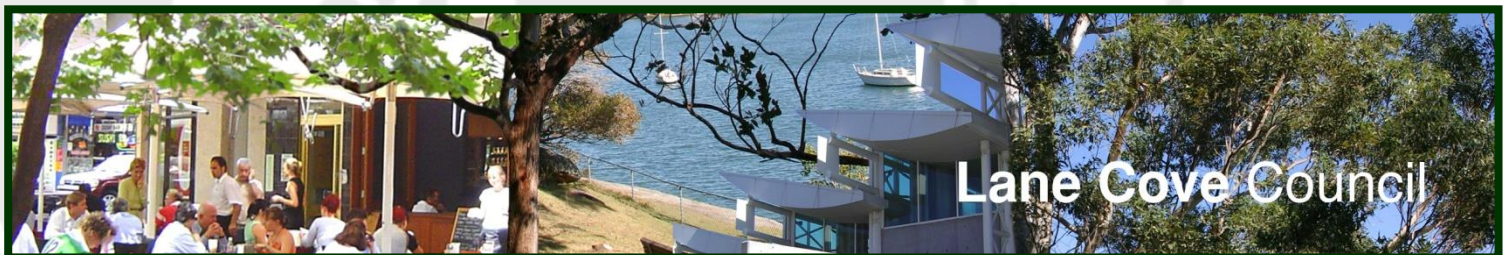


# Agenda Ordinary Council Meeting 23 June 2022

Council will commence consideration of  
all business paper agenda items at **7.00 pm**.



## Notice of Meeting

Dear Councillors,

Notice is given of the Ordinary Council Meeting, to be held in the Council Chambers on Thursday 23 June 2022 commencing at 7.00pm. The business to be transacted at the meeting is included in this business paper.

In accordance with clause 3.26 of the Code of Meeting Practice Councillors are reminded of their oath or affirmation of office made under section 233A of the Act, and of their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Yours faithfully

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Craig Wrightson  
**General Manager**

## Council Meeting Procedures

The Council meeting is chaired by the Mayor, Councillor Andrew Zbik. Councillors are entitled to one vote on a matter. If votes are equal, the Chairperson has a second or casting vote. When a majority of Councillors vote in favour of a Motion it becomes a decision of the Council. Minutes of Council and Committee meetings are published on Council's website [www.lanecove.nsw.gov.au](http://www.lanecove.nsw.gov.au) by 5.00 pm on the Tuesday following the meeting.

The Meeting is conducted in accordance with Council's Code of Meeting Practice. The order of business is listed in the Agenda on the next page. That order will be followed unless Council resolves to modify the order at the meeting. This may occur for example where the members of the public in attendance are interested in specific items on the agenda.

The Public Forum will hear registered speakers from the Public Gallery as well as online using the web platform Zoom. All speakers wishing to participate in the public forum must register by using the [online form](#) no later than midnight, on the day prior to the meeting (Wednesday, 22 June 2022) and a Zoom meeting link will be emailed to the provided email address of those registered as an online speaker. Please note that the time limit of three minutes per address still applies, so please make sure your submission meets this criteria. Alternatively, members of the public can still submit their written address via email to [service@lanecove.nsw.gov.au](mailto:service@lanecove.nsw.gov.au). Written addresses are to be received by Council no later than midnight, on the day prior to the meeting. (500 words maximum).

Please note meetings held in the Council Chambers are recorded on tape for the purposes of verifying the accuracy of minutes and the tapes are not disclosed to any third party under the Government Information (Public Access) Act 2009, except as allowed under section 18(1) or section 19(1) of the PPIP Act, or where Council is compelled to do so by court order, warrant or subpoena or by any other legislation. Should you require assistance to participate in the meeting due to a disability; or wish to obtain further information in relation to Council, please contact Council's Executive Manager – Corporate Services on (02) 9911 3550.

**DECLARATIONS OF INTEREST**

**APOLOGIES**

**ACKNOWLEDGMENT TO COUNTRY**

**MINUTE OF SILENCE FOR REFLECTION OR PRAYER**

**NOTICE OF WEBCASTING OF MEETING**

**PUBLIC FORUM**

Members of the public may address the Council Meeting on any issue for 3 minutes.

**CONFIRMATION OF MINUTES**

**1. ORDINARY COUNCIL MEETING - 19 MAY 2022**

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**MATTERS RECOMMENDED BY THE GENERAL MANAGER TO BE CONSIDERED IN CLOSED COMMITTEE**

**CONFIDENTIAL ITEMS**

**20. SENIOR STAFF MATTER**

*It is recommended that the Council close so much of the meeting to the public as provided for under Section 10A(2) (a) of the Local Government Act, 1993, on the grounds that the matter will involve the discussion of personnel matters concerning a particular individual; it further being considered that discussion of the matter in open meeting would be, on balance, contrary to public interest by reason of the foregoing.*



<p style="text-align: center;"><b>Ordinary Council Meeting 23 June 2022</b> <b>NOTICE OF MOTION - DUPLEX PROPERTY TITLE IN LANE COVE R2 AREAS</b></p>
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**Subject:** Notice of Motion - Duplex Property Title in Lane Cove R2 Areas  
**Record No:** SU8814 - 31926/22  
**Division:** Lane Cove Council  
**Author(s):** Councillor David Brooks-Horn; Councillor Scott Bennison; Councillor Andrew Zbik;  
Councillor Rochelle Flood

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### **Executive Summary**

This report seeks Council to prepare a planning proposal to permit strata sub-division of approved dual occupancy dwellings that are registered as either company title or tenants-in-common in Lane Cove.

### **Background**

In December 2017, Council's Local Environmental Plan was amended to prohibit the subdivision of dual occupancies based on a previous long-standing Council policy. Dual occupancies are still permitted with consent in the R2 low density zone provided that the lot sizes are not less than 750 m<sup>2</sup> (attached) and 900 m<sup>2</sup> (detached). However, for subdivision and strata title in R2 zones the lot size is set as a minimum of 1100sqm. There are a small number of Duplex Property Titles in Lane Cove R2 areas that fall short of the minimum lot size. These properties can still be subdivided under Company Title or Tenants-in-Common instead of Strata, which was a workable solution in the past. Company Title or Tenants-in-Common affects council rates and some utilities, but not street numbers.

The major issue with Company Title or Tenants-in-Common is for the owner or potential owner obtaining finance or equity release from a banking institution or other lender, due to recent universal changes in lending policy. Council records indicate that currently only 37 properties are identified as Shared (Company / Tenants-in-Common) title.

### **Discussion**

The 2019 Banking Royal Commission changed bank and other institutions' lending policies. Following this, most will no longer accept any form of shared title (e.g. Company or Tenants-in-Common) as security. There was little indication of this change in policy before the Commission. The inability to be able to release equity in properties for a variety of purposes, let alone resale, is a fundamental issue with very serious implications for owners. This clearly affects resale, subsequent release of equity for property improvements and maintenance, and the ability to secure business finance, a common practice for small business owners.

Perhaps most significantly in an ageing demographic, where the Government's recent White Paper encouraged retirees to use reverse mortgages or equity release schemes to supplement pension income, the major companies involved in these schemes have also indicated an unwillingness to consider shared title properties as security. This could severely disadvantage some elderly residents caught in this trap.

Other Councils in NSW have allowed limited subdivision of dual occupancies that meet a minimum size requirement in very narrow circumstances, to address this problem.

<p style="text-align: center;"><b>Ordinary Council Meeting 23 June 2022</b> <b>NOTICE OF MOTION - DUPLEX PROPERTY TITLE IN LANE COVE R2 AREAS</b></p>
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What other councils have done?

In **Randwick's Local Environmental Plan (LEP)**, following considerable pressure from residents affected by lending policy changes, they only allow subdivision of dual occupancies (attached) if:-

- A development consent for dual occupancies was granted before July 2018; and
- it meets the subdivision standards specified in the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

In the **Hills Shire Council's LEP**, a number of conditions must be satisfied before development consent for subdivision can be granted. Such as:-

- building work (for the dual occupancy) must have commenced on the site before December 2012;
- the erection of the building was under a development consent granted before October 1996;
- the approved plans showed parts of the building as being intended for separate occupation;
- the subdivision would create lots that align with the parts shown for separate occupation; and
- the land is being subdivided under a Strata Plan.

**Note From the General Manager – Code of Meeting Practice Clauses 3.14 and 3.15**

Should Council adopt the recommendation, given the administrative nature of the LEP amendment, the Planning Proposal can be prepared within existing resources and will have no additional budgetary impact.

**RECOMMENDATION**

That Council prepare a Planning Proposal to permit strata sub-division of approved dual occupancy dwellings that are registered as either company title or tenants-in-common on or before Thursday 16th June 2022.

Councillor David Brooks-Horn  
**Councillor**

Councillor Scott Bennison  
**Councillor**

Councillor Andrew Zbik  
**Councillor**

Councillor Rochelle Flood  
**Councillor**

**ATTACHMENTS:**

There are no supporting documents for this report.

**Ordinary Council Meeting 23 June 2022**  
**NOTICE OF MOTION - RECOGNISE AND PROTECT FROM IMPACTS THE BUSHLAND**  
**ADJACENT TO THE WESTERN SIDE OF THE GOLF COURSE**

**Subject:** Notice of Motion - Recognise and Protect from Impacts the Bushland Adjacent to the Western Side of the Golf Course

**Record No:** SU6631 - 31712/22

**Division:** Lane Cove Council

**Author(s):** Councillor Bridget Kennedy; Councillor Kathy Bryla

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### **Executive Summary**

This report aims to address the pressure of public use on a substantial parcel of unnamed C2 zoned bushland which runs along the western side of the golf course from close to Gamma Road down to the rear of the Pathways development site.

### **Discussion**

Bushland in Lane Cove is highly valued for its contribution to the LGA's leafy character, the many opportunities for bushwalks, opportunities to see and observe native birds and animals or just for peaceful contemplation in a natural environment. However, Lane Cove has limited areas of bushland that are highly vulnerable due to their narrow width, often steep gradients and small size.

There is a substantial parcel of unnamed C2 zoned bushland which runs along the western side of the golf course from close to Gamma Road down to the rear of the Pathways development site. In the current Bushland Plan of Management, it is described as Northwood slope. It is under threat from the already significant downslope impacts of the Pathways development including both damage and physical encroachment, with the potential for further impacts from the development at 266 Longueville Road. The Molino Stewart Ecological Assessment, associated with the 266 Longueville Road DA, of a substantial portion of this bushland found it to be '*of high conservation value*'.

In addition, within this area zoned C2 are portions that have been diverted to RE1 (golf course) uses, while there are segments within the adjacent RE1 area around Stevenson Street, for example, that may be more appropriately conserved as bushland, as well as the unmade portion of McMahons Road.

This area of bushland is currently not part of a bushland management plan. With the proposed developments taking place nearby, it is likely to come under more pressure from increased public use.

**Ordinary Council Meeting 23 June 2022**  
**NOTICE OF MOTION - RECOGNISE AND PROTECT FROM IMPACTS THE BUSHLAND**  
**ADJACENT TO THE WESTERN SIDE OF THE GOLF COURSE**

**RECOMMENDATION**

That Council:-

1. Investigate and report back to a Councillor Workshop for further discussion, the process, costs and resources required to identify opportunities to consolidate and extend the existing Northwood slope C2 zoning to cover adjacent remnant patches of bushland on public land;
2. Investigate and report on damage to this area of bushland by any surrounding use and details how this damage will be repaired, including the funding of this repair;
3. Undertake a public process to name the bushland known as the “Northwood Slope” located adjacent to the western side of the golf course; and
4. Develop a plan for future regeneration of this reserve.

Councillor Bridget Kennedy  
**Councillor**

Councillor Kathy Bryla  
**Councillor**

**ATTACHMENTS:**

There are no supporting documents for this report.

**Ordinary Council Meeting 23 June 2022**  
**NOTICE OF MOTION - IDENTIFICATION, PRESERVATION AND ACKNOWLEDGEMENT OF**  
**HERITAGE ITEMS - MANNS POINT AND ENVIRONS, GREENWICH POINT WHARF AND**  
**ENVIRONS**

**Subject:** Notice of Motion - Identification, Preservation and Acknowledgement of Heritage Items - Manns Point and environs, Greenwich Point Wharf and environs  
**Record No:** SU8381 - 31839/22  
**Division:** Lane Cove Council  
**Author(s):** Councillor Merri Southwood

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### **Executive Summary**

Works are to commence or are under consideration in the vicinity of Manns Point and Greenwich Point Wharf.

Council wishes to identify items of heritage significance - both Aboriginal and industrial - in and adjacent to these areas, to protect them and to ensure that the community is made aware of the significance of these items.

### **Background**

1. Council has been advised of possible Aboriginal heritage items in Mary Carlson Park adjacent to the site of the Greenwich Point Wharf Upgrade.

This upgrade is to be undertaken by Transport for NSW and work is expected to commence soon.

Transport for NSW has been made aware of the possible existence of Aboriginal heritage items and has agreed to ensure that works do not occur near the possible site of the items.

2. Council has designated Manns Point and the Viva Terminal site as Archaeological Items in its Heritage Map in the Lane Cove LEP.

Council has identified an underwater railway electricity tunnel that runs from Greenwich Point to Birchgrove as a Heritage Item. The entrance to this tunnel is located at Manns Point.

A resident has advised of the possible location of Aboriginal carvings at Manns Point.

<https://photos.smugmug.com/photos/i-g4VXZNJ/0/X3/i-g4VXZNJ-X3.jpg>

<https://photos.smugmug.com/photos/i-VqZw4nq/0/X2/i-VqZw4nq-X2.jpg>

Council has called for community feedback as to the future need and wishes for the Manns Point lookout area.

Works at and adjacent to Manns Point and Greenwich Wharf may pose a risk to known and unknown items of heritage significance.

**Ordinary Council Meeting 23 June 2022**  
**NOTICE OF MOTION - IDENTIFICATION, PRESERVATION AND ACKNOWLEDGEMENT OF**  
**HERITAGE ITEMS - MANNS POINT AND ENVIRONS, GREENWICH POINT WHARF AND**  
**ENVIRONS**

**RECOMMENDATION**

That Council:-

1. Receive at its August 2022 Ordinary Council Meeting a report as to the scope and cost of undertaking a study to:-
  - (a) identify items of heritage significance at and adjacent to Manns Point and Greenwich Point Wharf (including Mary Carlson Park); and
  - (b) advise as to the best method(s) of protecting items of heritage significance identified through (a) above.
2. Defer commencement of major works at Manns Point, Mary Carlson Park and areas adjacent thereto until Council has received and considered the report referred to in Item 1 above; and
3. Liaise with Transport for NSW to ensure, to the extent possible, that the site of the possible items of Aboriginal heritage in Mary Carlson Park is protected from damage by the works for the Greenwich Wharf Upgrade.

Councillor Merri Southwood  
**Councillor**

**ATTACHMENTS:**

There are no supporting documents for this report.

**Ordinary Council Meeting 23 June 2022**  
**NOTICE OF MOTION - COMPLIANCE WITH SLS DCP**

**Subject:** Notice of Motion - Compliance with SLS DCP  
**Record No:** SU4426 - 31702/22  
**Division:** Lane Cove Council  
**Author(s):** Councillor Merri Southwood

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**Executive Summary**

Part C of Council's Development Control Plan contains site specific controls for Locality 8 St Leonards South Precinct (SLS DCP). Council seeks to affirm its support for the enforcement of the controls within the SLS DCP in the determination of Development Applications for sites within Locality 8 St Leonards South Precinct.

**Background**

The controls in the SLS DCP were the subject of extensive community consultation from 30 October 2017 to October 2020. The SLS DCP was approved by Council in Resolution 151/2020. In response to community feedback, in Resolution 151/2020, Council incorporated several changes to the controls that were exhibited in late 2017/early 2018, including reduced storey numbers and increased setbacks.

The determination of most Development Applications (DAs) within Locality 8 will be the responsibility of the Sydney North Planning Panel.

**RECOMMENDATION**

That Council:-

1. Notes and supports the following statement by the Sydney North Planning Panel in the Record of Briefing 6 April 2022 in respect of DA 162/2021 for 13-19 Canberra Avenue, St Leonards:-
  - *The Panel understands that the subject DA is among the first few development applications to apply the relatively recently adopted (October 2020) precinct-specific DCP. The DCP results from comprehensive strategic planning over a number of years, with extensive consultation and refinement, and the Panel considers that the Lane Cove community would have the reasonable expectation that these strategic parameters would be adhered to by applicants.*
  - *The Panel is conscious of the precedent effect any approval of variations to the relative recently adopted DCP may have on future applications within the precinct.*
2. Affirms its support for the enforcement of the controls in Council's Development Control Plan for all Development Applications lodged for the St Leonards South Precinct.

Councillor Merri Southwood  
**Councillor**

**ATTACHMENTS:**

There are no supporting documents for this report.

**Ordinary Council Meeting 23 June 2022**  
**NOTICE OF MOTION - COMMUNITY PARTICIPATION IN LANE COVE LOCAL PLANNING**  
**PANELS TO REVIEW PLANNING PROPOSALS**

**Subject:** Notice of Motion - Community Participation in Lane Cove Local Planning Panels to Review Planning Proposals  
**Record No:** SU4720 - 32181/22  
**Division:** Lane Cove Council  
**Author(s):** Councillor Merri Southwood

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### **Executive Summary**

Council acknowledges the importance of allowing the community to provide input into re-zoning proposals (Planning Proposals) early in the assessment process. To further this objective Council passed Resolution 74/2022 on 19 April 2022. This resolution provided, inter alia, that community members have the right to make submissions in respect of Planning Proposals from the date on which a Planning Proposal is uploaded to Council's website and that Council shall have regard to these submissions when preparing information to go to the Lane Cove Local Planning Panel (LCLPP) for advice as to Council's response to a Planning Proposal.

In further recognition of the importance of community participation in Council's response to Planning Proposals, Council will provide for the community to participate in the LCLPP process.

### **Background**

It is the practice of Council to present to the Lane Cove Local Planning Panel (LCLPP) its proposed response to a Planning Proposal for advice before Council resolves to either support the submission of a Planning Proposal to Gateway or to reject the Planning Proposal.

When the LCLPP meets to determine Development Applications that have been referred to it, the meetings of the LCLPP are open to the community and Councillors, and community members may address the LCLPP. Minutes of the LCLPP meeting are published and the webcast of the meeting can be viewed on Council's website.

This is in contrast to the process for the LCLPP's consideration of Council's proposed response to Planning Proposals. Meetings are closed to the community and to Councillors and there is no opportunity for community members to address the LCLPP either in person or via audio visual link. Minutes of the LCLPP meeting are not accessible, nor is the webcast of the meeting.

The practice of North Sydney Council is different.

Community members and Councillors may attend the meetings of the North Sydney Local Planning Panel when it meets to review proposed responses to Planning Proposals and community members may address the Panel either in person or, in recent times, via audio-visual link. The minutes and the webcast of the Panel proceedings are uploaded to the North Sydney Council website.

It is important for community members to have confidence that their input into Planning Proposals is incorporated into the advice that the LCLPP provides to Council.



**Ordinary Council Meeting 23 June 2022**  
**NOTICE OF MOTION - COMMUNITY PARTICIPATION IN LANE COVE LOCAL PLANNING**  
**PANELS TO REVIEW PLANNING PROPOSALS**

**RECOMMENDATION**

That Council:-

1. Upload to Council Business Papers the agenda for meetings of the Lane Cove Local Planning Panel (LCLPP) in which the LCLPP is to provide advice to Council in respect of Council's proposed response to a Planning Proposal (Planning Proposal meeting);
2. Webcast the Planning Proposal meetings;
3. Allow community members and Councillors to attend the Planning Proposal meetings;
4. Allow community members to address the LCLPP in relation to the Planning Proposal under consideration for a maximum of 3 minutes, in the case of an individual, and for a maximum of 10 minutes, in the case of a representative of a community organisation or association;
5. In the event that a Planning Proposal meeting is to be held via audio - visual link, to allow community members and Councillors to attend the meeting via audio-visual link and, in the case of community members, to address the LCLPP;
6. Upload to Council's website as soon as practicable after the Planning Proposal meeting, the webcast of the meeting, the minutes of the meeting and any written advice provided to Council by the LCLPP; and
7. Update the Planning Panels page on Council's website to reflect the above procedure.

Councillor Merri Southwood  
**Councillor**

**ATTACHMENTS:**

There are no supporting documents for this report.

**Subject:** Draft Sustainability Action Plan  
**Record No:** SU8586 - 21422/22  
**Division:** Environmental Services Division  
**Author(s):** Fiona McCleary

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## **Executive Summary**

Since 2005, Council has made great progress in incorporating sustainability goals specified in the Sustainable Action Plans and turning them into actions. The original Sustainability Action Plan (SAP) *Think Global Act Local* 2005-2015, was endorsed by Council in 2005 and was the strategy behind the community adoption of the Sustainability Levy in 2007. The Levy was introduced with the support of the community to fast track actions identified within the SAP.

With the current SAP expiring at the end of 2021, a review of the 2015 – 2021 SAP was undertaken, and new ideas and actions generated through staff workshops and an online community wide survey.

The Draft Sustainability Action Plan 2022 - 2025 (**AT -1**) has three key themes; Livability, Community and Environment, which reflect Council's quadruple bottom line approach ensuring all decisions consider a balance of economic, environmental, social and governance to enhance the quality of life in Lane Cove. Each theme has 12 goals and each goal has up to 18 strategic actions. This SAP provides Council with a robust framework in which to continue to pursue excellence in sustainability.

The Draft SAP 2022 - 2025 is proposed to be placed on public exhibition for six (6) weeks and upon conclusion of this period, a Report presented to Council.

## **Background**

In preparation for the review and renewal of the SAP for 2022 – 2025 an internal review of the actions implemented over the last five (5) years was undertaken and a consultant appointed to undertake facilitated workshops with Council staff to collate and analyse community survey responses. The scope of work included reviewing the existing SAP and other documents provided by Council, engaging with community and stakeholders to inform the revision of Council's SAP and aligning the SAP with the Sustainable Development Goals

Key staff from each Department participated in two workshops to review and either validate or reset themes and goals and engage with the Sustainable Development Goals to evaluate how they could best be applied to the SAP.

The community wide online survey received 77 responses and included questions about respondents' sustainability priorities for the next five years, their sustainability values, insights on key issues, gaps, challenges, needs and opportunities regarding sustainability in Lane Cove. The evaluation of results used a statistical analysis which compared individual themes against one another and then weighted individual actions according to their level of impact and importance (**AT - 2**).

The Sustainability Advisory Committee (SAC) have reviewed the Draft SAP and their comments are incorporated into the document. The SAC recommendations included the following:-

- Further explanation of Council's emissions and water use targets and how these relate to the SAP;
- Including an action on facilitating connections with first nations people;

- Including an action that links to the Bushfire Risk Management Plan; and
- Including an action for Council to look for non-fossil fuel and ethical investment opportunities.

### **Discussion**

The Draft SAP 2022-2025 seeks to guide the implementation of programs and projects to meet Lane Cove's sustainability objectives for the next 3 years. Implementation of the Draft SAP will be supported by the Sustainability Levy, from which funding has been used to fast track many of these projects in the past.

Council utilises the Sustainability Levy to fund projects addressing the natural and built environment, community engagement, economic sustainability, emissions and water use reductions, community wellbeing and sustainable transport.

The outcomes of these projects must contribute to achieving goals set out in the SAP.

This approach will continue for the next 3 years. The Draft SAP has been prepared to be consistent with other strategic plans that Council has in place and will interact directly with Council's Delivery Plan and Strategic Community Plan.

### **How the context has changed during the last 5 years**

Over the last five years there have been many environmental and social changes that are reflected in the 2021 – 2025 SAP. These include Council declaring a climate emergency in 2019 and setting emissions and water use targets for 2024 and 2036, an increased community awareness of climate change and greater community engagement through the uptake of renewable energy and resource management, a heightened focus on mental health and a renewed appreciation of outdoor spaces and the wellbeing benefits they provide.

Goals that have been updated to reflect these changes are:-

<b>SAP 2015 - 2021</b>	<b>SAP 2022 - 2025</b>
Goal 3: A resource efficient community	Goal 3: A circular economy
Goal 10: A diverse housing mix	Goal 10: A diverse housing mix with a focus on accessibility and affordability
Goal 11: An integrated transport network	Goal 11: An integrated, efficient, and active transport network
Goal 12: Vibrant and viable commercial precincts	Goal 12: Vibrant and viable commercial precincts that support local shopping

Previously the SAP was a five (5) year plan however due to the rapidly evolving nature of sustainability, and the breadth and depth of issues it affects, the decision was made to reduce the length of this Plan to three (3) years. This shorter timeframe will allow Council to respond to emerging energy, social and cultural issues in a flexible manner.

### **Integrating the Sustainable Development Goals**

In 2015 the United Nations Sustainable Development Goals (SDGs) were ratified. They are a universal call to action to end poverty, protect the planet, ensure that all people enjoy peace and prosperity and provide a sustainability roadmap to 2030. The SDGs apply to all countries and promote action on climate change, economic inequality, innovation, sustainable consumption, peace and justice, among other priorities. The value of the SDGs to local government is that they bring together the range of outcomes Councils already work towards, including ecologically

**Ordinary Council Meeting 23 June 2022**  
**DRAFT SUSTAINABILITY ACTION PLAN**

sustainable development, as well encapsulating community aspirations. Aligning the SAP goals with SDGs was an important step in the development of the new SAP goals and actions.

## **Community Consultation**

### Statement of Intent

Following the initial community consultation undertaken during December 2021 to February 2022, the next consultation phase is designed to provide the community with an additional opportunity to comment on the Draft SAP.

The methods of consultation proposed are outlined below.

### Method

<b>Level of Participation</b>	Involve - <b>Completed</b>	Consult
<b>Form of Participation</b>	Open	Open
<b>Target Audience</b>	Council representatives across each Department  Lane Cove Community  Sustainability Advisory Committee	Lane Cove Community Council's Community Advisory Committees (Age-Friendly Advisory Committee, Access and Inclusion Advisory Committee, Cultural Diversity Advisory Group, Sustainability Advisory Committee, Bushcare Management Advisory Committee)
<b>Proposed Medium</b>	Website Exhibition, eNewsletter and social media	Website Exhibition, eNewsletter and social media
<b>Indicative Timing</b>	2 December 2021 to 14 February 2022	27 June 2022 – 7 August 2022

## **Conclusion**

The Draft SAP 2022 - 2025 provides a robust framework for Council to move towards a more sustainable Lane Cove that builds upon the significant economic, community and environmental achievements of the past 15 years.

It is proposed that the Draft SAP 2022 - 2025 be placed on public exhibition for six (6) weeks to allow for public comment, before reporting back to Council in July 2022 for adoption.

## **RECOMMENDATION**

That:-

1. The Revised Draft Sustainability Action Plan 2022 - 2025 dated May 2022 be endorsed for the purposes of public exhibition and be placed on public exhibition for six (6) weeks in accordance with the Consultation Strategy outlined in the report; and
2. A report be submitted to Council following the public exhibition period on the feedback received in relation to the Revised Draft Plan.

Mark Brisby  
**Executive Manager**  
**Environmental Services Division**

## **ATTACHMENTS:**

<b>AT-1</b>	<a href="#">View</a>	DRAFT Sustainability Action Plan 2022-2025	44	Available
			Pages	Electronically
<b>AT-2</b>	<a href="#">View</a>	Community Responses - DRAFT Sustainability Action	22	Available
		Plan Survey 2022	Pages	Electronically

**Subject:** St Leonards South DCP amendment - Part Storeys  
**Record No:** SU6338 - 32581/22  
**Division:** Environmental Services Division  
**Author(s):** Mark Brisby

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### **Executive Summary**

The purpose of this report is to outline an amendment to the *Lane Cove Council Development Control Plan 2010* (the DCP). The amendment seeks to better align the DCP Part Storey control with the Height of Buildings {in storeys} to ensure the intent of the DCP for St Leonards South is maintained.

To this regard it is proposed to include:-

- new objectives;
- amend the Part Storey definition;
- restrict the number of part storeys allowed; and
- set a maximum percentage of a floor plate for a Part Storey.

Included at **AT-1** is the proposed amendment text to the DCP. Council is required to undertake community consultation in relation to the amendment, prior to considering its adoption.

### **Background**

*Lane Cove Council Development Control Plan 2010* (the DCP) contains site specific controls for Part C Residential Localities - Locality 8 St Leonard's South Precinct.

Included in the controls for building envelopes is the provision for Height of Buildings {in storeys}. This sets the height of the proposed buildings in storeys, unlike the *Lane Cove Local Environmental Plan* which sets the building heights in metres.

The subject of Part Storeys, as it relates to St Leonards South, was discussed with Councillors at a Councillor Workshop on 6 June and 14 June 2022. Councillors indicated they wished to proceed to provide more clarity on the Part Storey control by amending the DCP.

### **Discussion**

Following approval of the first Development Application in the St Leonard's South Precinct, Councillors have raised concerns that the DCP Part Storey control does not operate effectively in conjunction with the storey control map to meet the expectations of the community.

It is generally recognised that the St Leonards South {SLS} precinct is exceptionally steep both north-south and east-west, creating challenges in delivering horizontal buildings set into a dramatically sloping landscape.

Inevitably, due to the required excavation a number of storeys will protrude above the ground level. As such some storeys will be partly submerged, including basements for parking, and only expose part of the level. The current DCP has attempted to deal with these protrusions by providing for Part Storeys.

**Ordinary Council Meeting 23 June 2022**  
**ST LEONARDS SOUTH DCP AMENDMENT - PART STOREYS**

The current DCP control states:-

<b>7</b>	<b>Height in Storeys</b>	<ul style="list-style-type: none"> <li>• Height of development in number of Storeys shall be as per Figure 10.</li> <li>• Part storeys resulting from excavation of steep slopes or semi basement parking will not count as a storey.</li> </ul>	Refer to Clause 4.6 (8)(cb) and Part 7 of Lane Cove LEP.
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Figure 10: Height of Buildings (in storeys)

It has been suggested, that as these Part Storeys are not being counted as storeys in relation to Figure 10., it results in buildings higher than, or in some other way excessive to those expected by Council at the time of the approved DCP, despite compliance with the LEP height control in metres.

To address this, Councillors have requested an option to limit the number of Part Storeys to a maximum of one per building, regardless of the slope of the particular site. In addition, the definition of a Part Storey requires further explanation.

In this regard the following DCP amendment is proposed:-

***For the purposes of this section, the definition of a “part storey” is a storey:***

- 1) resulting from:***
  - *excavation of steep slopes and/or*
  - *semi basement parking;*
- 2) that permits useful residential floor plates addressing the street and/or communal open space.***

***Note: “useful residential floorplates” = maximum 50% of the floorplate.***

In relation to the relevant DCP Objectives, it proposed to insert the following:-

- ***To minimise subterranean apartments and basement car parking protrusions in relation to the topography.***
- ***To ensure changes in landform are accommodated.***

## **Community Consultation**

### Statement of Intent

The consultation is designed to seek community views on the draft amendment.

The amendment will also be forwarded to Council's Design Review Panel for consideration in accordance with Section 15 of *NSW Environmental Planning and Assessment Regulation 2021*.

Any comments received will be reviewed and evaluated to determine whether or not to proceed with the DCP amendment.

A consultation period of 28 days is a minimum requirement of the *Lane Cove Community Participation Plan 2019* (the CAP), developed pursuant to the Environmental Planning and Assessment Act.

### Method

<b>Draft Policy</b>			
<b>Level of Participation</b>	Inform	Inform	Consult
<b>Form of Participation</b>	Open	Targeted	Open
<b>Target Audience</b>	Lane Cove Community and community groups	Surrounding Property Owners and tenants within the St Leonard's South precinct, Government Agencies and Greenwich Community Association.	Property Owners adjoining the St Leonards South precinct.
<b>Proposed Medium</b>	Advertisement and eNewsletter	Notification Letters	Public Exhibition, Website Exhibition during public exhibition period.
<b>Indicative Timing</b>	28 days	28 days	28 days

## **Conclusion**

The proposed DCP amendment is design to enforce a stricter interpretation of Part Storeys in the assessment of Height in Storeys per Figure 10. of the DCP. It is recommended that the amendment shown in Attachment 1 (**AT-1**) be exhibited for community consultation for 28 days as per the Lane Cove Community Participation Plan 2019.

At the conclusion of the exhibition period a further report be brought to Council.



**RECOMMENDATION**

That Council:-

1. Consider the proposed “Part Storey” amendments to the *Lane Cove Council Development Control Plan 2010* containing site specific controls for Part C Residential Localities - Locality 8 St Leonards South Precinct, as shown in **AT-1**;
2. Publicly exhibit the proposed amendment for 28 days as per Council’s Community Participation Plan 2019;
3. Receive a report back on the outcome of community consultation.

Mark Brisby  
**Executive Manager**  
**Environmental Services Division**

**ATTACHMENTS:**

**AT-1** [View](#) AT-1 Amendment to DCP - Part Storeys

2 Pages

## Built Form

### Objectives

(proposed changes in yellow highlight)

The objectives for Built Form are to:

- 1 Facilitate amalgamation opportunities that allow for economic and aesthetic redevelopment while preventing land fragmentation or isolation that detracts from the desired future character of the precinct.
- 2 Step the heights from tallest adjacent to the Railway Station, reducing with distance to the south and west (River Road and Park Road).
- 3 Minimise subterranean apartments and basement car parking protrusions in relation to the topography.
- 4 Ensure changes in landform are accommodated.
- 5 Provide transitional built form at edges of the precinct.
- 6 Locate building as "perimeter block" development fronting N-S streets in order to maximise solar access to building facades and open spaces.
- 7 Limit the length of façade of buildings, to provide appropriate levels of articulation, and to use a complementary palette of materials which will relate positively to the streetscape and enhance the public domain.
- 8 Encourage a stepped-back building form in order to reduce building bulk and scale to the street. To facilitate street and front setback (deep soil) tree planting to further reduce apparent bulk and scale.
- 9 Ensure that parking basements are located beneath perimeter building footprints, wherever possible, in order to protect 'central' deep soil zones (Green Spines).
- 10 Optimise solar access to all buildings, public domain and private open space.
- 11 Activate and engage with the public domain in a manner which optimises public interaction and public safety.
- 12 Encourage a mix and diversity of housing types within the precinct.

Building Envelope			
No.	CONTROL	PROVISION	NOTES/LOCATION
2	Rear Building Setback	Minimum 12m setback to rear boundary of an Area.	
3	Building Separation	As per ADG / SEPP 65	
4	Building Depth	Maximum depth 18-22m	As per Figure 9
5	Building Orientation/Length	<ul style="list-style-type: none"> <li>Create north-south perimeter block buildings oriented to address N-S streets as shown in Figure 9.</li> <li>Maximum building length shall not be greater than 35m unless strongly articulated.</li> <li>River Road (lower levels) may be longer than 35m, but only with strong articulation to lower levels of River Road.</li> </ul>	<p>Optimise solar access to buildings and open space areas.</p> <p>Strongly articulated means for example a major indentation of 3-6m x 3m wide for the full height of the building.</p>
6	Building Articulation	<ul style="list-style-type: none"> <li>A high degree of articulation is mandatory for the front façade and include balconies, overhangs, blades and other architectural features.</li> <li>Articulation elements shall not utilise contrasting 'bright' colours to emphasise the articulation.</li> </ul>	
7	Height in Storeys	<ul style="list-style-type: none"> <li>Height of development in number of Storeys shall be as per Figure 10.</li> <li>Part storeys resulting from excavation of steep slopes and/or semi basement parking will not count as a storey.</li> <li>A maximum of 1 part storey will be permitted, which will not count as a storey.</li> <li>A part storey permits useful residential floor plates addressing the street and/or communal open space.</li> </ul>	<p>Refer to Clause 4.6 (8)(cb) and Part 7 of Lane Cove LEP.</p> <p>"useful residential floorplates" = maximum 50% of the building footprint.</p>
8	Solar Access	<ul style="list-style-type: none"> <li>Compliance with ADG solar access requirements.</li> <li>Building design must ensure that overshadowing of public (i.e. Newlands Park and Local Park) and private open spaces (Green Spines) is minimised.</li> </ul>	
9	Building Floor Levels	<ul style="list-style-type: none"> <li>Building floor levels shall have regard to Figure 18, to facilitate the creation and access to "Green Spines".</li> </ul>	

Figure 9: Building Setbacks / Building Depth

Figure 10: Height of Buildings (in storeys)

**Subject:** Name Selected for St Leonards New Green Space  
**Record No:** SU7134 - 30892/22  
**Division:** Human Services Division  
**Author(s):** Corinne Hitchenson

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### **Executive Summary**

Over the past 12 months Council has been working through a process to permanently name the new green space being created in St Leonards over the rail corridor.

The community were asked to make suggestions for appropriate names for the space which helped to form a shortlist of five names which were recently on public exhibition. The community were asked to provide their preferences for these names and the results have been included in this report.

With the preferred name recommended by Council, the next step is to forward this name to the Geographical Names Board for finalisation.

### **Background**

During the concept and construction of the new green space in St Leonards, the project has commonly been referred to as St Leonards Plaza or St Leonards New Green Space. In May 2021 Council agreed to commence community consultation on the permanent name for this exciting public space.

The adopted process required:-

1. **Community Input:** The community will be invited to suggest place names which are local, meaningful and reflect an inclusive space.
2. **Name Shortlist:** Council will review the names and develop a shortlist of names.
3. **Community Consultation:** Of the names shortlisted, the community is asked to nominate their least preferred name.
4. **Name Selection:** Council considers the feedback from the consultation and chooses a name from the most preferred names.

The first stage of the process ran from Friday 21 May 2021 to Sunday 11 July 2021. A total of 18 names were received during the consultation period. Council referred any Aboriginal names to the Northern Sydney Aboriginal Heritage Office for comment.

Stage two involved the review of the names based on the three principles 'local, meaningful and inclusive' as well as the guiding principles for naming set out by the Geographical Names Board. During this time Council also referred any Aboriginal names to the Northern Sydney Aboriginal Heritage Office for comment.

Council then opened community consultation throughout April and May 2022 which featured a shortlist of five names.

### **Discussion**

Over a seven week period in April and May the community were asked to indicate their preference for each of the five names. The survey presented the selections in random order for each survey to ensure position in the survey did not impact the result.

**Ordinary Council Meeting 23 June 2022**  
**NAME SELECTED FOR ST LEONARDS NEW GREEN SPACE**

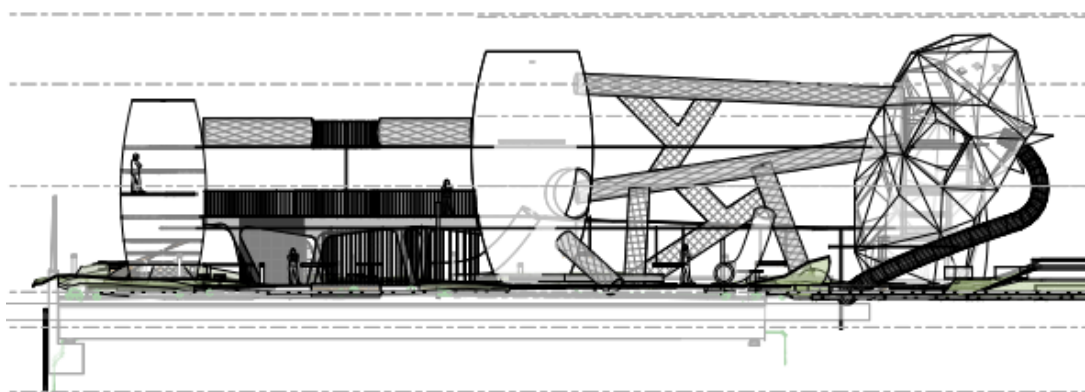
The opportunity to participate was included in Council's April quarterly newsletter; subscribers to the 'Stay Informed' enews list for St Leonards; subscribers to Council's Have Your Say list; Council's Facebook posts; the St Leonards Project Update for May; and via on-site details at Council's Civic Centre.

173 responses were received to the survey as well as one written submission which commented on their preference for Wadangarri as well as their lack of preference for some other options given potential pronunciation and that the location is at the junction of three Council areas.

The results of the survey determined that the most preferences were received for Wadangarri Place. Wadangarri reflects the prominent plantings and the Banksia design features of the new playground by using the word 'Banksia' from Sydney Aboriginal Language.

	1st preference (5 Points)	2nd preference (4 Points)	3rd preference (3 Points)	4th preference (2 Points)	5th preference (1 Points)	Points	Avg
Bulga Ngurang	13.69% (23) (115pts)	24.4% (41) (164pts)	14.88% (25) (75pts)	19.64% (33) (66pts)	27.38% (46) (46pts)	466	2.77
Bulga Park	12.57% (21) (105pts)	20.96% (35) (140pts)	40.72% (68) (204pts)	16.77% (28) (56pts)	8.98% (15) (15pts)	520	3.11
McKenzie Plaza	19.05% (32) (160pts)	15.48% (26) (104pts)	20.83% (35) (105pts)	21.43% (36) (72pts)	23.21% (39) (39pts)	480	2.86
St Leonards Plaza	22.22% (38) (190pts)	19.3% (33) (132pts)	8.19% (14) (42pts)	20.47% (35) (70pts)	29.82% (51) (51pts)	485	2.84
Wadanggari Place	33.92% (58) (290pts)	23.39% (40) (160pts)	14.04% (24) (72pts)	20.47% (35) (70pts)	8.19% (14) (14pts)	606	3.54

An example of the banksia-inspired regional scale playground structure is shown below:-



*Artist impression: Three banksia-inspired play pieces will provide an iconic and exceptional play experience for young people who will call the new green space their local park.*

This will be complemented by a range of native plantings, including banksia, and public art within the 4,750m<sup>2</sup> of new green space.

Following further review of the shortlisted names, place principles and intent for the space, the word 'Park' is recommended to replace 'Place' to better reflect the nature of the green space and play area being named.

### **Conclusion**

The results of the community survey clearly demonstrated support for the name 'Wadangarri' for the exciting new green space in St Leonards. The next step is to submit 'Wadangarri Park' to the Geographical Names Board for consideration.

### **RECOMMENDATION**

That Council:-

1. Make a submission to the Geographical Names Board to name the new green space in St Leonards 'Wadanggari Park'; and
2. Announce the new name to the public and publish it on Council's website.

Jane Gornall  
**Executive Manager - Human Services**  
**Human Services Division**

### **ATTACHMENTS:**

There are no supporting documents for this report.

**Subject:** Traffic Committee - May 2022  
**Record No:** SU1326 - 31622/22  
**Division:** Open Space and Urban Services Division  
**Author(s):** Sashika Perera

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### **Executive Summary**

The Lane Cove Traffic Committee has met and submitted recommendations for Council's consideration. It is recommended that the recommendations of the Committee be adopted.

### **Background**

The Lane Cove Traffic Committee is a requirement of Transport for NSW and is primarily a technical review committee, which provides advice the Council on matters referred to it by Council. These matters must be related to prescribed traffic control devices and traffic control facilities for which Council has delegated authority. The Committee makes has no decision-making powers, it makes recommendations for the Council to consider, but the Council is not bound by the advice.

### **Discussion**

The Lane Cove Traffic Committee Meeting was held on Tuesday, 15 March 2022. The Agenda is included as **AT-1**. The Traffic Committee recommendations are shown in the Minutes of the Meeting, included as **AT-2**.

In addition, Council also discussed the Pop-Up Dining on Longueville Road funded under the Streets as Shared Spaces (Round 2) Program.

The Agenda was distributed electronically to all Committee members and all voting members have responded with their respective comments.

The Agenda is included as **AT-3**. The Minutes are included as **AT-4**.

Lane Cove Council convened an extraordinary Traffic Committee meeting at the request of Local Member, Anthony Roberts' office on Friday, 10 June 2022 to discuss the existing parking restrictions at the layover bay on Burns Bay Road, Linley Point to allow for a street vendor to operate.

The Agenda is included as **AT-5**. The Minutes are included as **AT-6**.

## **RECOMMENDATION**

That Council:-

1. Adopt the recommendations of the Lane Cove Traffic Committee Meeting held on Tuesday, 17 May 2022;
2. Adopt the recommendations of the report for Pop-Up Dining on Longueville Road discussed electronically; and
3. Adopt the recommendations of the report for Extraordinary Traffic Committee meeting held on Friday, 10 June 2022.

Martin Terescenko

**Executive Manager - Open Space and Urban Services**

**Open Space and Urban Services Division**

### **ATTACHMENTS:**

<b>AT-1</b>	<a href="#">View</a>	Agenda - Traffic Committee - May 2022	53 Pages
<b>AT-2</b>	<a href="#">View</a>	Minutes - Traffic Committee - May 2022	19 Pages
<b>AT-3</b>	<a href="#">View</a>	Agenda - Traffic Committee - Pop-Up Dining on Longueville Road	7 Pages
<b>AT-4</b>	<a href="#">View</a>	Minutes - Traffic Committee - Pop-Up Dining on Longueville Road	2 Pages
<b>AT-5</b>	<a href="#">View</a>	Agenda - Extraordinary Traffic Committee - June 2022	3 Pages
<b>AT-6</b>	<a href="#">View</a>	Minutes - Extraordinary Traffic Committee - June 2022	4 Pages



## Traffic Committee Agenda



<b>Title</b>	<b>May 2022 Traffic Committee Meeting</b>	<b>Date of Meeting</b>	<b>17 May 2022</b>
<b>Location</b>	<b>48 Longueville Road, Lane Cove Council Chambers</b>	<b>Time</b>	<b>10am</b>
		<b>LTC Meeting No.</b>	<b>3 of 6</b>

1.	<b>DECLARATION OF INTEREST</b>
2.	<b>APOLOGIES</b>
3.	<b>CONFIRMATION OF PREVIOUS MINUTES</b>
4.	<b>MATTERS ARISING</b>
5.	<b>GENERAL BUSINESS</b>

<b>Y - ITEMS</b>	<b>FOR CONSIDERATION BY THE TRAFFIC COMMITTEE AND DELEGATED APPROVAL BY COUNCIL</b>
<b>Y1.</b>	<b>159 Longueville Road, Lane Cove</b> Install 'No Parking; 5am-2.30pm; Wednesdays'
<b>Y2</b>	<b>Holden Street, Northwood</b> Install 'No Stopping' on the southern side
<b>Y3</b>	<b>188 Longueville Road, Lane Cove</b> Install 'No Stopping' across driveway
<b>Y4</b>	<b>Lane Cove Fun Run 2022</b> TMP and TCP for Lane Cove Fun Run
<b>Y5</b>	<b>524 Mowbray Road</b> Install 'No Stopping' 3-metres on either side of the driveway.
<b>Y6</b>	<b>Graham Street, Lane Cove</b> Install 'No Stopping' on one side
<b>Y7</b>	<b>Lane Cove Rotary Village Fair 2022</b> TMP and TCP for 2022
<b>Y8</b>	<b>Mindarie Street, Lane Cove North</b> Install 'No Stopping' and 'No Parking' areas
<b>Y9</b>	<b>Willandra Street, Lane Cove North</b> Install 'No Parking' south of Mindarie Street



## Traffic Committee Agenda

<b>Y10</b>	<b>Upper Cliff Road, Northwood</b> Install Double Centreline around Bend
<b>Y11</b>	<b>Bridge Street, Lane Cove</b> Install Speed Humps within the two Chicanes near Grace Street.
<b>Y12</b>	<b>Dunios Street, Longueville</b> Install 20m of 'No Stopping' on Dunios Street west of Wilson Ln
<b>Y13</b>	<b>Mowbray Road, Lane Cove North</b> Blackspot proposal at Bend in Mowbray Road

<b>G - ITEMS</b>	<b>GENERAL ITEMS FOR DISCUSSION</b>
<b>G1.</b>	<b>Panorama Avenue, Lane Cove Council</b> Proposed 'No Parking; 8am-6pm; Mon-Fri'
<b>G2.</b>	<b>U-Turns at Parklands Avenue, Landers Road and Kara Street</b> Discussion of Results of Traffic Counts

	<b>APPENDICES</b>
<b>A</b>	Lane Cove Fun Run TMP and TCP submitted to TfNSW for approval.
<b>B</b>	Lane Cove Village (Rotary) Fair TMP and TCP submitted to TfNSW for approval
<b>C</b>	Mowbray Road Bend between Ralston and Roslyn Streets

## Traffic Committee Agenda



### Y1. 159 Longueville Road, Lane Cove

Install 'No Parking; 5am-2.30pm; Wednesdays'

#### SUMMARY

The Strata manager has requested 'No Parking; 5am-2.30pm; Wednesdays' for garbage collection.

#### BACKGROUND

The Owners Corporation at 159 Longueville Road, Lane Cove has notified Council they support,

- 'No Parking 5am-2.30pm Wednesdays' on the north side of their driveway for the garbage collection days only – **Figure 1**.

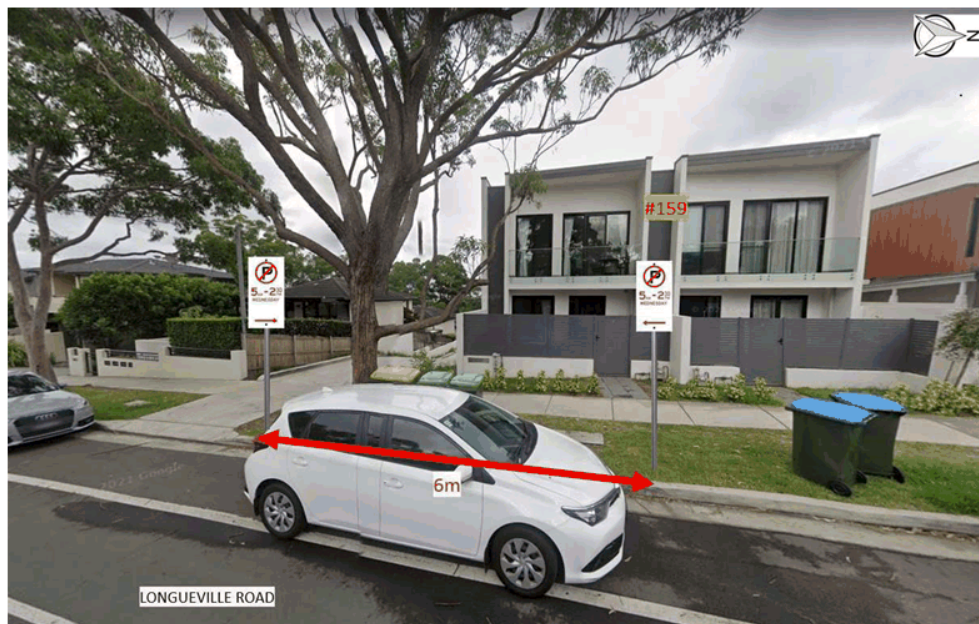
Council is currently arranging the driveway markings as requested by the Owners Corporation.

Council's Waste Services also supports this proposal.

#### OFFICER'S RECOMMENDATION

That Council

- Install a 6-metres 'No Parking; 5am-2.30pm; Wednesdays' immediately north of the driveway to 159 Longueville Road;
- Notify the Strata Manager of the outcome.



**Figure 1:** 'No Parking 5am-2.30pm Wednesdays' for garbage collection

## Traffic Committee Agenda



### Y2. Holden Street, Northwood

Install 'No Stopping' on the southern side

#### SUMMARY

The residents on Holden Street have requested Council change the parking restrictions on Holden Street from the previously approved full time 'No parking' restrictions by Council in July 2019.

As such, Council is now proposing new restrictions as outlined in Figure 2.

#### background

- In August 2019 Lane Cove Council approved the installation of fulltime 'No Stopping' signs on the southern side of Holden Street, Northwood (Item Y5 July 2019).
- A condition of Council approval was that the residents of Holden Street be notified.
- The residents were notified in February 2022.
- Four of the six residents who replied did not support the proposal for fulltime 'No Stopping' all the way along the southern side of Holden Street.
- However, due to vehicles parking on the grass verge in front of 5 Holden Street, Council revised the proposal to just include 'No Stopping' in front of 5 Holden Street.
- The residents were then notified of the revised proposal shown in Figure 2.
- The revised plan was accepted by all residents.

#### OFFICER'S RECOMMENDATION

That Council

- Install the 'No Stopping' on the southern side of Holden Street across House Number 5 Holden Street – as shown in **Figure 2**;
- Notify the residents of the outcome.



**Figure 2:** Installation of 'No Stopping' and 'No Parking', Holden Street, Northwood

## Traffic Committee Agenda



### Y3. 188 Longueville Road, Lane Cove

Install 'No Stopping' across driveway

#### SUMMARY

Strata has reported issues to Council in regard to parked across the driveway and has requested to install 'No Stopping' signs across the driveway of 188 Longueville Road, similar driveways nearby.

#### BACKGROUND

Due to the geometry of the narrow driveway, motorists may not be aware that the vacant space is a driveway of a property. The parked vehicle blocks access in and out of the property for most of the day as there are no parking restrictions along the driveway.

To assist motorists in identifying the driveway, Council is proposing to install a 'No Stopping' zone, across the driveway of 188 Longueville Road as shown in **Figure 3**.

#### OFFICER'S RECOMMENDATION

That Council:

- Install a 'No Stopping' zone, across the driveway of 188 Longueville Road as shown in **Figure 3**;
- Notify the Strata of the outcome.



**Figure 3:** Installation of 'No Stopping' across driveway of 188 Longueville Road





## Traffic Committee Agenda

### Y4. Lane Cove Fun Run 2022

TMP and TCP for Lane Cove Fun Run

#### SUMMARY

Lane Cove Public School's Parents and Citizens (P&C) Association is hosting a community fun run consisting of 2km and 5km races. The event is scheduled to be held on Sunday, 11 September 2022 between the hours of 6:30am and 10:00am.

#### BACKGROUND

Appendix A shows a copy of the TMP and TCP issued to TfNSW for approval.

Details of the event are as follows:

- Partial road closures will begin from 6:30am to allow local residents to depart/access the area. Full road closures will come into effect at 7:15am until 9:00am.
- Residents will be encouraged to park on their properties.
- If residents wish to leave during the time of the race, residents are encouraged to plan-ahead and park outside of the road closures.

Traffic wardens will move runners onto the footpath in the case of an emergency.

The general conditions of consent associated with any road closure, as set out by Transport for NSW and the NSW Police will be adhered to, namely:

- Access for emergency vehicles to be maintained-at-all-times.
- Barricades of the main road closures to be manned-at-all-times.
- RMS-accredited traffic controllers are used in controlling traffic movements.
- Barricades and signs to be provided as per Australian Standards; and
- Road closures associated with the event will be advertised in local newspapers.

#### OFFICER'S RECOMMENDATION

1. Subject to TfNSW approving the TMP and TCP approval is given to implement the traffic arrangements for the Lane Cove Fun Run on Sunday, 11 September 2022.
2. The applicant is to cover full cost associated with the implementation of the TMP for the Lane Cove Fun Run 2022.
3. The applicant to notify all affected residents via letter box drop at least two (2) weeks prior to the event; and
4. VMS boards to be installed a minimum of two (2) weeks prior to the event notifying motorists and residents of the road closure.



## Traffic Committee Agenda

### Y5. 524 Mowbray Road

Install 'No Stopping' 3-metres on either side of the driveway.

#### SUMMARY

The Strata Manager for 524 has complained there is inadequate sight distance for drivers exiting the driveway from this property.

Council is proposing to install a 'No Stopping' zone for 3-metres on either side of the driveway at 524 Mowbray Road West.

#### BACKGROUND

Mowbray Road West is a Regional Road with a speed limit of 50km/hr. Traffic counts in 2021 recorded approximately 7,900 vehicles per day. The 85<sup>th</sup> percentile speed was 49km/hr. The 85<sup>th</sup> percentile speed means that 85% of vehicles are travelling at less than this speed.

There are currently no parking restrictions across the frontage of 524 Mowbray Road West. However, vehicles are parking too close to their driveway which is severely restricting sight distance when turning out of the driveway.

To improve safety and provide adequate sight distance Council is proposing to install a 'No Stopping' zone for 3-metres on either side of the driveway of 524 Mowbray Road West.

The proposed changes are shown in **Figure 4**.

#### CONSULTATION

The Strata Manager for 524 Mowbray Road supports this proposal.

#### OFFICER'S RECOMMENDATION

That Council:

- Install a 'No Stopping' zone, extending 3-metres on either side of the driveway for 524 Mowbray Road West as shown in **Figure 4**;
- Notify the Strata Manager of the outcome.

**Traffic Committee Agenda**

**Figure 4:** Installation of 'No Stopping' and 'No Parking', Holden Street, Northwood



## Traffic Committee Agenda



### Y6. Graham Street, Lane Cove

Install 'No Stopping' on one side

#### SUMMARY

Council is proposing to install 'No Stopping' on the eastern side of Graham Street to maintain two-way flow of traffic and access into Sutherland Street.

Changes are shown in **Figure 5**.

#### BACKGROUND

In November 2018 Traffic Committee discussed the Lane Cove Village Traffic Management Changes where it resolved that:

- Three Months after the implementation of the Burns Bay Road/Tambourine Bay/Coxs Lane signals, Council undertake a survey of traffic flow in Graham Street to determine if parking should be restricted on one side.

Since the installation of the signals, Council has received several complaints from residents on Sutherland Street that parking on both sides of Graham Street was restricting their access to and from Sutherland Street.

Graham Street is a narrow 7.5m wide residential street with parking permitted on both sides and a 50km/hr speed limit.

When vehicles are parked on both sides of the road there is no room for two vehicles to safely pass each other especially if one of the vehicles is a large vehicle or a garbage truck.

The area of most concern is at the intersection with Burns Bay Road. Vehicles turning into Graham Street from Burns Bay Road are often blocked by a vehicle exiting Graham Street.

There are approximately 12 parking spaces on each side of Graham Street, considering the 'No Stopping' areas at the intersections and driveways.

Residents who park in Graham Street say there is limited opportunity for parking on Burns Bay Road east of Graham Street because of the number of units along Burns Bay Road and the extent of time restricted parking.

There are more parking opportunities on Burns Bay Road west of Graham Street.

#### CONSULTATION

- Council distributed approximately 40 resident survey letters to all residents with access to Graham Street.
- Council received 16 replies. Six replies agreed and 10 replies did not agree mostly on the basis they would be unable to park their second vehicle as their unit only provided one off-street parking space.
- The residents who supported the 'No Stopping' preferred 'No Stopping' on the western side of Graham Street.

## Traffic Committee Agenda



### OFFICER'S RECOMMENDATION

That Council:

- Install 'No Stopping' on the western side of Graham Street from Burns Bay Road to Sutherland Street;
- Notify the residents of the outcome.



*Figure 5: Installation of 'No Stopping' on the western side of Graham Street*



## Traffic Committee Agenda

### Y7. Lane Cove Rotary Village Fair 2022

TMP and TCP for Rotary Village Fair 2022.

#### BACKGROUND

The Lane Cove Rotary Village Fair, the last event of the Cameraygal Festival, is scheduled to occur on Sunday 9 October 2022 between 6:00am - 7:00pm.

#### SUMMARY

The Village Fair has been held regularly for several years. The traffic management is managed by Council's Depot and Traffic Section who play a vital role in the implementation of the Traffic Control Plan (TCP) and managing the traffic.

Appendix B provides a copy of the Traffic Management Plan (TMP) and Traffic Control Plan (TCP) submitted to TfNSW for approval.

The general conditions of consent associated with any road closure, as approved by Transport for NSW (TfNSW) and NSW Police Service, will be adhered to, namely:

- Access for emergency vehicles to be maintained-at-all-times.
- Barricades of the main road closures to be manned-at-all-times.
- TfNSW-accredited traffic controllers control traffic movements.
- Barricades and signs to be provided as per Australian Standards; and
- Road closures associated with the event will be advertised in local newspapers.

The Rotary Club (the applicant), in conjunction with Council, will be responsible for implementation of the TMP.

#### CONSULTATION

The TMP and TCP has been forwarded to TfNSW for their approval.

#### OFFICER'S RECOMMENDATION

THAT:

1. Subject to TfNSW endorsing the TMP and TCP, approval is given to the plan for traffic arrangements to be implemented at the Lane Cove Village Fair on Sunday, 9 October 2022.
2. The applicant (*The Rotary Club*) is to cover the cost of the Traffic Controllers associated with the implementation of the TMP for the Lane Cove Village Fair 2022.
3. Council to install two (2) Variable Message Sign (VMS) boards; one on the Longueville Road near Alpha Road and the other at the River Road/Northwood Road intersection two weeks prior to the fair; and
4. The applicant is to be notified of the outcome.

## Traffic Committee Agenda



### Y8. Mindarie Street, Lane Cove North

Install 'No Stopping' and 'No Parking' areas

#### SUMMARY

Motorists have complained to Council about the difficulty driving along Mindarie Street given the narrow road width at 7.5m where parking is allowed on both sides. Council is proposing to install 50 metres of 'No Parking' on both sides of Mindarie Street south of Mowbray Road.

In addition to this, Council is also installing 20 metres of 'No Stopping' around the bend on Mindarie Street to enhance visibility and safety.

#### BACKGROUND

Construction of the unit blocks on Mindarie Street south of Mowbray Road are nearing completion so there will be a need to provide safe access for the residents, removalist vehicles and garage trucks.

The proposal is to install approximately 20m of 'No Stopping' around the bend in Mindarie Street and then 'No Parking' on both sides of Mindarie Street from Mowbray Road to the bend in Mindarie Street, as shown in **Figure 6**.

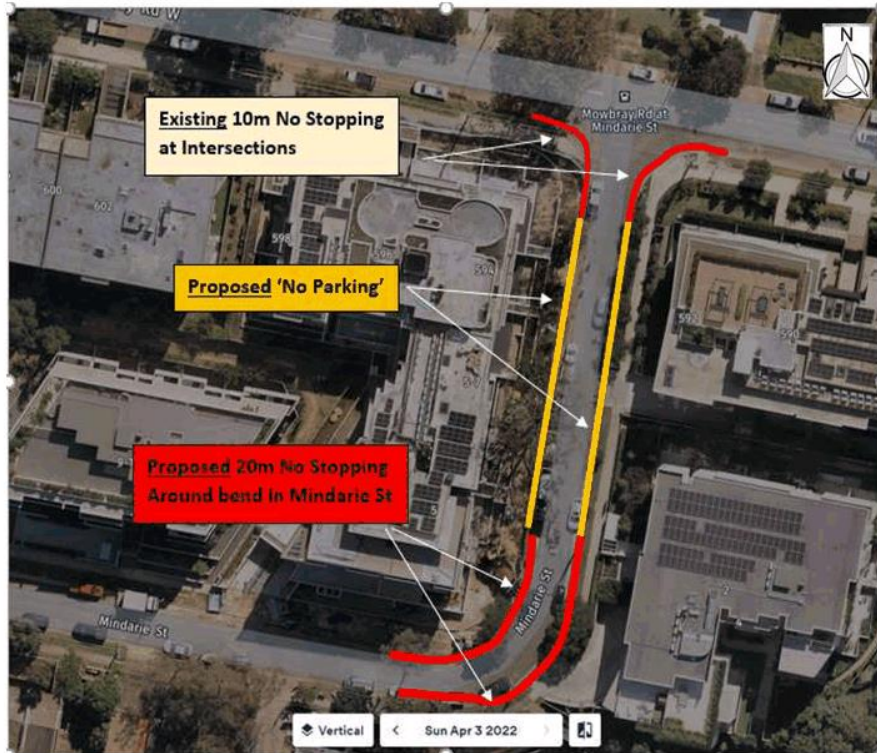
#### CONSULTATION

There was no consultation as the new units are not yet occupied

#### OFFICER'S RECOMMENDATION

That Council:

- Council install 20m of 'No Stopping' around the bend on Mindarie Street
- Council install approximately 50m of 'No Parking' on each side of Mindarie Street south of Mowbray Road to the bend in Mindarie Street as shown in **Figure 6**.

**Traffic Committee Agenda**

*Figure 6: Proposed 'No Parking' and 'No Stopping' on Mindarie Street south of Mowbray Road*

## Traffic Committee Agenda



### Y9. Willandra Street, lane Cove North

Install 'No Parking' south of Mindarie Street

#### SUMMARY

Residents of Willandra Street (south of Mindarie Street) have complained that when the new development at 11-17 Willandra Street is completed, they will not be able to exit their driveway when vehicles are parked on both sides of the road.

#### BACKGROUND

Willandra Street is a narrow 7.5m resident street with parking permitted on both sides of the road and a 50km/hr speed limit.

Construction of the unit development at 11-17 Willandra Street is nearing completion so there will be an increase in traffic and a requirement to provide access for removalist vehicles and garage trucks.

The proposal is to provide approximately 65m of 'No Stopping' on the eastern side of Willandra Street from Mindarie Street to and around the cul-de-sac in Willandra Street.

The western side of Willandra Street will remain as unrestricted parking.

#### CONSULTATION

No consultation was required because the new development is not yet occupied.

#### OFFICER'S RECOMMENDATION

That Council:

- Council install approximately 65m of 'No Stopping' on the eastern side of Willandra Street (south of Mindarie Street);
- Council install 'No Stopping' around the cul-de-sac of Willandra Street.



## Traffic Committee Agenda



Figure 7: Willandra Street Proposed 'No Stopping'

## Traffic Committee Agenda



### Y10. Upper Cliff Road, Northwood

Install Double Centreline around Bend

#### SUMMARY

To reinforce the existing 'No Stopping' zones, Council is proposing to install 20 metres of BB centreline around the bend as well as advisory signs on the approach to the bend to ensure vehicles do not cut the corner.

#### BACKGROUND

A resident in Private Road, Northwood has complained of cars cutting the corner around the bend in Upper Cliff Street, Northwood. There is currently existing 'No Stopping' zones around the bend.

The proposal is to install a 20m section of BB centreline around the bend as shown in **Figure 8** with Raised Pavement Markers and Advisory left-turn and right-turn approach arrows as shown in **Figures 9 & 10**.

The east section of Upper Cliff Road is about 7.5m wide while the north south section is only about 6.5m wide. These widths will still accommodate a vehicle travelling in both directions around the bend.

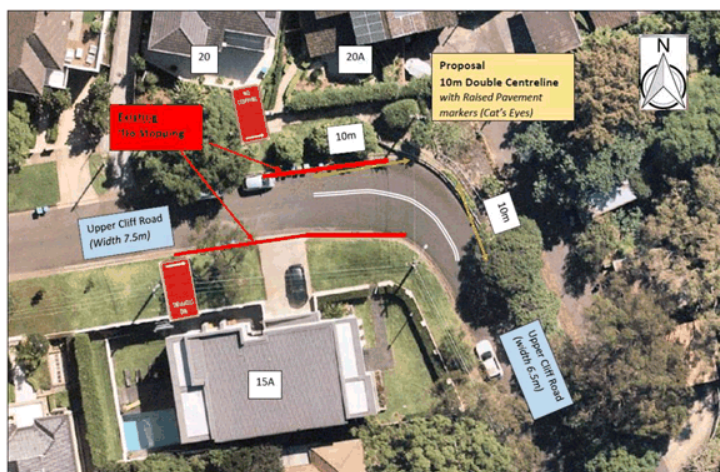
#### CONSULTATION

The residents have not been consulted because there are 'No Stopping' signs on and it is unlikely vehicles will park on the north south section before the bend because the road is too narrow.

#### OFFICER'S RECOMMENDATION

That Council:

- Council install approximately a 20m length of BB Centreline around the bend of Upper Cliff Road with raised Pavement Markers at 3m spacing— see **Figure 8**.
- That left and right turn arrows be installed on each approach to the bend – see **Figures 9 & 10**.



**Figure 8:** Upper Cliff Road – BB Centreline



**Traffic Committee Agenda**

*Figure 9: Upper Cliff Road – Right Turn Arrow*



*Figure 10: Upper Cliff Road - Left Turn Arrow*

## Traffic Committee Agenda



### Y11. Bridge Street, Lane Cove

Install Speed Humps within the two Chicanes near Grace Street

#### SUMMARY

Council has received a complaint from a local resident about speeding through the existing Slow Points on Bridge Street. To address issues of speeding, Council is proposing to install two 100mm high speed cushions on Bridge Street, one at each of the slow points, located east and west of Grace Street.

The proposed locations, standard profile and signage for the speed cushions are shown in **Figures 11 and 12**.

#### BACKGROUND

A resident at Bridge Street has raised concerns of the increased vehicle flows and speeding through Bridge Street.

Bridge Street is a local road connecting River Road West and Burns Bay Road. It is a narrow 7-meters wide, two-way local road with a speed limit of 50km/hr. Currently, there are two slow points on Bridge Street, 65-metres east and 25-metres west of Grace Street, are approximately 3-metres wide with Give-Way signs assigning priority through each slow point.

Council recorded traffic movements and speeds over a 2-week period in February 2022. Results of the survey were,

- Traffic flows of approximately 1,065 vehicles per day.
- The 85<sup>th</sup> percentile speed was 49km/hr. That is 85 percent of vehicle were travelling at less than 49km/hr.
- Approximately 12% of vehicles exceeded the 50km/hr speed limit. The highest speed recorded was 94km/hr.
- A traffic survey in 2013, before the slow points were installed, recorded an 85<sup>th</sup> percentile speed of 52km/hr with the highest speed recorded over 100km/hr. Therefore, the slow points have marginally reduced the 85<sup>th</sup> percentile speed and the maximum speeds on Bridge Street.
- It is expected the proposed speed cushions will further reduce the 85<sup>th</sup> percentile speed and the speeds exceeding 50km/hr.

#### CONSULTATION

- Council distributed 40 survey letters to surrounding residents. Five responses were received – two responses opposing to the proposal as they do not see a problem and three responses were for the proposal

#### OFFICER'S RECOMMENDATION

That Council:

- Install two 100 mm high speed cushions on Bridge Street as shown in **Figures 11 and 12**;
- Notify the residents of the outcome.

## Traffic Committee Agenda



Figure 11: Location of Speed Hump at Slow Point on Bridge Street

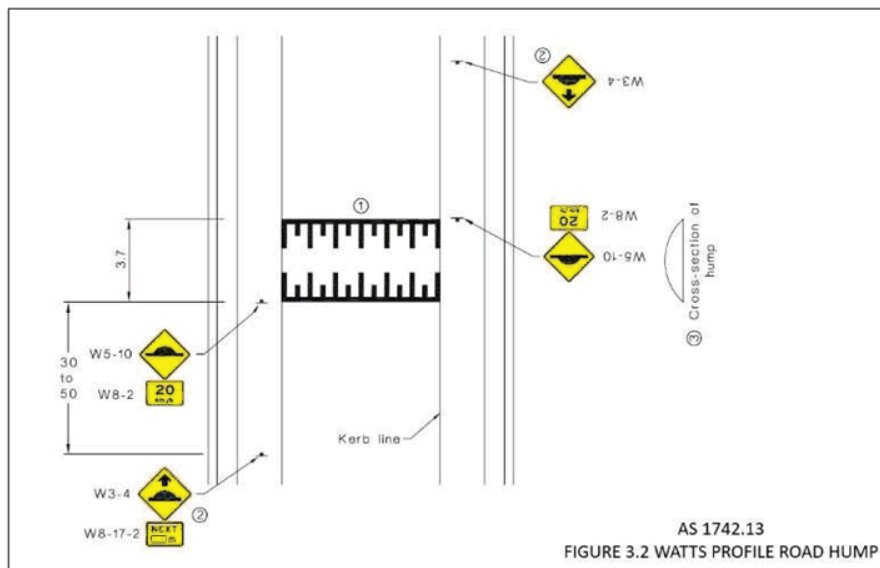


Figure 12: Standard signage for speed hump on Bridge Street



## Traffic Committee Agenda



### Y12. Dunios Street, Longueville

Install 20m of 'No Stopping' on Dunios Street west of Wilson Ln

#### SUMMARY

Council's Waste Collection Services have alerted Council to a dangerous situation for westbound trucks turning from Dunios Street into Wilson Ln.

For safety reasons Council is proposing a 19m section of 'No Stopping' on the southern side of Dunios Street west of Wilson Ln, beside 3 Wilson Ln. The changes are shown in **Figure 13**.

#### BACKGROUND

There was an incident when a URM garbage Truck got bogged while driving onto the grass verge on the northern side of Dunios Street to make the turn into Wilson Ln.

The proposed 19m of 'No Stopping' will improve the safety for all large vehicles turning into Wilson Ln.

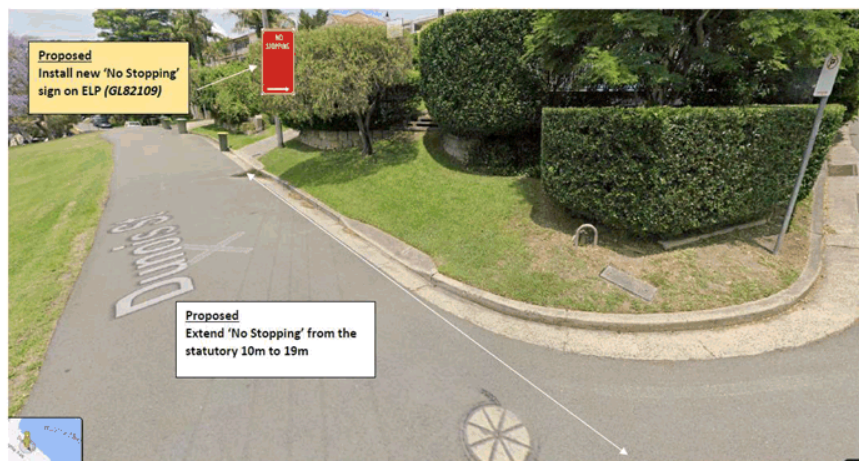
#### CONSULTATION

Residents at 3 Wilson Lane and 18 Dunios Street were consulted and they provided their support for the proposal.

#### OFFICER'S RECOMMENDATION

That Council:

- Council install a 19 metre section of 'No Stopping' on the southern side of Dunios Street along the frontage of 3 Wilson Lane;
- Residents be notified on the decision.



**Figure 13:** Proposed 'No Stopping' zone on Dunios Street

## Traffic Committee Agenda



### Y13. Mowbray Road, Lane Cove North

Blackspot Treatment at the Bend

#### SUMMARY

The March 2022 Traffic Committee approved concept plans for the redesign of the bend on Mowbray Road between Roslyn and Ralston Streets as part a NSW Safer Roads Project.

The approved design proposed to narrow the carriageway through:

- The installation of a traffic island with low level planting on the southern side of Mowbray Road,
- Installation of a median along the centre of Mowbray Road,
- Associated signage and line marking works.

Following Traffic Committee approval, Council consulted with Willoughby Council and have decided to revise the design to remove the median along the centre of Mowbray Road as the median was proposed predominantly on Willoughby Council's side.

All other aspects of the design will remain the same. The revised plans are shown in **Appendix C**.

#### BACKGROUND

In 2021/2022 financial year, Council was successful in securing funding under the NSW Governments Safer Roads Program to design the bend. The March 2022 Traffic Committee approved the design plans which included the following works:

- Installation of a median along existing centerline;
- Installation of a concrete barrier kerb traffic island with low level planting on the southern side of Mowbray Road at the bend;
- Installation of Chevron Alignment Markers on the southern side of Mowbray Road;
- Installation of a 35km/h advisory speed sign on the southern side on the approach to the bend;
- Upgrade seal to high level non-skid surface to address wet weather crashes;
- Installation of associated line marking.

However, following consultation with Willoughby Council, Lane Cove Council has decided to revise the plans to remove the proposed median along the existing centreline.

This provides additional width for the concrete barrier kerb island which would address the superelevation better than the approved design.

The majority of the crashes along this section of Mowbray Road is due to the superelevation of road.

The crash history and background are provided in the March 2022 Traffic Committee Agenda.

## Traffic Committee Agenda



### PROPOSED WORKS

The detailed design is shown in plans included in **Appendix C**.

As part of the revised proposal, the following works are included:

- Installation of a concrete barrier kerb traffic island with low level planting on the southern side of Mowbray Road at the bend;
- Installation of Chevron Alignment Markers on the southern side of Mowbray Road;
- Installation of a 35km/h advisory speed sign on the southern side on the approach to the bend;
- Upgrade seal to high level non-skid surface to address wet weather crashes;
- Installation of associated line marking.

### PARKING AND ACCESS IMPACTS

There will be no loss of parking as part of the revised proposal on the Lane Cove Side. Willoughby Council side remain unaffected by the proposal.

No properties will be impacted by the revised proposal as there is no median along the existing centreline.

### CONSULTATION

Under the revised proposal, there will be no impact to Willoughby Council. As such, consultation is not required.

Council will notify Willoughby Council and affected residents regarding the revised proposal.

### OFFICER'S RECOMMENDATION

Council Council:

- The Committee approves the proposed detailed design for the Mowbray Road bend between Ralston and Roslyn Streets as per the plans shown in Appendix C.
- Notify Willoughby Council of the revised proposal.
- Notify residents at 457 Mowbray Road of the proposed works.

## Traffic Committee Agenda



### G1. Panorama Road, Lane Cove

Proposed '2P;8am-6pm; Mon-Fri'

#### SUMMARY

Residents of Panorama Road have complained that during the week there is no parking for their visitors or tradespeople.

Council is proposing '2P;8am-6pm; Mon-Fri' on the western side of Panorama Avenue as shown in **Figure 14**.

#### BACKGROUND

Council has received complaints from residents on Panorama Avenue there is no parking for their visitors and tradespeople and that vehicles are parking too close to driveways, parking illegally beside the double centrelines and within 10m at intersections.

- The residents reported parking demand on weekends was very low
- Council sent approximately 50 letters to all resident in Panorama on the proposal for 2P 8am-6pm Mon-Fri' and received 9 replies.  
Yes: – 4 replies (2-for West side + 2-replies either side – WEST side preferred).  
No: - 5-replies for the following reasons.
  - The demand for parking is due to local and nearby workers and that when these projects are completed the parking demand will reduce significantly.
  - The visual impact of the signs.
  - There were two replies from the same address both saying 'No' so there is still not a majority support for the proposal.

#### OFFICER'S RECOMMENDATION

That Council.

- Not install '2P;8am-6pm; Mon-Fri' parking restrictions because the proposal has not been supported by a majority of residents;
- Residents be notified of the decision.

## Traffic Committee Agenda



Figure 14: 2P; 8am-6pm; M-F restrictions on Panorama Street



## Traffic Committee Agenda



### G2. U-turns at Parklands Avenue, Landers and Kara Street

Discussion of Results of traffic counts

#### SUMMARY

The February 2022 Council meeting resolved that:

- The General Manager investigate and report back to Council with options of how best to stop motor vehicles performing U-turns in the middle of Parklands Road at the intersection of Parklands Road and Landers Road.

Following this motion, Council undertook traffic counts in March 2022 to determine the number of vehicles making U-turns on Parklands Avenue (south of Landers Road) and to capture the purpose of these U-turns.

Additional counts were also undertaken at Landers Road, Kara Street and Parklands Avenue (north of Kara Street) on residents' request.

This report outlines the results of the surveys for discussion.

#### BACKGROUND

Following the February 2022 Council resolution, Council undertook traffic counts in March 2022 to determine the number of vehicles undertaking U-turns at the following locations:

- Parklands Avenue south of Kara Street;
- Parklands Avenue north of Kara Street;
- Landers Road;
- Kara Street.

All surveys were undertaken in the AM and PM peak from 7am-10am and 4pm-7pm respectively.

Surveys on Parklands Avenue south of Kara Street were undertaken on a Tuesday, Wednesday, and Thursday while all other surveys were undertaken only on Wednesday and Thursday as they were requested by residents.

The locations of the surveys are shown in **Figure 15** with the results outlined in **Tables 1 and 2**.

Some of the main reasons for undertaking U-turns are:

- Vehicles avoiding the right turn queue on Epping Road to turn into Longueville Road
- Vehicles dropping off passengers at the Lane Cove Bus Interchange.

#### RESULTS OF SURVEY

##### Avoiding the right turn queue on Epping Rd

- Movement ID 1 – Left at Epping into Parklands, U-turn and straight to Longueville Rd.  
109 vehicles were recorded making U-turns over 3-hours on the Tuesday from 4pm-7pm.

##### Dropping off Passengers on Parklands Ave, at the Interchange

- Movement ID 1B – Left at Epping, drop-off a passenger for the Interchange, U-turn and then straight to Longueville Rd – only one vehicle was recorded.

## Traffic Committee Agenda



- Movement ID 2 – Left at Epping into Parklands, drop-off passenger for the interchange, U-turn and then left into Longueville Rd – a maximum of 3 vehicles were recorded.
- Movement ID 3 – Left at Epping into Parklands, drop-off passengers for the interchange, U-turn and then right into Longueville Rd – only 1 vehicle was recorded

### U-Turns Recorded in Landers Rd, Parklands Ave north of Landers Rd and in Kara St.

Additional U-turns in Landers Rd, Parklands Ave north of Landers Rd, and Kara St,

- U-turns in Landers Rd – 60 vehicles were recorded.
- U-turns in Parklands Ave north of Landers Rd – 3 vehicles were recorded.
- U-turns in Kara St – 16 vehicles were recorded.

From the results of the survey, it can be concluded that vehicles predominately undertake U-turns on Parklands Avenue (south of Kara Street) to avoid the right turn queue from Epping Road into Longueville Road.

While Council cannot ban these U-turns without affecting access, Council would like to facilitate these U-turns in a safe manner.

### COUNCIL'S RECOMMENDATION

THAT

- The results of the Traffic Survey be noted for discussion

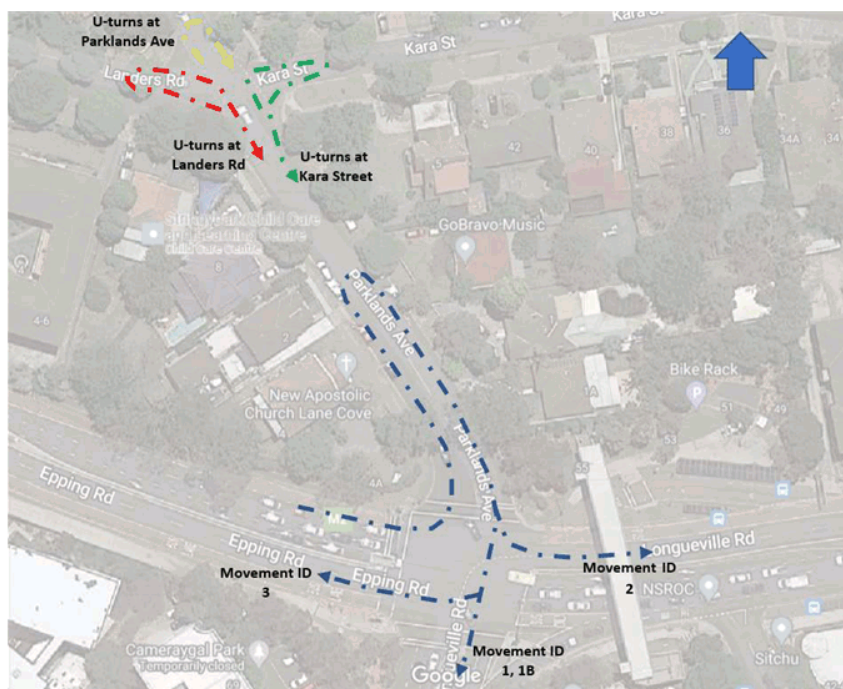


Figure 15: Locations of U-turns

## Traffic Committee Agenda



Movement ID/Reason for U-Turn					
Day	Time (3 hours)	<b>1</b> (Left at Epping into Parklands ->U-turn-> straight to Longueville Rd)	<b>1B</b> (Left at Epping into Parklands ->U-turn-> straight to Longueville Rd)	<b>2</b> (Left at Epping into Parklands ->U-turn-> left into Longueville Rd)	<b>3</b> (Left at Epping into Parklands ->U-turn->right into Longueville Rd)
		Avoiding the right turn queue on Epping Road	Dropping off Passengers at Interchange	Dropping off Passengers at Interchange	Dropping off Passengers at Interchange
Tuesday	AM	10	0	1	0
	PM	109	1	3	1
Wednesday	AM	3	0	1	0
	PM	36	1	0	0
Thursday	AM	10	1	0	0
	PM	17	0	0	1
<b>Total</b>	<b>AM</b>	<b>23</b>	<b>1</b>	<b>2</b>	<b>0</b>
	<b>PM</b>	<b>162</b>	<b>2</b>	<b>3</b>	<b>2</b>

Table 1: Results for U-turn Survey




Location of u-turns				
Day	Time (3 hours)	Landers Road 	Parklands North of Landers 	Kara Street 
Wednesday	AM	0	0	0
	PM	60	3	16
Thursday	AM	17	1	1
	PM	48	0	8

Table 2: Results for U-turn Survey

**Traffic Committee Agenda**



**APPENDIX A  
Lane Cove Fun Run 2022**

## Lane Cove Fun Run - 2022

Sunday, 11 September 2022  
TRAFFIC MANAGEMENT PLAN (TMP)

May 2022

Prepared by: Dennis Anthonsamy  
Card # 00



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## 1. INTRODUCTION

Lane Cove Public School's Parents and Citizens (P&C) Association is organising a community fun run to be hosted at Kingsford Smith Oval on Sunday, 11 September 2022 between 6:30am and 10:00am. The event will consist of two separate run categories and routes (2km and 5km) which will require partial road closures in Longueville. A map of the 2km and 5km routes are provided in [Appendix 1](#).

This Traffic Management Plan (TMP) has been produced by Lane Cove Council on behalf of the P&C Association of Lane Cove Public School to be used for the Lane Cove Fun Run 2022. It should be noted that Lane Cove Public School's Parents and Citizens (P&C) Association is solely responsible for the safe operation of the Fun Run event and Lane Cove Council accepts no liability for this event.

The purpose of this TMP and its corresponding Traffic Control Plan (TCP) is to illustrate the traffic control measures that must be implemented during the event to ensure safety of the road users.

This TMP will outline the existing conditions of the site, details of the proposed road closures and measures to mitigate the impact of traffic, transport and parking in the vicinity.

## 2. EXISTING CONDITIONS

Situated on Sydney's lower north shore, Longueville is an isolated peninsula with entry and exit via three roads; William Edward, Kenneth and Arabella Streets. This area predominantly consists of two way streets with unrestricted parking allowed mostly on both sides. All streets have a posted speed limit of 50km/h and service single dwelling residential housing.

### 2.1. Bus Routes

Bus route 261, run by Sydney Buses, is the sole route operating in the Longueville peninsula and has no scheduled service on Sundays.

### 2.2. List of streets affected by road closure

The following is a list of streets which will be affected by the road closures. For further details, refer to the TCP in [Appendix 2](#).

To assist in securing the area, and to help mitigate the entry of hostile vehicles to the area, it is recommended that solid barriers such as vehicles or road crash barriers, be placed at the northern end of the area on Arabella Street and Kenneth Street.

- Ann Street – east of Kenneth Street
- Arabella St – south of Woodford St - Access to Woodford St (east of Arabella St) to be maintained and supervised by authorised traffic controller. Recommend placing a solid crash barrier in front of the road closure.
- Arundel Street
- Christina Street – east of Kenneth Street
- Cowper Street – east of Kenneth Street
- Dunois Street – east of Kenneth Street
- Francis Street – east of Kenneth Street
- Kenneth Street – between Woodford Street and Mary Street. Recommend placing a solid crash barrier in front of the road closure.
- Lucretia Avenue



- Mary Street – between Kenneth Street and Stuart Street
- Molesworth Lane – east of Kenneth Street
- Nott Lane
- Poole Street
- Stuart Street– between Kenneth Street and Mary Street
- Wilson Lane
- William Edward Street – south of Borambil Place – Access to the streets (cross hatched in pink on the TCP) is permitted to the residents via William Edward Street near Borambil Place (with appropriate proof of address).
- Woodford Street – between Kenneth Street and Arabella Street

### 2.3. List of streets exempt from road closure

Local residents that reside in the following streets (cross hatched in pink on the TCP) are exempt from the road closure restrictions. These residents may enter/exit at any time during the road closure (with appropriate proof of address) via the traffic controller managed barricades at William Edward Street, near Borambil Place intersection.

- Amalfi Place
- Ann Street – west of Kenneth Street
- Belcote Road
- Christina Street – west of Kenneth Street
- Cowper Street – west of Kenneth Street
- Cross Street
- Dettmann Avenue
- Dunois Street – west of Kenneth Street
- Francis Street – west of Kenneth Street
- Lorna Leigh Lane
- Mary Street – west of Kenneth Street
- Molesworth Lane – west of Kenneth Street
- New Street
- Norfolk Road
- Stuart Street – west of Kenneth Street
- Wharf Road
- William Edward Street



#### 2.4. Traffic Data

Traffic data for some of the affected streets in Longueville are shown in the table below. The data demonstrates a low to moderate volume of traffic in all the residential streets.

Year of Survey	Street	ADT (7 day)	Heavy Vehicles %	Comments
2015	Arabella St	1,108	5	No Heavy Vehicles expected on Sunday mornings
2015	Kenneth St	2,579	4	No Heavy Vehicles expected on Sunday mornings
2013	William Edward St	1,301	2	No Heavy Vehicles expected on Sunday mornings
2013	Christina St	573	9	No Heavy Vehicles expected on Sunday mornings
2013	Woodford St	851	3	No Heavy Vehicles expected on Sunday mornings
2012	Stuart St	505	3	No Heavy Vehicles expected on Sunday mornings

### 3. TRAFFIC MANAGEMENT PLAN (TMP) as per Road and Maritime Services (RMS) requirements

This TMP has been prepared in accordance with TfNSW 'Procedures for use in the preparation of a Traffic Management Plan'. In accordance with the road closure requirements, the TMP will be submitted to Local Traffic Committee for consideration. TfNSW specific requirements for a TMP are addressed below:

#### 3.1. Description or detailed plan of proposed measures

The Lane Cove Fun Run is a fundraising event organised by Lane Cove Public School's P&C Association. The inaugural Lane Cove Fun Run event was held in 2016 with a 2km and 5km run and given its success it is now an annual event. There were 1,729 participants for the event last time it was held, and it is expected to attract approximately 1,900 participants this year.

The Traffic Control Plan (TCP) provided in [Appendix 2](#) outlines the proposed road closures associated with the Lane Cove Fun Run. The event will be held on Sunday 11 September 2022, and the road closures are proposed to take place from 6:30am to 10:00am on the event day.

Access into Longueville will be allowed for local-residents and users of the Longueville Private Hospital via William Edward Street road closure near Borambil Place.

Access to the streets (cross hatched in pink on the TCP) is permitted to the residents via William Edward Street near Borambil Place (with appropriate proof of address).

Access to Woodford Street (east of Arabella Street) to be maintained and supervised by an authorised traffic controller.

There will be no access into Longueville via Kenneth or Arabella Streets during the road closure.

Small vehicles such as utility vehicles or cars to be parked along with the barricades for public safety at the following locations:

- Arabella Street (north of Woodford Street)
- Kenneth Street (north of Woodford Street)
- William Edward Street (south of Borambil Place)

#### 3.2. Identification and assessment of impact of proposed measures

This is an annual event with similar traffic arrangements as the previous year. The event is held within the local school area for Lane Cove Public, and the fun run is a local community event. It is anticipated that most participants will walk to the event.

The impact of the road closures will affect some residents who will not have vehicular access to their properties from 6:30am to 10:00am, on a Sunday morning. However, due to the community nature and short time frame of the event, it is expected that residents will be tolerant during the road closures. Notifications will be made to all affected residents by the event organiser.

### 3.3. Measures to ameliorate the impact of re-assigned traffic

Longueville peninsula is not a thoroughfare and therefore will not have any impact on re-assigned traffic.

The road closures will impact those residents who reside in the streets listed in Section 2.2. If the affected residents need to exit the area during the road closure, these residents are required to relocate their vehicles (prior to the road closure) to a street which will not be impacted by the road closures. A list of streets that are exempt from the road closure restrictions are listed in Section 2.3. All affected residents will be notified two (2) weeks prior to the event, as discussed in Section 3.8.

Since the participants are encouraged to walk to the event from the nearby streets and no vehicles (apart from residents) are allowed to enter the William Edward Street road closure, it is expected that the parking and traffic congestion will not be significant.

### 3.4. Assessment of public transport services affected

No buses or ferries are operating in the area on Sundays and therefore public transport services will not be impacted by the road closures.

### 3.5. Details of provision made for emergency vehicles, heavy vehicles, cyclists and pedestrians

Emergency vehicle access to the road closures area will be maintained at all time. This will be managed by authorised traffic controllers on duty who will control the road closures and provide access, where required to emergency vehicles.

Heavy vehicles and cycle access will not be allowed for safety reasons during the road closure. Pedestrians will have full access to the area at all time.

Temporary parking restrictions will be in place on the western side of Kenneth Street directly adjacent to Kingsford Smith Oval for safety reasons.

### 3.6. Assessment of effect on existing and future developments with transport implications in the vicinity of proposed measures

No Council approved development activity is scheduled on Sundays.

### 3.7. Assessment of effect of proposed measures on traffic movements in adjoining Council areas

Not applicable.

### 3.8. Public consultation process

The Lane Cove Public School's Parents and Citizens (P&C) Association will inform the affected residents in writing via a letterbox drop at least two (2) weeks before the event. Variable Message Signs (VMS) advising of the road closures are also required to be installed a minimum of two (2) weeks before the event and be removed as soon as possible after the completion of the event. Details of these signs are included on the TCP which can be found in [Appendix 2](#).

The location and wording of the VMS signs are indicated below:

**VMS 1**

Location – River Road West on the northern side near Austin Street intersection (for eastbound traffic).

Wording - 'Road Closures / Longueville; Fun Run / Sunday, Sept 11/6am-10am'

**VMS 2**

Location - Longueville Road on the eastern side near Richardson Street West intersection (for southbound traffic).

Wording - 'Road Closures / Longueville; Fun Run / Sunday, Sept 11/6am-10am'

**VMS 3**

Location – River Road on the southern side near the Golf Course (for westbound traffic).

Wording - 'Road Closures / Longueville; Fun Run / Sunday, Sept 11/6am-10am'

VMS sign wording to be in accordance with RMS Guidelines.

**4. CONCLUSIONS**

This TMP and its associated TCP is for the proposed closure of various streets in Longueville due to the Lane Cove Fun Run event on Sunday 11<sup>th</sup> of September 2022.

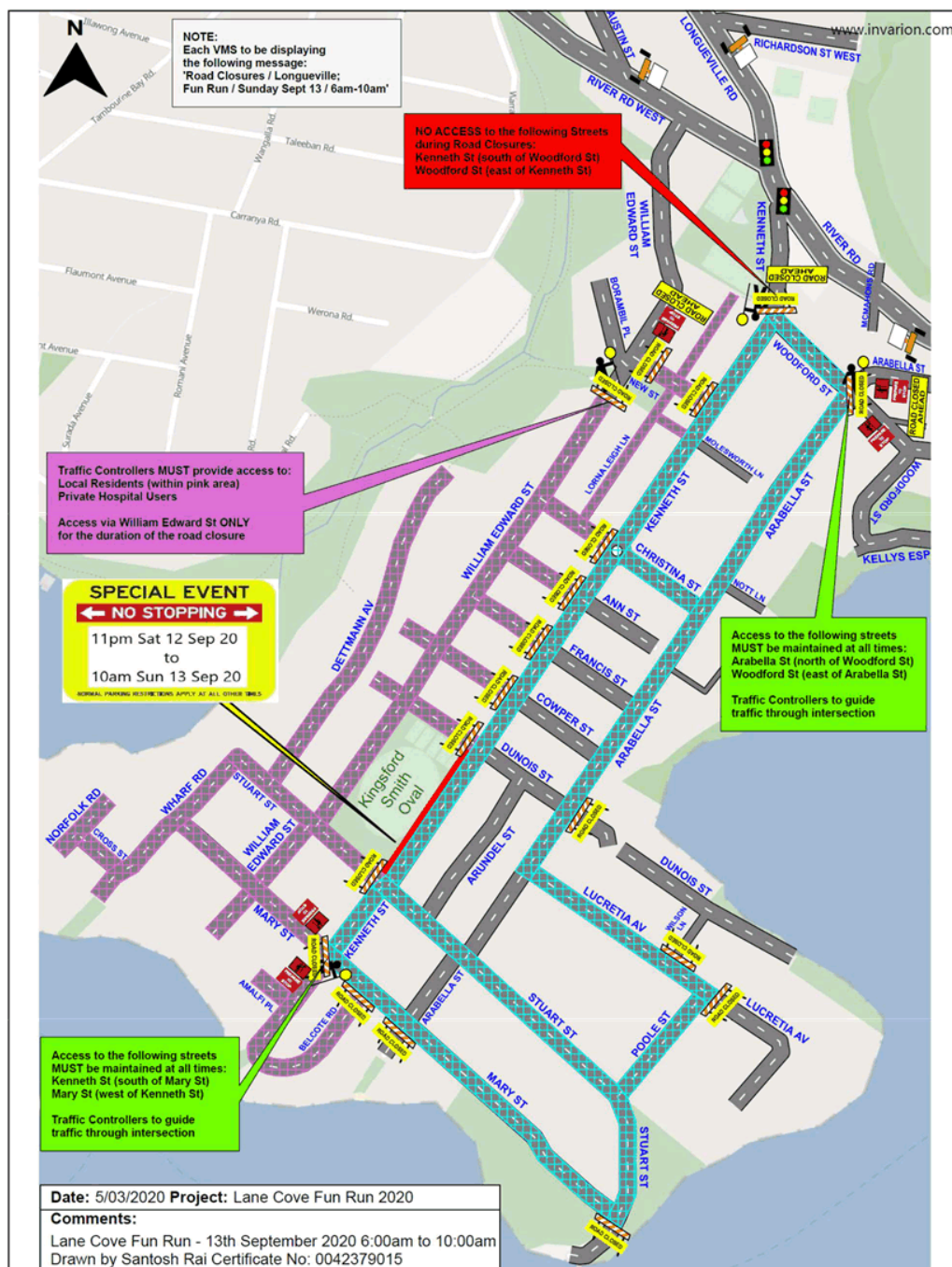
The TMP concludes that the traffic, transport, and parking impacts due to the event will be minimal and therefore acceptable for the event. There will be no impact on the TfNSW road network and bus services.

## Appendix 1 – Course Path





## Appendix 2 – Traffic Control Plan (TCP)



**APPENDIX B**  
**Lane Cove Village (Rotary) Fair 2022 TMP & TCP**

Agenda - May 2022

10

TRIM:/22

## Lane Cove Village Fair - 2022

Sunday, 9 October 2022

TRAFFIC MANAGEMENT PLAN (TMP)  
TRAFFIC CONTROL PLAN (TCP)

May 2022

Prepared by: Santosh Rai  
Card # 0042379015  
Expiry Date: 21/06/2020



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## TRAFFIC MANAGEMENT PLAN

### A. Description or detailed plan of proposed measures

The Traffic Control Plan (TCP) provided on the last page of this Traffic Management Plan (TMP) outlines the proposed road closures associated with the Lane Cove Rotary Fair. The event will be held on **Sunday 9 October 2022**, and the road closures are proposed to take place from 6:00 am to 7:00 pm on the event day.

#### Vehicle Traffic:

- Longueville Road between Birdwood Avenue and Austin Street will be closed for vehicular traffic
- The Birdwood Lane and Rosenthal Lane Shared Zones will be closed to vehicular traffic.
- Central Avenue will be closed at Longueville Road. The barrier to be placed immediately west of Pottery Lane,
- Birdwood Avenue/Longueville Road intersection will operate as flashing amber with No Right Turn to Longueville Road from Birdwood Avenue.
- Longueville Road/Austin Street intersection will operate as flashing amber with No Left Turn to Longueville Road from Austin Street.
- Little Street/Longueville Road intersection will operate as normal.
- Little Street is a two-way street up to the pedestrian crossing just south of Central Avenue. A Traffic Controller will manage two-way traffic through the Slow Point which is normally only one-way northbound.
- Birdwood Lane and Rosenthal Lane – Traffic Controllers to walk private resident vehicles down Birdwood Lane and Rosenthal Lane whenever possible.

#### Pedestrians:

- The Longueville Road/Birdwood Avenue intersection will be flashing amber and pedestrians will be permitted to cross Birdwood Avenue and Longueville Road (near Subway) with the supervision of traffic controllers.
- The Longueville Road/Austin Street intersection will be flashing amber and pedestrians will be allowed to cross Longueville Road (southern side of intersection) and Austin Street with the supervision of traffic controllers.
- Pedestrians are permitted to cross marked crossing on Little Street with the supervision of a traffic controller to ensure detouring traffic cause minimal queuing on Longueville Road while giving way to pedestrians.
- The Shared Zone on Birdwood Lane and Rosenthal Ln will operate as normal with only residential vehicular traffic allowed in the lane way.

#### Cyclists:

- Cyclists will be instructed by the Rangers and the Traffic Controllers to dismount when entering and within the road closure areas.

#### Buses:

- Bus Route 254 – Outbound service will be diverted from Epping Road via Phoenix Street, Dorritt Street to Longueville Road. Inbound service will be diverted via Tambourine Bay Road, Burns Bay Road, Rosenthal Avenue, Birdwood Avenue and Longueville Road.
- A traffic controller has been placed at the Longueville Road/Phoenix Street intersection to manage buses turning into the intersection safely.
- Council will arrange for a shuttle bus service to and from existing bus stops on Longueville Road between Austin Street and Dorritt Street, to existing bus stops south of Dorritt Street to accommodate the re-routing of the Bus Route 254 down Phoenix Street and Dorritt Street. Bus Route 254 will not pick-up or drop-off passengers on Longueville Road between Birdwood Avenue and Dorritt Street.

#### Vehicles Parked at Barricades:

- Two utility vehicles or cars will be parked along with the barricades for public safety at each entry point of the closed roads, except for Birdwood Ln and Rosenthal Ln.

#### Identification and assessment of impact of proposed measures:

This is an annual event. Given the opening of The Canopy, traffic arrangements and detours will be different this year as it is proposed to close:

- Longueville Road from Birdwood Avenue to Austin Street, and
- Birdwood Lane and Rosenthal Lane – the whole length.

There will be no changes to traffic movements on Burns Bay Road or Rosenthal Avenue.

Alternative routes are available for the motorists to detour the area and reach their desired destination.

#### B. Measures to ameliorate the impact of re-assigned traffic

Temporary parking restrictions will be placed on the following streets that will form part of the detour routes to assist in traffic flow:

- Phoenix Street – 'No Stopping' zone between Epping Road and Dorritt Street on the eastern side to facilitate bus movements.
- 'No Stopping' zones on Little Street between Central Avenue and Dorritt Street on the western side to facilitate two-way traffic flow; and
- "No Stopping" on the northern side of Birdwood Avenue between Coxs Lane and Rosenthal Avenue to facilitate bus movements.

Traffic Controllers will be placed at the following intersections:

- Longueville Road/Birdwood Avenue - Two traffic controllers at signals to direct pedestrians crossing Longueville Road and Birdwood Avenue and right-turning traffic from Longueville Road into Birdwood Avenue.
- Birdwood Avenue/Birdwood Lane – One traffic controller to allow for residential traffic into the lane way.
- Little Street south of Central Avenue - One traffic controller to manage the contraflow given the existing one-way arrangement will be converted to two way for the duration of the closure.
- Longueville Road/Austin Street - two traffic controllers will be located here assisting traffic turning in/out of the intersection as well as pedestrians crossing Austin Street and Longueville Road.
- Longueville Road/Little Street – one traffic controller to supervise pedestrians across the marked crossing and ensure that queueing along Longueville Road is kept to a minimum.
- Longueville Road/Phoenix Street - One traffic controller at intersection to direct and manage buses turning into Phoenix Street.
- On Rosenthal Ln at Rosenthal Avenue.

VMS Boards will be placed at the following locations two weeks prior to the event, to notify the public of the proposed road closures to say "Longy Rd Clsd / At Austin St / Use Dorritt St".

- River Road opposite the Golf Course; and
- Longueville Road immediately north of Alpha Road.

### C. Assessment of public transport services affected

Three bus services run on the day of the closure, the 252, 254 and 530. STA will enact the detours as follows

- Bus Routes 252, 530 – no changes
- Bus Route 254 – Outbound service will be diverted from Epping Road via Phoenix Street, Dorritt Street to Longueville Road. Inbound service will be diverted via Tambourine Bay Road, Burns Bay Road, Rosenthal Street, Birdwood Avenue and Longueville Road.
- Bus routes 251, 253, 261, 265 and 536 do not have a service on Sundays – hence will not be affected by the road closures.
- STA have approved the closure.

### D. Details of provision made for emergency vehicles, heavy vehicles, cyclists, and pedestrians

The proposed road closures associated with the Lane Cove Rotary Fair will create a safer environment for pedestrians and cyclists. In case of emergency, access for emergency services can be provided with the assistance of the duty ranger and/or traffic controller.

Cyclists will be instructed to dismount within the road closure areas.

### E. Assessment of effect on existing and future developments with transport implications in the vicinity of proposed measures

No construction activity is approved in Lane Cove on Sundays.

### F. Assessment of effect of proposed measures on traffic movements in adjoining Council areas

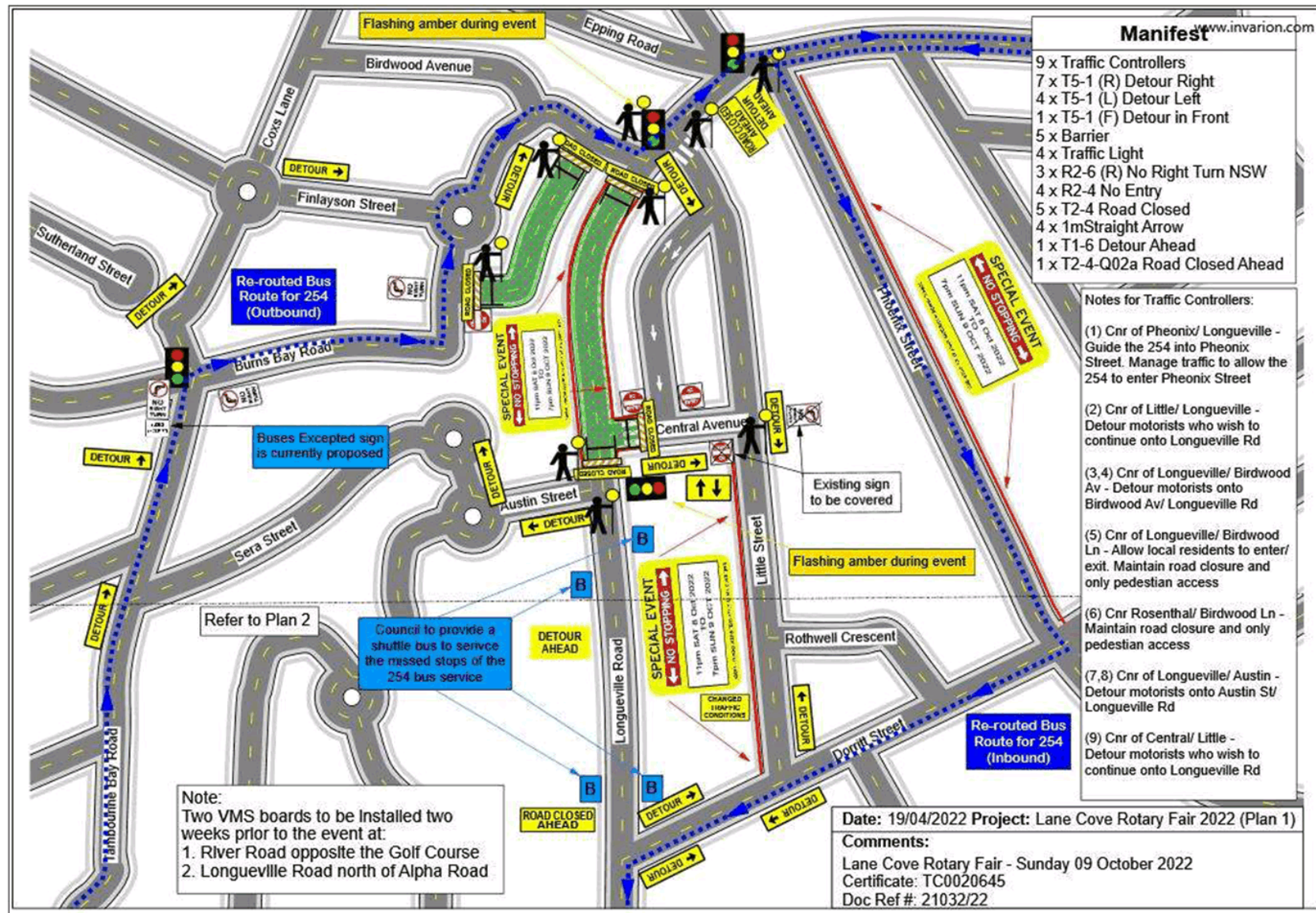
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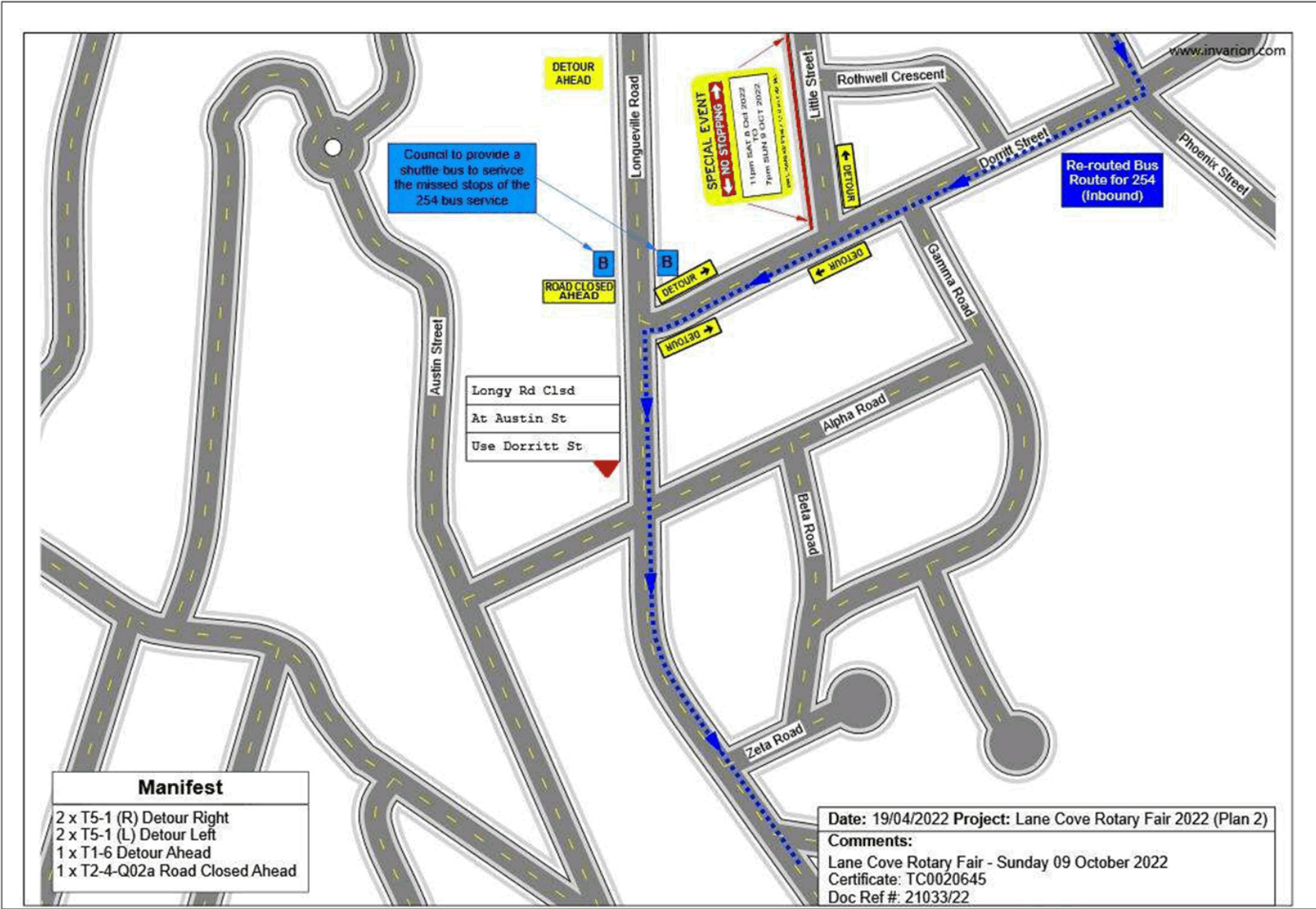
### G. Public consultation process

This is an annual event. The Lane Cove community will be advised of the event and associated changes of traffic arrangements via a local press and advanced warning signage (VMS boards) on River Road opposite the golf course and on Longueville Road immediately north of Alpha Road, two weeks prior to the event.

Residents along Phoenix Street, Central Avenue, Little Street Birdwood Lane and Rosenthal Lane will receive additional notifications. St Michaels Church on Dorritt Street will also be notified of the road closure and associated changes







**Traffic Committee Agenda**



**APPENDIX C**  
**Revised Proposal for Mowbray Road Bend Between**  
**Ralston and Roslyn Streets**





LANE COVE COUNCIL

MOWBRAY ROAD WEST - CHATSWOOD  
ENGINEERING DRAWINGS

CIVIL INFRASTRUCTURE WORKS  
ROAD UPGRADE  
PROJECT No: 21-021C

LOCALITY PLAN



CONSULTANT

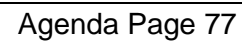


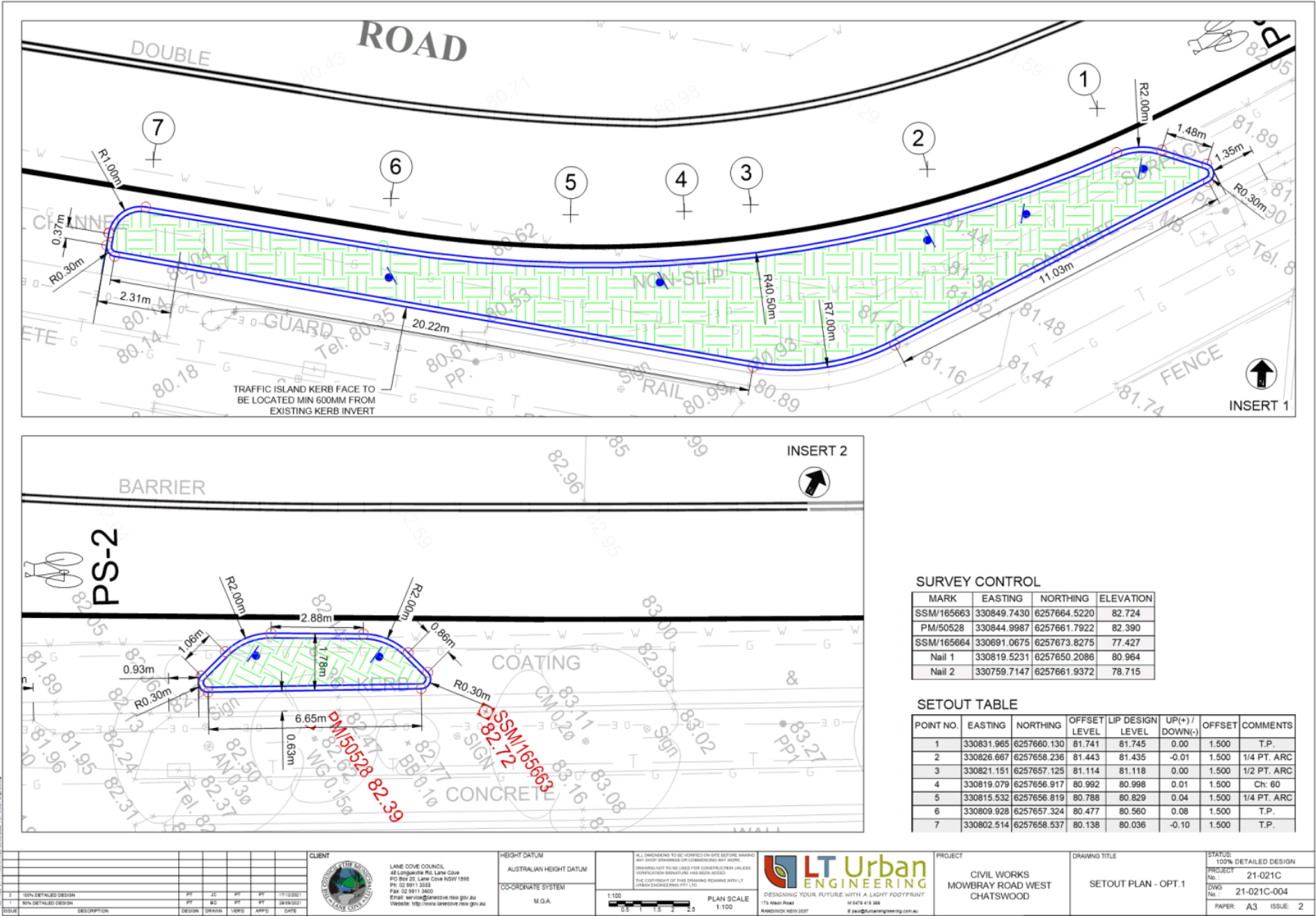
DRAWING SCHEDULE

DWG No.	DRAWING TITLE	REV	DATE
21-021C-01	COVER PAGE	3	09/03/2022
21-021C-02	SPECIFICATIONS & NOTES	2	17/12/2021
21-021C-03	LAYOUT PLAN - OPT 1	3	17/12/2021
21-021C-04	SETOUT PLAN - OPT 1	2	17/12/2021
21-021C-05	SIGNS & DELINEATION PLAN - OPT 1	3	09/03/2022
21-021C-11	DETAILS 1 - OPT 1	2	17/12/2021
21-021C-21	CROSS SECTIONS - OPT 1	2	17/12/2021
21-021C-103	LAYOUT PLAN - OPT 2	1	17/12/2021
21-021C-104	SIGNS & DELINEATION PLAN - OPT 2	2	09/03/2022
21-021C-105	SETOUT PLAN 1 - OPT 2	1	17/12/2021
21-021C-106	SETOUT PLAN 2 - OPT 2	1	17/12/2021
21-021C-107	CROSS SECTIONS - OPT 2	1	17/12/2021

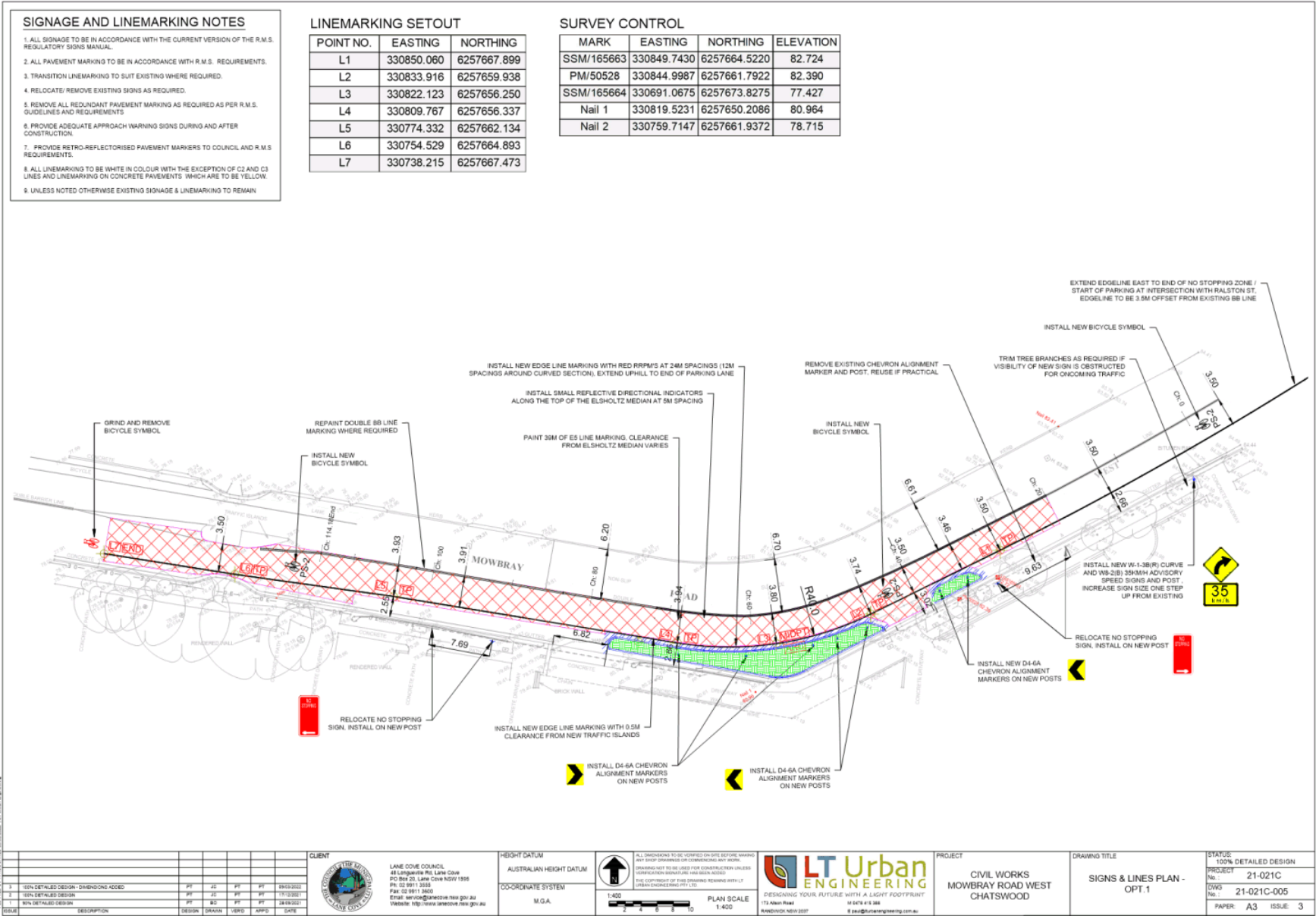


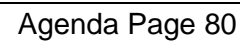


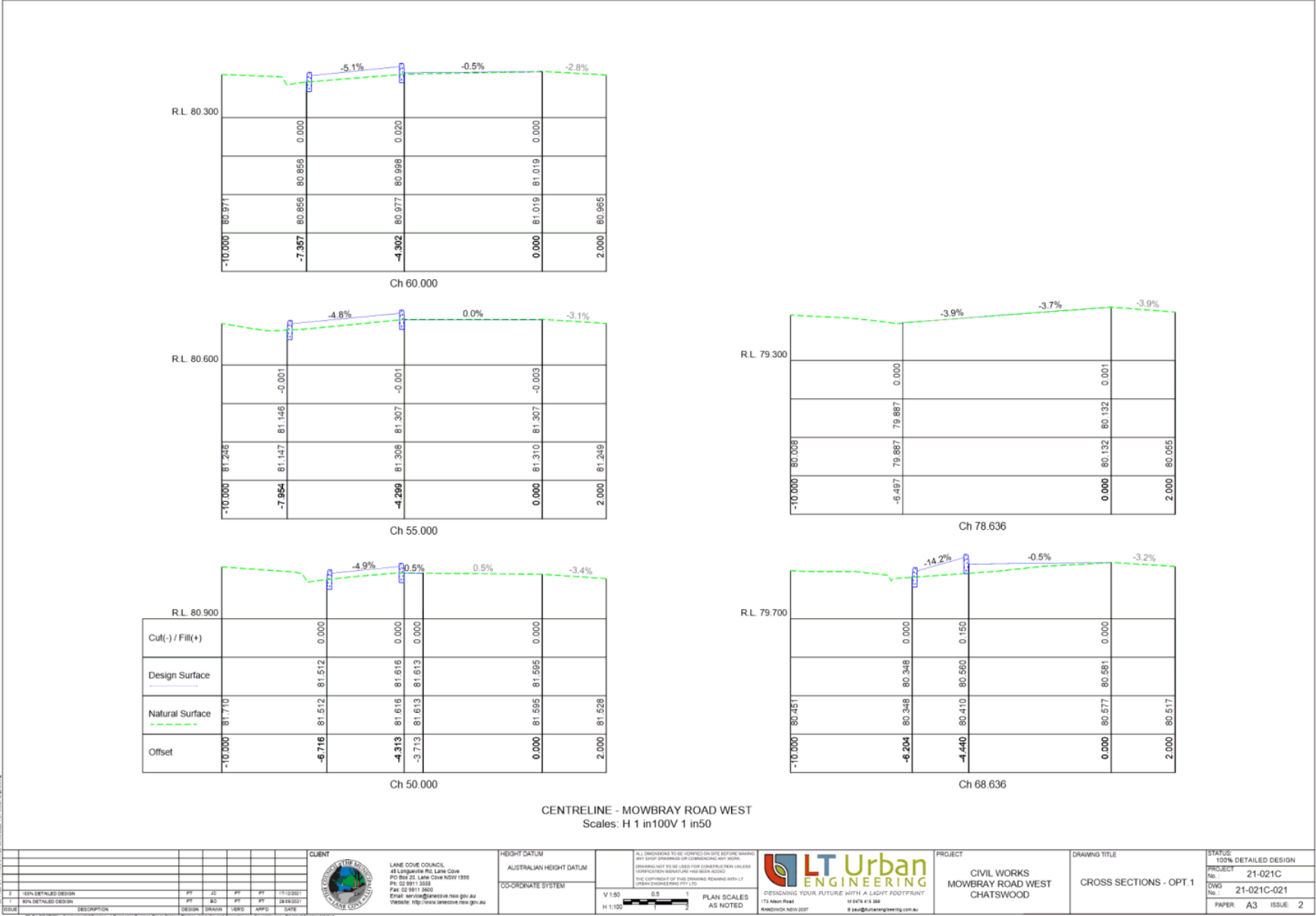














## Traffic Committee Minutes

Title	March 2022 Traffic Committee Meeting	Date of Meeting	17 May 2022
Location	48 Longueville Road, Lane Cove Council Chambers	Time	10am
		LTC Meeting No.	2 of 6
Councillor Andrew Zbik	Central Ward – Lane Cove Council - Chairperson		
Councillor Kathy Bryla	Central Ward - Lane Cove Council		
Charles Choucair	Traffic Engineering Officer - Transport for NSW (TfNSW)		
Soo-Tee Cheong	Local Member Representative		
Sebastian Szewcow	Assets Manager – Lane Cove Council		
Sashika Perera	Coordinator (Traffic and Transport) - Lane Cove Council		
John Gill	Traffic Engineer - Lane Cove Council		
Daniel Yip	Traffic Officer – Lane Cove Council		
Dennis Anthony Samy	Development Engineer (Traffic) - Lane Cove Council		
Vladimir Kotlyar	Senior Ranger - Lane Cove Council		
Jad El Abed	Ranger - Lane Cove Council		

### APOLOGIES

Samantha Sholkie	Constable - North Shore LAC NSW Police
Steve Grady	Busways
Councillor Mary Southwood	Central Ward - Lane Cove Council

### PUBLIC PRESENTATIONS FOR SPECIFIC ITEMS

Richard Augus	Bridge St, Lane Cove – Item Y11
Nick Hogan	Private Road, Northwood – Item Y10
Jason Nguyen	Mowbray Road Item – Item Y8
Ben St Clair's partner	Panorama Ave – Item G1



**Traffic Committee Minutes****CONFIRMATION OF THE PREVIOUS MINUTES**

That the Minutes of the meeting dated 15 March 2022 be confirmed and accepted.

## Traffic Committee Minutes



Y - ITEMS	FOR CONSIDERATION BY THE TRAFFIC COMMITTEE AND DELEGATED APPROVAL BY COUNCIL
Y1.	<b>159 Longueville Road, Lane Cove</b> Install 'No Parking; 5am-2.30pm; Wednesdays'
Y2.	<b>Holden Street, Northwood</b> Install 'No Stopping' on southern side
Y3.	<b>188 Longueville Road, Lane Cove</b> Install 'No Stopping' across driveway
Y4	<b>Lane Cove Fun Run 2022</b> TMP and TCP for Lane Cove Fun Run
Y5	<b>524 Mowbray Road</b> Install 'No Stopping' 3-metres on either side of the driveway
Y6	<b>Graham Street, Lane Cove</b> Install 'No Stopping' on one side
Y7	<b>Lane Cove Rotary Village</b> TMP and TCP for Rotary Village Fair 2022
Y8	<b>Mindarie Street, Lane Cove North</b> Install 'No Stopping' and 'No Parking'
Y9	<b>Willandra Street, Lane Cove North</b> Install 'No Parking' south of Mindarie Street
Y10	<b>Upper Cliff Road Northwood</b> Install Double Centreline around Bend
Y11	<b>Bridge Street, Lane Cove</b> Install Speed Humps with the two Chicanes near Grace Street
Y12	<b>Dunios Street, Longueville</b> Install 20m of 'No Stopping' on Dunios Street west of Wilson Ln
Y13	<b>Mowbray Road, Lane Cove North</b> Blackspot Treatment of the Bend

**Traffic Committee Minutes****G - ITEMS      General Items****G1****Panorama Road, Lane Cove**

Proposed '2P; 8am-6pm, Mon-Fri'

**G2****U-turns at Parklands Avenue, Landers Rd and Kara Street**

Discussion of Results of Traffic Counts



## Traffic Committee Minutes

### Y1. 159 Longueville Road, Lane Cove

Install 'No Parking: 5am-2.30pm; Wednesdays'

#### SUMMARY

The Committee discussed the installation of 'No Parking; 5am-2.30pm; Wednesdays.

The proposed parking restrictions are shown in Figure 1 of the Agenda.

---

#### TRAFFIC COMMITTEE COMMENTS

- The Committee discussed the importance of not setting a precedent with such restrictions for similar driveways.
- Further to this, the installation of signs increases visual clutter.
- The Committee indicated that it is the responsibility of the Strata to place the bins on the kerb side in an acceptable manner for collection.
- The Committee did not support the proposal to install 'No Parking; 5am-2.30pm; Wednesdays'.

---

#### TRAFFIC COMMITTEE RECOMMENDED

##### THAT:

Council,

- Notify the applicant that the proposal was not supported.



## **Traffic Committee Minutes**

### **Y2. Holden Street, Northwood**

Install 'No Stopping' on the southern side

#### **SUMMARY**

The Committee discussed the request to install 'No Stopping' opposite house number 5 Holden Street because vehicles were parking on the narrow grass verge beside the front fence.

The Committee were advised the residents had been consulted and there were no objections to the proposal.

#### **TRAFFIC COMMITTEE COMMENTS**

- The Committee supported the proposal.

---

#### **TRAFFIC COMMITTEE SUPPORTED THE RECOMMENDATIONS**

##### **THAT:**

Council,

- Install 'No Stopping' on the southern side of Holden Street across House Number 5 Holden Street, as shown in the Agenda.
-

## Traffic Committee Minutes



### Y3. 188 Longueville Road, lane Cove

Install 'No Stopping' across Driveway

#### SUMMARY

The Strata has reported issues to Council in regard to parked vehicles across the driveway and has requested Council install 'No Stopping' signs across the driveway of 188 Longueville Road, similar driveways nearby.

#### TRAFFIC COMMITTEE COMMENTS

- Council does not support signage across driveways, unless necessary, due to visual pollution and the possibility of setting a precedent.
- The Committee raised concerns of installation of driveway lines on either side of the property driveway may mimic a continuation of the parking bays located north of the driveway.
- The Committee discussed alternatives to provide visual assistance to motorists utilising Longueville Road. A suggested alternative is to install 'NO PARKING' markings on the road surface in front of the driveway.
- The applicant to pay costs for the Driveway Lines and 'No Parking' pavement markings

#### TRAFFIC COMMITTEE RECOMMENDED

##### THAT

Council,

- Notify the Strata the proposal to install 'No Stopping' signs across the driveway was not supported.
- Notify the Strata the Driveway Lines and 'No Parking' markings will be paid at the expense of the applicant.



## **Traffic Committee Minutes**

### **Y4. Lane Cove Fun Run 2022**

TMP and TCP for Lane Cove Fun Run

#### **SUMMARY**

Lane Cove Public School's Parents and Citizens (P&C) Association is hosting a community fun run consisting of 2km and 5km races. The event is scheduled to be held on Sunday, 11 September 2022 between the hours of 6:30am and 10:00am..

#### **TRAFFIC COMMITTEE COMMENTS**

- Traffic Committee supported the Fun Run and had no further comments.

#### **TRAFFIC COMMITTEE RECOMMENDED**

##### **THAT:**

Council,

- Implement the approved TMP and TCP for Fun Run 2022 at the cost of the applicant.



## Traffic Committee Minutes



### Y5. 524 Mowbray Road, Lane Cove North

Install 'No Stopping' 3-metres on either side of the driveway

#### SUMMARY

The Strata Manager for 524 Mowbray Road has complained there is inadequate sight distance for drivers exiting the driveway from this property.

Council is proposing to install a 'No Stopping' zone for 3-metres on either side of the driveway at 524 Mowbray Road West.

#### TRAFFIC COMMITTEE COMMENTS

- TfNSW requested Council undertake a Sight Distance survey and report the results in the Minutes.
- The results of the Sight Distance survey depended on the type of vehicle parking beside the driveway.
  - If they cannot see past a vehicle such as a van, parking close to their driveway, the sight distance is less than 10m to the left or right.
  - If they can see through the windows of a parked vehicle the sight distance is about 25m to the left and about 20m to the right.
  - The *Austroads Guide to Road Design* say the Absolute Minimum Stopping Distance is 42m at 50km/hr, and 56m at 60km/hr.
  - Based on this restricted sight distance then it is clear why the Strata has requested measures to increase their sight distance when leaving their property.
- The Committee discussed the differences between the installation of 'No Stopping' across this driveway and the 'No Stopping' across a driveway on Longueville Road.
  - The reason is the number of vehicles using Mowbray Road is high at 7,900 veh/day and the 85<sup>th</sup> Percentile speed of vehicles on Mowbray Road is approaching the 50km/hr speed limit on the Mowbray Road.
- The Committee discussed the importance of not setting a precedent across similar driveways.
- The Committee advised Strata to install driveway lines beside their driveway first to see whether it helps.

#### TRAFFIC COMMITTEE RECOMMENDED

##### THAT

Council,

- To notify the Strata that their request for 'No Stopping' zone across the driveway was not supported.
- To notify Strata to apply for driveway lines beside their driveway.

## Traffic Committee Minutes



### Y6. Graham Street, Lane Cove

Install 'No Stopping' on one side

#### SUMMARY

Council is proposing to install 'No Stopping' on the eastern side of Graham Street to maintain two-way flow of traffic and access into Sutherland Street.

---

#### TRAFFIC COMMITTEE COMMENTS

- The Committee discussed the importance of maximising the number of off-street parking close to the Town Centre.
- The Committee raised safety concerns of limited space for two vehicles to pass each other when a vehicle was turning into Graham Street from Burns Bay Road.
- The Committee discussed staggering the 'No Stopping' into smaller sections instead of removing one side of the parking.
- It was suggested that this issue could be addressed by installing 'No Stopping' for about 30m from Burns Bay Road, to the first driveway on the western side of Graham Street.
- The benefits of installing 'No Stopping' signs compared to the 'No Stopping yellow edge kerb lines' was discussed. The comments were that 'No Stopping' signs were preferred where the yellow edge lines could quickly be worn away or covered by leaves or other material, or could be frequently obscured by parked vehicles.

---

#### TRAFFIC COMMITTEE RECOMMENDED

##### THAT:

Council,

- Install 'No Stopping' signs on the western side of Graham Street for about 30m from Burns Bay Road. The recommended distance is from Burns Bay Road to the first driveway on the western side of Graham Street.
- Notify residents of the proposed changes.



## Traffic Committee Minutes

### Y7. Lane Cove Rotary Village Fair 2022

TMP and TCP for Rotary Village Fair 2022

#### SUMMARY

The Lane Cove Rotary Village Fair, the last event of the Cameraygal Festival, is scheduled to occur on Sunday 9 October 2022 between 6:00am - 7:00pm.

The Village Fair has been held regularly for several years. The traffic management is managed by Council's Depot and Traffic Section who play a vital role in the implementation of the Traffic Control Plan (TCP) and managing the traffic.

---

#### TRAFFIC COMMITTEE COMMENTS:

- Traffic Committee supports the Lane Cove Rotary Village Fair 2022
- A revised TMP and TCP have been forwarded to TfNSW for approval.
- TfNSW has requested an additional traffic Controller at the Little Street slow point which is normally on-way northbound, and that the 'No Entry' sign for southbound traffic be covered during the event.

---

#### TRAFFIC COMMITTEE RECOMMENDED

##### THAT:

- Implement the approved TMP and TCP for Lane Cove Rotary Village Fair 2022 at the cost of the applicant.



## Traffic Committee Minutes

### Y8. Mindarie Street, Lane Cove North

Install 'No Stopping' and 'No Parking' areas

#### SUMMARY

Motorists have complained to Council about the difficulty driving along Mindarie Street given the narrow road width at 7.5m where parking is allowed on both sides. Council is proposing to install 50 metres of 'No Parking' on both sides of Mindarie Street south of Mowbray Road.

In addition to this, Council is also installing 20 metres of 'No Stopping' around the bend on Mindarie Street to enhance visibility and safety.

#### TRAFFIC COMMITTEE COMMENTS:

- Traffic Committee supported the 'No Stopping' areas at the intersection with Mowbray Road and around the bend in Mindarie Street.
- There was a suggestion for 'No Parking' on one side of Mindarie Street and '2P Parking' on the other side.
- Council preferred the 'No Parking' areas on both sides of Mindarie Street to give Council the flexibility to install future infrastructure upgrades in Mindarie Street.
- There was a comment that the new residential unit buildings on Mindarie Street were approved on the basis that all resident, visitor, and delivery vehicles could be accommodated on site. The number of on-site resident and visitor parking spaces provided in new developments, is based on Council's *DCP Part R, Traffic, Transport and Parking*.
- The 'No Parking' sections would allow for passenger drop-off and pick-up and for deliveries.

#### TRAFFIC COMMITTEE RECOMMENDED

##### THAT:

Council,

- Install 20m of 'No Stopping' around the bend on Mindarie Street.
- Install approximately 50m of 'No Parking' on both sides of Mindarie Street, south of Mowbray Road to the bend in Mindarie Street.



## Traffic Committee Minutes

### Y9. Willandra Street, Lane Cove North

Install 'No Parking' south of Mindarie Street.

#### SUMMARY

Residents of Willandra Street (south of Mindarie Street) have complained that when the new development at 11-17 Willandra Street is completed, they will not be able to exit their driveway when vehicles are parked on both sides of the road.

---

#### TRAFFIC COMMITTEE COMMENTS:

- Traffic Committee supported Council's recommendation.

---

#### TRAFFIC COMMITTEE RECOMMENDED

##### THAT:

Council,

- Install approximately 65m of 'No Stopping' on the eastern side of Willandra Street (south of Mindarie Street).
  - Install 'No Stopping' around the cul-de-sac of Willandra Street.
-



## Traffic Committee Minutes

### Y10. Upper Cliff Road, Northwood

Install Double Centreline around Bend

#### SUMMARY

To reinforce the existing 'No Stopping' zones, Council is proposing to install 20 metres of BB centreline around the bend as well as advisory signs on the approach to the bend to ensure vehicles do not cut the corner.

#### TRAFFIC COMMITTEE COMMENTS:

- TfNSW suggests Council to check if the swept path of the largest vehicle utilising the road can pass through the corner when a BB centreline is installed.
- A local resident made a presentation to stress the safety issues at the bend in Upper Cliff Road.
- The resident requested the 'No Stopping' area on the northern side of Upper Cliff Road be extended to the western boundary of 20 Upper Cliff Road to allow vehicles to travel closer to the northern kerb as they approached the intersection. The perception was that vehicles were approaching the bend in the middle of the road and therefore crossing to the wrong side of the road when going around the bend and thus causing a possible head-on smash with approaching vehicles coming up the hill.
- Council will consult with the resident at 20 Upper Cliff Road regarding extending the 'No Stopping' across the front of their property.

#### TRAFFIC COMMITTEE RECOMMENDED

##### THAT:

Council,

- Install approximately a 20m length of BB Centreline around the bend of Upper Cliff Road with raised Pavement Markers at about 3m spacing subject to swept path assessment.
- That left and right turn arrows be installed on each approach to the bend.
- Consult with 20 Upper Cliff Road on extending the 'No Stopping' to their western property boundary and then extend the No Stopping if there is no objection.



## Traffic Committee Minutes

### Y11. Bridge Street, Lane Cove

Install Speed Humps within the two Chicanes near Grace Street

#### SUMMARY

Council has received a complaint from a local resident about speeding through the existing Slow Points on Bridge Street. To address issues of speeding, Council is proposing to install two 100mm high speed cushions on Bridge Street, one at each of the slow points, located east and west of Grace Street.

#### TRAFFIC COMMITTEE COMMENTS:

- A local resident made a presentation to stress the safety issue of vehicles speeding through the two Slow Points on Bridge Street, either side of Grace Street.
- Traffic Committee discussed the implications of installing 'Speed Cushions' or 'Speed Humps'. It is noted that Speed Humps were more likely to reduce vehicle speeds but could be noisy. Speed Cushions would be less noisy.
- The Local Representative discussed reducing the speed limit from 50km/hr to 40km/hr and to change the 'Give Way' signs at the slow points to a 'Stop' sign. The existing 'slow points' consist of narrowing of roadway diverting the traffic to the centre of the road and thus their effect of slowing vehicular speed is doubtful.
- TfNSW advised that a detailed assessment is required to approve the reduction in speed and it must be self-enforcing.
- There appears to be little concern from residents as Council distributed 40 letters to all surrounding residents but only received five replies and one late reply. Three replies supported the Speed Humps and three were not in support.

#### TRAFFIC COMMITTEE RECOMMENDED

##### THAT

Council,

- Install two 100 mm high speed cushions on Bridge Street for a trial period.
- To undertake speed and volume counts after the installation of the speed cushions during the trial period.
- Notify the residents of the outcome.





## Traffic Committee Minutes

### Y12. Dunios Street, Longueville

Install 20m of 'No Stopping' on Dunios Street west of Wilson Ln

#### SUMMARY

Council's Waste Collection Services have alerted Council to a dangerous situation for westbound trucks turning from Dunios Street into Wilson Ln.

For safety reasons Council is proposing a 19m section of 'No Stopping' on the southern side of Dunios Street west of Wilson Ln, beside 3 Wilson Ln.

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#### TRAFFIC COMMITTEE COMMENTS:

- Traffic Committee supported the recommendations

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#### TRAFFIC COMMITTEE RECOMMENDED

##### THAT:

Council,

- Install a 19 metre section of 'No Stopping' on the southern side of Dunios Street along the side frontage of 3 Wilson Ln.
  - Residents have already indicated they support the proposal.
-

## Traffic Committee Minutes



### Y13. Mowbray Road, Lane Cove North

Blackspot Treatment at the Bend

#### SUMMARY

The March 2022 Traffic Committee approved concept plans for the redesign of the bend on Mowbray Road between Roslyn and Ralston Streets as part a NSW Safer Roads Project.

The approved design proposed to narrow the carriageway through:

- The installation of a traffic island with low level planting on the southern side of Mowbray Road,
- Installation of a median along the centre of Mowbray Road,
- Associated signage and line marking works.

Following Traffic Committee approval, Council consulted with Willoughby Council and have decided to revise the design to remove the median along the centre of Mowbray Road as the median was proposed predominantly on Willoughby Council's side.

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#### TRAFFIC COMMITTEE COMMENTS:

- Traffic Committee supported Council's recommendations
- The Local Member representative requested that the Plan 21-021C-004 in Appendix C to be amended to show low level planting in the traffic islands In lieu of non-slip paving.

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#### TRAFFIC COMMITTEE RECOMMENDED

##### THAT:

Council,

- Approve the proposed detailed design for the Mowbray Road bend between Ralston and Roslyn Streets as per the plans shown in Appendix C of the Agenda. The plan is to be amended to show low level planting in the traffic islands in lieu of non-slip paving.
- Notify Willoughby Council of the revised proposal.
- Notify residents at 457 Mowbray Road of the proposed works



## Traffic Committee Minutes

### G1. Panorama Road, Lane Cove

Proposed '2P;8am-6pm; Mon-Fri'

#### SUMMARY

Residents of Panorama Road have complained that during the week there is no parking for their visitors or tradespeople.

Council is proposing '2P;8am-6pm; Mon-Fri' on the western side of Panorama Avenue

#### TRAFFIC COMMITTEE COMMENTS:

- A resident of Panorama Road made a presentation to Traffic Committee that they did not support the proposed 2P Parking because they thought it was only short term due to recent house renovations and construction projects in Artarmon on the other side of the Pacific Highway. The resident requested more enforcement of the existing No Stopping areas particularly around the intersection of Panorama Road and Second Avenue.
- Traffic Committee supported Council's recommendations

#### TRAFFIC COMMITTEE RECOMMENDED

##### THAT:

Council,

- Not install '2P;8am-6pm; Mon-Fri' parking restrictions because the proposal has not been supported by a majority of the residents,
- Residents be notified of the decision.



## Traffic Committee Minutes

### G2 U-turns at Parklands Avenue, Landers and Kara Street

Discussion of Results of traffic counts

#### SUMMARY

The February 2022 Council meeting resolved that:

- The General Manager investigate and report back to Council with options of how best to stop motor vehicles performing U-turns in the middle of Parklands Road at the intersection of Parklands Road and Landers Road.

Following this motion, Council undertook traffic counts in March 2022 to determine the number of vehicles making U-turns on Parklands Avenue (south of Landers Road) and to capture the purpose of these U-turns.

Additional counts were also undertaken at Landers Road, Kara Street and Parklands Avenue (north of Kara Street) on residents' request.

This report outlines the results of the surveys for discussion.

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#### TRAFFIC COMMITTEE COMMENTS:

- Traffic Committee discussed possible options for reducing or stopping the U-turns.
  - Options discussed were
    - Increasing the green time for right turn signal phasing at Longueville Road to reduce the queue of vehicles turning right.
    - Construct a median along Parklands Avenue from Longueville Road to Landers Road.
    - Construct a roundabout at the Parklands/Landers/Kara intersection with pedestrian refuges.
    - Taking no action.
- 

#### TRAFFIC COMMITTEE RECOMMENDED

##### THAT

Council,

- Request TfNSW increase the green time for the right turn from Epping Road into Longueville Road to reduce the queue length and wait times.
  - If this is not supported by TfNSW, Council to investigate other options to mitigate the U-turns at Parklands Avenue.
-



## Traffic Committee – Special Item

### Y1. Longueville Road, Lane Cove

Pop-up Dining on Longueville Road

#### SUMMARY

Council distributed a Traffic Committee report in May 2022 for the Pop-up Dining on Longueville Road funded under the 'Streets as Shared Spaces' program.

Since then, Council has been working with Department of Planning and Environment (DPE) and Transport for NSW (TfNSW) to refine the concept.

This report seeks to gain approval from the Traffic Committee on the refined concept and amended recommendations.

Refer to plans attached for the refined scope and details.

#### BACKGROUND

Since the submission of the May 2022 report to the Traffic Committee, Council has been working with TfNSW and DPE to refine the scope and concept of the 'Pop-up Dining on Longueville Road' project funded under the Streets as Shared Spaces program.

Key comments from DPE on the initial concept are as follows:

- Additional public space and activations i.e. parklets need to be incorporated as part of the proposal;
- The project is to be utilised as a tool to trial concepts to drive permanent change.

Council has also undertaken research on some components of the project including the installation of rated bollards.

Given the above, Council has refined the scope of works of the projects and as a result, amended the Traffic Committee recommendations from May 2022 as follows:

Recommendations from the May 2022 Traffic Committee Report	Amended Recommendations	Reasons for amendment
Accommodate outdoor dining and public space on Longueville Road between 92 to 136 Longueville Road (St George Bank) on the eastern side;  and between 105 Longueville Road and 121 Longueville Road on the western side (Plan 809A);	Unchanged	N/A
Extend the trial between September 2022 to February 2023;	Unchanged	N/A
Widen existing footpath with dish drain over on-road parking lane on Longueville Road;	Unchanged	N/A



### Traffic Committee – Special Item

Install rated removal bollards adjacent to travel lane along Longueville Road;	Install non-rated removal bollards at 2 metre spacing adjacent to travel lane along Longueville Road;	<p>Upon investigation, Council found that the cost of a rated fully electric retractable bollard is \$30,000/bollard. The cost of a non-electric retractable bollard is \$13,500/bollard while the cost of a rated removable bollard is \$4,500/bollard. However, the removable bollard weighs approximately 80kg and requires a forklift for removal.</p> <p>Further to this, storage of 70 of these bollards is also an issue.</p> <p>It must be noted that there is only one type of rated bollard which is designed for a 7.5 tonne vehicle at 64km/h. There is nothing in between a rated bollard and a non-rated bollard.</p> <p>Given the above, the installation of rated bollards are not practical for the project.</p> <p>As an alternative solution, Council will develop an overall safety scheme to further reduce traffic speeds along this section of Longueville Road, which will include the installation of traffic calming devices, undertaking a review of existing signs and linemarking as well as continuous monitoring through traffic counts.</p> <p>This safety scheme will be referred to a subsequent Traffic Committee for approval once developed.</p>
Install rated permanent bollards adjacent to existing footpath;	Install non-rated permanent bollards at 2 metre spacing adjacent to existing footpath;	Same as above
Alter the existing chevron line marking at the southern approach of the signalised intersection of Longueville Road and Birdwood Avenue to a double centreline;	Removed	This will be considered as part of the safety scheme for Longueville Road as discussed above.
Alter current parking restrictions on Longueville Road to be changed to:  1/2P, 8.30am-6pm Mon-Thurs; 1/2P,	Unchanged	N/A



### Traffic Committee – Special Item

8:30am-2pm Fri; No Parking 2pm Fri - 8:30am Mon' on both sides;		
Install 'No Stopping' on the eastern side of Longueville Road in front of 94 and 96 Longueville Road to accommodate the trial for permanent outdoor dining/public space.	Install 'No Stopping' at the following locations to accommodate permanent parklets on Longueville Road: <ul style="list-style-type: none"> <li>- In front of 94 and 96 Longueville Road</li> <li>- In front of 104 and 108 Longueville Road</li> </ul>	As DPE have requested that additional space needs to be allocated for public space and activations. As a result, Council has introduced three parklets in addition to the outdoor dining area.

#### ADDITIONAL RECOMMENDATIONS

- Develop an overall safety scheme road to further reduce traffic speeds along this section of Longueville Road. The scheme is to be referred to a subsequent Traffic Committee for review and approval.

#### COMMENTS FROM TRAFFIC COMMITTEE ON MAY 2022 RECOMMENDATIONS

- TfNSW supported the proposal subject to approval of the scope by DPE;
- Local member representative supported to proposal subject to the speed limit being reduced to 40km/h and an additional permanent bollard being installed in front of 94 & 96 Longueville Road.

It must be noted that the posted speed limit on Longueville Road is 40km/h. The requested additional bollards were already part of the design. The plans have been updated to clarify this.

- NSW Police did not support the proposal and requested that it be noted that NSW Police initially supported this matter but withdrew support for the Longueville Road dining project.
- All other members did not object to the proposal.

#### CONSULTATION

As discussed in the May 2022 Traffic Committee report, results from the consultation were broadly in favour, with 89% of respondents supporting a trial in Longueville Road. In addition, 90% of the businesses identified as potential participants were supportive of the trial.

#### OTHER WORKS

As part of the proposal, Council will be repaving the entire length of the existing and widened footpath area along Longueville Road on both sides.

Delineation between the parking lane and footpath through a line of different coloured pavers will be considered to ensure pedestrian safety. The parking spaces will also be remarked using different coloured pavers.



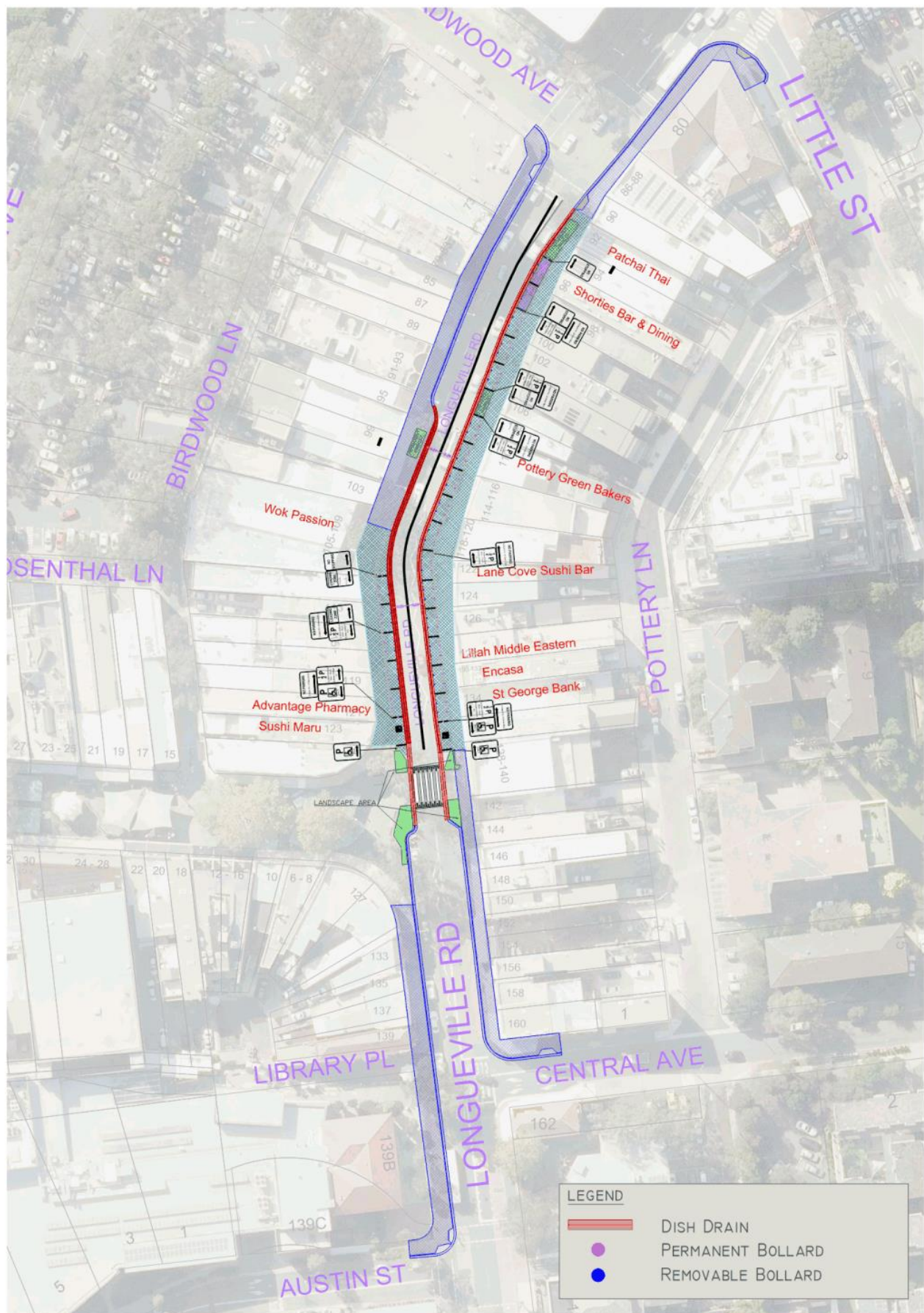
## Traffic Committee – Special Item

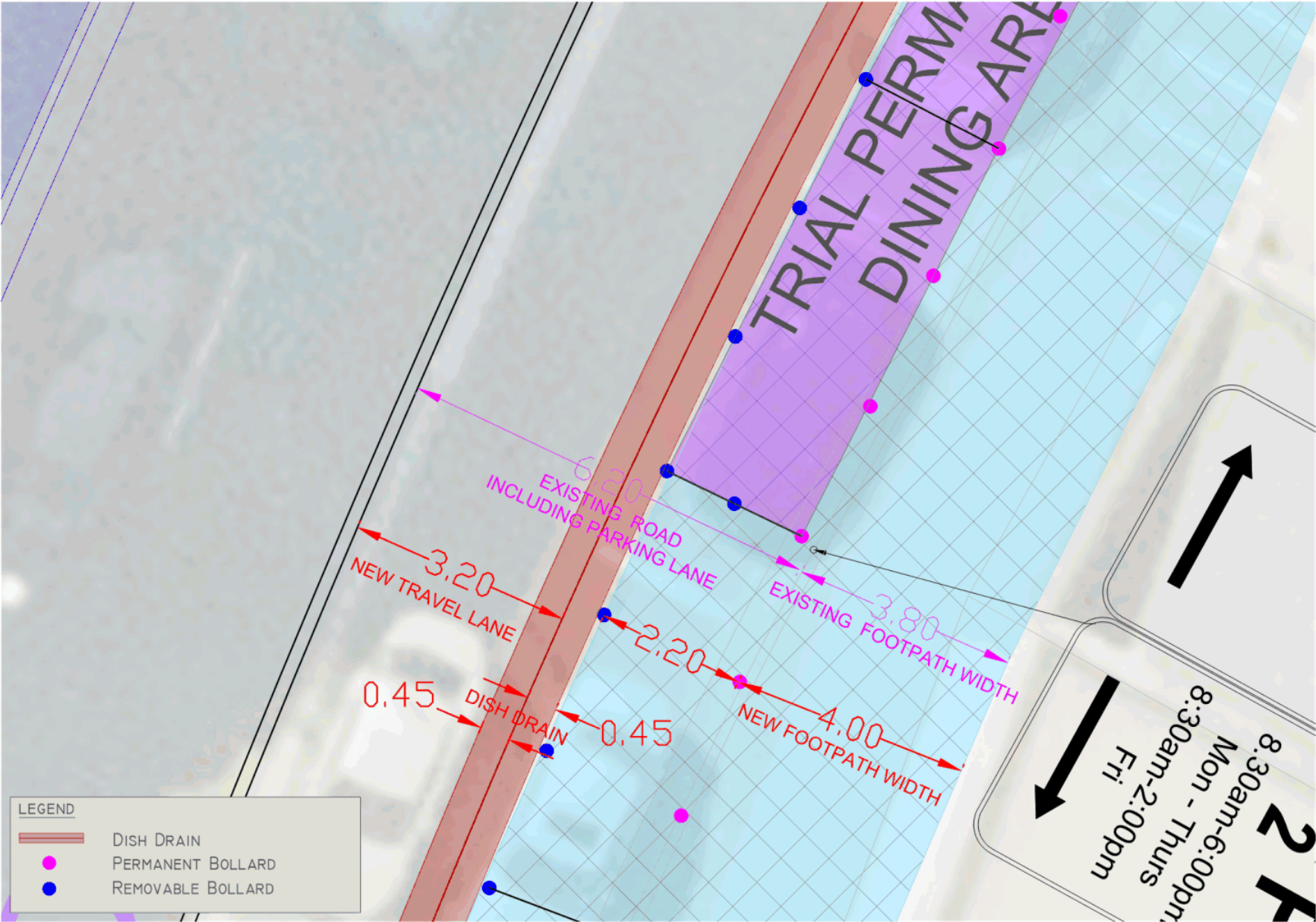
### RECOMMENDATION

That Council:

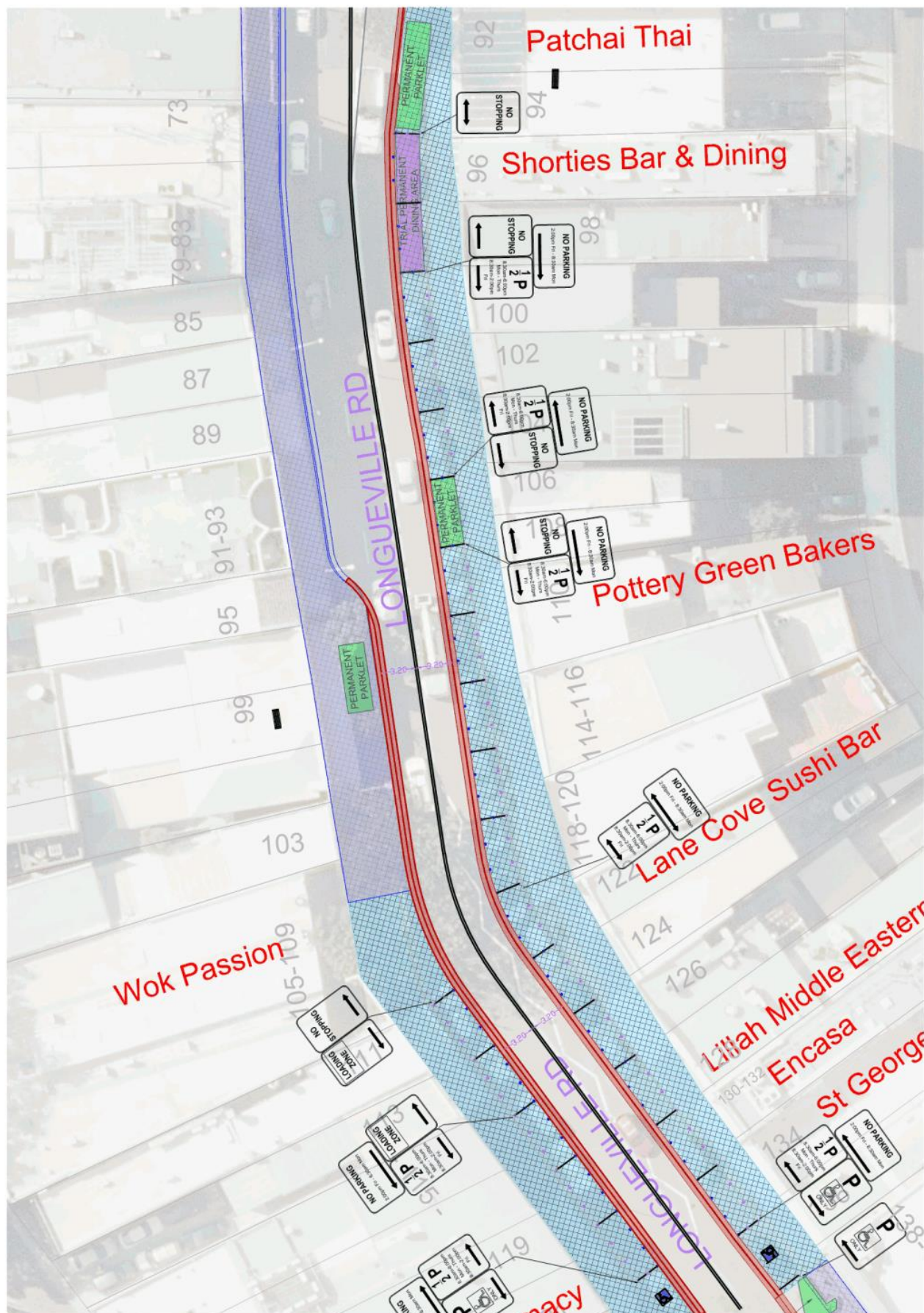
- Accommodate outdoor dining and public space on Longueville Road between 92 to 136 Longueville Road on the eastern side; and between 105 Longueville Road and 121 Longueville Road on the western side;
- The trial to extend between September 2022 to February 2023;
- Widen existing footpath with dish drain over on-road parking lane on Longueville Road;
- Install non-rated removal bollards adjacent to travel lane along Longueville Road;
- Install non-rated permanent bollards adjacent to existing footpath;
- Alter current parking restrictions on Longueville Road to be changed to  
'1/2P, 8.30am-6pm Mon-Thurs; 1/2P, 8:30am-2pm Fri; No Parking 2pm Fri - 8.30am Mon' on both sides;
- Install 'No Stopping' at the following locations to accommodate permanent parklets on Longueville Road:
  - In front of 94 and 96 Longueville Road
  - In front of 104 and 108 Longueville Road
- Develop an overall safety scheme to further reduce traffic speeds along this section of Longueville Road. The scheme is to be referred to a subsequent Traffic Committee for review and approval.











**Traffic Committee Minutes – Special Item****Y1. Longueville Road, Lane Cove****Pop-up Dining on Longueville Road****SUMMARY**

Council distributed a Traffic Committee report in May 2022 for the Pop-up Dining on Longueville Road funded under the 'Streets as Shared Spaces' program.

Since then, Council has been working with Department of Planning and Environment (DPE) and Transport for NSW (TfNSW) to refine the concept.

This report seeks to gain approval from the Traffic Committee on the refined concept and amended recommendations.

Refer to plans attached for the refined scope and details in Agenda.

**TRAFFIC COMMITTEE COMMENTS**

- TfNSW supported the scope changes i.e. additional parklets and the road safety scheme. Council will work with TfNSW to develop the road safety scheme prior to it being referred to a subsequent Traffic Committee.
- The local member representative supported the proposal including the road safety scheme. The road safety scheme is to include pavement markings of speed limit and consideration of relocation of existing signage as suggested with the signage review. Moveable barriers will be included between bollards and the diners to ensure diners do not fall on to the road.
- NSW Police acknowledged the updated scope of works on the Longueville Road Pop-Up Dining. NSW Police remain opposed to the development of this concept based on the available information. NSW Police feel the proposal presents safety risks due to the lack of diner protection in the trial permanent and temporary sections along Longueville Road.

**TRAFFIC COMMITTEE RECOMMENDED****THAT:**

Council,

- Accommodate outdoor dining and public space on Longueville Road between 92 to 136 Longueville Road on the eastern side; and between 105 Longueville Road and 121 Longueville Road on the western side;
- The trial to extend between September 2022 to February 2023;
- Widen existing footpath with dish drain over on-road parking lane on Longueville Road;
- Install non-rated removal bollards adjacent to travel lane along Longueville Road;
- Install non-rated permanent bollards adjacent to existing footpath;
- Install moveable barriers between the bollards and diners;
- Alter current parking restrictions on Longueville Road to be

**Traffic Committee Minutes – Special Item**

changed to

'1/2P, 8.30am-6pm Mon-Thurs; 1/2P, 8:30am-2pm Fri; No Parking 2pm Fri - 8.30am Mon' on both sides;

- Install 'No Stopping' at the following locations to accommodate permanent parklets on Longueville Road:
  - In front of 94 and 96 Longueville Road
  - In front of 104 and 108 Longueville Road
- Develop a road safety scheme to further reduce traffic speeds along this section of Longueville Road. The scheme is to be referred to a subsequent Traffic Committee for review and approval.



## Extraordinary Traffic Committee Agenda

<b>Title</b>	<b>June 2022 Extraordinary Traffic Committee Meeting</b>	<b>Date of Meeting</b>	<b>10 June 2022</b>
<b>Location</b>	<b>48 Longueville Road, Lane Cove Council Chambers</b>	<b>Time</b>	<b>11am</b>
		<b>LTC Meeting No.</b>	<b>Additional meeting</b>

<b>1.</b>	<b>DECLARATION OF INTEREST</b>
<b>2.</b>	<b>APOLOGIES</b>
<b>3.</b>	<b>MATTERS ARISING</b>

<b>Y - ITEMS</b>	<b>FOR CONSIDERATION BY THE TRAFFIC COMMITTEE AND DELEGATED APPROVAL BY COUNCIL</b>
<b>Y1.</b>	<b>Burns Bay Road, Linley Point</b> Amend the existing 'No Stopping; Police Exempt' zone to accommodate a street vendor



## Extraordinary Traffic Committee Agenda

### Y1. Burns Bay Road, Linley Point

Amend the existing 'No Stopping; Police Exempt' zone to accommodate a street vendor

#### SUMMARY

Lane Cove Council is convening an Extraordinary Traffic Committee meeting at the request of Local Member, Anthony Roberts' office on Friday, 10 June 2022. The purpose of this meeting is to discuss the existing parking restrictions at the layover bay on Burns Bay Road, Linley Point (south of View Street) to allow for a street vendor to operate within the layover bay.

Refer to Figures 1 and 2 for location.

#### BACKGROUND

The layover bay is currently signposted as 'No Stopping; Police Vehicles Excepted' which allows NSW Police to undertake Random Breath Testing and other operations when required. However, an amendment to the existing restrictions would be required to accommodate a street vendor and customers to operate within the layover bay.

The matter has previously been discussed at the September 2016 and January 2019 Traffic Committee meetings as general business items. In January 2019, the Committee supported the installation of 'No Stopping; Police Vehicles Excepted' which was previously signposted as 'No Parking'.

The current restrictions do not accommodate a street vendor to operate within the layover bay.

Minister Anthony Roberts would like to discuss the installation of a '15 Min; Police Excepted' parking zone along the layover bay.

#### RECOMMENDATION

That:

- Council discuss the matter with the Traffic Committee;
- Recommendation to be confirmed by the Traffic Committee.



**Extraordinary Traffic Committee Agenda***Figure 1 : Location Plan**Figure 2 : Street View of Layover Bay*

Agenda – Extraordinary Traffic Committee – June 2022

## Extraordinary Traffic Committee Minutes



Title	June 2022 Extraordinary Traffic Committee Meeting	Date of Meeting	10 June 2022
Location	48 Longueville Road, Lane Cove Council Chambers	Time LTC Meeting No.	11am 1 of 1
The Hon. Anthony Roberts MP	Member for Lane Cove, Minister for Planning and Minister for Homes		
Councillor Kathy Bryla	Chairperson - Central Ward - Lane Cove Council		
Soo-Tee Cheong	Local Member Representative		
Simon Kaderes	Local Member Representative		
Rory Burke	Local Member Representative		
Lauren O'Keefe	Advisor		
Shane Schneider	Director, Greater Sydney Transport for NSW (TfNSW)		
Natalie Gulliven	Senior Manager network and Safety Services Transport for NSW (TfNSW)		
Insp. S Forbes	North Shore LAC NSW Police		
Sgt. R Edwards	North Shore LAC NSW Police		
Martin Terescenko	Executive Manager OSUSD – Lane Cove Council		
Sebastian Szewcow	Assets Manager – Lane Cove Council		
Sashika Perera	Coordinator (Traffic and Transport) - Lane Cove Council		
John Gill	Traffic Engineer - Lane Cove Council		
Daniel Yip	Traffic Officer – Lane Cove Council		
Vladimir Kotlyar	Senior Ranger - Lane Cove Council		
Jad El Abed	Ranger - Lane Cove Council		

**Extraordinary Traffic Committee Minutes****PUBLIC PRESENTATIONS**

Robyn Stutchbury	Local Resident, Carisbrook Street, Linley Point
Noel Tait	Local Resident, Carisbrook Street, Linley Point
Jacky Barker	Local Resident
Anonymous (submission)	



## Extraordinary Traffic Committee Minutes

### Y1. Burns Bay Road, Linley Point

Amend the existing 'No Stopping; Police Exempt' zone to accommodate a street vendor

#### SUMMARY

The Committee discussed the proposal to amend the existing 'No Stopping; Police Exempted' to '15 minute; Police Exempted' parking zone in the layover bay on Burns Bay Road north of Figtree Bridge.

TfNSW committed to reviewing existing signage with consideration to amend signage to '15 minutes; Police Exempted' for Friday's weekends and Public Holidays. On Tuesday 14 June TfNSW advised Council that the signage would be amended to allow 15-minute parking along a length of the bay for the above mentioned times.

Council will develop a Street Vending application form and process in accordance with the OLG Street Vending Guidelines and obtain application details from the appropriate vendors.

NSW Police to enforce the signage on-site.

#### TRAFFIC COMMITTEE COMMENTS

- TfNSW stated that as Burns Bay Road is a state road it is under the jurisdiction of TfNSW. As such, Council has no delegation to amend parking restrictions on a state road and any amendment to signage was not a matter of local traffic committee endorsement
- TfNSW requested additional information in terms of days or hours of operation of the Vendor
- TfNSW raised concerns regarding the precedence issue that would be generated with permitting street vending for one vendor on one state road
- The Committee's Chairperson put forward the hours of operation as seven days however, this was not supported by TfNSW in the meeting. TfNSW advised further information was required to enable a safety and network assessment to be undertaken with consideration to peak flows
- Minister Roberts' noted he would amend his motion to request amendment to the signage to allow 15-minute parking Fridays, weekend and long weekends.
- Minister Robert's requested for the signage change to be immediate or if signs could be covered to allow parking and street vending for weekend. Transport flagged resource constraints given it was Friday and Police flagged legislative issues. It was also highlighted that although signage would allow parking the operation of street vending would still require the application for an approval of a permit
- NSW Police stated that they will enforce any signage on-site. NSW Police also highlighted concerns with access, state of existing driveway and potential obstruction to footpaths. These items will be addressed through the permit process.
- Following the meeting, TfNSW reviewed the existing 'No Stopping; Police Exempted' signage

### Extraordinary Traffic Committee Minutes



- TfNSW have prepared a signage plan for the installation of '15 Minute Parking – Police Excepted' for Fridays, weekends and public holidays to replace a length of the current 'No Stopping; Police Vehicles Excepted' signage. TfNSW is working with service providers for the installation of the signage changes
- Council to develop a Street Vending application form and process in accordance with the OLG Street Vending Guidelines and obtain application details from the appropriate vendors
- Council to work with TfNSW and NSW Police in reviewing the Street vending application (when it is available)

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#### TRAFFIC COMMITTEE RECOMMENDED

##### THAT:

- The current 'No Stopping; Police Excepted' signage to '15 Minute Parking – Police Excepted' for Fridays, Weekends and Public Holidays;
  - Council to develop an application form and process for street vendors based on OLG Street Vending Guidelines;
  - Council to obtain an application from the appropriate street vendors;
  - Once received, the Street Vending application is to be assessed in accordance with OLG Street Vending Guidelines and approved by TfNSW and Traffic Committee as it is a State Road;
  - NSW Police to enforce the signage on-site.
-

**Ordinary Council Meeting 23 June 2022**  
**SUSTAINABILITY ADVISORY COMMITTEE NOMINATION - YOUTH REPRESENTATIVE**

**Subject:** Sustainability Advisory Committee Nomination - Youth Representative  
**Record No:** SU827 - 30883/22  
**Division:** Corporate Services Division  
**Author(s):** Emma McLennan

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**Executive Summary**

This report recommends that Council endorse the recommendation for appointment of a Youth Representative to the Sustainability for Council's Advisory Committee.

**Background**

Council made an initial call for community members who were interested in becoming Community Representatives on a Council Advisory Committee to submit their expression of interest to Council by 27 March 2022. Following this initial round of nominations, six (6) or the eight (8) advisory committees were undersubscribed. Council therefore resolved to reopen nominations for the vacant Community Representative positions of the six (6) Advisory Committees for a further two weeks until 4 May 2022. At the Ordinary Council Meeting of 19 May 2022, Council appointed further Community Representatives to vacant positions.

At the first Sustainability Advisory Committee meeting, the Youth Representative advised that since submitting their nomination they no longer reside in the LGA, however they are employed by a local business with a focus on sustainable business practices and principles. Given this information, the community representative has transferred from the Youth Representative position to an available Local Business Representative position.

**Discussion**

The Sustainability Advisory Committee's Charter allows for up to five (5) community representatives, one (1) youth representative (if no youth nomination is received then an additional community representative is to be appointed), two (2) representatives of local businesses with a focus on sustainable business practices and principles and one (1) representative nominated by the Lane Cove Bushland Management Advisory Committee.

Council received one (1) application for the Youth Representative position and following a review of the applicant's skills, experience and interests, the Council Selection Committee recommended that Alex Vaccher be appointed to the Sustainability Advisory Committee as the Youth Representative.

**RECOMMENDATION**

That Council:-

1. Endorse Alex Vaccher as the Youth Representative on the Sustainability Advisory Committee; and
2. Advise Alex Vaccher of Council's decision.

Steven Kludass  
**Executive Manager - Corporate Services**  
**Corporate Services Division**

**ATTACHMENTS:**

There are no supporting documents for this report.

**Ordinary Council Meeting 23 June 2022**  
**DRAFT COMMUNITY GARDEN POLICY AND DRAFT COMMUNITY GARDEN GUIDELINES**  
**AND PROCEDURES**

**Subject:** Draft Community Garden Policy and Draft Community Garden Guidelines and Procedures  
**Record No:** SU1223 - 30131/22  
**Division:** Open Space and Urban Services Division  
**Author(s):** Helen Haigh

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## **Executive Summary**

The number of enquiries for establishing new community gardens increased during COVID. Lane Cove Council's *Community Gardens Policy* and *Community Gardens Guidelines and Procedures* provide the framework for Council to support the development and management of local community gardens. These guidelines are designed to assist interested groups in the process of applying for and establishing a community garden on Council land. It is recommended that the draft Policy and Guidelines and Procedures be placed on public exhibition for community consultation.

## **Background**

### Existing Community Garden

The Hughes Park Community Garden space was created as part of the 314 Burns Bay Road/ Hughes Park development in 2014. The site was initially managed independently by Food Faith through an Agreement with Council for 7 years until 2021. A new group has since submitted their Expression of Interest and will sign an Agreement with Council for the lease for the garden space imminently. The group have registered as an incorporated group will arrange public liability insurance and volunteer management. They welcome the local community and ensure the garden is accessible to community members by displaying contact detail and open hours on the gate.

### New Community Gardens

During COVID lockdown Council received enquiries on how to set up a new community gardens and where they could be established. Historically these enquiries have been dealt with by advising community that Council do not have the resources (staff, funding, or land) to facilitate the setup of another community garden. Advice was provided on how to contact adjacent Council community gardens such as the Coal Loader in the North Sydney Council area and Artarmon Community Garden through Willoughby City Council.

## **Discussion**

Lane Cove offers over 60 parks and reserves to explore both recreationally and passively. These community spaces provide residents access to socialise and play, which are critical to foster a sense of community. Over the last 10 years the LGA has seen exponential population growth. Community gardens can provide an opportunity for growing food locally, reducing food waste, enhancing biodiversity and building local community networks.

Lane Cove Council's *Community Gardens Policy (AT -1)* and *Community Gardens Guidelines (AT -2)* provide the framework for Council to support the development and management of local community gardens.



**Ordinary Council Meeting 23 June 2022**  
**DRAFT COMMUNITY GARDEN POLICY AND DRAFT COMMUNITY GARDEN GUIDELINES**  
**AND PROCEDURES**

Community Garden Guideline and Procedures

The draft Community Garden Guideline and Procedures has been prepared in conjunction with the Hughes Park Community Garden and the Stringybark Community Garden Group over several workshops. They are designed to assist interested groups in the process of applying for and establishing a community garden on Council land in accordance with the Local Government Act 1993.

The Guideline and Procedures does not include community gardens on private land, school, or churches. A future review Councils DCP will seek to include the provision of developing communal gardens as part of development applications, such as the inclusion of roof top food gardens.

Purpose of the Community Gardens Policy

- Provide clear direction for the establishment of new community gardens;
- Provide clarity on roles and responsibilities of Council and its officers in the establishment, management and ongoing maintenance of community gardens on Council owned and/ or managed lands in the Local Government Area;
- Provide the framework for gardening groups to develop management plans, complete reporting requirements, and to ensure gardens are integrated within the landscape;
- Promote sustainable, healthy and safe gardening practices;
- Encourage gardens that are open and welcoming spaces for community participation in gardening; and
- Encourage gardens that are self-sufficient.

*Alignment with Council Plans and Strategies*

The provision for community gardens is supported in Council's strategic documents such as the Sustainability Action Plan. The Draft Sustainability Action Plan 2022 – 2025 includes actions to facilitate the investigation of feasibility for community gardens and shared composting facilities.

**Community Consultation**

Statement of Intent

The consultation is designed to gauge the level of community support for the draft Policy and Guidelines and Procedures to obtain feedback regarding the content as well as to ascertain if any amendments may be relevant. The consultation will take place for a period of six (6) weeks and any comments received will be reviewed and evaluated to determine whether any revisions are required to the draft Policy and Guidelines and Procedures prior to adoption.

Method

<b>Level of Participation</b>	Inform	Inform	Consult
<b>Form of Participation</b>	Open	Targeted	Open
<b>Target Audience</b>	Lane Cove Community and community groups	Hughes Park Community Garden Group, Stringybark Community Garden Group, lane Cove Sustainability Action Group	Lane Cove Community

**Ordinary Council Meeting 23 June 2022**  
**DRAFT COMMUNITY GARDEN POLICY AND DRAFT COMMUNITY GARDEN GUIDELINES**  
**AND PROCEDURES**

<b>Proposed Medium</b>	Advertisement and eNewsletter	Notification Letters and Brochure / Letterbox Drop	Public Exhibition, Website Exhibition and Survey (if applicable)
<b>Indicative Timing</b>	Timing of consultation ( <i>June – August 2022</i> )	Timing of consultation ( <i>June – August 2022</i> )	Timing of consultation ( <i>June – August 2022</i> )

## Conclusion

The Community Gardens Policy has been developed by Council and the Community Gardens Guidelines and Procedures have been prepared with assistance from interested community gardeners. These documents are now ready for community consultation.

It is recommended that the attached Draft Community Garden Policy and Draft Community Gardens Guidelines and Procedures be adopted for the purpose of public exhibition

## RECOMMENDATION

That Council:-

1. Council adopt the Draft Community Garden Policy and Draft Community Gardens Guidelines and Procedures dated June 2022 for the purpose of public exhibition;
2. The Draft Lane Cove Council Community Garden Policy and Draft Community Gardens Guidelines and Procedures be placed on public exhibition for a period of six (6) weeks and consultation take place in accordance with the Consultation Strategy outlined in the report; and
3. A further report be submitted to Council following the exhibition period, to consider the final Policy and Guidelines and Procedures for adoption.

Martin Terescenko

**Executive Manager - Open Space and Urban Services**  
**Open Space and Urban Services Division**

## ATTACHMENTS:

**AT-1** [View](#) Draft Community Garden Policy 4 Pages  
**AT-2** [View](#) Draft Community Gardens Guidelines and Procedures 27 Pages

POLICY OSUS-000 Community Gardens

# Community Gardens Policy

## 1. Purpose

The purpose of this Policy is to:

- Provide clear direction for the establishment of new community gardens,
- Provide clarity on roles and responsibilities of Council and its officers in the establishment, management and ongoing maintenance of community gardens on Council owned and/ or managed lands in the Local Government Area;
- Provide the framework for gardening groups to develop management plans, complete reporting requirements, and to ensure gardens are integrated within the landscape,
- Promote sustainable, healthy and safe gardening practices,
- Encourage gardens that are open and welcoming spaces for community participation in gardening; and
- Encourage gardens that are self-sufficient.

## 2. Scope

This policy applies to all Council owned and/or controlled land where community gardens are / to be established.

This policy does not apply to:

- Verge gardens and gardens in laneways and other areas of the road reserve or nature strip
- Gardens on private property where community access is not allowed.

This policy does not extend to gardening on public nature strips or planting a garden on the Council-owned nature strip associated with your private property. This covered in Council's *Nature Strip: Mowing, Planting and Landscaping Policy*. For establishing a garden on private land, or to join or help establish a garden on church or school premises, contact the relevant landowner.

Refer to Council's *Community Gardens Guidelines and Procedures* for specific criteria, information about the application process, establishment advice, and maintenance advice regarding the community gardens.

## 3. Definitions

**Community Garden:** A parcel of land owned or managed by Council, that is utilised by the community (with Council oversight), and where the site is used for production of produce for personal use of the community garden members or demonstration gardening. Community gardens are non-for-profit groups accessible to any interested community members, who manage the gardens together.

**Community Land:** Land that is set aside for community use, such as neighbourhood parks and sportsgrounds.

**Self-sufficient:** A community garden group that can work together and encourage participation without supervision, or with limited assistance from Council.

## POLICY OSUS-000 Community Gardens

**Permaculture:** Permaculture is the conscious design and maintenance of agriculturally productive ecosystems which have the diversity, stability, and resilience of natural ecosystems. It is the harmonious integration of landscape and people, providing their food, energy, shelter, and other material and non-material needs in a sustainable way.

**Landholder or Authority:** Landowner or consenting authority responsible for management of the lands, e.g. Lane Cove Council (operational and community land, roads, crown reserves), government departments.

**Management Plan:** Document developed by the community garden group to describe their vision, the details of the garden, their objectives, the activities and responsibilities of the group.

**Garden Design or Garden Layout:** Landscape design plan showing details of the garden beds, pathways, composting area.

**Public Liability:** Community garden groups have a duty of care to the people who visit the garden areas, and public liability insurance is required if setting up as an incorporated group.

**Agreement:** Written agreement between a community garden group and Council outlining specific conditions of use for the particular community garden site by the community garden group.

## 4. Content

### 4.1 Principles

Lane Cove Council is committed to improving the sustainability of the local government area. Council recognises the benefits that community gardens can provide through offering the opportunity to grow food locally, reduce food waste, enhance biodiversity and build local community networks

*Community Gardens Policy and Guidelines and Procedures* allow residents to manage a shared garden. These documents provide a framework for the functioning of each community garden group and their relationship with Council.

#### 4.1.1 Application process for community gardens

Applications for new community gardens must address key criteria set out in the *Community Gardens Guidelines and Procedures*.

#### 4.1.2 Approval

Approval of applications will be granted in accordance with the *Community Garden Policy, Community Gardens Guidelines and Procedures* in accordance with relevant legislation requirement and assessed on a case by case basis.

#### 4.1.5 Agreement

If the community garden group want to proceed with establishing a community garden at an approved site, an Agreement must be signed between Council and the group or organisation for the purpose of developing and maintaining a community garden. The Agreement contains conditions for the use of the site and is tailored individually to each community garden, the site, and the nature of the community garden group. All community gardens must operate on a not-for-profit basis.

POLICY OSUS-000 Community Gardens

## 5 Fees and charges

Council does not charge groups to use Council land for community gardening. Council reserves the right to charge groups for the cost of utilities, such as water.

## 6 Related Policies, Management Directives, Procedures, or Other Documents

Document Number	Document Title	Records Reference
POL-OSUS-02	Nature Strip: Mowing, Planting and Landscaping	44267/17
PRO-OSUS-	Community Gardens Guidelines and Procedures	

## 7 Related Legislation

1. Biodiversity Conservation Act 2016
2. Biosecurity Act 2015
3. Companion Animals Act 1998
4. Companion Animals Regulation 1999
5. Environmental Planning and Assessment Act 1979
6. Food Act 1999
7. Generic Plan of Management for Community Land and Crown Land (Draft) Local Government Act 1993
8. Local Government Regulations Community Gardens Policy Pesticide Act 1999
9. Privacy and Personal Information Act 1998
10. Protection of the Environment Operations Act 1997 Work Health and safety 2012
11. Roads Act 1993 – decrees Councils as the owners of all public roads in their local government area other than freeways or Crown roads
12. Work Health and Safety Act 2012

## 8 Recording Document Versions/History

This Policy is required to be reviewed in accordance with the review schedule set out in Council's Governance Document framework. All changes approved through that review process are to be recorded in the following table:

Version	Original or Amendment	Authoriser	Date	Details/Reference
1.0	New	Council	21/10/21	Original Policy adopted in Council Report

POLICY OSUS-000 Community Gardens

## 9 Administrative Details

Policy Title	Policy
Policy Number	POL-OSUS-
Approval Authority	Council
Date Approved & Commenced	
Department/ Responsible Officer <i>(Responsible for implementing, monitoring &amp; reviewing this policy)</i>	Open Space and Urban Services
Records Reference	TRIM: 66623/21
Publication Rights	Public

## 10 Diagrams, Forms, Checklists and Flowcharts

Nil

**Subject:** GreenPower Campaign  
**Record No:** SU8201 - 28777/22  
**Division:** Environmental Services Division  
**Author(s):** Fiona McCleary

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### **Executive Summary**

From 1 July 2022 all Council operations, including the Lane Cove Aquatic Centre will be powered by 100% renewable energy.

Council is celebrating the significant emissions savings made by making the switch as this reduces Council's emissions to just 0.5% of the Lane Cove Local Government Area. Our focus over the next 12 months will be to continue to promote, support and empower residents and local businesses to consider how they can adopt GreenPower and reduce Lane Cove's emissions.

To help promote GreenPower options, from next month Council will be participating in a Sydney-wide GreenPower campaign developed by the City of Sydney. It is recommended Council approve participation in the campaign.

### **Background**

In 2021 Council, along with 24 other participating councils, signed one of the largest renewable energy deals for local government that sees participating councils' retail electricity supplied by three NSW solar farms.

The 'switch' comes into effect from 1 July 2022 which means that all Council buildings in Lane Cove will be powered by 100% renewable energy. This, combined with Council's other energy savings and own solar power generation projects, decreases Council's emissions by 73%, a significant advance on our 80% reduction target set for 2036. Council has budgeted to offset its vehicle fleet emissions, which pre COVID amounted to 7.8% of Council's emissions. If these return to pre COVID levels as expected, Council will have achieved an 80% reduction in its emissions from operations. Even without the emissions offset, Council's emissions from operations will be reduced from 2% to 0.5% of the LGA's total emissions. This target outperforms the NSW Government's net zero emissions target by 2050 as well as the Net Zero Plan Stage 1: 2020–2030, to achieve 35% emissions reduction in New South Wales by 2030 (compared to 2005 levels).

While Council intends to celebrate this significant milestone with a display in Lane Cove Plaza and on its digital platforms, we know that as a community there is more work to be done. Data from the Resilient Sydney Platform shows that 56.3% of emissions in Greater Sydney arise from electricity use and that locally, 59% of residential emissions, and 79% of business emissions, come from electricity use.

Council has been looking for opportunities to assist residents in lowering their emissions to help to dramatically decrease emissions across the LGA. With over 60% of residents in Lane Cove living in apartments and 33% renting, many residents have been effectively locked out of benefiting from renewable energy to help offset electricity bills.

GreenPower is especially relevant for people or businesses who rent, those who live in apartments as strata owners or tenants, or those who don't have adequate roof space for their own solar energy system. For many residents and businesses, the only way to go renewable is to purchase 100% accredited GreenPower from their electricity retailer. A GreenPower electricity plan is a



simple alternative for residents and businesses unable to install solar panels, and it's one of the most powerful actions anyone can take for a better environment.

### **What is GreenPower?**

The GreenPower program is a government accredited scheme that enables Australian households and businesses to choose renewable energy to meet up to 100% of their electricity needs. When purchasing a GreenPower product, users commit their electricity provider to buying the equivalent amount of renewable energy from government accredited sources.

### **Discussion**

With Council having made the switch to GreenPower, our focus over the next 12 months is to continue to promote, support and empower residents and local businesses to consider how they can adopt GreenPower and reduce Lane Cove's emissions.

In May, Mayors from across Sydney were invited to a Mayoral Roundtable to discuss policy advocacy opportunities. At this meeting the City of Sydney also presented its new GreenPower campaign targeting residents and businesses. There was considerable interest from Mayors and General Managers in making use of the City's campaign for their own LGA's. Resilient Sydney is now working with the City of Sydney to make these materials available so any Sydney council can join the campaign.

The City's multi-channel campaign was launched on 30 May 2022 with a publicity announcement, supported by the Lord Mayor, a campaign website, outdoor, podcast, radio, print and digital advertising, content marketing, building signage and a media partnership. The campaign will conclude in late October 2022. The campaign does not preference any company and features all eligible GreenPower providers in NSW.

Council will utilise the campaign materials to launch our own local campaign in July. Residents and businesses across Sydney are likely to see or hear campaign advertising, so this represents a good opportunity to maximise attention and for Council to benefit from the sharing the resources already in place through City of Sydney.

The current campaign website [getgreenpower.sydney](https://getgreenpower.sydney) is filled with a host of useful information to encourage everyone from renters to apartment owners and businesses to make the switch in as little as 10 minutes. The website features 140+ accredited GreenPower generators across NSW. It is also the only government accredited and audited green energy program.

### **Are energy retailers ready for this campaign?**

The City of Sydney has met with electricity retailers and asked them to make it easy for customers to make the switch, to actively promote 100% GreenPower via their website and call centres and to also provide GreenPower data at the Local Government level, at least annually, to the program administrator. The majority of the feedback from the electricity retailers expressed support for the City's campaign.

That's why Council has joined a Sydney-wide campaign to encourage locals to make the switch.

### **Conclusion**

Council's strategy to reduce emissions in Lane Cove has been to lead by example and in turn then help empower our residents to consider their own actions to reduce emissions and become more resilient.

We are well placed to encourage residents and small businesses to switch to a 100% accredited GreenPower electricity plan to 'go renewable' and reduce emissions. One of the simplest and most significant ways residents and businesses can help meet our state and local emissions targets is to use renewable energy.

The invitation to join Resilient Sydney's GreenPower campaign presents Council with an exciting opportunity to be part of a larger climate change campaign across the Sydney region. Through leveraging off the campaign and joining others to achieve a greater uptake in renewable energy Council is pro-actively assisting residents to reduce their emissions, live more sustainably and help meet Lane Cove's emissions reductions targets.

#### **RECOMMENDATION**

That:-

1. The report be received and noted; and
2. Council co-ordinate a switch to GreenPower campaign launching in July 2022 for the Lane Cove Local Government Area.

Mark Brisby  
**Executive Manager**  
**Environmental Services Division**

#### **ATTACHMENTS:**

There are no supporting documents for this report.

**Ordinary Council Meeting 23 June 2022**  
**CONSULTATION RESULTS ON THE DRAFT 2022/23 DELIVERY PROGRAM AND**  
**OPERATIONAL PLAN, DRAFT 2022/23 BUDGET AND DRAFT 2022/23 SCHEDULE OF FEES**  
**& CHARGES**

**Subject:** Consultation Results on the Draft 2022/23 Delivery Program and Operational Plan, Draft 2022/23 Budget and Draft 2022/23 Schedule of Fees & Charges

**Record No:** SU8618 - 27484/22

**Division:** Corporate Services Division

**Author(s):** Sarah Seaman

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### **Executive Summary**

This report provides consideration of submissions received as a result of the public exhibition of Council's Draft 2022/23 Delivery Program and Operational Plan, Draft 2022/23 Budget and the Draft 2022/23 Schedule of Fees and Charges. Council approved the exhibition of the draft documents at its meeting of 19 April 2022 and the public exhibition period closed on 7 June 2022.

A total of fifteen (15) submissions were received during the public exhibition period. A summary of matters raised in the submissions are addressed in the report. Some refinements have been made to the Draft Delivery Program and Operational Plan to reflect matters raised in submissions and, in other cases, information that has come to light during the public exhibition period that necessitates minor changes to the Draft Plans.

### **Background**

At its meeting dated 19 April 2022 Council resolved that:-

1. *Council adopt, for the purpose of public exhibition, the 2022/23 Draft Budget, Draft Fees and Charges 2022/23 and the Draft Delivery Program and Operational Plan 2022/23;*
2. *Council undertake community consultation from late April 2022 until early June 2022 as per the consultation outlined in the report;*
3. *Following public exhibition, the 2022/23 Draft Budget, Draft Fees and Charges 2022/23 and the Delivery Program and Operational Plan 2022/23, together with a report on any submissions received, be considered at the Council meeting to be held 23 June 2022; and*
4. *Council reaffirm its commitment to pursue an additional Special Rates Variation through IPART and specifically:-*
  - a. *Apply for 2.0% permanent rate increase under Section 508(2) of the Local Government Act, 1993;*
  - b. *Acknowledge that the additional rate increase will yield approximately \$350,000 in additional rate income;*
  - c. *Acknowledge that the application for an Additional Special Variation is required to balance Council's 2022/23 Operational Budget and ensure its key financial performance indicators meet industry benchmarks; and*
  - d. *Acknowledge that the Additional Special Variation is considered reasonable when considering the relatively minor impact on average residential and business rates (an average increase of \$17 per annum for each rateable residential property and \$63 per annum for each rateable business property) and given the Local Government Area is ranked in Australia at the 99<sup>th</sup>*

**Ordinary Council Meeting 23 June 2022**  
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**& CHARGES**

*percentile in terms of being the most advantaged in the Australian Bureau of Statistics Socio-Economic Indexes for Areas, SEIFA (2016).*

## **Discussion**

Community consultation on the Draft Plans was undertaken from 26 April 2022 to 7 June 2022 and included an online exhibition advertising the Draft Plans, together with the option to complete an on-line survey or submit a free form submission. The Draft Plans were promoted via social media and enewsletter.

## **Submissions**

A total of fifteen (15) submissions were received from members of the community on the Draft Plans. Thirteen (13) were received as part of the online survey questionnaire and two (2) were via free-form submissions addressed to Council.

The matters raised in the submissions, together with draft responses are provided in **(AT-1)** to this report.

A summary of matters raised includes:-

- A need for multi-dwelling housing to be located near transport hubs to assist traffic management
- A need to have greater visibility of contractor pricing
- A need to have greater visibility of water capture and storage within the Draft Plan
- Increased focus on lobbying State Government to undertake traffic related works, rather than Council
- Increased focus on cycling throughout the LGA
- The entrance at Aquatic Park, Longueville and its immediate surrounds requires attention (maintenance and/or upgrade)
- Concerns regarding The Canopy income and expenditure estimates, the value of the property investment and its return on investment
- Delivery Program and Operational Plan – requires improved cross-referencing with related Plans and better integration of income and expenditure estimates within the plan
- Capital Works Program – requires an itemised list of works, individual costs and sources of funding
- Clarification around what is contained in regulatory and parking income estimates.
- Various traffic related matters, including:
  - The need for a strategy to address speed reduction in Lane Cove West
  - Road safety along Barwon Road to enable safe crossing at Hallam Street
  - Road safety issues relating to the intersection of Barwon Road and Centennial Road
  - Traffic congestion in Lane Cove West during peak traffic periods (examples include Figtree Street, Barwon Road, Cullen Street and Penrose Street)
- Staff performance based targets are not visible and/or aligned with community outcomes
- The need for service reviews and the exploration of outsourcing opportunities
- More focus required on saving money
- Concerns regarding the rates apartment owners pay (rates should be similar to detached dwellings)
- Personal trainers in Council parks
- Proposed fees and charges related to season hirers for summer sports.

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The final Draft 2022/23 Delivery Program and Operational Plan is attached at **(AT-2)**.

Draft Budget 2022/23

During the public exhibition period, a number of matters have come to light that require consideration as part of finalising the 2022/23 Budget;

1. Whilst Council has not formally received approval of its 2.0% rate increase at the time of writing this report, Council has met all of the criteria by which applications will be assessed. As such, Council has assumed a 2.0% rate increase will be formally approved by 23 June 2022;
2. A \$500k 'Streets as Shared Spaces' grant funding opportunity has become available. The funding can be used to repave both sides of Longueville Road to a standard similar to that currently provided in the Plaza. The total cost of the project is estimated at \$2m with the balance of funding to come from Council's Capital Works Reserve; and
3. Interest on Investments have been reassessed in light of the recent increase in interest returns together with funds recently received from the 266 Longueville Road lease agreement. An equivalent amount has been set aside to progress the indoor sport and recreation project in whatever form that might take.

Incorporating the budget adjustments above, Council's revised operating result before capital grants and contributions is now forecast to be a surplus of \$304k for 2022/23. The operating result after capital grants and contributions is now forecast to be \$10.5m for 2022/23.

The following are some of the major expenditure highlights in the proposed 2022/23 Budget:

**New Council Website**

\$150,000 has been provided for Council to Implement a new website which incorporates contemporary design and functionality, including mobile compatibility.

**Renewable Energy Future**

An additional \$100,00 has been provided to create a Renewable Energy Future in Lane Cove to reduce community emissions to achieve a 20% reduction in emissions and water use by 2024 and a 80% reduction by 2036 (based on 2016/17 levels)

**St Leonards Public Domain Works**

Finalisation of the construction of an over rail plaza and public open green space at St Leonards. \$25.7m has been allocated from funds received via a Voluntary Planning Agreement to complete the works in 2022/23.

**Roads, Footpaths, Drainage Asset Renewal Works**

Includes a range of civil related asset infrastructure renewal works across the Lane Cove LGA, in accordance with adopted asset management plans. The total value of renewal works to be undertaken during 2022/23 is estimated at \$4.4m.

**Bob Campbell Oval Masterplan**

Project entails the delivery of works at Bob Campbell Oval in accordance with a revised Master Plan. Total value of works is estimated at \$2.9m.

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**Longueville Road Repaving Project**

Project entails the repaving of both sides of Longueville Road at an estimated cost of \$2.0m, partly funded from a \$0.5m Shared Spaces grant with the balance of funds coming from Council's Capital Works Reserve.

**Drainage – St Leonards South**

Council will be undertaking an upgrade of the existing stormwater system as part of the St Leonards South redevelopment plans. These works are estimated to be \$1.3m and will be funded from Developer Contributions.

**Bicycle Facilities**

The Bicycle Facilities Program includes a new Cycleway along Burns Bay Road, Linley Point. The total value of this program is estimated at \$1.15m.

**Building Upgrade Works**

A range of building renewal/upgrade works are earmarked for the Greenwich Baths, Greenwich Community Centre, Centrehouse Community Arts Centre, the Civic Centre and Lane Cove Aquatic Centre. The total value of these works is estimated at \$0.672m.

**Playground Upgrades**

Playground upgrades are scheduled for Henninghams Playground, Best Street Reserve, Alder Avenue Reserve and Shaw Park. The combined value of these upgrades is estimated at \$0.36m.

**Toy Library, Library of Things and Mens Shed**

This project entails the conversion of a Council building at 47 Burns Bay Road from a child care facility to a facility capable of housing a Toy Library, a Library of Things and a Men's Shed. The total value of works is estimated at \$0.3m.

A copy of the 2022/23 Program Budget and 2022/23 Capital Works Program is located within the Delivery Program and Operational Plan **(AT-2)**.

**Draft 2022/23 Schedule of Fees & Charges**

The NSW State Government recently issued revised statutory companion animal fees and charges which have resulted in minor increases in Council's exhibited fees and charges for companion animals.

Carisbrook has requested that their fees and charges be increased as follows:-

- Adult entry \$12 (previously \$10)
- Concession \$10 (previously \$8)
- Family \$28 (previously \$25)

A full Schedule of the proposed 2022/23 Fees and Charges incorporating the minor changes above is located at the rear of the Delivery Program and Operational Plan **(AT-2)**.

**Long Term Financial Plan**

The Long-Term Financial Plan (LTFP) is a key 10-year financial planning document that contains a series of financial strategies and accompanying performance indicators that Council considers when making significant strategic decisions about resource allocation.

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The LTFP is required to be updated annually as part of the development of the Delivery Program and Operational Plan and incorporates the proposed 2022/23 Budget. Council continues to meet all relevant performance measures and benchmarks, notwithstanding the recent impacts of the COVID-19 pandemic. Refer to **(AT-3)**.

### **Conclusion**

The Draft Plans have been the subject of community consultation between 26 April and 7 June 2022. A total of fifteen (15) submissions have been received in relation to the Draft Delivery Program and Operational Plan, Draft 2022/23 Budget and Draft 2022/23 Schedule of Fees and Charges. It is recommended that Council adopt the Draft Plans.

### **RECOMMENDATION**

That:-

1. Council receive and note the submissions received from the community, together with Council's draft responses to the matters raised in the submissions as shown attached in **AT-1**.
2. Council write to each of the members of the community and organisations who provided input into the Draft Plans, thanking them for their input and providing responses to the issues raised in their submissions.
3. Council adopt the Draft 2022/23–2024/25 Delivery Program and 2022/23 Operational Plan, including the Draft 2022/23 Budget and Draft 2022/23 Schedule of Fees and Charges contained within **AT-2**, and an updated Long Term Financial Plan contained within **AT-3**.
4. Council fix the Ordinary Rates and Charges for 2022/23 as:-
  - a) Ordinary Rates
    - (i) An Ordinary Residential Rate of 0.111374 cents in the dollar, on the Land Value of all Rateable Land categorised as Residential in accordance with S.516 of the Local Government Act, (with the exception of heritage properties which are rated on their heritage value), with a Minimum Rate of \$949.60, to yield \$21,705,548;
    - (ii) An Ordinary Business Rate of 0.588072 cents in the dollar, on the Land Value of all Rateable Land categorised as Business in accordance with S.516 of the Local Government Act, with a Minimum Rate of \$970.00 to yield \$5,762,546; and
    - (iii) Council being of the opinion that works related to the construction and maintenance of car parking facilities will be of benefit to the Lane Cove Village Commercial Area, (as defined by the meet's and bounds description advertised in the North Shore Times on 13 June, 1979), that a Parking Special Rate, of 0.204305 cents in the dollar be made for 2022/23 on the Land Value of all rateable land within that part, in accordance with S.538 of the Local Government Act 1993, with a Minimum Rate of \$2.00, to yield \$180,007.
  - b) Domestic Waste Management Charges
    - (i) In accordance with S.496 of the Local Government Act 1993, that an annual charge of \$474.50 per annum be made for the year 2022/23, for domestic waste management services rendered to all properties categorised residential or non-rateable residential, for each once weekly 80 litre MGB (or equivalent) service;
    - (ii) In accordance with S.496 of the Local Government Act 1993, that an annual charge of \$127.00 per annum be made for the year 2022/23, for Domestic Waste Management Services for all properties categorised residential vacant land;



<p align="center"><b>Ordinary Council Meeting 23 June 2022</b></p> <p align="center"><b>CONSULTATION RESULTS ON THE DRAFT 2022/23 DELIVERY PROGRAM AND OPERATIONAL PLAN, DRAFT 2022/23 BUDGET AND DRAFT 2022/23 SCHEDULE OF FEES &amp; CHARGES</b></p>
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- (iii) In accordance with S.502 of the Local Government Act 1993, that a pay-for-use charge of \$6.93 per service be made for the year 2022/23, for each additional weekly 80 litre domestic waste management service rendered to owner occupied single occupancy residential dwellings (excluding green waste and recycling service);
- (iv) In accordance with S.502 of the Local Government Act 1993, that a pay-for-use charge of \$9.13 per service be made for the year 2022/23, for each extra weekly 80 litre (or equivalent) domestic waste management service rendered to residential properties other than single occupancy residential properties;
- (v) In accordance with S.502 of the Local Government Act 1993, that a pay-for-use charge of \$9.13 per service be made for the year 2022/23, for each once weekly 80 litre (or equivalent) domestic waste management service rendered to non-rateable properties;
- (vi) In accordance with S.502 of the Local Government Act 1993, that a pay-for-use charge of \$9.20 per service be made for the year 2022/23, for each once weekly 80 litre (or equivalent) domestic waste management service rendered to residential units above business category premises;
- (vii) In accordance with S.502 of the Local Government Act 1993 that a pay-for-use-charge of \$5.30 per fortnightly service be made for the year 2022/23 for each extra recycling service to single residential dwellings.
- (viii) In accordance with S.502 of the Local Government Act 1993 that an annual charge of \$133.50 per annum be made for the year 2022/23 for each fortnightly green waste collection service to single residential dwellings;
- (ix) In accordance with S.502 of the Local Government Act 1993, that a pay-for-use charge of \$20.80 per service be made for the year 2022/23, for each additional weekly 240 litre domestic waste management service rendered to unit blocks only (excluding green waste and recycling service); and
- (x) In accordance with S.502 of the Local Government Act 1993, that a pay-for-use charge of \$57.37 per service be made for the year 2022/23, for each additional weekly 660 litre domestic waste management service rendered to unit blocks only (excluding green waste and recycling service).

c) Stormwater Management Service Charge

In accordance with clauses 125A and 125AA of the Local Government (General) Regulation 2005 and Section 496A of the Local Government Act 1993, annual charges for the year 2022/23 for Stormwater Management Services be made and levied as follows:-

- |  |                                |
|--|--------------------------------|
| - All parcels of vacant land               | - Nil \$ charge                |
| - All Residential Strata Units             | - \$12.50 per unit             |
| - All Residential Non Strata Properties    | - \$25.00 per property         |
| - All Business Strata Units and Properties | - \$25.00 per unit or property |

d) Interest on Overdue Rates and Charges

In accordance with the provisions of S.566(3) of the Local Government Act 1993, Council hereby resolves that the interest rate to apply for the period 1 July 2022 to 30 June 2023 to all outstanding rates and charges be calculated at the maximum interest rate of 6.0% as specified by the Minister for Local Government.

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**& CHARGES**

Steven Kludass

**Executive Manager - Corporate Services**

**Corporate Services Division**

**ATTACHMENTS:**

<b>AT-1</b>	<a href="#">View</a>	Revised Draft Delivery Program and Operational Plan Community Consultation Results	3 Pages	Available Electronically
<b>AT-2</b>	<a href="#">View</a>	Revised Draft Operational Program and Delivery Plan	206 Pages	Available Electronically
<b>AT-3</b>	<a href="#">View</a>	Draft Long Term Financial Plan 2022	31 Pages	Available Electronically

**Subject:** Consultation Results on the Revised Draft Community Strategic Plan 2035  
**Record No:** SU8618 - 27492/22  
**Division:** Corporate Services Division  
**Author(s):** Steven Kludass

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## **Executive Summary**

The Revised Draft Community Strategic Plan has been the subject of extensive community consultation since February 2022.

This report presents a summary of the feedback received from the second round of community consultation regarding the Revised Community Strategic Plan. Councillors will recall the first round of community consultation yielded responses from more than 700 local residents from the Lane Cove local government area. The Revised Draft Community Strategic Plan is submitted for Council's consideration and adoption.

## **Background**

The Community Strategic Plan (CSP) identifies the community's vision, main priorities and aspirations for the future and must be reviewed by each incoming council by 30 June in the financial year they were elected. The CSP is a long-term plan (minimum horizon of 10 years) and was last adopted by Council in 2018.

During the first round of community consultation (14 February to 25 March 2022), Council sought feedback from the community in relation to the CSP to determine whether it is still relevant and reflects the aspirations and priorities of our community.

The community responded to a variety of consultation options provided by Council during the 6-week consultation period. The extent of community feedback is summarised as follows:-

- A phone survey involving 400 randomly selected local residents of Lane Cove;
- The completion of 240 on-line surveys, mirroring the questions in the phone survey, by local residents of Lane Cove;
- Three (3) interactive community workshops with 27 local residents participating to share their local experiences and priorities for the future; and
- Free form submissions from 40 local residents, sharing their local experiences and priorities for the future.

Survey results revealed the following as the most loved aspects of living in Lane Cove:

- Green areas and open spaces;
- Access to good services, facilities, shops and restaurants;
- Central and convenient location;
- Good sense of community;
- Small town village feel;
- Quiet and relaxed feel; and
- Access to waterways and harbour.

Survey results revealed the following as the main priority issues for Lane Cove over the next 10 years:

- Managing development;
- Managing traffic control and congestion;

- Providing more/improved public transport options;
- Maintaining green open spaces and bushland;
- Addressing climate change and sustainability; and
- Managing population growth.

With respect to the objectives contained in the Community Strategic Plan, the community felt they are still very much relevant with the vast majority of objectives scoring an agreement rating of more than 80%.

The survey results also indicated very strong support for the CSP Vision “Lane Cove as a connected, inclusive, sustainable community” with over 95% of respondents stating they were at least somewhat supportive of the Vision (83% stated they were either satisfied or very satisfied).

A more comprehensive summary of feedback received from the first round of community consultation was presented to Council at its meeting of 19 April 2022.

### **Discussion**

The second round of community consultation commenced 26 April 2022 and concluded on 7 June 2022 as part of the broader public exhibition of Council Draft Plans, including the Draft Delivery Program and Operational Plan, Draft 2022/23 Budget and Draft 2022/23 Schedule of Fees and Charges. A total of twelve (12) comments were received in relation to the Community Strategic Plan, eight (8) of which were received via the on-line survey and four (4) via free-form submissions.

A summary of the submissions received, together with Council’s responses is provided at **AT-1**. Matters raised in the submissions are summarised as follows:

1. Financial accountability and management – more emphasis on the pricing of projects and improved measurements for financial accountability/management.

Council has a purchasing policy that is underpinned by the principle of ‘value for money’. Council income and expenditure is subject to both internal and external audit. Council’s financial controls, systems, processes and management is examined as part of the annual external audit engagement. Council also reports its performance against key financial management indicators which are externally audited and reported to the community via the Annual Report.

2. Green spaces – more emphasis on the environment, trees, flora and fauna

The community strategic plan has a theme titled Our Natural Environment that focuses exclusively on the environment with community priorities that include environmental protection, bushland and the urban forest.

3. Traffic – more emphasis on moving people efficiently and safely rather than improve congestion

The community strategic plan contains traffic as a specific community priority. It is recommended that the relevant traffic related objectives in the community strategic plan be reframed as suggested - ‘Move people more efficiently and safely’ rather than ‘improve traffic congestion’.

4. Development – more emphasis on Lane Cove North (near Mowbray Road) for improved retail and public infrastructure such as footpaths and traffic facilities

The Delivery Program and Operational Plan includes traffic related actions and new initiatives that, in part, address this concern.

5. Recreation – more options for both adults and children to recreate

The community strategic plan references recreation as a discrete community priority with appropriate strategies that address this issue.

6. Performing Arts Space – greater visibility within the Plan and do more than investigate.

The community strategic plan contains a strategy that references the provision of venues, open spaces and facilities that foster creativity. The Delivery Program and Operational Plan contains a new initiative within the same strategy that reads 'Investigate opportunities for a multipurpose performing arts space in the Lane Cove Village'.

7. Historic features – more effort to preserve the historic features in the area, including trees

The community strategic plan contains a prominent reference to the preservation of historical features within the opening paragraph of the goal 'A well designed, liveable and connected area' (theme: Our Built Environment).

8. Cycling – improved infrastructure and connectivity between Lane Cove and surrounding local government areas

The community strategic plan contains the following strategy with respect to cycling 'Implement infrastructure upgrades for people to incorporate more walking and cycling into their daily lives' (Theme: Our Built Environment). Council is investing \$1.15m in 2022/23 for cycling infrastructure, including \$1m for the Burns Bay Road Cycleway at Linley Point.

9. Use of shade as UV radiation protection and the general health benefits built and natural shade bring to the community

The submissions by the Cancer Council NSW and Cancer Institute NSW provide suggested rewording of strategies that have merit and can be incorporated in the finalisation of the community strategic plan.

10. Additional support for young people

The Delivery Program and Operational Plan contains a range of actions that support the strategy 'support young people to enable them to grow and develop into future leaders and contribute in our community'.

11. Install more CCTV cameras to address community safety

The installation of more CCTV cameras is a matter that is best considered in the context of the Community Safety Strategy titled 'Assist crime prevention through partnerships, including NSW Police'.

12. Pursue government funding for road/traffic/safety related projects, including Black Spot Programme funding

Council has in the past, and will continue to do so in the future, pursued government funding for a range of road/traffic/safety related projects, including funding for the Black Spot Programme.

13. Performing Arts Space – need to find an appropriate location for this space.

The community strategic plan contains a strategy that references the provision of venues, open spaces and facilities that foster creativity. The Delivery Program and Operational Plan contains a new initiative within the same strategy that reads 'Investigate opportunities for a multipurpose performing arts space in the Lane Cove Village'.

14. Chamber of Commerce

It is noted the Chamber of Commerce does not currently function. The intent is to determine whether there is a desire to re-establish a Chamber of Commerce and understand how Council might best assist with this endeavour.

15. Shade – the importance and value of natural and built shade (Cancer Council NSW and Cancer Institute NSW)

Council received two submissions in relation to the importance and value of shade. In one submission, the comments were primarily statements relating to the important role shade has from a sun protection perspective. In another submission, the author outlined the importance shade plays in reducing the harmful effects of UV radiation. The suggested rewording of numerous objectives and strategies throughout the community strategic plan is not supported as it fundamentally changes the context and nature of those already included in the Draft Plan. The addition of two or three shade related strategies, in the right context, would address the concerns raised in the submission.

16. Health and wellbeing related references – North Sydney Local Health District (NSLHD)

NSW Health (NSLHD) made a submission that largely focused on health and wellbeing. Included in the submission was a series of recommended amendments to various objectives and strategies contained in the community strategic plan. In the main, the suggested amendments are supported.

Community Strategic Plan Review

The feedback received in relation to the Community Strategic Plan has been used to refine the plan, noting that much of the feedback related more to strategies, actions and new initiatives proposed in Council's Draft Delivery Program and Operational Plan than it did the themes, goals and objectives proposed in the Revised Draft Community Strategic Plan. The Revised Draft Community Strategic Plan '*Liveable Lane Cove, 2035*' is attached at **AT-2**.

The format and structure of the Community Strategic Plan has also been reviewed to incorporate integrated planning and reporting guidelines issued by the Office of Local Government in 2021.

**Conclusion**

The Community Strategic Plan has been the subject of significant community consultation since February 2022. In total, more than 700 individuals, groups and agencies participated during the two rounds of community consultation. It is extremely encouraging to find the level of interest and general support for the Plan from a large section of the community.

## RECOMMENDATION

That Council:-

1. Note the submissions received and the draft council responses prepared in relation to the Revised Draft Community Strategic Plan, Liveable Lane Cove 2035;
2. Write to each of the individuals and organisations who made comment on the Revised Draft Community Strategic Plan, thanking them for their input and providing responses to the issues raised in their submissions; and
2. Adopt the Revised Draft Community Strategic Plan, Liveable Lane Cove 2035.

Steven Kludass

**Executive Manager - Corporate Services**  
**Corporate Services Division**

## ATTACHMENTS:

<b>AT-1</b> <a href="#">View</a>	Revised Draft Community Strategic Plan Community Consultation Results	1 Page	Available Electronically
<b>AT-2</b> <a href="#">View</a>	Revised Draft Community Strategic Plan 'Liveable Lane Cove 2035'	64 Pages	Available Electronically



**Subject:** Digital Transformation Reference Group  
**Record No:** SU4985 - 31478/22  
**Division:** Human Services Division  
**Author(s):** Corinne Hitchenson

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## **Executive Summary**

Earlier in the year Council resolved to include in the Delivery Program and Operational Plan the formation of a temporary Digital Transformation Reference Group (the Group) to support the development of Council's digital communications, in particular the development of council's new website.

This report seeks Council's endorsement of a Terms of Reference for the Group prior to seeking community representatives to become part of the Group to provide input into the scope of the digital transformation project.

## **Background**

In February 2022 Council resolved to form "a temporary Digital Transformation Working Group to support the development of Council's digital communications which should include digital experts (service design and/or user experience design experts, digital content strategists, web developers, product managers, for example) and representatives of the general community as determined by the Mayor and General Manager, to provide input into the scope of the project".

Also forming part of the same resolution were improvements to Council's website. As per the resolution, it is intended that this Reference Group assists in identifying how the new website integrates with Council's other communication channels to make it easier for residents to engage and seek information from our Council.

## **Discussion**

Given the members of the Reference Group would be responsible for inputting into the scope of the project it is important that recruitment of the community representatives be undertaken as soon as possible to assist with establishing this Group soon after the commencement of the 2022/23 Operational Plan.

It is noted that digital experts will also form part of this Group. Given that members of our community may also hold such expert qualifications it is suggested that through the nomination process Council seeks clarification as to the intended role that a community representative wishes to contribute.

As the Group will input into the scope of the project it is expected that the first meeting of the Group will need to take place before the project can get underway.

Given the nature of this being a Reference Group it is anticipated that the Group will exchange information and input through meetings and online collaboration tools. Members of the Group will be required to assume confidentiality of information provided for the purpose of contributing to the project outcomes.

Representatives forming part of the Group include:-

- Three community representatives, ideally including one who may not engage regularly with Council's services;
- A User/Customer Experience (UX) expert;
- Two digital experts which could be from areas such as content strategy, development, community engagement; and
- An expert in the area of digital transformation, ideally in a government setting.

Consideration should also be given to anyone expressing interest in being involved who has skills in accessibility and inclusion in a digital context. The Mayor and/or an alternate will be included in meetings – the full list of proposed representatives is included in the Terms of Reference included with this Report.

It is noted that the original motion included reference to this being a temporary Group. It is intended that the tenure of the Group will be identified through the process of establishing the scope of the project, as included in the Terms of Reference.

### **Conclusion**

In order to establish the scope of the digital transformation project, a Digital Transformation Reference Group needs to be established.

Council will call for expressions of interest for community representatives for the Digital Transformation Reference Group with the intention being for the members of the Group to be notified in August 2022.

### **RECOMMENDATION**

That Council:-

1. Endorse the formation of the Digital Transformation Working Group to support the development of Council's digital communications;
2. Endorse the Terms of Reference for the Group;
3. Appoint a Councillor representative to the Group; and
4. Call for expressions of interest for community representatives on the Group.

Jane Gornall  
**Executive Manager - Human Services**  
**Human Services Division**

### **ATTACHMENTS:**

**AT-1** [View](#) Terms of Reference Digital Transformation Reference Group 2 Pages

**Lane Cove Council  
Digital Transformation Reference Group  
Terms of Reference**

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**PREAMBLE**

In February 2022 Council resolved to form a temporary Digital Transformation Reference Group to support the development of Council's digital communications, in particular the development of Council's new website.

The Reference Group should provide input into the scope of the Digital Transformation project.

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**1 NAME OF THE GROUP**

The name of the group is: Digital Transformation Reference Group (the Group).

**2 STATUS AND TERM OF THE GROUP**

The Group is formed under the *Local Government Act 1993*. It is constituted to achieve the objective stated hereunder.

The Group commences on the day of its first meeting and dissolves by the date determined by Council (this is a temporary Group).

**3 OBJECTIVE**

To form a temporary Digital Transformation Reference Group to support the development of Council's digital communications and provide input into the scope of the Digital Transformation project.

**4 FUNCTIONS**

The Group has the following functions:-

- a) To provide input into the scope for Council's Digital Transformation project; and
- b) To provide advice and feedback on Council documentation and planning related to the establishment of the Digital Transformation project.

**5 MEMBERSHIP OF THE GROUP****Community membership to include:**

- Three general community representatives, ideally including one who may not engage regularly with Council's services;
- A User/Customer Experience (UX) expert;
- Two digital experts which could be from areas such as content strategy, development, community engagement; and
- An expert in the area of digital transformation, ideally in a government setting

**Council membership to include:**

- Staff from Council's Corporate Services, IT and Communications teams as determined by the General Manager; and
- One Councillor.

**6 EXECUTIVE POSITIONS****Chair**

The Chair is to be a non-staff member as determined at the first meeting.

**7 MEETING PROCEDURE**

- a) The quorum of the Group is 50% of the total members plus one (1).
- b) Suggestions can be made by the Group and are made, generally, on a consensus basis.
- c) A copy of the Agenda and Minutes shall be sent to the General Manager for distribution to Councillors.

Given the nature of this being a Reference Group it is anticipated that the Group will exchange information and input through meetings, emails and online collaboration tools. Members of the Group will be required to assume confidentiality of information provided for the purpose of contributing to the project outcomes.

**8 MEETING SCHEDULE**

The Group shall decide the meeting schedule for itself as determined by the Group but shall meet at a minimum on a quarterly basis. Being a Reference Group there may be opportunities for input between formal meetings eg. by email correspondence.

**9 REPORTING RELATIONSHIP**

The Group makes suggestions to the General Manager in relation to the items referenced on the Meeting Agenda.

**10 DISSOLUTION OF THE GROUP**

Unless otherwise dissolved earlier, the Group should consider the appropriate time to dissolve. If no other date is selected then it should dissolve within 12 months of commencement.

**Ordinary Council Meeting 23 June 2022**  
**2022 LOCAL GOVERNMENT NSW CONFERENCE MOTIONS, VOTING DELEGATES AND ATTENDANCE**

**Subject:** 2022 Local Government NSW Conference Motions, Voting Delegates and Attendance  
**Record No:** SU8828 - 27994/22  
**Division:** Corporate Services Division  
**Author(s):** Emma McLennan

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### **Executive Summary**

Council has received correspondence from Local Government NSW concerning their 2022 Annual Conference. In preparation for their Conference, Local Government NSW have asked all councils to consider the key issues affecting their communities. These issues will be discussed and debated during the business sessions of the Conference. This report recommends that Council consider the primary issues affecting the Lane Cove community, submit motions for debate and endorse the delegates including the three (3) voting delegates for the motions at the Conference.

### **Background**

The Local Government NSW (LGNSW) Annual Conference is the pre-eminent policy making event for the local government sector. At the Conference, delegates vote on motions which help determine the policies and priorities for LGNSW and the sector. It is a key event for local government where councillors come together to share ideas and debate issues that shape the way the sector functions and is governed.

The Annual Conference of Local Government NSW (LGNSW) will be held from Sunday 23 October to Tuesday 25 October 2022 at the Crowne Plaza, Hunter Valley. A Program for the Conference will be released closer to the date of the event.

Under LGNSW rules and the formula for calculating voting entitlements, Council will be entitled to nominate three (3) voting delegates for voting on motions considered at the Conference and positions in the Board elections. Council is invited to submit motions for possible debate at the conference to advance the sector wide policy agenda. Further details of the requirements and criteria for submission of motions to be considered at the Conference are outlined below.

### **Discussion**

#### Criteria for Motions

To ensure debate centres on advancing the sector wide policy agenda, proposed motions should seek to be strategic (as opposed to operational), affect members state-wide and introduce new or emerging policy issues and actions. As much as possible, proposed motions should call on a specific body (e.g. LGNSW, state government, federal government, a specific Department or Minister) and have a specific outcome that the motion is aiming to achieve. The motion should state whether it is seeking to change any LGNSW Fundamental Principles and the wording should be unambiguous.

Members are encouraged to review available Action Reports of the previous conference (attached at **AT-1**) and the LGNSW Policy Platform document (attached at **AT-2**) before submitting motions for the 2022 Conference to ensure newly proposed motion wording reflects recent developments and does not duplicate existing positions.

<p style="text-align: center;"><b>Ordinary Council Meeting 23 June 2022</b> <b>2022 LOCAL GOVERNMENT NSW CONFERENCE MOTIONS, VOTING DELEGATES AND ATTENDANCE</b></p>
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Motions will only be included in the Business Paper for the Conference where they comply with the following seven (7) board endorsed criteria:-

1. *Are consistent with the objects of the Association;*
2. *Relate to Local Government in NSW and/or across Australia;*
3. *Concern or are likely to concern Local Government as a sector, not focused on a local issue only;*
4. *Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;*
5. *Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);*
6. *Are clearly worded and unambiguous in nature; and*
7. *Do not express preference for one or several members over one or several other members.*

Motions are to be submitted online by Monday, 29 August 2022 to allow printing and distribution of the Business Paper before the Conference.

#### Suggested Motions

The following two (2) suggested motions address key issues affecting the Lane Cove community. It is recommended that these motions be submitted for inclusion in Local Government NSW Conference Agenda for discussion and debate.

#### **Motion 1**

**Motion Title:** Request State Government and Department of Planning and Environment to review the infringement notices (fines) prescribed for breaches of development consents and associated development control matters.

**Motion:** That LGNSW advocate to the NSW State Government and NSW Department of Planning & Environment to:-

- 1) Review the infringement notices (fines) as prescribed for breaches of development consent conditions and associated development control matters; and
- 2) Introduce a sliding scale of penalties that address continued and ongoing breaches.

**Background note:** The concerns raised by local communities regarding breaches of development consent conditions continues to increase. The areas of major concern are inadequate silt & sediment controls, noncompliance with Traffic Management Plans, breaches of hours of construction and illegal works.

Local Government has long objected to the NSW Private Certification system which is failing communities. Private Certifiers inability to act and/or willingness to enforce development consent conditions is impacting local areas.

The current infringement system while considered efficient is not a deterrent to builders to comply with the regulations. Councils are experiencing ongoing problems with building sites even after the issuing of infringement notices (fines). It is clear that builders ignore the fines and view them as

**Ordinary Council Meeting 23 June 2022**  
**2022 LOCAL GOVERNMENT NSW CONFERENCE MOTIONS, VOTING DELEGATES AND ATTENDANCE**

part of the costs of construction. No real improvement in behavior is being achieved under the current system.

The NSW Government and the Department of Planning are urged to introduce a sliding scale of infringement penalties (fines) for continued and ongoing breaches.

**Motion 2**

*Motion Title:* Request the NSW State Government and Department Planning and Environment reconsider adopting the following commendable guideline initiatives for urban design in the draft *Urban Design Guide* within the draft *Design and Place SEPP*, despite the decision not to introduce the draft SEPP in its entirety.

*Motion:* That LGNSW advocate to the NSW State Government and NSW Department of Planning and Environment to:-

1. Adopt the following commendable guideline initiatives for urban design within the Design and Place SEPP:-
  - a. Tree canopy targets for public and private sites;
  - b. Public open space targets - for size and distribution;
  - c. Walkability targets - block lengths, mid-block connections and distance to transport and centres; and
  - d. Urban heat - tree canopy and low solar absorptance of roofs.
2. Continue to proceed with updated BASIX standards, and develop and adopt the following non-residential sustainability initiatives into state policy:-
  - a. Embodied Carbon Reporting of key materials using common frameworks and tools
  - b. Net Zero Statements that require a development to identify how their design and systems are capable of future electrification by 2035; and
  - c. Require Electric Vehicle Readiness across all development types.

*Background note:* Given that councils in NSW are expected to support the optimising of land for homes by meeting housing targets, while at the same time gaining support from their local community, we should expect high quality urban standards that consider liveability, sustainability and resilience. This is imperative in gaining the confidence of and collaboration with our community when new developments are proposed.

At the least, best practice guidelines focussing on the above matters would greatly assist councils across NSW to reach the Department of Planning's housing goals sooner, with less disruption and more long-term economic benefit to the community.

Lane Cove Council is of the view that these particular matters are therefore worthy of saving from the decision not to proceed with the draft SEPP and commend them to Council for consideration.

**Conclusion**

For Council to participate fully in the LGNSW Annual Conference, it is recommended that Council give consideration to the primary issues affecting the Lane Cove community, including the suggested Motions outlined in this report, and submit them for consideration by LGNSW for inclusion on the Conference Agenda. It is further recommended that Council authorise Councillor attendance at the Annual Conference and nominate three (3) voting delegates.



<p style="text-align: center;"><b>Ordinary Council Meeting 23 June 2022</b> <b>2022 LOCAL GOVERNMENT NSW CONFERENCE MOTIONS, VOTING DELEGATES AND ATTENDANCE</b></p>
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**RECOMMENDATION**

That Council:-

1. Authorise all interested Councillors to attend the LGNSW Annual Conference;
2. Nominate Council's three (3) voting delegates for motions before the LGNSW Annual Conference;
3. Give consideration to the two (2) motions outlined in this report and other primary issues affecting the Lane Cove community and submit same for debate at the LGNSW Annual Conference; and
3. Grant delegated authority to the Mayor to request the General Manager to submit any further proposed motions, after consulting with Councillors, prior to the deadline for submitting motions.

Steven Kludass

**Executive Manager - Corporate Services**  
**Corporate Services Division**

**ATTACHMENTS:**

<b>AT-1</b> <a href="#">View</a>	LGNSW Special Conference 2022 Action Report	22 Pages	Available Electronically
<b>AT-2</b> <a href="#">View</a>	LGNSW Conference 2022 Policy Platform Document	28 Pages	Available Electronically

**Ordinary Council Meeting 23 June 2022**  
**LOCAL GOVERNMENT REMUNERATION TRIBUNAL ANNUAL REPORT AND**  
**DETERMINATION - COUNCILLOR FEES**

**Subject:** Local Government Remuneration Tribunal Annual Report and Determination - Councillor Fees  
**Record No:** SU839 - 26821/22  
**Division:** Corporate Services Division  
**Author(s):** Stephen Golding

## **Executive Summary**

This report details the recent determination of the Local Government Remuneration Tribunal ("the Tribunal") for the annual fees to be paid for the Mayor and Councillors for the 2022/23 financial year, commencing 1 July 2022. The Tribunal has approved a 2% increase for the period. It is recommended Council determine the annual fees to be paid.

## **Background**

The Tribunal is responsible for categorising councils and determining the minimum and maximum fees paid to mayors and councillors in each category. For the financial year 2021/22 an increase of 2% was determined by the Tribunal and was accepted by Council at the Ordinary Council Meeting 17 May 2021.

## **Discussion**

In the Tribunal's report to the Minister for Local Government dated 20 April 2022 (**AT-1**), it determined that, for the financial year 2022/23, an increase of 2% shall apply to the minimum and maximum annual fees applicable to each category. The table below shows the current annual fees paid to Lane Cove Councillors and the new minimum and maximum annual fees as determined by the Tribunal:-

	<b>Current Annual Fee</b>	<b>New Minimum Annual Fee</b>	<b>New Maximum Annual Fee</b>
Mayor	\$45,110	\$20,370	\$46,010
Councillors	\$20,690	\$9,560	\$21,100

Council's Draft Budget for 2022/23 has sufficient funds to accommodate the proposed 2% increase as determined by the Tribunal.

## **RECOMMENDATION**

That Council determine the following annual fees to be paid for the 2022/23 financial year, commencing 1 July 2022:-

1. Mayor: \$46,010 (in addition to the Councillors fee); and
2. Councillors: \$21,100.

Steven Kludass  
**Executive Manager - Corporate Services**  
**Corporate Services Division**

## **ATTACHMENTS:**

**AT-1** [View](#) Annual Report and Determination - Local Government Remuneration Tribunal 17 Pages

# Local Government Remuneration Tribunal

Annual Report and  
Determination

*Annual report and determination under sections  
239 and 241 of the Local Government Act 1993*

20 April  
2022

[NSW Remuneration Tribunals website](https://www.remunerationtribunal.nsw.gov.au/)

## Local Government Remuneration Tribunal

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**Local Government Remuneration Tribunal****Executive Summary**

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The *Local Government Act 1993* (LG Act) requires the Local Government Remuneration Tribunal ("the Tribunal") to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

**Categories**

The Tribunal found the allocation of councils into the current categories appropriate. Criteria for each category is published in Appendix 1. These categories have not changed further to the extensive review undertaken as part of the 2020 review.

**Fees**

The Tribunal determined a 2 per cent per annum increase in the minimum and maximum fees applicable to each category.

**Local Government Remuneration Tribunal****Section 1 Introduction**

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1. Section 239 of the LG Act provides that the Tribunal determine the categories of councils and mayoral offices and to place each council and mayoral office into one of those categories.
2. Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
3. Section 242A(1) of the LG Act, requires the Tribunal to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission.
4. The Tribunal can also determine that a council can be placed in another existing or new category with a higher range of fees without breaching the Government's Wages Policy as per section 242A (3) of the LG Act.
5. The Tribunal's determinations take effect from 1 July each year.

**Section 2 2021 Determination**

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6. The Tribunal received 18 submissions which included 9 requests for re-categorisation. At the time of making its determination, the Tribunal had available to it the Australian Bureau of Statistics 25 March 2020 population data for FY2018-19. The Tribunal noted the requirement of section 239 of the LG Act that it must determine categories for councils and mayoral offices at least once every 3 years. It noted that the Tribunal had conducted an extensive review in 2020 and decided that the categories would next be considered in 2023.
7. The Tribunal found that the current categories and allocation of councils to these categories remained appropriate. The Tribunal's finding had regard to the 2020 review, the current category model and criteria and the evidence put forward in the received submissions.
8. In regard to fees, the Tribunal determined a 2 per cent per annum increase in the minimum and maximum fees applicable to each category.

**Section 3 2022 Review**

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**Process**

9. In 2020, the categories of general purpose councils were determined as follows:

<b>Metropolitan</b>	<b>Non-Metropolitan</b>
<ul style="list-style-type: none"> <li>• Principal CBD</li> <li>• Major CBD</li> <li>• Metropolitan Large</li> <li>• Metropolitan Medium</li> <li>• Metropolitan Small</li> </ul>	<ul style="list-style-type: none"> <li>• Major Regional City</li> <li>• Major Strategic Area</li> <li>• Regional Strategic Area</li> <li>• Regional Centre</li> <li>• Regional Rural</li> </ul>

**Local Government Remuneration Tribunal**

	<ul style="list-style-type: none"> <li>• Rural</li> </ul>
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10. The Tribunal wrote to all mayors or general managers and LGNSW on 14 October 2021 to advise of the commencement of the 2021 review and invited submissions regarding recategorisation, fees and other general matters. The Tribunal's correspondence advised that an extensive review of categories was undertaken in 2020 and, as this was only legislatively required every three years, consideration would be next be given in 2023. The correspondence further advised that submissions requesting to be moved into a different category as part of the 2022 review would require a strong case supported by evidence that substantiates that the criteria for the requested category is met.
11. Seven submissions were received from individual councils and one submission was received from LGNSW. The Tribunal noted that several of the submissions had not been endorsed by their respective councils. The Tribunal also met with the President, Chief Executive and Senior Manager of LGNSW.
12. The Tribunal discussed the submissions at length with the Assessors.
13. The Tribunal acknowledged previous and ongoing difficulties imposed by COVID19 and natural disasters on councils.
14. The Tribunal also acknowledged submissions from councils in regional and remote locations that raised unique challenges, such as travel and connectivity, experienced by mayors and councillors in those areas.
15. A summary of the matters raised in the received submissions and the Tribunal's consideration of those matters is outlined below.

**Categorisation**

16. Five council submissions requested recategorisation. Three of these requests sought the creation new categories.

**Metropolitan Large Councils**

17. Penrith City Council acknowledged that categories were not being reviewed until 2023. However, the Council reiterated their previous year's position and contended that their claim for the creation of a new category of "Metropolitan Large – Growth Centre" continues to be enhanced through their leading role in the Western Sydney City Deal. Council's submission further stated that the participation in the Deal demonstrated the exponential growth that will occur in the Penrith Local Government Area.
18. Blacktown City Council requested the creation of a new category "Metropolitan Large – Growth Area". Council stated that the current criteria for "Metropolitan Large" does not reflect the Council's size, rate of growth and economic influence.

Council based its argument for a new category on the following grounds:

- Significant population growth. Current estimated population of 403,000 with an expected population of 640,000 in 2041.
- Blacktown being critical to the success of the Greater Sydney Region Plan while also being part of the fastest growing district for the next 20 years.
- 4th largest economy in NSW – as of 30 June 2020, Gross Regional Product (GRP) was \$21.98 billion, comparatively City of Parramatta was \$31.36 billion.
- Undertaking of several transformational projects to increase economy and services. Examples include the redesign of Riverstone Town Centre, Australian Catholic University establishment of an interim campus for up to 700 undergrads

**Local Government Remuneration Tribunal**

with a permanent campus to open by 2024, the \$1 billion Blacktown Brain and Spinal Institute proposal and Blacktown International Sports Park Masterplan to provide a first-class multi-sport venue.

- Expansion in provision of services such as childcare, aquatic and leisure centres.
- Diversity of population.

**Non-Metropolitan Major Regional City Councils**

19. Newcastle Council requested clarification regarding City of Newcastle's status as either Metropolitan or Regional, noting that while City of Newcastle is classified as a "Major Regional City", the Newcastle Local Government Area is often exempt from both regional and metropolitan grant funding due to inconsistencies in classification. Council sought review on the following grounds:

- Size of council area 187km<sup>2</sup> (in comparison of Parramatta Council 84km<sup>2</sup>).
- Physical terrain.
- Population and distribution of population.
- Nature and volume of business dealt with by Council.
- Nature and extent of development of City of Newcastle.
- Diversity of communities served.
- Regional, national and international significance of City of Newcastle.
- Transport hubs.
- Regional services including health, education, smart city services and public administration.
- Cultural and sporting facilities.
- Matters that the Tribunal consider relevant

**Regional Centre**

20. Tweed Shire Council requested to be reclassified as a "Regional Strategic Area" on the following grounds:

- Proximity to the Gold Coast City and Brisbane.
- Proximity to Sydney via the Gold Coast airport.
- Tweed being the major population and city centre for the Northern Rivers Joint Organisation.
- Tweed being the largest employer and strongest growth area in the Northern Rivers.

**Non-Metropolitan Rural Councils**

21. Murrumbidgee Council requested recategorisation to "Regional Rural" as they are a product of the merger of the former Jerilderie Shire Council and the former Murrumbidgee Shire Council. Council also suggested that the criteria for "Regional Rural" is amended to:

- Councils categorised as Regional Rural will typically have a minimum residential population of 20,000 or can demonstrate one of the following features...."
  - the product of the 2016 amalgamation where two or more Rural classified Local Governments Areas merged.

**Findings - categorisation**

22. The Tribunal assessed each Council's submission and found that the current categories and allocation of councils to these categories remained appropriate. The Tribunal's findings had regard to the 2020 review, the current category model and



**Local Government Remuneration Tribunal**

criteria and the evidence put forward in the received submissions.

23. Having regard to the requirements of sections 239 and 240 of the LG Act, the Tribunal did not find that any council's submission was strong enough for a change in category or for the creation of a new category.
24. The Tribunal did note, however, that some councils may have a better case for recategorisation at the next major review of categories in 2023.
25. The Tribunal was of the view that the 2023 determination and review of categories as required by s239 (1) of the LG Act will see more requests from councils for recategorisation and possible determination of new categories. The Tribunal and Assessors may benefit from visits to meet regional organisations of councils and direct opportunities for input from Mayors and general managers in this regard.

**Fees**

26. In determining the maximum and minimum fees payable in each of the categories, the Tribunal is required by section 242A of the LG Act, to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the *Industrial Relations Act 1996* (IR Act), when making or varying awards or orders relating to the conditions of employment of public sector employees.
27. Pursuant to section 146C(1)(a) of the IR Act, the current government policy on wages is expressed in the Industrial Relations (Public Sector Conditions of Employment) Regulation 2014 (IR Reg.). The IR Reg. provides that public sector wages cannot increase by more than 2.5 per cent per annum. The Tribunal therefore has the discretion to determine an increase of up to 2.5 per cent per annum.
28. Submissions that addressed fees sought an increase of a maximum of 2.5 per cent per annum or greater. These submissions raised issues such as comparative remuneration, cost of living and increasing workloads. One submission also suggested that higher fees are required to attract a higher standard of candidates to council roles.
29. The LGNSW submission contained 3 parts. The first part of the submission supported an increase of 2.5 per cent per annum in remuneration, but further argued that the maximum increase is inadequate and does not address the historical undervaluation of work performed by mayors and councillors, and the substantial expansion of their responsibilities and accountability in recent years. LGNSW used the following economic indexes and wage data in support of their argument:
  - Consumer price index (CPI)
  - National and state wages cases
  - Wage increases under the *Local Government (State) Award 2020*.
30. The second part of LGNSW's submission addressed inequity and impacts of low remuneration. It was supported by the research paper "Councillor perspectives on the (in)adequacy of remuneration in NSW local government: Impacts on well-being, diversity and quality of representation" (the "ANU Paper"), written by Associate Professor Jakimow of the Australian National University. A key finding of the ANU Paper was that "current remuneration levels are perceived as inadequately reflecting the extent and nature of council work." The finding was derived from the undertaking of

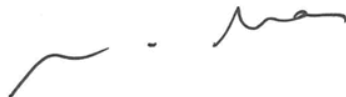
**Local Government Remuneration Tribunal**

a survey of councillors and mayors. The paper suggests that there is a disconnect between workload and remuneration and this was identified as the most frequent argument for increasing the current rate.

31. The third and final part of LGNSW's submission compared the minimum and maximum rates of NSW mayor and councillor remuneration to the remuneration of directors and chairpersons of comparable government bodies and not-for-profits, mayors and councillors in Queensland and members of the NSW Parliament. The submission contended that NSW mayor and councillor remuneration is below that of their counterparts.
32. Following the most recent review by the Independent Pricing and Regulatory Tribunal (IPART) the amount that councils will be able to increase the revenue they can collect from rates will depend on their level of population growth. IPART has set a 2022-23 rate peg for each council, ranging from 0.7 to 5.0 per cent. IPART's rate peg takes into account the annual change in the Local Government Cost Index, which measures the average costs faced by NSW councils, in addition to a population factor based on each council's population growth.
33. Employees under the *Local Government (State) Award 2020* will receive a 2 per cent per annum increase in rates of pay from the first full pay period to commence on or after 1 July 2022.
34. The Tribunal has determined a 2 per cent per annum increase in the minimum and maximum fees applicable to each category.

**Conclusion**

35. The Tribunal's determinations have been made with the assistance of Assessors Ms Kylie Yates and Ms Melanie Hawyes.
36. It is the expectation of the Tribunal that in the future all submissions have council endorsement.
37. Determination 1 outlines the allocation of councils into each of the categories as per section 239 of the LG Act.
38. Determination 2 outlines the maximum and minimum fees paid to councillors and mayors and members and chairpersons of county councils as per section 241 of the LG Act.



Viv May PSM

**Local Government Remuneration Tribunal**

Dated: 20 April 2022

## Local Government Remuneration Tribunal

**Section 4      2021 Determinations**

Determination No. 1 - Allocation of councils into each of the categories as per section 239 of the LG Act effective from 1 July 2021

Table 1: General Purpose Councils - Metropolitan

Principal CBD (1)	Major CBD (1)
Sydney	Parramatta
Metropolitan Large (12)	Metropolitan Medium (8)
Bayside	Campbelltown
Blacktown	Camden
Canterbury-Bankstown	Georges River
Cumberland	Hornsby
Fairfield	Ku-ring-gai
Inner West	North Sydney
Liverpool	Randwick
Northern Beaches	Willoughby
Penrith	
Ryde	
Sutherland	
The Hills	
Metropolitan Small (8)	
Burwood	
Canada Bay	
Hunters Hill	
Lane Cove	
Mosman	
Strathfield	
Waverley	
Woollahra	

## Local Government Remuneration Tribunal

Table 2: General Purpose Councils - Non-Metropolitan

Major Regional City (2)	Major Strategic Area (1)	Regional Strategic Area (1)
Newcastle	Central Coast	Lake Macquarie
Wollongong		

Regional Centre (24)		Regional Rural (13)	
Albury	Mid-Coast	Bega	
Armidale	Orange	Broken Hill	
Ballina	Port Macquarie-Hastings	Byron	
Bathurst	Port Stephens	Eurobodalla	
Blue Mountains	Queanbeyan-Palerang	Goulburn Mulwaree	
Cessnock	Shellharbour	Griffith	
Clarence Valley	Shoalhaven	Kempsey	
Coffs Harbour	Tamworth	Kiama	
Dubbo	Tweed	Lithgow	
Hawkesbury	Wagga Wagga	Mid-Western	
Lismore	Wingecarribee	Richmond Valley Council	
Maitland	Wollondilly	Singleton	
		Snowy Monaro	

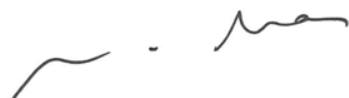
Rural (57)			
Balranald	Cootamundra-Gundagai	Junee	Oberon
Bellingen	Cowra	Kyogle	Parkes
Berrigan	Dungog	Lachlan	Snowy Valleys
Bland	Edward River	Leeton	Temora
Blayney	Federation	Liverpool Plains	Tenterfield
Bogan	Forbes	Lockhart	Upper Hunter
Bourke	Gilgandra	Moree Plains	Upper Lachlan
Brewarrina	Glen Innes Severn	Murray River	Uralla
Cabonne	Greater Hume	Murrumbidgee	Walcha
Carrathool	Gunnedah	Muswellbrook	Walgett
Central Darling	Gwydir	Nambucca	Warren
Cobar	Hay	Narrabri	Warrumbungle
Coolamon	Hilltops	Narrandera	Weddin
Coonamble	Inverell	Narromine	Wentworth

## Local Government Remuneration Tribunal

Rural (57)	
	Yass

Table 3: County Councils

Water (4)	Other (6)
Central Tablelands	Castlereagh-Macquarie
Goldenfields Water	Central Murray
Riverina Water	Hawkesbury River
Rous	New England Tablelands
	Upper Hunter
	Upper Macquarie



Viv May PSM

Local Government Remuneration Tribunal

Dated: 20 April 2022

## Local Government Remuneration Tribunal

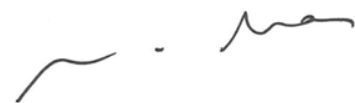
**Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2022**

The annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2022 as per section 241 of the *Local Government Act 1993* are determined as follows:

**Table 4: Fees for General Purpose and County Councils**

Category		Councillor/Member Annual Fee (\$) effective 1 July 2022		Mayor/Chairperson Additional Fee* (\$) effective 1 July 2022	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils - Metropolitan	Principal CBD	28,750	42,170	175,930	231,500
	Major CBD	19,180	35,520	40,740	114,770
	Metropolitan Large	19,180	31,640	40,740	92,180
	Metropolitan Medium	14,380	26,840	30,550	71,300
	Metropolitan Small	9,560	21,100	20,370	46,010
General Purpose Councils - Non-Metropolitan	Major Regional City	19,180	33,330	40,740	103,840
	Major Strategic Area	19,180	33,330	40,740	103,840
	Regional Strategic Area	19,180	31,640	40,740	92,180
	Regional Centre	14,380	25,310	29,920	62,510
	Regional Rural	9,560	21,100	20,370	46,040
	Rural	9,560	12,650	10,180	27,600
County Councils	Water	1,900	10,550	4,080	17,330
	Other	1,900	6,300	4,080	11,510

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).



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Local Government Remuneration Tribunal

Dated: 20 April 2021

**Local Government Remuneration Tribunal****Appendices****Appendix 1 Criteria that apply to categories****Principal CBD**

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

**Major CBD**

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

**Local Government Remuneration Tribunal****Metropolitan Large**

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

**Metropolitan Medium**

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.



**Local Government Remuneration Tribunal****Metropolitan Small**

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

**Major Regional City**

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region
- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

**Major Strategic Area**

Councils categorised as Major Strategic Area will have a minimum population of 300,000.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a

**Local Government Remuneration Tribunal**

significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

**Regional Strategic Area**

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 200,000.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

**Regional Centre**

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

**Local Government Remuneration Tribunal****Regional Rural**

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

**Rural**

Councils categorised as Rural will typically have a residential population less than 20,000.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

**County Councils - Water**

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

**County Councils - Other**

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the *Biosecurity Act 2015*.

**Ordinary Council Meeting 23 June 2022**  
**COUNCIL SNAPSHOT MAY 2022**

**Subject:** Council Snapshot May 2022  
**Record No:** SU220 - 28640/22  
**Division:** General Managers Unit  
**Author(s):** Craig Wrightson

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Attached for the information of Councillors is a review of Council's recent activities. This report provides a summary of the operations of each division in May 2022.

**RECOMMENDATION**

That the report be received and noted.

Craig Wrightson  
**General Manager**  
**General Managers Unit**

**ATTACHMENTS:**

AT-1 [View](#) Council May Snapshot Report

26  
Pages

**Council Snapshot – May 2022**



## CORPORATE SERVICES

### GOVERNANCE

#### Community Consultation and Engagement

During May 2022, Council consulted with the community via various methods such as, but not limited to, surveys and public (website) exhibitions, as outlined below:-

- Community Dog Advisory Committee Nominations – Consultation is currently underway and will close on 18 July 2022;
- Sporting Club Advisory Committee Nominations - Consultation is currently underway and will close on 18 July 2022;
- Employment Zones Reform - Consultation is currently underway and will close on 12 July 2022;
- Manns Point Lookout – Consultation is currently underway and will close 26 June 2022;
- Council's Plans, Budget, Fees & Charges - Consultation concluded 7 June 2022;
- Proposed Community Assistance Grants for Community Groups 2022/23 – Consultation concluded 7 June 2022;
- Shortlisted Names for St Leonards New Green Space – Consultation concluded 30 May 2022;
- Lane Cove Village and St Leonards Parking Study – Consultation concluded 30 May 2022;
- Workshop Improving Consultation with the Community in Lane Cove – 16 May 2022;
- Disability Inclusion Action Plan - Consultation concluded 15 May 2022;
- Draft Lane Cove Community Land Plan of Management (Crown Reserves with Council Manager) – Consultation concluded 13 May 2022;
- Sport & Recreation Precinct - Consultation concluded 6 May 2022; and
- Advisory Committee Community Representative Nominations – Supplementary Consultation concluded 4 May 2022.

#### GIPAs

One (1) formal GIPA was received in the month of May and one (1) Notice of Decision was issued during the month of May 2022.

#### Tenders

No new Tenders were advertised during the month of May.

#### Formal Complaints

There were no formal complaints received during the month of May 2022.

## Pending Reports

Meeting Date	Res No	Details	Action Required	Division	By
21/2/22	18	Lane Cove North Neighbourhood Centre	Write to landowners within the Lane Cove North/Mowbray Precinct area who own land zoned R4 who have not yet lodged a Development Application to ask their level of interest in developing a 'Neighbourhood Shop' to support a local convenience store and/or local shops; and A report be provided back to Council on what is required to further the proposal should the owners display interest in progressing the matter.	ESD	Upon receipt of formal response
21/2/22	19	Creating a Renewable Energy Future in Lane Cove	Write to all strata schemes in the Lane Cove LGA seeking their interest in cooperating with initiatives to facilitate solar and other renewable energy solutions for strata buildings.	ESD	July 2022
21/3/22	54	Progression of a Sport and Recreation Facility	That Council endorse the proposed activities and indicative time frames for a facility to meet the demand for indoor sporting facilities in the Lane Cove area, Replace the community workshop on possible alternate solutions with an online survey, the status report to Council in May 2022 include the outcomes of the community workshop on the business case and community survey on alternative locations and remove the requirement to refer to the design review panel if it impacts on the overall timeframe.	OSUS	August 2022
15/11/21	185	Traffic Committee	Investigate alternative parking arrangement at the northern end of St Vincent's Road to improve access to parking for residents, and address boat and trailer parking in the area.	OSUS	July 2022
18/10/21	159	Notice of Motion – Creation of Future Infrastructure Reserve	In anticipation of receipt of funds from Australian Unity, the General Manager review the list of potential Future Infrastructure Projects listed and prepare a report with recommendations for the allocation of the Future Infrastructure Fund Reserve to projects, prior to Council undertaking community consultation	OSUS	TBC
19/7/21	111	Golf Course Alternate Operating Model	Receive a further report at the end of the 12-month trial on the results from the alternate operating model.	GMU	Nov 2022

**FINANCE****Investments as at 31 May 2022**

**Total Cash and Investments**                **\$ 115.42 M**

**Return on Investments for the month of May 2022 was 0.23%**

Actual Interest return                        \$ 66,792

Capital Gains (Tcorp)                        - \$ 49,782

**Total**    **\$ 17,010**

For the past 12 months, the portfolio returned 0.39%pa, exceeding the bank bill index benchmark (0.05%pa) by 0.34%.

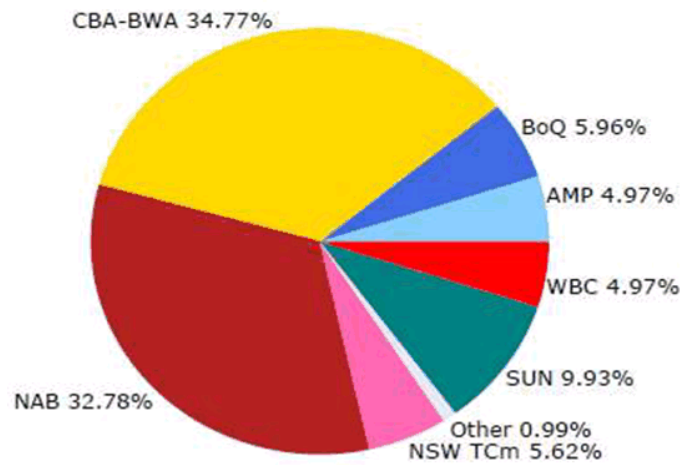
**Lane Cove Council****Investment Holdings Report - May 2022****Managed Funds**

Monthly Return (%)	Fund Name	Purchase Price (\$)	Purchase Date	Current Value (\$)
-0.8444%	NSW TCorpIM Medium Term Growth Fund	5,000,000.00	6-Dec-17	5,661,308.78
		<b>5,000,000.00</b>		<b>5,661,308.78</b>

**Term Deposits**

Maturity Date	Face Value (\$)	Rate (%pa)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)
7-Jun-22	1,000,000.00	0.3500%	Rural Bank	BBB+	1,000,000.00	7-Jun-21	1,003,442.47
8-Jun-22	4,000,000.00	0.4000%	Bank of Queensland	BBB+	4,000,000.00	8-Jul-21	4,014,378.08
31-Aug-22	2,000,000.00	0.4500%	AMP Bank	BBB	2,000,000.00	31-Aug-21	2,006,756.16
18-Oct-22	3,000,000.00	2.0700%	Commonwealth Bank of Australia	AA-	3,000,000.00	18-May-22	3,002,381.92
1-Nov-22	8,000,000.00	0.7200%	Commonwealth Bank of Australia	AA-	8,000,000.00	2-Nov-21	8,033,297.53
17-Nov-22	7,000,000.00	0.6000%	Commonwealth Bank of Australia	AA-	7,000,000.00	18-Nov-21	7,022,438.36
17-Nov-22	10,000,000.00	2.4500%	Suncorp Bank	AA-	10,000,000.00	19-May-22	10,008,726.03
17-Nov-22	3,000,000.00	2.2900%	Commonwealth Bank of Australia	AA-	3,000,000.00	18-May-22	3,002,635.07
24-Nov-22	5,000,000.00	0.6000%	Westpac Group	AA-	5,000,000.00	24-Nov-21	5,000,657.53
7-Dec-22	2,000,000.00	0.6500%	National Australia Bank	AA-	2,000,000.00	7-Dec-21	2,006,268.49
8-Dec-22	2,000,000.00	0.7000%	National Australia Bank	AA-	2,000,000.00	3-Dec-21	2,006,673.37
14-Dec-22	3,000,000.00	1.1000%	AMP Bank	BBB	3,000,000.00	14-Dec-21	3,015,279.45
14-Dec-22	2,000,000.00	0.7000%	Bank of Queensland	BBB+	2,000,000.00	14-Dec-21	2,006,482.19
4-Jan-23	5,000,000.00	0.6300%	National Australia Bank	AA-	5,000,000.00	4-Jan-21	5,012,772.60
11-Jan-23	5,000,000.00	0.5500%	National Australia Bank	AA-	5,000,000.00	7-Jul-21	5,024,787.67
20-Feb-23	4,000,000.00	2.7700%	Commonwealth Bank of Australia	AA-	4,000,000.00	18-May-22	4,004,249.86
22-Feb-23	4,000,000.00	0.5600%	National Australia Bank	AA-	4,000,000.00	24-Feb-21	4,005,952.88
18-May-23	10,000,000.00	3.1200%	Commonwealth Bank of Australia	AA-	10,000,000.00	18-May-22	10,011,367.12
15-Jun-23	5,000,000.00	0.5200%	National Australia Bank	AA-	5,000,000.00	15-Jun-21	5,025,002.74
12-Jul-23	10,000,000.00	0.6500%	National Australia Bank	AA-	10,000,000.00	12-Jul-21	10,057,638.63
	<b>95,000,000.00</b>	<b>1.2664%</b>			<b>95,000,000.00</b>		<b>95,271,848.75</b>





### Legal Matters

Legal costs for the month of May 2022 were as follows:-

Firm/Matter	Previous Costs	Current	Total	Status	Category
<b>HWL Ebsworth Lawyers</b>					
LEC 2021/273374 1 Gatacre Ave & 5 Allison Ave – Lane Cove	\$ 65,377.13	\$ 20,234.95	\$ 85,612.08	Ongoing	Legal Advice
Advice on Development Control Orders & NOI 82 Northwood Road	Nil	\$ 635.25	\$ 635.25	Ongoing	Legal Advice
LEC 50716/2022 113A Northwood Road	Nil	\$ 18,025.15	\$ 18,025.15	Ongoing	Legal Advice
LEC 2020/337234 -Class 4 LCC vs Ors at NSW Farmers' Association	\$ 7,356.25	\$ 127.05	\$ 7,483.30	Ongoing	Legal Advice
<b>Marsdens Law Group</b>					
LEC 2022/00029477 88 River Road Greenwich	\$ 5,519.80	\$ 4,574.23	\$ 10,094.03	Ongoing	Legal Advice
<b>Schmidt- Liermann Pty Ltd</b>					
General Advice	\$ 183,761.96	\$ 13,323.56	\$ 197,085.52	Ongoing	Legal Advice

**Total Legal Expenses: \$ 56,920.19**

Budget Impact				
General Ledger Account Details "Legal"	Account Number	Budget 2021-2022	Actual Expenses 2021-2022	Budget Available
Environmental Operating Expenses	50019.2000.2106	\$ 272,000	\$241,706	\$ 30,294
Development and Health Operating Expenses	50020.2000.2106	\$ 21,000	\$ 19,080	\$ 1,920
Planning Operating Expenses	50026.2000.2106	\$ 1,500	\$ -	\$ 1,500
Human Services Operating Expenses	50080.2000.2106	\$ 7,900	\$ -	\$ 7,900
Urban Services Operating Expenses	50163.2000.2106	\$ 33,000	\$ 22,385	\$ 10,615

## PEOPLE & CULTURE

### Staff Establishment

Equivalent Full-time Staff	190
Total number of positions	208
Total Headcount	233

### Staff Turnover

Staff Turnover – May 2022	1.05%
Staff Turnover – Year to Date	15.75%
Staff Commenced – May 2022	4 Permanent, 1 Temporary
Staff Separations – May 2022	2 Permanent

## GENERAL MANAGER UNIT

### St Leonards Over Rail Plaza

The western abutment wall is now 100% complete with stripping and removal of the scaffolding in the construction corridor to commence early-June 2022. JQZ have re-opened the footpath between Christie Street and Lithgow Street reinstating the pedestrian throughfare.

Piling work is underway for the crane pad pending final approval from Sydney Water. Once the fourth pile is completed, the crane base will be constructed. This pile cap is 8.5m x 6m x 2.2m high and will serve as the base onto which the main luffing crane will be erected (week of 27 June 22) in preparation of the installation of the girders (due to commence 16 July 22 - WE03).

The landscaping design is now complete. The final lighting design is finalised and will be used by Arenco to begin procurement of lighting.

Protected Industrial Action within Sydney Trains continues to present challenges with last minute cancellations of scheduled work a frequent occurrence. The community are being kept up to date with impacts to program.

St Leonards Over rail Bridge – Indicative Programme	
Sydney Trains Configuration Control Board Gate 3 approvals and permits – completed (Mar 2022)	Mar 2022
Temp Closures - Lithgow Street Pedestrian Underpass Works	Sep 2021– Dec 2022
Temp Closures – Canberra AVE (between Pac Hwy and Marshall Ave)	Nov 2021 - Jun 2023
Completion of Construction Main Works (PC)	June 2023

### Lane Cove Sport & Recreation Precinct

Council staff tabled a Report at the May Ordinary Meeting that outlined the results of the survey in relation to possible alternative locations for a sport and recreation facility and the community workshop in relation to the business case for a multi-sport facility. The report outlined that Council has now examined all suggestions from the community. To be successful, the site needs to be a minimum four court facility to achieve operational efficiency and have proximity / be accessible to the local community. The Golf Course Curtilage site provides this opportunity for scale, is well located and can deliver the social and economic outcomes. A case for transport services to meet increased demand can be made to Transport for NSW (TfNSW) when demand can be demonstrated to provide increased public transport options, or a shuttle bus can be implemented.

The business case survives location, in other words it speaks directly to the social and economic needs of the local and sub-regional communities that a sport and recreation facility will serve. Specifically, there is a well-documented supply shortage to meet increasing demand for indoor and out multi-sports. The business case will provide the platform for future grant applications to help fund the delivery of a sport and recreation facility at 180 River Road.

Council is currently undertaking a process to try and achieve the equivalent of the Green Building Council of Australia's 6 star rating system and make that available to the public for review prior to submitting the DA."

Council's Director of Major Projects continues to work closely with AJ&C and the broader consulting team with a view to meeting the March 22 Motion requesting that a "final report to come back to Council by 15 August 2022 or earlier if possible".

## COMMERCIAL OPERATIONS

### Leases

- Greenwich Flying Squadron (GFS) – Head lease, sub lease and Deed of Consent to sub lease are at execution stage.
- Macquarie University – Lease renewal pending for Boatshed in Tambourine Bay and lessee works which have now been completed on the pontoon. Additional works have been costed for possible completion in FY21/22. Agreement with Council and TfNSW remains pending. Macquarie University are in discussion with North Shore Rowing and paraRowers both of whom have proposed a sub-lease for use of the site.
- VIVA Pipeline –Council's Plan of Management (POM) approval has been received by Crown Lands thereby recommencing the licence process at this site. The POM community exhibition is now complete with only one submission received which is largely procedural in nature, ie naming conventions for a small number of community parks.
- Sydney Community Services – Council has agreed terms in principal for the 25-27 Stokes St site, SCS has reviewed and provided a preliminary "Statement of Use" for the premises which is an integral component of the lease to ensure optimal activation and community participation in services delivered at the site. The only outstanding matter pertains to site programming, once resolved Council and SCS will be in a position to execute the lease.
- Sun Property – Council has executed the AFL for the car park site at 56-60 Burns Bay Road, the associated licence agreement to support fire egress safety is now ready for execution. The lease commencement date will coincide with Harriss Farms opening for trade which has been set for 28 June 2022. Council has completed a site clean, line marking, tread and tactile works to deliver in a fit for purpose site.
- Council is in the process of negotiating a lease with the new operators at the Hughes Park Community Garden. There have been delays on the prospective parties (ie committee members) meeting due to the COVID lockdown. Note the parties are currently acting as Council registered volunteers thereby enabling them to manage the site during this transition phase. Lease documentation has been prepared and currently being reviewed.
- Council has issued a draft lease and sub-licence to the 12 Foot Skiff Club to enter into a new long-term arrangement. Council and the Club have agreed a tiered (transition) rent structure in recognition of a deterioration in membership numbers since 2018. The parties now await TfNSW approval of the sub-licence and Deed of Consent before proceeding further.
- Having been successful in securing state funding under the "Streets as a Shared Space" program, Council has extended the Encasa, Shorties Bar and Patchai outdoor dining trial for street side dining until 12 June 2022.
- The month of May featuring Mother's Day helped to deliver another successful month for the Lane Cove Gift Card with \$2,737 being redeemed across 66 transactions. A further 40 cards were loaded (\$1,982) taking the total load value to \$77,982 since program inception. There remains approximately \$22,000 of unredeemed funds.

#### **Voluntary Planning Agreements**

- Three Draft VPA's at the St Leonards South site have been agreed with the respective proponents, publicly exhibited and reported upon to Council.
- Four further Draft VPA's at the same site are under negotiation and are due to be finalised in the second quarter of 2022.

## ENVIRONMENTAL SERVICES

### STRATEGIC PLANNING

#### Planning Proposals - Snapshot

Summary of Current Projects						
Project	Preparation of Plan and/or Report to Council	Advice from Local Planning Panel	Gateway Approval	Public Exhibition stage	Final decision by Council	Finalisation by NSW Planning & Environment
Planning Proposal 39 – 448-456 Pacific Hwy, St Leonards	✓	✓	n/a	n/a	Yes	n/a

#### Planning Proposal 39 – 448-456 Pacific Highway, St Leonards

A Planning Proposal was lodged for the site in March 2022 for a mixed use development adjoining the Crow's Nest Metro Station. The proposal has been assessed by staff and reviewed by the Local Planning Panel. A report was presented to the May 2022 Local Planning Panel meeting for determination – recommending refusal. This was endorsed by both the Panel and Council

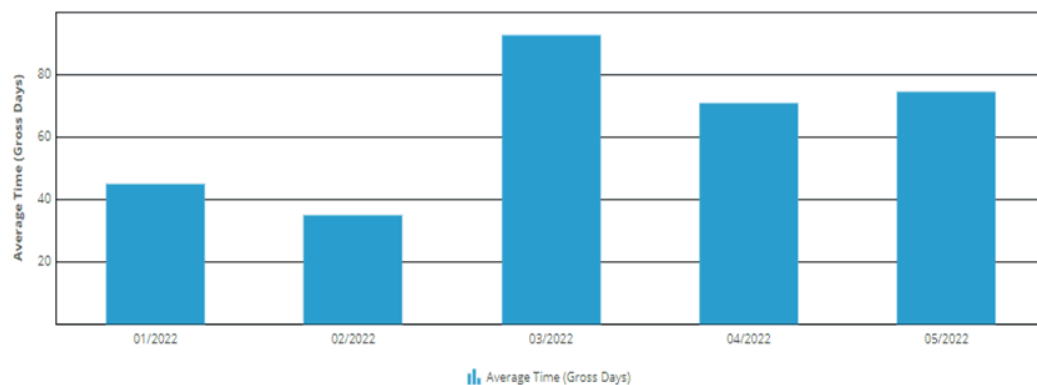
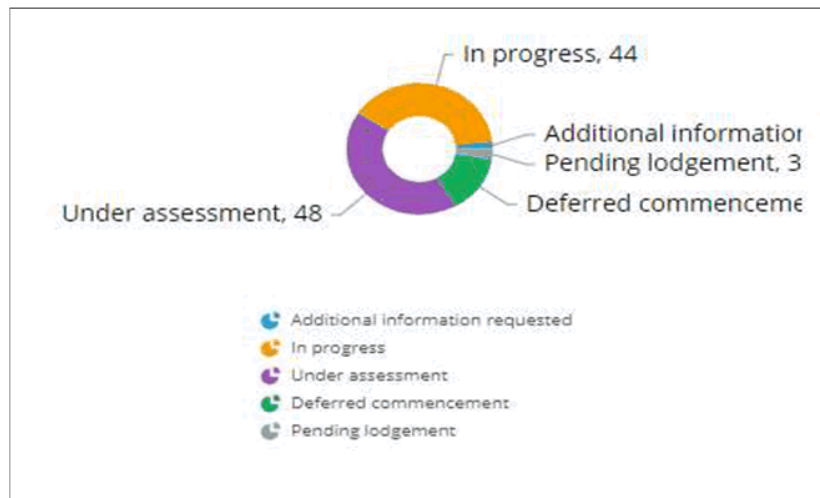
#### **Section 10.7 Certificates (Property Certificates Stating Zoning etc)**

The total number of Section 10.7 Certificates lodged with Council provides an on-going indicator for property sales and demand within the Local Government Area.

The total number of certificates processed was lower compared to the previous period last year, although the percentage of online certificates was higher. Approximately 98 per cent of all applications are processed within 2-3 working days. There is a continuing use of online certificate ordering.

#### Total and Online Figures

	Mar-21	Apr-21	May-21	Mar-22	Apr-22	May-22
Total number	168	149	199	163	126	171
Online %	99	97	99	99	99	98

**DEVELOPMENT****Development Applications Determined and Outstanding as at May 2022**

**Average Processing Days YTD = 65**

**Median Processing Days YTD = 43**

**Lane Cove Local Planning Panel**

The Local Planning Panel met on 3 May 2022 and determined the following:

Address	Proposal	Outcome
21-25 Austin Street, Lane Cove	Multi dwelling housing comprising 17 townhouses and basement carparking.	Refused
178-180 & 188-192 Pacific Highway, Greenwich	Construction of an eight-storey mixed use development containing 37 independent Seniors Housing units and 251m <sup>2</sup> commercial space on the ground level	Approved
235 Burns Bay Road, Lane Cove West	Shop top housing development	Approved

**The Sydney North Planning Panel**

The was no meeting of the Sydney North Planning Panel in May.

**Court Appeals as at May 2022**

Address and DA number	Date Lodged	Solicitor	Planner	Type of Appeal	Issues	Stage
1 Gatacre Avenue and 5 Allison Avenue, Lane Cove	24 September 2021	HWL Ebsworth	Rajiv Shankar	Appeal against determination	Height, SEPP 65, amenity of dwellings, setbacks	Hearing 16, 17 and 18 August 2022.
88 River Road, Lane Cove DA85/21	1 February 2022	Marsdens Law Group	Greg Samardzic	Appeal against determination	Minimum lot size and subdivision, of Dual Occupancy	Appeal has been withdrawn.
113A Northwood Road, Northwood	21 February 2022	HWL Ebsworth	Neil Lynch	Appeal against Development Control order.	Development not in accordance with consent	LEC Orders. Applicant to lodge a new DA and BIC by 3 June 2022.
19 George Street, Greenwich DA6/22	7 March 2022	HWL Ebsworth	Chris Shortt	Deemed refusal appeal.	Carport design, setback, heritage, and tree	Consent Orders issued.
254 Burns Bay Road, Lane Cove DA83/2	22 March 2022	HWL Ebsworth	Greg Samardzic	Appeal against Determination.	Hours of Operation 24 Hour trading.	S34 Conciliation Conference TBA
1A and 3 Bridge Street DA169/21	27 May 2022	Marsdens Law Group	Andrew Bland	Appeal against determination	Tree removal	Listed for mention 16 June 2022 SF&C to be prepared.

**Development Applications determined for May 2022**

DA/CDC No	Address	Description
DA129/18	48 Stuart Street, Longueville	S4.55 Modification of consent
DA152/18	8-14 Mindarie Street, Lane Cove North	S4.55 Modification of consent
DA1/19	39 Ronald Avenue, Greenwich	S4.55 Modification of consent
DA166/19	20 Crowther Avenue, Greenwich	S4.55 Modification of consent
DA51/20	4 Fox Street, Lane Cove	S4.55 Modification of consent
DA140/20	16 Seaman Street, Greenwich	S4.55 Modification of consent
DA59/21	14-16 Orion Road, Lane Cove West	S4.55 Modification of consent
DA146/21	77-81 Burns Bay Road, Lane Cove	S4.55 Modification of consent
DA152/21	21 Cobden Avenue, Lane Cove	S4.55 Modification of consent
DA161/21	235 Burns Bay Road, Lane Cove West	Mixed use Development

DA/CDC No	Address	Description
DA168/21	178-180 Pacific Highway, Greenwich	Seniors Housing and Mixed use development
DA1/22	172-174 Pacific Highway, Greenwich	Alterations and additions
DA4/22	47 Tambourine Bay Road, Riverview	Change of use to health consulting rooms
DA6/22	19 George Street, Greenwich	Demolition and construction of new dwelling
DA8/22	29 Osborne Road, Lane Cove	Alterations and additions
DA11/22	20 First Avenue, Lane Cove	Alterations and additions
DA30/22	19 Cullen Street, Lane Cove West	New dwelling house and pool
DA31/22	29 Bent Street, Greenwich	Alterations and additions
DA33/22	21 Morrice Street, Lane Cove	Alterations and additions
DA37/22	54 Kallaroo Road, Riverview	New carport and landscaping work
DA38/22	227 Longueville Road, Lane Cove	Boundary adjustment
DA49/22	68 Cliff Road, Northwood	Demolition and new dwelling house
DA52/22	342 Pacific Highway, Lane Cove	Carport

#### Unauthorised Work May 2022

Address	Complaint	Action
22 Vista Street, Greenwich	Illegal Building Works	Notice of Intention - Application for BIC
24 Tambourine Bay Road, Lane Cove	Works not in accordance with Consent.	Written Directions
211 Longueville Road, Lane Cove	Development not in accordance with consent {Silt & Sediment Controls}.	Written Directions
8 Taylors Lane, Lane Cove North	Public Safety Issues.	Public Safety Orders
17 Holdsworth Avenue, St Leonards	Overgrown Properties.	Written Directions
13 Gore Street, Greenwich	Development not in accordance with consent.	Stop Work Order
13 Gore Street, Greenwich	Development not in accordance with consent.	Written Directions
594-598 Mowbray Road, Lane Cove N	Development not in accordance with consent {Trees}.	Written Directions
91 River Road, Greenwich	Public Safety {Stormwater}.	Written Directions
5 River Road West, Lane Cove	Development not in accordance with consent {Silt & Sediment controls}.	Written Directions
33 Greenwich Road, Greenwich	Development not in accordance with consent {Trees}	Written Directions
10 Second Avenue, Lane Cove	Public Safety {Footpath Damage}.	Written Directions



Infringements Issued – Development & Building Compliance, April 2022			
Address	No.	Fine	Offence
13 Gore Street,	1	\$3,000	Development not in accordance with consent – (survey Certificate).
4 Northwood Rd	1	\$6,000	Development not in accordance with consent – {construction hours}.
13 Gore Street	1	\$3,000	Development not in accordance with consent – (standing Permit)
27 Arabella St	1	\$3,000	Development not in accordance with consent – {silt & sediment controls}.
17 Arabella St	1	\$3,000	Development not in accordance with consent – {standing permit}.
20 Moore St	1	\$6,000	Development not in accordance with consent – {silt & sediment controls}.
9A Tambourine Bay Rd	1	\$1,500	Development not in accordance with consent – {standing permit}.
594-598 Mowbray Rd	1	\$6,000	Development not in accordance with consent – {tree preservation order}.
4 Northwood Rd	1	\$6,000	Development not in accordance with consent – {construction hours}.
594-598 Mowbray Rd	1	\$6,000	Development not in accordance with consent – {tree preservation order}.
4 Northwood Rd	1	\$6,000	Development not in accordance with consent – {traffic management plan}.
16 Orion Rd	1	\$6,000	Development not in accordance with consent – {silt & sediment controls}.

## WASTE MANAGEMENT

During the month of May, 599 tonnes of red bin waste was collected, 101 tonnes of mixed containers (yellow bin) recycling, 119 tonnes of paper/cardboard (blue bin) recycling, 301 tonnes of vegetation (green bin) recycling, 103 tonnes of bulky clean-up and 1 tonne of metals recycling.

Monitoring of illegal dumping has seen an increase to the number of incidents during the month with 15 illegal dumps investigated by Council. 2 illegal dumps were self-removed after Council intervention, and 13 were removed at Council's expense.

Council commenced a food organics waste trial on the 14<sup>th</sup> of March in conjunction with five other NSCROC Councils. The trial has been extended for 1 week and will now end on the 24<sup>th</sup> of June.

Food organics waste collection occurs each Monday and Friday, with the month of May totalling 6 tonnes of Food Organics collected. Ongoing online support and a dedicated call centre is being used to ensure residents have the most up to date and accurate information available to support the trial.

## SUSTAINABILITY

### Council Highly Commended for Environmental Leadership

Council was recognised at the Local Government Professionals Awards with a Highly Commended Award for Environmental Leadership. The award recognises dedication to sustainability as evidenced by the implementation of corporate process improvements, projects or initiatives that demonstrate significant real or potential benefit to the environment.

Our Award submission entitled 'EmPOWERING a Climate Resilient Community' highlighted Council's leadership through;

- short-term energy emission and water use targets;
- climate resilience.
- our electric vehicle network and
- urban forest strategy/tree canopy tools.

Council was honoured to receive industry recognition for our leadership in this area.

### Regenerating Australia

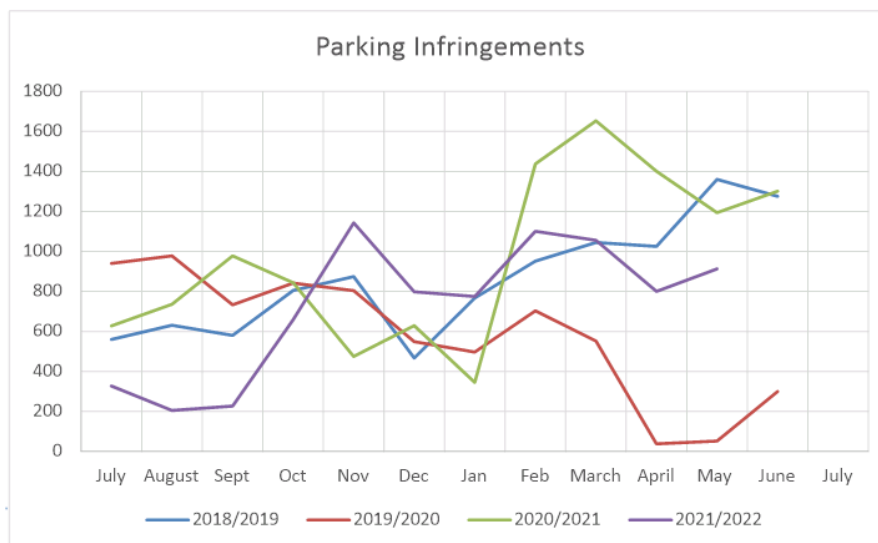
Council hosted a screening of the Regenerating Australia movie, followed by a panel discussion with high profile behavioural change and renewable energy experts. The movie is a solutions-based film on what Australia may look like in 2030 if we “transitioned to a fairer, cleaner, more community focused economy”. The event provided a good opportunity for northern Sydney Councils to collaborate and it was held in partnership with Hornsby, Hunters Hill, Ku-ring-gai, Mosman, North Sydney and Willoughby Councils. With over 100 people participating the strong turnout was encouraging and it is anticipated that NSROC members will continue to collaborate on events in the future.

### **PARKING CONTROL**

Council's Rangers regularly monitor parking activities within the Local Government Area. The purpose of monitoring parking areas is to encourage safe parking practices and ensuring the efficient circulation and access to parking in high demand locations, such as the shopping areas and school zones.

Following the easing of restrictions (Covid-19 Public Health Order) there has been an increase in demand for parking during across the LGA.

### **Comparative Data (4 Years) Infringements Issued Per Month**



*Note: The data shows trends for the past 4 operational years. Significant variations in enforcement activity can be seen during 2020 and 2021 operational years which is due to the Covid*

## HUMAN SERVICES

### LIBRARY AND INFORMATION SERVICES BRANCH

#### Library Loans

Items lent	May 2022	May 2021	July 2021-May 2022	July 2020-May 2021
Lane Cove Library	40,573	46,956	312,023	452,544
Lane Cove Library to your door (LYTD) includes Librarian's Choice	9	30	4,272	100
Greenwich Library	1,328	1,578	9,920	13,796
The Yarn, Hunters Hill	623	116	4,084	685
Hunters Hill LYTD (includes Librarian's Choice)	6		510	
eResource	4,341	4,029	51,694	54,365
<b>Total</b>	<b>46,880</b>	<b>52,709</b>	<b>382,503</b>	<b>521,490</b>

Lane Cove Libraries lent 5,829 fewer items, in May 2022 compared to the previous May. Due to COVID-19 health measures Lane Cove Library was closed July – September 2021 (first quarter) and Greenwich Library was closed July – October 2021

Please note that Home Library Service loans for Hunters Hill residents are now reported as Hunters Hill loans.

#### Library Visits

Visits to Library	May 2022	May 2021	July 2021-May 22	July 2021-May 21
Lane Cove	26,969	30,166	150,029	225,460
Greenwich	627	629	3,946	5,560
<b>Total</b>	<b>27,596</b>	<b>30,795</b>	<b>153,975</b>	<b>231,020</b>

There were 3,199 fewer visits to Lane Cove Libraries in May 2022 compared to the previous May. Due to COVID-19 health measures Lane Cove Library was closed July – September 2021 (first quarter) and Greenwich Library was closed July – October 2021.

#### Outreach Services

The Home Library Service currently has 112 individual clients and eight institutional members in the Lane Cove and Hunters Hill Local Government Areas. In May the service made 143 visits and lent 1,168 items to clients.

In May two clients joined the service and three clients ceased using the service.

### Volunteers

There are nine young people undertaking the Duke of Edinburgh program at the Library.

### **Local Studies & Archives**

Local Studies staff answered 26 requests for information and 381 visits were made to the Reading Room.

An exhibition of Elizabeth Anderson drawings featuring Lane Cove's stately homes and public buildings is on display in the Marjorie Barnard Local Studies Room.

On 5 May Local Studies staff gave a public talk about the history and residents of these buildings - 46 people attended this talk. One of the attendees donated a copy of an account from her Grandmother (a local) and another person dropped in a history of their house – these documents fill a gap in the collection.

The scanning of older property files continues - to date 588 boxes (25 in May) have been destroyed and 11,684 files (385 in May) have been saved into Council's document management system.

### **Displays and Exhibitions**

- Exhibition – Who's Been Living in my House?: Elizabeth Anderson's sketches of Lane Cove's present and past heritage buildings on display in the Local Studies Room
- Lane Cove River: A History on display in Local Studies cabinet.
- Exhibition of Aboriginal Art from the Lane Cove Municipal Art Collection
- A display featuring Winter Crafts in the foyer display cabinet

## **COMMUNITY EVENTS**

### **Library Events**

Date	Event	Sessions	Attendance
<b>Children &amp; Youth Programs - attendance includes carers</b>			
3,10,17,24,31 May	Lane Cove Baby Bounce	5	518
5,12,19, 26 May	Lane Cove Storytime	4	180
2,9,16,23,30 May	Greenwich Storytime	4	28
6,13,20,27 May	Hunters Hill Baby Bounce	4	76
4,11,18,25 May	Hunters Hill Storytime	4	58
25 May	National Simultaneous Storytime – Family Tree written by Josh Pyke & illustrated by Ronjoy Ghosh	1	21
Online	Online Storytimes: <i>Mo, the Daring Dingo</i>	1	118
School Visits	Currambena	2	38
	<b>Sub Total</b>	<b>25</b>	<b>1,037</b>
<b>General Programs</b>			
3,10,17,24,31 May	English Conversation Classes (three levels)	15	100
5 May	Local Studies Talk - Who's Been Living in my House? Stately Buildings of Lane Cove	1	46
10 May	Author Talk – Meet Gerdette Rooney, <i>Womadic Wanders</i>	1	21

12,19 May	Learn to Love your Laptop	2	6
17 May	Law Week Talk: Dealing with NDIS Service Providers	1	5
17 May	Tech Savvy Seniors – Transport Apps	1	9
18 May	Library Lovers with Maya Linnell (features Sally Wise) – online event presented by Overdrive (Libby)	1	24
24 May	Ben's Book Club: Caroline Graham & Kylie Stevenson, <i>Larrimah</i> . Online event presented by Overdrive (Libby)	1	31
25 May	Moments in Music – A Brief History of Opera. Presented by local musician Graham Ball.	1	23
25 May	Crafternoons @ The Yarn, Hunters Hill	1	4
25 May	Poets in Residence	1	2
26 May	Writers in Residence	1	8
	<b>Sub Total</b>	<b>27</b>	<b>279</b>
	<b>Total Library Programs</b>	<b>52</b>	<b>1,316</b>

### Upcoming Events

#### Library Events

Date	Event
<b>Children &amp; Youth Programs</b>	
7,14,21,28 June	Lane Cove Baby Bounce
2,9,16,23,30 June	Lane Cove Storytime
6,13,20,27 June	Greenwich Storytime
1,8,15,22,29 June	Hunters Hill Baby Bounce
1,8,15,22,29 June	Hunters Hill Storytime
<b>July School Holiday Programs</b>	
4 July (Greenwich), 5 July (Lane Cove), 8 July (The Yarn)	Australian Animal Craft (For ages 4-10)
5, 14 July (Lane Cove)	Making Machine Craft (For ages 8-12)
6 July (The Yarn), 13 July (Lane Cove)	Felt Creations for Teens (For ages 10-17)
7 July (Lane Cove)	Busy Box Craft (For ages 4-10)
11 July (Greenwich), 12 July (Lane Cove), 15 July (The Yarn)	Scratch Jr Coding (For ages 6-8)
12 July (Lane Cove)	Colour Mix Art (For ages 6-12)
<b>General Programs</b>	
Tuesdays	English Conversation Classes (three levels)
2 June	Knit-in @ Lane Cove Library
3,17 June	Master Your Mouse and Tame Your Tablet
9,16 June	Learn to Love Your Laptop
9 June	Book Launch: <i>Lane Cove Literary Awards 2021: An Anthology</i>
14 June	Introduction to 3D Printing: Design Your Own Keyring
14 June	Military Talk (in partnership with the Lane Cove RSL Sub Branch) – Seaman Teddy Sheean VC
15 June	Library Lovers with Maya Linnell (features Adele Parks) – online event presented by Overdrive (Libby)

21 June	Author Talk - Meet Joanna van Kool, <i>Sandhill Island 1975</i> .
22 June	Crafternoons @ The Yarn, Hunters Hill
23,30 June	Cryptic Crosswords for Beginners. Presented by Ralph Penglis
28 June	Ben's Book Club: Robert Lukins, <i>Loveland</i> . Online event presented by Overdrive (Libby)
29 June	Moments in Music – Verdi and Puccini. Presented by local musician Graham Ball.
29 June	Poets in Residence
30 June	Writers in Residence
12 July	Author Talk – Meet Mark Tedeschi AM QC, <i>Missing, Presumed Dead</i>

**COMMUNITY SERVICES BRANCH**

Date	Event	Venue	Attendance
4 May	Different Degrees Drama Group	Living and Learning Centre (L&LC)	7
5 May	Men's Cooking	L&LC	6
10 May	Dementia Café Relaunch	Nibu Cafe	4 Volunteers
11 May	Different Degrees	L&LC	8
16 May	<i>You Can't Ask That</i> workshop	Youth Centre	14
17 May	Dementia Café	Nibu Cafe	0
18 May	Different Degrees	L&LC	9
18 May	Hunters Hill High School presentation/promotion of Youth Centre Term Program	Hunters Hill High School – years 9 and 10	approx. 240
19 May	Men's Cooking	L&LC	9
24 May	Dementia Café	Nibu Cafe	0
25 May	Different Degrees	L&LC	7
31 May	Dementia Café	Nibu Cafe	0

## Upcoming events

Date	Event
1 June	National Reconciliation Week staff seminar on Aboriginal Heritage and Culture
1 June	ClubGrants open
2 June	Get that Job!
8 June	Access and Inclusion Advisory Committee Meeting
14 June	Councillors Workshop – DIAP consultation
15 June	Yoga for Blokes
16 June	Men's Cooking with Health Promotion
16 June	Henley Garden Party (postponed event from the Seniors Festival)
16 June	Age-Friendly Committee Meeting
17 June	Night at the Gym for Young Men
30 June	ClubGrants close
TBC July	Tech Savvy for Seniors
TBC July/August	Busways – Bus Travel Training for Community

## Meetings

Date	Event	Attending staff
3 May	English Brochure working party meeting – subgroup of the LNS Multicultural Network	Manager Community Services
3 May	LNS Multicultural Networking Meeting	Community Development Officer Seniors Disability and Social Inclusion (CDP SD&SI)
4 May	DIAP Fortnightly Meeting	Manager Community Services, CDO DS&SI, Consultants, Hunters Hill Council
4 May	Lower North Shore Youth Interagency	Community Development Officer Youth/Generalist
5 May	Community Drug Action Team (CDAT) meeting	Community Development Officer Youth/Generalist
9 May	Participatory Community Building webinar – hosted by CDAT	Community Development Officer Youth/Generalist
12 May	DIAP Staff Focus Group Meeting	Council staff who, as part of completing the staff survey, had expressed an interest in participating in a group consultation
16 May	Local Area Network meeting	CDO SD&SI and nine local community service providers
17 May	Ryde Hunters Hill Youth Interagency	Community Development Officer Youth/Generalist
19 May	DIAP Key Staff Workshop	Managers and Coordinators
24 May	Northern Sydney Disability Network Meeting	CDO SD&SI
24 May	Emergency Preparedness x2	Ada Wong, Community Liaison Police and Uniting Engagement Officer
31 May	Venue Investigation Table Tennis Relocate	Julie Faigen SCS, CDO, Manager

## Current Programs and Projects

- **English Classes Brochure**

The LNS Multicultural Network is working on developing a directory of English classes across the Lower North Shore. The directory will provide information on English classes offered across Lane Cove, Mosman, North Sydney and Willoughby local government areas and includes information such as location, cost, eligibility, and childcare options. QR codes have been included in the brochure that take the reader to the website of each service provider. The brochure is divided into information about English conversation classes and accredited classes that may also be industry specific.

- **Disability Inclusion Action Plan (DIAP)**

Consultations for the DIAP 2022-2026 include a general survey which was promoted across Council's social media platforms and local networks. Survey responses closed on 15 May. The staff survey also closed in May. Further input from staff was received via zoom meeting and also from the May key staff meeting. Local community organisations have been interviewed and interviews with local organisations and residents are continuing as groups and individuals express interest in providing input.

- **Dementia Café**

The Dementia Café was relaunched on 10 May with over one month's advertising prior. The first session hosted guest speakers Professor Katherine Goozee from Kara minds there to speak about

free dementia testing available to over 60's. Jane Wheeler from the Library was present to share information about the dementia memory collection and Yvonne Hughes from Sydney Community Services attended. The relaunch of the Dementia Café was promoted widely including in the Lane Cove Connection newsletter, Council's website and social media platforms, as well as emailing local community organisations. No attendance is recorded yet. However, we will continue to promote the program.

- **Different Degrees**

The Different Degrees Theatre Group continue to meet each Wednesday evening at the Living and Learning Centre to rehearse their new piece which is based on developing their own James Bond character. The group continues to meet in a blended face-to-face and Zoom format.

- **Men's Community Cooking Group**

The Men's Cooking group meets on the first and third Thursday of the month at the Living and Learning Centre. The group participants plan and prepare a three-course meal which they then sit and eat together.

- ***You can't ask that workshop***

In partnership with Northern Sydney Local Health District Youth Health, Health Promotion and Clinic16, a workshop and group discussions was held about looking after your sexual health, common sexually transmitted infections (STIs), putting consent into action, and navigating dating apps. The workshop started with an ice breaker activity which engaged the young people and created a safe space for holding important conversations.

Throughout the one hour workshop the facilitators provided interactive workshops to engage young people with information and resources on sexual health and about consent.

- **Hunters Hill High School Presentation**

Lane Cove Youth Centre's youth worker was invited to Hunters Hill High School speak at the year 9 and year 10 assemblies about the youth centre's term program and provide a general overview of the youth centre, it's activities and what it offers. A large proportion of young people attending the youth centre come from Hunters Hill High School.

- **Youth Centre**

- Total number of young people attending in May – 441

- Male - 227
- Female – 189
- Gender diverse – 10
- Did not respond - 15

- Age range

- 11 years – 47
- 12 years – 121
- 13 years – 146
- 14 years – 40
- 15 years – 77
- 16 years – 10
- 17 years – 0

- **Term program**

Each day of the term a program or activity is offered. In second term the program consists of:

- Create and Connect – Tuesday and Wednesday
- Unwind and Chill – Thursday and Saturday
- Imagine and be active - Friday



Youth workers also coordinate a cooking program on Fridays that teaches young people to improve their skills in the kitchen. Youth workers invite young people on the day to help cook that afternoon a meal for everyone at the centre to share. The program increases young people's living skills such as food preparation, cleaning up after themselves, and time management. It also brings young people together through food. When dinner is cooked youth workers turn off all activities so all young people in the space can enjoy a meal together as a community.

#### CULTURAL PROGRAMS AND EVENTS

Events Held		
Date	Event	Attendance
6 May	<b>First Fridays: Mother's Day Origami</b> The young and young at heart joined an origami workshop on the Plaza bandstand by local artist Midori Furze to create flower tealight holders as small Mother's Day gifts.	50 people
6 May	<b>Lane Cove Live Music: The Canopy</b> Cobalt Blues took to The Canopy stage for a two-hour performance to help visitors welcome in the weekend.	70 people
14 May	<b>Saturday Sounds: Belle Woods</b> Plaza goers were greeted with the warming voice of local artist Belle Woods as they enjoyed their morning jaunt around Lane Cove village.	150 people
18 May	<b>Annual Citizenship Awards Presentation Evening</b> Lane Cove's Annual Citizenship and Neighbour Day Awards were held on Wednesday 18 May to recognise the outstanding contribution of individuals and organisations within the Lane Cove community. Mayor of Lane Cove, Cllr Andrew Zbik opened the proceedings which coincided with National Volunteer Week 21 recipients were Awarded a Citizenship Award which culminated in the announcement of <b>Citizen of the Year, Michelle Casiglia</b> . Full details are available on <a href="#">Council's website</a> .	80 guests
20 May	<b>Lane Cove Live Music: The Canopy</b> Kick back and enjoy some live music by Back to Back on the eve of the weekend in The Canopy.	60 people
27 May	<b>Children's Voices for Reconciliation</b> Celebrating its 25th year, an exciting morning was had in Lane Cove Plaza as young people from local schools and groups came together to celebrate Aboriginal and Torres Strait Island culture in recognition of National Reconciliation Week. This year's performances were inspired by the Reconciliation Week theme 'Be Brave. Make Change.'. Participants were treated to an extra special celebration in acknowledgement of the 25 <sup>th</sup> anniversary, including dance, songman and didgeridoo performances and a small anniversary ribbon pin.	320 people
28 May	<b>Community Concert Series: Lane Cove Concert Band</b> Lane Cove's local Concert Band provided some great entertainment for those in Lane Cove Plaza on a Saturday morning.	Awaiting attendance figures

Meetings Held	
May	<b>Small Public Art Projects</b> Correspondence and site meetings with artists and stakeholders to continue delivery of Small Public Art Projects. This included the finalisation of a Traffic Signal Box and one Street Library.
3 & 11 May	<b>Get Gig Ready Program Meetings</b> Planning meetings were held with collaborators City of Ryde and 2SER to finalise 2022 delivery of the program.
12 May	<b>Lane Cove Festival Advisory Committee Meeting</b> The newly formed Advisory Committee met to commence planning for the 2022 Festival.
13 May	<b>Lane Cove Fun Run</b> Site visit to Kingsford Smith Oval with event organisers to discuss use of the Oval for the purpose of the Fun Run on 11 September.
24 May	<b>Lane Cove Rotary Fair Meeting</b> Continued preparation with Rotary Fair organisers.
24 May	<b>Sydney New Year's Eve Working Group Meeting</b> The Group met to debrief New Year's Eve 2021 and discuss planning towards operations for 2022.
24 May	<b>NSROC Arts and Cultural POG Meeting</b> The group met to discuss opportunities for region-wide collaboration in the Arts and Cultural sector and shared Council updates.

Upcoming Events	
3 June	First Fridays
11 June	Saturday Sounds
17 June	Lane Cove Live Music: The Canopy
25 June	Animals of the Dreaming
26 June	Lane Cove Live Music: The Canopy

### KINDY COVE

The Centre explored Japanese Children's Festival early in May. The festival is about celebrating children and enjoying special foods.

The Centre aimed to host a Mother's Day Breakfast on 6 May to celebrate the wonderful mothers and women in our lives. Unfortunately, the Centre was experiencing a Gastro outbreak at the time which precluded us from having visitors stay for a meal. We pivoted and provided a takeaway breakfast treat for the Mums and special persons. The children made a wonderful display showcasing what they loved about their mothers.

The Centre had a Parent and Staff meet and greet evening in mid-May. This was a wonderful night with about 36 parents in attendance. Parents enjoyed the opportunity to explore the children's indoor

learning spaces which they have not been able to do because of Covid. Families also took the opportunity to meet other parents and enjoyed getting to know staff better.

The staff have been implementing some dental health units with the children and have reviewed the Menus as part of this procedure. The Centre is going to switch to trialling yoghurt at morning tea some days and cheese and apple slices after lunch. Cheese and apple help clean and protect the teeth. We also reflected on different cultural practices around eating and using utensils. The Centre has purchased some chopsticks for children to use if they prefer.

The Centre occupancy at the end of May was 96%. Tours for prospective families have recommenced this month after being halted due to COVID.

## **COUNCIL FACILITY REPAIRS UNDERTAKEN AND PLANNED**

### **FACILITIES report for work undertaken during May 2022**

#### Council Offices

- Installed new gate and fence to the Civic Centre courtyard
- Obtained a quote for installation of additional solar panels on the Civic Centre roof

#### Greenwich Community Centre

- Obtained quotes to fix guttering on the building
- Investigated flooding from the hill behind the building.
- Obtained quotes to replace five external doors.

#### Greenwich Scout Hall

- New Roof installed

#### Golf course club house

- Repaired roof leaks.

#### Possums Corner Child Care Centre

- Investigated flooding under the building.

#### Gallery Lane Cove and Creative Studios

- Obtained quotes to fix guttering and downpipes.
- Obtain quote to install CCTV in the lift to prevent ongoing issues with usage

#### Osborne Park Kindergarten and Hall

- Installed new roof

#### Tantallon Oval Pavilion

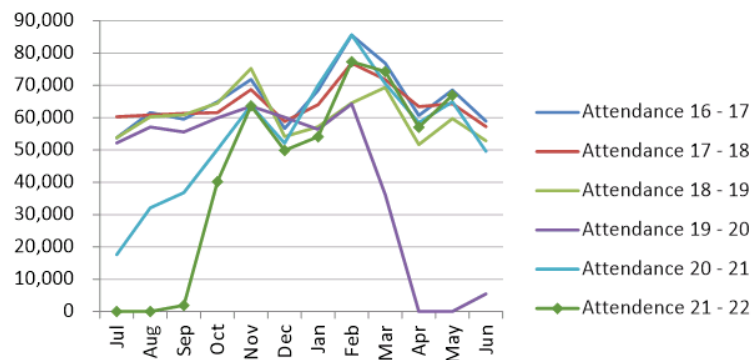
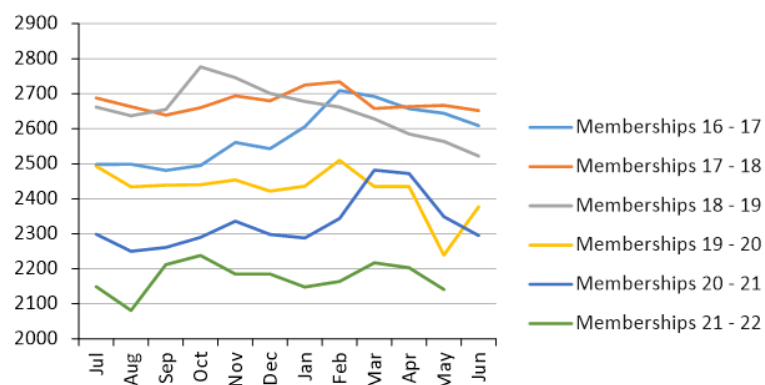
- Internal fitout is 98% complete.
- Hand railing to be installed to ramp
- Awaiting car park restoration

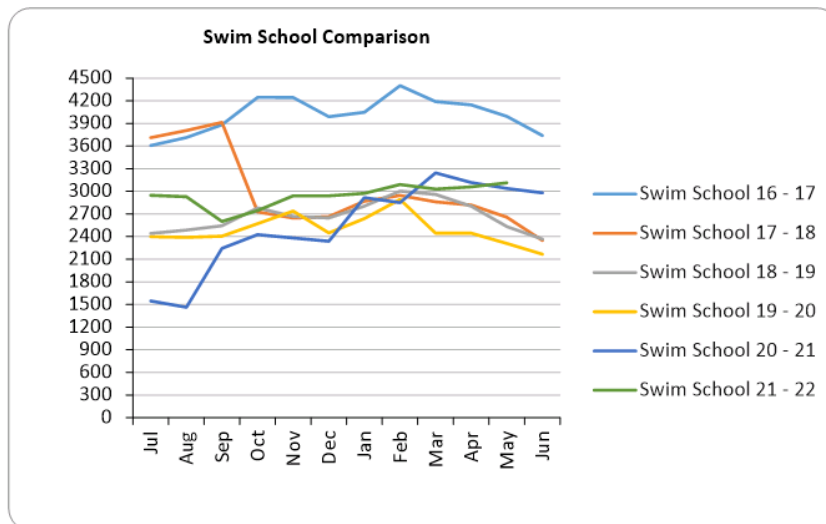
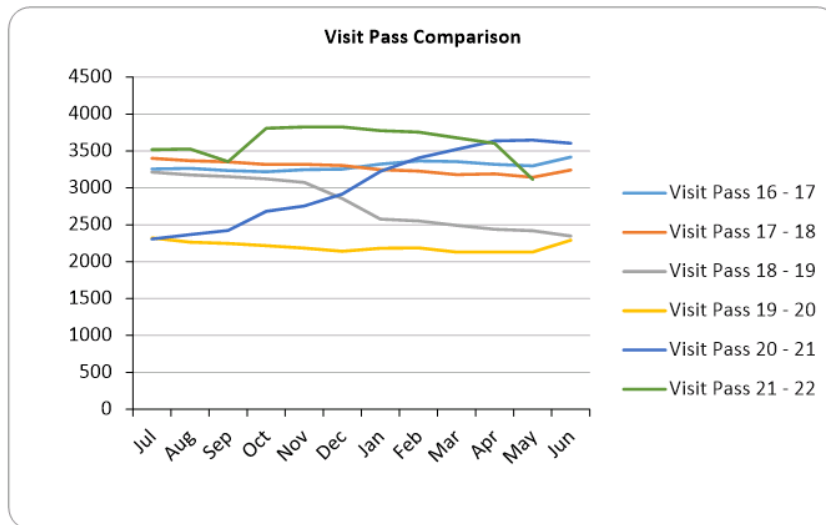
**Lane Cove Aquatic Centre, operated by BLUEFIT**

In May 2022 – there were 15,436 casual swimmers who accessed the Aquatic centre.

This figure is made up of:

Casual swimmers	January 2022	February 2022	March 2022	April 2022	May 2022
Casual swim	10,200	10,005	9,514	8,365	6,967
Fitness passport	1,356	1,280	1,475	1,382	1,298
Visit Pass	6,056	7,189	7,531	6,291	7,171
	17,612	18,474	18,520	16,038	15,436

**Attendance Comparison****Membership Comparison**



## OPEN SPACE AND URBAN SERVICES

### OPEN SPACE

#### Rainfall

- There was 146 mms of rain recorded in Lane Cove during May.

#### St Leonards South Precinct

- Draft Public Domain Guide received from Oculus and currently under review by Council staff.

#### Bob Campbell Oval

- Taylor Brammer Landscape Architects have drafted Masterplan options in preparation for the second stakeholder workshop Bob Campbell Oval design.

#### Sports Fields

- All grounds have been very wet during this month with closures quite common. Kingsford Smith Oval and Burns Bay Reserve have been too wet to mow, mark out and open this season. Looks promising for the start of June with drier weather forecast.

#### Lovetts Reserve Remediation Site

- Council is working together with Sydney Water to remediate the site and if required, upgrade the walking track in the southern section of Lovetts Reserve.
- The remediation contractors have commenced work on Council land, clearing vegetation to dig up/scratch off the contaminants.

#### Ventemans Reach Contaminated Site

- Council has requested quotes from some environmental consultants to provide a REF for a part 5 assessment; update the relevant contamination documents; oversee the remediation contractors and provide validation services.

Bushland Activities	Outcomes May 2022
Bushcare Volunteer hours	<ul style="list-style-type: none"> <li>• Bushcare hours = 147.35 (highest monthly total this year)</li> <li>• Bushcare sites worked = 14</li> <li>• Very wet month with 11 sessions rained out.</li> <li>• Some of the sessions rained out are postponed to June.</li> <li>• Planting events at Aquatic Park and Burns Bay Reserve have now been postponed four times owing to poor weather.</li> </ul>
Community Nursery activities	<ul style="list-style-type: none"> <li>• Number of volunteers = 42</li> <li>• Number of volunteer hours = 111.5</li> </ul>
Community Nursery production	<ul style="list-style-type: none"> <li>• Number of seed trays prepared = 16</li> <li>• Number of plants potted = 500</li> </ul>

	<ul style="list-style-type: none"> <li>Number of outgoing plants = 2140</li> </ul>
Backyard Habitat	<ul style="list-style-type: none"> <li>7 new Backyard Habitat consultations</li> <li>1 Follow up Backyard Habitat consultation</li> <li>361 native plants planted in wildlife corridors on private land.</li> </ul>
Bush Friends	<ul style="list-style-type: none"> <li>Number of supervised Bush Friends sessions = 12 (6 nature strips, 6 Bush Friends)</li> <li>Number of Bush Friends field hours (incl. nature strips) = 75 (47 nature strips, 28 Bush Friends)</li> <li>New Bush Friends volunteers signed up = 4 (0 new Bush Friend and 0 Invitation to Bush Friends letter sent, 4 new nature strips)</li> <li>Worked across 5 different bushland reserves and 4 verges/parks.</li> <li>160 plants installed across nature strips and reserves.</li> </ul>
Bushcare Events	<ul style="list-style-type: none"> <li><u>The Elusive Echidna</u>: 95 people attended this online talk with Dr Tahlia Perry from EchidnaCSI about Echidna ecology and behaviour. Great Q&amp;A session at end of talk.</li> <li><u>Introduction to Bushcare</u>: 8 people attended this workshop at Council depot and Blackman Park.</li> <li><u>Nature Walk in Riverview</u>: postponed due to poor track conditions</li> <li><u>Tree Planting @ Aquatic Park</u>: postponed due to poor weather</li> <li><u>Tree Planting @ Tambourine Bay</u>: postponed due to poor weather</li> <li><u>Tree Planting @ Burns Bay</u>: postponed due to poor weather</li> </ul>
Bush Kids Program	<ul style="list-style-type: none"> <li>6 activities were offered in May. Unfortunately, 1 was cancelled due to heavy rain. A total of 55 participants attended.</li> <li>Participant numbers are down with a number of families unable to attend due to COVID illness.</li> <li>Instagram and the Lane Cove Bush Kids Facebook page continues to attract engagement and attract new families to the program. We currently have 1,350 FB Followers and 206 Instagram Followers.</li> </ul>
Every Child a Bush Experience	<ul style="list-style-type: none"> <li>No excursions undertaken this month.</li> </ul>
Harbourcare	<ul style="list-style-type: none"> <li>2 Individual Harbourcare collections were recorded.</li> <li>1 Harbourcare kayak event was postponed due to rain.</li> <li>5 Harbourcare participants active this month</li> <li>40kg of litter was collected this month</li> </ul>

### Trees

- The tree assessment process is currently running on a four-week turnaround from application to inspection due to staff turnover. There were 0 referrals to Independent Tree Review Expert Arbiter (ITREA) during May 2022.

Applications Processed	May 2022
Total Number of applications processed	41
Total Number of 'Fast Track' applications processed (included in figures above)	14
Total Number of trees processed within the applications	79
Total number of trees processed for removal	48
Total number of trees processed to be pruned	31
Number of trees permitted to be removed (including additional trees requested at time of inspection)	34
Number of trees permitted to be pruned (including additional trees requested at time of inspection)	42
Number of trees refused removal and/or pruning	13
Number of removals processed as 'Fast Track' (included in figures above)	4
Number of pruning's processed as 'Fast Track' (included in figures above)	5
Number of non-compliant 'Fast Track' applications	-
Street & park trees trimmed	43
Street & park trees removed	10
Street trees planted (Connecting Street Canopy Corridors, Longueville )	0
Other plantings - trees and shrubs (taken from Community Nursery output)	2140

May 2022 Public Tree Vandalism / Damage			
Vegetation	Address	Damage Type	Result
-	-	-	-



## URBAN SERVICES

Schedule for Road Maintenance				
Road Name	Segment	Area	Time Frame	Completed
O'Connell Street	Albert St to Victoria St		2nd	Dec-21
Balfour St	Innes Rd to Omar Ln		2nd	Dec-21
Gordon Crescent	Elizabeth Pde to Girraween Ave		2nd	-
Burns Bay road	Tambourine Bay Rd to Rosenthal Ave		3rd	May-22
River Road West	Wararoon Rd to Austin St		2nd	May-22
Mars Rd	Sirius to dead end west		4th	Apr-22
Mowbray Road	Linvale Close to Pacific Hwy		2nd	May-22
Mowbray Road	Ralson St to Roslyn St		3rd	May-22
Mowbray Road	Girraween Ave to Mindarie St		3rd	Apr-22
Nicholson St	Chrisie St to Oxley St		4th	Apr-22
Oxley St	Nicholson to Pacific Hwy		4th	May-22
Sam Johnston Way	Epping Road to Orion Rd		4th	Apr-22
Sirius Rd	Mars Rd to Lincoln St		4th	Apr-22
Sirius Rd	Mars Rd to Orion Road		4th	Apr-22
Tambourine Bay Road	River Road to Riverview St		1st	Aug-22
Orion Road	Sam Johnston Way Sirius Rd		4th	Apr-22
Rothwell crescent	kerb and gutter sections		3rd	-

Schedule for Footpath Maintenance				
Road Name	Segment	Side	Time Frame	Completed
Balfour Street	Innes Road to Lansdowne Street	Both	2nd	Nov-21
Bent Street	Ford Street to Seaman Street	R	4th	Jun-22
Burns Bay Rd	334 Burns Bay Rd near Carribrook house		2nd	Nov-21
Cliff Road	Private Road to Cliff Road	L	3rd	-
College Rd South	Sofala Ave to Riverview St	L	1st	Aug-21
George Street	Manns Ave to victoria Street	Both	2nd	Feb-22
Glenview Street	St Giles to Vista St	R	2nd	Nov-21
Greenwich Road	River Road to Pacific Hwy	L	1st	-
Innes Road	Wisdom Road to Balfour Street	R	4th	May-22
Innes Road	Balfour Street to Hinkler Street	R	4th	May-22
Kingslanglely Road	Greenwich public School, Hinkler St to Kingslanglely(44-48)	R	2nd	Oct-21
Longeville Road	Richardson St West to Zeta Rd	R	1st	Aug-21
Mafeking Avenue	Gatacre Ave to Kimberley Ave (8 makeking to Kimberley)	L	3rd	Dec-21
Mars Road	Woodcock place to Banksia Close	R	1st	Aug-21
Molesworth Lane	Arabella S to Kenneth St	L	2nd	-
Norton Lane	Pacific Hwy to Helen St	L	2nd	Jun-22
Oconnell St	Albert St to Victoria St	L	2nd	Dec-21
Richardson St West	Longueville Rd to dead end	R	1st	Aug-21
River Road	St Vincents Rd to Greenwich Road	R	1st	Apr-22
Ronald Ave	Innes Road to Crowther Street	Both	4th	May-22
Sirius Rd	Mars Rd to Apollo Place	L	4th	Jun-22
Sofala Ave	Pengilly Street to Tambourine Bay Road	L	1st	Aug-21
St Vincents Road	Dead end to Gore Street	L	1st	-
St Vincents Road	Gore Street to River Road	R	3rd	Apr-22
Tambourine Bay Road	River Road West to Yallambee Rd	L	4th	Mar-22
Blackman Park	Footpath in dog park	-	2nd	Sep-21

Schedule for Stormwater Maintenance				
Road Name	Description		Time Frame	Completed
28 Austin Street, Lane Cove	Install dish drain to direct water into existing pit. Remove existing fence blocking easement		1st	
69 Greenwich Road, Greenwich	Water ponding on footpath		2nd	
Wood Street & Yarrandi Place	Construct a dish drain across the intersection and K&G		2nd	Oct-21
Stormwater Infrastructure Condition Assessment	Mid Lane Cove Catchment		4rd	Jun-22
Buller Lane	Install kerb n gutter and a sag pit and connect to the existing pit on the other side of the road		1st	Jul-21
1 Holden Street	Construct 35m new K&G, replace one slab footpath and remove existing kerb inlet pit		1st	Sep-21
20 Pengilly Street	Reconstruct existing stormwater pipe and converter		4rd	
Tambourine Reserve	Construct a new GPT		4rd	Apr-22
Central Ave and Pottery Lane	Reconstruct existing dish drain at the intersection		4rd	May-22
1 Mitchell Street	Connect the existing outlet to the downstream pit at Robert St		1st	Jul-21
Kenneth Street	Reconstruct existing Kerb & Gutter between Dunios St and Staurt St		4rd	
New Street and Lorna Leigh Lane	Reconstruct existing collapsed stormwater pipe		1st	Sep-21
6 First Avenue	Stormwater pipe patch works		1st	Aug-21
Blackman Park	Sink hole caused by collapsed pit and pipe		4rd	Jun-22