

Agenda Ordinary Council Meeting 22 June 2023

Council will commence consideration of
all business paper agenda items at 7.00 pm.



Notice of Meeting

Dear Councillors,

Notice is given of the Ordinary Council Meeting, to be held in the Council Chambers on Thursday 22 June 2023 commencing at 7:00 PM. The business to be transacted at the meeting is included in this business paper.

In accordance with clause 3.26 of the Code of Meeting Practice Councillors are reminded of their oath or affirmation of office made under section 233A of the Act, and of their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Yours faithfully



Craig Wrightson
General Manager

Council Meeting Procedures

The Council meeting is chaired by the Mayor, Councillor Andrew Zbik. Councillors are entitled to one vote on a matter. If votes are equal, the Chairperson has a second or casting vote. When a majority of Councillors vote in favour of a Motion it becomes a decision of the Council. Minutes of Council and Committee meetings are published on Council's website www.lanecove.nsw.gov.au by 5.00 pm on the Tuesday following the meeting.

The Meeting is conducted in accordance with Council's Code of Meeting Practice. The order of business is listed in the Agenda on the next page. That order will be followed unless Council resolves to modify the order at the meeting. This may occur for example where the members of the public in attendance are interested in specific items on the agenda.

The Public Forum will hear registered speakers from the Public Gallery as well as online using the web platform Zoom. All speakers wishing to participate in the public forum must register by using the [online form](#) no later than midnight, on the day prior to the meeting (Wednesday, 21 June 2023) and a Zoom meeting link will be emailed to the provided email address of those registered as an online speaker. Please note that the time limit of three minutes per address still applies, so please make sure your submission meets this criteria. Alternatively, members of the public can still submit their written address via email to service@lanecove.nsw.gov.au. Written addresses are to be received by Council no later than midnight, on the day prior to the meeting. (500 words maximum).

Please note meetings held in the Council Chambers are recorded on tape for the purposes of verifying the accuracy of minutes and the tapes are not disclosed to any third party under the Government Information (Public Access) Act 2009, except as allowed under section 18(1) or section 19(1) of the PPIP Act, or where Council is compelled to do so by court order, warrant or subpoena or by any other legislation. Should you require assistance to participate in the meeting due to a disability; or wish to obtain further information in relation to Council, please contact Council's Executive Manager – Corporate Services on (02) 9911 3550.

DECLARATIONS OF INTEREST

APOLOGIES

ACKNOWLEDGEMENT TO COUNTRY

MINUTE OF SILENCE FOR RELECTION OR PRAYER

NOTICE OF WEBCASTING OF MEETING

PUBLIC FORUM

Members of the public may address the Council Meeting on any issue for 3 minutes.

CONFIRMATION OF MINUTES

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MAYORAL MINUTE - LEADING A REFORM AGENDA ON WASTE

Subject: Mayoral Minute - Leading a Reform Agenda on Waste
Record No: SU1943 - 30394/23
Division: Lane Cove Council
Author(s): Councillor Andrew Zbik

Executive Summary

This Mayoral Minute advises Council of the Metropolitan Sydney Mayoral Summit on Waste I attended on 18 May 2023 to discuss what councils can do to contribute solutions to leading reform on waste.

Background

Across Australia, people are asking for more ambitious action on climate change. Reducing waste and its impact on the environment is one of the key action's councils can take to lower our emissions.

Across the Sydney metropolitan area, 55 per cent of household and commercial waste goes to landfill each year, resulting in loss of valuable resources, costing businesses and households more than \$750 million in waste levies each year.

Sydney councils must meet ambitious resource recovery and waste reduction targets, while also meeting the community's expectations for uninterrupted services and public health outcomes. The time has long passed when councils collected rubbish and transported it to a landfill where it would slowly rot away.

Achieving the overhaul of the industry that is needed requires strategic input from Mayors, Councillors, GMs/CEOs and councils' officers.

Providing viable waste services for the community is no longer solely an operational issue for council staff to manage. Industry-wide changes include a limited number of suppliers, a lack of processing infrastructure and a shortage of readily accessible waste collection and transfer sites. These changes present all Sydney councils with the prospects of rising costs, increasing truck movements and resource recovery rates that are static at best. Few options exist for increased efficiency or resource recovery improvements, or to reduce landfill.

The original drivers of public health and hygiene have been supplemented by the need to reduce pollution, lower carbon emissions, and recover and re-use resources. Collecting waste is just part of the picture; Councils must make strategic decisions about where this waste will go.

The last 20 years have seen significant positive change. Recycling has been introduced for glass, hard plastics, paper and cardboard. There are separate collections for mattresses, electronic waste, tyres, clothing, mobile phones, batteries and chemicals. Landfills capture methane to generate energy. There will soon be collections for food waste and/or food and garden organics.

In spite of councils' successes, waste processing and disposal have not kept pace with recent changes, yet the population is growing, and waste generation rates continue to increase. Most Sydney councils must pay to haul recyclable materials and waste far outside their local area, and new transfer capacity is difficult to secure due to cost and availability of appropriately zoned land.

Data shows that we will not be able to meet NSW and Commonwealth targets with our current systems. Even with the highest efficiencies, progress in domestic waste collection and recovery will be impossible without major changes. These transitions will be expensive. The Waste Levy on

landfill is an incentive to recycle, but in a failing market just adds to the costs that Council must charge the community. Only a around 7 per cent of around \$800 million in annual waste levy revenue comes back to councils and the waste industry through contestable grants to fund improvements. Councils will not receive a fair share of funding, despite being asked to meet government targets and transition to a circular economy.

Lane Cove Council provides its residents with a four-bin waste service which comprises of a weekly general waste collection and fortnightly collections of paper and cardboard recycling, container recycling and garden organics. Council also provides a kerbside bulky waste service that residents can book in four times a year, problem waste services, and educational programs. Combined the collection, processing and delivery of these services costs Council \$8.3 million per year.

I attended the Metropolitan Sydney Mayoral Summit on Waste on 18 May 2023 to discuss what councils can do to contribute solutions to these concerns. The Sydney Mayoral Summit was convened by Southern Sydney Regional Organisation of Councils (SSROC) on behalf of Resilient Sydney, which our council supports.

Together we heard from the waste industry, NSW EPA and Federal Government representatives, and Sydney Mayors about initiatives and areas of influence where councils can work together.

RECOMMENDATION

That Council take strategic action on waste by:-

- Calling on the Commonwealth Government to expedite bans on materials that cannot be recycled or recovered, and to increase extended producer responsibilities;
- Calling on the NSW Government to set the waste levy at an appropriate level with realistic hypothecation allocation, to streamline planning approvals for infrastructure, and to increase clarity and efficiency of licensing procedures;
- Working with other metropolitan Sydney Councils to coordinate our advocacy, communications and collective buying power to bring the benefits of scale, efficiency and industry confidence; and
- Working with the other tiers of government to ensure the delivery of infrastructure solutions locally to reduce waste hauled long distances or to landfill.

Councillor Andrew Zbik
Councillor

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 22 June 2023
NOTICE OF MOTION - REPORT ON CHIEF SCIENTIST AND ENGINEER'S INDEPENDENT REVIEW INTO THE DESIGN, USE AND IMPACTS OF SYNTHETIC TURF IN PUBLIC OPEN SPACES

Subject: Notice of Motion - Report on Chief Scientist and Engineer's Independent Review into the Design, Use and Impacts of Synthetic Turf in Public Open Spaces
Record No: SU825 - 33406/23
Division: Lane Cove Council
Author(s): Councillor Merri Southwood; Councillor Rochelle Flood

Executive Summary

This Notice of Motion seeks to review the proposed future management, replacement and disposal of synthetic turf in the LGA.

Background

In November 2021 the Hon Rob Stokes MP requested the NSW Chief Scientist and Engineer to provide expert advice on the use of synthetic turf in public open spaces in NSW.

The final report of the review has been released.

https://www.chiefscientist.nsw.gov.au/_data/assets/pdf_file/0004/542263/CSE-Synthetic-Turf-Review-Final-Report.pdf

Synthetic turf is used in several of Council's facilities, including two sporting fields at Blackman Park. The synthetic turf at Blackman Park was installed in 2014 and will be due for replacement in the next few years.

The Chief Scientist and Engineer's report includes many recommendations in relation to the use and disposal of synthetic turf. It is important that Council review these recommendations to inform its future management, replacement and disposal of synthetic turf surfaces at its facilities.

RECOMMENDATION

That Council:-

1. Notes the findings and recommendations of the Chief Scientist and Engineer's Independent review into the design, use and impacts of synthetic turf in public open spaces; and
2. Receives a report at its September 2023 meeting in relation to the following:-
 - a. The locations of synthetic turf in public open spaces owned or managed by Council; and
 - b. Proposed future management, replacement and disposal of synthetic turf in the light of the recommendations of the Chief Scientist and Engineer's report, including the synthetic turf at Blackman Park.

Councillor Merri Southwood
Councillor

Councillor Rochelle Flood
Councillor

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 22 June 2023
NOTICE OF MOTION - ADDRESS NEED FOR INCREASED FUNDS FOR MAINTENANCE AND ENHANCEMENT OF BUSHLAND AND TRACKS

Subject: Notice of Motion - Address Need for Increased Funds for Maintenance and Enhancement of Bushland and Tracks

Record No: SU825 - 33407/23

Division: Lane Cove Council

Author(s): Councillor Merri Southwood; Councillor Rochelle Flood; Councillor Bridget Kennedy; Councillor Kathy Bryla

Executive Summary

This Notice of Motion seeks to consider additional budget allocation for the upkeep, education and engagement of the community in the Lane Cove bushland areas.

Discussion

Bushland in Lane Cove is highly valued for its contribution to the LGA's leafy character, the many opportunities for bushwalks, opportunities to see and observe native birds and animals or just for peaceful contemplation in a natural environment. It is one of the first things that people say when asked what they love about Lane Cove.

As one resident who has lived for over 40 years adjacent to the Lane Cove Bushland emailed into us recently:

"Every day we marvel at the majestic angophoras, the turpentines, and tree ferns. The children love the board walk to the creek and the rocks there, particularly the big 'whale' rock. They have learnt how nature works and that to keep it working we need to look after "our" bush. They can touch the smooth bark of the angophoras and the rough bark of the turpentine."

It is also noted that in the Council's own Open Space Plan, bushwalking. Enjoying bushland is second in the top ten most valued activities in Lane Cove.

During Covid lockdowns many more people in our LGA discovered our bushland walks and this has contributed to an increase in use and increased wear and tear on the tracks.

In recent years, with La Nina, and greater rainfall, there has been an increase in weeds and tree falls. Where trees have fallen down, light penetration has encouraged weed growth leading to the overrun of weeds and vines such as trad (wandering dew), privet, morning glory vines. This has a detrimental effect on the native habit both in species of animals and birds and bush regeneration.

Whilst our Bushcare and Bushfriends do a terrific job in supporting council in maintenance of our bushland, it's a constant battle to stay on top of the situation.

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NOTICE OF MOTION - ADDRESS NEED FOR INCREASED FUNDS FOR MAINTENANCE AND ENHANCEMENT OF BUSHLAND AND TRACKS

RECOMMENDATION

That should the 2023/2024 budget be approved:

1. Any surplus/savings at the end of each financial quarter (for the upcoming financial year) be allocated to supplementing the bushland budget, and these surpluses be reported to council in the month following the quarter;
2. Council discusses at the next corporate planning weekend (January 2024) a percentage increase in budget for bushland to be reviewed to ensure sustainable maintenance and regeneration of the Lane Cove Bushland Areas (C2 Environmental Conservation on the Lane Cove Local LEP maps), and for climate resilience measures for bushland;
3. Council considers in its forthcoming S7.11 plan expansion of bushland and eligible upgrades within existing bushland to take into consideration the increase in population and resulting increase of use of bushland zones;
4. Organise a community workshop with interested community members and staff to review bushland maintenance and regeneration requirements and explore Bushcare models;
5. Pursues a community engagement program encouraging our community to volunteer and support Bushcare;
6. Council actively educates the community of the impacts of growing weeds in their backyard such as cabbage trees, Cissus Vine and Ochna and communicate this information to the wider community through online/email comms channels, digital media boards in the Plaza and Canopy and print media;
7. Council receives a report that outlines the weed/vine “hot spots” in our current bushland and the funds required to implement weed/vine control to these areas in a 12-month time frame; and
8. Council to present the bush track audit (as already approved to proceed) once complete to a council meeting with outlined bush track repair works and new track works recommended, and the allocated funds required and timeframes to deliver these works.

Councillor Merri Southwood
Councillor

Councillor Rochelle Flood
Councillor

Councillor Bridget Kennedy
Councillor

Councillor Kathy Bryla
Councillor

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 22 June 2023
NOTICE OF MOTION - TRUCK USAGE AND SAFETY IN COXS LANE

Subject: Notice of Motion - Truck Usage and Safety in Coxs Lane
Record No: SU825 - 34031/23
Division: Lane Cove Council
Author(s): Councillor Kathy Bryla

Executive Summary

This Notice of Motion seeks a review of safety for pedestrians and limiting truck and long vehicle use in Cox's Lane.

Background

Trucks have been increasingly using Coxs Lane as a "rat run" which raises concerns that this laneway is too narrow to accommodate this type of traffic safely. Wider roads in the local area such as Centennial, Burns Bay and River Road would seem to be more suitable routes for trucks and other long vehicle.

In addition, with the increased traffic in Lane Cove, residents in Coxs Lane are concerned about pedestrian safety and street crossing. With both these factors in consideration, this motion seeks a review of safety for pedestrians and limiting truck and long vehicle use in Cox's Lane.

RECOMMENDATION

That Council:

1. Review the safety and suitability of Long Vehicle and Truck use in Coxs Lane;
2. Review options for traffic signage and street markings to reinforce the use of other neighbouring road routes for trucks and to stop trucks from using Coxs Lane;
3. Review the need for a pedestrian crossing in Coxs Lane; and
4. Report back to council at the August Ordinary Council meeting with recommendations.

Councillor Kathy Bryla
Councillor

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 22 June 2023
SUSTAINABILITY REVIEW OF COUNCIL'S DEVELOPMENT CONTROL PLAN

Subject: Sustainability Review of Council's Development Control Plan
Record No: SU6808 - 29853/23
Division: Environmental Services Division
Author(s): Christopher Pelcz; Terry Tredrea

Executive Summary

The purpose of this report is to incorporate a range of amendments to the Lane Cove Development Control Plan (DCP) addressing sustainability initiatives related to climate change and emission reductions within the Lane Cove community.

These amendments also include housekeeping corrections to errors of punctuation, grammar and structure along with updates to legislation references.

The proposed amendments affect several existing Development Control Plan Parts (see Attachments **AT-3 to AT-25**).

Of note are the new Biodiversity and Conservation State Environmental Planning Policy (B&C SEPP), Council's Urban Forest Strategy and Local Housing Policy, and State Government reforms to the business zones. Further details of the amendments are explained in Attachment **AT-1**.

It is recommended the DCP amendments be placed on public exhibition and a further report be submitted to Council following the exhibition.

Background

There have been a number of changes to local and state policies that have been incorporated into the sustainability review of the DCP.

State Environmental Planning Policy (Sustainable buildings) 2022 will commence on 1 October 2023. It increases residential BASIX requirements under the former BASIX SEPP, plus new energy and water standards for commercial buildings. These are reflected in a new Sustainability Part proposed for the DCP. A detailed explanation of the new measures introduced into the Sustainability Part of Council's DCP is set out in Attachment **AT-2**.

On 14 September 2021, the Department of Planning & Environment (DPE) approved Council's *Local Housing Strategy* as a guide to future residential development in Lane Cove.

In February 2023, Council adopted its *Urban Forest Strategy*, which contains measures to protect and improve the urban forest of Lane Cove through effective management and direct engagement with the community.

Discussion

Council staff have undertaken a review of the DCP and have identified a number of policies that are not currently reflected in the DCP or are out of date. To inform the introduction of the sustainability measures, Council engaged Flux Consultants to identify a suite of feasible key planning controls for Council to pursue in delivering its low carbon and water outcomes in new developments within the LGA. The community has been consulted during these early stages through two community workshops in March and input from Council's Sustainability Advisory Committee and Bushland Management Advisory Committee.

Ordinary Council Meeting 22 June 2023
SUSTAINABILITY REVIEW OF COUNCIL'S DEVELOPMENT CONTROL PLAN

The policy changes within the draft DCP are listed with a detailed explanation of each, see **AT-1**. Changes, of a grammatical or formatting nature are not listed. For example, in identifying the clause numbers of a planning instrument, the numbers may change without affecting the policy content of the instrument.

Community Consultation

Under Division 3.6 of the *Environmental Planning and Assessment Act 1979* (the Act), it is necessary for Council, as the relevant planning authority, to go through a formal exhibition process to incorporate them into Council's DCP.

Statement of Intent

The consultation is designed to seek community views on proposed changes to Lane Cove Council's DCP. Any comments received will be reviewed and evaluated to determine whether to proceed with each of the proposed changes.

Method

Level of Participation	Inform	Consult
Form of Participation	Open	Open
Target Audience	Lane Cove Community and community groups	Lane Cove Community and community groups
Proposed Medium	Council's website and eNewsletter Direct Notification of Workshop Attendees and Key Message Givers eg Local Residents Associations	Council's website and eNewsletter Design Review Panel Sustainability Advisory Committee and Bushland Management Advisory Committee.
Indicative Timing	July - August 2023	July - August 2023

Conclusion

It is recommended that Council place the draft amendments to the Development Control Plan on exhibition for 6 weeks.

RECOMMENDATION

That Council:

1. Place the Draft Development Control Plan and supporting documents on exhibition for a period of 6 weeks in accordance with the Consultation Plan;
2. Forward the draft amendments to Council's Design Review Panel for consideration during public exhibition; and
3. Receive a further report following the exhibition period.

Mark Brisby
Executive Manager
Environmental Services Division

Ordinary Council Meeting 22 June 2023
SUSTAINABILITY REVIEW OF COUNCIL'S DEVELOPMENT CONTROL PLAN

ATTACHMENTS:

AT-1	View	Changes to Lane Cove DCP 2023	12 Pages	Available Electronically
AT-2	View	Flux Consultants Report - Environmental Sustainability Clauses	27 Pages	Available Electronically
AT-3	View	DRAFT Cover and Contents of DCP	5 Pages	Available Electronically
AT-4	View	DRAFT Part A of DCP	6 Pages	Available Electronically
AT-5	View	DRAFT Part B of DCP	25 Pages	Available Electronically
AT-6	View	DRAFT Part C of DCP	41 Pages	Available Electronically
AT-7	View	DRAFT Part C Localities of DCP	75 Pages	Available Electronically
AT-8	View	DRAFT Part D of DCP	32 Pages	Available Electronically
AT-9	View	DRAFT Part D Localities of DCP	77 Pages	Available Electronically
AT-10	View	DRAFT Part E of DCP	13 Pages	Available Electronically
AT-11	View	DRAFT Part F of DCP	13 Pages	Available Electronically
AT-12	View	DRAFT Part G of DCP	9 Pages	Available Electronically
AT-13	View	DRAFT Part H of DCP	14 Pages	Available Electronically
AT-14	View	DRAFT Part I of DCP	13 Pages	Available Electronically
AT-15	View	DRAFT Part J of DCP	41 Pages	Available Electronically
AT-16	View	DRAFT Part K of DCP	4 Pages	Available Electronically
AT-17	View	DRAFT Part L of DCP	7 Pages	Available Electronically
AT-18	View	DRAFT Part M of DCP	7 Pages	Available Electronically
AT-19	View	DRAFT Part N of DCP	45 Pages	Available Electronically
AT-20	View	DRAFT Part O of DCP	66 Pages	Available Electronically
AT-21	View	DRAFT Part P of DCP	36 Pages	Available Electronically
AT-22	View	DRAFT Part Q of DCP	26 Pages	Available Electronically
AT-23	View	DRAFT Part R of DCP	42 Pages	Available Electronically
AT-24	View	DRAFT Dictionary of DCP	9 Pages	Available Electronically
AT-25	View	Proposed Sustainability Controls	22 Pages	Available Electronically

**Ordinary Council Meeting 22 June 2023
HOURS OF WORK - CONSTRUCTION SITES**

Subject: Hours of Work - Construction Sites
Record No: SU1802 - 29498/23
Division: Environmental Services Division
Author(s): Mark Brisby

Executive Summary

Council at its Meeting of 18 May 2023 resolved to receive a report considering the variation of its standard hours of construction in response to community concerns of the impacts building works are causing the local amenity.

It is recommended that in relation to general building works such as new dwellings, alterations and additions along with swimming pools and other non-residential flat buildings Council amend its existing standard condition to include "with NO high noise generating activities, to be undertaken after 12 noon on Saturday", with a view to maintaining the amenity of the adjoining residents.

Background

Council at its Meeting of 18 May 2023 resolved in part that it:

- "1. Receives a report at its next meeting on the impacts of a variation to its approved hours of construction for all sites except Major Residential Flat Building sites to align with adjacent LGAs with a view to including such hours in future construction approvals; and"*

This report responds to the resolution by proposing an amendment to the standard condition to restrict the type of activities permitted after 12 noon on Saturdays.

Discussion

Council currently has two versions of hours of operation to control construction activities.

1. In relation to general building works such as new dwellings, alterations & additions along with swimming pools and other non-residential flat buildings, the following is applicable:

The principal certifier must ensure that building work, demolition or vegetation removal is only carried out between:

Monday to Friday (inclusive) 7.00am to 5.30pm

Saturday 7.00am to 4.00pm

2. In relation to multi-unit development the following is applicable:

All demolition, building construction work, including earthworks, deliveries of building materials to and from the site to be restricted as follows:

Monday to Friday (inclusive) 7am to 5.30pm

High noise generating activities, including rock breaking and saw cutting be restricted between 8am to 5.00pm with a respite period between 12.00 noon to 1.30pm Monday to Friday

**Ordinary Council Meeting 22 June 2023
HOURS OF WORK - CONSTRUCTION SITES**

Saturday

8am to 12 noon

With NO high noise generating activities, including excavation, haulage truck movement, rock picking, sawing, jack hammering or pile driving to be undertaken. Failure to fully comply will result in the issue of a breach of consent P.I.N.

A Notice/Sign showing permitted working hours and types of work permitted during those hours, including the applicant's phone number, project manager or site foreman, shall be displayed at the front of the site.

The principal certifier must ensure building work, demolition or vegetation removal is not carried out on Sundays and public holidays, except where there is an emergency.

Unless otherwise approved within a construction site management plan, construction vehicles, machinery, goods or materials must not be delivered to the site outside the approved hours of site works.

Further to this, it should be noted that many residential building works such as new dwellings, alterations and additions along with swimming pools are carried out under the Exempt & Complying SEPP via a Complying Development Certificate {CDC}. A majority of which are approved by Private Certifiers.

3. *The applicable hours of operation under the SEPP for a CDC are as follows:*

Construction may only be carried out between 7.00 am and 5.00 pm on Monday to Saturday and no construction is to be carried out at any time on a Sunday or a public holiday.

While it is acknowledged that building works will impact on the local amenity, the core consideration is that the greater the restriction of hours applied, the longer the building works will take to complete.

If Council restricts the hours on Saturdays to finish by 12pm and not allow any activity, the builder is unlikely to work at all. This restricts works to five days a week.

Effectively the development will lose a week every 5 weeks. In other words, a development that would normally take 10 months would take 12 months to complete.

The best option, if the construction activity creates concern for neighbors, is to complete the project as soon as possible. If the Saturday becomes a lost day, the project may take considerably longer to complete, as such prolonging the impacts.

In response to this, and with a view to creating a balance, it is proposed to not amend the Saturday hours, but include the criteria that no high noise generating activities be undertaken after 12 Noon on Saturday.

This will permit work to continue Saturday until 4.00pm and reduce the impacts on amenity of the residents. It will also maintain consistency with Complying Development Certificate works to avoid confusion for smaller scale residential works.

Conclusion

The proposed amendment to the existing standard condition would permit work to continue on a Saturday for the same period being 7.00am to 4.00pm so that the duration of the construction activity is not reduced. This will reduce the impacts from the noise and the amenity of the neighbors will be maintained in particular on Saturdays.

Given this is only a minor change and Council does not undertake community consultation on conditions of consent, community consultation is not required, and the change can be implemented immediately for all new development consents.

RECOMMENDATION

That Council amend the construction hours standard condition of consent for general building works such as new dwellings, alterations & additions along with swimming pools and other non-residential flat buildings, to the following:

The principal certifier must ensure that building work, demolition or vegetation removal is only carried out between:

Monday to Friday (inclusive) 7.00am to 5.30pm

Saturday 7.00am to 4.00pm

With NO high noise generating activities, to be undertaken after 12 Noon on Saturday.

Mark Brisby
Executive Manager
Environmental Services Division

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 22 June 2023
REVISED WORKS SCHEDULE - LANE COVE SECTION 94 (NOW S7.11) CONTRIBUTIONS PLAN

Subject: Revised Works Schedule - Lane Cove Section 94 (now s7.11) Contributions Plan
Record No: SU3482 - 27935/23
Division: Corporate Services Division
Author(s): Steven Kludass; Mark Brisby

Executive Summary

It is proposed to update the Works Schedule for the Lane Cove Section 94 (now s7.11) Contributions Plan. The update of the Works Schedule is required to reflect works already undertaken and changes in priorities, noting the last comprehensive review of the Works Schedule occurred in 2013. The Revised Works Schedule for the Lane Cove Section 94 Contributions Plan is shown attached as **AT 1**. Council is requested to endorse the Revised Works Schedule for public exhibition purposes.

Background

The last comprehensive review of the Lane Cove Section 94 Contributions Plan Works Schedule was undertaken in 2013, following the capping of \$20,000 per dwelling which was imposed on most councils in NSW, including Lane Cove Council, in 2010.

Discussion

In 2013, the Lane Cove Section 94 Contributions Plan had an adopted works schedule totaling \$192.6m in value.

After adjusting for works that have been either completed or for projects proposed to be included in the future and the impacts of the \$20,000 developer contribution cap (which reduces the average contribution from \$22,000 to \$20,000), the revised Works Schedule totals \$104.4m in 2023 dollar terms (based on Sydney CPI increases, as permitted within the Plan).

It is in the interests of the Lane Cove community to have a Works Schedule which meets contemporary needs and community expectations. Projects such as the proposed Multifunction Theatre Space, Burns Bay Road/Penrose Street intersection widening works and projects that are linked to the adopted Bike Plan and Pedestrian Access Mobility Plan have been added in the updated Works Schedule to reflect contemporary plans and priorities.

In addition, the revised Works Schedule more closely aligns the lands that have been identified for acquisition in the 2009 LEP and attributes values to those lands that reflect current market conditions.

The updated Works Schedule is shown attached as **AT 1**.

Community Consultation

Statement of Intent

The consultation is designed to inform the community of the proposed Revised Works Schedule. Any comments received will be reviewed and evaluated to determine whether or not to proceed with the amendment to the Works Schedule.

Ordinary Council Meeting 22 June 2023
REVISED WORKS SCHEDULE - LANE COVE SECTION 94 (NOW S7.11) CONTRIBUTIONS PLAN

Method

Level of Participation	Inform	Consult
Form of Participation	Open	Open
Target Audience	Lane Cove Community	Lane Cove Community
Proposed Medium	Website and eNewsletter	Website Exhibition
Indicative Timing	July – August 2023	July – August 2023

Conclusion

The Lane Cove Section 94 Contributions Plan provides the basis for the collection of monies to assist in meeting the needs of a growing residential population. The Revised Works Schedule is required to reflect works already undertaken and changes in priorities.

Council is requested to endorse, for public exhibition purposes, the Revised Works Schedule for the Lane Cove Section 94 Contributions Plan as shown attached as **AT 1**. The exhibition will be held for a period of six weeks in accordance with Council's Consultation Strategy.

RECOMMENDATION

That Council:-

1. Endorse the Revised Works Schedule for the Lane Cove Section 94 Contributions Plan attached as **AT 1** for the purposes of public exhibition;
2. Place the Revised Works Schedule for the Lane Cove Section 94 Contributions Plan on public exhibition for 6 weeks and community consultation take place in accordance with the consultation strategy outlined in this report; and
3. Receive a further report following the exhibition period to consider the results of the community consultation.

Mark Brisby
Executive Manager
Environmental Services Division

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1 View	Revised Works Schedule - Lane Cove Section 94 Contributions Plan	1 Page	Available Electronically
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**Ordinary Council Meeting 22 June 2023
NORTHWOOD SLOPE NAMING**

Subject: Northwood Slope Naming
Record No: SU9214 - 25894/23
Division: Human Services Division
Author(s): Julia Phipps

Executive Summary

At the 23 June 2022 Council meeting, Council resolved to “Undertake a public process to name the bushland known as the “Northwood Slope” located adjacent to the western side of the golf course.” This Report brings back to Council the results of the community consultation and recommends options to name the area.

In February 2023, Council asked the community to suggest names for the two-hectare bushland on the western end of the Lane Cove Golf Course. The area runs alongside the western side of the golf course from Gamma Road to the rear of 266 Longueville Rd, Lane Cove.

A total of eighteen responses were received, with a diversity of names suggested, with a clear preference for an Indigenous name. It is recommended Council consider adopting the name ‘Burumin’, Reserve meaning brushtail possum, as the area is frequented by possums.

Background

The 'Northwood Slope' bushland area was zoned "C2 Environmental Conservation" in 2009. This zone aims to protect, manage and restore areas of high ecological, scientific, cultural or aesthetic values. It prevents development that could destroy or damage those values. The area is described as Coastal Enriched Sandstone Moist Forest bushland and is home to Sydney Turpentine and the Eastern Bent-winged Bat and possums. It's steep and undulating, particularly on the eastern side.

Discussion

As part of the consultation process, the Aboriginal Heritage Office was consulted about the names the community had suggested. The Office has advised that it is best practice that if an Aboriginal name is to be used it should be a Sydney Language name. Many of the community suggestions are words that come from other areas of New South Wales and Australia.

Community Consultation

Consultation was open from 28 February to 11 April 2023. The majority of suggestions were from Aboriginal Languages. The most common suggestion was “Yanderra”, which was put forward seven times, however, the Aboriginal Heritage Office advised against this as it important to use Sydney Language, to maintain a connection to country. Turpentine and equivalents (including Yanderra) were nominated nine times. “Wirambi”, meaning bat, was suggested twice.

The survey received 11 responses:

Nominated Name	Details from nominator	Comments from Aboriginal Heritage Office
One of either Broughton or Turners Place	From NSW SL records the Alpha/Beta/Delta/Zeta subdivision auction advert from 1904 for the sale of land. The advert is listed as "The Broughton Estate - Turners	No comment provided as not an Indigenous name

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	Subdivision, on the heights of Longueville, to be sold at auction Sat 29th October 1904". This record is available electronically from the NSW State Library.	
Drani- Aboriginal word for peppermint gums. Burumin- Aboriginal word for possum	Aboriginal words	Drani – not Sydney Language. Burumin – Sydney Language
Burumin - brushtail possum Djaramada (pronounced jerematta) - scrub, dry jungle	Aboriginal names are appropriate for local Bushland. Ideally Council should contact the Local Land Council for suggestions.	Sydney Language
Yanderra	Indigenous name for turpentine tree	Not in Sydney Language This is also not in the Macquarie Dictionary of Aboriginal words
Mudung (muthung/moo-tong) which according to 'The Sydney Language' publication means 'alive'.	'Alive' because it is bushland which keeps us alive. I suggest this because I am not aware of specific plants or animals associated with Northwood Slope that have indigenous names we can use.	Sydney Language
Yanderra Reserve, Turpentine Reserve, Ironbark Reserve, Turpentine Ironbark Reserve,	These trees are present in the bushland of the "Northwood Slope" and are in danger from development and must be protected.	Not in Sydney Language
Yanderra Reserve	Yanderra is an aboriginal name, means Turpentine I think. There is an area of turpentine in the western edge of the Lane Cove Golf Course. Those trees are significant. That is my reason. I also do hope that the bushland extends to Steven Street / River Road. If not, it would be good if the council could extend the bushland area to cover that piece of bush also.	Not in Sydney Language
Yanderra Reserve	I like the name (also means turpentine). There are turpentine trees in that area.	Not in Sydney Language
Marlu Place	'Marlu' comes from the Warlpiri Language and means Kangaroo. While it may be optimistic to see kangaroos return to the area, the	'Marlu' comes from the Warlpiri Language and means Kangaroo - do not use. Badyagarang is the

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	name is aspirational and may inspire visitors to connect with the local native wildlife.	name for the Sydney Kangaroo
Lynne McLoughlin Bush Reserve*	-	No comment provided as not an Indigenous name
Northwood Slope	-	No comment provided as not an Indigenous name

*The Geographical Names Board Naming Guidelines state:

The person commemorated should have contributed significantly to the area around the geographic feature or locality. When such a name is applied, it shall be given posthumously, at least one year after the decease of the person.

Seven email submissions were received:

Nominated Name	Details from nominator	Notes from Aboriginal Heritage Office
Turpentine Reach Forest	This area, from Gamma Rd southwards, reaches all the way south to stands of Turpentines which are visible along Stevenson St. The name straight away highlights that it is a forest (and the trees should be protected) and draws attention to a special feature - the Turpentines - reached by the so-called Northwood Slope area. It also draws attention to the geology - the shale seam - which is suited to Turpentines.	No comment provided as not an Indigenous name
Deanes Reach Forest	To highlight that it's a forest...even though nature is always under threat. Deane's Coaches was serving the area for a long time and had its depot and sheds on a site which is above the forest ...now it's part of the Pathways construction site.	
'Yanderra Reserve' or 'Syncarpia Reserve'	Extent: please note the C2 zoned bushland on this slope extends as far south as behind the Pathways 4 Northwood Road site, i.e. beyond the back of 266 Longueville Road as described on the 'Have Your Say site. 2. It is important the area is named as a 'Reserve', to denote bushland, NOT a 'Park' which for most people implies grassed areas and facilities like playgrounds, seating etc. 3. Main Name: I would like to see the Turpentine tree species celebrated in the naming of this area. Its Latin name is Syncarpia glomulifera. This species is a major component of Sydney Turpentine-Ironbark Forest (STIF) which is classified as a critically endangered ecological community - see https://www.environment.nsw.gov.au/threatenedspeciesapp/profile.aspx?id=20404 because there is so little left. Lane Cove has a very tiny fragment of STIF on Stevenson Street near River Road, a very important area of bush that would ideally be brought into this reserve in the longer term. In addition, there are	Not in Sydney Language

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	<p>many more turpentines on Stevenson Street, and they are found on the Pathways site and through the C2 bush, for example behind 266 Longueville Road. While we do not have a survey, it is likely they would also occur in the section from Richardson St West up to Gamma Road. STIF and turpentines are a key geological marker, being found on or near the boundary between sandstone (with sandy soils) and shale (with clay soils), our two foundation bedrocks in Lane Cove, and so are important to understanding our natural heritage.</p> <p>There are three options using this species for the name:</p> <ul style="list-style-type: none"> • Turpentine Reserve (using English name) • Syncarpia Reserve (using Latin name) • Yanderra Reserve (using an Aboriginal name) <p>However, it should be noted that 'yanderra' does not appear in word lists for the Sydney Aboriginal Languages. There is a village named Yanderra in the Southern Highlands near Bargo so it may derive from Languages in that area. But not being from the local Language may not be an obstacle - this would depend on the views of the Aboriginal Heritage Office.</p>	
Yanderra	It should also be extended to include the unnamed bushland behind the Pathways development and along the current Stephenson Street. There are many mature and endangered trees in these two areas which are sorely in need of urgent protection.	Not in Sydney Language –
Yanderra: turpentine Djaramada: scrub, dry jungle (pronounce jerematta)	<p>Lane Cove Bushland and Conservation Society:</p> <p>Extend the Conservation area & protections to include the bushland at the rear of the Pathways development site along with unincorporated valuable species on Stevenson St., such as many Turpentine trees - a valuable wildlife corridor that needs to all be included in the RESERVE.</p>	Not in Sydney Language – suggest not using. It is important to use Sydney Language.
Wirambi 'bat'	It's simple and easy to remember. I also support the proposal that the bushland at the rear of the Pathways development site at Northwood Corner and a stand of trees and bushland at Stevenson Street be included in this parcel of conserved land as it is in danger of being damaged by present and future development sites.	Sydney Language
Wirambi (bat)	No commentary provided	Sydney Language
Tallawallah	This is the original name of the house at 62 Cliff Rd Northwood which was set ablaze last September. An appropriate tribute to such and epic and majestic home. We always referred to her as a "Grand Dame". Plus it would be a nod to the heritage of the area and the ideals of conservation. I am told that the Aboriginal interpretation of Tallawalla(h) is "to sit down" - which seems appropriate too.	No comment provided as not an Indigenous name

Conclusion

With the diversity of names suggested and with a clear preference from the nominators for an Indigenous name, it's recommended Council consider adopting an Indigenous name from the Sydney Language. It is proposed that 'Burumin', (meaning brushtail possum), be selected as the area is frequented by possums.

Once the name has been adopted by Council., the name will be submitted to the Geographical Names Board for endorsement.

RECOMMENDATION

That Council:

1. Receive and note the Report;
2. Adopt "Burumin" Reserve (pronounced boo-roo-min) (brushtail possum) as the formal name
3. Write to members of the community who made submissions and notify them of Council's resolution.

Jane Gornall
Executive Manager - Human Services
Human Services Division

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 22 June 2023
BADANGI STATE HERITAGE LISTING CONSULTATION COMMENTS

Subject: Badangi State Heritage Listing Consultation Comments
Record No: SU3912 - 31935/23
Division: Open Space and Urban Services Division
Author(s): Jeff Culleton

Executive Summary

The Australian Institute of Landscape Architects (AILA) have proposed the following Lane Cove reserves Manns Point, Greendale Park and Holloway Reserve be included as a part of the NSW State Heritage listing under the name Badangi (meaning Sydney rock oyster), this area will be one of several harbour foreshores reserves up for consideration.

Background

Council resolved at the 20 April 2023 meeting that Council:

- “1. Supports the Heritage Council of NSW recommendation to list Manns Point, Greendale Park and Holloway Reserve on the State Heritage Register under the name Badangi;*
- 2. Notifies the following stakeholders of the Heritage Council of NSW proposal, including the impacts of such a listing on the activities that Council may carry out on the sites and the impacts for development activities on land adjacent to the sites:-*
 - Bushland Management Advisory Committee*
 - Lane Cove Bushland and Conservation Society*
 - Greenwich Community Association Inc**and inviting these stakeholders to provide feedback within 21 days;*
- 3. After receipt of the feedback provide them to the Heritage Council of NSW in relation to the proposed listing;*
- 4. Authorises the General Manager to approve the final list of exemptions prior to gazettal;*
- 5. If listed, Include a notation in the Lane Cove Community Land Plan of Management, Crown Reserves with Council as Manager or the Lane Cove Community Land Plan of Management Council owned Community Land (as appropriate); and*
- 6. If required, a report be submitted to a later Council meeting on the Council response to the Heritage Council of NSW.”*

This report outlines feedback from Council’s Bushland Management Advisory Committee, Lane Cove Bushland and Conservation Society, and Greenwich Community Association Inc on the proposed heritage

Discussion

Following Council's resolution, Heritage NSW were advised of Council support and Council understands the listing is proceeding but has not yet been Gazetted. In terms of the consultation process, there was general support for the listing, and it has identified a number of amendments to the proposed Exemptions List for works and activities without Development Consent. Ultimately this List is not a decision for Council, as Heritage NSW will need to approve the list.

The three (3) stakeholders have provided feedback to the consultation. The responses are provided as an attachment **(AT - 1) (AT - 2) (AT - 3)**. The points/comments are listed in the *(Table 1)* with a response for each point, and amendments proposed to be made to the Exemption List.

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BADANGI STATE HERITAGE LISTING CONSULTATION COMMENTS

Table 1 – Consultation points and responses

	Point raised	Response/Strategy Amendment
1 BMAC	Access: <i>The heritage listing of these bushland reserves should in no way prevent current or future access to the bushland and foreshore by the community.</i>	The heritage listing will not prevent current or future access to bushland and foreshore by the community.
2 BMAC	Tracks: <i>Access underscores the importance of track maintenance, which is noted in Exemption 3c. It should also permit the construction of new tracks as deemed necessary by Council’s bushland staff as well as the relocation of existing tracks.</i>	The wording “including new tracks” has been added to exemptions list 3c.
3 BMAC	Vegetation management: <i>BMAC suggests the following variation to 1c of the Exemptions: “Introduction of new locally indigenous plantings, consistent with the existing vegetation community.”</i>	The wording “Introduction of new locally indigenous plantings, consistent with the existing vegetation community” has been reworded in exemption list 1c.
4 BMAC	Pollution: <i>Urban bushland is easily impacted by pollution through building and construction works, as well as by proximity of residential and commercial life at its boundaries. Specific mention should be made of protection from pollution as well as remediation work required as a consequence of any pollution.</i>	The wording “ <i>Pollution events onto public land will be cleaned and remediated by Council on the developer’s behalf, the costs associated will be recovered from the developer in accordance to SEPP Environment (or Biodiversity conservation act)</i> ”. Has been added to 3e.
5 BMAC	Stormwater: <i>Ongoing urbanisation results in stormwater increase which through its volume and speed can cause major damage for bushland and the creeks running through bushland reserves. Thus, stormwater mitigation for Berry’s Creek is imperative and specific inclusion of stormwater mitigation works and stormwater remediation works need inclusion in the recommended exemptions.</i>	The wording “ <i>works and activities associated with stormwater, remediation, repair and infrastructure installation</i> ”. Has been added to 3f.
6 BMAC	Impacts of development on land adjacent to the sites: <i>Consideration could be given to defining “adjacent” to bushland in Lane Cove’s Badangi area to extend a further 50 metres from the boundary of these bushland reserves, in particular ensuring the R2 zoning is not changed in future years. A high-density zoning could have serious impacts on bushland overshadowing as well as light spill.</i>	<i>This matter does not directly relate to the Heritage Listing, the suggestion has been passed onto Council’s planning team.</i>
7 BMAC	Funding opportunities: <i>Perhaps Council could write to the current State Minister for the Environment and Minister for Heritage and suggest that funding be made available to Councils on a competitive basis to assist with the costs of vegetation management of Badangi.</i>	Council actively looks out for grant funding opportunities and will apply for funding for the management of heritage listed areas as government grants become available.

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BADANGI STATE HERITAGE LISTING CONSULTATION COMMENTS

	Point raised	Response/Strategy Amendment
8 LCBCS	Vegetation Management: weed management and regeneration including the use of fire, indigenous planting where necessary, habitat restoration including on creek and foreshore embankments, the strengthening of wildlife corridors, erosion mitigation.	Council will continue to manage the vegetation in this area as per Bushland Plan of Management, refer AT-4 .
9 LCBCS	Fauna management: provision of indigenous fauna habitat, management of pests with approved methods, creation of wildlife protection areas.	Council will continue to manage the vegetation in this area as per Bushland Plan of Management, refer AT-4 .
10 LCBCS	<i>In addition, it is vital that Council can guarantee resident and visitor access to its bushland. Access needs to be ensured for the routine management of the reserve, for the public to enjoy the reserves, and, for emergency responses. This includes:</i> Access for emergency response: such as storm water damage, chemical spills, fire, land contamination, potential land slide. 2 Access for the public: both currently and in the future through, for example, the maintenance and creation of tracks, managed access from waterways, provision of seating as deemed appropriate by Council bushland staff.	Heritage listing does not and will not prevent existing access to bushland and foreshore.
11 LCBCS	Impacts for development activities on adjacent land <i>Lane Cove Council's DCP must be clear and unequivocal in its protection of the bushland from development activities, which is invariably on steep slopes above the bushland. To further assist in mitigating future development activities on the State Heritage listed bushland, Council should ensure that the areas surrounding Badangi remain R2 zones. Further, if the area between Manns Point and Holloway Reserve, the long-standing working waterfront currently occupied by Viva oil refinery, changes in status, Lane Cove Council must act quickly to ensure that this area becomes part of the public foreshore domain. Perhaps there is a mechanism that Council can put in place to earmark this area should its status change in future.</i>	<i>This matter does not directly relate to the Heritage Listing, the suggestion has been passed onto Council's planning team.</i>
12 LCBCS	External funding opportunity <i>Lane Cove Council has a well-developed plan of management for all its bushland reserves. The pressures of urbanisation add substantially to the costs of this management. The elevation of Manns Point, Holloway</i>	Council actively looks out for grant funding opportunities and will apply for funding for the management of heritage listed areas as funding become available.

Ordinary Council Meeting 22 June 2023
BADANGI STATE HERITAGE LISTING CONSULTATION COMMENTS

	Point raised	Response/Strategy Amendment
	<i>Reserve and Greendale Park to State Heritage Listing recognises the uniqueness of Sydney's native vegetation along the harbour foreshore. It is important in that Badangi provides a 'showcase' for Sydney residents and visitors of what the natural environment looked like prior to settlement. As such there should be funding available, on a competitive basis, to councils to assist in their maintenance of this exceptional resource. A public education program, perhaps run in conjunction with adjoining councils, should also be developed. To this end, the LCBCS urges Lane Cove Council to write to the appropriate authorities and to the State Minister for the Environment and the State Minister for Heritage to highlight this need and request that competitive funding be made available on an ongoing basis.</i>	
13 GCA	<i>The GCA supports the subject listing & as part of this, request that Council ensures that sufficient properly designed waste traps are installed to the drainage systems created for the new major buildings along the highway at St Leonards, & the development of St Leonards South, such that increased run off from these major developments cannot damage the precious environment within the proposed heritage listed areas.</i>	<i>This matter does not directly relate to the Heritage Listing. All new large-scale developments in St Leonards require onsite detention and Gross Pollutant Traps to control water flow rates and litter.</i>

Summary of submission and response tables.

Comments received through the consultation have been addressed and amendments have been made to the exemptions list (Table 2). Other recommendations not relevant to the exemption list have been passed onto the relevant Council areas for consideration.

The submissions raised thirteen (13) comments and have been addressed individually. Four (4) comments resulted in amendments to the exemptions list. This included two (2) amended actions and two (2) additional actions.

Table 2 – Exemptions List

RECOMMENDED EXEMPTIONS PURSUANT TO SECTION 57(2), HERITAGE ACT 1977	
Exemptions	Reason/ comments
1. Vegetation management a. Works and activities associated with management of the bushland vegetation and its identified ecological communities in accordance with the National standards for the practice of ecological restoration in Australia (prepared by Standards Reference Group, Society for Ecological Restoration Australasia), including: bush regeneration/ rehabilitation; removal of woody weeds and mesic species; selective management of natural seed banks; b. Activities associated with prescribed and/or cultural burning of bushland vegetation; and	To exempt bushland & parkland environmental management

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BADANGI STATE HERITAGE LISTING CONSULTATION COMMENTS

RECOMMENDED EXEMPTIONS PURSUANT TO SECTION 57(2), HERITAGE ACT 1977	
Exemptions	Reason/ comments
<p>e. Introduction of new plantings, consistent with existing character, including bushland, buffer areas and parkland. Introduction of new locally indigenous plantings, consistent with the existing vegetation community.</p>	
<p>2. Fauna habitat management</p> <p>a. Maintenance of wildlife corridors between interlinked reserves: Holloway Park, Greendale Park, Manns point, Smoothery Park, Gore Cove Reserve, Berry Island and Badangi Reserve.</p> <p>b. Installation of nesting boxes.</p> <p>c. Pest management of foxes, rabbits and feral animals including use of baiting, shooting and trapping methods.</p> <p>d. Management of domestic animals including dogs off leash</p>	<p>To exempt conservation measures of indigenous fauna through the enhancement of habitats for colonisation and to encourage fauna movement between isolated sites</p>
<p>3. Land management</p> <p>a. Installation of temporary/semi-permanent fencing or barriers to restrict access to environmentally or culturally sensitive areas.</p> <p>b. Installation of signage (directional, informative and/or interpretative).</p> <p>c. Works and activities associated with bushland track maintenance including new tracks and/or reconstruction or upgrading</p> <p>d. Works and activities associated with slope stabilisation using environmental best practices such as erosion control matting, use of coir logs, stakes and retaining walls.</p> <p>e. Pollution from construction sites - "Pollution events onto public land will be cleaned and remediated by Council on the developer's behalf, the costs associated will be recovered from the developer in accordance with SEPP Environment".</p> <p>f. Stormwater – works and activities associated with stormwater, remediation, repair and infrastructure installation.</p>	<p>To exempt bushland & parkland environmental management including safety of visitors</p>
<p>4. Aquatic environment management</p> <p>Activities associated with the environmental management of the harbour which will not impact seagrass or other marine ecosystems, or any relics or shipwrecks as defined under the <i>NSW Heritage Act 1977</i> (NSW) or the <i>Historic Shipwrecks Act 1976</i> (Cth).</p>	<p>To exempt aquatic environmental management</p>
<p>5. Mooring Apparatus and Berths</p> <p>Works associated with the use, operation and maintenance of moorings apparatus and berths, including equipment and fixture upgrades or relocation and additional moorings, which will not impact seagrass or other marine ecosystems, or any relics or shipwrecks as defined under the <i>NSW Heritage Act 1977</i> (NSW) or the <i>Historic Shipwrecks Act 1976</i> (Cth).</p>	<p>To exempt everyday use and management of harbour facilities</p>
<p>6. Seawalls, Wharves and Jetties</p> <p>Works associated with the use, operation and maintenance/enhancement of seawalls, wharves and jetties and piers or dolphins (pilings), including emergency works, which will not impact seagrass or other marine ecosystems, or any relics or shipwrecks as defined under the <i>NSW Heritage Act 1977</i> (NSW) or the <i>Historic Shipwrecks Act 1976</i> (Cth).</p>	<p>To exempt everyday management and emergency works of harbour structures</p>

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BADANGI STATE HERITAGE LISTING CONSULTATION COMMENTS

RECOMMENDED EXEMPTIONS PURSUANT TO SECTION 57(2), HERITAGE ACT 1977	
Exemptions	Reason/ comments
<p>7. Navigation Activities Works and activities, including emergency works, undertaken by the navigational authority including installation of new navigational aids, signage and equipment; replacement, upgrade, maintenance or removal of existing navigational aids, signage and equipment which will not impact seagrass or other marine ecosystems, or any relics or shipwrecks as defined under the <i>NSW Heritage Act 1977</i> (NSW) or the <i>Historic Shipwrecks Act 1976</i> (Cth).</p>	<p>To exempt everyday use and management of harbour activities and facilities and allow TfNSW to undertake its navigational authority role within the waters of the curtilage.</p>

There has been a suggestion about developing a specific Community Land Plan of Management for Bandangi area under the Local Government Act, it should be noted that Heritage NSW have not given Council any indication or direction to create separate Plans of Management for the listing. These areas are currently managed under Council's existing Bushland Plan of Management which includes specific sections relating to the areas, refer **AT-4**. Staff consider the Bushland Plan of Management is suitable and can be refined in the future if required.

Conclusion

The exemptions list has been amended. Comments from the consultation have been incorporated where appropriate. The additions to the works exemptions list will strengthen Council's ability to carry out essential works in the heritage listed area without lodging a Development Application.

RECOMMENDATION

That Council:

1. Receive and note the report; and
2. Adopt the works exemptions list as amended and provide it to Heritage NSW for consideration.

Martin Terescenko
Executive Manager - Open Space and Urban Services
Open Space and Urban Services Division

ATTACHMENTS:

AT-1 View	BMAC Comments on Badangi State Heritage Listing	4 Pages	Available Electronically
AT-2 View	LCBCS Comments on Badangi State Heritage Listing	2 Pages	Available Electronically
AT-3 View	GCA Comments on Badangi State Heritage Listing	1 Page	Available Electronically
AT-4 View	Badangi Management Areas	3 Pages	Available Electronically

**Ordinary Council Meeting 22 June 2023
RESPONSE TO RISE OF ANTI-SEMITISM**

Subject: Response to Rise of Anti-Semitism
Record No: SU129 - 31799/23
Division: Human Services Division
Author(s): Susan Heyne

Executive Summary

At the Council meeting of 24 November 2022, it was resolved to contact the Jewish Board of Deputies and the Sydney Jewish Museum to develop appropriate strategies that address the rise of antisemitism.

Two meetings have been held since November 2022, one in April 2023 and another in June 2023. This Report outlines the discussions held at these meetings and suggestions for addressing concerns.

From these meetings it was agreed that the best approach to addressing antisemitism was through educating the community about Jewish culture and about the Holocaust. It was also agreed that this would be done over time as opportunities to share and promote the Jewish culture arose. It is recommended Council implement an education program in conjunction with the Jewish Board of Deputies and the Sydney Jewish Museum to address antisemitism.

Background

At the meeting held on 24 November 2022 Council resolved to:

1. *Contact the Jewish Board of Deputies and the Sydney Jewish Museum to develop appropriate strategies that address the concerns of antisemitism and that Lane Cove Council provide the use of its Library facilities for this purpose; and*
2. *Report back to Council after the meeting on what has been discussed and proposed.*

This report outlines the outcomes of the discussions with the Jewish Board of Deputies and the Sydney Jewish Museum.

Discussion

An initial meeting was organised between Council staff and the Jewish Board of Deputies in February 2023 which was subsequently postponed to April 2023. In attendance at the April meeting was Michael Gencher, Head of Community Programs at the Jewish Board of Deputies, Rabbi Schapiro of Chabad North Shore - St Ives and Council's Manager, Community Services, Susan Heyne.

During the April meeting Michael Gencher advised that there had been a spike antisemitic graffiti and an increase in verbal abuse towards people from the Jewish community in NSW. Reports of antisemitism included reports from schools, both high schools and primary schools.

One of the most effective ways of addressing antisemitism is through education. Education includes learning about Jewish culture, tradition, and heritage as well as about the Holocaust. It includes working with schools and with the broader community.

From this meeting came the suggestion that every year 6 student go to the Sydney Jewish Museum and learn about Jewish culture and the Holocaust. School students can attend the Museum for free and transport could also be provided at no cost.

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RESPONSE TO RISE OF ANTI-SEMITISM**

Something that Council may be able to do is report antisemitism. It would require staff to understand what antisemitism is, how to identify it and report it. The Jewish Board of Deputies provides speakers to address organisations seeking to combat antisemitism would be able to assist with organising a speaker for Council staff.

Following this initial meeting, a further meeting between Council staff, the Jewish Board of Deputies and the Sydney Jewish Museum was held on Friday 2 June 2023.

At this meeting the suggestion of year 6 students attending the Museum was discussed. The Museum's CEO explained that the current school programs are designed for high school students. However, the Museum is currently piloting a program to engage with primary schools. The primary school program focuses on the arrival experience of Jewish people to Australia and introduces students to Jewish heritage, tradition, and culture. The pilot program is currently booked out and there is a waiting list to participate. However, once the program is available to schools, Council may wish to contact all schools in the LGA and encourage them to participate in the program.

The Museum currently has free entry on Sundays with free guided tours. Visiting the Museum is one of the best ways of learning about Jewish culture and about the Holocaust. Council could consider promoting the Museum.

The Museum also has a team of speakers on a range of topics including Holocaust history, Jewish faith and culture, human rights, empathy, and resilience. The Museum has Holocaust survivors who give talks and may be able to speak at an event in Lane Cove. The Museum also holds book launches and author talks. There could be an opportunity for Lane Cove to invite an author to speak at the Library.

It was agreed that the best way to promote any culture is through working with the local community. Lane Cove currently celebrates Hannukah every two years. Council works with the local Jewish community who organise and host the event. It may be worthwhile approaching the organisers of Hannukah to ask if they would like to host the event annually and, if so, make provision in Council's budget to support the event.

Conclusion

Addressing antisemitism in Lane Cove should be seen as a long-term project. The Jewish Board of Deputies identified education as a key means of developing empathy and creating a harmonious society. Both the Jewish Board of Deputies and the Sydney Jewish Museum offer a range of services and programs to support organisations to address antisemitism and educate the local community. These resources are available to Council to address the rise of antisemitism and the program can be accommodated within Council's existing resources.

RECOMMENDATION

That Council:

1. Maintain contact with the Jewish Board of Deputies and the Sydney Jewish Museum to identify opportunities to promote Jewish culture, tradition, and heritage;
2. Investigate the possibility of inviting a speaker from the Jewish Board of Deputies to speak to staff about antisemitism and reporting;
3. Contact local primary schools to advise them of the Museum's primary school education project when it becomes available;
4. Contact the local organisers of Hannukah and ask if they would like to celebrate the event annually and, if so, make funds available to support the event;
5. Investigate opportunities for speakers from the Museum to talk to the local community; and
6. Promote the Museum to the local community, particularly by highlighting the free entry on Sunday.

Jane Gornall
Executive Manager - Human Services
Human Services Division

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 22 June 2023
CONSULTATION RESULTS ON THE DRAFT 2023/24 BUDGET, DRAFT FEES AND CHARGES, DRAFT DELIVERY PROGRAM AND OPERATIONAL PLAN, DRAFT RESOURCING STRATEGY AND ASSOCIATED RESOURCE PLANS

Subject: Consultation Results on the Draft 2023/24 Budget, Draft Fees and Charges, Draft Delivery Program and Operational Plan, Draft Resourcing Strategy and Associated Resource Plans

Record No: SU9090 - 27827/23

Division: Corporate Services Division

Author(s): Sarah Seaman

Executive Summary

This report provides consideration of submissions received as a result of the public exhibition of Council's Draft 2023/24 Budget, Draft Fees and Charges, Draft Delivery Program and Operational Plan, Draft Resourcing Strategy and associated Resource Plans. Council approved the exhibition of the draft documents at its meeting of 20 April 2023 and the public exhibition period closed on 7 June 2023.

A total of twenty three (23) submissions were received during the public exhibition period. A summary of matters raised in the submissions are addressed in the report. Some refinements have been made to the suite of Draft Plans to reflect matters raised in submissions and, in other cases, information that has come to light during the public exhibition period that necessitates minor changes to the Draft Plans.

Background

At its meeting dated 20 April 2023, Council resolved that:

1. *Council adopt, for the purpose of public exhibition, the Draft 2023/24 Budget, Draft 2023/24 Delivery Program and Operational Plan (includes Draft 2023/24 Fees and Charges), and the Draft Resourcing Strategy and associated Resource Plans;*
2. *Council undertake community consultation from late April 2023 until early June 2023 as per the consultation outlined in the report; and*
3. *Following public exhibition, the Draft 2023/24 Budget, Draft 2023/24 Delivery Program and Operational Plan (includes Draft 2023/24 Fees and Charges), and the Draft Resourcing Strategy and associated Resource Plans, together with a report on any submissions received, be considered at the Council meeting to be held in June 2023*

Discussion

Community consultation on the Draft Plans was undertaken from 26 April 2023 to 7 June 2023 and included an online exhibition advertising the Draft Plans, together with the option to complete an on-line survey or submit a free form submission. The Draft Plans were promoted via social media and enewsletter.

Submissions

A total of twenty three (23) submissions were received from members of the community on the Draft Plans. Ten (10) were received as part of the online survey questionnaire and thirteen (13) were via free-form submissions addressed to Council.

Council has received a copy of all submissions which has been placed on the Councillor HUB.

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A summary of the matters raised in the submissions, together with draft responses are provided in **AT-1** to this report.

A summary of the matters raised includes:

- Additional funding for bushland related activities
- Enquiries into traffic management related projects
- Commitment to FOGO
- More sustainable transport options
- New Bus Route to Crows Nest Metro
- A need for more compliance staff
- Subsidised fees for local residents (proposed Sport and Recreation Facility)
- Council Civic Building and Carpark (alternate uses for the site)
- Long term financial plan risks
- Council's emergency preparedness
- Increased vandalism and graffiti
- Traffic related issues in The Canopy and along Longueville Road
- Sportsfield lighting during for regular park users
- Some information/documents on the website are dated
- Concession rates for small business (fees and charges)
- Major Projects costs and funding sources

Draft Budget 2023/24

During the public exhibition period, a number of matters have come to light that require consideration as part of finalising the 2023/24 Budget;

1. Council received notice that the Emergency Service Levy (ESL) was to increase by \$227k (compared to 2022/23) and that no offsetting subsidy would be offered to Council. This has resulted in a \$227k decrease in Council's operating result for 2023/24;
2. Council received notice the NSW Local Government (State) Award (salaries and wages payable for all Award based staff) would increase by 4.5%. Council had budgeted for an increase of 4.0%. This has resulted in a \$103k decrease in Council's operating result for 2023/24.
3. The legal expenses budget has been reviewed in light of current legal matters and the costs associated with same. The 2023/24 Budget will need to be increased by \$150k to accommodate the likely legal costs associated with defending Council's position on various issues including development related matters.

Incorporating the budget adjustments above, Council's revised operating result before capital grants and contributions was then forecast to be a deficit of \$402k for 2023/24 (down from an operating surplus of \$78k).

It is recommended that the following budget adjustments be made to bring Council's operating result back into a surplus position:

1. The inclusion of a salaries and wages vacancy discount factor of 2.0% which recognises that salary savings will inevitably accrue whilst ever there are staff vacancies and during periods of staff turnover (the period between staff departure and staff replacement). The inclusion of a salaries and wages vacancy discount factor provides a realistic budget frame and would yield a salaries saving estimate of approximately \$435k in 2023/24.

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2. Estimated income from Section 10.7 (Planning) Certificates has been revised from \$100k to \$140k based on actual income received during 2021/22 and year to date income received during 2022/23. This income increase will yield an additional \$40k in 2023/24.

By incorporating these two proposed adjustments, Council's operating result for 2023/24 would be a surplus of \$73k.

The Revised Draft 2023/24 Budget is attached at **AT-2**.

Draft 2023/24 Schedule of Fees & Charges

The NSW State Government recently issued minor increases in a number of statutory fees and charges which are likely to have a negligible impact on Council's overall income budget.

A full Schedule of the proposed 2023/24 Fees and Charges incorporating the minor changes above is located at the rear of the Draft Delivery Program and Operational Plan, attached as **AT-3**.

Resourcing Strategy and Associated Resource Plans

The Long Term Financial Plan has been amended to incorporate the proposed budget adjustments highlighted earlier in this report. The Asset Management Plan has been amended to include a 'legend' to accompany the condition rating of council assets.

The Draft Resourcing Strategy is attached as **AT-4**.

The Draft Long Term Financial Plan is attached as **AT-5**.

The Draft Asset Management Plan is attached as **AT-6**.

The Draft Workforce Management Plan is attached as **AT-7**.

Conclusion

The Draft Plans have been the subject of community consultation between 26 April and 7 June 2023. A total of twenty three (23) submissions have been received in relation to the 2023/24 Draft Budget, Draft Fees and Charges, Draft Delivery Program and Operational Plan, Draft Resourcing Strategy and Associated Resource Plans. It is recommended that Council adopt the Draft Plans.

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RECOMMENDATION

That:

1. Council receive and note the submissions received from the community, together with Council's draft responses to the matters raised in the submissions as shown attached in **AT-1**;
2. Council, where identifiable, write to each of the members of the community and organisations who provided input into the Draft Plans, thanking them for their input and providing responses to the issues raised in their submissions;
3. Council endorse the proposed budget adjustments outlined in this report and adopt the Draft 2023/24 Budget, Draft 2023/24 Delivery Program and Operational Plan (includes Draft 2023/24 Fees and Charges), and the Draft Resourcing Strategy and associated Resource Plans contained within **AT-2, AT-3, AT-4, AT-5, AT-6 and AT-7**;
4. Council fix the Ordinary Rates and Charges for 2023/24 as:-
 - a. Ordinary Rates
 - i. An Ordinary Residential Rate of 0.00075643 cents in the dollar, on the Land Value of all Rateable Land categorised as Residential in accordance with S.516 of the Local Government Act, (with the exception of heritage properties which are rated on their heritage value), with a Minimum Rate of \$984.70, to yield \$23,289,546;
 - ii. An Ordinary Business Rate of 0.00491121 cents in the dollar, on the Land Value of all Rateable Land categorised as Business in accordance with S.516 of the Local Government Act, with a Minimum Rate of \$1,005.85 to yield \$6,225,265; and
 - iii. Council being of the opinion that works related to the construction and maintenance of car parking facilities will be of benefit to the Lane Cove Village Commercial Area, (as defined by the meet's and bounds description advertised in the North Shore Times on 13 June, 1979), that a Parking Special Rate, of 0.00178247 cents in the dollar be made for 2023/24 on the Land Value of all rateable land within that part, in accordance with S.538 of the Local Government Act 1993, with a Minimum Rate of \$2.00, to yield \$186,667.
 - b. Domestic Waste Management Charges
 - i. In accordance with S.496 of the Local Government Act 1993, that an annual charge of \$498.00 per annum be made for the year 2023/24, for domestic waste management services rendered to all properties categorised residential or non-rateable residential, for each once weekly 80 litre MGB (or equivalent) service;
 - ii. In accordance with S.496 of the Local Government Act 1993, that an annual charge of \$133.00 per annum be made for the year 2023/24, for Domestic Waste Management Services for all properties categorised residential vacant land;
 - iii. In accordance with S.502 of the Local Government Act 1993, that a pay-for-use charge of \$7.28 per service be made for the year 2023/24, for each additional weekly 80 litre domestic waste management service rendered to owner occupied single occupancy residential dwellings (excluding green waste and recycling service);
 - iv. In accordance with S.502 of the Local Government Act 1993, that a pay-for-use charge of \$9.58 per service be made for the year 2023/24, for each extra weekly

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- 80 litre (or equivalent) domestic waste management service rendered to residential properties other than single occupancy residential properties;
- v. In accordance with S.502 of the Local Government Act 1993, that a pay-for-use charge of \$9.58 per service be made for the year 2023/24, for each once weekly 80 litre (or equivalent) domestic waste management service rendered to non-rateable properties;
 - vi. In accordance with S.502 of the Local Government Act 1993, that a pay-for-use charge of \$9.58 per service be made for the year 2023/24, for each once weekly 80 litre (or equivalent) domestic waste management service rendered to residential units above business category premises;
 - vii. In accordance with S.502 of the Local Government Act 1993 that a pay-for-use-charge of \$5.57 per fortnightly service be made for the year 2023/24 for each extra recycling service to single residential dwellings;
 - viii. In accordance with S.502 of the Local Government Act 1993 that an annual charge of \$140.20 per annum be made for the year 2023/24 for each fortnightly green waste collection service to single residential dwellings;
 - ix. In accordance with S.502 of the Local Government Act 1993, that a pay-for-use charge of \$21.84 per service be made for the year 2023/24, for each additional weekly 240 litre domestic waste management service rendered to unit blocks only (excluding green waste and recycling service); and
 - x. In accordance with S.502 of the Local Government Act 1993, that a pay-for-use charge of \$60.24 per service be made for the year 2023/24, for each additional weekly 660 litre domestic waste management service rendered to unit blocks only (excluding green waste and recycling service).
- c. Stormwater Management Service Charge:
- In accordance with clauses 125A and 125AA of the Local Government (General) Regulation 2005 and Section 496A of the Local Government Act 1993, annual charges for the year 2023/24 for Stormwater Management Services be made and levied as follows:
- | | |
|--|--------------------------------|
| - All parcels of vacant land | - Nil \$ charge |
| - All Residential Strata Units | - \$12.50 per unit |
| - All Residential Non Strata Properties | - \$25.00 per property |
| - All Business Strata Units and Properties | - \$25.00 per unit or property |
- d. Interest on Overdue Rates and Charges
- In accordance with the provisions of S.566(3) of the Local Government Act 1993, Council hereby resolves that the interest rate to apply for the period 1 July 2023 to 30 June 2024 to all outstanding rates and charges be calculated at the maximum interest rate of 9.0% as specified by the Minister for Local Government.

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

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ATTACHMENTS:

AT-1	View Community Consultation Evaluation Report - 202324 Draft Plans	15 Pages	Available Electronically
AT-2	View Draft Budget 2023/24	14 Pages	Available Electronically
AT-3	View Draft Delivery Program and Operational Plan 2023/24	208 Pages	Available Electronically
AT-4	View Draft Resourcing Strategy 2023/24	14 Pages	Available Electronically
AT-5	View Draft Long Term Financial Plan 2023/24	24 Pages	Available Electronically
AT-6	View Draft Asset Management Plan 2023/24	21 Pages	Available Electronically
AT-7	View Draft Workforce Management Plan 2023/24	27 Pages	Available Electronically

Subject: Council Committees and Working Parties
Record No: SU129 - 18713/23
Division: Human Services Division
Author(s): Briony Moore; Susan Heyne; Jane Gornall

Executive Summary

This Report brings to Council recommendations regarding changes to the following Committee Charters:

- Age-Friendly Lane Cove Advisory Committee
- Access and Inclusion Committee
- Public Art Advisory Committee

And the establishment of two new Working Groups

- Youth Advisory Group
- Theatre Space Planning Reference Group

The recommendations reflect the changes in both the way that the Committees work and also allow for reformatting of the Charters into the template that Council currently uses for its Committees.

The Report also recommends the establishment of two new Committees – the Youth Advisory Group which will enable Council to more effectively engage with a range of young people in our community and also provide leadership opportunities for our youth.

The Report also calls for the establishment of a Theatre Space Planning Reference Group as resolved by Council in February 2023.

Background

Across time changes are required to Committee Charters to ensure that the Committees continue to work in the most effective way. This Report covers a number of Committees and recommends a range of changes. Most of the changes are minor and do not change the role for which the Committees were established.

The Charters have also been updated to reflect the current Charter template that Council utilises.

The Report also recommends the establishment of two new Working Groups – the Youth Advisory Group and the Theatre Space Planning Reference Group.

Discussion

The Report recommends the establishment of the following Working Groups- The Youth Advisory Group and the Theatre Space Planning Reference Group

1. The Youth Advisory Group

Council has in its *Community Strategic Plan (2022-2035)* and *Delivery Program and Operational Plan (2022-23)* under *Community Priority – community connections* to establish a Youth Advisory Group. A draft Charter is attached to this Report at **AT-1**.

Lane Cove Council had a Youth Advisory Committee in the early 2000s. One of the key tasks of that Committee was to assist with Youth Week planning. The Committee assisted Council to plan and facilitate Shoreshocked, an annual music festival that was run during Youth Week by councils from across the Northern Sydney Region. The Committee provided an opportunity for youth to participate in learning a range of leadership skills and also input into Council plans and activities.

Developing a Youth Advisory Group will also assist Council to meet several of its obligations, including:

- Legal obligations under The Children’s Guardian Amendment (Child Safe Scheme) Act 2021. Under *The Children’s Guardian Amendment (Child Safe Scheme) Act 2021*, councils and other child-facing organisations are required to implement the 10 *Child Safe Standards*. Standard 2 states that children and young people should be provided with the opportunity to “participate in decisions affecting them”. The proposed Youth Advisory Group provides a platform for this to occur.
- Contractual obligations for Youth Week funding

When used to their full potential, Youth Advisory Groups provide a meaningful way to engage with young people on topics that concern them. They are a valuable feedback mechanism for governments seeking youth-friendly solutions to everyday problems.

2. Theatre Space Planning Reference Group

Council resolved at the February 23, 2023 Council meeting, to:

1. Include the conversion of the Council Chambers into a Performance space targeting theatrical style productions into the 2023/24 Operational and Delivery Plan;
2. Include in the 2023/24 budget an amount to undertake the conversion including the cost of setting up a temporary Council Chambers;
3. Consider if Council meetings should move permanently from the current Council Chambers location once the detailed planning and design phase is completed;
4. In June 2023 seek submissions from interested community members to be part of a reference group to assist in the planning for the project;

This Report presents a Charter **AT-2** for the Reference Group and recommends advertising for members of the Group.

The Report also recommends changes to the following Committees – Access and Inclusion Advisory Committee; the Age-Friendly Lane Cove Committee and the Public Art Advisory Committee.

3. Access and Inclusion Advisory Committee

Council formed the Lane Cove Access Committee in 2004. In 2017 the Committee became the Lane Cove Access and Inclusion Committee. The aim of the Committee has been listed as to assist Council increase and promote general awareness of access and inclusion for all people in the community.

A copy of the draft Charter is attached **AT-3**. A copy of the current Charter is also attached **AT-4**. The table below shows the changes proposed with some of the changes being additions brought about by use of the new template.

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Item	Notes	
Preamble	<ul style="list-style-type: none"> • Updated with wording from the Disability Inclusion Action Plan (DIAP). • References the DIAP • Includes new information from Charter template regarding role and responsibilities 	
1. Name of the committee	No change	
2. Status and term of the committee	Adopted template wording	
3. Objective	<p>Existing Wording To assist Council to increase and promote general awareness of access and inclusion for all people in the community.</p>	<p>New wording The Access and Inclusion Advisory Committee will act as an advisory body to Lane Cove Council on Access and Inclusion issues. Advice will be provided to the General Manager.</p>
<p>4. Functions</p> <p>New wording reflecting original functions. New wording clarifies committee's role as part of Council. Includes charter template points.</p>	<p>Existing Wording</p> <p>The Access and Inclusion Committee is a formal General Manager's Committee of Council.</p> <p>The Committee has the following functions: a) To oversee the implementation of the Disability Inclusion Action Plan. b) To identify ways and opportunities to educate our community and raise awareness on access and inclusion issues c) To encourage and promote a "whole of Council" approach to access and inclusion planning</p>	<p>New wording</p> <p>The Committee acts as the formal interface between Council and the community and has the following functions: - a) To provide advice to the General Manager on the strategic development, implementation, and review of the Disability Inclusion Action Plan (DIAP) b) To assist Council to respond to access and inclusion issues that may impact on the Lane Cove Local Government Area. c) To advise on, and assist with, the delivery of opportunities that may educate our community and raise awareness on Access and Inclusion issues. d) To support the long-term vision and aspirations of Council's Community Strategic Plan and Council's key relevant strategies, policies and plans, in particular the Disability Inclusion Action Plan. The Committee does not make decisions on behalf of Council. The Committee assists with advice and formulating recommendations to Council's General Manager. The Committee does not have the power to bind the Council nor to incur expenditure.</p>
5. Membership of the committee	<p>Existing wording</p> <p>Subject to the membership being confirmed by the Council, the members are appointed in the following manner:</p> <p>Community Members <i>[voting]</i> Up to eight [8]</p>	<p>New wording</p> <p>Subject to the membership being confirmed by the Committee in October each year, its members are appointed in the following manner:</p> <p>The Number of Members</p> <p>The total number of members on the Committee will be up to 11 members</p>

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	<p>representatives of local residents with an interest in providing an accessible and inclusive environment drawn from expressions of interest to Council</p> <p>Attendance:- Committee members who do not attend meetings regularly may be removed from a committee. Council resolved on 16 September 2013 to "Remove community representatives of an Advisory Committee where they have missed three (3) consecutive meetings or missed 50% of the total number of meetings in a calendar year, without giving acceptable reasons.</p> <p>Council Members [<i>non-voting</i>] One Councillor who will be the Chair Up to three [3] Council staff as determined by the General Manager.</p> <p>Service Providers [<i>voting</i>] Up to five [5] organisations involved in support and service delivery to the community will be invited to nominate.</p> <p>The committee will have the power to co-opt temporary members. Co-option will be used to provide additional expertise which will assist the committee in addressing issues.</p>	<p>(including Councillors but not including Council staff). To the extent practicable, the Committee Membership will consist of the following:</p> <p>Community Members From the open advertisement, Council appoints up to seven (7) Community Members. Community members must be either: a. a person with lived experience themselves or represent a person with a disability; or b. Have demonstrated knowledge or experience in improving access for people with disability.</p> <p>Service providers a) One representative from Sydney Community Services Ltd. b) Up to two (2) representatives from non-profit organisations providing services that improve access and inclusion to residents of the Lane Cove area.</p> <p>Council Members a) One (1) Councillor, and one (1) alternate Councillor, appointed by a formal resolution of Council in [September] each year; and b) Up to two (2) members of staff appointed by the General Manager. All members have voting rights except Council staff</p>
6. Executive positions	Using the wording from the template. No significant change from original except that the deputy chair is the alternate Councillor	
7. Meeting procedure	No significant change (very close to original). Taken from template	
8. Meeting schedule	Same as original. Added 2 special meetings, site visits in place of meeting, notice of meeting, minutes and location	
9. Reporting	Taken from the charter template. Different from current charter	

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relationship	
10. Dissolution of the committee	Does not exist in current charter. Taken from charter template
11. Review of committee effectiveness	Does not exist in current charter. Taken from charter template
12. Charter review	Does not exist in current charter. Taken from charter template

4. Age-friendly Lane Cove Advisory Committee

The Age-friendly Committee was established in 2014 with the first meeting being held in October 2014. The aim of the Committee is to provide advice and assistance to Council on the implementation of the Age Friendly Action Plan.

A copy of the draft Charter is attached **AT-5**. A copy of the current Charter is also attached **AT-6**

The table below shows the changes proposed.

Item	New	
Preamble	New preamble – does not exist in current charter	
1. Name of the committee	No change	
2. Status and term of the committee	No change and as per template	
3. Objective	<p>Existing Wording</p> <p>To advise and assist Council on the implementation of the Age-friendly action plan including assisting in the prioritisation and implementation of strategies and initiatives.</p>	<p>New wording</p> <p>The Age-Friendly Advisory Committee will act as an advisory body to Lane Cove Council on the current and future needs of Lane Cove's ageing population. Advice will be provided to the General Manager.</p>
4. Functions	<p>Existing Wording</p> <p>The Committee acts as the formal interface between Council and the community and has the following functions:</p> <p>a) To provide advice to the General Manager on the implementation of Council's Age-friendly Action Plan including identifying priorities for consideration by Council for inclusion in the Management Plan;</p> <p>b) To evaluate and, where possible, improve the efficiency and or effectiveness of existing programs in an</p>	<p>New wording</p> <p>The Committee acts as the formal interface between Council and the community and has the following functions:-</p> <p>a) To provide advice to the General Manager on the strategic development, implementation and review of the Strategy for an Age-Friendly Lane Cove.</p> <p>b) To assist Council to respond to issues and challenges of an ageing population in the Lane Cove Local Government Area.</p> <p>c) To support the long-term vision and aspirations of Council's Community Strategic Plan and Council's key</p>

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	<p>ongoing capacity;</p> <p>c) To identify ways and opportunities to educate our community and raise awareness of age-friendly issues;</p> <p>d) To encourage and promote a “whole of Council” approach to ‘age-friendly’ planning with a view to ensuring appropriate facilities.</p>	<p>relevant strategies, policies and plans, in particular the Strategy for an Age-Friendly Lane Cove.</p> <p>d) To identify ways and opportunities to educate our community and raise awareness of age-friendly issues.</p> <p>e) To encourage and promote a ‘whole of Council’ approach to age-friendly planning with a view to ensuring appropriate facilities and services. The Committee does not make decisions on behalf of Council. The Committee assists with advice and formulating recommendations to Council's General Manager. The Committee does not have the power to bind the Council nor to incur expenditure.</p>
<p>5. Membership of the committee</p>	<p>Existing Wording</p> <p>Subject to the membership being confirmed by the Committee in October each year its members are appointed in the following manner:</p> <p>Community Members</p> <p>a) Twelve members of Lane Cove appointed by Council from public nominations,</p> <p>b) Four alternate community member appointed by Council from public nominations to attend meetings in the event that one of the community representatives cannot attend a meeting.</p> <p>c) Attendance:- Committee members who do not attend meetings regularly may be removed from a committee. Council resolved on 16 September 2013 to "Remove community representatives of an Advisory Committee where they have missed three (3) consecutive</p>	<p>New wording</p> <p>Subject to the membership being confirmed by the Committee in October each year, its members are appointed in the following manner:</p> <p>The Number of Members</p> <p>The total number of members on the Committee will be up to 11 members (including Councillors but not including Council staff). To the extent practicable, the Committee Membership will consist of the following: Community Members From the open advertisement, Council appoints up to seven (7) Community Members. Community members must be either: a) a person with lived experience themselves or the carer of a person who is over 55; or b) Have a demonstrated knowledge or experience in addressing the challenges of an ageing population. Service providers</p>

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	meetings or missed 50% of the total number of meetings between September and August each year, without giving acceptable reasons. Council Members a) Three Councillors, appointed by a formal resolution of Council in September each year, and b) Staff as appointed by the General Manager.	a) One representative from Sydney Community Services Ltd. b) Up to two (2) representatives from non-profit organisations providing services that improve access and inclusion to residents of the Lane Cove area. Council Members a) One (1) Councillor, and one (1) alternate Councillor, appointed by a formal resolution of Council in [September] each year; and b) Up to two (2) members of staff appointed by the General Manager. All members have voting rights except Council staff
6. Executive positions	Chair to be a Councillor – formerly to be elected from community members at first meeting. Deputy chair to be alternate councillor – formerly elected from members	
7. Meeting procedure	No significant change (very close to original). Taken from template	
8. Meeting schedule	Quarterly meetings. Added 2 special meetings, site visits in place of meeting, notice of meeting, minutes and location Formerly bi-monthly meetings and monthly meetings when originally set up for the first 6 months	
9. Reporting relationship	Expanded out to include information from the charter template.	
10. Dissolution of the committee	No change and as per the charter template	
11. Review of committee effectiveness	Does not exist in current charter. Taken from charter template	
12. Charter review	Does not exist in current charter. Taken from charter template	

5. Lane Cove Public Art Advisory Committee Charter

Council has had a Public Art Committee since 2011. The aim of the Committee is to provide advice, critique, and comment on the ongoing development, guidance, and implementation of the Lane Cove Council Public Art Policy in relation to each Council or developer-based project including public art commissions.

The Charter originally had a 'ten (10) member committee' which included one (1) Councillor. In September 2015, Council resolved to appoint four (4) Councillors to the Committee and the Charter was amended to reflect this change. The previous Councillor or representative was 1 (One) Councillor. This Report recommended that the Charter be amended to be One (1) Councillor and one (1) alternate.

A change is also recommended to the quorum. A copy of the revised Charter is attached **AT-7**. A copy of the current Charter is also attached **AT-8**

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The table below shows the suggested changes:

Existing	New
Membership of the Committee – four Councillors	Membership of the Committee One Councillor and one alternate
Quorum – Five members	Quorum – 50% of the total members plus one (1)

The Public Art Advisory Committee has some vacant position. Council has received a nomination from Miguel Olmo to become a member of the Committee. The Council Selection Committee reviewed his application at its meeting of 13 June, 2023 and resolved to appoint him to the Committee. It is suggested that an expression of interest be advertised to fill other vacant positions.

Conclusion

A review of the following Charters have been conducted and a number of recommendations as to changes have been made:

- The Age-Friendly Lane Cove Charter;
- The Lane Cove Access and Inclusion Charter, in addition these Charters have also been put into the standard Council template; and
- Changes are also recommended to the Lane Cove Public Art Advisory Committee.

Two new Working Groups are recommended as part of this Report:

- The Youth Advisory Group – which fulfils which an action in the Delivery Program and Operational Program 2022 -2023; and
- The Theatre Space Planning Reference Group in response to the Council resolution of February 2023.

The Report also recommends that Council advertise for members of the Youth Advisory Group and the Theatre Space Planning Reference Group and for additional members of the Age-Friendly Lane Cove Committee and Lane Cove Public Art Committee.

If Council adopts the Theatre Space Planning Reference Group, it will need to determine the Councillor representatives on the Reference Group.

RECOMMENDATION

That Council:

1. Receive and note the Report;
2. Adopt the draft Youth Advisory Group Charter ;
3. Call for expressions of interest for community representatives on the Youth Advisory Group;
4. Adopt the draft Theatre Space Planning Reference Group Charter;
5. Determine the two Councillor representatives on the Theatre Space Planning Reference Group;
6. Authorise the Councillor representatives on the Theatre Space Planning Reference Group to arrange Councillor alternates if required;
7. Call for expressions of interest for community representatives on the Theatre Space Planning Reference Group;
8. Amend the Age-Friendly Advisory Committee Charter;
9. Call for expressions of interest for additional members of the Age-Friendly Lane Cove Committee;
10. Amend the Access and Inclusion Advisory Committee Charter;
11. Amend the Lane Cove Public Art Advisory Committee Charter Section 5 – Membership of the Committee to read – (1) One Councillor and (1) one alternate as appointed by Council;
12. Endorse Miguel Olmo as a member of the Public Art Advisory Committee and advise him as to the decision; and
13. Call for expressions of interest for additional members of the Lane Cove Public Art Committee.

Jane Gornall
Executive Manager - Human Services
Human Services Division

ATTACHMENTS:

AT-1	View Draft Youth Advisory Committee Charter 2023	6 Pages	Available Electronically
AT-2	View Draft Theatre Space Planning Reference Group Charter 2023	6 Pages	Available Electronically
AT-3	View Draft Access and Inclusion Committee Charter 2023	7 Pages	Available Electronically
AT-4	View Adopted Charter of the Access and Inclusion Committee	3 Pages	Available Electronically
AT-5	View Draft Age-friendly Advisory Committee Charter 2023	6 Pages	Available Electronically
AT-6	View Adopted Charter of the Age-Freindly Lane Cove Committee	3 Pages	Available Electronically
AT-7	View Draft Public Art Advsiory Committee Charter 2023	4 Pages	Available Electronically
AT-8	View Adopted Charter of the Lane Cove Public Art Advisory Committee	4 Pages	Available Electronically

Ordinary Council Meeting 22 June 2023
2023 LOCAL GOVERNMENT NSW CONFERENCE MOTIONS, VOTING DELEGATES AND ATTENDANCE

Subject: 2023 Local Government NSW Conference Motions, Voting Delegates and Attendance
Record No: SU9271 - 22371/23
Division: Corporate Services Division
Author(s): Emma McLennan

Executive Summary

Council has received correspondence from Local Government NSW concerning their 2023 Annual Conference. In preparation for their Conference, Local Government NSW have asked all councils to consider the key issues affecting their communities. These issues will be discussed and debated during the business sessions of the Conference. This report recommends that Council consider the primary issues affecting the Lane Cove community, submit motions for debate and endorse the delegates including the three (3) voting delegates for the motions at the Conference.

Background

The Local Government NSW (LGNSW) Annual Conference is the pre-eminent policy making event for the local government sector. At the Conference, delegates vote on motions which help determine the policies and priorities for LGNSW and the sector. It is a key event for local government where councillors come together to share ideas and debate issues that shape the way the sector functions and is governed.

The Annual Conference of Local Government NSW (LGNSW) will be held from Sunday 12 November to Tuesday 14 November 2023 at the Rosehill Gardens Racecourse. A Program for the Conference will be released closer to the date of the event.

Under LGNSW rules and the formula for calculating voting entitlements, Council will be entitled to nominate three (3) voting delegates for voting on motions considered at the Conference and positions in the Board elections.

Council is invited to submit motions for possible debate at the conference to advance the sector wide policy agenda. Further details of the requirements and criteria for submission of motions to be considered at the Conference are outlined below.

Discussion

Criteria for Motions

To ensure debate centers on advancing the sector wide policy agenda, proposed motions should seek to be strategic (as opposed to operational), affect members state-wide and introduce new or emerging policy issues and actions. As much as possible, proposed motions should call on a specific body (e.g. LGNSW, state government, federal government, a specific Department or Minister) and have a specific outcome that the motion is aiming to achieve. The motion should state whether it is seeking to change any LGNSW Fundamental Principles and the wording should be unambiguous.

Members are encouraged to review available Action Reports of the previous conference (attached at **AT-1**) and the LGNSW Policy Platform document (attached at **AT-2**) before submitting motions for the 2023 Conference to ensure newly proposed motion wording reflects recent developments and does not duplicate existing positions.

Ordinary Council Meeting 22 June 2023
2023 LOCAL GOVERNMENT NSW CONFERENCE MOTIONS, VOTING DELEGATES AND ATTENDANCE

Motions will only be included in the Business Paper for the Conference where they comply with the following seven (7) board endorsed criteria:

1. *Are consistent with the objects of the Association;*
2. *Relate to Local Government in NSW and/or across Australia;*
3. *Concern or are likely to concern Local Government as a sector, not focused on a local issue only;*
4. *Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;*
5. *Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);*
6. *Are clearly worded and unambiguous in nature; and*
7. *Do not express preference for one or several members over one or several other members.*

Motions are to be submitted online by Friday, 15 September 2023 to allow printing and distribution of the Business Paper before the Conference.

Suggested Motions

The following three (3) suggested motions address key issues affecting the Lane Cove community. It is recommended that these motions be submitted for inclusion in Local Government NSW Conference Agenda for discussion and debate.

Motion 1

Motion Title

Idling of Motor Vehicles Causing Excessive Air Pollution

Motion

That LGNSW advocate to the NSW State Government and NSW Department of Planning and Environment, to extend the current offence of noise from an idling vehicle ([Protection of the Environment Operations \(Noise Control\) Regulation 2008](#)) to make it a traffic offence for excessive idling of a motor vehicle that causes air pollution in public areas.

Background Note

Often there are vehicles parked with engines running for extended periods as drivers often leave vehicles parked with engines running while family members are shopping, or similar. Studies have shown that idling for more than 10 seconds actually uses more fuel and emits more CO₂ than turning off and restarting an engine. The air pollution generated from this practice represents a health and safety issue, together with unnecessary additional Greenhouse Gas emissions.

Motion 2

Motion Title

Using Technology to Improve Probity for Private Certifiers in NSW

Ordinary Council Meeting 22 June 2023
2023 LOCAL GOVERNMENT NSW CONFERENCE MOTIONS, VOTING DELEGATES AND ATTENDANCE

Motion

That Local Government NSW:

1. Calls on the State Government to create one central system that randomly selects Private Certifiers for the customers to obtain quotes from, to offer communities an unbiased, efficient, flexible and transparent service; and
2. Requests that the system be made available through the Department of Fair Trading website and allows customers to obtain a list of certifiers generated at random for the customer to obtain quotes from.

Background Note

Private certifiers are an essential service, but probity and trust need to be addressed and the use of technology to improve probity in the building certification process will enable transparency.

The current challenges we face include:

- Imbalance of engagement - Private certifiers are needed to support the NSW Government's plan to deliver more housing and jobs, but there's an imbalance in how frequently they are engaged when compared to Council certifiers. Private certifiers are engaged 96% more frequently than Council certifiers (*Source: Hornsby Shire Council, Hunter's Hill Council, Willoughby City Council, North Sydney Council, Ku-Ring-gai Council, City of Ryde, Mosman Council, 2022*)
- Perception of red tape - This imbalance is due to the perception that they offer more flexibility, convenience and speed compared to the perception of Council barriers and red tape
- Conflicts of interest - There are public perceptions that conflicts of interest exist: private certifiers may be commercially influenced by connections with builders and developers

There is an appetite for action in this area as shown in the NSW Fair Trading 'Improving Certifier Independence: Options Paper, Oct 2018. This paper was supported by various NSW Government bodies through the production of documents such as:

- Local Government NSW: 'Draft LGNSW Submission on Improving Certifier Independence Nov 2018'
- Acting NSW Ombudsman: 'An Inherent Conflict of Interest: Councils as Developer and Regulator' A special report to Parliament under section 31 of the Ombudsman Act 1974. Dec 2020.
- NSW Government: 'Lambert Review 2025, Highlights the conflict between accountability of certifiers acting in the public interest and their drivers for commercial success.
- Nick Kaldas APM: 'Kaldas Review 2018' Reiterates the need for clarification of roles and responsibilities.

Public confidence is waning, and the following points are the risks of not acting:

- Erosion of community trust in all levels of government and construction sector
- Additional Council resources needed if certifications are not robust
- Additional challenges for Government to meet new homes and jobs targets
- Favoured private certifiers will continue to dominate the market, leaving others to miss out on business growth
- Negative press from small businesses, industry, Councils or communities
- Perceived bias in service, some question whether decisions made are robust and independent

Ordinary Council Meeting 22 June 2023
2023 LOCAL GOVERNMENT NSW CONFERENCE MOTIONS, VOTING DELEGATES AND ATTENDANCE

Proposed Centralised System

The centralised system would be developed in collaboration with all levels of Government and industry to:

1. Achieve Government aims in the way private certifiers are selected
2. Disrupt the nexus between developers and favoured certifiers
3. Offer communities an efficient flexible and transparent service

The process of the proposed centralised system would leverage existing system and data, and follow the following workflow:

1. Visit the Department of Fair Trading website
2. Obtain a list of certifiers, generated at random
3. Request quotes from the allocated list
4. Engage a certifier from the list
5. Lodge application on the NSW Planning Portal

The indicators of success for the system will be reduced complaints about certification process, increased use of small business certifiers and increased variety of certifiers used by large developers.

The overall aim of this Motion is to gain visibility from end-to-end to achieve trusted outcomes. A transparent framework that is co-designed by all levels of Government and Industry which addresses probity, improves customer services, creates fair opportunities, increases integrity and clarifies roles and responsibilities.

Motion 3

Motion Title

Build to Rent Developments – Council Rating Implications

Motion

That Local Government NSW calls on the NSW State Government to urgently review the applicability of current rating legislation as it relates to 'Build to Rent' developments in NSW with a view to ensuring Council rates can be levied on those developments in the same way Council rates are levied on residential apartment developments that have a registered strata plan.

Background Note

Build-to-rent housing is large-scale, purpose-built rental housing that is held in single ownership, rather than being sold individually via strata subdivision . Build-to-rent housing can provide more rental housing choice and for the life of the structure.

The changes to build-to-rent housing in the [State Environmental Planning Policy \(Housing\) 2021](#) compliments changes to the taxation settings for this development type that were introduced in July 2020. The NSW Government recently announced it will cut land tax for build-to-rent housing projects by 50 per cent until 2040, making it particularly attractive for developers.

Residential multi-unit developments typically are strata titled and the strata plan is used by councils for rating purposes. Each individual unit within the strata plan is rated separately, resulting in the council receiving 'minimum rates' for each strata unit

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Under the 'Build to Rent' model, despite having potentially the same number of building occupants in the units, Council rates are not equivalent, as the sole ownership property is rated on the land value, not the individual strata lots. Councils are likely to receive development proposals that involve hundreds of new 'Build to Rent' apartments in the coming years. Unless there is a fairer rating system that applies to these types of developments, hundreds of thousands of dollars in legitimate council rates will be foregone, to the detriment of the community. This presents an inequity for existing ratepayers, who will effectively be cross subsidising these developments and will almost certainly present an unsustainable financial position for councils to service the greater population.

Conclusion

For Council to participate fully in the LGNSW Annual Conference, it is recommended that Council consider the primary issues affecting the Lane Cove community, including the suggested Motions outlined in this report, and submit them for consideration by LGNSW for inclusion on the Conference Agenda. It is further recommended that Council authorise Councillor attendance at the Annual Conference and nominate three (3) voting delegates.

RECOMMENDATION

That Council:

1. Authorise all available Councillors to attend the LGNSW Annual Conference;
2. Nominate Council's three (3) voting delegates for motions before the LGNSW Annual Conference;
3. Give consideration to the three (3) motions outlined in this report and other primary issues affecting the Lane Cove community and submit same for debate at the LGNSW Annual Conference; and
3. Grant delegated authority to the Mayor to request the General Manager to submit any further proposed motions, after consulting with Councillors, prior to the deadline for submitting motions.

Steven Kludass

Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1 View	LGNSW Special Conference 2022 Action Report	35	Available
		Pages	Electronically
AT-2 View	LGNSW Conference 2023 Policy Platform Document	29	Available
		Pages	Electronically

Ordinary Council Meeting 22 June 2023
LOCAL GOVERNMENT REMUNERATION TRIBUNAL ANNUAL REPORT AND
DETERMINATION - COUNCILLOR FEES

Subject: Local Government Remuneration Tribunal Annual Report and Determination - Councillor Fees
Record No: SU839 - 26915/23
Division: Corporate Services Division
Author(s): Stephen Golding

Executive Summary

This report details the recent determination of the Local Government Remuneration Tribunal (“the Tribunal”) for the annual fees to be paid for the Mayor and Councillors for the 2023/24 financial year, commencing 1 July 2023. The Tribunal has approved a 3% increase for the period. It is recommended Council determine the annual fees to be paid.

Background

The Tribunal is responsible for categorising councils and determining the minimum and maximum fees paid to mayors and councillors in each category. For the financial year 2022/23 an increase of 2% was determined by the Tribunal and was accepted by Council at the Ordinary Council Meeting 23 June 2022.

Discussion

In the Tribunal’s report to the Minister for Local Government dated 27 April 2023 (**AT-1**), it determined that, for the financial year 2023/24, an increase of 3% shall apply to the minimum and maximum annual fees applicable to each category. The table below shows the current annual fees paid to Lane Cove Councillors and the new minimum and maximum annual fees as determined by the Tribunal:-

	Current Annual Fee	New Minimum Annual Fee	New Maximum Annual Fee
Mayor	\$46,010	\$20,980	\$47,390
Councillors	\$21,100	\$9,850	\$21,730

Council’s Draft Budget for 2023/24 has sufficient funds to accommodate the proposed 3% increase as determined by the Tribunal.

RECOMMENDATION

That Council determine the following annual fees to be paid for the 2023/24 financial year, commencing 1 July 2023:-

1. Mayor: \$47,390 (in addition to the Councillors fee); and
2. Councillors: \$21,730.

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1 [View](#) Annual Report and Determination - Local Government Remuneration Tribunal 2023 47 Pages Available Electronically

**Ordinary Council Meeting 22 June 2023
COUNCIL SNAPSHOT MAY 2023**

Subject: Council Snapshot May 2023
Record No: SU220 - 33631/23
Division: General Managers Unit
Author(s): Craig Wrightson

Attached for the information of Councillors is a review of Council's recent activities. This report provides a summary of the operations of each division for May 2023 at **AT-1**.

Included at **AT-2** is Council's Resolution Tracker showing the progress of Council's resolutions.

RECOMMENDATION

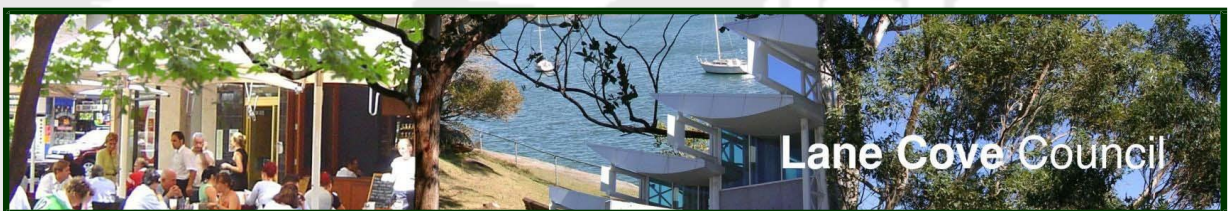
That the report be received and noted.

Craig Wrightson
General Manager
General Managers Unit

ATTACHMENTS:

AT-1 View May 2023 Snapshot	35 Pages	
AT-2 View Council Resolution Tracker	31 Pages	Available Electronically

Council Snapshot – May 2023



CORPORATE SERVICES

GOVERNANCE

Community Consultation and Engagement

During May 2023, Council consulted with the community, via various methods, on the following matters:-

- Sustainability Review of Lane Cove DCP, this consultation commenced on 27 February and closed on 01 May 2023;
- Draft Voluntary Planning Agreement 11-10 Holdsworth Avenue and 12-20 Berry Road, St Leonards, this consultation closed on 05 May 2023;
- 14 Gay Street, this consultation commenced on 03 April and closed on 07 May 2023;
- Licence Proposal – KU Children’s Services Pty Ltd – Osborne Park, 12a Richardson Street E, Lane Cove, this consultation commenced on 19 April and will close on 19 May 2023;
- Licence Proposal – KU Children’s Services Pty Ltd – 46-50 Greenwich Road, Greenwich, this consultation commenced on 19 April and will close on 19 May 2023;
- Council’s 2023/24 Draft Plans, Budget, Fees & Charges, this consultation commenced on 26 April and closed on 07 June 2023;
- Liveability Census, this consultation closes on 20 June 2023;
- Proposed Community Assistance Grants to Community Groups 2023/23, this consultation commenced on 23 May and will close on 20 June 2023;
- Draft Managing Conflicts of Interests for Council-related Developments Policy, this consultation commenced on 25 May and will close on 25 June 2023;
- Draft Bushfire Management Plan, this consultation commenced on 23 May and will close on 18 July 2023; and
- Bus Service Disruption in Lane Cove, this consultation is ongoing.

GIPAs

Two (2) formal GIPA’s were received, and four (4) Notice of Decisions were issued during the month of May 2023.

Tenders

No Tenders were advertised during the month of May 2023.

Complaints

Council received the following complaints during the month of May 2023.

Date	Reference	Description of Complaint
05/05/2023	27496/23	Concerns raised regarding the unauthorised removal of privacy screens
09/05/2023	26295/23	Delays experienced in issuing a Pool Compliance Certificate

05/05/2023	25862/23	Have Your Say opportunity closed before deadline date/time.
05/05/2023	25839/23	Have Your Say opportunity closed before deadline date/time.
24/05/2023	29563/23	Phone call terminated by staff member when advice was questioned
26/05/2023	30504/23	Concerns raised regarding the conduct of staff, ignoring contact etc

FINANCE**Investments as at 31 May 2023**

Total Cash and Investments	\$122,929,718.10
Actual Interest Return for the Month of May 2023	\$389,963.23
Return on Investments for the Month of May 2023	3.85%

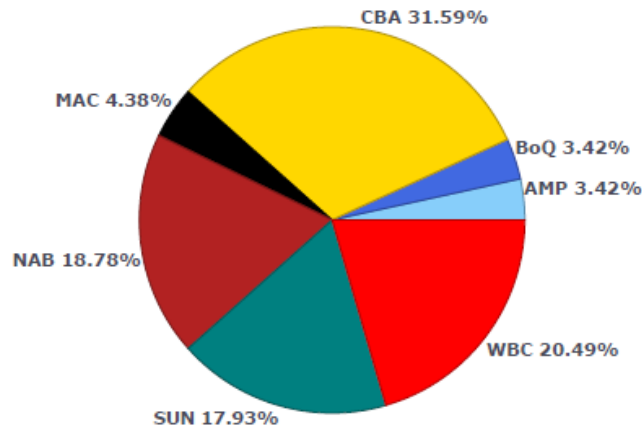
Council's investment holdings at 30 May 2023 have been made in accordance with the *Local Government Act 1993*, *Local Government (General) Regulation 2021*, *Council's Investment Policy* and, *Ministerial Investment Order* issued February 2011 and Division of Local Government (as it was then known) *Investment Policy Guidelines* published in May 2010.

Investment Holdings Report – May 2023

Cash Accounts					
	Monthly Return (%)	Fund Name	Purchase Price (\$)	Purchase Date	Current Value (\$)
	3.8745%	Macquarie Bank	5,000,000.00		5,129,756.87
	3.6000%	CBA Business Online Saver	2,000,000.00		2,213,435.31
			7,000,000.00		7,343,192.18
Cash at Bank			3,929,718.10		

Term Deposits								
Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Price (\$)	Purchase Date	Current Value (\$)
8-Jun-23	4,000,000.00	3.6300%	Bank of Queensland	BBB+	4,000,000.00	8-Jun-22	4,142,415.34	
15-Jun-23	5,000,000.00	0.5200%	National Australia Bank	AA-	5,000,000.00	15-Jun-21	5,025,002.74	
6-Jul-23	4,000,000.00	3.8600%	Commonwealth Bank of Australia	AA-	4,000,000.00	6-Jul-22	4,139,594.52	
12-Jul-23	10,000,000.00	0.6500%	National Australia Bank	AA-	10,000,000.00	12-Jul-21	10,057,698.63	
19-Aug-23	9,000,000.00	4.0000%	Westpac Group	AA-	9,000,000.00	19-Aug-22	9,012,821.92	
21-Aug-23	6,000,000.00	3.9800%	Commonwealth Bank of Australia	AA-	6,000,000.00	19-Aug-22	6,187,114.52	
31-Aug-23	2,000,000.00	4.2500%	AMP Bank	BBB	2,000,000.00	31-Aug-22	2,063,808.22	
18-Oct-23	3,000,000.00	4.6000%	Suncorp Bank	A+	3,000,000.00	19-Apr-23	3,016,257.53	
3-Nov-23	5,000,000.00	4.5500%	Commonwealth Bank of Australia	AA-	5,000,000.00	3-Nov-22	5,130,890.41	
16-Nov-23	10,000,000.00	4.3600%	Westpac Group	AA-	10,000,000.00	17-Nov-22	10,234,126.03	
23-Nov-23	5,000,000.00	4.4400%	Westpac Group	AA-	5,000,000.00	24-Nov-22	5,114,953.42	
13-Dec-23	10,000,000.00	4.6000%	Commonwealth Bank of Australia	AA-	10,000,000.00	15-Dec-22	10,211,726.03	
14-Dec-23	5,000,000.00	4.5400%	Commonwealth Bank of Australia	AA-	5,000,000.00	14-Dec-22	5,105,104.11	
5-Jan-24	3,000,000.00	4.7900%	Commonwealth Bank of Australia	AA-	3,000,000.00	6-Jan-23	3,057,480.00	
13-Feb-24	10,000,000.00	4.9200%	Suncorp Bank	A+	10,000,000.00	17-May-23	10,020,219.18	
20-Feb-24	4,000,000.00	4.9100%	Commonwealth Bank of Australia	AA-	4,000,000.00	20-Feb-23	4,054,346.30	
20-Feb-24	8,000,000.00	4.9300%	Suncorp Bank	A+	8,000,000.00	18-May-23	8,015,127.67	
22-Feb-24	4,000,000.00	5.0500%	National Australia Bank	AA-	4,000,000.00	22-Feb-23	4,054,789.04	
9-Apr-24	3,000,000.00	4.5000%	National Australia Bank	AA-	3,000,000.00	6-Apr-23	3,020,712.33	
17-May-24	2,000,000.00	5.1000%	AMP Bank	BBB	2,000,000.00	18-May-23	2,003,912.33	
112,000,000.00		3.9736%			112,000,000.00	113,668,100.27		

Total Cash and Investments \$ 122,929,718.10



Legal Matters

Legal costs for the month of May 2023 were as follows:-

Firm/Matter	Previous Costs	Current	Total	Status	Category
Marsdens Law Group					
LEC 2022/00167608 30 Landers Road Lane Cove	\$ 199,758.82	\$ 37,125.48	\$ 236,884.30	Ongoing	Legal Advice
LEC 2023/00063401 1A and 3 Bridge Rd Lane Cove	\$ 5,925.34	\$ 4,558.61	\$ 10,483.95	Ongoing	Legal Advice
LEC 2023/00075958 Modification Application to delete Condition 4(c)2-4 Merinda St & 24-26 Mindarie St	Nil	\$ 2,338.60	\$2,338.60	Ongoing	Legal Advice
Schmidt- Liermann Pty Ltd					
General Advice	\$ 77,357.01	\$ 7,934.56	\$ 85,291.57	Ongoing	Legal Advice

Total Legal Expenses for May 2023: \$ 51,957.25

Legal Expenses Budget Impact				
General Ledger Account Details "Legal"	Account Number	Budget 2022/23	Actual 2022/23	Budget Available
Environmental Operating Expenses	50019.2000.2106	\$ 515,000	\$ 563,660	(\$ 48,660)
Development and Health Operating Expenses	50020.2000.2106	\$ 15,000	\$ 915	\$14,085
Planning Operating Expenses	50035.2000.2106	\$ 100,000	\$ 111,527	(\$ 11,527)
Human Services Operating Expenses	50080.2000.2106	\$ 7,900	\$ -	\$ 7,900
Urban Services Operating Expenses	50163.2000.2106	\$ 28,000	\$ 37,754	(\$ 9,754)

PEOPLE & CULTURE

Staff Establishment

Equivalent Full-time Staff	207
Total number of positions	230
Total Headcount	246

Staff Turnover

Staff Turnover – May 2023	1.03%
Staff Turnover – Year to Date	16.92%
Staff Commenced – May 2023	5 Permanent
Staff Separations – May 2023	2 Permanent
Current Vacancy Rate – May 2023	8%

GENERAL MANAGER UNIT

Wadanggari Park (formerly *St Leonards Over Rail Plaza*)

Plaza inground lighting, shade structures, paving work, stage construction, furniture, installation of light poles, anti-graffiti to west abutment lift and I-girder, and lift cladding is now complete.

Comms room fit out, perimeter fencing, and play structure install is ongoing. Arengo to vacate their site office by July and begin to reopen Canberra Avenue.

St Leonards Over rail Bridge – Indicative Programme	
Sydney Trains Configuration Control Board Gate 3 approvals and permits – completed (Mar 2022)	Mar 2022
Temp Closures - Lithgow Street Pedestrian Underpass Works	Sep 2021– early 2023
Temp Closures – Canberra Ave (between Pac Hwy and Marshall Ave)	Nov 2021 - Jun 2023
Completion of Construction Main Works (PC)	July 2023

Lane Cove Sport & Recreation Precinct

The Demolition, Sediment Control and Bulk Earthworks contractor (Early Works) Request for Quote (RfQ) released to a select group of suitably capable and experienced contractors closed on 23 May. The Evaluation Committee has reviewed and scored the responses and expect to finalise the contractor the week beginning 12 June. A formal Request for Tender (RfT) document set was issued on 16 May (closing 26 June) including 80% detailed design to the 5 selected tenderers, please see the current project timetable below:

Activity	Start	Finish
Tender Period 2 – Construction (80% design)	May-23	Jun-23
Work Commencement - Demolition, Bulk Earth Works and Sediment Control (Per Resolution, Tenders must be within budget)	Jun-23	Jul-23
Tender Evaluation, Tender Award 2 – Construction	Jun-23	Jul-23
Detailed Site Investigation Stage 2 and Clearance	Jul-23	Jul-23
Work Commencement - Construction	Aug-23	Jan-25
Commissioning	Feb-25	Mar-25
Opening (excluding rain delays)	Apr-25	

COMMERCIAL OPERATIONS

Leases

- Macquarie University – Lease renewal pending for Boatshed in Tambourine Bay and lessee works which have now been completed on the pontoon. The bush track works were completed by Council's contractor week 30 January 2023 at the tenant's cost. Subsequent to the March meeting, Council and UMQ met again in May to agree a scope of works, actions (for each party) and funding to deliver a sea wall design and identify a timeline and funding including co-contribution options.
- VIVA Pipeline – Council's revised Community Land Plan of Management (Crown Reserves with Council Manager) was taken to the October Ordinary Meeting whereupon Council resolved to adopt the Plan.

The following actions were completed:-

1. Includes on the first page of the *Lane Cove Community Land Plan of Management 21 October 2019* a notation that the plan does not apply to land that is included in the *Lane Cove Community Land Plan of Management - Crown Reserves with Council Manager*;
2. Upload the above two documents to Council website; and
3. Includes both documents on council's Open Space Plan page.

Council provided a thorough and detailed update to VIVA on 17 March 2023, in return Council have received two responses requesting (in particular) copies of title searches, the 1989 Deed and subsequent Variation of Deed dated 2007. Council awaits further action from VIVA after their initial response "I will need to discuss and review this matter with various stakeholders internally so it may take some time for Viva Energy to provide a response." VIVA's Commercial & Industrial Property Manager confirmed to Council in May that they will soon be in a position to formally discuss lease terms and conditions.

- Council has issued a draft lease and sub-licence to the 12 Foot Skiff Club to enter into a new long-term arrangement. Council and the Club have agreed a tiered (transition) rent structure in recognition of a deterioration in membership numbers since 2018. Council's Deed of Licence (Licence) has been agreed with TfNSW and is ready for execution. Council is attending to some minor changes in the draft lease requested by the 12 Foot Skiff Club which are largely facility maintenance related.
- Greenwich Baths – community submissions were received, considered, and responded to by Council who have subsequently executed the lease with Blue Fit for operation and management of the Greenwich Baths. Council staff have drafted an EOI document for release in June 2023, prior to which the most suitable platform for engagement and / or advertising (over and above Council website) is to be determined.
- Council has completed market valuations for the two Kindergarten Union (KU) sites at Osborne Park and Greenwich, commercial terms (five-year term) have been agreed. Public Notification concluded on 19 May 2023, no submissions were received and KU's legal representative is undertaking a final review of the lease / licence documentation for both sites.
- Council has completed a market valuation for the Montessori Academy Early Achievers site at 23-25 Stokes St in Lane Cove North. The tenant has received their own valuation and the parties are now formally negotiating commercial terms. Subsequent to Council and Montessori both receiving valuations for the 23-25 Stokes St, Lane Cove North site the parties were unable to agree on commercial terms (rent). An independent valuer has

been engaged to provide a report upon which both parties will be bound per prevailing conditions of the lease.

- The Chamber of Commerce will be holding its next networking event on 29 June at 6pm in The Terrace Function Room. A draft agenda has been formulated to include a Council presentation on Solar for Business and local business woman Therese Tarlinton to educate small businesses on the power of marketing and brand awareness.
- Lane Cove Gift Card activity was disappointing in May given that Mother's Day fell during this month. A total of 6 cards were loaded for \$850, whilst 14 cards were redeemed for a total transaction value of \$479.

Voluntary Planning Agreements

- The Draft VPA at the St Leonards South Precinct for Areas 16 and 17 was exhibited until 5 May 2023 during which time, the SNPP declined the Development Application for this site. No submissions were received and a report was tabled at the May 2023 ordinary Meeting.
- The draft VPA for Area's 13, 14 and 15 is on exhibition and closes 19 June 2023.

Customer Experience

- Council staff have conducted 3 interviews with local small businesses to map the customer journey for identifying gaps that Council can close and / or supporting information via our new website for the local business community.
- Council staff have also met with Service NSW for Business to better understand what role State Government can play in collaboration with Council on an ongoing basis. Note, Service NSW will be presenting at the September meeting pending a report to Council for resolution to enter into a partnership arrangement.
- Planning is underway to support the implementation of Council's dedicated customer contact team, with a progressive rollout of changes to commence in June. Recruitment for new positions will also commence in June, with expectations of new staff onboarding from July.
- With greater volumes of customer engagement moving to online and phone channels, Civic Centre opening hours will be adjusted to 9am-5pm, with staff allocating the first thirty minutes of the day to managing online requests and attending to ongoing training and process improvements. Neighbouring Council opening hours have been reviewed and align with a similar 9am-5pm structure. Telephone support will continue to be available 24 hours, 7 days.
- A review of service request workflows is currently underway as part of the CRM system upgrade. The proposed changes will improve reporting and internal visibility of requests for Council staff and support a more streamlined processing journey.
- Planning is also underway with Finance to commence the phased introduction, from July, of cashless transactions across Council, and the removal of the credit card surcharge for all payments. A communications plan is also being drafted and while eventually no cash payments will be accepted at the Civic Centre, customers may continue to make payments for Rates by cash at the Commonwealth Bank.

ENVIRONMENTAL SERVICES

STRATEGIC PLANNING

Planning Proposals - Snapshot

Summary of Current Projects						
Project	Preparation of Plan and/or Report to Council	Advice from Local Planning Panel	Gateway Approval	Public Exhibition stage	Final decision by Council	Finalisation by NSW Planning & Environment
Planning Proposal Proposed Strata Sub-Division of Dual Occupancies	✓	✓	✓	✓	✓	Pending.
Planning Proposal – 446 Pacific Hwy (Car Wash site), St Leonards	On Public Exhibition.	n/a	n/a	n/a	n/a	n/a

Planning Proposal - Proposed Strata Sub-Division of Dual occupancies

Council has received the Gateway determination, placed the proposal on public exhibition and was endorsed at the April Council meeting.

Planning Proposal – 446 Pacific Hwy (Car Wash site) St Leonards

Council has received a Planning Proposal for the site in St Leonards. It has been reviewed by Council's Design Review Panel and is currently under assessment.

Section 10.7 Certificates (Property Certificates Stating Zoning etc)

The total number of Section 10.7 Certificates lodged with Council provides an on-going indicator for property sales and demand within the Local Government Area.

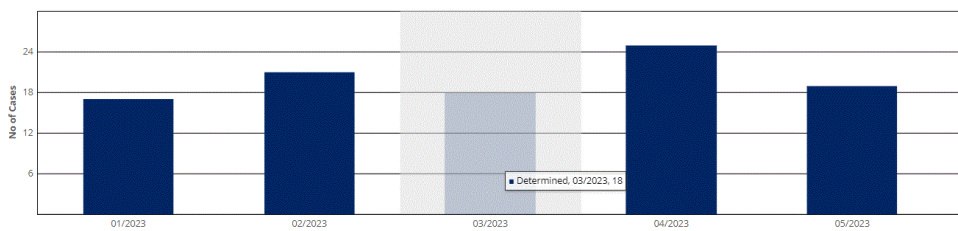
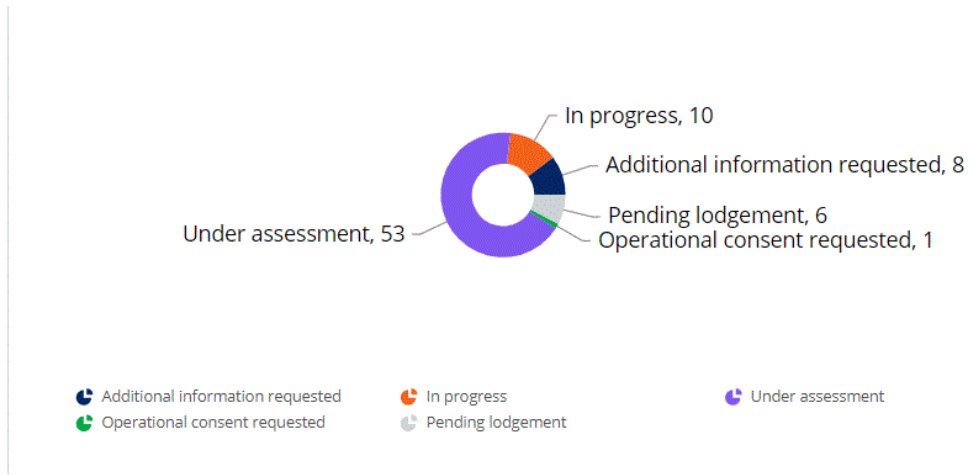
The total number of certificates processed was lower compared to the previous period last year, although the percentage of online certificates was higher. Approximately 98 per cent of all applications are processed within 2-3 working days.

Total and Online Figures

	Mar-22	April-22	May-22	Mar-23	April-23	May-23
Total number	163	126	171	203	107	121
Online %	99	99	98	99	97	99

DEVELOPMENT

Development Applications Determined and Outstanding as at end of May 2023



Average Processing Days YTD = 75

Median Processing Days YTD = 53

The Lane Cove Local Planning Panel

There were no meetings in May 2023.

The Sydney North Planning Panel

The Sydney North Planning Panel met in May to discuss:

Address	Description	Determination
180 River Road, Lane Cove	Sport and Recreational facility	Approved
266 Longueville Road, Lane Cove	Seniors Housing Development	Deferred for additional information

Court Appeals as at 31 May 2023

Address and DA number	Date Lodged	Solicitor	Planner	Type of Appeal	Issues	Stage
1 Gatacre Avenue and 5 Allison Avenue, Lane Cove	24 September 2021	HWL Ebsworth	Rajiv Shankar	Appeal against determination	Height, SEPP 65, amenity of dwellings, setbacks	LEC Hearing 29/11/22 – 1/12/22 Awaiting decision.
30-32A Landers Road, Lane Cove DA24/22	9 June 2022	Marsdens Law Group	Greg Samardzic	Deemed refusal appeal	Carparking and pedestrian safety	S34 Conciliation Conference 26 October 2022. Hearing: 8-9 May 2023 Awaiting decision.
1A-3 Bridge Street Lane Cove	8 February 2023	Marsdens Law Group	Rajiv Shankar	Deemed refusal appeal	Tree removal, deep soil landscaping, roof top terraces	Directions Hearing 24/3/2023 Hearing: 21 & 22 August 2023
2-4 Merinda Street and 24-26 Mindarie Street, Lane Cove North	14 March 2023	Marsdens Law Group	Chris Shortt	Appeal against Lane Cove (LPP) determination	Boundary wall acoustics	Directions Hearing 4 April 2023. SF&C prepared 14 April Conciliation Conf 28 June 2023
19 George Street DA34/2023	25 May 2023	Marsdens Law Group	Chris Shortt	Appeal against determination	Excavation and basement	Directions Hearing 16 June 2023. SF&C - TBA Conciliation Conf TBA

Development Applications determined as at May 2023

DA/CDC No	Address	Description
DA61/16	7 Borambil Place, Longueville	S4.55 Modification of consent
DA151/18	9 Kallaroo Road, Riverview	S4.55 Modification of consent
DA113/20	4 Northwood Road, Northwood	S4.55 Modification of consent
DA117/21	28-34 Mindarie Street, Lane Cove North	S4.55 Modification of consent
DA191/21	3 Fourth Avenue, Lane Cove	S4.55 Modification of consent

DA12/22	24 Anglo Road, Greenwich	S4.55 Modification of consent
DA75/22	36 Sofala Avenue, Riverview	S4.55 Modification of consent
DA80/22	17 Pengilly Street, Riverview	S4.55 Modification of consent
DA137/22	24 Portview Road, Greenwich	S8.2 Review of determination
DA147/22	180 River Road, Lane Cove	Construction of sports and recreational facility
DA161/22	71 Ronald Avenue, Greenwich	Alterations and additions
DA13/23	34-42 Pacific Highway, St Leonards	Alterations and additions
DA35/23	56-60 Burns Bay Road, Lane Cove	Use and Fit-out children's play area and cafe
DA36/23	41 Kimberley Avenue, Lane Cove	Demolition, new 2 storey dwelling
DA38/23	60 Carranya Road, Riverview	Alterations and additions
DA40/23	5 Park Road, St Leonards	Replace roof with terracotta tiles
DA42/23	18 Parklands Avenue, Lane Cove North	Replacement of garage
DA43/23	8 Tambourine Bay Road, Lane Cove	Alterations, including cabana and carport
DA44/23	35 Epping Road, Lane Cove North	Carport, alfresco pool and associated work
DA49/23	56-60 Burns Bay Road, Lane Cove	Erect mezzanine in existing liquor store
DA50/23	86 Bridge Street, Lane Cove	New carport
DA52/23	6 Anglo Road, Greenwich	Carport, internal alterations, new roof

Unauthorised Work for May 2023

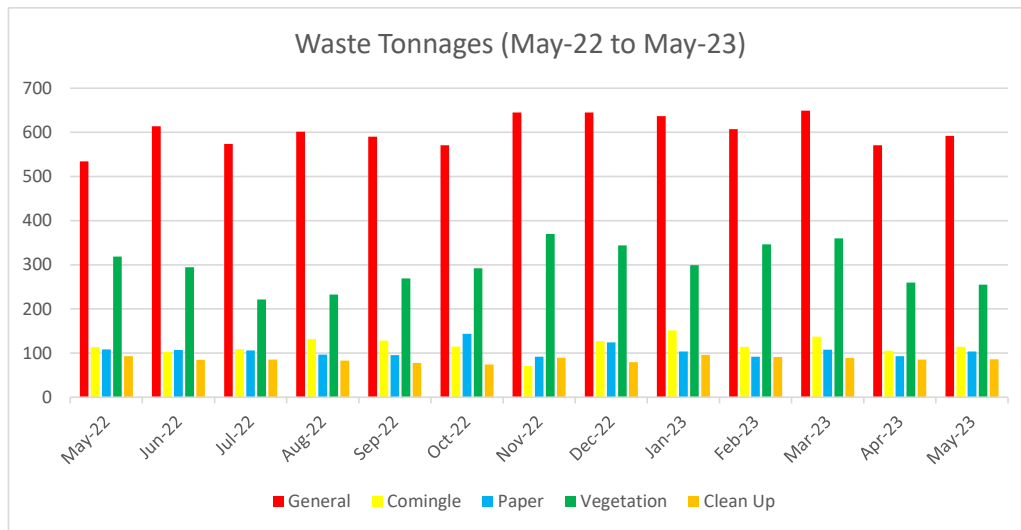
Address	Complaint	Action
9A Stuart Street, Longueville	Development not in accordance with consent (sediment control)	Refer to Principal Certifier
60 Sofala Avenue, Riverview	Development without consent (Public Land)	Stop Work Order
79-83 Longueville Road, Lane Cove	Public Safety (Sewer Defect)	Written Directions
27 Arabella Street, Longueville	Development not in accordance with consent (sediment control)	Refer to Principal Certifier
69 Tambourine Bay Road, Riverview	Development without consent (Tree removal)	Stop Work Order
37 Innes Road, Greenwich	Unauthorised Work / Dilapidation	Written Directions
1 Dunois Street, Longueville	Development not in accordance with consent (sediment control)	Refer to Principal Certifier
5 Edwin Street, Greenwich	Development not in accordance with consent (Privacy Screen)	Written Directions
44 Burns Bay Road, Lane Cove	Unauthorised Work	Written Directions

Address	Complaint	Action
492 Pacific Highway, Lane Cove	Unauthorised Use (Garage)	Written Directions
14 First Avenue, Lane Cove	Development not in accordance with consent (sediment control)	Refer to Principal Certifier
29 Mary Street, Longueville	Unauthorised Advertising Signage	Written Directions
48 Kallaroo Road, Riverview	Development not in accordance with consent (sediment control)	Refer to Principal Certifier
18 Sarnar Road, Greenwich	Unauthorised Building Work	Written Directions
35 Innes Road, Greenwich	Unsafe Street Fence (Site Fencing)	Written Directions
13 Banksia Close, Lane Cove West	Development not in accordance with consent (Failure to Obtain Construction Certificate)	Stop Work Order - BIC Application
13 Banksia Close, Lane Cove West	Occupation Certificate not issued (Swimming Pool)	Refer to Principal Certifier
1 Marsh Place, Lane Cove	Unsafe Building / Dilapidation	Written Directions

Infringements Issued – Development & Building Compliance, as at May 2023

13-19 Canberra Ave	\$6000	Development Consent – breach of TMP
2-4 Merinda St	\$6000	Development Consent – breach of hours of operation
69 Tambourine Bay Rd.	\$3000	Development Consent – breach of tree preservation order
150 Riverview St.	\$3000	Development Consent – no adequate sediment control in place
150 Riverview St	8000	Pollute Waters
4 Northwood Rd	\$6000	Development Consent – breach of TMP.

WASTE MANAGEMENT



Council collected 592 tonnes of general waste (red bin), 115 tonnes of mixed containers (yellow recycling bin), 104 tonnes of paper/cardboard (blue recycling bin), and 255 tonnes of vegetation (green recycling bin) through our kerbside bins over the month of May. With a further 86 tonnes of clean-up materials collected through the bulky waste collection service.

Monitoring of illegal dumping found 8 instances of illegal dumping investigated in May, with all 8 removed at Council’s expense. Illegal dumping monitoring cameras have been purchased to monitor hot spot areas, and the first camera installed in Helen St for a three-month period.

Apartment Waste Improvement Program

In the month of May, 5 complexes participated in the program, engaging 80 individual units. Follow up meetings were also undertaken for 6 buildings to measure the success of the interventions from the initial consult. From the follow-ups, 66% of complexes reported improvements with no further interventions necessary, the remaining required additional support from Council. Further distribution efforts are planned for June, such as advertisements in newsletters and distribution of signs to community notice boards.

Recycle Smart

A total of 512 pickups for clothing, soft plastics, e-wastes and other tricky-to-recycle items were completed in May, diverting 1,911kg from landfill. Due to extended wait times for collections, Council also increased its subscription to the program so that the wait time existing for existing subscribers was reduced to 4-6 weeks. Subscription numbers and wait times will be monitored to manage the ongoing costs of the program.

SUSTAINABILITY & RESILIENCE

Clothing and Book Swap

Council held a women’s clothing and book swap on Saturday 27th May at the Civic Centre. The event was designed to encourage and facilitate the reuse economy and keep items out of landfill. There were 109 registrations, and on the day 84 attendees swapped approximately 300 items of clothing and 170 books. At the conclusion of the event the remaining 45 clothing items were donated to Red Cross and 34 books donated to a street library.

Sustainability Review of the DCP

Work has continued on the Sustainability Review of the Lane Cove DCP, with staff undertaking a final workshop in early May. The draft provisions were also presented to the May meetings for the Sustainability Advisory Committee and Bushland Management Committee for their feedback.

Sustainability Collective – Collaboration Group

Twenty-Two residents joined the Sustainability Collective group and twelve (12) attended the first meeting on 1 May 2023. The Group learned about the Collaboration for Impact model and began considering SMART goals and a Mission Statement for the Group. The next meeting is scheduled for 19 June and the Group will also communicate and share activities via the Basecamp platform.

Community Renewables Program – Rebates and Bulk Buy Initiatives

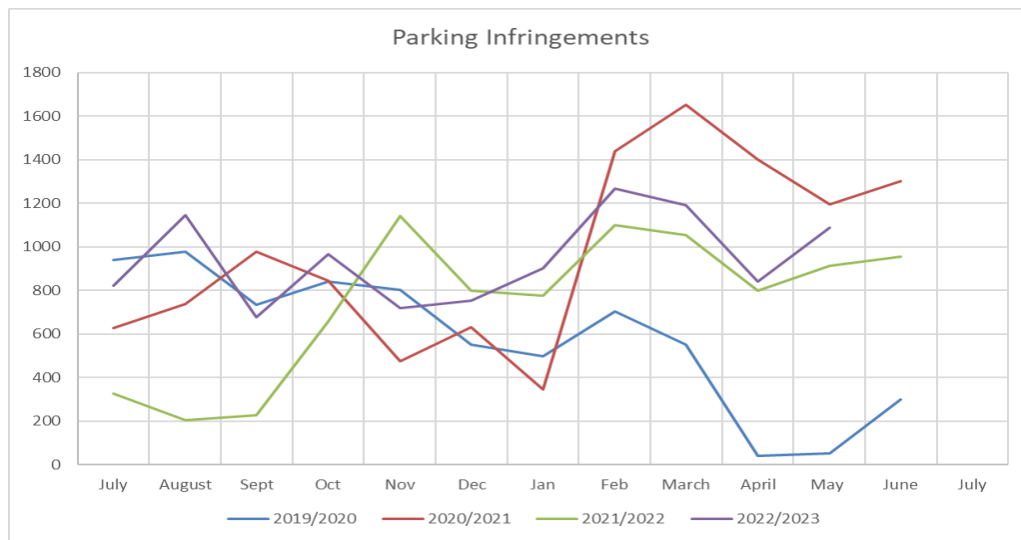
Responses from the RFP for the Community Renewables (Bulk Buy) Initiative were evaluated, and 5 short-listed Proponents invited to submit a formal quote for the program under an RFQ. The RFQ was released on Vendor Panel on 31 May including a draft Heads of Agreement.

An RFQ for a Renewable Energy Consultant was also sent to five businesses, to assist in reviewing proposals under the Community Renewables Program. Two respondents submitted quotes.

ARENA Community Battery Funding

Investigations have commenced into the possibility of applying for funding under Round 1 of the ARENA funding for community batteries. Under this Round, proposals must incorporate the deployment of at least 5 batteries sized between 50kW and 5,000kW, with applications expected to be in the range of \$3- \$20million. Recognising the scale and complexity of the funding requirements under this Round, discussions have been held with the Institute of Sustainable Futures (ISF) University of Technology Sydney and the Federal MP’s office around opportunities for collaboration. Investigations will continue to determine if an application can be submitted for Round 1 or Round 2.

PARKING CONTROL



Council’s Rangers regularly monitor parking activities within the Local Government Area. The purpose of monitoring parking areas is to encourage safe parking practices and ensuring the efficient circulation and access to parking in high demand locations, such as the shopping areas and school zones.

FOOD SAFETY INSPECTIONS					
# of Inspections	Business Details	Reason for Inspection		Outcome	
	Type	Annual	Complaint	Result	Follow Up
13	Restaurants	Annual		12 Satisfactory	Not required
				1 Unsatisfactory	Yes
1	Takeaway	Annual		Unsatisfactory	Yes
1	Cafes	Annual		Satisfactory	Not required
2	Catering	Annual		Satisfactory	Not required
Total: 17					
News:					
<p>A new food safety standard, the Food Standards Code 3.2.2A is being introduced and implemented that was gazetted on 8 December 2022 (with 12 months implementation period), that requires retail food businesses to implement food management tools. No public food safety complaints received this month.</p>					
EHO Observations:					
<p>Generally, the overall food safety conditions of the premises are satisfactory. Minor issues were identified such as - correct dilution of cleaning chemicals, thermometer calibration, lack of detailed cleaning and correct food storage.</p>					

HUMAN SERVICES

LIBRARY SERVICES

Library Loans

Items lent	May 2023	May 2022	Jul 2022 – May 2023	Jul 2021 – May 2022
Lane Cove Library	43,715	40,573	445,016	312,023
Lane Cove LTYD (includes Librarian's Choice)	10	9	72	4,272
St Leonards Library	780	n/a	780	n/a
Greenwich Library	1,941	1,328	15,913	9,920
The Yarn, Hunters Hill	493	623	6,458	4,084
Hunters Hill LTYD (includes Librarian's Choice)	26	6	79	510
eResources	4,546	4,341	51,697	51,694
Total	51,511	46,880	520,015	382,503

In May 2023, Lane Cove Libraries lent 4,631 or 9.9% more items than the previous May. For the period July 2022 - May 2023 Lane Cove Library lent 137,512 more items than the previous year.

Library Visits

Visits	May 2023	May 2022	July 2022 – May 2023	July 2021 – May 2022
Lane Cove Library	32,365	26,969	309,646	150,029
St Leonards Library	855	n/a	855	n/a
Greenwich Library	749	627	7,127	3,946
Total	33,969	27,596	317,628	153,975

In May 2023, 6,373 or 23.1% more people visited Lane Cove Libraries compared to the previous May. For the period July 2022 – May 2023, 163,652 more people visited Lane Cove Libraries compared to the previous year.

Please note that due to COVID-19 health measures Lane Cove Library was closed July – September 2021 (first quarter) and Greenwich Library was closed July – October 2021.

St Leonards Library

St Leonards Library opened on Thursday 25 May – the official opening event is planned for July 2023. This library was fitted out with the assistance of a \$500,000 Public Library Infrastructure Grant from the Library Council of NSW

The library includes meeting rooms, study spaces, children's area, film & sound studio and a range of digital technologies. There is a small establishment collection that will be expanded as community interests/needs become more apparent.



During its first week of operation (25-31 May), 149 borrowers joined St Leonards Library, there were 855 visitors, and 780 items were borrowed. The library hosted six programs/events that were attended by 363 people.

Lane Cove Literary Awards 2023

The Lane Cove Literary Awards 2023 are now open, and entries will close on 16 August.

The Lane Cove Literary Awards are a prestigious national writing competition that recognises writing excellence and fosters Australian writing talent.

In 2023 the writing categories are Short Story, Script Writing and Poetry. The following prizes may also be awarded: The Burns Bay Bookery Resident Prize, Be Your Own Boss Youth Prize and the Wise Sage Prize.

Local Studies

During May Local Studies staff answered 51 information requests and 350 visits were made to the Reading Room.

Local Studies had a rush of enquiries about the history of street names from students attending Mowbray Public School. There is information about many Lane Cove streets on the Local Studies webpage www.lanecove.nsw.gov.au/library – *Lane Cove: On the Street Where You Live!* Local Studies staff have also made *Streets* articles (which cover streets, buildings, facilities, etc.) available via the Library catalogue.

10 boxes of archives were processed and another 12 were destroyed as per the Destruction Schedule. 58 boxes were sent to the Government Records Repository for long-term storage.

Outreach Services

The Home Library Service currently has 117 individual clients and eight institutional members in the Lane Cove and Hunters Hill Local Government Areas. The Home Library Service made 164 visits and lent 1,281 items during May.

Volunteers

There are currently 24 volunteers at Lane Cove Library. This includes:-

- 16 Duke of Edinburgh student volunteers;
- Four young adult volunteers from LUZ Abilities Centre;
- Two volunteers that conduct English Conversation Classes;
- One volunteer that conducts Learn to Love Your Laptop workshops; and
- One volunteer in Local Studies.

Displays and Exhibitions

- Autumn/Wrap with Love @ Lane Cove (display cabinet);
- Permaculture Books @ Lane Cove;
- Digital Technologies @ St Leonards (display cabinets);
- Cooking Books @ St Leonards; and
- Children's Bilingual Books @ Greenwich.

LIBRARY EVENTS

May Library Events

Date	Event		
Children & Youth Programs (numbers include children and carers)			
3, 10, 17, 24, 31 May	Hunters Hill Storytime	5	56
4, 11, 18, 25 May	Lane Cove Storytime	4	253
5, 12, 19, 26 May	Hunters Hill Baby Bounce	4	94
1, 8, 15, 22, 29 May	Greenwich Storytime	5	52
2, 9, 16, 23, 30 May	Lane Cove Baby Bounce	5	332
26 May	St Leonards Baby Bounce	1	72
26 May	St Leonards Storytime	1	39
	Sub Total	25	898
Other Programs			
9 May	Japanese Storytime	1	70
24 May	National Simultaneous Storytime – <i>The Speedy Sloth</i>	1	10
26 May	Osmo Playspace @ St Leonards	1	20
31 May	Osmo Playspace @ Lane Cove	1	12
	Sub Total	4	112
Class Visits			
	Currambena Preschool	1	24
	Kindy Cove	3	47
	Currambena Primary	5	116
	Sub Total	9	187
	Total Children's Programs	38	1,197
General Library Programs			
2, 9, 16, 23, 30 May	English Conversation Classes	15	241
4 May	Knit-in @ Lane Cove	1	5
9 May	Crafternoon Tea @ Greenwich	1	3
11 & 18 May	Learn to Love your Laptop	2	10
11 May	Digital Technology Open Night	1	6
15 May	Law Week Webinar – Scams and data privacy	1	41
23 May	Ben's Book Club: Michael Thompson <i>How to be remembered</i>	1	17
25 May	3D Printed Cookie Stamps! @ St Leonards	1	25
25 May	Opening Night @ St Leonards	1	200
25 May	Writers in Residence	1	2
26 May	Digital Technology – Laser Cutter Creation: Hanging Planters	1	7
29 May	Poets in Residence	1	7
31 May	Moments in Music – A brief history of Opera	1	29
31 May	Monogram your Mobile! @ St Leonards	1	7
31 May	Crafternoon @ The Yarn, Hunters Hill	1	5

	Total Adults Programs	30	605
	Total Library Programs	68	1,802

UPCOMING EVENTS

Date	Event
Children & Youth Programs	
1, 8, 15, 22, 29 June	Storytime @ Lane Cove
2, 9, 16, 23, 30 June	Baby Bounce @ St Leonards
2, 9, 16, 23, 30 June	Storytime @ St Leonards
2, 9, 16, 23, 30 June	Baby Bounce @ The Yarn, Hunters Hill
5, 19, 26 June	Storytime @ Greenwich
6, 13, 20, 27 June	Baby Bounce @ Lane Cove
7, 14, 21, 28 June	Storytime @ The Yarn, Hunters Hill
2 June	Dash Bot Discovery @ St Leonards
28 June	Osmo Playspace @ Lane Cove
7 July	Aunty Time @ Lane Cove (Gai-mariagal Festival and NAIDOC Week event)
General Library Programs	
1 June	Knit-in @ Lane Cove
2 June	Digital Discoveries @ Lane Cove
6, 13, 20, 27 June	English Conversation Classes
9 June	Tech Savvy Seniors – Smart Phones @ St Leonards
13 June	Crafternoon Tea @ Greenwich
13 June	Military History Talk – Doughboys and Aussies together in World War II: Mistake or Enduring Partnership
17 June	Crafternoon Tea @ St Leonards
20 June	In Conversation with Sarah Martin, <i>Dear Psychosis</i>
22 June	Digital Technology Open Night @ St Leonards
26 June	Poets in Residence
27 June	Ben's Book Club: Joan Sauers, <i>Echo Lake</i>
28 June	Moments in Music – Verdi and Puccini
28 June	Crafternoon Tea @ The Yarn, Hunters Hill
29 June	Script Writing Workshop with Sonal Moore
29 June	Writers in Residence
30 June	3D Printing Design: Stencil Art
6 July	Short Story Writing Workshop with Jo Henwood
27 July	Poetry Tips & Techniques with Judith Beveridge

COMMUNITY SERVICES BRANCH

Date	Event	Venue	Attendance
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2	Community Organisations Information session – Presented by Deborah Hill, President of the Lane Cove Chamber of Commerce	Terrace Function Room	8
3	Different Degrees Drama Group	Living & Learning Centre	10
4	Men's Cooking	Living & Learning Centre	9
10	Different Degrees	Living & Learning Centre	11
17	Different Degrees	Living & Learning Centre	10
18	Men's Cooking	Living & Learning Centre	8
24	Palliative Care Workshop – Last Days	Cove Room	13
24	Different Degrees	Living & Learning Centre	8
25	Get that Job!	Terrace Function Room	9
31	Different Degrees	Living & Learning Centre	11

Meetings

Date	Meeting	Attending staff
2	Lower North Shore Multicultural Network meeting	Manager Community Services
3	LNS Youth Interagency – Guest presenters Carer Gateway (Yourside) and Macquarie Community College	Community Development Officer Youth (CDO Youth)
4	Dementia Action Week at Gallery Lane Cove – Meeting with Gallery Manager and Community Engagement and Education Manager Lifeline to discuss program for people with dementia	Community Development Officer – Seniors, Disability & Social Inclusion (CDO SDSI), Seniors & Disability Program Officer (SDPO)
10	Hunters Hill High School Year Meeting	Youth Workers
12	Meeting with Project Officer Blind Citizens Australia re: An Eye to the Future – a project of Blind Citizens Australia funded by the Commonwealth Department of Social Services that recognises the career potential of people who are blind or vision impaired. This is part of Council's DIAP - Outcome 1.3.1 - Council Staff to undertake disability Awareness Training	CDO SDSI
15	Local Area Network Meeting Planned guest presenter from EveryAGE Counts, unfortunately a last-minute cancellation.	CDO SDSI
16	Primary Health Network program funding opportunities – meeting with Manager Commercial Operations, Consultant/Board Member of Sydney North Health Network	CDO SDSI
17	Northern Sydney Aged and Disability Meeting Community Development Officers from Ryde, Mosman, Willoughby, Lane	CDO SDSI

	Cove and Senior Policy Officer, Ageing and Disability Local Government NSW	
17	Hunters Hill High School Year Meeting	Youth Workers
23	Northern Sydney Disability Network – Online Meeting. Guest speaker Project Officer at The Department of Developmental Disability Neuropsychiatry (3DN) UNSW Sydney	CDO SDSI
23	Lane Cove Bowling Club – Drop-in Tuesdays and Roll Back the Clock – program support	CDO SDSI
25	Local Government Youth Development Network Meeting – hosted by Youth Action and LGNSW it is a forum for council-based Youth Development Officers to network	CDO Youth

Events/Programs/Activities

Date	Event
8 June	Hearing bus in the Plaza – free 15-minute check – Partner with Hearing Australia
13 & 20 June	'Aunty Time'
15 June	Men's Health Week – Promotion of Men's cooking group to new members
16 June	Men's Health Week – Free intro to weightlifting – partner with Bluefit / Aquatic and Leisure Centre, providing an opportunity for men to learn safe and effective lifting at a time when there will be plenty of space to try new techniques.
22 June	Refugee Week talk – partner with Refugee Council of Australia and Afghan Women on the Move to highlight the challenges, successes and resources available to Afghan Women
July	Partner with Red Cross for a resilience workshop
19 July	Gamble Aware Seminar

Current Programs and Projects

Community Organisations – information session

Presented by Lane Cove Chamber of Commerce President, Deborah Hill, this information session provided attendees with information to assist with deciding on whether to “incorporate” their community group and working out which structure will best suit the group. Deborah explained the different types of incorporation available to groups, the processes involved and the advantages, disadvantages, and responsibilities for NSW not-for-profit organisations.

Lower North Shore Multicultural Network

The Manager Community Services (MCS) represents Council at the LNS Multicultural Network meetings. At the May meeting, the MCS gave a presentation to the group about the Lane Cove LGA with a focus on the diversity of the area.

According to the 2021 Census data, 38.7% of Lane Cove residents were born overseas and they have come from over 40 different countries.

Get that Job!

A Get that Job! workshop was held on Thursday, 25 May. The event was booked out with people on the waiting list. People who attend the workshop are offered one-on-one support with resume writing and interview technique. The program is facilitated by Lane Cove local, and recruitment specialist, Mike Taylor.

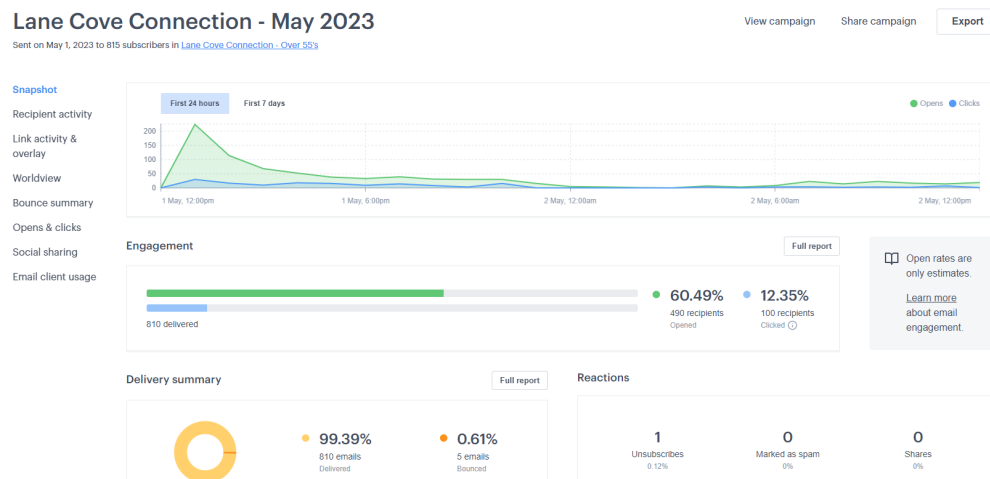
Two people from the March workshop advised us that they had found work. One as a project manager for the NSW Government and the other as the finance officer for a property management company.

Community Assistance Grants

Council recommendations for Community Assistance Grants went out on notice on 23 May. The notice period ends 20 June.

Seniors and Disability

Lane Cove Connection May Newsletter: 272 newsletters were mailed out and 815 emailed (an increase from April when 782 were emailed). 60.49% (490) people opened the email. Hard copies to Library, Living and Learning Centre, Council Foyer



The May newsletter promoted Lane Cove as an age friendly community.

- Launched a newsletter feedback survey to improve content
- Promoted Councils involvement in the EveryAGE counts campaign and encouraged readers to take the pledge
- Advertised 5 musical performances happening in Lane Cove in May
- Offered a range of healthy lifestyle programs and activities, at local venues such as Lane Cove Aquatic and Leisure Centre, Lane Cove Bowling and Recreation Club and the Living and Learning Centre
- Advertised bookings for 3 Council co-ordinated events, Senior Drivers Workshop, Street Art Cycle Tour and Palliative Care workshop
- Promoted Community Transport and Sydney Community Services social outings for seniors

- Promoted significant cultural and social days, - Mother's Day, Vesak, IDAHOBIT, National Sorry Day and National Reconciliation Week
- Publicised the new Council bushland acquisition
- Promoted Cost-of-Living tips and Library events
- Promoted 3 local op shops

Palliative Care Workshop – Last Days

As part of Palliative Care Week, Council hosted a 3-hour workshop designed for families and carers supporting someone at the end of life. The workshop was delivered by presenters from Hammond Care.

Different Degrees Theatre workshops

The group is working towards a self-devised theatre piece for the Lane Cove Festival. The group is using some of the movement and meditation improvisations learnt in April from two guest presenters from "Back to Back" theatre company (Geelong). The performance piece incorporates scripts written by the group's online participant. The group is also planning to edit the video "Imaginarium" into a 3-minute film, for entry in a Short Film Competition.

Access & Inclusion Advisory Committee

Feedback from a Committee member regarding a parking incident prompted extra marketing of Seniors parking versus Disability parking. The topic is featured on the Mayors Weekly Update displayed on Council's website and social media channels in May and has a full-page feature in the June issue of the Lane Cove Connection.

Zero Barriers

Zero barriers Business Excellence Awards were open throughout April and May. Local businesses that have enrolled in the program were encouraged to nominate. Nominations were promoted on Council's LinkedIn page and through the Council's E-newsletter which included:-

- delivered to 6714 emails;
- 48.38% open rate; and
- 6 link clicks on Zero Barriers.

One local business was nominated for an award. Winners will be announced at the awards night ceremony on 6 June.

Youth programs

Webinar – Disengaged Teens - Forum:

Lane Cove Council partnered with councils from across the Northern Sydney Region to provide a webinar for parents of disengaged teenagers. 72 people attended on the day and a further 171 people signed up to receive the recording. Four panel members from local youth and family focused organisations answered pre-arranged questions, with time provided at the end for additional questions. The forum received very positive feedback from attendees. All attendees who completed the post-event survey stated that they were more informed about the issues leading to disengagement, had gained strategies to deal with disengagement in teens, and had a greater awareness of local support services. Many of the attendees requested more webinars of this nature.

Councils involved:-

- Ryde City Council (host);
- Lane Cove Council;
- Ku-Ring-Gai Council;
- Northern Beaches Council;
- North Sydney Council; and
- Willoughby Council.

Organisations involved:-

- Empowering Parents in Crisis (EPIC);
- KYDS;
- Relationships Australia; and
- Sydney Drug Education and Counselling Centre (SDECC).

Youth Aware of Mental Health

The Community Development Officer – Youth attended Ryde Secondary College to assist with the delivery of the Youth Aware of Mental Health program. The program teaches young people practical skills for addressing a mental health crisis, whether their own or someone else's.

Aunty Time

The Gaimaragal Group ran the first of three workshops at Synergy Youth Centre on Tuesday 30 May. Aunty Time is a program initiated by The Gaimaragal Group providing young people with the opportunity to chat with First Nations elders, engage in ceremony, and do a range of craft activities. This is a joint initiative with youth centres from across the Northern Sydney Region. Six young people (2 male, 4 female) participated in the session on 30 May. The session included an ochre ceremony, a wellbeing check-in, a discussion of totems, and rock painting. Participants stated that they really enjoyed the session. Two more sessions are planned for June.

Access and Inclusion

Young people from Luz All Abilities continue to attend Synergy Youth Centre regularly on Wednesdays and Thursdays.

Police Youth Liaison Officers:

The Youth Liaison Officer from the North Shore Police Area Command, Senior Constable Jon Wilson, continued to visit the Youth Centre this month. By developing relationships with young people at the Centre, Senior Constable Wilson is assisting to reduce the stigma about police.

Synergy Youth Centre

Drop-in Numbers: 515

Female: 190

Male: 319

Gender Diverse: 4

Drop in Ages:

10	11	12	13	14	15	16	17	Unknown
8	33	102	128	152	50	12	0	0

Primary Schools:

Belrose Public School; Greenwich Public School; Mowbray Public School; Lane Cove West Public School (LCWPS)

Secondary Schools:

Chatswood High School; Epping Boys High School; Holy Cross College; Knox Grammar School; Monte Sant'Angelo Mercy College; Naremburn School; Normanhurst Boys High School; North Sydney Boys High School; Saint Pius X High School; Terrigal High School; Trinity Catholic College

Combined Primary and Secondary Schools:

Barker College; Lindfield Learning Village; Marist Catholic College North Sydney; Newington College Lindfield; St Aloysius Catholic College; St Ignatius College Riverview; St Joseph's College; Sydney Church of England Girl's Grammar School

Program Numbers and Engagement:

Date	Event	Venue	Participant Total
03/05/23	Wednesday BBQ and Chill	Synergy Youth Centre	28 (18M, 10F, 0O)
05/05/23	Term 2: Friday Cook-Up	Synergy Youth Centre	44 (24M, 18F, 0O)
10/05/23	Wednesday BBQ and Chill	Synergy Youth Centre	28 (22M, 6F, 0O)
17/05/23	Wednesday BBQ and Chill	Synergy Youth Centre	39 (19M, 19F, 1O)
19/05/23	Term 2: Friday Cook-Up	Synergy Youth Centre	53 (34M, 19F, 0O)
30/05/23	Aunty Time Session 1	Synergy Youth Centre	15 (11M, 3F, 1O)
31/05/23	Wednesday BBQ and Chill	Synergy Youth Centre	39 (19M, 19F, 1O)

COMMUNICATIONS**Website Update**

Content migration continues. By the end of May, most new pages are built. Cross checking content and refining content presentation continues. Further refinements, settings and integrations required before 29 June launch.

Community engagement platform "EngagementHQ" set up and built by communications manager and governance officer. Technical review with the vendor complete. Go live planned for 5 June.

eNewsletter stats

11 campaigns sent to 25,553 email addresses

Open rate = 51.2%

New followers:

Facebook: 96

Instagram: 26

LinkedIn: 55

LinkedIn stats

Page views: 442

Unique visitors: 189

Facebook stats

Page reach: 58,605

Like and comments: 2,726

Comments: 271

Shares: 97

Link clicks: 1,056

Top Facebook posts (organic reach & engagement):

1. [St Leonards Library – opening soon](#) – 16 May 2023

Reach: 20,941

Engagement: 2,036

Reactions: 130

Comments: 21

Shares: 22

2. [Wild About Lane Cove announcement](#) – 20 May 2023

Reach: 9,440

Engagement: 1,592

Reactions: 210

Comments: 14

Shares: 4

3. [Installation of the Canopee at Mindarie Park](#) – 2 May 2023

Reach: 7,707

Engagement: 1,404

Reactions: 141

Comments: 15

Shares: 12

CULTURAL PROGRAMS AND EVENTS

Events Held		
5 May	First Fridays: Origami Paper artist Midori Furze shared her skills with children in the Plaza to create Mother's Day origami creations	100
5 May	Dirty Deeds AC/DC Tribute Show Residents came out in droves to enjoy this high-energy tribute show at The Canopy. Tickets were sold out at 800 capacity.	800
10 May	Citizenship Ceremony Over 60 Lane Cove residents officially became Australian Citizens at this special monthly ceremony. Families enjoyed a photo opportunity with the Mayor and celebrated their new citizenship.	150
13 May	Saturday Sounds: Paul Sun Abigail serenaded plaza-goers with a free live performance.	100
27 May	Community Concert Series: Lane Cove Concert Band Lane Cove's very own concert band treat plaza goers to a free community concert on this sunny Saturday morning	150

Meetings Held	
4 May	Lane Cove's Food and Wine by the River Staff met with the event manager and Mudgee Wine Association to begin preparations for the 2023 event on Sunday 5 November at Burns Bay Reserve
31 May	Public Art Advisory Committee Meeting The committee met to discuss public art projects at St Leonards and Pottery Green

Upcoming Events	
1 June	Children's Voices for Reconciliation
2 June	First Fridays, Lane Cove Plaza
10 June	Saturday Sounds, Lane Cove Plaza
21 June	Citizenship Ceremony, Terrace Function Room
24 June	Animals of the Dreaming, Lane Cove Plaza

KINDY COVE

During the month of May the changes in weather inspired so many opportunities for learning and exploration in the classrooms investigating aspects such as weather, plants and growth, living

things and caring for nature. Children have enjoyed a wide range of hands-on play including some science experiments to exploring some concepts such as how do clouds/rain form, rainbows made etc.

Celebrating Reconciliation week was another highlight of this Month. Many learning experiences took place in all three rooms and for the first time the pre-schoolers performed at the Children's voices of Reconciliation event at the plaza. The connection First Nations had with the natural environment helped link Aboriginal and Torres Strait Islander perspectives with our current learning.

Healthy Harold inclusion also took place in the service strengthening children's understanding about Road safety.

With the weather becoming colder and flu season rapidly approaching, we have also started preparing and learning about caring for ourselves, clothing appropriately, and safe hygiene practises with children.

Our occupancy at the end of May was 96%.

COUNCIL FACILITY REPAIRS UNDERTAKEN AND PLANNED

Completed Adhoc Work: Contractors

Site	Works request	Comments
Civic Centre	Repaired leaking cleaners tap, ladies toilet chambers level, leaking tap ladies toilet level 1, toilet cistern flushing issues male level 2 toilets	completed
Art Gallery carpark	Repaired leaking PVC pipe and blocked sewer line	Completed
Art Gallery carpark	Repaired two Fluro lights	Completed
Blackman Park	Repaired LED light Ladies toilet	Completed
Meeting House	Installed Metaliet splashback to wall in pram area for wall protection	Completed
Kindy Cove	Replace broken glass panel in nursery room external door	
Tantallon res	Repaired lock on disabled toilet door	Completed
Civic Centre	Replaced fallen gutter of building in courtyard outside staff lunchroom	Completed
Civic Centre	Replaced hot water system in ESD kitchen	Completed
Blackman Park	Repaired blocked toilet in disabled bathroom	Completed
Greenwich Sailing club	Repaired air lock in septic tank	Completed
Baby Health Clinic	Repaired blocked toilet	Completed

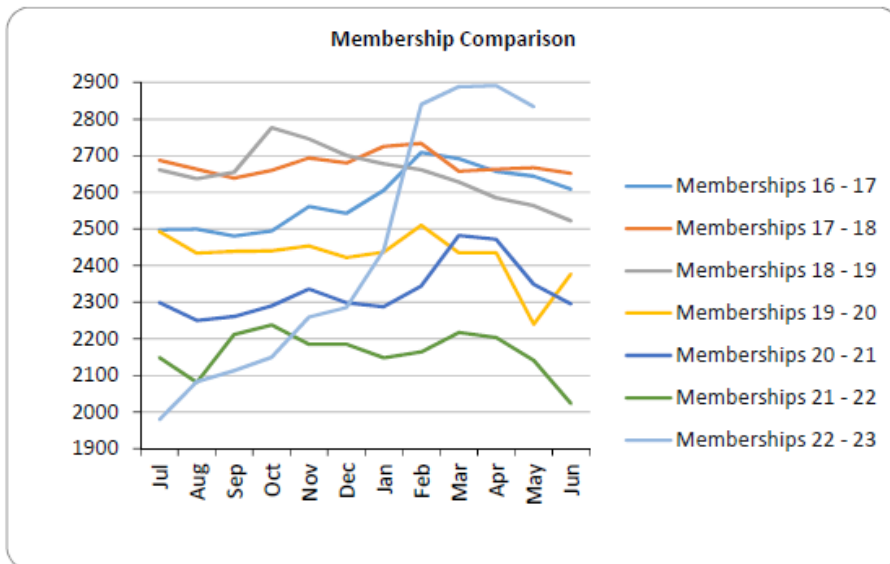
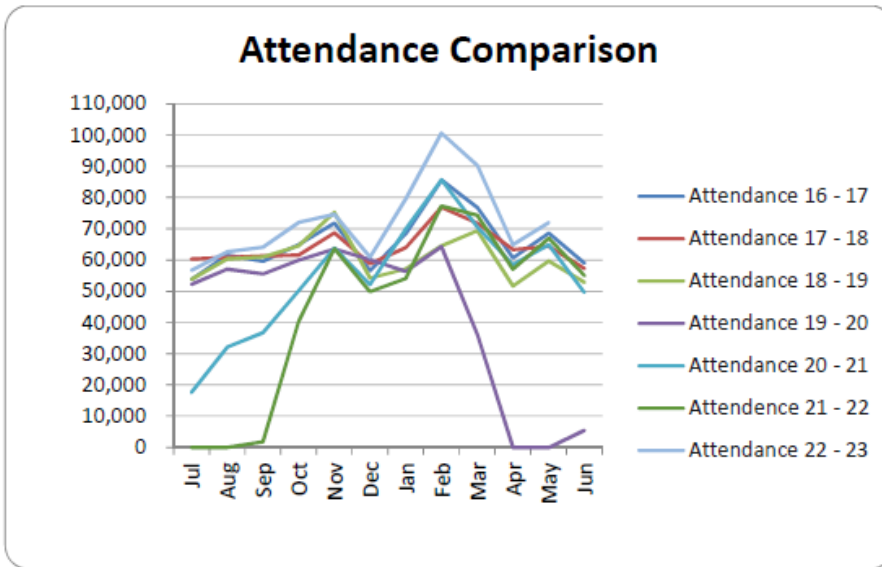
Completed Work: Internal staff

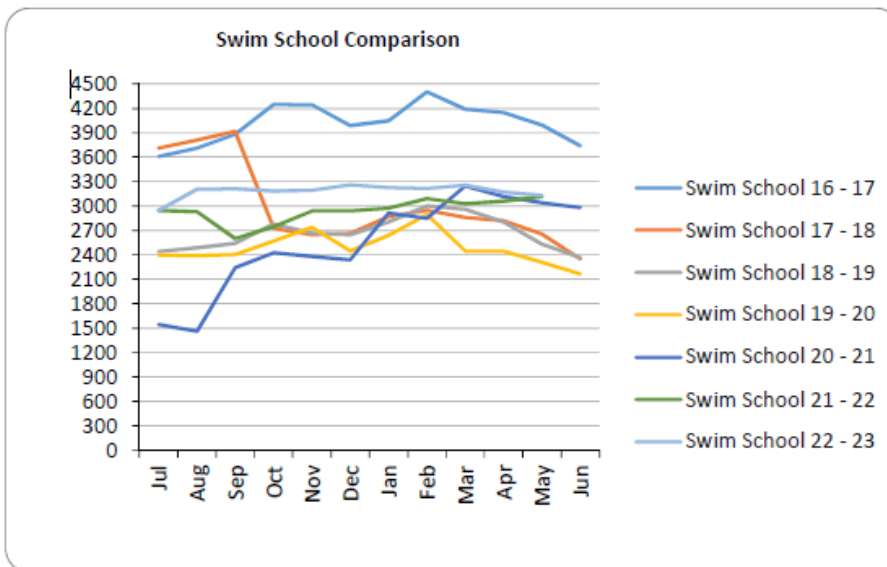
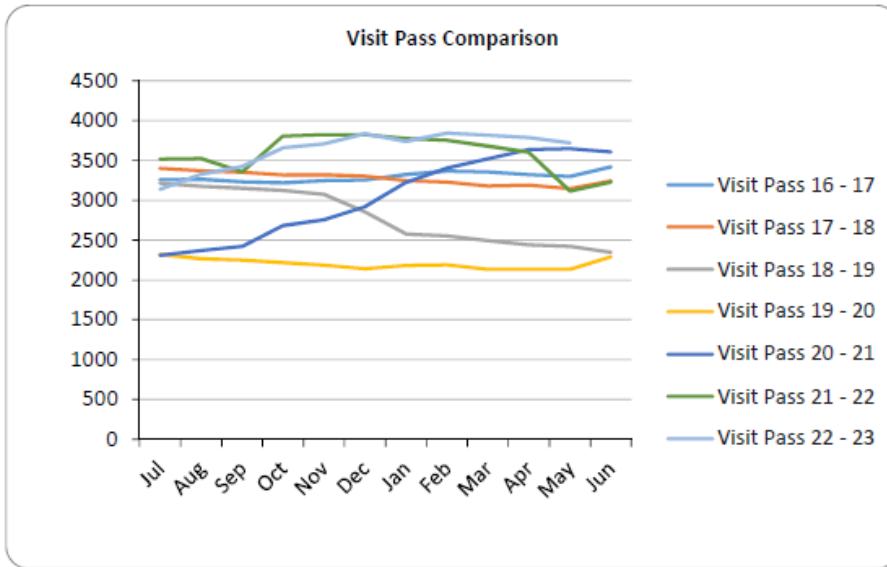
Site	Work completed
Lane Cove Library	Broken jumbo toilet roll holder Ladies ground floor toilet

Site	Work completed
Blackman Park Amenities	Damaged soap dispenser male toilet
Synergy -Youth Centre	Soap dispenser installed male toilet
Kindy Cove -Child Care Centre	Additional legs attached to shelving to stop bowing, hung timber signs, hung paper towel dispenser , blue room , hung clip boards in office
Civic Centre	New secure lid for public e waste drop off box installed
Synergy -Youth Centre	Installed new basketball net on hoop
Waterview Community Centre	Repaired hook on back of cubical door in ladies toilet
Waterview Community Centre accessible toilet	Resecure toilet holder to wall Resecure toilet seat

AQUATIC CENTRE – MANAGED BY BLUEFIT

Casual swimmers	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23
Casual swim	10,236	18,357	16,971	13,723	8,758	6,271
Fitness passport	2,406	3,469	2,859	3,140	2,419	2,839
Visit pass	6,930	8,993	9,563	9,727	6,274	8,198
Total	19,752	30,819	29,393	26,590	17,451	17,308





OPEN SPACE AND URBAN SERVICES

OPEN SPACE

Rainfall

- There was 10.8 mms of rain recorded in Lane Cove during May.

Bob Campbell Oval

- The Landscape Architecture and Natural Turf specialists have been endorsed by Council to develop detailed design documentation for tender and the initial project commencement meeting was conducted.

Best St Playground Upgrade

- The playground is open and fencing is scheduled for early June.

Henningham Playground Upgrade

- Playground well underway with new levels set. Swings and slide have been installed.
- On track for June opening.

Blackman Park Skate Park

- Tender construction documentation underway.

Sports Grounds

- All ovals showing a little winter wear but still in good condition.

Bushland Activities	Outcomes May 2023
Bushcare Volunteer hours	<ul style="list-style-type: none"> • Bushcare hours = 210 • Bushcare sites worked = 25 • *The highest monthly number of bushcare hours and sites worked since May 2020*
Community Nursery activities	<ul style="list-style-type: none"> • Number of volunteers = 50 • Number of volunteer hours = 160.25
Community Nursery production	<ul style="list-style-type: none"> • Number of seed trays prepared = 2 • Number of plants potted = 1210 • Number of outgoing plants = 2090 • *Most OUTGOING plants this financial year*

Backyard Habitat	<ul style="list-style-type: none"> • 6 new Backyard Habitat consultations • 1 Follow up Backyard Habitat consultations • 216 native plants planted in wildlife corridors on private land
Bush Friends	<ul style="list-style-type: none"> • 17 supervised Bush Friends sessions (4 nature strips and pocket parks, 13 Bush Friends) • 61 supervised Bush Friends field hours (incl. nature strips) (19 nature strips and pocket parks, 42 Bush Friends) • 5 new Nature Strip volunteers and 1 new Bush Friends volunteer • Worked across 9 different bushland reserves and 4 verges/parks. • 271 plants installed across nature strips and reserves.
Bushcare Events	<ul style="list-style-type: none"> • Echidna Antics: 48 people attended this online zoom presentation from Dr Tahlia Perry. • Let's Go Bug Hunting: 2 people attended this event at the Nursery • Lane Cove Golf Course – new group commenced near the 4th hole, with 6 people attended this first meeting.
Bush Kids Program	<ul style="list-style-type: none"> • There were 3 activities delivered in May with a total of 63 participants. Activities were held at Tambourine Bay Park and Blackman Park (Penrose Street side). • The program continues to attract attention on our LCBK Facebook page with 1403 Followers. • Several new families have attended activities.
Every Child a Bush Experience	<ul style="list-style-type: none"> • No excursions this month.
Harbourcare	<ul style="list-style-type: none"> • 0 Harbourcare events this month
Neighborhood Bushland Encroachments	<ul style="list-style-type: none"> • Number of encroachment letters issued in May = 0 • Number of Bushland educational brochures distributed = 0 • Number of encroachments under investigation = 0

Lovetts Reserve Remediation Area

- The walking track is now open on Council & Sydney Water lands. Most of the Bushland staff have been inducted to site with long term Environmental Management Plan (EMP). The EMP sets out guidelines for safe work on site and procedures for unexpected finds.

Ventemans Reach Remediation Area

- As part of the Development Application EIS process, the planning consultants and Council have received the Secretary's Environmental Assessment Requirements

(SEARs) from the Department of Planning & Environment. Council will now need to engage consultants to produce a range of reports required by SEARs.

- The planning consultants have received most of the quotes for these SEARS required reports. They are just waiting on the quotes for Ecological study. Which is the largest component of the reporting.

Trees

- The tree assessment process is currently running on a three-week turnaround from application to inspection. There was 1 referral to the Independent Tree Review Expert Arbiter (ITREA) during May 2023.

Applications Processed	May 23
Total Number of applications processed	41
Total Number of 'Fast Track' applications processed (included in above)	8
Total Number of trees processed within the applications	135
Total number of trees processed for removal	57
Total number of trees processed to be pruned	78
Number of trees permitted to be removed (including additional trees requested at time of inspection)	59
Number of trees permitted to be pruned (including additional trees requested at time of inspection)	106
Number of trees refused removal and/or pruning	20
Number of removals processed as 'Fast Track' (included in figures above)	3
Number of pruning's processed as 'Fast Track' (included in figures above)	18
Number of non-compliant 'Fast Track' applications	4
Street and park trees trimmed	100
Street and park trees removed	12
Street trees planted	150

URBAN SERVICES

Schedule for Road Maintenance				
Road Name	Segment	Area	Time Frame	Completed
Oscar St	Carlotta St to Greenwich Rd		2nd	Dec-22
Birriwa Pl	Northwood Rd to dead end		3 rd	Mar-23
Bridge St	River Rd to Ross Smith Pde		2nd	
Gordon Cres	Elizabeth Pde to Girraween Ave		2nd	Oct-22
Elizabeth Pde	Gordon Cres to Centennial Ave		3rd	Oct-22
Mowbray Rd	Lynvale Close to Ralston St		1st	Oct-22
Figtree St	Centennial Ave to Burns Bay Rd		3rd	Moved to next year
Flaumont Ave	Romani Ave to Dead end		3rd	Mar-23
Johnston Cres	Epping Rd to Johnston Cres		2nd	Dec-22
Northwood Rd	Cliff Rd to Point Rd		4th	Mar-23
Nicholson St	Christie St to Oxley St		3rd	Feb-22
Christie Street	Nicholson St to dead end		3rd	Feb-22
Penrose St	Burns Bay Rd to Best St		3rd	
Blackman Park	Dead end to toilet black		4th	May-23
Central Ave	Longueville Rd to Little St		1st	Sep-22
Sutherland St	Burns Bay Rd to Coxs Lane		1st	Aug-22
Coxs Lane	Finlayson St to Sutherland St		1st	Aug-22
Oscar St	Carlotta St to Greenwich Rd		4th	Jul-22
Charlish Lane	Lane Cove Bowling Club loop Rd		4th	May-23

Schedule for Footpath Maintenance				
Road Name	Segment	Side	Time Frame	Completed
Arabella St	Stuart St to Woodford St	both	2nd	Oct-22
Cullen St	Banksia Cl to Alder Ave	L	1st	Jul-22
Yethonga Ave	Cullen St to Barwon Rd	R	2nd	Oct-22
Best St	Penrose St to Cope St	L	4th	May-23
Bridge St	Grace St to Burns Bay Rd	L	4th	
Greenwich Rd	River Rd to Pacific Hwy	L	3rd	May-23
Molesworth Lane	Arabella St to Kenneth St	L	2nd	May-23
Elizabeth Pde	Gordon Cres to Centennial Ave	both	2nd	Jul-22
Pacific Hwy	Berry Ln to Portview Rd	L	2nd	Nov-22
Sam Johnston Way	Epping Rd to Orion Rd	L	4th	Dec-22
Mars Rd	Sirius Rd to Banksia Cl	both	4th	Nov-22
Wood St	Beatrice St to Boyle Lane (including traffic island and two pram ramps at corner with Beatrice St)	R	3rd	Mar-23
Schedule for Stormwater Maintenance				
Road Name	Description		Time Frame	Completed
Kenneth St	Reconstruct existing kerb and gutter between Dunois St and Stuart St			
Ross Smith Pde and Howell Ave	Construct a new dish drain			
Bent Lane	Reconstruct the access driveway for the maintenance of the existing GPT			
Stormwater Infrastructure Condition Assessment	Gore Creek Catchment			Oct-22
130 Burns Bay Rd	Reconstruct the existing stormwater line			

Ordinary Council Meeting 22 June 2023
QUESTIONS WITH NOTICE - LANE COVE SPORT AND RECREATION FACILITY

Subject: Questions With Notice - Lane Cove Sport and Recreation Facility
Record No: SU9378 - 33770/23
Division: Lane Cove Council
Author(s): Councillor Merri Southwood; Councillor Bridget Kennedy; Councillor Kathy Bryla;
Councillor Rochelle Flood

The Sports and Recreational Building is currently in the tender process and the Tender will close on the 26th June.

Q1. The Tender Period for Stage 2 works will close on 26 June 2023. Council resolved on 23 March 2023 that no work is to commence on Stage 1 Demolition Bulk Earth Works and Sediment Control prior to the close of tenders for Stage 2 and Councillors have been advised that the project is within budget.

- a. When is it anticipated that Councillors will be advised whether the project is within budget?
- b. Who will advise Councillors that the project is within budget?
- c. Noting that tender evaluation is to finish in July 2023, if Councillors are advised whether the project is within budget before completion of tender evaluation, by what process and authority will the person in (b) have information sufficient to determine that the project is within budget?
- d. Is the process in (c) in accordance with the documentation prescribed for evaluation of the Stage 2 tender?

Q2. If Value Engineering is undertaken, when will the revised design and changes to the project be presented to Councillors and what extent of community engagement will be undertaken to inform the public of the final design?

Q3. In what circumstance would we be authorising to sign a contract at the July Ordinary Council Meeting?

Q4. In what circumstance would we be authorising to sign a contract at the August Ordinary Council Meeting?

Q5. What measures has Council taken to identify the options for management and operation of the Sport and Recreational Facility and when will this information be made available to councillors?

Response from the General Manager

- Question 1:**
- a. Before 30 June 2023
 - b. The General Manager
 - c. The advice of the Quantity Surveyor will be sought as to whether the prices are within the anticipated cost range included in the Quantity Surveyor Estimate, based on the price breakdown included in the submitted tender pricing schedules.
 - d. The process to advise Councillors prior to the commencement of demolition is unprecedented. It does not form part of the formal Tender Evaluation process being conducted by the Tender Evaluation Panel.

Question 2: Any tender initiated value engineering changes will be included in the Tender Evaluation Panel report to Council at the July meeting. It will be up to Council at that time to determine whether further community consultation is required based on the changes proposed.

Ordinary Council Meeting 22 June 2023
QUESTIONS WITH NOTICE - LANE COVE SPORT AND RECREATION FACILITY

Question 3: Council will receive a report with recommendations at the July Council Meeting from the Tender Evaluation Panel. If a preferred Tenderer is identified, the Council can award the contract.

Question 4: Council will receive a report with recommendations at the July Council Meeting from the Tender Evaluation Panel, and if a preferred Tenderer is NOT identified, the Tender Evaluation Panel will nominate a proposed course of action, with the outcomes of that action considered at the August Council Meeting.

Question 5: Council has prepared a Business Case based on a commercial operator running the facility, with responsibility for all expenses and a fixed return to Council. This follows on from Council's Expression of Interest process conducted in 2018, when 8 submissions were received, including specialist submissions on individual activities, to manage and operate the facility.

Council at its March 2023 determined it wished to evaluate all management/operating options including in-house operation of the facility. No work has progressed on an in-house analysis at this time, as at the March meeting it was explained that the response would be after the completion of the procurement process.

The only other option is a hybrid version of contracting out and/or inhouse operations based on activities within the centre, for example contracted out golf and food and beverage and inhouse operation of the sports component. No work has progressed on a hybrid analysis, as at the March meeting it was explained that the response would after the completion of the procurement process.

Craig Wrightson
General Manager
General Managers Unit

ATTACHMENTS:

There are no supporting documents for this report.