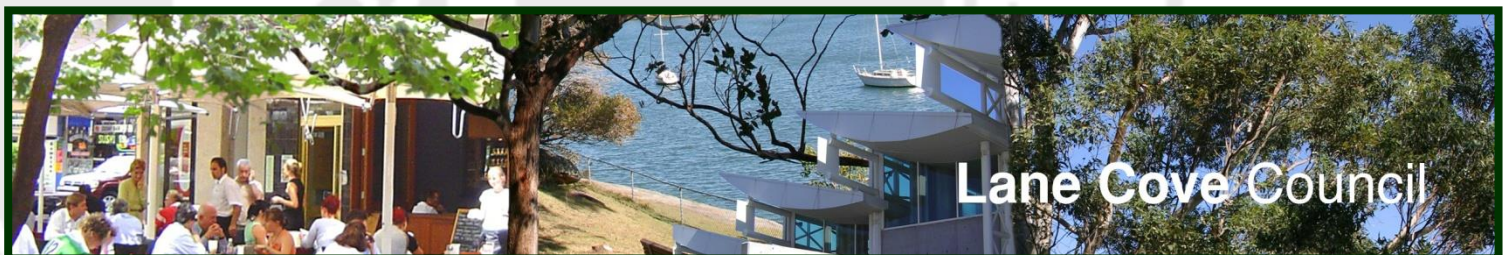


Agenda Ordinary Council Meeting 23 February 2023

Council will commence consideration of
all business paper agenda items at 7.00 pm.



Notice of Meeting

Dear Councillors,

Notice is given of the Ordinary Council Meeting, to be held in the Council Chambers on Thursday 23 February 2023 commencing at 7:00 PM. The business to be transacted at the meeting is included in this business paper.

In accordance with clause 3.26 of the Code of Meeting Practice Councillors are reminded of their oath or affirmation of office made under section 233A of the Act, and of their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Yours faithfully



Craig Wrightson
General Manager

Council Meeting Procedures

The Council meeting is chaired by the Mayor, Councillor Andrew Zbik. Councillors are entitled to one vote on a matter. If votes are equal, the Chairperson has a second or casting vote. When a majority of Councillors vote in favour of a Motion it becomes a decision of the Council. Minutes of Council and Committee meetings are published on Council's website www.lanecove.nsw.gov.au by 5.00 pm on the Tuesday following the meeting.

The Meeting is conducted in accordance with Council's Code of Meeting Practice. The order of business is listed in the Agenda on the next page. That order will be followed unless Council resolves to modify the order at the meeting. This may occur for example where the members of the public in attendance are interested in specific items on the agenda.

The Public Forum will hear registered speakers from the Public Gallery as well as online using the web platform Zoom. All speakers wishing to participate in the public forum must register by using the [online form](#) no later than midnight, on the day prior to the meeting (Wednesday, 22 February 2023) and a Zoom meeting link will be emailed to the provided email address of those registered as an online speaker. Please note that the time limit of three minutes per address still applies, so please make sure your submission meets this criteria. Alternatively, members of the public can still submit their written address via email to service@lanecove.nsw.gov.au. Written addresses are to be received by Council no later than midnight, on the day prior to the meeting. (500 words maximum).

Please note meetings held in the Council Chambers are recorded on tape for the purposes of verifying the accuracy of minutes and the tapes are not disclosed to any third party under the Government Information (Public Access) Act 2009, except as allowed under section 18(1) or section 19(1) of the PPIP Act, or where Council is compelled to do so by court order, warrant or subpoena or by any other legislation. Should you require assistance to participate in the meeting due to a disability; or wish to obtain further information in relation to Council, please contact Council's Executive Manager – Corporate Services on (02) 9911 3550.

DECLARATIONS OF INTEREST

APOLOGIES

ACKNOWLEDGEMENT TO COUNTRY

MINUTE OF SILENCE FOR RELECTION OR PRAYER

NOTICE OF WEBCASTING OF MEETING

PUBLIC FORUM

Members of the public may address the Council Meeting on any issue for 3 minutes.

CONFIRMATION OF MINUTES

1. ORDINARY COUNCIL MEETING - 8 DECEMBER 2022

MAYORAL MINUTES

**2. MAYORAL MINUTE - ST IGNATIUS' COLLEGE RIVERVIEW PUBLIC
FORESHORE ACCESS..... 5**

ORDERS OF THE DAY

NOTICES OF MOTION

**3. NOTICE OF MOTION - ACCEPTANCE OF INVITIATION OF NORTH SYDNEY
COUNCIL TO JOIN ST LEONARDS/CROWS NEST 2036 PLAN - CROSS LGA
BORDER WORKING PARTY 7**

OFFICER REPORTS FOR DETERMINATION

4. FINALISATION OF BOB CAMPBELL OVAL MASTERPLAN..... 10

**5. CONVERSION OF THE COUNCIL CHAMBERS INTO A MULTIFUNCTION
PERFORMANCE SPACE 17**

**6. CONSULTATION RESULTS ON THE DRAFT COMMUNITY ENGAGEMENT
STRATEGY 21**

7. FINALISATION OF URBAN FOREST STRATEGY 23

8. DISABILITY INCLUSION ACTION PLAN 29

9. SOFT PLASTIC RECYCLING..... 37

10. DRAFT SOCIAL MEDIA POLICY 41

11. DRAFT MEDIA POLICY 43

**12. DELIVERY PROGRAM AND OPERATIONAL PLAN - 2022/23 SECOND
QUARTER REVIEW..... 45**

13. 2022/23 BUDGET - SECOND QUARTER REVIEW..... 47

14. PROPERTY CRIME IN THE LANE COVE LOCAL GOVERNMENT AREA	49
15. DRAFT MODERN SLAVERY PREVENTION POLICY	52

OFFICER REPORTS FOR INFORMATION

16. BACKGROUND TO THE ST LEONARDS SOUTH LEP SITE CONSOLIDATION CLAUSE.....	54
17. COUNCIL SNAPSHOT JANUARY 2023	57

**MATTERS RECOMMENDED BY THE GENERAL MANAGER TO BE CONSIDERED IN CLOSED
COMMITTEE**

18. BUSHLAND EXPANSION PROGRAM.....	122
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It is recommended that the Council close so much of the meeting to the public as provided for under Section 10A(2) (c) of the Local Government Act, 1993, on the grounds that the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; it further being considered that discussion of the matter in open meeting would be, on balance, contrary to public interest by reason of the foregoing.

Subject: Mayoral Minute - St Ignatius' College Riverview Public Foreshore Access
Record No: SU2600 - 8872/23
Division: Lane Cove Council
Author(s): Councillor Andrew Zbik

Discussion

On Thursday 9th February, the Executive Manager Open Space & Urban Services - Martin Terescenko and myself, met with the Principal of Saint Ignatius' College Riverview, Dr. Paul Hine, and some members of the College's Executive team.

The purpose of this Mayoral Minute is to provide an update to the community that Lane Cove Council and Saint Ignatius' College Riverview are in discussions about what is appropriate to maintain public access to the foreshore across the Lane Cove River.

We discussed the School's plans in regard to public access to their two campuses. In particular, we discussed and focused our conversations around public access to the foreshore.

Upon meeting with representatives of the College, we can confirm the following:-

1. The school has obligations under their duty of care to the students and boarders who live on both campuses to ensure that they are kept in a safe environment. This is the main legislative and regulatory reason why access is restricted to the grounds to members of the public without school related or wharf use purposes throughout the school term.
2. The school confirmed that the fencing along Riverview Street and Tambourine Bay Road is in place to allow the hedges to mature, providing a landscaped perimeter to the school.
3. The school will continue to provide access to the College's grounds to members of the broader community during school holidays when students are not on campus. Members of the community are asked to be respectful of the grounds and observe signage at the gate entrances such as keeping clear of College buildings and facilities, keeping dogs on leads and tidying up after them etc.
4. The school will be maintaining pedestrian access through the campus to the Riverview wharf for access to the ferry on the Lane Cove River. Signage will appear over the coming weeks to support community access to the wharf.
5. The school and Council staff have agreed to work together to discuss how safe access can be provided to the foreshore for members of the community throughout the year, noting the need to balance the requirements of the school to protect and care for their students who are participating in their regular school functions and extracurricular activities.
6. A key point of note on the Foreshore walk was that the pathway was unstable and unidentifiable in some areas. The College is supportive of a meeting with Council to discuss how this could be improved.
7. A major area of risk and concern from the College is that the Foreshore walk trail proceeds through the school's rowing shed training area that is regularly occupied by students. The College is supportive of a meeting with Council to discuss further how risk can be minimised.

Council and the college also discussed Bushcare of the local bushland facing on to Tambourine Bay.

A further meeting will be organised between Council staff and representatives of the College.

On a personal note, I found the meeting very conductive and positive and we look forward to continuing to have a strong relationship with Saint Ignatius' College Riverview.

RECOMMENDATION

That Council receive and note the Mayoral Minute.

Councillor Andrew Zbik
Councillor

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 23 February 2023
NOTICE OF MOTION - ACCEPTANCE OF INVITATION OF NORTH SYDNEY COUNCIL TO JOIN ST LEONARDS/CROWS NEST 2036 PLAN - CROSS LGA BORDER WORKING PARTY

Subject: Notice of Motion - Acceptance of Invitation of North Sydney Council to Join St Leonards/Crows Nest 2036 Plan - Cross LGA Border Working Party

Record No: SU6005 - 9291/23

Division: Lane Cove Council

Author(s): Councillor Merri Southwood; Councillor Bridget Kennedy

Executive Summary

The St Leonards Crows Nest 2036 Plan (2036 Plan) requires the St Leonards Crows Nest Precinct to absorb significant increases in residential and commercial density.

The density prescribed in the 2036 Plan has generated demands for open space and recreational facilities that cannot be met by the North Sydney, Willoughby and Lane Cove LGAs in isolation.

It is timely for the three LGAs to identify and address the needs of the whole of St Leonards and Crows Nest as a precinct, irrespective of local government boundaries, in order to identify ways (and projects) to collaborate to deliver open space, recreational and community facilities to meet the needs of the existing and future population.

Discussion

On 13 February 2023 the following Mayoral Minute was included in the business papers for the meeting of North Sydney Council:-

8.2. St Leonards/ Crows Nest 2036 Plan - Cross LGA border working party **St Leonards/ Crows Nest 2036 Plan - Cross LGA border working party**

In 2006 Lane Cove, North Sydney and Willoughby councils worked together and commissioned the St Leonards Strategy. The St Leonards Strategy was prepared by David Lock Associates, National Economics, Cityscape Planning & Projects and PBAI Australia.

The St Leonards Strategy (November 2006) noted that the St Leonards area spans three (3) local government areas and found that “The planning controls, public infrastructure and management of St Leonards vary between each of these councils.

However, the three parts of St Leonards are complementary, and in most respects St Leonards is perceived as a single centre (albeit divided by the Pacific Highway and rail line). Therefore, there are benefits in a coordinated approach to the planning, design and management of the centre (p.12).”

That Strategy appears to have “gathered dust” as each of the local government areas then embarked on their own planning for the precinct, in isolation.

In 2010 North Sydney Council commenced the St Leonards/ Crows Nest Planning Study in the context of significant development pressure and a series of decisions by the (then) Joint Regional Planning Panel and (then) State Government’s notorious Part 3A scheme which overrode, indeed, abandoned, the existing heights under Council’s Local Environmental Plan.

The Planning Study sought to examine opportunities to meet the State Government’s housing and employment capacity targets whilst delivering high quality public domain and services to support the current and future community’s needs.

On 29 November 2010 Council resolved to undertake the planning study to deliver:

Ordinary Council Meeting 23 February 2023
NOTICE OF MOTION - ACCEPTANCE OF INVITATION OF NORTH SYDNEY COUNCIL TO
JOIN ST LEONARDS/CROWS NEST 2036 PLAN - CROSS LGA BORDER WORKING PARTY

- *new open space in St Leonards / Crows Nest;*
- *increased investment in St Leonards and decreased commercial vacancy rates, with particular focus on the rejuvenation of the Pacific Hwy between St Leonards train station and the intersection of Pacific Hwy and Willoughby Rd;*
- *improved connectivity, particularly between St Leonards / Pacific Hwy and Willoughby Rd;*
- *improved urban design and street level amenity particularly in St Leonards and along the Pacific Hwy; and*
- *improved building design and residential amenity in St Leonards.*

Nearly 12 years later, the provisions of that Precinct 1 Study delivered Stage 1 of the Expanded Hume Street Park – a significant new piece of public open space.

In July 2016 the State Government announced that it would undertake a strategic planning investigation and strategy for Crows Nest, St Leonards and the Artarmon industrial precinct.

That investigation went by many names – it began as a Priority Precinct, then morphed into an Urban Activation Precinct and finally the 2036 Plan.

The St Leonards and Crows Nest 2036 Plan (the 2036 Plan) was adopted and made by the State Government in August 2020 and states that it “will facilitate the urban renewal of St Leonards and Crows Nest for an expanding employment centre and growing residential community in the suburbs of St Leonards, Greenwich, Naremburn, Wollstonecraft, Crows Nest, and Artarmon”.

The Plan area, particularly the Pacific Highway corridor at St Leonards and Crows Nest, has been the subject of exponential growth and development pressure for at least the last 15 years. The 2036 Plan requires the precinct to absorb significant additional residential and commercial density and provides for the provision of regional open space and facilities.

This increased density is impacting all three local government areas – the open space and recreational infrastructure needs alone cannot be addressed in isolation.

It is timely then, to start to work with our neighbouring councils, Lane Cove and Willoughby, to identify and address the needs of the whole of St Leonards and Crows Nest as a precinct, irrespective of local government boundaries, in order to identify ways (and projects) to collaborate to deliver open space, recreational and community facilities to meet the needs of the existing and future population.

I therefore recommend:

1. ***THAT*** Council invite Lane Cove and Willoughby councils to participate in a working party on the St Leonards/Crows Nest 2036 Plan.
2. ***THAT*** the working party consist of the mayors and a ward councillor representing the subject area together with a relevant strategic planning officer from each of the council areas.
3. ***THAT*** Council notes that the purpose of the working party is to explore a “coordinated approach to the planning, design and management of the centre” in the context of the 2036 Plan and to identify ways to collaborate and deliver open space, recreational and community facilities to meet the needs of the existing and future population.

COUNCILLOR ZOË BAKER

MAYOR

The Mayoral Minute was received and noted by North Sydney Council in a unanimous vote.

RECOMMENDATION

That in the event that Council is invited by North Sydney Council to participate in a working party on the St Leonards Crows Nest 2036 as outlined in the Mayoral Minute detailed above that Council:-

- a. Accepts the invitation; and
- b. Nominates a Councillor from East Ward and a strategic planning officer to participate in the working party with the Mayor.

Councillor Merri Southwood

Councillor

Councillor Bridget Kennedy

Councillor

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 23 February 2023
FINALISATION OF BOB CAMPBELL OVAL MASTERPLAN

Subject: Finalisation of Bob Campbell Oval Masterplan
Record No: SU8695 - 8231/23
Division: Open Space and Urban Services Division
Author(s): Helen Haigh

Executive Summary

This report summarises the survey and submissions for the Draft Bob Campbell Oval Master Plan community consultation that was undertaken.

Community consultation was carried out for 10 weeks between 25 November concluding 5 February. A total of thirty-nine (39) community participated in the survey and received six (6) written submissions. Minor amendments have been made to the masterplan.

The Masterplan for Bob Campbell Oval (**AT – 1**) is recommended for adoption for the purposes of moving to the next stage of detail design documentation for tender.

Background

Council engaged Taylor Brammer Landscape Architects (TBLA) to carry community stakeholder workshops and prepare a draft masterplan for Bob Campbell Oval. Three community workshops were held, and the draft masterplan was developed in response to the feedback.

TBLA facilitated the three workshops, held on 28 April, 2 June, and 25 August. Consultation Workshop 1 sought to understand the background and drivers behind each group. Workshop 2 utilised the feedback from workshop 1 to present three masterplan options for Bob Campbell Oval and surrounds. These options incorporated the needs and requirements of the stakeholders. Workshop 3 consolidated comments from the prior workshops and proposed a masterplan which provided a cohesive outcome for the oval and immediate surroundings that formed the study area.

The stakeholder workshop process has been highly commended by those who attended.

Discussion

Survey Results

A total of thirty-nine (39) people completed the survey. Most respondents (72%) were from the suburb of Greenwich. Questions in the survey included; *Can we improve on Bob Campbell Oval Masterplan?* 29 out of 39 (74%) answered yes and provided comments. *Is there anything we have missed in the Bob Campbell Oval Masterplan?* 22 out of 39 (56%) answered yes and provided comment. The last question asked *“Do you have any general comments on the Bob Campbell Oval Masterplan?”* 32 people provided comment to this question.

Below is a summary of the survey comments, not all detail from individual responses are shown below, instead the essence has been captured. Councillors have been provided with the full survey and submission responses. The survey responses have been grouped together where the topics are similar. TBLA have provided responses to the points raised.

	Point raised	Response/ design change
1	Consider relocating playground to the picnic area. / Possibly a nature play area for small kids near the picnic area, so kids can play close to family	A secondary, static playground has been located adjacent to the picnic area. New playground activities are proposed to add to the existing playground and a small new play area is

Ordinary Council Meeting 23 February 2023
FINALISATION OF BOB CAMPBELL OVAL MASTERPLAN

	gathering in picnic area close to the water. / I can see the existing playground will remain - it is terrible currently.	proposed adjacent to the picnic area. The existing playground structure to the west will be upgraded through Council's ongoing maintenance and replacement strategies. This will complement the new playground in this area.
2	Consider including a structure for watercraft	It is not practical to store watercraft in this location as access to the water is only available during the peak of a high tide. During low tide access to the water would require dragging the watercraft across 100m of mudflats.
3	There is a lack of detail about the changes to the RE1 zone at the corner of Gore St and St Vincents Rd. There is an opportunity to turn into a community garden, or bush garden, and improve amenity for nearby residents and visitors alike (and reduce council mowing expense!).	It is suggested that the housing density in this area is not high enough to support communal gardens unlike more dense areas such as St Leonards.
4	Ensure that dogs are not allowed on the oval when they are off the leash.	Community and stakeholder workshops resolved to maintain the oval as dog friendly when the oval is not in use. Dog poo bags and associated infrastructure will be provided.
5	Bicycle access from Bob Campbell Oval to River Road through over existing walking path to allow for greater access ability and connection to the new sports and recreation facility.	Improved access from River Road is being provided as part of this masterplan.
6	Provision for covered bicycle storage	The location of bike racks is to be investigated through detailed design with the potential for this to be located under the building awning.
7	Netball court on top of the amenities building	Community and stakeholder workshops resolved not to include a netball court.
8	Maybe a bit more information on the amenities building form for the options, but otherwise really great master plan. Option A is my preference. / I'm unsure why a two-storey building, with a smaller footprint is considered unsuitable. Good design should mitigate any scale issues and given the oval is much lower than the surrounding housing, a two-storey building won't impact them.	Through the community and stakeholder consultation process Option C was selected as the preferred amenities building. A two-storey building comes with additional expense particularly to ensure it meets accessibility standards.
9	Lighting along St Vincents shared path	Council's traffic engineers will assess as part of a later phase.
10	No unisex change rooms	Industry best practice suggests that unisex changing rooms are the best use of public amenity buildings.
11	Do not take greenspace for more parking at the oval. The proposed additional parking beside the sewage bridge should not be placed there because it: 1. Breaks up the contiguous open space 2. Interrupts the view from the oval under	The masterplan provides ample and generous space for pedestrians to travel under the aqueduct.

Ordinary Council Meeting 23 February 2023
FINALISATION OF BOB CAMPBELL OVAL MASTERPLAN

	<p>the arches of the sewage pipeline/ bridge of the water from the oval</p> <p>3. Encourages or prioritises emphasis on car driving</p> <p>4. Adds a danger of cars using the space when children may be moving from the picnic area to the children's play area. It should be an area free from danger from cars once you enter the oval area.</p>	
12	<p>There need to be high quality drainage, irrigation and maintenance to support the new natural grass surface. / Please ensure that Dr Mick Batman is involved in both the design process and the maintenance planning of BCO. / Please also consider improving drainage as the oval is always wet. / Please arrange for Dr Mick Battam, soil scientist, to be involved in the design process and for the maintenance of BCO to be outsourced and science driven. / Vital to engage a qualified soil scientist such as Dr Mick Battam to design the natural grass surface of the oval and a continuing maintenance regime.</p>	<p>Drainage, irrigation, and turf installation and maintenance are subject to further design development in a further phase. They will be best practice.</p>
13	<p>If the citrus tree slated for removal is the large mandarin tree, I would oppose this</p>	<p>Due to several competing needs the most appropriate location for the amenities building will require the removal of the citrus tree.</p>
14	<p>Sensor lighting to reduce energy use, using water from the aqueduct or drainage for irrigation</p>	<p>Consideration during detailed design phase is to be provided in relation to minimising light spill and light pollution with respect to neighbouring residential properties and to minimise negative impacts to surrounding fauna. Water from the aqueduct is unsuitable for irrigation.</p>
15	<p>The new oval looks great, but it will be hard to lose a dog friendly play area.</p>	<p>Community and stakeholder workshops resolved to maintain the oval as dog friendly.</p>
16	<p>This plan is missing the impact that will have for neighbours who want to join this space, as the access from the other side of river road is terribly dangerous to cross. It needs a roundabout or a crossing at St Vincents road and river road. It is impossible to go to the nearest crossing if you have a pram, children and a dog. / Consideration should be given for pedestrians crossing River Rd to get on St Vincents Rd. We walk to Bob Campbell and have to risk our lives to cross River Rd to reach St Vincents rd. / Access to the oval via the Gore Creek walking track involves a dangerous crossing over River Road.</p>	<p>Council's traffic engineers will assess as part of a later phase.</p>
17	<p>Include a small multi-sport wall for tennis,</p>	<p>An existing brick wall for informal games is</p>

Ordinary Council Meeting 23 February 2023
FINALISATION OF BOB CAMPBELL OVAL MASTERPLAN

	basketball, netball and potentially cricket against a wall.	retained along the western edge of the proposed footpath for sports use.
18	Better connection to the water / It would be great to see the Jetty in the plans / the addition of the Jetty	Access to the water is now being provided via the new stairs. Initial investigations show a jetty to provide access during high and low tide would be required to be over 100m in length and would be cost prohibitive.
19	Access from Seaman Street. The stairs down from Seaman St to BCO are treacherous to say the least and a hazard for use but the public.	Council has plans to improve access from Seaman Street as part of works for this project.
20	Make the football pitch synthetic, as originally planned. / The only group in the community this delivers for is the greens. Who don't want people to play sport all year round for as many hours as possible. / You have missed any intention to increase the playing hours of sport. / Why are we not considering artificial turf on the main oval? / BC oval is an absolute joke of an oval. If it could have been improved naturally why wasn't it done so years ago. / I'm quite disappointed that the artificial turf plan has been abandoned. / Remove the natural turf and replace it with artificial.	Council has resolved to have a natural turf field. Lighting will be upgraded to the latest technology to increase playability. Drainage, irrigation, and turf installation and maintenance are subject to further design development in a further phase.
21	A walking track around the oval can be used by runners too. Currently living in the area there are no good running tracks or pram friendly walking tracks to easily exercise. / There was originally a plan for a running track around the oval. This has been removed from the latest version.	Community stakeholder workshops resolved to maximise the playable area of the field. Additional footpaths to the east of the fields will further reduce the playing field.
22	The bushland around BCO is also overrun with exotic plant species (e.g. lantana wondering dew).	The existing bushland is retained and managed through ongoing bushland management.
23	Netball court inclusion is a good option	Community and stakeholder workshops resolved not to include a netball court.
24	Submit area should include an enclosed off leash dog park (don't want dogs chasing the wildlife). / Add a dog of leash area where the basketball court is proposed.	Community and stakeholder workshops resolved to maintain the oval as dog friendly, as natural turf with no fencing to maximise playable use.
25	New trees	Additional shade tree planting has been added to the picnic area adjacent to the Lane Cove River.
26	I question the need for a 3m wide shared path along the western cliff. ... could it be made ... more pervious material ... Also, this path seems to terminate under the aqueduct at its southern end when it would seem better to terminate it at the	The shared path could be reduced to 2.5m and potentially deco granite. This detail will be covered in the detail design phase. The proposed footpath will connect the western playground to the reconfigured carpark and amenities building.

Ordinary Council Meeting 23 February 2023
FINALISATION OF BOB CAMPBELL OVAL MASTERPLAN

	carpark.	
27	It's unclear from the masterplan but hopefully there will be some retention/addition of bench seating in the vicinity of the playground	
29	Western heritage cliff base shared user path was not part of revised concept plan introduced to stakeholders on 18 Aug 2022 - it has been introduced since. A path surrounding the field was not wanted by stakeholders. The indicated western cliff path should never become part of a connecting, surround-oval track. Western shared user path was not considered so path design should consider lessening the impact of such path on current vegetated soft edge to cliff base. e.g., use of permeable surface materials/compacted stone, reduce width of path to 2 m or set 1 m away from cliff base, minimise loss of native vegetation.	To provide natural turf in a sustainable manner for the use of cricket, soccer and other sporting groups, the fields location and orientation must be modified from the existing design. The base of the existing cliff is regularly wet due to overland flow from the vegetation above hence the selection of a hard-paved surface that will provide a long-term sustainable outcome for the community.
30	Consider reduce the need to remove 2 trees along St Vincents Road can be overcome by using that portion of road as a shared road - this is what was in the revised concept plan introduced to stakeholders on 18 Aug 2022.	It is noted detailed design of the road and shared user path does not form part of the scope of this masterplan stage rather it will be subject to a future detailed design stage as well as a road safety audit by Council.
31	Less parking spaces - keep ambulance access, disabled parking spaces and about 10-15 other car spaces, turning circle / pick up drop off zone. Other parking will be up the street with direct access to the shared user path to get down to the oval easily	Community and stakeholder's engagement agreed to maximise the playing surface and retain as many existing carparks as possible.
32	Indigenous interpretation of the area. It would be good to find out the Indigenous name for this area and rename the oval and reserve	Council has resolved to investigate aboriginal overlays and history in the detailed design stage.

Submission summary

Six submissions were received as part of the consultation period. Two were received from community groups, including Northwood Action Group and Greenwich Community Association Committee. Four submissions were received from individuals. The summarised comments from the submission are shown in the table below.

	Point raised	Response/ design change
1	Natural turf specialist involved in detail design and maintenance program.	Council has resolved to have a natural turf field. Drainage, irrigation, and turf installation and maintenance are subject to further design development in a further phase.
2	Access to Water	Access to the water is now being provided via the new stairs. Initial investigations show a jetty to

Ordinary Council Meeting 23 February 2023
FINALISATION OF BOB CAMPBELL OVAL MASTERPLAN

		provide access during high and low tide would be required to be over 100m in length and would be cost prohibitive.
3	Parking next to oval kept at a minimum / Pick up /drop off zone	Community and stakeholder's engagement agreed to maximise the playing surface and retain as many existing carparks as possible.
4	Shared User Path directly to Oval	A Shared User Path connects from River Road to the Oval. It is noted detailed design of the road and shared user path does not form part of the scope of this masterplan stage rather it is subject to a future detailed design stage as well as a road safety audit by Council.
5	Hard surface 3m – wide path, removal of fig tree	To provide natural turf in a sustainable manner for the use of cricket, soccer and other sporting groups, the fields location and orientation must be modified from the existing design. The base of the existing cliff is regularly wet due to overland flow from the vegetation above hence the selection of a hard-paved surface that will provide a long-term sustainable outcome for the community.
6	St Vincents Road access to BCO – the separated path with no shared road zone appears on this exhibited plan.	It is noted detailed design of the road and shared user path does not form part of the scope of this masterplan stage rather it is subject to a future detailed design stage as well as a road safety audit by Council.
7	Conservation and regeneration - Plant the E2 zone, conservation of the heritage-listed canal, regeneration/replanting work along this canal, upgraded regeneration works in Gore Creek Reserve	The existing bushland retained and managed through ongoing bushland management.
8	Strong sediment control	The successful contractor will follow all correct procedures as part of a contract with Council.
9	...it is my hope that the Council may accelerate its documentation (including the environmental assessment under Part 5 of the EPA Act) to permit an approval (final decision) to be given to the Masterplan at the earliest opportunity.	Detail design documentation needs to be completed before a Review of Environmental Factors and Part 5 can be carried out.
10	Property encroachment	Detailed survey has been carried out. No works will be carried out on private property.

Amendments to the masterplan

- Additional 10 shade tree plantings have been added to the picnic area.
- Additional static, nature play elements have been added to the picnic area.

Project Delivery Program

Council's resolution of 21 February 2022 adopted the project Delivery Program. The phasing in the adopted delivery program has altered slightly to account for an additional workshop and 10 weeks community consultation. Noting the original program only allowed for 2 workshops and 6-8 weeks

Ordinary Council Meeting 23 February 2023
FINALISATION OF BOB CAMPBELL OVAL MASTERPLAN

of community consultation. Notwithstanding these changes the project is still on track with the proposed delivery timeframe.

Under the adopted delivery program, the next phase is as follows:-

<i>Item</i>	<i>Weeks (min)</i>	<i>Weeks (max)</i>	<i>comments</i>
<i>Procure of Landscape Architect for design specification and tender documentation</i>	3	4	<i>Undertaken concurrently</i>
<i>Obtain a minimum of 3 quotes (including AgEnviro) to design the specifications for the natural turf and to supervise the works related to the installation of natural turf to be incorporated into for tender documentation</i>			
<i>Review quotes and recommend preferred consultants</i>	1	2	
<i>HOLDPOINT - Council meeting</i>			<i>Councillors to endorse preferred consultants</i>

Conclusion

The Bob Campbell Oval Masterplan was developed over three stakeholder workshops. The stakeholder workshop process has been highly commended by those who attended. The plan was then placed on public display for 10 weeks. 39 survey responses and 6 submissions were received. Two amendments were made to the masterplan with this feedback.

The Masterplan is now ready for Council endorsement to proceed to the next phase.

“Procure of Landscape Architect for design specification and tender documentation. Obtain a minimum of 3 quotes (including AgEnviro) to design the specifications for the natural turf and to supervise the works related to the installation of natural turf to be incorporated into for tender documentation.”

RECOMMENDATION

That Council:

1. Receive and note the report;
2. Adopt the Bob Campbell Oval Masterplan; and
3. Undertake a procurement process for design specification and tender documentation for construction and a report be submitted back to Council for endorsement.

Martin Terescenko
Executive Manager - Open Space and Urban Services
Open Space and Urban Services Division

ATTACHMENTS:

AT-1 [View](#) Bob Campbell Oval Masterplan - 2023

45 Pages Available Electronically

<p style="text-align: center;">Ordinary Council Meeting 23 February 2023 CONVERSION OF THE COUNCIL CHAMBERS INTO A MULTIFUNCTION PERFORMANCE SPACE</p>
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Subject: Conversion of the Council Chambers into a Multifunction Performance Space
Record No: SU9095 - 8632/23
Division: Human Services Division
Author(s): Jane Gornall

Executive Summary

This report responds to Council's resolution in November 2022 to undertake consultation for conversion of the Council Chambers into a multi-use facility that can be utilised for council meetings and cultural performances.

A workshop was held on Tuesday 31 January 2023 with representatives attending from eight local cultural groups and also two interested community members. The feedback is outlined in the report which will be considered further as part of the detailed planning and design phase.

It is recommended Council include the conversion of the Council Chambers into a Performance space targeting theatrical style productions into the 2023/24 Operational and Delivery Plan and Budget, consider if Council meetings should move permanently from the current Council Chambers location, once the detailed planning and design phase is completed and in June 2023 seek submissions from interested community members to be part of a reference group to assist in the planning for the project.

As per the Council resolution, the results of the workshop were presented to the Corporate Planning Weekend on February 11, 2023.

Background

Council at the meeting of 24 November, 2022 resolved that:

1. *Council conduct, in late January 2023, after school returns, a workshop with local cultural groups of a size that would potentially utilise a Theatre, delivered by the conversion of the existing Council Chambers into a multi-use facility incorporating both Council Meetings and Cultural Performances, to:-*
 - a. *Determine the needs of the local cultural groups for the project; and*
 - b. *Review the initial planning ideas having regard to the identified needs of the groups;*
2. *Understanding that a DA is required due to a change of use of the space and that the requirements of the Building Code of Australia and Disability Discrimination Act will need to be addressed, Council investigate and determine the process for progressing the project in the shortest possible timeframe to allow for the implementation of the performance space in the 2023/24 Operational and Delivery Plan;*
3. *A presentation on the outcomes of the workshop be presented at the 2023 Corporate Planning Weekend; and*
4. *A report be submitted to the February 2023 Council Meeting on the outcome of the workshop together with an outline of the process that would be required for the project to proceed, with the aim of including in the 2023/24 Operational and Delivery.*

This Report addresses the points in the above resolution.

Ordinary Council Meeting 23 February 2023
CONVERSION OF THE COUNCIL CHAMBERS INTO A MULTIFUNCTION PERFORMANCE SPACE

In 2004 Lane Cove Council produced a Cultural Action Plan. The Plan included an action of 'Continue to investigate opportunities for a multipurpose cultural performance space and work alongside community cultural groups to ensure the solution is viable and sustainable.'

Council has across the years investigated such a space with the 2008 Lane Cove Cultural Centre Study (Hassall Report) and the 2009 Cultural Needs Study – future options for upgrades and renovations in Lane Cove (Pegasus Report) both exploring the requirements for local cultural groups.

Since 2004, Council has provided venues for a range of community groups including Lane Cove Music and Cultural Association (studios and access to the Terrace Function Room for concerts); Lane Cove Concert Band (rehearsal and storage space); Lane Cove Historical Society (storage and meeting space); Centrehouse Inc (Gallery and Creative Studio space); and Lane Cove Theatre Group (rehearsal space) and has continued to fund the operations of other cultural groups – e.g. Lane Cove Music and Lane Cove Choristers via the Community Assistance Grants. The main space which has not been provided is for theatre/performance space and the conversion of the Council Chambers should assist in filling this need.

The Lane Cove Sport and Recreation Centre, currently in the planning stage will provide a sprung floor for dance groups and an area that can be used for a range of performances.

Discussion

The workshop was held on Tuesday 31 January 2023 with representatives attending from eight local cultural groups and also two interested community members. The groups were asked to input ideas for the space and to contribute to the listing of 'must haves' for the space.

The initial list of 'must haves' included:

- Flat stage area – without carpet
- Curtain system
- Production lighting/rigging structure
- Changing space
- Toilets
- Kitchen/food preparation area
- Bar/refreshment area
- Foyer
- Storage – for technical equipment; seating; general
- Accessible access
- Loading area – for loading sets, etc

The workshop suggested another twenty-two (22) requirements from which a priority list of seventeen (17) were selected by the group. The recommendations are listed below in priority order:

1. Retractable tiered seating
2. Council chambers moving elsewhere
3. Tech box built in
4. Professional acoustic designs
5. Affordable rates
6. Prioritising local community
7. Extend to whole lower ground floor
8. Space for grand piano
9. Battened wood floor
10. No carpet at all

Ordinary Council Meeting 23 February 2023
CONVERSION OF THE COUNCIL CHAMBERS INTO A MULTIFUNCTION PERFORMANCE SPACE

11. High quality projection
12. Power points stage & floor
13. Equitable management between all users /no council priority
14. Male & female dressing rooms
15. Ventilation is adequate
16. Treatment to the foyer area
17. Comfortable seating

The workshop allowed the participants the chance to hear what other groups would require and to articulate their own needs. It is expected that if the project continues some of the suggested ideas may not be viable for the space for a number of reasons which might include acoustic or space requirements requiring compromises which might impact negatively on all proposed uses. In line with the original Notice of Motion and Council's resolution, the focus is proposed to remain of the facility delivering theatre-style performance, with other opportunities considered for inclusion if possible, as further planning and design steps are undertaken.

The workshop participants also requested that a reference group be set up to assist with the project. It is recommended that Council call for expressions of interest for members of such a reference group in June 2023.

Some of the future steps required for the project to progress – not necessarily in order

If Council wishes to proceed with the project the following tasks would need to be undertaken: -

- Assessment of the current structural, electrical, fire, access and mechanical state of the Council Chambers
- Preparation of a Development Application for the conversion of the space.
- Consultants need to be appointed to design and prepare plans for the project, including sub-consultants – e.g acoustic, lighting, access, fire, etc.
- Preparation of tender documents and the running of a tender process for a builder in line with the NSW Local Government Act 1993.

At the workshop it was suggested Council meetings should move permanently from the space, it is suggested such a decision be delayed until the detailed planning and design phase is completed. Notwithstanding a long-term decision, a short-term alternate venue will need to be found during conversion works, at this stage the Terrace Function Room has been identified as be the most suitable venue.

As part of the Corporate Planning Weekend held February 11, 2023 the Councillors were given a presentation on the results of the workshop and were able to discuss options and the recommended future actions to progress the project. These actions have been included in this Report.

Conclusion

There is considerable interest in the option of converting the current Council Chambers into a multi-function performance space. Considerable planning will be required to ensure that the space can be effectively used as a Theatre and can accommodate other uses as far as practicable. Council will also ultimately need to clarify if it does intend to continue to utilise the space as a Council Chambers.

This Report recommends adding the conversion of the space and the planning required to bring the project to fruition into the 2023/24 Council Operation and Delivery Plan and also allocating money to the 2023/24 Budget to realise the project.

<p style="text-align: center;">Ordinary Council Meeting 23 February 2023 CONVERSION OF THE COUNCIL CHAMBERS INTO A MULTIFUNCTION PERFORMANCE SPACE</p>
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This Report also recommends establishing a reference group of interested community members to guide the progress of the project.

RECOMMENDATION

That Council:

1. Include the conversion of the Council Chambers into a Performance space targeting theatrical style productions into the 2023/24 Operational and Delivery Plan;
2. Include in the 2023/24 budget an amount to undertake the conversion including the cost of setting up a temporary Council Chambers;
3. Consider if Council meetings should move permanently from the current Council Chambers location once the detailed planning and design phase is completed;
4. In June 2023 seek submissions from interested community members to be part of a reference group to assist in the planning for the project; and
5. Notify all participants in the 31 January workshop of the Council's resolution.

Jane Gornall
Executive Manager - Human Services
Human Services Division

ATTACHMENTS:

There are no supporting documents for this report.

<p style="text-align: center;">Ordinary Council Meeting 23 February 2023 CONSULTATION RESULTS ON THE DRAFT COMMUNITY ENGAGEMENT STRATEGY</p>
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Subject: Consultation Results on the Draft Community Engagement Strategy
Record No: SU80 - 75369/22
Division: Corporate Services Division
Author(s): Steven Kludass

Executive Summary

The Draft Community Engagement Strategy was the subject of community consultation between 30 November 2022 and 29 January 2023.

This report presents a summary of the feedback received during the community consultation period. Detailed responses received during the community consultation period are attached as **AT-1**. The Draft Community Engagement Strategy is submitted for Council's consideration and adoption.

Background

The Draft Community Engagement Strategy was developed following a series of community consultation workshop sessions with interested local residents. These sessions occurred in mid 2022 and identified a need for Council to review its current community engagement practices so they reflect the expectations of today's community.

The results of the community consultation sessions, together with feedback received from several Councillors was reported to Council on 18 August 2022. At that meeting, Council resolved to prepare an Action Plan to address the issues raised during the workshop sessions.

A further report was submitted for Council's consideration on 24 November 2022 where Council endorsed a Draft Community Engagement Strategy for community consultation purposes. The Draft Community Engagement Strategy was developed to guide Council's approach to community engagement. More specifically, it articulates Council's commitment to the IPA2 Framework, outlines our approach to community engagement (what, why, where, when and how) and contains key objectives and actions as integral components of an Implementation Approach.

Discussion

In total, Council received 1 completed survey response and 2 written submissions in relation to the Draft Community Engagement Strategy. Councillors have been provided with the 3 submissions. A summary of the submissions received, together with Council's draft responses is provided at **AT-1**.

Following consideration of submissions received, minor changes have been made to the Draft Community Engagement Strategy. The Revised Draft Community Engagement Strategy is attached as **AT-2** and for completeness, the Revised Community Engagement Policy is attached as **AT-3**.

Conclusion

The Draft Community Engagement Strategy has been developed following feedback received from interested local residents during workshop sessions held in mid-2022. The Draft Community Engagement Strategy was then the subject of further community consultation between late November 2022 and late January 2023. In total, Council received 1 completed survey response and 2 written submissions in relation to the Draft Community Engagement Strategy.

RECOMMENDATION

That Council:-

1. Note the submissions received and the draft council responses prepared in relation to the Draft Community Engagement Strategy;
2. Write to each of the individuals and/or organisations, where identifiable, who made comment on the Draft Community Engagement Strategy, thanking them for their input and providing responses to the issues raised in their submissions; and
3. Adopt the Revised Community Engagement Policy and the Revised Draft Community Engagement Strategy.

Steven Kludass

Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1	View	Draft Community Engagement Strategy - Community Consultation Evaluation Report	4 pages	Available Electronically
AT-2	View	Draft Community Engagement Strategy - V2	26 Pages	Available Electronically
AT-3	View	Revised Community Engagement Policy - Draft	7 pages	Available Electronically

**Ordinary Council Meeting 23 February 2023
FINALISATION OF URBAN FOREST STRATEGY**

Subject: Finalisation of Urban Forest Strategy
Record No: SU8181 - 5420/23
Division: Open Space and Urban Services Division
Author(s): Helen Haigh

Executive Summary

An Urban Forest Strategy has been developed as part of Councils Delivery Program and Operational Plan. The Strategy was endorsed for community consultation. Consultation ran for 6 weeks. Council received 2 submissions and 5 people responded to the survey.

Amendments have been made to the Urban Forest Strategy and it is now presented to Council for adoption **(AT-1)**.

Background

Council resolved at the October 2022 Council meeting to place the Draft Urban Forest Strategy on public exhibition for 6 weeks. The consultation was open from 3 November 2022 until 19 December 2022.

The purpose of the strategy is to protect and improve the urban forest of Lane Cove, through effective management and direct engagement with the community. Objectives and actions were compiled from recent aerial image datasets defining existing cover and physical attributes along with community engagement results. This strategy also considers Councils ability to deliver outcomes with available resources.

Discussion

Survey Results

Five (5) respondents provided feedback to the survey questions. The responses are provided as an attachment **(AT - 2)**. The points/comments are listed below with a response for each point, and amendments proposed to be made to the Strategy.

Table 1 – Survey points and responses

	Point raised	Response/Strategy Amendment	Strategy Page
1	<i>More planting along the main roads</i>	This has been addressed Implementation Table: 2. <i>Expand and Improve</i> Objective 2: Increase canopy cover on public land	No change
2	<i>Developers held responsible for planting trees</i>	This already occurs as part of the process to Occupation Certificate (OC).	No change
3	<i>“Stop cutting down trees to facilitate medium to high density housing.” - “...you fail to explore this issue of greening the densest urban environments in the LGA. It deserves deeper analysis.”</i>	LEP land zone changes have been set by the NSW State Government. DA's are assessed accordingly with retention of trees where possible. This has been addressed	No change

Ordinary Council Meeting 23 February 2023
FINALISATION OF URBAN FOREST STRATEGY

	Point raised	Response/Strategy Amendment	Strategy Page
		Implementation Table: 3. <i>Connect</i> Objective 4: Advocate for greater recognition of greener infrastructure.	
4	Address adverse impacts to RE1 i.e. Vandalism, Encroachment, Clearing, Dumping, Poisoning, Fencing, Light Spill, Trespass	RE1 zoning is protected by various state and local legislation. This is covered as part of Council's operational procedures by Council's Compliance Officer and Rangers. Action 1.1.g and Action 4.1.b addresses tree vandalism.	Page 24 No change
5	More emphasis on protection of Threatened Species	This is addressed in Plan of Management - Bushland	No change
6	Include photos of detrimental effects to trees	Photos have been included	No change
7	Increase canopy targets	The 40% cover has been determined by NSW DPE. The UFS proposes to continually increase canopy cover with a target of 2,284 trees over 10 years. This is on top of maintaining replenishment of trees that are removed.	No change

Submissions

Submissions were received from the Lane Cove Bushland Conservation Society Inc and one resident. These are attached at **(AT-3)**. The points/comments are listed below with a response for each point, and amendments proposed to be made to the Strategy.

Table 2 - Submission points and responses

	Point raised	Response/Strategy Amendment	Strategy Page
1	Which specific provisions in the Strategy would address each of the real incidents that we have listed below of tree damage/ vegetation and tree clearing/ loss of recent years: <ul style="list-style-type: none"> • 14-16 Orion Road - DA59/2021 • E2/C2 zoned bushland surrounding Lane Cove Golf Course • Tree loss on the Lane Cove Golf Course precinct • The Pathways site • Tree poisoning in Warraroon Reserve near Tambourine Bay 	The Strategy is guided by existing legislation. The specific incidents listed are all covered by existing legislation i.e. Biodiversity Conservation Act 2016, various SEPP's, LEP, DCP, Tree Vandalism Management Directive	Page 24 Section 2, Strategic Alignment No change
2	<i>A follow up letter reminding the resident of the condition on which</i>	This is included within the Implementation Table (1. Protect	Action 1.1.f and Action 1.3.a.

Ordinary Council Meeting 23 February 2023
FINALISATION OF URBAN FOREST STRATEGY

	Point raised	Response/Strategy Amendment	Strategy Page
	<i>the tree removal was given and reminding them of their obligation to replace it. The letter includes a form which they must fill in, advising whether the tree had been replaced, the date when it was carried out and perhaps the type of tree which had been replanted.</i>	and Retain).	No change
3	<i>Where a tree or trees have had been removed because of a Development Application, the Conditions of Approval should include a condition that trees be replaced before the Building Certificate is issued.</i>	This already occurs as part of the process to Occupation Certificate (OC).	No change
4	<i>That a portion of the \$80 tree fee be put aside for the follow up.</i>	Tree application fees already contribute to cost of Councils consulting arborist which includes follow up letters.	No change
5	<i>Review landscaping requirements for developments in conjunction with this strategy.</i>	This is included within the Implementation Table (1. Protect and Retain). A review of DCP – Part J is programmed for 2022/2023.	Page 61 Action 1. 3.c No change
6	<i>What action can Council's UFS pursue to address "Developers should make a concerted effort when designing a new site to protect and retain existing trees and to consider them an asset to the community,"?</i>	This is included within the Implementation Table (1. Protect and Retain).	Page 61 Action 1.3.a No change
7	<i>Allocate funds and resources to carry out the strategy</i>	Funds come through Operational Budget for specific projects additional funding will be requested.	No change
8	<i>Biodiversity Credits Scheme must be challenged by Council so that any offsetting be located or applied locally, an issue for the success of the UFS.</i>	Biodiversity Offsets Scheme is managed by NSW Department of Planning and Environment.	No change
9	<i>Council should pursue a campaign to increase fines for illegal tree removal by developers</i>	Fines are set by NSW government.	No change
10	<i>Work to strengthen the 'Blue Book' guideline for stormwater</i>	The 'Blue Book' is regulated by the NSW Environment Protection Authority. Council cannot strengthen it.	No change
11	<i>Increase communication between Council's departments</i>	This is included within the Implementation Table (3 Connect)	Pg 66, 3.4.c No change
12	<i>Council management and staff must put a more reliable and stronger process in place to adequately supervise and monitor arborist</i>	This is included within the Implementation Table (3 Connect)	Page 66 Action 3.4.c No change

Ordinary Council Meeting 23 February 2023
FINALISATION OF URBAN FOREST STRATEGY

	Point raised	Response/Strategy Amendment	Strategy Page
	<i>contractors</i>		
13	<i>Council research what strategies have been successfully used by other Councils to engage the community to mitigate tree damage and loss on private property</i>	This is already in the Strategy within the Implementation Table (3. Connect).	Page 66 Action 3.4.b No change
14	<i>A program for residents/property owners who need assistance to understand and properly maintain their trees and assistance with selecting the species</i>	This is already in the Strategy within the Implementation Table (3 Connect).	Page 66 Action 3.4.b No change
15	<i>Improvements made, for trees illegally removed on the weekend when query or complaint calls go to a Call Centre, and only a few Council Rangers are available, with little knowledge of trees or access to DA's etc.</i>	Amend Action 1.1.a to address this point	Page 60 Amended Action 1.1.a Amended Action 1.1. g
16	Comment on gaps and weaknesses of writing in Strategy	Edits have been made to the overall document to strengthen it (including italicising all botanical names).	Various amendments throughout Strategy
17	Diagram on pg14 hard to read	Diagram has been enlarged for clarity	Page 14 Amended
18	Tension between trees for shade and the problem of shade reducing the efficiency of rooftop solar panels.	This has been addressed in Reduced energy costs paragraph.	Page 14 Amended
19	turpentine was also an important timber tree, used particularly for wharves as the timber is resistant to marine borers, but it has many other uses as well.	Not all trees were discussed in this section. No change.	Page 18 No change
20	reference to Bruce Stuckey and Harry Howard is totally out of context (sic)	This has been removed to reduce confusion and the detail is not necessary	Page 19 Amended
21	Vegetation study references	References updated for vegetation community types	Page 20 Amended
22	Figure 1 reference incorrectly labeled	Refence updated	Page 21 Amended
23	This section has a lot of irrelevant detail (Aboriginal food preparation for example), and	Aboriginal Heritage Office provided comment and edits to this section.	No changes
24	more emphasis on the critical importance of remnant local indigenous species through the suburban area as they are our heritage....	This is included in Action 1.1.e	Page 21. Action 1.1.e No change
25	Why does the LCC flow chart not include the Bushland Plan of Management?	This has been omitted for optimal clarity. Not all plans/strategies are shown in the flow chart.	Page 25 No change
26	Strategic Direction - This section just draws out the relevant threads from other plan documents but does not	Section heading changed to Strategic Alignment to more accurately reflect content.	Page 25 Amended

Ordinary Council Meeting 23 February 2023
FINALISATION OF URBAN FOREST STRATEGY

	Point raised	Response/Strategy Amendment	Strategy Page
	seem to set any new priorities. Why not? Surely that is the role of a planning strategy such as this?		
27	3.6: The diversity principles articulated in this section are important at a general level but the strategy should recognise that in some locations other factors take priority in species selection, for example street tree choice has to take account of existing street tree landscape and heritage considerations, species practicality in harsh street locations and safety issues.	A sentence has been added to acknowledge this level of detail is covered in the Street Tree Master Plan.	Page 38 Amended
28	3.7: Should recognise funding issues to support staff or engage additional staff. It should also recognise the need for changed practices, such as internal communication, on more than just complex developments, to ensure major tree removals do not occur...	Staff funding is unlikely to change. Amended Action 1.1.a Councils DCP, LEP and other relevant legislation are adhered to when assessing D.A's. Strategy amended to include Biodiversity Conservation Act 2016 under the State Legislation heading.	Page 25 and Page 60 Action 1.1.a Amended
29	Objective 1, Action a) is not at all clear what this means	Action 1.1.a) has been rewritten	Page 60 Action 1.1.a Amended
30	Objective 3, Action a) is about new plantings, not retaining existing.	Action 1.3.a) has been moved to 2.Expand and Improve.	Page 63. Action to 2.3.a Amended
31	Objective 4: It is not clear why this is here - all bushland is protected – and what is the definition of remnant trees in bushland compared to any other trees/vegetation?	Objective removed	Page 61 Action 1.4.a-c Removed
32	<i>Expand and Improve</i> : Objective 2 – should include reference to the role of the community nursery and aim to expand this facility.	New action included: Action 2.2.f) Investigate expansion of the community nursery to increase tree production output and support urban planting programs and education.	Page 63. Action 2.2.f Added
33	<i>Connect</i> – the community engagement actions listed are fine as far as they go, but they are nowhere near enough to make a genuine difference beyond what happens at present.	Actions amended: Action 3.3.b Develop specific community information and support packages relating to tree maintenance and planting on private land. (such as how to maintain tree for amenity and safety; how to choose the	Page 66 Action 3.3.b and Action 3.2.a Amended

**Ordinary Council Meeting 23 February 2023
FINALISATION OF URBAN FOREST STRATEGY**

	Point raised	Response/Strategy Amendment	Strategy Page
		'right' tree). Action 3.2.a) - Facilitate opportunities for research in the urban forest with universities, Councils, and other authorities. Opportunities may exist to share expertise and resources.	
34	Council could also a community workshop (or several) to promote interest in trees/urban forest and canvas ideas for engagement.	New Action included: Action 3.1.h) Seek funding to engage consultants to conduct community workshop/s to promote interest in trees/urban forest and canvas ideas for engagement.	Page 65 Action 3.1.h Added

Summary of submission and response tables

Comments received through the survey have been addressed in the UFS or by other relevant legislation and no changes were required. The submissions raised thirty-four (34) comments and have been addressed individually. Sixteen comments resulted in an amendment to the UFS. This included an additional two Actions and seven amended Actions.

Conclusion

The strategy has been amended. Comments from the survey and submissions have been incorporated where appropriate. The changes have strengthened the strategy to reflect Councils long-term goals for the urban forest and how it plans to reach them. The focus remains to increase canopy cover, and at a bare minimum replenish lost trees to ensure no net-loss to canopy.

RECOMMENDATION

That Council:

1. Receive and note the report; and
2. Adopt the Urban Forest Strategy as amended, included as **AT-1**.

Martin Terescenko
Executive Manager - Open Space and Urban Services
Open Space and Urban Services Division

ATTACHMENTS:

AT-1	View Urban Forest Strategy - Final	88 Pages	Available Electronically
AT-2	View Urban Forest Strategy - Survey Responses	2 Pages	Available Electronically
AT-3	View Urban Forest Strategy - Submissions	10 Pages	Available Electronically

Ordinary Council Meeting 23 February 2023
DISABILITY INCLUSION ACTION PLAN

Subject: Disability Inclusion Action Plan
Record No: SU6606 - 5831/23
Division: Human Services Division
Author(s): Susan Heyne; Susan Shand

Executive Summary

Under the *Disability Inclusion Act 2014* (NSW) (the Act), all Councils must have a Disability Inclusion Action Plan (DIAP).

At the Council meeting of 29 September 2022 Council resolved that the Draft Disability Inclusion Action Plan (DIAP) be endorsed for the purpose of public exhibition and be placed on public exhibition for six (6) weeks.

The Draft Disability Inclusion Action Plan (DIAP) was on public exhibition from 17 October to 28 November 2022. Responses to the public exhibition included four (4) anonymous survey responses and one (1) separate submission received via email.

Following review of the feedback, comments have been noted and any required changes made.

The revised document is attached at **(AT-1)** and is recommended for adoption by Council.

Background

The Draft Disability Inclusion Action Plan was developed following a community consultation plan which included engagement with the local community, local businesses, service providers, Councillors and Council staff. Individual and group conversations were conducted by the consultants with Council staff, support services and people with disability living locally. Council Committees were consulted including the Age Friendly Advisory Committee, the Access and Inclusion Advisory Committee and workshops took place with key staff and Councillors between March – August 2022.

Draft Disability Inclusion Action Plan Summary

The Disability Inclusion Action Plan has four (4) focus areas that are mandated by the NSW Governments Disability Inclusion Plan 2021 – 2025. The focus areas are:

- Attitudes and behaviours
- Liveable communities
- Meaningful employment
- Better systems and processes

A total of 203 people across the Lane Cove local government area contributed to the development of the Disability Inclusion Action Plan. The information gathered informed the development of the draft Disability Inclusion Action Plan including the accountability framework that Council will use to monitor progress against this plan.

Ordinary Council Meeting 23 February 2023
DISABILITY INCLUSION ACTION PLAN

Public Exhibition

Council resolved at its Ordinary Meeting on 29 September 2022 that the Draft Disability Inclusion Action Plan be placed on public exhibition for six (6) weeks until the 28 November 2022, and that a further report be prepared for Council.

The public consultation period opened on 17 October 2022 and closed on 28 November 2022.

The public consultation was promoted through the following channels:

- Online exhibition on Council's website
- Online exhibition via Council's social media platforms
- E-newsletters such as the Lane Cove Connection
- Council Advisory Committees
- Targeted emails to local service providers

Discussion

Following the exhibition period, a total of nine (9) separate comments were received. Comments raised during the exhibition period are summarised in Table 1.

Table 1: Summary of Submissions and Proposed Changes to Draft DIAP

<i>Community Feedback</i>	<i>Council Response</i>	<i>Recommended Action</i>
<p>I think we should give people with disabilities in our community a full understanding of what kind of support they can get in the community and where we will support them more.</p> <p>There is a need to survey people with different disabilities in the community and develop an effective support plan and what measures we will take to support people with disabilities.</p>	<ul style="list-style-type: none"> • The DIAP identifies where Lane Cove Council will focus its efforts for the next four years, including Outcome 4.1 to review Council website to ensure it provides relevant and useful information for people with disability. • People with disability can access support from specialised disability services but also from mainstream services and facilities, which are available to everyone; not just people with disability. • All levels of government, along with businesses, the community and the non-government sector play a role in supporting people with disability to enjoy their human rights on an equal basis with others. • The development of support plans for people with disability rests with the Australian Government. • Australia's Disability Strategy 2021-2031 identifies the primary responsibilities for Local Government as: <ul style="list-style-type: none"> ○ Urban planning/design of 	No changes proposed

Ordinary Council Meeting 23 February 2023
DISABILITY INCLUSION ACTION PLAN

<i>Community Feedback</i>	<i>Council Response</i>	<i>Recommended Action</i>
	<p>the built environment</p> <ul style="list-style-type: none"> ○ Accessible buildings ○ Local development planning ○ Local roads, bikeways and footpaths ○ Local parks and recreational facilities ○ Local sports grounds ○ Public toilets ○ Playgrounds ○ Council-run childcare and aged care centres ○ Municipal services ○ Parking regulation ○ Public libraries and community halls <ul style="list-style-type: none"> • The DIAP strategy development survey was available for community input between 28 March and 15 May 2022. 	
The council needs to be careful with scammers with the NDIS.	<ul style="list-style-type: none"> • 2021 saw a 100+% increase in scam reports and increase in financial losses compared to 2020 for people with disability.¹ • The ACCC encourages the wider community to assist in sharing warnings about scams. <p>Concerns about the prevalence of scammers and the need to help people to discern what to do was raised in the consultation and is noted in the draft DIAP in focus area 4.</p> <ul style="list-style-type: none"> • Scam awareness workshops are provided every year for community members through the community development team and library services. 	<ul style="list-style-type: none"> • Adjust Outcome 4.1 as follows: <i>Council website is reviewed for content to ensure it is useful and provide relevant and current information, including links for people with disability, lists of local disability and employment services and advice regarding scams.</i>
I would like to see something in the forward work plan for Lane Cove that improves street parking for people	<ul style="list-style-type: none"> • There are also 25 Designated Accessible Parking Bays (DAPB) on streets located within the 	No changes proposed

Ordinary Council Meeting 23 February 2023
DISABILITY INCLUSION ACTION PLAN

<i>Community Feedback</i>	<i>Council Response</i>	<i>Recommended Action</i>
with disability.	<p>LGA.</p> <ul style="list-style-type: none"> Designated accessible parking bays (DAPB) are currently provided in Council carparks: 14 in the Canopy; 6 in the Little Street carpark; 1 in Sera St; 6 in Market Square; 2 in Central Ave. Outcomes 2.1 and 2.4 in the draft DIAP include actions to achieve improved parking options for people with disability: <ul style="list-style-type: none"> Improve enforcement for vehicles parked inappropriately in designated accessible parking bays. Improve parking options for people with disability, including drop off zones near key locations. Provide parking and charging spaces at key locations for mobility scooters. <p>These actions will assist to identify the locations of future accessible parking options.</p>	
I would also like to raise the issue of the warm water pool at the aquatic centre. It needs to be considered for people with a disability first and foremost. To be told you can only come and use this pool in the middle of the day is just another way people with a disability are treated as second class citizens and it is so wrong and frustrating.	<ul style="list-style-type: none"> The arrangements for access to the aquatic centre apply equally to all users including people with disability and children learning to swim. Space management is an issue for most public and private pools to consider. Public aquatic centres aim to offer a variety of activities, at various times to accommodate every type of user group possible. 	These comments have been referred to Bluefit management for consideration when planning for future space allocation and activities.
Feedback refers to page 22 - The use of the word 'predictability' is ambiguous and does not equate to enabling accessibility. Predictability can be good or bad e.g. predictably unsafe or predictability difficult to navigate around.	<ul style="list-style-type: none"> Being able to predict our environment to better navigate how we move through it is important for many people with disability, not just those with vision impairment. For example, people living with dementia may have impaired 	No changes proposed

Ordinary Council Meeting 23 February 2023
DISABILITY INCLUSION ACTION PLAN

<i>Community Feedback</i>	<i>Council Response</i>	<i>Recommended Action</i>
	<p>cognitive mapping skills, so they look for cues in the environment to help them find their way.</p> <p>The current wording and level of detail in regard to 'predictability' and 'cues' on page 22 is considered suitable.</p>	
<p>Feedback refers to service providers comments presented in DIAP page 23, Paragraph 1 – Community Comments</p> <p><i>You can make the environment safer and easier to navigate. Design well. A lot of people don't want yellow paint everywhere. It's about the cues. Make them obvious.</i> (Service provider)</p> <p>This is an inappropriate and offensive comment which dismisses the needs of people who are vision impaired and their need for clearly outlined, contrasting ground markings to warn of hazards on the ground, to indicate roadsides, sudden changes in ground levels etc. Often the contrasting colour is yellow but on a light surface, it may be appropriate to use black markings. This is like saying "A lot of people don't want wheelchairs everywhere.</p> <p>This insult should be deleted. It serves no useful purpose except to demonstrate one 'provider's' opinion which is badly expressed.</p>	<ul style="list-style-type: none"> • This comment was made by a service provider specialising in vision impairment and is considered appropriate. • Design and colour should be used in conjunction with other environmental cues to help people find their way. <p>The comment does not dismiss the importance of luminous contrast to assist people to distinguish between elements in the environment.</p>	No changes proposed
<p>Feedback refers to community comments presented in DIAP Page 23:</p> <p><i>I'm autistic and accessing shopping spaces is very difficult for me...particularly when loud music is playing, and if there is also bright fluorescent lighting, I'm quickly overwhelmed. I'm already having to process lots of people, lots of products, and trying to...</i></p> <p>Feedback advises that public spaces must be adaptable and cater for the wide range of needs and</p>	Noted	No changes proposed

Ordinary Council Meeting 23 February 2023
DISABILITY INCLUSION ACTION PLAN

<i>Community Feedback</i>	<i>Council Response</i>	<i>Recommended Action</i>
preferences of the community e.g. autism awareness and to ensure public spaces have adequate quiet time and allow for community members to enjoy these spaces without continual 'entertainment events' scheduled.		
<p>Feedback refers to community comments presented in DIAP Page 23:</p> <p><i>Venues that don't make such provision make you feel awful as do people who arrange group events without checking venues have such facilities. Shops and restaurants without accessible entries and disabled toilets also make you feel completely excluded from the community.</i></p> <p>What provision? The above is placed out of context: What provisions are they referring to? This needs clarifying and the paragraph needs re-structuring with examples of 'provisions' at the beginning.</p>	<ul style="list-style-type: none"> Revise the wording of this quote as follows: Venues that don't make such provision make you feel awful as do people who arrange group events without checking venues have such facilities. Venues, events, shops and restaurants without accessible entries and disabled toilets also make you feel completely excluded from the community. 	Wording modified for greater clarity.
<p>Feedback refers to page 25: 'What we want and actions to get there'</p> <p>Outcome 2.1- It is safe and easy to get around (Also, this objective is on page 38 in table.)</p> <p><i>Develop a wayfinding policy that includes signage, lighting, management of footpath shorelines and footpath etiquette, positioning and style of seating. Include both audible and visual signage and tactile street signage at intersections with traffic lights.</i></p> <p>Feedback disagrees with use of wording and terminology used in the strategy.</p>	<ul style="list-style-type: none"> 'Wayfinding' is a term commonly used by Government and the disability community to describe how people navigate around their communities. The term 'Wayfinding' incorporates a broad range of elements, not just footpaths. The terms 'wayfinding' and 'shorelines' are considered appropriate for use in the DIAP. 	No changes proposed

Ordinary Council Meeting 23 February 2023
DISABILITY INCLUSION ACTION PLAN

<i>Community Feedback</i>	<i>Council Response</i>	<i>Recommended Action</i>
<p>Tactile street signage at intersections.....</p> <p>Opinion of this feedback is that this action is inadequate as tactile ground markers are essential throughout the community.</p>	<ul style="list-style-type: none"> • The action to install tactile street signage at intersections is distinct from the action for tactile ground surface indicators (TGSI). They perform different roles. • Tactile street signage includes both Braille and raised lettering. • This signage has already been installed in City of Sydney in a consistent manner. • Tactile street signage and TGSI both contribute to the array of cues that assist people with vision impairment to navigate their environment. 	<p>No changes proposed</p>
<p>Feedback refers to page 33 and page 35, (Table) Focus Area 4: Systems and Processes (Year 1–4)</p> <p><i>4.3.1 Engage Council's Access and Inclusion Advisory Committee to provide input on draft and relevant Council policy, events and initiatives</i></p> <p>As a member of this committee, I agree wholeheartedly. However up to the present, only a tokenistic style of 'engagement' is happening, with consultants presenting their plans to our committee and the meeting agenda omitting time for constructive and genuine questions and conversations as part of the engagement process. Also, the Charter of the <i>Access and Inclusion Advisory Committee</i> does not contain any reference to the committee members having a role to present their assessments, and feedback directly as representatives, to Council, Council's officers or Manager.</p>	<ul style="list-style-type: none"> • Access and Inclusion Advisory Committee is a Council Committee that provides input to Council on relevant policy, plans, events and initiatives. • Functions of the advisory committee are set out in the Age Friendly Advisory Committee Charter. • Committee members were consulted with by the consultants who provided feedback both in the meeting and via follow up submissions. • Further opportunities to submit individual and joint submissions were given to the committee. 	<p>No changes proposed</p> <p>Refer Access and Inclusion Advisory Committee Charter.</p>

Conclusion

This Disability Inclusion Action Plan provides Council with a robust framework in which to continue to better service the needs of our community. It has been developed with extensive stakeholder engagement from within Council's diverse range of functional areas, members of Council Advisory Committees, business community and community organisations. Amendments have been included based on the results of the community consultation and it is now recommended for adoption.

RECOMMENDATION

That Council:

1. Receive and note the report;
2. Adopt the revised Disability Inclusion Action Plan 2022-2026, included as **AT-1**; and
3. Conduct the next review of the Disability Inclusion Action Plan in 2026 and report on progress through Council's Annual Report.

Jane Gornall
Executive Manager - Human Services
Human Services Division

ATTACHMENTS:

AT-1 View	Final Lane Cove Council Disability Inclusion Action Plan 2022-2026	25 Pages	Available Electronically
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Subject: Soft Plastic Recycling
Record No: SU4595 - 75040/22
Division: Environmental Services Division
Author(s): Bernadette Riad

Executive Summary

Council at its meeting of 8 December 2022 resolved to contact Curby, Hornsby Council, and Albury Council to discuss their soft plastic recycling programs and review the options for soft plastic recycling for our community. Despite the success of these programs, discussions with these and other stakeholders involved in soft plastic recycling have highlighted the limited capacity of recyclers in this space and the need for further action in minimising the use of these materials to begin with. It is recommended the report be received and noted.

Background

Prior to November 2022 residents of Lane Cove had 2 options available to them to recycle their soft plastics;-

1. Drop off at local REDcycle collection points; and
2. Book a collection via the Recycle Smart service (which then delivered soft plastics to REDcycle)

On 9 November 2022 REDcycle announced a halt to their collection program due to their recycling partners being unable to accept and process soft plastics. As a result, residents were left without recycling options for soft plastics.

Council at its meeting of 8 December 2022 resolved to;

1. *Contact Curby to discuss Lane Cove Council adopting soft plastic recycling with their program;*
2. *Contact Hornsby and Albury councils to discuss how they have organised soft plastic recycling options for their community;*
3. *Review our soft plastic recycling options as researched in items 1 and 2 above and our single use plastic elimination strategy and place as an item agenda for discussion when updating the 2023/24 Delivery and Operation Plan in February next year;*
4. *Report back to the February 2023 Council Meeting in regard to the findings from items 1 and 2 above; and*
5. *Write to the Federal Member for North Sydney Ms Kylea Tink MP and the Federal Minister for the Environment and Water, The Hon Tanya Plibersek MP, asking the Federal Government to put the reduction of soft plastic packaging on their agenda and that financial incentives be provided to food manufacturers and distributors who switch from soft plastics to cardboard or alternative biodegradable options.*

Discussion

A summary of the investigations into the recycling options provided by Curby, Hornsby Council, and Albury Council are provided below. It is worth noting that while each program utilizes a different recycling contractor, all noted limitations around capacity.

1. Curby

The Curby program commenced in November 2020 as a trial involving Central Coast Council, CurbCycle, IQ Renew, Licella, and Nestle.

Under the trial residents could place their soft plastics into a yellow Curby collection bag, and place it tied into their commingled recycling bin for collection. Once at the Materials Recycling Facility (MRF) operated by IQ Renew, the yellow bags were pulled out by staff, and sent for recycling.

During the 10 months of the trial, they were able to collect and recycle 10 tonnes of soft plastic. The program has since been rolled out in both Central Coast Council (September 2021) and Newcastle City Council (March 2022).

Curby have indicated that while they are planning to expand to more council areas, to do so requires the support of the recycling industry and producers of targeted materials. As such they are staging their expansion to align with the capabilities of their recycling partners and producers.

Initial discussions with the recycling agent for our commingled recycling have indicated that they are not pursuing this option at present due to cost and limited markets.

2. Hornsby Council

Hornsby Council offer drop off facilities for soft plastics at their Thornleigh Community Recycling Centre (CRC). These materials are then sent to their recycling partner PLASMAR / Australian Composite Technology (ACT) where it is recycled into sleepers, bollards, fence posts, and pallets.

In 2021/22 this service collected 21.8 tonnes of soft plastics at an annual cost of approximately \$50,000. This is likely to increase in 2022/23 due to the collapse of REDcycle and the subsequent increased demands on the service. To cope with this increase in demand, Council is currently limiting acceptance of soft plastics to Hornsby residents only, with a limit of 1 bag per customer.

In discussions with both Hornsby Council and PLASMAR, contamination management was noted as a key consideration. Considerable education and manual intervention is in place at the CRC to minimise contamination, and all contaminants are returned by PLASMAR to the CRC for disposal. PLASMAR are open to continuing discussions with Council and other partners around possible collection programs, but have noted the need to manage the quality and quantity of materials being accepted.

3. Albury Council

In October 2021, Albury Council partnered with local recyclers Plastic Forests to trial both drop off and collections services to recycle soft plastics from the local businesses.

Funded through the Circulate Industrial Ecology Grant Program and Albury City Council, the trial provided local businesses with the option to either drop their soft plastics at the Albury CRC, or have soft plastics collected from their place of business through a fortnightly collection service.

As at September 2022, the trial had collected 19.7 tonnes of soft plastic (12.7 via the CRC, 7 from the collection service), at a total cost of \$40,688. Albury Council are now looking to extend the collection of soft plastics from their CRC, noting the need for infrastructure such as balers and undercover storage, and resourcing to remove contaminants (contamination during the trial was 15% by volume).

Other Notable Schemes

The Australian Food and Grocery Council (AFGC) is currently developing a National Plastics Recycling Scheme (NPRS). An industry-led, national recycling scheme for soft plastic packaging, the project is being developed by Australia's food and grocery manufacturing industry with funding support from the federal government in 2020 under the National Product Stewardship Investment Fund.

The NPRS hopes to collect soft plastic packaging, things like bread and cereal bags, frozen vegetable packets, confectionery wrappers and plastic toilet paper wrap through an expanded kerbside collection program. The bags are then extracted from recycling streams at sorting facilities and sent for processing where they are sorted, cleaned, shredded, and sent to advanced recycling facilities where the plastics are broken back down into oil, to be made back into clean, food-grade plastic packaging. As an industry-backed scheme, food and grocery manufacturers will pay a small levy to support the cost of collection and administration.

Trials under this program have just recently commenced, with advanced recycler APR Plastics receiving soft plastics collected from the following Council areas;

- Macedon Ranges Shire
- Albury and Wodonga
- City of Adelaide
- City of Charles Sturt
- City of Port Adelaide

There is currently no timeframe available as to when this scheme is likely to be rolled out.

Conclusion

The NSW Plastics Action Plan recognizes that the capacity to recycle plastics within NSW is currently underdeveloped, specifically with regards to soft plastics. This lack of capacity has been evident in examining the recycling options utilized in other Council areas currently.

With this lack of capacity being a major consideration, it is recommended that Council take a three pronged approach to the issue of soft plastics.

1. Support recycling markets through procuring materials with recycled content;
2. Advocate for a reduction in the use of soft plastics, and promote options to reduce their use; and
3. Continue discussions with plastic recyclers, NSROC, and other key stakeholders around opportunities for soft plastic recycling.

RECOMMENDATION

That Council:

1. Receive and note the report;
2. Seek out opportunities to:
 - a. Support recycling markets through procuring materials with recycled content;
 - b. Advocate for a reduction in the use of soft plastics, and promote options to reduce their use; and
3. Continue discussions with plastic recyclers, NSROC, and other key stakeholders around opportunities for soft plastic recycling.

Mark Brisby
Executive Manager
Environmental Services Division

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 23 February 2023
DRAFT SOCIAL MEDIA POLICY

Subject: Draft Social Media Policy
Record No: SU6840 - 75994/22
Division: Corporate Services Division
Author(s): Stephen Golding

Executive Summary

The purpose of this report is to consider a revised Social Media Policy developed in line with the NSW Best Practice Governance Policies.

The revised policy has incorporated the NSW Office of Local Government (OLG) Model Social Media Policy **AT-1**. It is recommended that Council adopt the revised Policy, subject to community consultation.

Background

Council's existing Social Media Policy was adopted at the Ordinary Council Meeting of 15 October 2018, Council Resolution 194.

The NSW Office of Local Government released the Model Social Media Policy in mid 2022. This Model Policy is part of a suite of OLG's Best Practice Governance Policies and whilst it is not mandatory to adopt and implement, it does set out an exemplar approach by incorporating examples of best practice from the social media policies of a diverse range of NSW councils, as well as from a number of Commonwealth and State Government agencies.

Discussion

Council's Revised (Draft) Social Media policy, as attached (**AT-2**), has been reviewed and amended based on the NSW OLG Model Social Media Policy. At the heart of the policy is four "Principles" of social media engagement, those being openness, relevance, accuracy and respect.

For completeness, Council's existing adopted Social Media Policy is attached (**AT-3**) for reference purposes.

Community Consultation

Statement of Intent

The consultation is designed to elicit any feedback members of our community may have on the matter and report that feedback back to Council for its consideration.

Method

Level of Participation	Inform	Consult
Form of Participation	Open	Open
Target Audience	Lane Cove Community and community groups	Lane Cove Community
Proposed Medium	eNewsletter	Public Exhibition and Website Exhibition

Conclusion

This Revised Draft Social Media Policy has been drafted to incorporate the NSW OLG Model Social Media Policy to ensure Council is observing and implementing local government best practice when it comes to social media management.

It is therefore recommended that Council give public notice of its intention to adopt this revised policy and subject to no submissions being received, adopt the Revised Draft Social Media Policy.

RECOMMENDATION

That Council:

1. Provide public notice of its intention to amend and adopt Council's Social Media Policy; and
2. Subject to no submissions being received, adopt the amended Social Media Policy.

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1	View	NSW OLG Model Social Media Policy	20 Pages	Available Electronically
AT-2	View	Revised (Draft) Policy HS 09 Social Media Policy	20 Pages	Available Electronically
AT-3	View	Policy HS 09 Social Media Policy	6 Pages	Available Electronically

Ordinary Council Meeting 23 February 2023
DRAFT MEDIA POLICY

Subject: Draft Media Policy
Record No: SU6840 - 76137/22
Division: Corporate Services Division
Author(s): Stephen Golding

Executive Summary

The purpose of this report is to consider a Draft Media Policy developed in line with the NSW Best Practice Governance Policies. The Draft Policy incorporates the provisions as outlined in the NSW Office of Local Government (OLG) Model Media Policy, attached as **AT-1**.

It is recommended that Council adopt the Draft Media Policy, subject to the outcomes of community consultation.

Background

The NSW Office of Local Government released the Model Media Policy as part of its [22-37 Model Media Policies](#). This model policy is part of a suite of OLG's Best Practice Governance Policies and whilst this model policy is not mandatory, it does set out an exemplar approach by incorporating examples of best practice from the media policies of a diverse range of NSW councils, as well as a number of Commonwealth and State Government agencies.

Discussion

Council's Draft Media policy, attached as **AT-2**, has been developed based on the NSW OLG Model Media Policy. At the heart of the policy is four "Principles" of media engagement, those being openness, consistency, accuracy and timelines.

Community Consultation

Statement of Intent

The consultation is designed to elicit any feedback members of our community may have on the matter and report that feedback back to Council for its consideration.

Method

Level of Participation	Inform	Consult
Form of Participation	Open	Open
Target Audience	Lane Cove Community and community groups	Lane Cove Community
Proposed Medium	eNewsletter	Public Exhibition and Website Exhibition

Conclusion

This policy has been developed to incorporate the NSW OLG Model Media Policy so as to ensure Council is applying local government sector best practice in the area media management.

It is therefore recommended that Council give public notice of its intent to consult on the Draft Media Policy and subject to no submissions being received, adopt the Draft Media Policy.

RECOMMENDATION

That Council:

1. Provide public notice of its intent to publicly exhibit Council's Draft Media Policy; and
2. Subject to no submissions being received, adopt the Draft Media Policy.

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1 [View](#) NSW OLG Model Media Policy

13
Pages Available
Electronically

AT-2 [View](#) Draft Policy HS-10 Media policy

7 Pages Available
Electronically

<p style="text-align: center;">Ordinary Council Meeting 23 February 2023 DELIVERY PROGRAM AND OPERATIONAL PLAN - 2022/23 SECOND QUARTER REVIEW</p>
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Subject: Delivery Program and Operational Plan - 2022/23 Second Quarter Review
Record No: SU238 - 75375/22
Division: Corporate Services Division
Author(s): Stephen Golding

Executive Summary

This report outlines the 2022/23 Second Quarter progress towards achieving the projects and activities listed in the adopted 2022/23 Delivery Program and Operational Plan. It is recommended that the report be received and noted.

Discussion

The 2022/23 – 2024/25 Delivery Program and 2022/23 Operational Plan was endorsed by Council on 23 June 2022.

Council's 2022/23 Delivery Program and Operational Plan outlines the strategies, actions and new initiatives proposed to be undertaken during the financial year in order to advance the goals and objectives of the *Community Strategic Plan: Liveable Lane Cove: 2035*. The Second Quarter Review of the 2022/23 Delivery Program and Operational Plan is attached at **AT-1**. The report indicates the responsible work area and includes a short progress report and action status.

Some highlights for the Second Quarter include:-

- Council's email sign-off now includes 'An Acknowledgment of Country';
- Continuing to provide a broad range of quality cultural programs including Festival by the River, film screenings and Christmas events. Diwali and Chanukah events were also held in collaboration with local community groups;
- Exhibition of the revised Disability Inclusion Action Plan (DIAP) for public comment;
- Acknowledgment of the following days/initiatives: Mental Health Month; International Day of People with Disability; and '1-minute silence 4 violence';
- The Library provided a range of technology training sessions including: 'Learn to Love your laptop; Tech Savvy Seniors – intro to tables and iPad; Introduction to 3D printing; and Laser cutting workshop;
- Completing the St. Leonards mural 'Bush at Dusk' in Christie Lane;
- Continuing to promote The Greener Apartments Program via the sustainability e-news. Interest remains strong with 14 strata's registering and three progressing to the next steps of receiving a report;
- Councils' partnership with RecycleSmart, that provides residents with a pick-up service of tricky to recycle items such as soft plastics and textiles, completed 592 pickups, weighing over 500kg's;
- Removing a total of 500 square meters of graffiti from 163 sites;
- Upgrading the Central Park and Tambourine Bay Reserve Toilet Facilities to allow suitable access for all;
- As part of the Community Nursery Volunteer Program, the volunteers during this quarter potted up to 3,517 new plants and the propagation of 30.5 trays of seed and cutting material;
- A total of 388 plants from the Community Nursery were installed across 10 Bush Friends sites;

<p style="text-align: center;">Ordinary Council Meeting 23 February 2023 DELIVERY PROGRAM AND OPERATIONAL PLAN - 2022/23 SECOND QUARTER REVIEW</p>
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- The Bush Kids Term Four 2022 program had a total of 14 activities with 436 participants (125 children and 118 adults) at four locations – Gore Creek, Stringybark, Tambourine Bay and Blackman Park; and
- The Nature Connections Program offered 7 events this quarter, with 113 attendees; activities including Waterbug Blitz, Habitat walk and Frogs and Frog Bogs.

RECOMMENDATION

That the Second Quarter Review of the 2022/23 Delivery Program and Operational Plan be received and noted.

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1 View	Delivery Program and Operational Plan - 2nd Quarter Review 2022- 2023	206 Pages	Available Electronically
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**Ordinary Council Meeting 23 February 2023
2022/23 BUDGET - SECOND QUARTER REVIEW**

Subject: 2022/23 Budget - Second Quarter Review
Record No: SU9002 - 75415/22
Division: Corporate Services Division
Author(s): Sarah Seaman

Executive Summary

The 2022/23 Budget - Second Quarter Review involves a number of variations to both income and expenditure estimates. Taking into consideration the proposed variations from the Second Quarter Budget Review, the projected 2022/23 overall operating result has been revised to a surplus of \$11.53M, with the operating result before grants and capital contributions forecast to be a surplus of \$0.05M. It is recommended that the Budget be varied in accordance with this report.

Background

Council is required to prepare a Budget Review Statement each quarter, in accordance with Clause 203 of the Local Government (General) Regulation 2005. The purpose of these reviews is to ensure that the impacts of financial variations are reflected in the forecast of Council's global budgetary position to 30 June 2023, and the adopted Budget adjusted accordingly.

Discussion

A summary of Council's revised Budget for 2022/23 and a summary of budget movements have been included in this report:

	Original Budget (000's)	First Quarter Adjustments (000's)	Second Quarter Adjustments (000's)	Revised Budget (000's)
Expenditure - Operating	55,881	804	683	57,368
Income - Operating	56,184	552	683	57,419
Surplus/(Deficit) before Capital Grants & Contributions	303	(252)	0	51
Income - Capital	10,214	1,265	0	11,479
Surplus/(Deficit)	10,517	1,013	0	11,530

Summary of Budget Movements

Operational Income:

- \$683K Increased Operational Income is made up of:
 - \$50K Increase - Operating income for the new car park opening at St Leonards
 - \$3K Increase - Operating income for the new library opening at St Leonards
 - \$157K Increase – Additional rates revenue from supplementary rates
 - \$473K Increase – increased revenue from interest on investments

Operational Expenditure

- \$683K Increase Operational Expenditure is made up of:
 - \$154K Increase – Operating costs for the new library opening at St Leonards
 - \$56K Increase - Operating costs for the new car park opening at St Leonards

**Ordinary Council Meeting 23 February 2023
2022/23 BUDGET - SECOND QUARTER REVIEW**

- \$50K Increase – Increased insurance costs for plant and vehicles
- \$170K Increase – Increased costs for tree contracts
- \$93K Increase – Increased costs for domestic waste for RecycleSmart, truck art and disposal fees.
- \$60K Increase – Increased consultants costs for development assessments (large projects)
- \$100K Increase – Increased legal fees for development application appeals.

A copy of all proposed budget adjustments can be found in **AT-1**.

Conclusion

The following statement, by the Responsible Accounting Officer, is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2005.

It is my opinion that the Quarterly Budget Review Statement for Lane Cove Council for the quarter ended 31 December 2022 indicates that Council's projected financial position will be satisfactory at year end 30 June 2023, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

RECOMMENDATION

That the 2022/23 Budget be varied as follows:-

	Original Budget (000's)	First Quarter Adjustments (000's)	Second Quarter Adjustments (000's)	Revised Budget (000's)
Expenditure - Operating	55,881	804	683	57,368
Income - Operating	56,184	552	683	57,419
Surplus/(Deficit) before Capital Grants & Contributions	303	(252)	0	51
Income - Capital	10,214	1,265	0	11,479
Surplus/ (Deficit)	10,517	1,013	0	11,530

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1 View	Budget Review for the Quarter ended 31 December 2022	11 Pages	Available Electronically
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Ordinary Council Meeting 23 February 2023
PROPERTY CRIME IN THE LANE COVE LOCAL GOVERNMENT AREA

Subject: Property Crime in the Lane Cove Local Government Area
Record No: SU129 - 75045/22
Division: Human Services Division
Author(s): Susan Heyne

Executive Summary

The November 2022 Council meeting raised the issue of property crime in the Lane Cove area with recommended actions that included meeting with the North Shore Police Local Area Command to discuss the use of security cameras in catching criminals and options for the protection of property for both residents and businesses over the Christmas period.

The meeting with the Police took place on 19 December 2022. The Police advised that the use of security cameras is not standard practice and that resources could be better used in educating residents and businesses on how to protect their property.

The police agreed to provide information on tips to protecting property for inclusion in Council's social media campaign over the Christmas/New Year period. The information that they provided was shared with the Lane Cove community via Council's social media platforms in the lead up to Christmas and the holiday period. It is recommended that Council continue to provide information regularly to the Lane Cove Community.

Background

At the Ordinary Council meeting held 24 November 2022, resolved that:

1. *"The General Manager and/or the Mayor discuss at the next North Shore Police Area Command meeting the possible installation of security cameras at the entrance/exit points of our LGA and/or other measures that would assist Police in catching criminals. The Mayor and/or General Manager are to provide a report back, to the following Ordinary Council meeting, including any recommendations for consideration; and*
2. *The General Manager contact our local Police and develop and implement an information campaign to provide residents and the business community that assists them in protecting their personal/business property from crime over the Christmas period."*

At the Council meeting held 8 December 2022, the Mayor confirmed that he attended the Police Area Command Community Safety Precinct Committee meeting on 6 December 2022 and at this meeting had a discussion with the Police Inspector about Council's resolution.

Following the Precinct Committee Meeting the Police Inspector asked that a further meeting be scheduled with relevant representatives of the Police Command and Council. This meeting took place at Council's Civic Centre on Monday, 19 December 2022. The Council resolution and agreed on some actions to implement appropriate actions.

Discussion

On Monday 19 December 2022, the Deputy Mayor, Councillor Merri Southwood and Susan Heyne (Manager Community Services), met with Senior Constable Dominic Trevor and Senior Constable Michael Alexander from North Shore Police Local Area Command.

Ordinary Council Meeting 23 February 2023
PROPERTY CRIME IN THE LANE COVE LOCAL GOVERNMENT AREA

The purpose of the meeting was to discuss the possible installation of security cameras at the entrance/exit points of the Lane Cove LGA and/or other methods that would assist Police in catching criminals, and the development and implementation of an information campaign for residents and the business community to assist them in protecting their property over the Christmas period.

The Police advised that the use of cameras at entry and exit points in a specific area is not standard practice. There are costs involved not only in the installation but also the monitoring and maintenance of the cameras. The NSW Government has a grant program targeted at small businesses to install Closed Circuit Television (CCTV) however, Lane Cove is not one of the Councils included as an eligible Local Government Area.

Local businesses that do have CCTV cameras installed are able to register their cameras with the police through the police website.

The Police suggested that resources would be better used in other areas that would create better outcomes. The main area suggested was community education. Most of the reported crime in Lane Cove is property crime. Approximately 60% of homes that were broken into in Lane Cove were unlocked and approximately 65% of vehicles where items had been stolen were also unlocked. The Police suggested that educating the community about locking up their property and other precautions residents and businesses can take would provide better outcomes. Following on from the meeting the Police provided Council with information on how to protect property and this information was shared with the public through Council's social media and other communication platforms in the lead up to Christmas and the holiday period.

In regard to the theft of number plates, the Police recommended that Council promote the installation of anti-theft screws which are designed to make removing number plates more difficult. There have been campaigns in the past to encourage vehicle owners to use the anti-theft screws and Neighbourhood Watch groups have held 'Safe Plate' events to change over the screws for local community members. It was suggested that holding such an event for Lane Cove residents could help reduce the incidence number plate theft.

Conclusion

Lane Cove is generally a safe place to live. The Police advised that approximately 60% of homes that were broken into in Lane Cove were unlocked and approximately 65% of vehicles where items had been stolen were also unlocked.

Council's 2019 Wellbeing survey reported that over 90% of local residents surveyed reported feeling safe in their own home at night and almost 100% of respondents reporting feeling safe at home during the day. Providing information on how residents and businesses can protect their property is one of the best ways to maintain that feeling of safety.

RECOMMENDATION

That Council:

1. Continue to provide information to the Lane Cove Community about what they can do to protect their property through Council's newsletter social media and other relevant communication platforms; and
2. Investigate running a 'Safe Plate' event to install anti-theft number plate screws.

Jane Gornall
Executive Manager - Human Services
Human Services Division

ATTACHMENTS:

There are no supporting documents for this report.

Subject: Draft Modern Slavery Prevention Policy
Record No: SU6840 - 72573/22
Division: Corporate Services Division
Author(s): Stephen Golding

Executive Summary

Council has commenced a series of reasonable steps to ensure that goods and services procured by and for the council are not the product of modern slavery within the meaning of the Modern Slavery Act 2018 (NSW).

One of these steps is in the form of a Modern Slavery Prevention Policy **(AT-1)**, in which this report seeks Council's endorsement for public exhibition and community consultation before final adoption by Council.

Background

From 1 July 2022, councils are required to take reasonable steps to ensure that goods and services procured by and for the council are not the product of modern slavery within the meaning of the Modern Slavery Act 2018 (NSW).

"Modern Slavery" is defined in the Modern Slavery Act 2018 (NSW) as any conduct constituting a modern slavery offence within the meaning of that Act and any conduct involving the use of any form of slavery, servitude or forced labour to exploit children or other persons taking place in the supply chains of organisations.

Commencing from the 2022/23 financial year, each council is required to publish in their Annual Reports a statement of the action taken by the council in relation to any issue raised by the Anti-slavery Commissioner during the year concerning the operations of the council and identified by the Commissioner as being a significant issue, and a statement of steps taken to ensure that goods and services procured by and for the council during the year were not the product of modern slavery within the meaning of the Modern Slavery Act 2018 (NSW).

Discussion

This draft policy before Council signifies Council's commitment to ensuring its operations and supply chains do not cause, involve, or contribute to modern slavery; and its suppliers, relevant stakeholders, and others with whom it does business, respect and share a commitment of minimising the risk of modern slavery.

Community Consultation

Statement of Intent

The consultation is designed to inform the community and provide the opportunity for feedback from members of the community for consideration prior to adoption by Council.

Ordinary Council Meeting 23 February 2023
DRAFT MODERN SLAVERY PREVENTION POLICY

Method

Level of Participation	Inform	Consult
Form of Participation	Open	Open
Target Audience	Lane Cove Community	Lane Cove Community
Proposed Medium	Website and eNewsletter	Public Exhibition and Website Exhibition

RECOMMENDATION

That Council:

1. Adopt the Draft Modern Slavery Prevention Policy for the purpose of public exhibition;
2. Place the Draft Lane Cove Council Modern Slavery Prevention Policy on public exhibition for a period of six (6) weeks and that consultation take place in accordance with the Consultation Strategy outlined in the report; and
3. Receive a further report following the exhibition period, to consider the final Policy for adoption.

Steven Kludass

Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1 [View](#) Draft - Policy-CS-15 Modern Slavery Prevention Policy 3 Pages Available Electronically

Ordinary Council Meeting 23 February 2023
BACKGROUND TO THE ST LEONARDS SOUTH LEP SITE CONSOLIDATION CLAUSE

Subject: Background to the St Leonards South LEP Site Consolidation Clause
Record No: SU6338 - 5014/23
Division: Environmental Services Division
Author(s): Christopher Pelcz; Terry Tredrea

Executive Summary

Council at its December meeting requested a report on the background into the inclusion of clause 4.6(8)(cb) in the Local Environmental Plan (LEP). In summary, Council proposed within the St Leonards South Precinct that to obtain the Height and FSR incentives including site amalgamation (minimum site area) all variations should be prohibited. However, ultimately the Department of Planning (as delegates for the Minister of Planning) determined not to include the minimum site area in such a prohibition, allowing for applicants to justify variations. It is recommended the report be received and noted.

Background

At its December 2022 meeting, Council resolved to:-

“Receive a report in relation to the history of the inclusion of Clause 4.6(8)(cb) in the LEP, its interaction with the LEP FSR and how the provision operates in terms of assessment of any Development Application”.

The history of the Clause 4.6(8)(cb) for the St Leonard’s South precinct is outlined below.

Council adopted the St Leonard’s South Master Plan for the precinct in July 2015.

The final Draft Planning Proposal was submitted to the then Department of Planning & Environment in May 2016 for a Gateway Determination.

Council as part of the Draft Planning Proposal sought a clause 4.6 prohibition for all the development standards to safeguard them from being varied at the development application stage. The following is an extract from the Planning Proposal (included as **AT 1**) relating to the 4.6 prohibition:-

“Note: an addition to clause 4.6 will prevent both Incentive maps and LEP clause from being varied at the future development application stage”.

The Gateway Determination was issued in September 2016 (see **AT-2**). The determination included a condition requiring Council to prepare a plain English explanation of Council’s intentions for the precinct. Reference is made to the Gateway Determination condition 1{d}.

It is important to note that the Gateway Determination did not grant Council delegated authority to finalise the amendments.

The plain English version (**AT-3**) included the Clause 4.6 prohibition as well as a simplified version of Council’s intentions for the precinct. This document was drafted by Council and submitted to the Department of Planning for approval.

The approved plain English document was then placed on public exhibition between October 2017 and January 2018 in accordance with the Gateway Determination.

The final Draft Planning Proposal was reported and adopted by Council in May 2020. On 27 May 2020, the final Draft Planning Proposal was submitted to the Department (**AT-4**) which included the proposed LEP wording (refer to **AT 5**):

“4.6 Exceptions to development standards

(8) This clause does not allow development consent to be granted for development that would contravene any of the following:

...

(cb) clause 6.10.”

6.10 Incentives for Development in St Leonards South Area

....

3)...

(a) All lots within each of the Areas identified on the St Leonards South Precinct Incentive Floor Space Ratio Map and described in Column 1 of the Table are amalgamated; and

(b) The minimum site area shown for each of the Areas in Column 2 of the Table is achieved; and”

During the period May and August 2020, the wording of the proposed LEP was drafted by the NSW Parliamentary Counsel. During this period several versions of the St Leonard's South LEP were drafted and referred to Council staff for review.

These drafts were reviewed by Council's staff and while the content changed several times it was generally consistent with the original intent of the Planning Proposal. It was during this process, that the Department advised that they intended to remove the minimum site area development standard from the Clause 4.6 prohibition.

It was explained to staff that the objective of this change was to prevent the potential situation where the sale of a property could not be agreed to which would prevent the implementation of the LEP. While Council expressed the view that it did not agree with the change, it was advised that this was non-negotiable.

The final version of the St Leonard's South Local Environment Plan (LEP) Amendment No 25 was gazetted on the 31 August 2020. The LEP included a Clause 4.6 prohibition effectively preventing applicants from seeking to vary the incentive scheme development standards i.e. building height, floor space ratio, public benefit facilities and design excellence provisions only.

As outlined earlier, the gazetted St Leonard's South LEP exempted the development standard for minimum site area from the clause 4.6 prohibition.

In relation to development applications generally, where an LEP development standard is proposed to be varied, a development application must include justification to not comply with the development standard as per clause 4.6 of the EPA Act. Given the LEP for St Leonard South does not prohibit minimum lot size variations, an applicant is able to seek to justify non-compliance with the minimum lot size and Council must assess this on its merits and the Planning Panel likewise. Such justification would be based on a typical site isolation scenario. The Land and Environment Court {LEC} has precedents (refer to **AT-6**) outlining what is reasonable / required by a developer to justify why a site is not being incorporated into an adjacent development, resulting in an isolated site.

<p style="text-align: center;">Ordinary Council Meeting 23 February 2023 BACKGROUND TO THE ST LEONARDS SOUTH LEP SITE CONSOLIDATION CLAUSE</p>
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The LEC Planning Principle relating to site isolation requires an applicant to:

- provide documented evidence that a reasonable offer to purchase had been made supported by at least one valuation
- demonstrate that the subject site is able to be developed

Conclusion

Council's clause 4.6 prohibition for the St Leonard's South LEP had been proposed since 2015. It was consistently expressed in all the supporting documents, public exhibition materials, and final draft LEP.

The minimum site area development standard was removed from the prohibition in the gazetted LEP by the Department with the objective to prevent the potential situation where the sale of a property could not be agreed to preventing the implementation of the LEP.

While Council expressed the view that it sought a full prohibition the Department stated that its removal was non-negotiable. Ultimately the power to approve the LEP rested with the Department of Planning (authority was not delegated to Council) and therefore the decision was within their authority. Council had no authority to determine differently.

RECOMMENDATION

That Council receive and note the report.

Mark Brisby
Executive Manager
Environmental Services Division

ATTACHMENTS:

AT-1	View	Amended Planning Proposal - 22 May 2020	26 Pages	Available Electronically
AT-2	View	Original Gateway Determination (September 2016)	6 Pages	Available Electronically
AT-3	View	Plain English explanation	1 Page	Available Electronically
AT-4	View	Council's letter to Department regarding finalisation	9 Pages	Available Electronically
AT-5	View	Amending LEP Clauses - 21 May 2020	10 Pages	Available Electronically
AT-6	View	Land and Environment Court Planning Principle - Isolation of Sites	14 Pages	Available Electronically

Ordinary Council Meeting 23 February 2023
COUNCIL SNAPSHOT JANUARY 2023

Subject: Council Snapshot January 2023
Record No: SU220 - 5916/23
Division: General Managers Unit
Author(s): Craig Wrightson

Attached for the information of Councillors is a review of Council's recent activities. This report provides a summary of the operations of each division from December 2022 to January 2023.

RECOMMENDATION

That the report be received and noted.

Craig Wrightson
General Manager
General Managers Unit

ATTACHMENTS:

AT-1 [View](#) Council Snapshot January 2023

**Council Snapshot – December 2022
& January 2023**



CORPORATE SERVICES

GOVERNANCE

Community Consultation and Engagement

During December 2022 and January 2023, Council consulted with the community, via various methods, on the following matters:

- Sponsorship Policy, this consultation commenced on 20 October and closed on 01 December 2022.
- Policy on Payment of Expenses and Facilities to Councillors, this consultation commenced on 28 October and closed 09 December 2022,
- Annual Financial Statements – Year Ended 30 June 2022, this consultation commenced on 04 November and closed on 16 December 2022,
- Melbourne Cup Screening, this consultation commenced on 28 October and closed on 19 December 2022,
- Draft Urban Forest Strategy, this consultation commenced on 04 November and closed on 19 December 2022,
- Public Art Project, this consultation commenced on 04 November 2022 and closed on 03 January 2023,
- Draft Voluntary Planning Agreement - 26-50 Park Road, 27-47 Berry Road and 48-54 River Road, St Leonards, the exhibition period on the Draft VPA closed 13 January 2023, submissions received up until 23 January 2023,
- Draft Community Engagement Strategy, this consultation commenced on 30 November 2022 and closed on 29 January 2023,
- New Performing Arts Space, this consultation took place on 31 January 2023,
- Draft Bob Campbell Oval Masterplan, this consultation commenced on 25 November 2022 and closed 05 February 2023,
- Jean Mitchell Lucretia Baths Woodford Bay, this consultation commenced 22 December 2022 and closes 28 February 2023; and
- Bus Service Disruption in Lane Cove, this consultation is ongoing.

GIPAs

One (1) formal GIPA was received during the month of December 2022 and four (4) Notice of Decisions were issued during the month of December 2022.

Four (4) formal GIPAs were received during the month of January 2023 and one Notice of Decision was issued during the month of January 2023.

Tenders

No new Tenders were advertised during the month of December 2022.

No new Tenders were advertised during the month of January 2023.

Formal Complaints

There was one (1) formal complaint received during the month of December 2022.

There was one (1) formal complaint received during the month of January 2023.

Pending Reports

Meeting Date	Res No.	Details	Resolution	Status	Division	Target Date
8/12/2022	270	Notice Of Motion - Operation Of St Leonards South Lep Site Consolidation Clause	That Council receive a report in relation to the history of the inclusion of Clause 4.6(8) (cb) in the LEP, its interaction with the LEP FSR and how the provision operates in terms of assessment of any Development Application.		ESD	May 23
8/12/2022	268	Notice of Motion - Soft Plastic Waste Solution	Report back to the February 2023 Council Meeting in regard to the findings from items 1 and 2 above; and		ESD	Feb 23
8/12/2022	267	Notice of Motion - Car Boot Community Market	Present a final report and results to a Council Ordinary Meeting in the first quarter 2023 or as otherwise agreed at the Corporate Planning Weekend in early 2023.		ESD	To be determined
8/12/2022	240	Proposed Partial Road Closure - Berry Lane	Receive a further report should the closure proceed in relation to any proposed land swap and/or sale transaction.		OSUS	To be determined
24/11/2022	247	Annual Customer Satisfaction Survey Results 2022	1. The report be received and noted; 2. Subject to appropriate budget provision in the Operational Plan 2023/24, a working group of Council staff and a suitably qualified external consultant be established to review the design and content of the Annual Customer Satisfaction Survey to ensure that Council can track trends but at the same time can identify new priorities and expectations of the community; and	Investigation for consultant underway.	GMU	Apr 23

			3. That the Annual Customer Satisfaction Survey to be conducted in 2023 shall incorporate the recommendations of this working group			
24/11/2022	243	Lucretia Baths - Options for the Future	<p>1. Undertake Community Consultation as outlined in the report on the future of the Baths, with the options to include:-</p> <p>a. Rebuilding of the Baths to attract and retain community use;</p> <p>b. Demolition of the Baths and the rejuvenation of the area; and</p> <p>c. Requesting the community to suggest other options.</p> <p>2. Include in the consultation material information about the history of the Baths;</p> <p>3. Erect signage at the Baths to deter usage of the Baths due to safety concerns;</p> <p>4. Liaise with Transport for NSW – (TfNSW) about the options for the future of the Baths; and</p> <p>Receive a report after the Community Consultation has concluded.</p>	<p>Signage prepared for closure with site visit to ensure signage is placed to still allow access to the beach and water if feasible.</p> <p>Initial consultation material being prepared.</p> <p>Community Consultation to begin late January 2023 and conclude March 2023.</p>	HSD	May 23
24/11/2022	242	Draft Community Engagement Strategy	<p>1. Adopt, for the purpose of public exhibition, the Draft Community Engagement Strategy;</p> <p>2. Council undertake community consultation for a period of six (6) weeks as per the consultation plan outlined in the report; and</p> <p>3. Following the exhibition period, the Draft Community Engagement Strategy, together with a report on any submissions received and any proposed amendments, be considered at the Council meeting to be held in February 2023.</p>	Community Consultation to begin 30 November 2022 and conclude 29 January 2023.	CSD	Feb 23

24/11/2022	241	Notices of Motion Relating to Bushland	<p>1. Develop and adopt changes to the DCP Part H - Bushland at the next DCP review based on the 6 best practice design principals of the National Light Pollution Guidelines for Wildlife, to ensure external lighting is designed to minimise harmful light spill on any adjoining bushland;</p> <p>2. Develop a set of standard Development Consent conditions that reflect the 6 best practice design principals of National Light Pollution Guidelines for Wildlife;</p> <p>3. Commence development of a process to involve the community in the selection of a name for the area currently known as the Northwood Slope along the western edge of the Golf Course;</p> <p>4. Consider increasing the current Golf Course Bush Regeneration budget by \$10k in next financial year's budget to be used to focus on regeneration in the area of the Northwood Slope;</p> <p>5. Continue designing an educational poster with accompanying guidelines;</p> <p>6. Use the educational materials and conduct outreach programs and identification of specific areas where enforcement of encroachment issues is required; and</p> <p>7. Add bushland encroachments that Council is in the process of investigating into the monthly Snapshot report to Council and consider having information about encroachment on Councils website.</p>	<p>ESD has commenced work on developing a new condition to be applied to new DAs adjoining bushland.</p> <p>The Sustainability DCP review has commenced, due by 30 June 2022.</p>	ESD	Jun 23
24/11/2022	238	Notice of Motion - Rise of Anti-Semitism	<p>1. Contact the Jewish Board of Deputies and the Sydney Jewish Museum to develop appropriate strategies that addresses the concerns of antisemitism and that Lane Cove Council provide the use of its Library facilities for this purpose; and</p>	<p>Name of the contact obtained with view to arranging meeting.</p>	HSD	Mar 23

			2. Report back to Council after the meeting on what has been discussed and proposed.			
24/11/2022	237	Notice of Motion - Community Organisations Consultation	1. The General Manager contact the President of the Lane Cove Chamber of Commerce with the express purpose of arranging a community forum that explains the different types of structures that best represent community members interests; and 2. Prior to the forum the General Manager circulate the materials to be presented.	Will be discussed with the President of the Chamber to agree on format and date for the workshop	HSD/GMU	Feb 23
24/11/2022	236	Notice of Motion - Security Cameras and Security Generally Over the Christmas Period	1. The General Manager and/or the Mayor discuss at the next North Shore Police Area Command meeting the possible installation of security cameras at the entrance/exit points of our LGA and/or other measures that would assist Police in catching criminals. The Mayor and/or General Manager are to provide a report back, to the following Ordinary Council meeting including any recommendations for consideration; and 2. The General Manager contact our local Police and develop and implement an information campaign to provide residents and the business community that assists them in protecting their personal/business property from crime over the Christmas period	1. The General Manager and/or the Mayor discuss at the next North Shore Police Area Command meeting the possible installation of security cameras at the entrance/exit points of our LGA and/or other measures that would assist Police in catching criminals. The Mayor and/or General Manager are to provide a report back, to the following Ordinary Council meeting including any recommendations for consideration; and 2. The General Manager contact our local Police and develop and implement an information campaign to provide residents and the business community that assists them in protecting their personal/business property from crime over the Christmas period	OSUS/HSD	Feb 23
24/11/2022	235	Notice of Motion - Parking Near Development Sites for	1. For large developments requiring SNPP approval, that Council as part of its assessment process, identify and/or upon request, businesses that provide medical and allied health services and discuss	Confirm that the area is being patrolled daily in relation to the timed parking spaces. A review of the existing SNPP	ESD	

		Businesses Providing Medical Services	<p>with them concerns that may impact the provision of medical and allied health services due to the pending approval of the development;</p> <p>2. If the development is approved, meet with adjoining residents and the medical service provider impacted, and develop a plan to address time restriction and enforcement controls that will assist their needs;</p> <p>3. Council's Compliance team carryout regular surveillance of these developments to ensure parking availability is maintained;</p> <p>4. The concerns around 266 Longueville Road go to the next Traffic Committee meeting for consideration of what parking arrangement is currently there and what improvements can be made including the possible introduction of signage such as No Parking Motor vehicles Accepted; and</p> <p>5. Council staff undertake a review of all existing SNPP approved projects and undertake the process outlined in parts 1 and 3 above.</p>	approved projects will be undertaken in relation to item 5.		
24/11/2022	234	Notice of Motion - Converting Council Chambers Meeting Room to Multi Functional Performance Space	<p>1. Council conduct, in late January 2023, after school returns, a workshop with local cultural groups of a size that would potentially utilise a Theatre, delivered by the conversion of the existing Council Chambers into a multi-use facility incorporating both Council Meetings and Cultural Performances, to:-</p> <p>a. Determine the needs of the local cultural groups for the project; and</p> <p>b. Review the initial planning ideas having regard to the identified needs of the groups;</p> <p>2. Understanding that a DA is required due to a change of use of the space and that the requirements of the Building Code of Australia and Disability</p>	<p>Initial discussions held with possible workshop facilitators regarding the January workshop.</p> <p>Invitation to be sent by 14 December once Date and list of invitees arranged</p>	HSD	Feb 23

			Discrimination Act will need to be addressed, Council investigate and determine the process for progressing the project in the shortest possible timeframe to allow for the implementation of the performance space in the 2023/24 Operational and Delivery Plan; 3. A presentation on the outcomes of the workshop be presented at the 2023 Corporate Planning Weekend; and 4. A report be submitted to the February 2023 Council Meeting on the outcome of the workshop together with an outline of the process that would be required for the project to proceed, with the aim of including in the 2023/24 Operational and Delivery Plan.			
27/10/2022	222	Draft Urban Forest Strategy	Following the exhibition period, the Draft Urban Forest Strategy, together with a report on any submissions received and any proposed amendments, be considered at the Council meeting to be held in February 2023.		OSUS	Feb 23
27/10/2022	214	Bob Campbell Oval - Draft Masterplan	Following the exhibition period, draft masterplan for Bob Campbell Oval, together with a report on any submissions received and any proposed amendments, be considered at the Council meeting to be held in February 2023.		OSUS	Feb 23
29/09/2022	197	Expression of Interest to Operate a Community Toy Library at 47 Burns Bay Rd, Lane Cove	Report back to Council twelve months after the commencement of the services to evaluate the project.			2024

29/09/2022	195	Lane Cove Village and St Leonards Parking Study	A further report be submitted to Council following the exhibition period, to consider the final Study for adoption.		GMU	Mar 23
29/09/2022	194	Draft Disability Inclusion Action Plan (DIAP)	A report be submitted to Council following the public exhibition period.		HSD	Feb 23
29/09/2022	188	Notice of Motion – Melbourne Cup Screening Lane Cove	That Council: 1. Undertakes Community Consultation to ascertain whether the community would support Council no longer screening, promoting, or advertising the Melbourne Cup at The Canopy stage, The Plaza, or other Council open spaces from 2023 onwards; and 2. Investigates opportunities for other events or activities in the plaza on Cup Day that better align with community and family values and help drive business/trade in the plaza.		HSD	Mar 23
29/09/2022	186	Notice of Motion – Fossil Fuel Advertising and Sponsorship in Lane Cove	That Council note that: a. In 1992, Australia passed national laws that banned advertising of tobacco products because smoking was harmful to the health of people. Advertising these products was linked to an increase in tobacco use. Because of this, Council restricts the advertising of tobacco and other harmful products on Council controlled land and events; b. Coal, oil and gas are affecting our health, environment and climate. Air pollution from burning fossil fuels takes 8.7 million lives prematurely each year –		HSD	Mar 23

			<p>more than tobacco. An estimated 150,000 people are dying due to climate change impacts every year;</p> <p>c. The launch of the 'Fossil Ad Ban' community campaign, calls for a tobacco-style bans on advertisements and sponsorships for fossil fuels including coal, oil and gas;</p> <p>d. Fossil fuels are the primary cause of global warming, which is impacting our LGA in the form of more intense and frequent heatwaves, storms, bushfires, floods and droughts; and</p> <p>e. An open letter from health professionals and organisations across Australia are calling on councils and other Australian lawmakers to end promotions for coal, oil and gas, on the basis that these fossil fuels are damaging for our health, environment and the climate. (2)</p> <p>That the General Manager:-</p> <p>a. Investigate updating Council's Purchasing Policy to include wording such as "Avoid promoting or advertising products that pollute soils, air and waterways or are harmful to the climate, such as fossil fuels" To restrict any future contracts from permitting advertising of fossil fuels on any Council controlled signage or property; and</p> <p>b. Investigate updating Council's Sponsorship Policy to include wording such as "The sponsoring organisation's main business should not be the extraction, distribution or sale of fossil fuels." to ensure Council does not accept</p>			
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			<p>sponsorships from companies whose main business is the extraction or sale of coal, oil or gas.</p> <p>That the Mayor be requested to:-</p> <p>a. Write to the Federal Minister for Communications, The Hon Michelle Rowland MP, to ask the Federal Government to pass national laws that restrict fossil fuel advertising; and</p> <p>b. Write to the Minister for Digital Government and Minister for Customer Service, Victor Dominello requesting the NSW Government impose restrictions on fossil fuel advertising.</p>			
29/09/2022	185	Notice of Motion – Sponsorship Policy	<p>That Council undertakes community consultation in accordance with its Community Engagement Policy in relation to the following amendment to Council's Sponsorship Policy:-</p> <p>a. To include in 4.2 Principles for Seeking Sponsorship the following additional principle:- 'Council shall not enter into sponsorship arrangements with property developers as defined in Section 53(1) of the Electoral Funding Act (NSW) 2022'.</p> <p>b. Expand the Sponsorship Principles to include banning other potential sponsor groups, upon recommendations by Council staff after the results of community consultation.</p>		HSD	Mar 23
21/07/2022	148	Traffic Modelling Possible Closure of Canberra Avenue	<p>Council receive a further report once construction of projects in Canberra Avenue have commenced, outlining the process to consider a road closure, including the associated consultation processes and proposed design/configuration of the Duntroon</p>			To be determined

			Ave/Canberra Avenue intersection.			
21/03/2022	52	Notice of Motion - Report into Affordable Council Childcare	Following the result of the Federal election being finalized, Councillors receive a briefing on how anticipated Federal and/or State Government policies may impact the provision of affordable childcare in the Lane Cove LGA.	Presentation provided at Corporate Planning Weekend	HSD	To be determined
21/02/2022	18	Lane Cove North Neighbourhood Centre	Write to landowners within the Lane Cove North/Mowbray Precinct area who own land zoned R4 who have not yet lodged a Development Application to ask their level of interest in developing a 'Neighbourhood Shop' to support a local convenience store and/or local shops; and A report be provided back to Council on what is required to further the proposal should the owners display interest in progressing the matter.		ESD	To be determined

FINANCE**Investments as at 31 December 2022**

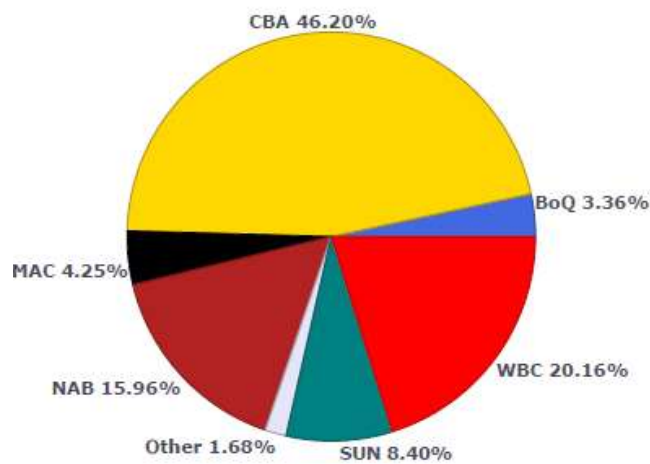
Total Cash and Investments	\$ 131,620,083.05
Actual Interest Return for the Month of December 2022	\$ 347,271.34
Return on Investments for the Month of December 2022	3.30%

Investment Holdings Report – December 2022

Cash Accounts					
	Monthly Return (%)	Fund Name	Purchase Price (\$)	Purchase Date	Current Value (\$)
	2.99%	Macquarie Bank	5,000,000.00		5,058,802.37
	1.8500%	CBA Business Online Saver	10,000,000.00		10,123,220.89
			15,000,000.00		15,182,023.26
		Cash at Bank	2,620,083.05		

Term Deposits								
Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	
6-Jan-23	3,000,000.00	3.32%	Commonwealth Bank of Australia	AA-	3,000,000.00	6-Jul-22	3,048,844.93	
20-Feb-23	4,000,000.00	2.77%	Commonwealth Bank of Australia	AA-	4,000,000.00	18-May-22	4,069,212.05	
22-Feb-23	4,000,000.00	0.56%	National Australia Bank	AA-	4,000,000.00	24-Feb-21	4,019,086.03	
14-Mar-23	2,000,000.00	3.81%	Commonwealth Bank of Australia	AA-	2,000,000.00	19-Jul-22	2,034,655.34	
6-Apr-23	3,000,000.00	3.71%	Commonwealth Bank of Australia	AA-	3,000,000.00	6-Jul-22	3,054,582.74	
19-Apr-23	3,000,000.00	3.92%	Commonwealth Bank of Australia	AA-	3,000,000.00	19-Jul-22	3,053,483.84	
17-May-23	10,000,000.00	4.18%	Suncorp Bank	A+	10,000,000.00	17-Nov-22	10,051,534.25	
18-May-23	10,000,000.00	3.12%	Commonwealth Bank of Australia	AA-	10,000,000.00	18-May-22	10,194,893.15	
8-Jun-23	4,000,000.00	3.63%	Bank of Queensland	BBB+	4,000,000.00	8-Jun-22	4,082,346.30	
15-Jun-23	5,000,000.00	0.52%	National Australia Bank	AA-	5,000,000.00	15-Jun-21	5,014,246.58	
6-Jul-23	4,000,000.00	3.86%	Commonwealth Bank of Australia	AA-	4,000,000.00	6-Jul-22	4,075,719.45	
12-Jul-23	10,000,000.00	0.65%	National Australia Bank	AA-	10,000,000.00	12-Jul-21	10,030,808.22	
19-Aug-23	9,000,000.00	4.00%	Westpac Group	AA-	9,000,000.00	19-Aug-22	9,040,438.36	
21-Aug-23	6,000,000.00	3.98%	Commonwealth Bank of Australia	AA-	6,000,000.00	19-Aug-22	6,088,323.29	
31-Aug-23	2,000,000.00	4.25%	AMP Bank	BBB	2,000,000.00	31-Aug-22	2,028,643.84	
3-Nov-23	5,000,000.00	4.55%	Commonwealth Bank of Australia	AA-	5,000,000.00	3-Nov-22	5,036,773.97	
16-Nov-23	10,000,000.00	4.36%	Westpac Group	AA-	10,000,000.00	17-Nov-22	10,053,753.42	
23-Nov-23	5,000,000.00	4.44%	Westpac Group	AA-	5,000,000.00	24-Nov-22	5,023,112.33	
13-Dec-23	10,000,000.00	4.60%	Commonwealth Bank of Australia	AA-	10,000,000.00	15-Dec-22	10,021,424.66	
14-Dec-23	5,000,000.00	4.54%	Commonwealth Bank of Australia	AA-	5,000,000.00	14-Dec-22	5,011,194.52	
	114,000,000.00	3.4340%			114,000,000.00		115,033,077.27	

Total Cash and Investments 131,620,083.05

**Investments as at 31 January 2023**

Total Cash and Investments	\$ 129,641,633.69
Actual Interest Return for the Month of January 2023	\$ 374,684.56
Return on Investments for the Month of January 2023	3.40%

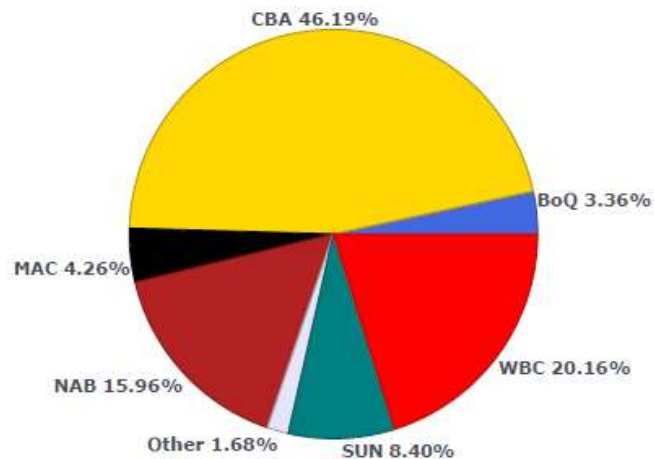
Investment Holdings Report – January 2023

Cash Accounts					
	Monthly Return (%)	Fund Name	Purchase Price (\$)	Purchase Date	Current Value (\$)
	3.331300%	Macquarie Bank	5,000,000.00		5,072,901.89
	2.8500%	CBA Business Online Saver	9,000,000.00		9,148,175.45
			14,000,000.00		14,221,077.34

Cash at Bank **1,641,633.69**

Term Deposits								
Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	
20-Feb-23	4,000,000.00	2.7700%	Commonwealth Bank of Australia	AA-	4,000,000.00	18-May-22	4,078,622.47	
22-Feb-23	4,000,000.00	0.5600%	National Australia Bank	AA-	4,000,000.00	24-Feb-21	4,020,988.49	
14-Mar-23	2,000,000.00	3.8100%	Commonwealth Bank of Australia	AA-	2,000,000.00	19-Jul-22	2,041,127.12	
6-Apr-23	3,000,000.00	3.7100%	Commonwealth Bank of Australia	AA-	3,000,000.00	6-Jul-22	3,064,035.62	
19-Apr-23	3,000,000.00	3.9200%	Commonwealth Bank of Australia	AA-	3,000,000.00	19-Jul-22	3,063,471.78	
17-May-23	10,000,000.00	4.1800%	Suncorp Bank	A+	10,000,000.00	17-Nov-22	10,087,035.62	
18-May-23	10,000,000.00	3.1200%	Commonwealth Bank of Australia	AA-	10,000,000.00	18-May-22	10,221,391.78	
8-Jun-23	4,000,000.00	3.6300%	Bank of Queensland	BBB+	4,000,000.00	8-Jun-22	4,094,678.36	
15-Jun-23	5,000,000.00	0.5200%	National Australia Bank	AA-	5,000,000.00	15-Jun-21	5,016,454.79	
6-Jul-23	4,000,000.00	3.8600%	Commonwealth Bank of Australia	AA-	4,000,000.00	6-Jul-22	4,088,832.88	
12-Jul-23	10,000,000.00	0.6500%	National Australia Bank	AA-	10,000,000.00	12-Jul-21	10,036,328.77	
19-Aug-23	9,000,000.00	4.0000%	Westpac Group	AA-	9,000,000.00	19-Aug-22	9,071,013.70	
21-Aug-23	6,000,000.00	3.9800%	Commonwealth Bank of Australia	AA-	6,000,000.00	19-Aug-22	6,108,604.93	
31-Aug-23	2,000,000.00	4.2500%	AMP Bank	BBB	2,000,000.00	31-Aug-22	2,035,863.01	
3-Nov-23	5,000,000.00	4.5500%	Commonwealth Bank of Australia	AA-	5,000,000.00	3-Nov-22	5,056,095.89	
16-Nov-23	10,000,000.00	4.3600%	Westpac Group	AA-	10,000,000.00	17-Nov-22	10,090,783.56	
23-Nov-23	5,000,000.00	4.4400%	Westpac Group	AA-	5,000,000.00	24-Nov-22	5,041,967.12	
13-Dec-23	10,000,000.00	4.6000%	Commonwealth Bank of Australia	AA-	10,000,000.00	15-Dec-22	10,060,493.15	
14-Dec-23	5,000,000.00	4.5400%	Commonwealth Bank of Australia	AA-	5,000,000.00	14-Dec-22	5,030,473.97	
5-Jan-24	3,000,000.00	4.7900%	Commonwealth Bank of Australia	AA-	3,000,000.00	6-Jan-23	3,010,236.16	
114,000,000.00		3.4727%			114,000,000.00		115,318,499.17	

Total Cash and Investments \$ 129,641,633.69



Legal Matters

Legal costs for the month of December 2022 were as follows: -

Firm/Matter	Previous Costs	Current	Total	Status	Category
HWL Ebsworth Lawyers					
Advice on Swimming Pool Act	Nil	\$ 931.70	\$ 931.70	Final	Legal Advice
LEC 2021/273374 1 Gatacre Ave & 5 Allison Ave – Lane Cove	\$ 164,129.86	\$ 12,320.00	\$ 176,449.86	Ongoing	Legal Advice
Marsdens Law Group					
LEC 2022/00167608 30 Landers Road Lane Cove	\$ 8,719.26	\$ 6,915.70	\$ 15,634.96	Ongoing	Legal Advice
LEC 2022/00112527 254 Burns Bay Road Lane Cove	\$ Nil	\$ 5,761.25	\$ 5,761.25	Ongoing	Legal Advice
LEC 2022/00143671 1A and 3 Bridge Rd Lane Cove	\$ Nil	\$ 5,925.34	\$ 5,925.34	Ongoing	Legal Advice
Schmidt- Liermann Pty Ltd					
General Advice	\$ 31,916.42	\$ 21,428.07	\$ 53,344.49	Ongoing	Legal Advice

Total Legal Expenses for December 2022: \$ 53,282.06

Budget Impact				
General Ledger Account Details "Legal"	Account Number	Budget 2022/23	Actual 2022/23	Budget Available
Environmental Operating Expenses	50019.2000.2106	\$ 315,000	\$ 269,132	\$ 45,868
Development and Health Operating Expenses	50020.2000.2106	\$ 15,000	\$ 267	\$14,733
Planning Operating Expenses	50035.2000.2106	\$ 100,000	\$63,052	\$ 36,948
Human Services Operating Expenses	50080.2000.2106	\$ 7,900	\$ -	\$ 7,900
Urban Services Operating Expenses	50163.2000.2106	\$ 28,000	\$ 18,021	\$ 9,979

Legal costs for the month of January 2023 were as follows: -

Firm/Matter	Previous Costs	Current	Total	Status	Category
Marsdens Law Group					
LEC 2022/00249245 19 Upper Cliff Rd Northwood	Nil	\$ 17,905.65	\$ 17,905.65	Ongoing	Legal Advice
LEC 2022/00167608 30 Landers Road Lane Cove	\$ 176,449.86	\$ 5,499.56	\$ 181,949.42	Ongoing	Legal Advice
Schmidt- Liermann Pty Ltd					
General Advice	\$ 53,344.49	\$ 17,785.12	\$ 71,129.61	Ongoing	Legal Advice

Total Legal Expenses for January 2023: \$ 41,190.33

Budget Impact				
General Ledger Account Details "Legal"	Account Number	Budget 2022/23	Actual 2022/23	Budget Available
Environmental Operating Expenses	50019.2000.2106	\$ 315,000	\$ 284,754	\$ 30,246
Development and Health Operating Expenses	50020.2000.2106	\$ 15,000	\$ 267	\$14,733
Planning Operating Expenses	50035.2000.2106	\$ 100,000	\$77,531	\$ 22,469
Human Services Operating Expenses	50080.2000.2106	\$ 7,900	\$ -	\$ 7,900
Urban Services Operating Expenses	50163.2000.2106	\$ 28,000	\$ 24,354	\$ 3,646

PEOPLE & CULTURE

Staff Establishment

Equivalent Full-time Staff	185
Total number of positions	202
Total Headcount	235

Staff Turnover

Staff Turnover – December 2022	1.60%
Staff Turnover – January 2023	3.76%
Staff Turnover – Year to Date	12.37%
Staff Commenced – December 2022	2 Permanent
Staff Separations – December 2022	3 Permanent
Staff Commenced – January 2023	6 Permanent
Staff Separations – January 2023	7 Permanent
Vacancy Rate – December 2022	10%
Vacancy Rate – January 2023	10%

GENERAL MANAGER UNIT

Wadanggari Park (formerly *St Leonards Over Rail Plaza*)

Construction in January saw the progression of work on Canberra Avenue with the lower ramp pour completed, delivery of the western lift, formwork and steel fixing on the upper ramp and stair completed, and stormwater drainage work continuing. On the park deck, landscape blockwork and void former installation commenced, and all footpath pours were completed. The anti-throw screen on Canberra Avenue and on the rail edge was completed.

Shop drawings for the playground, canopies, and cladding are being finalised. The wayfinding signage plan will be finalised in February.

Upcoming work includes:-

- Stormwater connection on eastern abutment and Canberra Ave;
- Complete watermain connection on Canberra Ave;
- Concrete works for playground and canopy footings;
- Installation of bus shelter on Pacific Highway;
- Ramp and stair concrete pour;
- Complete curved stair on L-girder;
- Continuation of landscaping works – sandstone retaining walls, initial soil installation & paving;
- Commencing western lift fit out;
- Commencing plaza level power and communications cable installation;
 - WE32 Possession works – 4 to 5 February 2023
- Emergency lighting & telephones along rail corridor;
 - WE33 Possession works – 11 to 12 February 2023:
- Testing emergency lighting & telephones along rail corridor.

St Leonards Over rail Bridge – Indicative Programme	
Sydney Trains Configuration Control Board Gate 3 approvals and permits – completed (Mar 2022)	Mar 2022
Temp Closures - Lithgow Street Pedestrian Underpass Works	Sep 2021– early 2023
Temp Closures – Canberra Ave (between Pac Hwy and Marshall Ave)	Nov 2021 - Jun 2023
Completion of Construction Main Works (PC)	April 2023

Lane Cove Sport & Recreation Precinct

The Lane Cove Sport and Recreation Precinct Development Application (DA) was lodged on Tuesday 29 November with resident notification letters issued shortly thereafter. Due to public holidays during the festive season DA submissions were extended to the 23 January 2023 and are therefore now closed. Council has engaged an external project management firm to assist Council initially in the procurement process for a head contractor. In addition, an independent probity advisor has commenced to oversee the procurement process that includes tendering on a 2-stage construction program, being early works and demolition followed by the major works. Please note council has not yet established construction of the traffic signalisation at the site entrance which will be undertaken by the head contractor.

COMMERCIAL OPERATIONS

Leases

- Greenwich Flying Squadron (GFS) – Head lease, sub lease and Deed of Consent to sub lease has been approved and executed by all parties.
- Macquarie University – Lease renewal pending for Boatshed in Tambourine Bay and lessee works which have now been completed on the pontoon. The bush track works were completed by Council's contractor week 30 January 2023 at the tenant's cost. UMQ's agreement to partially fund the additional works has not yet been received. Council and UMQ are meeting in late February to discuss the scope of seawall works and agree funding.
- VIVA Pipeline – Council's revised Community Land Plan of Management (Crown Reserves with Council Manager) was taken to the October Ordinary Meeting whereupon Council resolved to adopt the Plan.

The following actions were completed:

1. Includes on the first page of the *Lane Cove Community Land Plan of Management 21 October 2019* a notation that the plan does not apply to land that is included in the *Lane Cove Community Land Plan of Management - Crown Reserves with Council Manager*
2. Upload the above two documents to Council website
3. Includes both documents on council's Open Space Plan page

Council will be contacting VIVA Energy to discuss commercial terms by the end of Q1 2023. Council will now proceed to re-engage the lessee for negotiation of commercial terms.

- Council has issued a draft lease and sub-licence to the 12 Foot Skiff Club to enter into a new long-term arrangement. Council and the Club have agreed a tiered (transition) rent structure in recognition of a deterioration in membership numbers since 2018. TfNSW's request for minor changes prior to execution have been attended to by Council and returned to TfNSW for their review. Subsequently the Club has requested a further review of documentation specifically regarding repairs and maintenance.
- Greenwich Baths – community submissions were received, considered, and responded to by Council who have subsequently executed the lease with Blue Fit for operation and management of the Greenwich Baths. Council will be shortly seeking Expressions of Interest for the site.

- Lane Cove Gift Card Redemptions - The month of December saw Lane Cove Gift Card redemptions of \$2,417 via 72 transactions (as well as 86 cards sold to a value of \$6,432). The month of January 2023 saw Lane Cove Gift Card redemptions of \$1,370 via 51 transactions (as well as 3 loaded cards for value of \$250). The total load value has now well surpassed \$101,000 since program inception.

Voluntary Planning Agreements

- The Draft VPA at the St Leonards South for Areas 16 and 17 is currently being negotiated, whilst terms have been agreed for Area's 22 and 23 VPA was exhibited with submissions received, a report for which be tabled at the March Council meeting.

ENVIRONMENTAL SERVICES

STRATEGIC PLANNING

Summary of Current Projects						
Project	Preparation of Plan and/or Report to Council	Advice from Local Planning Panel	Gateway Approval	Public Exhibition stage	Final decision by Council	Finalisation by NSW Planning & Environment
Planning Proposal			Submit			
Proposed Strata Sub-Division of Dual Occupancies	✓	✓	to Gateway 24/11/22	n/a	n/a	n/a

Planning Proposal - Proposed Strata Sub-Division of Dual occupancies

Council at its 24 November 2022 Ordinary meeting resolved to submit the Planning Proposal to the DPE for a Gateway determination. The PP is to allow the strata sub-division of dual occupancies that were approved prior to 16 June 2022.

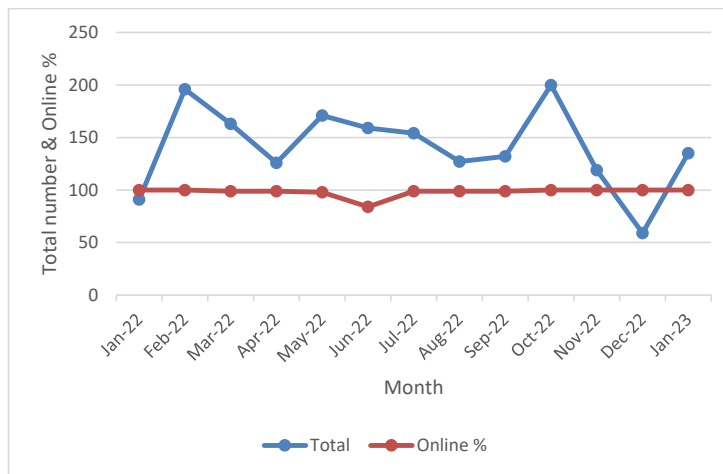
Section 10.7 Certificates (Property Certificates Stating Zoning etc)

The total number of Section 10.7 Certificates lodged with Council provides an on-going indicator for property sales and demand within the Local Government Area.

The total number of certificates processed was lower compared to the previous period last year, although the percentage of online certificates was higher. Approximately 98 per cent of all applications are processed within 2-3 working days. There is a continuing use of online certificate ordering.

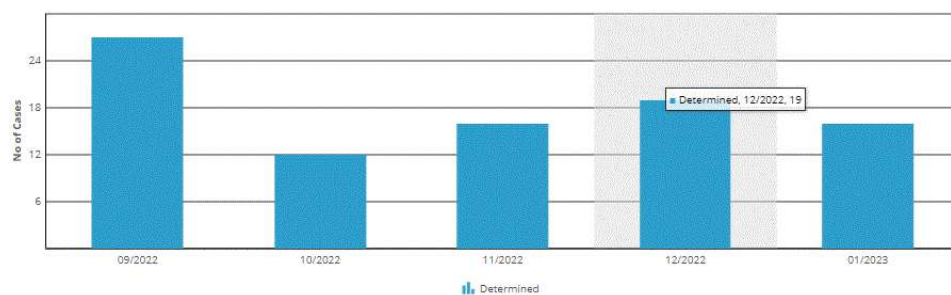
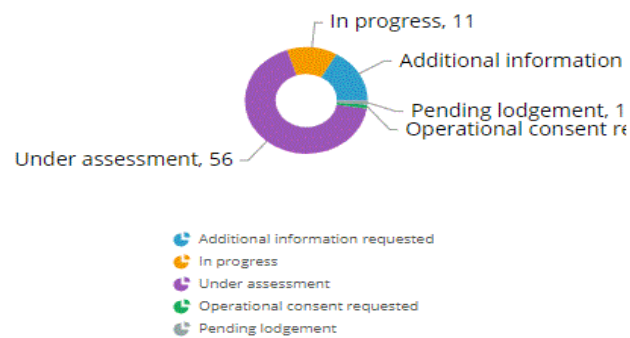
Total and Online Figures

	Nov-21	Dec-21	Jan-22	Nov-22	Dec-22	Jan-23
Total number	182	126	91	119	59	135
Online %	99	99	100	100	100	100



DEVELOPMENT

Development Applications Determined and Outstanding as at 1 February 2023



Average Processing Days YTD = Nov 64 Dec 78

Median Processing Days YTD = Nov 55 Dec 54

Clause 4.6 Variation to LEP Development Standards

The Department of Planning and Environment requires a report to Council each quarter advising of variations to development standards approved by Council using Clause 4.6 of Lane Cove LEP 2009. A 4.6 variation seeks to vary an LEP height and/or floor space control. This report details Development Applications approved in the period of 1 October to 31 December 2022 with a Clause 4.6 variation:

DA No	Address	Description	Extent of variation and standard varied	Justification of variation	Delegation and date of determination
DA120/22	17 Carranya Road Riverview	Residential	4.50%	CI 4.6 - FSR	Council 21/12/2022

The Lane Cove Local Planning Panel

Address	Description	Determination
266 Longueville Road, Lane Cove	Section 4.55(1) modification to a Seniors Housing Facility	Approved
52A Cliff Road, Northwood	Alterations and additions to a dwelling house including internal reconfiguration, an alfresco and re-surfacing of the driveway.	Approved
31 Fox Street, Lane Cove	Section 4.55(1A) to a residential dwelling	Approved.

The Sydney North Planning Panel

There were no meetings of the Sydney North Planning Panel in December or January 2023.

Court Appeals as at December/January 2023

Address and DA number	Date Lodged	Solicitor	Planner	Type of Appeal	Issues	Stage
1 Gatacre Avenue and 5 Allison Avenue, Lane Cove	24 September 2021	HWL Ebsworth	Rajiv Shankar	Appeal against determination	Height, SEPP 65, amenity of dwellings, setbacks	LEC Hearing 29/11/22 – 1/12/22 Awaiting decision.
113A Northwood Road, Northwood	21 February 2022	HWL Ebsworth	Neil Lynch	Appeal against Development Control order.	Development not in accordance with consent	LEC Hearing 25/09/22. Awaiting decision.
30-32A Landers Road, Lane Cove DA24/22	9 June 2022	Marsden Law Group	Greg Samardzic	Deemed refusal appeal	Carparking and pedestrian safety	S34 Conciliation Conference 26 October 2022. Hearing: June 2023
113A Northwood Road, Northwood	6 July 2022	HWL Ebsworth	Rajiv Shankar	Appeal against Lane Cove determination (boundary wall)	Height of side boundary wall	LEC Hearing 25/09/22. Awaiting decision.
19 Upper Cliff Road, Northwood DA48/2022	29 August 2022	Marsden Law Group	Andrew Bland	Appeal against Council determination	Roof Top Terrace	Appeal upheld.

Development Applications determined as at December – January 2023

DA/CDC No	Address	Description
DA71/15	64 Ronald Avenue, Greenwich	S4.55 Modification of Consent
DA182/16	15 Norfolk Road, Longueville	S4.55 Modification of Consent
DA56/21	490 Mowbray Road, Lane Cove North	S4.55 Modification of Consent
DA57/21	12 Haughton Street, Linley Point	S4.55 Modification of Consent
DA69/21	11 Kallaroo Road, Riverview	S4.55 Modification of Consent
DA91/21	10 Werona Road, Riverview	S4.55 Modification of Consent
DA105/21	38A College Road South, Riverview	S4.55 Modification of Consent
DA131/21	21-25 Austin Street, Lane Cove	S8.2 Review of Determination - Approved
DA162/21	13-19 Canberra Avenue, St Leonards	S4.55 Modification of Consent
DA108/22	11 Marsh Place, Lane Cove	Alterations and additions
DA118/22	85 Northwood Road, Northwood	Alterations and additions

DA/CDC No	Address	Description
DA120/22	17 Carranya Road, Riverview	Alterations and additions and new gazebo
DA124/22	8 Merinda Street, Lane Cove North	Demolition and new dwelling house
DA126/22	37 Wangalla Road, Riverview	Alterations and additions
DA131/22	28 Pinaroo Place, Lane Cove North	Retaining walls and landscaping work
DA136/22	55 Ronald Avenue, Greenwich	Alterations and additions
DA139/22	57 Finlayson Street, Lane Cove	Motorised louvre roof pergola
DA144/22	15 Orion Road, Lane Cove West	Internal refurbishment in commercial building
DA131/15	4 Bay Street, Greenwich	S4.55 Modification of Consent
DA32/20	43 King William Street, Greenwich	S4.55 Modification of Consent
DA86/21	104 Centennial Avenue, Lane Cove	S4.55 Modification of Consent
DA103/21	12 Gay Street, Lane Cove North	S4.55 Modification of Consent
DA128/21	1 The Crescent, Linley Point	S4.55 Modification of Consent
DA158/21	50 Johnston Crescent, Lane Cove North	S4.55 Modification of Consent
DA119/22	26 Roslyn Street, Lane Cove North	Demolition of existing deck and external stairs, new deck
DA122/22	3A Birriwa Place, Northwood	Metal pergola over existing timber deck
DA123/22	4 King William Street, Greenwich	Alterations and Additions
DA125/22	129 Greenwich Road, Greenwich	Alterations and Additions
DA127/22	14 Matthews Avenue, Lane Cove	Alterations and Additions
DA128/22	19 Cope Street, Lane Cove	Alterations and Additions
DA132/22	5 Taylors Lane, Lane Cove North	New parking bay and kerb layback
DA133/22	128 Greenwich Road, Greenwich	Alterations and Additions
DA138/22	18-20 Orion Road, Lane Cove West	Construct and install free-standing identification sign
DA141/22	68 William Edward Street, Longueville	Alterations and Additions including carport
DA143/22	72 Phoenix Street, Lane Cove	Alterations and Additions

Unauthorised Work for December – January 2023

December 2022

Address	Complaint	Action
213-217 Burns Bay Road, Lane Cove	Development not in accordance with consent – traffic management	Refer to Certifier (CDC)
69 Riverview Street, Riverview	Development not in accordance with consent – unauthorised work	Refer to Certifier (CDC)
34C College Road South, Riverview	Development not in accordance with consent – unauthorised work	Written Direction / Order
31A Mary Street, Longueville	Public Safety – defective wall drainage affecting footpath	Written Direction

Address	Complaint	Action
2A Fraser Street, Lane Cove North	Public Safety – defective wall	Written Direction
300B Burns Bay Road, Lane Cove	Unauthorised Building Work – Water Tank	Written Direction / Refer to Strata
49 Osborne Road, Lane Cove	Unauthorised Building Work – Air conditioner Unit	Written Direction
9 Second Avenue, Lane Cove	Development not in accordance with consent – site condition	Written Direction / Refer to Certifier
31 Fox Street, Lane Cove	Development not in accordance with consent – site condition / site safety	Written Direction
25 Best Street, Lane Cove	Unauthorised Signage	Written Direction

January 2023

Address	Complaint	Action
62 Kallaroo Road, Riverview	Development not in accordance with consent – pool pump	Compliance Order
109 Northwood Road, Northwood	Development without consent – car stacker	BIC application lodged and approved
225 Greenwich Road, Greenwich	Development not in accordance with consent – use without OC	Written Direction / Refer to Certifier
21 Romani Avenue, Riverview	Development not in accordance with consent – tree and unauthorised storage	Written Direction / Refer to Certifier
2 Cumberland Avenue, Lane Cove North	Unauthorised use of Council Road Reserve – Mower Shop	Written Direction
18 Sarnar Road, Riverview	Unauthorised building works – roof top trafficable area	Written Direction
31 Austin Street, Lane Cove	Development not in accordance with consent – pool pump	Refer to Certifier
1 Ulonga Avenue, Greenwich	Development not in accordance with consent – driveway	Written Direction / Refer to Certifier

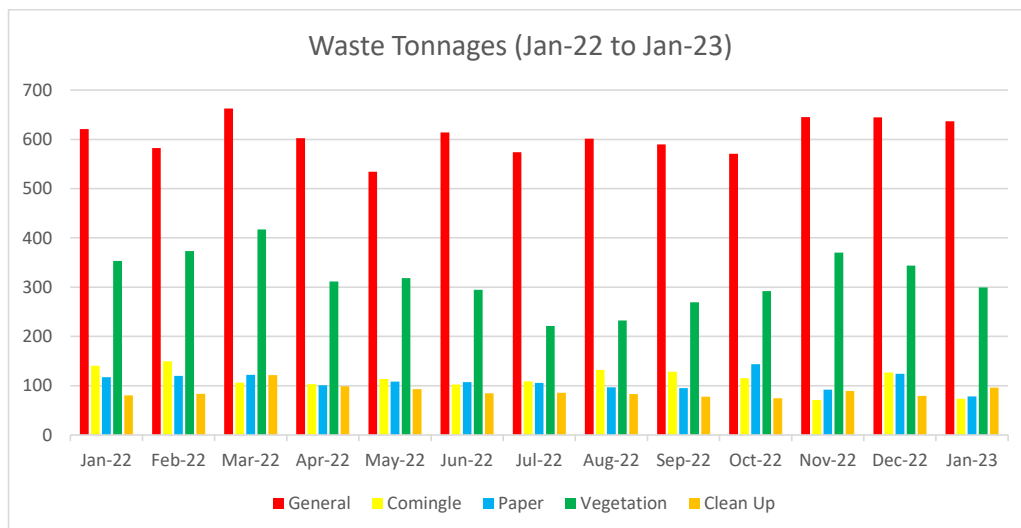
Address	Complaint	Action
12 Austin Street, Lane Cove	Public Safety Issue – defective retaining wall	Written Direction / Order
40A Upper Cliff Road, Northwood	Development not in accordance with consent – CC	Refer to Certifier
5 – 7 Northwood Road, Northwood	Development not in accordance with consent – Waste	Written Direction
148 Burns Bay Road, Lane Cove	Business operating outside consent hours	Written Direction
5 The Avenue, Linley Point	Public Safety – defective wall	Written Direction
17 First Avenue, Lane Cove	Biosecurity – weed control	Written Direction
386 Mowbray Road West, Lane Cove North	Unauthorised temporary advertising signage	Written Direction
410 Mowbray Road West, Lane Cove North	Unauthorised temporary advertising signage	Written Direction
80 Burns Bay Road, Lane Cove	Unauthorised temporary advertising signage	Written Direction
10B Alpha Road, Lane Cove	Non-compliant swimming pool – no fence	Written Direction
7 Huxtable Avenue, Lane Cove North	Biosecurity – weed control	Written Direction
9 Huxtable Avenue, Lane Cove North	Biosecurity – weed control	Written Direction
548 Pacific Highway, St Leonards	Development not in accordance with consent – hours (lights)	Written Direction
1 Sirius Road, Lane Cove West	Development not in accordance with consent – hours (construction)	Refer to Department of Planning
13 Gore Street, Greenwich	Development not in accordance with consent – CC	BIC application lodged

Address	Complaint	Action
13-15 Canberra Avenue, St Leonards	Development not in accordance with consent – traffic management	Written Directions / Fines
9 Birdwood Avenue, Lane Cove	Unauthorised temporary advertising signage	Written Direction
35 Vista Street, Greenwich	Development not in accordance with consent	Written Direction / Certifier issued WDN
37 Vista Street, Greenwich	Development not in accordance with consent – Privacy screen	Refer to Certifier

Infringements Issued – Development & Building Compliance, as at 30 January 2023

4 Northwood Rd	\$ 6000	Development Consent – breach of Works Zone approval.
13-19 Canberra Ave	\$ 6000	Development Consent – works without approval.
13-19 Canberra Ave	\$ 6000	Development Consent – breach of TMP.
13-19 Canberra Ave	\$ 6000	Development Consent – breach of TMP.
29 Burns Bay Rd.	\$3000	Development Consent – breach of conditions.

WASTE MANAGEMENT



In the month of December 2022, 645 tonnes of red bin waste, 126 tonnes of mixed containers (yellow recycling bin), 124 tonnes of paper/cardboard (blue recycling bin), 344 tonnes of vegetation (green recycling bin), 79 tonnes of bulky clean-up materials, and 0.5 tonne of metals for recycling was collected through our kerbside services.

In the month of January 2023, 637 tonnes of red bin waste, 73 tonnes of mixed containers (yellow recycling bin), 78 tonnes of paper/cardboard (blue recycling bin), 299 tonnes of vegetation (green recycling bin), 96 tonnes of bulky clean-up materials, and 0.5 tonne of metals for recycling was collected through our kerbside services.

Monitoring of illegal dumping in December 2022 has found 19 instances of illegal dumps investigated by Council. All 19 were removed at Council's expense.

Monitoring of illegal dumping in January 2023 has found 20 instances of illegal dumps investigated by Council. Of the dumps investigated, 16 were removed at Council's expense.

SUSTAINABILITY & RESILIENCE

Sustainable Christmas Competition

Council ran a promotion encouraging residents to have an eco-friendly Christmas by making handmade gifts and decorations from upcycled materials. Entries included a home-made advent calendar, upcycled tree decorations and upcycled gifts made from timber off-cuts. The winner received a Lane Cove Gift Card.

Solar Garden Workshop

Council hosted a webinar on the Haystacks Solar Garden on January 19th. Solar Gardens are a potential opportunity for renters, apartment dwellers and those with shady roofs to get involved in solar. A solar garden is like a community garden where members invest in a virtual plot of solar panels and receive a financial return from their investment in the form of a credit on their energy bill. There were over 90 registrations for the webinar demonstrating a strong interest from the community in renewable energy.

Sustainability Review of the Lane Cove DCP

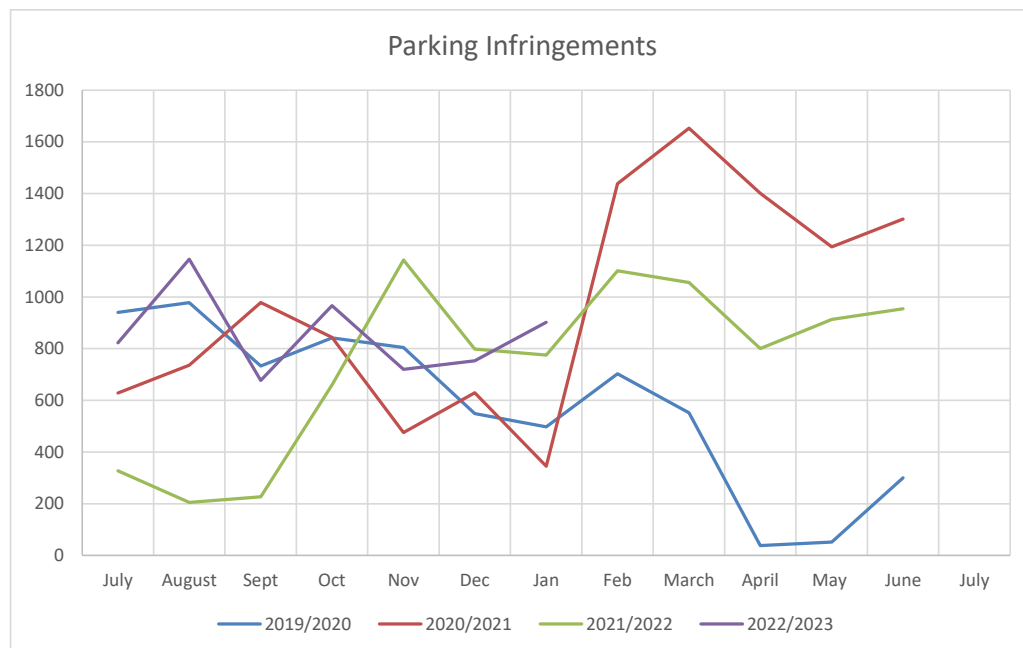
Council commenced the Sustainability Review of the Lane Cove DCP, appointing planning consultancy firm FLUX to assist with the identification, modelling, and analysis of potential controls to improve the sustainability of new developments.

Social Cohesion Program

A Christmas lunch was held for residents at the Landmark apartment complex in St Leonards as part of the community-led resilience program. Approximately 75 residents attended the lunch and workshopped with staff from Council and the Australian Red Cross on solutions to resilience issues identified in previous engagements. The suggestions will inform the Landmark Strata Committee on programs to increase resilience within the complex.

Staff Lunch and Learn

Two lunch and learn workshops were delivered to 31 staff at the Civic Centre and the Depot on how to celebrate Christmas sustainably.

Comparative Data (4 Years) Infringements Issued Per Month

Note: The data shows trends for the past 4 operational years. Significant variations in enforcement activity can be seen during 2020 and 2021 operational years which is due to the Covid

PARKING CONTROL

Council's Rangers regularly monitor parking activities within the Local Government Area. The purpose of monitoring parking areas is to encourage safe parking practices and ensuring the efficient circulation and access to parking in high demand locations, such as the shopping areas and school zones.

Following the easing of restrictions (Covid-19 Public Health Order) there has been an increase in demand for parking during across the LGA.

HUMAN SERVICES

LIBRARY SERVICES

Library Loans

Items lent	Jan 2023	Jan 2022	Jul 2022 – Jan 2023	Jul 2021 – Jan 2022
Lane Cove Library	49,500	42,621	282,249	154,246
Lane Cove LTYP (includes Librarian's Choice)	5	70	46	4,183
Greenwich Library	1,394	1,916	9,649	4,669
The Yarn, Hunters Hill	449	469	4,152	1,614
Hunters Hill LTYP (includes Librarian's Choice)	5	7	36	469
eResources	5,409	4,704	32,910	35,004
Total	56,762	49,787	329,042	200,185

In January 2023, Lane Cove Libraries lent 6,975 or 14% more items than the previous January. For the period July 2022-January 2023 Lane Cove Library lent 128,857 more items than the previous year.

Library Visits

Visits	Jan 2023	Jan 2022	July 2022 – Jan 2023	July 2021 – Jan 2022
Lane Cove Library	22,700	12,514	192,396	59,178
Greenwich Library	535	460	4,303	1,427
Total	23,235	12,974	196,699	60,605

In January 2023, 10,261 or 79.1% more people visited Lane Cove Library compared to the previous January. For the period July 2022-January 2023, 136,094 more people visited Lane Cove Libraries compared to the previous year.

Please note that due to COVID-19 health measures Lane Cove Library was closed July – September 2021 (first quarter) and Greenwich Library was closed July – October 2021.

Local Studies

During January Local Studies staff answered 38 information requests and 286 visits were made to the Reading Room. There has been an increase in people undertaking Family History research.

On 31 January Local Studies staff, in partnership with the Lane Cove RSL Sub Branch hosted a World War II talk on New Britain 1939-1945 and Operation Cartwheel. 53 people attended and there was some positive feedback from members of the audience who hadn't attended any previous talks.

The Council Archivist processed 15 boxes of archives and 19 boxes were destroyed as part of Council's destruction program.

Outreach Services

The Home Library Service currently has 114 individual clients and eight institutional members in the Lane Cove and Hunters Hill Local Government Areas. The Home Library Service made 146 visits and lent 1,421 items during January.

Volunteers

There are currently nine volunteers at Lane Cove Library. This includes:

- Five student volunteers
- Two regular and one relief volunteer that conduct the English Conversation Classes
- One volunteer that conducts the Learn to Love Your Laptop workshops

Displays and Exhibitions

- Lunar New Year Display in cabinet and display shelving
- Artworks by Marjery Dennis are on display, including two works of the Sydney Skyline and Figtree House at Hunters Hill

LIBRARY EVENTS

December Library Events

Date	Event	Sessions	Attendance
Children & Youth Programs – attendance includes carers			
6, 13 December	Lane Cove Baby Bounce	2	167
1, 8 December	Lane Cove Storytime	2	90
5, 12 December	Greenwich Storytime	2	12
2, 9, 16 December	Hunters Hill Baby Bounce	3	49
7, 14, 21 December	Hunters Hill Storytime	2	39
	Sub Total	11	357
	Class Visits		
	Birralee	1	24
Currambena	Currambena Primary	1	14
	Little Learners	1	15
	Sub Total	3	53

1 December – 31 January	Summer Reading Challenge (Shorelink Libraries program)	1	48
1 – 24 December	Children's Christmas Mystery Craft Bags (Lane Cove + Greenwich + Hunters Hill)	3	380
1 – 24 December	Youth Christmas Mystery Craft Bags (Lane Cove + Greenwich + Hunters Hill)	3	110
14 December	Christmas Card Making for Kids	1	59
15 December	Christmas Storytime	1	88
	Sub Total	9	685
	Total Children's Programs	23	1095
General Library Programs			
1 – 24 December	Adult Christmas Mystery Craft Bags (Lane Cove + Greenwich + Hunters Hill)	3	481
1 – 21 December	Christmas Hamper Draw	2	362
1 December	Knit-in @ Lane Cove	1	5
6, 13, 20 December	English Conversation Classes	9	80
8 December	LaVoce Community Choir Carols	1	146
13 December	Christmas Crafternoon Tea @ Greenwich	1	5
13 December	Introduction to 3D Printing – Design your own maker's mark	1	7
14 December	Crafternoon @ The Yarn, Hunters Hill	1	2
14 December	Christmas with Ben & Maya (Online event with Overdrive/Libby)	1	24
15 December	Writers in Residence	1	9
14 – 31 December	Library Book sale	1	N/A
	Total Adults Programs	21	1,121
	Total Library Programs	44	2,216

January Library Events

Date	Event		
Children & Youth Programs			
31 January	Lane Cove Baby Bounce	1	50
5, 12, 19 January	Lane Cove Storytime	3	91
30 January	Greenwich Storytime	1	8
4, 11, 18, 25 January	Hunters Hill Storytime	4	25
	Sub Total	9	174
1 December - 31 January	Summer Reading Club (Shorelink Libraries	1	52
4 January	Panda Craft @ Lane Cove	1	50
5 January	Ozobot Mazes @ Lane Cove	1	13
6 January	Panda Craft @ The Yarn, Hunters Hill	1	6

9 January	Summer Treat Crafts @ Greenwich	1	4
10 January	Summer Treat Crafts @ Lane Cove	1	33
10 & 19 January	Osmo Magical Maths @ Lane Cove	2	23
12 January	Holiday Movie – Minions: The Rise of Gru (PG)	1	42
13 January	Summer Treat Crafts @ The Yarn, Hunters Hill	1	14
14 January	Creative Writing Workshop with Keith Whelan	1	16
16 January	Buzzy Bug Craft @ Greenwich	1	21
17 January	Buzzy Bug Craft @ Lane Cove	1	31
18 January	Frame Art for Teens @ Lane Cove	1	9
20 January	Buzzy Bug Craft @ The Yarn, Hunters Hill	1	18
23 January	Ozobot Mazes @ Greenwich	1	4
23 & 24 January	Dash Bot Discovery @ Lane Cove	2	12
24 January	Aussie Weaving Creations @ Lane Cove	1	17
25 January	Comic Strip Creations @ Lane Cove	1	12
27 January	Ozobot Mazes @ The Yarn, Hunters Hill	1	12
	Sub Total	21	389
	Total Children's Programs	30	563
	General Library Programs		
24 January	Ben's Book Club – Jack Heath	1	24
30 January	Poets in Residence	1	6
31 January	Military History Talk – New Britain 1943-1945 & Operation Cartwheel	1	53
	Total Adults Programs	3	83
	Total Library Programs	33	646

UPCOMING EVENTS

Date	Event
Children & Youth Programs	
1, 8, 15, 22 February	Hunters Hill Storytime
2, 9, 16, 23 February	Lane Cove Storytime
3, 10, 17, 24 February	Hunters Hill Baby Bounce
6, 13, 20, 27 February	Greenwich Storytime
7, 14, 21, 28 February	Lane Cove Baby Bounce
General Library Programs	
2 February	Knit-in @ Lane Cove
3 February	Seniors Week Event – Digital Discoveries
7, 14, 21 & 28	English Conversation Classes
9 & 16 February	Learn to Love your Laptop
10 February	Seniors Week Event – Picture Perfect
14 February	Celebrate Library Lovers Day – Mystery Reads & Craft Bags
14 February	Crafternoon Tea @ Greenwich

14 February	Library Lovers Day – Quotes on Totes
14 February	Military History Talk – Falklands War
21 February	Author Talk – Emma Partridge – The Widow of Walcha
22 February	Moments in Music – History of early Music Romantic and Before
22 February	Crafternoon @ The Yarn, Hunters Hill
23 February	Writers in Residence
27 February	Poets in Residence
28 February	Seniors Week Event – TechSavvy Seniors: Online Shopping for beginners

COMMUNITY SERVICES BRANCH

December 2022 and January 2023

Events/Programs/Activities

Date	Event	Venue	Attendance
1 Dec	1 Minute Silence 4 Violence – information stall and screen providing information about Domestic violence	The Plaza	40+ seeking information and advice
1 Dec	Men's Cooking	Living & Learning Centre	8
7 Dec	Lane Cove Choristers concert	Living & Learning Centre	37
9 dec	Distribution of Tree of Joy donated gifts	Civic Centre	NA
15 Dec	Men's Cooking	Living & Learning Centre	10
5 Jan	Men's Cooking	Living & Learning Centre	8
19 Jan	Men's Cooking	Living & Learning Centre	10

Meetings

Date	Meeting	Attending staff
6 Dec	North Shore Police Area Command - Community Safety Precinct Committee Meeting	Manager Community Services (MSC)
6 Dec	Henley Garden Party working group	Seniors and Disability Programs Officer
14 Dec	Access and Inclusion Advisory Committee meeting	MCS
15 Dec	Grants Management Internal Audit	MCS, Executive Manager Human Services
19 Dec	North Shore Police and Council	MCS
11 Jan	Henley Garden Party Working Group Meeting	Community Development Officer Seniors Disability and social Inclusion (CDO SDSI)
12 Jan	Community Development Meeting with Lifeline	CDO SDSI
19 Jan	Age-Friendly Advisory Committee meeting	CDO SDSI
31 Jan	Planning meeting with Lifeline for Webinar in March	CDO SDSI

Upcoming events/Programs/Activities

Date	Event
1 Feb – 3 March	Seniors Festival
17 Feb – 5 March	World Pride – Rainbow City

Current Programs and Projects**1 Minute Silence for Violence**

On 1 December, Council hosted the '1 Minute Silence 4 Violence' event in the Plaza. This event is part of the United Nations '16 Days of Activism Against Gender Based Violence'. The event was organised by the Lower North Shore Domestic Violence Network and included an information stall, large screen providing information in English and Chinese, and a police car. The event was staffed by Council staff from Lane Cove and Willoughby Councils, specialist domestic violence workers, and police from the North Shore area command.

At 1pm we asked everyone in the Plaza to stop and observe one minute's silence in remembrance and acknowledgement of victims of domestic and family violence.

The event was held between 11am and 2pm. During that time, many people came to the stall for information, and there were several approaches to staff from people needing help and referrals to services.

2 Lane Cove Connection for December and January

Promoted Tree of Joy, Christmas in the Cove, Child car Seat Safety Checking Clinic and Sustainability Lane Council activities.

Promoted World Aids Day and UN International Day of People with Disability.

Promoted healthy lifestyle activities in Lane Cove, including Zumba for seniors, Men's Cooking and Roll Back The Clock program

Promoted the "Living at Home and Staying Connected Guide, resulting in requests for the hard copy from library patrons.

The Lane Cove Connection Newsletter is posted out to over 300 addresses and emailed to over 700 people.

Disability Inclusion Action Plan (DIAP)

Public comments on the DIAP closed on 28 November. Comments received are now being reviewed and a report prepared for the Council meeting in February.

Men's Community Cooking Group

The Men's Community Cooking group met twice in December and in January. The group participated in the planning of the Seniors Festival event to encourage new people to the group.

Lane Cove Choristers

The Lane Cove Choristers held their Christmas Concert in the Living and Learning Centre. It

was their first concert in three year due to the Covid-19 pandemic. Morning tea was provided, and 37 people attended from the local area including local nursing homes.



EveryAGE Counts

It was resolved by Council on 27 October that this anti-ageism campaign will be supported. Council employees and the Age Friendly Advisory Committee have been advised to take the pledge. The Committee were shown how to take the pledge online and all agreed to lead the campaign, and each take the pledge. All committee members expressed willingness be involved in a promotional event to raise awareness of the EveryAge Counts Campaign planned for October in line with the International Day for Older Persons and Grand Parents Day.

Lane Cove Seniors Festival

Lane Cove Council Seniors Festival 2023 begins 1 February. The program was developed and distributed through the following avenues:

- Hard copy of booklet and delivery to local businesses and places of interest
- Website promotion including updating pages and inserting a flip book
- Eventbrite
- Social media advertising
- Mailouts to groups of interest via hard copy and email
- Promotion at Age-Friendly meeting

A feedback survey has also been developed with a QR code for easy access to be used for future programs and to ensure programs and events are in line with community expectations.



Youth Services

Community Development Officer Youth

Highlight of the Month:

Lane Cove Council welcomed a new Youth Community Development Officer to the team in January.

Current Programs and Projects:

Data Exchange (DEX) Report

Lane Cove Council has a funding agreement with the Department of Communities and Justice (DCJ) to provide Targeted Early Intervention (TEI) Supports for young people and their families in the Lane Cove LGA. Under this funding agreement, Lane Cove Council provides support across two categories (Community Support and Community Connections) and five service types (Education and Skills, Facilitate Employment Pathways, Community Sector Coordination, Community Engagement, and Social Participation). This month, Lane Cove Council submitted data to DCJ outlining the TEI programs and events facilitated by Council between July and December 2022. Included below is a brief outline of programs and events.

Funding Activity	Service Type	Participant Number
Community Connections	Community Engagement	127
Community Connections	Community Sector Coordination	27
Community Connections	Social Participation	300
Community Support	Education and Skills	148
Community Support	Facilitate Employment Pathways	0

Youth Week Planning

In January, the Youth CDO completed an application for a Youth Week Local Government Grant. Plans are underway for a Youth Battle of the Bands event to be held on 21 April at The Canopy.

Youth Advisory Council

The Youth CDO is continuing to develop plans for a Youth Advisory Council to be launched later this year.

NAIDOC Week/Aunty Time

In January, the Lane Cove Youth Team met with Susan Moylan-Coombs from The Gai-Mariagal Group and youth teams from three local councils (Mosman, North Sydney, and Willoughby) to discuss plans for a joint project during NAIDOC Week. Whilst plans for a collaborative project or event are still being finalised, it has been confirmed that each council will host 'Aunty Time' in their respective youth centres in the lead up to NAIDOC Week. Aunty Time is a program initiated by The Gai-Mariagal Group which provides young people with the opportunity to pose questions and discuss their interests or worries with First Nations elders whilst engaging in fun, practical activities (e.g. weaving).

Gender and Sexual Diversity Webinar – Parents and Carers

Lane Cove Council is working in collaboration with other councils from the North Shore Region (North Sydney, Ku-ring-gai, Hornsby, Mosman, Ryde, Willoughby and the Northern Beaches) to facilitate a webinar for parents and carers of young people who are gender and sexually diverse.

Services and Organisations Engaged With:

- Lane Cove Library
- The Gai-Mariagal Group
- Hornsby Council
- Ku-ring-gai Council
- Mosman Council
- North Sydney Council
- Willoughby Council
- Ryde Council

Meetings Attended:

Date	Meeting	Council staff attending	Attending
19/01/23	Aunty Time Program Planning – NAIDOC Week/The Gai-Mariagal Festival	Community Development Officer Youth (CDO Youth)	
30/01/23	Youth Week Planning	CDO Youth	
30/01/23	Introduction and Program Ideas with Lane Cove Library	CDO Youth	

Upcoming Events/programs/activities

Date	Event
02/03/23	Sexual and Gender Diversity Webinar – Parents and Carers
21/04/23	Youth Week Battle of the Bands
TBA	NAIDOC Week Event

Youth Centre - December

Drop-in Numbers: 403

Female: 142

Male: 255

Gender Diverse: 6

Drop in Ages:

10	11	12	13	14	15	16	17	Unknown
1	98	84	144	51	10	10	2	3

Schools that accessed our space:

Most of the young people who came to Synergy Youth Centre in October were from Hunters Hill High School or Lane Cove Public School (for the younger cohort). The other schools that young people came from included:

Primary Schools:

- Mowbray Public School
- North Shore Demonstration School
- Saint Michael's Catholic Primary School
- Willoughby Public School
- Woollahra Public School

Secondary Schools:

- Chatswood High School
- Holy Cross College
- Marist Sisters' College Woolwich
- Monte Sant'Angelo Mercy College
- St Edmund's College
- Saint Pius X High School

Combined Primary and Secondary Schools:

- Arden Anglican School
- Barker College
- Marist Catholic College North Sydney
- Pymble Ladies' College
- Saint Ignatius' College Riverview
- St Augustine's College
- St Aloysius Catholic College
- St Joseph's College
- St Lucy's School
- Sydney Church of England Girls' Grammar School

Other:

- Luz All Abilities

Highlights of the Month:**Christmas Party:**

Synergy's Christmas Party on 9 December was a raging success. A local youth band called Circus Animals performed live on the basketball court to rapturous applause. All the young people watching were very supportive of the band, who were performing their first full set to a live audience. The band itself was excellent. Verbal feedback from young people about the event was very positive, and despite the high numbers, the energy remained positive, with no major incidents on the day. 97 young people attended in total.

Headspace Visit

Ryan Usher from Headspace returned to Synergy in December as part of a plan for regular service drop-in and engagement at the centre. During his visit, Ryan played basketball and engaged in casual conversation with young people. It is hoped that the rapport Ryan builds with young people through regular, ongoing visits to Synergy will mean young people feel more comfortable accessing Headspace if they ever need to in future.

Youth Week Planning

Youth workers attended a meeting with councils from across the Lower North Shore to discuss ideas for Youth Week. Shoreshocked will not be running in 2023. However, each council has developed a range of exciting ideas for individual activities over the 10-day period (20 – 30 April). Lane Cove Council has tentatively agreed to host a battle of the bands competition.

Challenges and Future Projects

As the year draws to a close, youth workers are busy doing the final preparations for the January School Holiday Program at Synergy.

Trends/Observations of Notes

There were record numbers of participants at Synergy in December with over 30 participants every day on weekdays. In December, there were a number of new faces at the centre, including several girls.

Program Numbers and Engagement

Date	Event	Venue	Participant Total
Full Month	Weekly Riddle Competition	Synergy Youth Centre	40 (5 F, 35 M)
Full Month	Weekly Art and Craft	Synergy Youth Centre	28 (24 F, 4 M)
02/12/22	Friday Cook-Up	Synergy Youth Centre	56 (19 F, 37 M)

07/12/22 – 14/12/22	Wednesday BBQ and Chill	Synergy Youth Centre	98 (37 F, 60 M, 1 O)
09/12/22	Synergy Christmas Party	Synergy Youth Centre	97 (32 F, 63 M, 2 O)

Term 4:**Regular Program:****Weekly Riddle**

The weekly riddle is growing in popularity, with 40 young people attempting the December riddles.

Weekly Art and Craft

In December, weekly art and craft had a Christmas focus, with materials provided to make Christmas cards and Christmas decorations. Some young people also painted canvases of their ideal holiday, with beach scenes (complete with vivid red sunsets and silhouetted palm trees) in abundance.

Wednesday BBQ

Wednesday BBQ is gaining popularity at Synergy and was a big drawcard in December, with 98 people attending over the two Wednesdays Synergy was open in December.

Friday Cook-Up

This month for Friday Cook-Up, youth workers cooked Cottage Pie with young people. There was only one Friday Cook-Up in December, but the program continues to be popular amongst young people who enjoy making and eating food with youth workers.

Meetings attended:

Date	Meeting
01/12/22	Meeting with Willoughby Council Youth Team
15/12/22	Shoreshocked/Youthweek Meeting – Lower North Shore Youth Interagency Network

Upcoming Events/programs/activities

Date	Event
09/01/23 – 27/01/23	Synergy Youth Centre School Holiday Program
31/02/23 – 06/04/23	Synergy Youth Centre Term 1 Program

Youth Centre - January 2023

Drop-in Numbers: 256

Female: 83

Male: 171

Gender Diverse: 2

Drop in Ages:

10	11	12	13	14	15	16	17	Unknown
24	92	82	40	12	6	0	0	0

Highlights of the Month

January School Holiday Programs was delivered successfully. We had many young people access our Centre and programs for the first time. The number of young people who accessed or participated in our scheduled activities were higher than the last couple of school holiday programs.

It was also pleasing to see an increase in numbers for female participation in our activities.

Most of our school holiday activities were very well received by the young people. However, we couldn't run some of our programs, e.g. Oz Tag due to weather conditions or lack of interest.

The more popular activities where a higher number of young people participated in were: pottery/clay, Chill-Out & Games, Screen Printing, basketball workshop, swimming at Lane Cove Aquatic Centre.

The new opening hours for the holiday program of 12noon-to 5pm proved popular with the young people.

Trends/Observations of Note:

Most of the young people that access our January school holiday programs were new to the Centre and aged between 10 -13 years old.

The verbal feedback we received from parents was positive. Easy access, free activities and no booking system were the words mentioned a lot during the conversation.

Program Numbers and Engagement:

Date	Event	Venue	Participant Total
09/01/23	Pottery	Synergy Youth Centre	12 (8F, 4M)
10/01/23	Volleyball	Synergy Youth Centre	8 (2F, 6M)
11/01/23	Chill-Out & Games	Synergy Youth Centre	14 (4F, 10M)
12/01/23	Mini-Olympics	Pottery Green Oval	7 (1F, 6M)
13/01/23	Screens & Snacks	Synergy Youth Centre	6 (2F, 4M)

16/01/23	Screen-Printing	Synergy Youth Centre	13 (10F, 3M)
17/01/23	Djembe Drumming	Synergy Youth Centre	1 (F)
18/01/23	Basketball Workshop with Triple Threat Basketball	Synergy Youth Centre	12 (1F, 11M)
19/01/23	Smoothie Day	Synergy Youth Centre	20 (10F, 10M)
20/01/23	Cook-Up	Synergy Youth Centre	5 (4F, 1M)
23/01/23	Oz-Tag	Pottery Green Oval	0 (cancelled)
24/01/23	Photo-Booth & Dress Up	Synergy Youth Centre	10 (7F, 3M)
25/01/23	Inflatable Obstacle Course – Swimming	Lane Cove Aquatic and Leisure Centre	17 (7F, 10 M)

Services Engaged With:

- StreetWork
- Lane Cove Aquatic and Leisure Centre
- Triple Threat Basketball

Meetings attended:

Date	Meeting	Attending Staff
19/01/2023	Zoom Meeting – ‘Aunty Time Talk Time’ program initial discussion.	Community Development Officer Youth and Youth Worker Programs and Development

Upcoming Events/programs/activities

Date	Event
31/01/2023- 26/04/2023	Term one drop-in program

COMMUNICATIONS

‘Shop Lane Cove’ website content audit and updating commenced.

Quarterly newsletter distributed

Web project

Sought proposals and quotes for new website.

Recruited new web project manager in readiness for new website

DECEMBER**eNewsletter statistics**

8 campaigns sent to 17,003 email addresses.

Open rate = 49.5%

New followers:

Facebook: 138 new followers

Instagram: 34 new followers

LinkedIn: 51 new followers

LinkedIn – most popular post is listed below

New waste trucks**Facebook statistics**

Like and comments: 1,071

Comments: 135

Shares: 50

Link clicks: 1,160

Top Facebook posts (organic reach & engagement):

1. [Fleetwood Mac concert event images](#) – 10 December 2022

Reach: 14,434

Engagement: 854

Reactions: 51

Comments: 8

Shares: 4

2. [EV charging on power poles](#) – 2 December

Reach: 7,548

Engagement: 819

Reactions: 55

Comments: 19

Shares: 14

3. [Lighting of the Christmas Tree event images](#) – 2 December

Reach: 4,090

Engagement: 475

Reactions: 56

Comments: 1

Shares: 1

JANUARY**eNewsletter statistics**

9 campaigns sent to 18,354 email addresses.

Open rate = 51.5%

New followers:

Facebook: 46 new followers

Instagram: 35 new followers

LinkedIn: 70 new followers

LinkedIn most popular post is listed below



Vale Stan Raymont

Facebook statistics

Like and comments: 943

Comments: 164

Shares: 57

Link clicks: 3,662

Top Facebook posts (organic reach & engagement):

1 Wadangari Park name announcement – 10 January 2023

Reach: 10,892

Engagement: 2,287

Reactions: 65

Comments: 36

Shares: 5

2 Wadanggari Park March 2022 vs January 2023 – 24 January 2023

Reach: 4,443
 Engagement: 673
 Reactions: 20
 Comments: 15
 Shares: 2

3 Australia Day citizenship ceremony event images – 26 January 2023

Reach: 4,157
 Engagement: 859
 Reactions: 76
 Comments: 3
 Shares: 4

CULTURAL PROGRAMS AND EVENTS

Events Held		
2 December	Christmas in the Village Lane Cove families were out and about to launch the festive season at this popular annual event. Entertainment included a live Bluey show at The Canopy as well as stalls and entertainment at The Plaza. The Mayor lit the giant Christmas tree as the event's grand finale.	2000
4 December	Christmas in the Park: Lane Cove Concert Band Council supported the Lane Cove Concert Band to deliver their annual outdoor Christmas concert at Hughes Park.	150
10 December	Saturday Sounds: Cam Atkins Free live music in the Plaza for the community to enjoy.	70
11 December	Carols at the Canopy Council supported C3 and LCM churches to deliver their annual Christmas Carols which was held for the first time ever at The Canopy.	300
17 December	Sydney Mandolin Orchestra The orchestra performed Christmas music for the Lane Cove Community.	70
19 December	Chanukah in Lane Cove Plaza Council supported the local Jewish community to deliver a Chanukah event in the Plaza featuring stalls and a free donut giveaway.	200
6 January	First Fridays: Giant Games Cancelled due to weather	
14 January	Saturday Sounds: James Lyon A regular event, the weather kept locals in the Plaza with the opportunity to listen to tunes performed by local James Lyon. The event saw the Plaza green fill up.	200

26 January	Australia Day Citizenship Ceremony at The Canopy 65 people became Australian Citizens at this outdoor ceremony featuring music by the Lane Cove Concert Band and a smoking ceremony by Tribal Warrior.	300
27 January	James Blundell Concert Country Music legend, James Blundell, performed to a full house at The Canopy.	500

Meetings Held	
Gai-mariagal	The Gai-mariagal Festival committee met in December to begin planning the 2023 festival
Public Art Committee	The committee met in December to discuss public art at St Leonards
CDAG Meeting	The Cultural Diversity Advisory Group met to discuss plans for Lunar New Year and Autumn Harmony Festival

Upcoming Events	
3 February	Lunar New Year
11 February	Saturday Sounds
17 February	Sunset Artists' Market
24 February	Power of the Bush – Mindarie Park
25 February	Lane Cove Concert Band performance

KINDY COVE

2022 December and 2023 January

The staff, children and their families loved being able to come together to celebrate the year at our End of Year Party in early December. We had a sing-along with our families of some Christmas songs and the children's favourite songs from the year. We acknowledged the children who were leaving Kindy to start school too. We also enjoyed a supper together.

During December we engaged in various transition activities for the children who would be moving to a new room for 2023. The children's current educators supported the children to visit, play, engage and eat in the new spaces to become familiar with the surroundings, the new routines and educators.

We said farewell to several children who were leaving to attend school or other early childhood services. Those heading to school showed us their new uniforms, school bags and lunch boxes with great pride!

For many children, January saw then commence in their new room and/or days. These children have made a great start to the year, settling in quickly to their new spaces. The "older" children in the rooms have been great role models for the new faces, showing them the ropes.

We have also welcomed many new children and families to Kindy Cove during January. 16 new starters are in Nursery and there are 3 in Green room. Overall, the children have settled in quite quickly and are enjoying exploring their new learning environments.

Our occupancy at the end of December was 97%.

Our occupancy at the end of January was 96% with the final children commencing in February. Our expected occupancy by the end of February will be 98%

COUNCIL FACILITY REPAIRS UNDERTAKEN AND PLANNED

Completed Adhoc Work:

Site	Additional work Request	Comments
Birralee CC	Remove asbestos sheeting and replace blue board	Completed 18.01.23
KU Osborne CC	Remove & replace roof and fix internal ceiling	Completed 18.01.23
KU Osborne	Install two speed humps on driveway leading into the drop off area for KU	Completed 16.01.23
Civic Centre	Install Walkway and work platform on the roof around the air con units and access ladder on level 2	Completed 11.01.23
Civic Centre	Hard wire all break glass panels to the fire control panel	Completed 20.01.23
Civic Centre	Emergency air conditioning work replaced motor and ducting on ground floor due to poor air flow in Human Services area	Completed 30.01.23
Lane Cove Library	Replaced three chillers	Ongoing commenced in November 22
Greenwich Baths	Replaced damaged boom around Greenwich Baths	PO raised waiting on start date.
Aquatic Centre	Upgrade of Pool Grating	Completed 20.01.23
Greenwich Sailing Club	Sewerage tanks pump out and new motor and rectification issues	Have commenced work scheduled to finish in February

Site	Fire Inspection	CO2 Ext.	Air/ Water Ext.	Dry Chem	Fire blanket	Foam Ext.	Fire Hose	Emergency Light testing	Comments
LCMC – 47 Burns Bay Rd	L2 Annual inspection	3.5KG	9.0Ltr		ZFB			Work Performed By: C25 - Patriot Electrical Date: 09/08/2022 09:30 AM Customer Equipment: F008 Emer Evacuation Lighting Sys-SN9220 Serial: SN922009	
Golf Club Greenkeepers Shed	L2 Annual inspection			1.0Kg	ZFB	9.00Kg			
Mindarie Park (Pick me up Café)	L2 Annual Inspection			2.5Kg	ZFB				
Carrisbrook House	L2 Annual Inspection	3.5 Kg		9.0Kg & 4.5Kg	ZFB			From: 01-AUG-2022 To: 31-JAN-2023 For the systems listed below: F008 Emer Evacuation Lighting Sys	
Puppy Café Blackman Park	L2 Annual inspection			2.5Kg	ZFB				
Burns Bay Rd Reserve	L2 Annual Inspection			4.5Kg	ZFB				
Pottery Green Oval	L2 Annual Inspection			4.5Kg	ZFB				
Manns Point Park	L2 Annual Inspection			4.5Kg	ZFB				
Aquatic Park Cnr of Stuart & Mary St Longueville	L2 Annual Inspection			4.5Kg	ZFB				

Tantallon Oval	L2 Annual Inspection			4.5Kg	ZFB				Fire Hose Reel Not Tested
Greenwich Community Centre	L2 Annual Inspection		9.0Kg	4.5Kg	ZFB				Dry Chem Not Tested
Greenwich Seniors Centre	L2 Annual Inspection			4.5Kg & 1.5Kg	ZFB			From: 01-AUG-2022 To: 31-JAN-2023 For the systems listed below: F008 Emer Evacuation Lighting Sys	1.5Kg Dry Chem Ext. L4 Pressure test 5 yearly.
Blackman Park Scouts Hall	L2 Annual Inspection	5Kg			ZFB		Fire Hydrant		
Centre House	L2 Annual Inspection	3.5Kg & 5Kg	9.0Kg		ZFB				
Living & Learning	L2 Annual Inspection	3.5Kg	9.0Kg	4.5Kg	ZFB			— From: 01-AUG-2022 To: 31-OCT-2022 - For the systems listed below: F008 Emer Evacuation Lighting Sys D900 Survey General - 0062 Passive Fire D024 Smoke Doors 0006 Emergency Warning Systems 0002 Fire Detection System Seniors 180 LONGUEVILLE ROAD LANE COVE Site No: U100173992 From: 01-AUG-2022 To: 31-JAN-2023 For the systems listed below: F008	L4 Pressure test done on 3.5Kg Co2 Ext & 9.0Kg Air/Water Ext. 5 Yearly test.

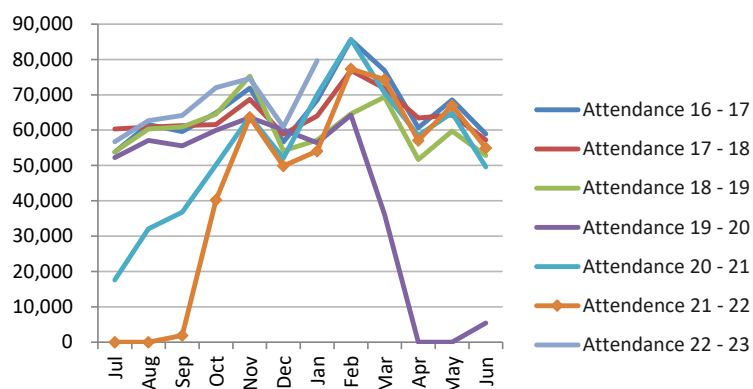
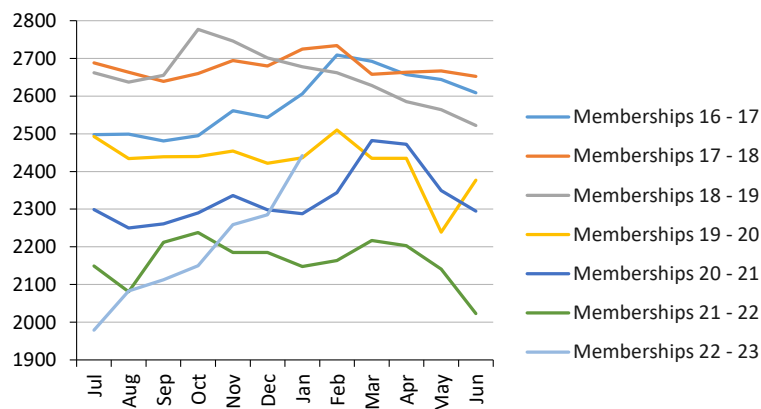
								Emer Evacuation Lighting Sys	
Synergy Youth Centre	L2 Annual Inspection	5.0Kg			ZFB		Fire Hydrant	F008 Emer. Evacuation lighting system 28/08/22	Fire hydrant failed; quote approved to fix issue. Fire Hose Passed
Civic Centre	L2 Annual Inspection	3.5Kg x 11 & 5Kg x 5	9.0Kg x 8	4.5Kg x 2	ZFB x 7		Fire Reel x 11 & Fire Hydrant x 3	From: 01-AUG-2022 To: 31-OCT-2022 For the systems listed below: Amount D078 Sound System D002 Fire Detection System F008 Emer Evacuation Lighting Sys D900 Survey General D151 Hydrant Point Flow Test D124 Hydrant Electric Pumpset p'i, A' D043 Hose Reel Pumpsets D011 Fire Doors Hinged & Pivoted D003 Fire Hydrant System	1 x 9.0ltr Air/Water Ext. not tested (xaw0900-2) & Lvl 4 Pressure test on 4.5Kg Dry Chem ext. (5yrly) (xabe0450-4)
Kindy Cove	Emergency Evacuation Lighting							From: 01-AUG-2022 To: 31-OCT-2022 For the systems listed below: F008 Emer Evacuation Lighting Sys D900 Survey General D151 Hydrant Point Flow Test D003 Fire Hydrant System D002 Fire Detection System	
Art Centre	Emergency Evacuation Lighting							From: 01-AUG-2022 To: 31-OCT-2022 For the systems listed below: D122 Sprinkler	

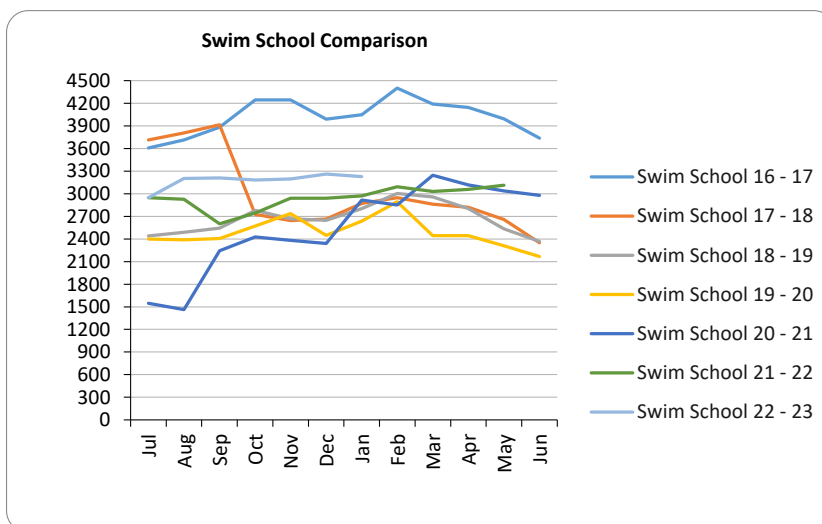
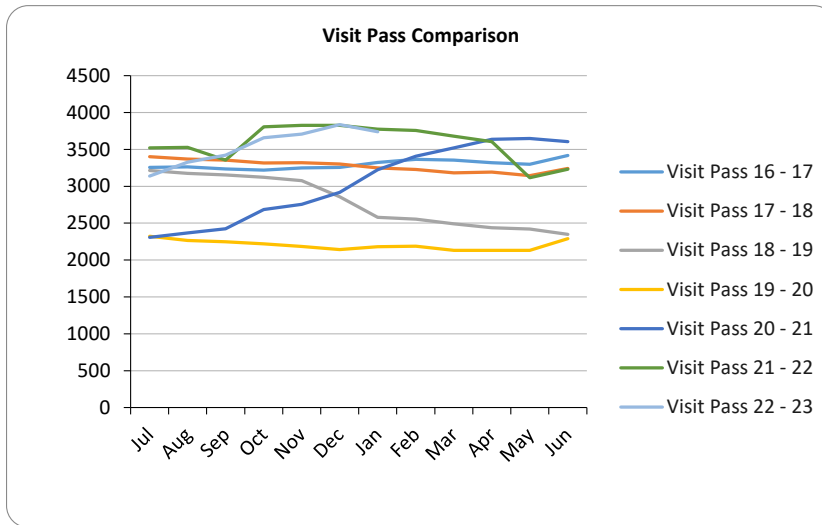
								Electric Pumpset D014 Drenchers (Wall Wetting) F008 Emer Evacuation Lighting Sys D900 Survey General D006 Emergency Warning Systems D002 Fire Detection System	
Lane Cove Library	Emergency Evacuation Lighting							From: 01-AUG-2022 To: 31-OCT-2022 For the systems listed below: F008 Emer Evacuation Lighting Sys D900 Survey General D151 Hydrant Point Flow Test D011 Fire Doors Hinged & Pivoted D006 Emergency Warning Systems D003 Fire Hydrant System D002 Fire Detection System	
Waterview Community Centre	Emergency Evacuation Lighting							304-314 Burns Bay Rd 304-314 Burns Bay Road Lane Cove Site No: U100173970 From: 01-AUG-2022 To: 31-JAN-2023 For the systems listed below: F008 Emer Evacuation Lighting Sys	
Kingsford Smith Oval	Level 2 Annual fire Inspection								KINGSFORD SMITH OVAL 29/08/22 XABE0450 Ext Dry Chem ABE 4.5kg

									L2 ANNUAL SERVICE Anti Tamper Seal
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AQUATIC CENTRE – MANAGED BY BLUEFIT

Casual swimmers	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23
Casual swim	6,439	6,795	9,258	7,995	7,995	10,236	18,357
Fitness passport	1,237	2,098	2,313	2,237	2,237	2,406	3,469
Visit Pass	6,752	7,827	8,001	8,388	8,388	6,930	8,993
Total	14,428	16,720	19,572	18,620	18,620	19,572	30,819

Attendance Comparison**Membership Comparison**



Greenwich Baths - managed by Bluefit

Month	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Current Year (FY23)	-	-	-	1,060	2,217	4,610	-	-	-	-	-	-	7,887
Prior Year (FY22)	0	0	2,615	4,766	752	5,286	8,705	2,385	0	0	0	0	24,509
Prior Year (FY21)	0	0	73	3,338	4,285	4,204	9,329	3,511	2,806	862	0	0	28,408

OPEN SPACE AND URBAN SERVICES

OPEN SPACE

Rainfall

- There was 191 millimetres of rain recorded in Lane Cove during January

Bob Campbell Oval

- The Draft Master Plan for Bob Campbell Oval is open for community consultation.

Urban Forest Strategy

- The Draft Urban Forest Strategy community concluded Sunday 19 December. A report will be prepared for Council for February 2023.

Central Park Amenities Upgrade

- Construction concluded in December. The toilets opened to the public before Christmas. The upgraded toilets include one unisex accessible toilet with baby change facilities and two unisex ambulant toilets.

Blackman Park Sports Grounds lighting upgrade

- All poles, lights and associated cable work are complete (B1 and B2 synthetic, B3 and B4 turf grounds, 3x3 basketball, cricket nets and pathway).
- New switching tests scheduled for February 2023.

Blackman Park Skate Park

- Pre-design workshop feedback and draft concept design received. Second round of community consultation scheduled for February.

Sports Grounds

- Dog park levelled, irrigation repaired and returfed
- Cricket nets runups levelled and returfed.
- All other ovals are in very good condition.

Bushland Activities	Outcomes December and January
Bushcare Volunteer hours	<ul style="list-style-type: none"> • Bushcare hours = 129 • Bushcare sites worked = 17
Community Nursery activities	<ul style="list-style-type: none"> • Number of volunteers = 81 • Number of volunteer hours = 280
Community Nursery production	<ul style="list-style-type: none"> • Number of seed trays prepared = 26 • Number of plants potted = 1345 • Number of outgoing plants = 410

Backyard Habitat	<ul style="list-style-type: none"> Interviews for the Backyard Habitat Officer were held in December. The successful applicant will be starting in early February.
Bush Friends	<ul style="list-style-type: none"> Number of supervised Bush Friends sessions = 21 (5 nature strips and pocket parks, 16 Bush Friends) Number of supervised Bush Friends field hours (incl. nature strips) = 103 (26 nature strips and pocket parks, 77 Bush Friends) New Bush Friends volunteers signed up = 1 Worked across 10 different bushland reserves and 4 verges/parks. 121 plants installed across nature strips and reserves.
Bushcare Events	<ul style="list-style-type: none"> Sustainability Lane – Bushland Stall: Approximately 320 trees were given away as part of our Bushland Stall in The Canopy. The 'I value trees' activity engaged all ages - pre-schoolers, teens to older people, as did the tree costume. Weed advice was also provided to those wanting to know more. Possum Prowl Spotlight Walk – this event was cancelled due to storms 5 attended the Waterbug blitz event at the community nursery. Bushcare Christmas Party: 60 attended this end of year celebration of Bushcare volunteer achievements. Held at Thyne Reid boatshed, Linley Point 26/11
Bush Kids Program	<ul style="list-style-type: none"> There were 5 activities in December with 90 participants attending. Activities were held at Blackman Park, Stringybark Reserve and Tambourine Bay Park. In January, there were 10 activities scheduled, 2 had to be cancelled due to wet weather and 8 were successfully delivered as school holiday activities for 2 to 12 years and their parents/grandparents. There was a total of 179 participants.
Every Child a Bush Experience	<ul style="list-style-type: none"> No excursions In December or January.
Harbourcare	<ul style="list-style-type: none"> 1 Harbourcare event was attended by 4 volunteers. 1 individual Harbourcare litter collection was recorded. 5 Harbourcare participants active in December and January. 5.5kgs of litter was collected in December and January.

Lovetts Reserve Remediation Area

- All remediation works in the southern end of Lovetts Reserve are now finished. The area has passed validation testing.
- The validation report for the remediated area was submitted to the Environment Protection Authority as per the declaration.
- The environmental consultants are preparing the Environmental Management Plan for the site. This is the long term plan that oversees the management of the remediation site. Once finalised this will be issued to any contractor working in the area.

Ventemans Reach Remediation Area

- The planning consultants that are carrying out the development application on Council's behalf are waiting to hear back from the DPE for the SEARS reporting requirements.

Trees

- The tree assessment process is currently running on a three-week turnaround from application to inspection. There were 0 referrals to Independent Tree Review Expert Arbiter (ITREA) during December 2022 and January 2023.

Applications Processed	Dec 22
Total Number of applications processed	43
Total Number of 'Fast Track' applications processed (included in figures above)	1
Total Number of trees processed within the applications	126
Total number of trees processed for removal	80
Total number of trees processed to be pruned	46
Number of trees permitted to be removed (including additional trees requested at time of inspection)	82
Number of trees permitted to be pruned (including additional trees requested at time of inspection)	46
Number of trees refused removal and/or pruning	15
Number of removals processed as 'Fast Track' (included in figures above)	0
Number of pruning's processed as 'Fast Track' (included in figures above)	1
Number of non-compliant 'Fast Track' applications	0

Applications Processed	Jan 23
Total Number of applications processed	55
Total Number of 'Fast Track' applications processed (included in figures above)	8
Total Number of trees processed within the applications	170
Total number of trees processed for removal	56
Total number of trees processed to be pruned	114
Number of trees permitted to be removed (including additional trees requested at time of inspection)	60
Number of trees permitted to be pruned (including additional trees requested at time of inspection)	124
Number of trees refused removal and/or pruning	12
Number of removals processed as 'Fast Track' (included in figures above)	6

Applications Processed	Jan 23
Total Number of applications processed	55
Number of pruning's processed as 'Fast Track' (included in figures above)	7
Number of non-compliant 'Fast Track' applications	0

URBAN SERVICES

Schedule for Road Maintenance				
Road Name	Segment	Area	Time Frame	Completed
Oscar St	Carlotta St to Greenwich Rd		2nd	Dec-22
Bridge St	River Rd to Ross Smith Pde		2nd	
Gordon Cres	Elizabeth Pde to Girraween Ave		2nd	Oct-22
Elizabeth Pde	Gordon Cres to Centennial Ave		3rd	Oct-22
Mowbray Rd	Lynvale Close to Ralston St		1st	Oct-22
Figtree St	Centennial Ave to Burns Bay Rd		3rd	
Johnston Cres	Epping Rd to Johnston Cres		2nd	Dec-22
Northwood Rd	Cliff Rd to Point Rd		4th	
Penrose St	Burns Bay Rd to Best St		3rd	
Rothwell Cres	Kerb and gutter sections		3rd	
Central Ave	Longueville Rd to Little St		1st	Sep-22
Sutherland St	Burns Bay Rd to Coxs Lane		1st	Aug-22
Coxs Lane	Finlayson St to Sutherland St		1st	Aug-22
Oscar St	Carlotta St to Greenwich Rd		4th	Jul-22
Bridge St	River Rd to Ross Smith Pde		1st	
Schedule for Footpath Maintenance				
Road Name	Segment	Side	Time Frame	Completed
Arabella St	Stuart St to Woodford St	both	2nd	Oct-22
Cullen St	Banksia Cl to Alder Ave	L	1st	Jul-22
Yethonga Ave	Cullen St to Barwon Rd	R	2nd	Oct-22

Cliff Rd	Private Rd to Cliff Rd	L	3rd	
Greenwich Rd	River Rd to Pacific Hwy	L	3rd	
Molesworth Lane	Arabella St to Kenneth St	L	2nd	
St Vincents Rd	Dead end to Gore St	L	4th	
Elizabeth Pde	Gordon Cres to Centennial Ave	both	2nd	Jul-22
Pacific Hwy	Berry Ln to Portview Rd	L	2nd	Nov-22
Sam Johnston Way	Epping Rd to Orion Rd	L	4th	Dec-22
Mars Rd	Sirius Rd to Banksia Cl	both	4th	Nov-22
Schedule for Stormwater Maintenance				
Road Name	Description		Time Frame	Completed
Kenneth St	Reconstruct existing kerb and gutter between Dunois St and Stuart St			
Ross Smith Pde and Howell Ave	Construct a new dish drain			
Bent Lane	Reconstruct the access driveway for the maintenance of the existing GPT			
Stormwater Infrastructure Condition Assessment	Gore Creek Catchment			Oct-22
130 Burns Bay Rd	Reconstruct the existing stormwater line			
Kurri St and Karilla Ave	Construct a new KIP at Kurri St and reconstruct the existing stormwater line at Karilla Ave			
20 Pengilly St	Reconstruct existing stormwater pipe and converter			
Garling Street	Construct a new GPT			
100 Burns Bay Rd	Reconstruction existing kerb and gutter or install a new stormwater line			
Arundel St	Construct new kerb and gutter on the western side and reconstruct the existing open channel on the eastern side in front of the properties			Sep-22

Annual GPTs cleaning	Cleaning 13 GPTs five times a year			Sep-22
Cumberland Ave	Reconstruct existing stormwater line			
Emergency Works	Such as collapsed pipes/pits, dislodged pipes, blocked pits and pipes that were found during the CCTV condition assessment and require to relined, patches and pressure clean			
Northwood Rd/Upper Cliff Rd	Reconstruct and extend existing stormwater line			
34 Fleming St	Construct new stormwater line			Dec-22
Tambourine Bay Rd	Reconstruct new kerb and gutter 300mm back to the existing			Aug-22
14 Sofala Ave	Remove tree roots and install patches at joints that tree roots penetrated			Sep-22
300 Burns Bay Rd	Remove massive tree roots at the outlet pipe and patch all the joints that penetrated			Sep-22
12 Mary Street	Remove existing open channel and install a new 375mm stormwater pipe			Sep-22
Myee Crescent	Construct Gabion wall, new drop pit and replace stormwater lines at dead end (No. 12)			Oct-22