trees removed	10
Street trees planted (Connecting Street Canopy Corridors, Longueville)	22
Other plantings - trees and shrubs (taken from Community Nursery output)	633

March 2022 Public Tree Vandalism / Damage			
Vegetation	Address	Damage Type	Result
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URBAN SERVICES

Schedule for Road Maintenance				
Road Name	Segment	Area	Time Frame	Completed
O'Connell Street	Albert St to Victoria St		2nd	Dec-21
Balfour St	Innes Rd to Omar Ln		2nd	Dec-21
Gordon Crescent	Elizabeth Pde to Girraween Ave		2nd	
Burns Bay road	Tambourine Bay Rd to Rosenthal Ave		3rd	
River Road West	Wararoon Rd to Austin St		2nd	
Mowbray Road	Linvale Close to Pacific Hwy		2nd	
Mowbray Road	Ralson St to Roslyn St		3rd	
Mowbray Road	Girraween Ave to Mindarie St		3rd	
Sam Johnston Way	Epping Road to Orion Rd		4th	
Tambourine Bay Road	River Road to Riverview St		1st	Aug-21
Orion Road	Sam Johnston Way Sirius Rd		4th	
Rothwell crescent	kerb and gutter sections		3rd	
Schedule for Footpath Maintenance				
Road Name	Segment	Side	Time Frame	Completed
Balfour Street	Innes Road to Lansdowne Street	Both	2nd	Nov-21
Bent Street	Ford Street to Seaman Street	R	4th	
Burns Bay Rd	334 Bruns Bay Rd near Carrisbrook House		2nd	Nov-21
Cliff Road	Private Road to Cliff Road	L	3rd	
College Rd South	Sofala Ave to Riverview St	L	1st	Aug-21
George Street	Manns Ave to victoria Street	Both	2nd	Feb-21
Glenview Street	St Giles to Vista St	R	2nd	Nov-21
Greenwich Road	River Road to Pacific Hwy	L	1st	Aug-21
Innes Road	Wisdom Road to Balfour Street	R	2nd	

Innes Road	Balfour Street to Hinkler Street	R	3rd	
Kingslangley Road	Greenwich public School, Hinkler St to Kingslangley(44-48)	R	2nd	Oct-21
Longeville Road	Richardson St West to Zeta Rd	R	1st	Aug-21
Mafeking Avenue	Gatacre Ave to Kimberley Ave (8 makeking to Kimberley)	L	3rd	Dec-21
Mars Road	Woodcock place to Banksia Close	R	1st	Aug-21
Molesworth Lane	Arabella S to Kenneth St	L	2nd	
Norton Lane	Pacific Hwy to Helen St	L	2nd	
Oconnell St	Albert St to Victoria St	L	2nd	Dec-21
Richardson St West	Longueville Rd to dead end	R	1st	Aug-21
River Road	St Vincents Rd to Greenwich Road	R	1st	
Ronald Ave	Innes Road to Crowther Street	Both	4th	
Sofala Ave	Pengilly Street to Tambourine Bay Road	L	1st	Aug-21
St Vincents Road	Dead end to Gore Street	L	1st	
St Vincents Road	Gore Street to River Road	R	3rd	
Tambourine Bay Road	River Road West to Yallambee Rd	L		
Blackman Park	Footpath in dog park	-	2nd	Sep-21
Schedule for Stormwater Maintenance				
Road Name	Description		Time Frame	Completed
28 Austin Street, Lane Cove	Install dish drain to direct water into existing pit. Remove existing fence blocking easement		1st	
69 Greenwich Road, Greenwich	Water ponding on footpath		2nd	
Wood Street & Yarrandi Place	Construct a dish drain across the intersection and K&G		2nd	Oct-21
Stormwater Infrastructure Condition Assessment	Mid Lane Cove Catchment		1st	

Buller Lane	Install kerb n gutter and a sag pit and connect to the existing pit on the other side of the road		1st	Jul-21
1 Holden Street	Construct 35m new K&G, replace one slab footpath and remove existing kerb inlet pit		1st	Sep-21
20 Pengilly Street	Reconstruct existing stormwater pipe and converter		4rd	
Tambourine Reserve	Construct a new GPT		4rd	
Central Ave and Pottery Lane	Reconstruct existing dish drain at the intersection		1st	
1 Mitchell Street	Connect the existing outlet to the downstream pit at Robert St		1st	Jul-21
Kenneth Street	Reconstruct existing Kerb & Gutter between Dunios St and Staurt St		4rd	
New Street and Lorna Leigh Lane	Reconstruct existing collapsed stormwater pipe		1st	Sep-21
6 First Avenue	Stormwater pipe patch works		1st	Aug-21