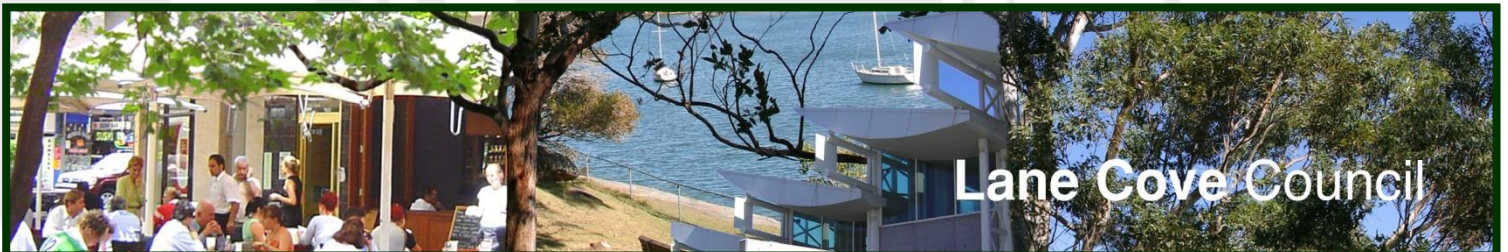


Agenda Ordinary Council Meeting 21 September 2023

Council will commence consideration of
all business paper agenda items at 7.00 pm.



Notice of Meeting

Dear Councillors,

Notice is given of the Ordinary Council Meeting, to be held in the Council Chambers on Thursday 21 September 2023 commencing at 7:00 PM. The business to be transacted at the meeting is included in this business paper.

In accordance with clause 3.26 of the Code of Meeting Practice Councillors are reminded of their oath or affirmation of office made under section 233A of the Act, and of their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Yours faithfully



Craig Wrightson
General Manager

Council Meeting Procedures

The Council meeting is chaired by the Mayor, Councillor Andrew Zbik. Councillors are entitled to one vote on a matter. If votes are equal, the Chairperson has a second or casting vote. When a majority of Councillors vote in favour of a Motion it becomes a decision of the Council. Minutes of Council and Committee meetings are published on Council's website www.lanecove.nsw.gov.au by 5.00 pm on the Tuesday following the meeting.

The Meeting is conducted in accordance with Council's Code of Meeting Practice. The order of business is listed in the Agenda on the next page. That order will be followed unless Council resolves to modify the order at the meeting. This may occur for example where the members of the public in attendance are interested in specific items on the agenda.

The Public Forum will hear registered speakers from the Public Gallery as well as online using the web platform Zoom. All speakers wishing to participate in the public forum must register by using the [online form](#) no later than midnight, on the day prior to the meeting (Wednesday, 20 September 2023) and a Zoom meeting link will be emailed to the provided email address of those registered as an online speaker. Please note that the time limit of three minutes per address still applies, so please make sure your submission meets this criteria. Alternatively, members of the public can still submit their written address via email to service@lanecove.nsw.gov.au. Written addresses are to be received by Council no later than midnight, on the day prior to the meeting. (500 words maximum).

Please note meetings held in the Council Chambers are recorded on tape for the purposes of verifying the accuracy of minutes and the tapes are not disclosed to any third party under the Government Information (Public Access) Act 2009, except as allowed under section 18(1) or section 19(1) of the PPIP Act, or where Council is compelled to do so by court order, warrant or subpoena or by any other legislation. Should you require assistance to participate in the meeting due to a disability; or wish to obtain further information in relation to Council, please contact Council's Executive Manager – Corporate Services on (02) 9911 3550.

DECLARATIONS OF INTEREST

APOLOGIES

ACKNOWLEDGEMENT TO COUNTRY

MINUTE OF SILENCE FOR RELECTION OR PRAYER

NOTICE OF WEBCASTING OF MEETING

PUBLIC FORUM

Members of the public may address the Council Meeting on any issue for 3 minutes.

CONFIRMATION OF MINUTES

1. ORDINARY COUNCIL MEETING - 24 AUGUST 2023

MAYORAL MINUTES

- 2. MAYORAL MINUTE - STRIVING FOR BEST PRACTICE AND EFFECTIVE RELATIONSHIPS BETWEEN OUR COMMUNITY, COUNCILLORS AND COUNCIL OFFICERS 5**

ORDERS OF THE DAY

- 3. ELECTION OF MAYOR AND DEPUTY MAYOR 11**

NOTICES OF MOTION

- 4. NOTICE OF MOTION - SUPPORT FOR EARLY CHILDHOOD EDUCATION IN THE LOCAL GOVERNMENT SECTOR 13**

- 5. NOTICE OF MOTION - OPERATING MODELS FOR EARLY CHILDHOOD EDUCATION FACILITIES IN LANE COVE 15**

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- 6. SUSTAINABILITY REVIEW OF COUNCILS DEVELOPMENT CONTROL PLAN EXHIBITION OUTCOMES..... 17**

- 7. 5G CELL TOWERS REQUEST FOR INFORMATION - UPDATE..... 26**

- 8. JEAN MITCHELL LUCRETIA BATHS RESTORATION 30**

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- 10. DRAFT VOLUNTARY PLANNING AGREEMENT FOR 524 - 542 PACIFIC HIGHWAY, ST LEONARDS 40**

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MATTERS RECOMMENDED BY THE GENERAL MANAGER TO BE CONSIDERED IN CLOSED COMMITTEE

CONFIDENTIAL ITEMS

23. SENIOR STAFF MATTERS

It is recommended that the Council close so much of the meeting to the public as provided for under Section 10A(2) (a) of the Local Government Act, 1993, on the grounds that the matter will involve the discussion of personnel matters concerning a particular individual; it further being considered that discussion of the matter in open meeting would be, on balance, contrary to public interest by reason of the foregoing and as it discusses potential appointments to Senior Staff positions.

Ordinary Council Meeting 21 September 2023
MAYORAL MINUTE - STRIVING FOR BEST PRACTICE AND EFFECTIVE RELATIONSHIPS
BETWEEN OUR COMMUNITY, COUNCILLORS AND COUNCIL OFFICERS

Subject: Mayoral Minute - Striving for best practice and effective relationships between our Community, Councillors and Council Officers
Record No: SU6840 - 54956/23
Division: Lane Cove Council
Author(s): Councillor Andrew Zbik

Executive summary

This Council has achieved many great things for our community during this short Council term. A brief but not complete summary is:

- a. Striving to implement new sustainability initiatives to transition Council and our broader community to a net-zero carbon economy and society.
- b. Improving the way in which Council consults and collaborates with our community.
- c. Commencement of new initiatives such as the conversion of Council Chambers into a much needed performing arts space, a new toy library, men's shed and library of things.
- d. Completion of Wadangari Park and St Leonards Library.
- e. Commencement of the Lane Cove Sport & Recreation Centre after 15 years of planning and preparation.
- f. Collaborative approach with residents to revise the Bob Campbell Oval Masterplan.

All of the above has been achieved whilst maintaining ongoing financial stability and long-term sustainability.

It is important that Council achieves outcomes for our community. It is also important that Council and Councillors progress achievements in a manner that follows correct processes and policies.

During this Council term, all Councillors have experienced pressure from a small group of residents and some community action groups to resolve via Council resolution the following:

1. Approve tender documents for a major Council project.
2. Approval of a major construction contract.
3. Appointment of individual companies without following Local Government Procurement Guidelines or formal recommendations from Council Officers.
4. Provide legal commentary on an already executed lease.

The role of a Councillor.

Councillors are not required under the Local Government Act to possess the skills, expertise or experience to execute operational matters delegated to the General Manager and Council Officers.

The role of a Councillor as defined by the Local Government Act and summarised in the Councillor Handbook is:

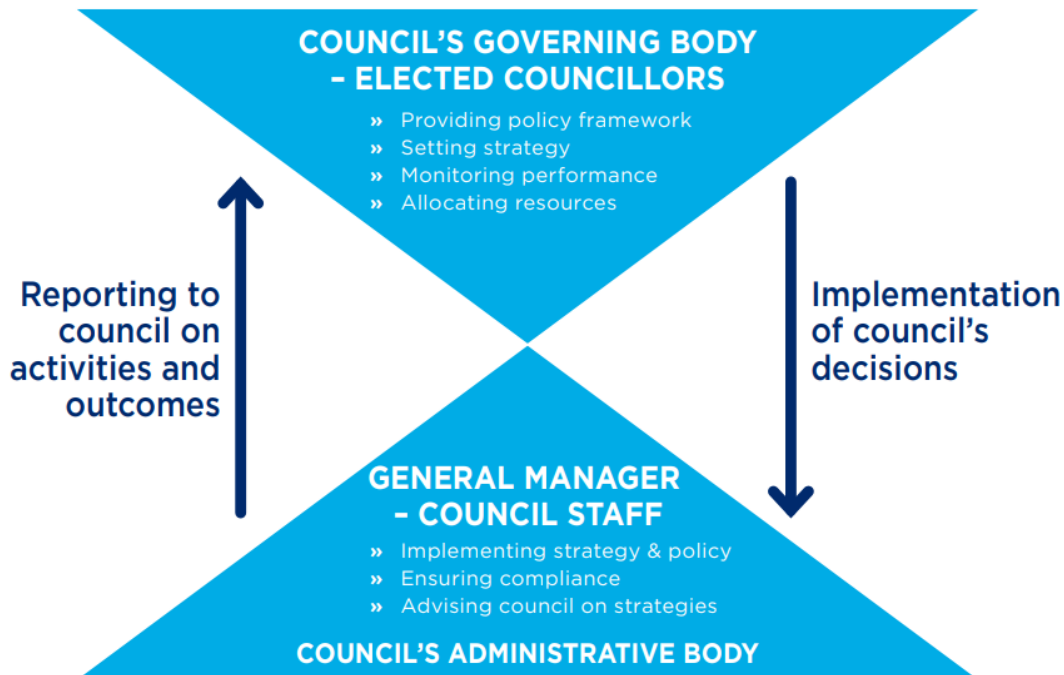
- *to be an active and contributing member of the governing body*
- *to make considered and well-informed decisions as a member of the governing body*
- *to participate in the development of the Integrated Planning and Reporting framework*
- *to represent the collective interests of residents, ratepayers, and the local community*

Ordinary Council Meeting 21 September 2023
MAYORAL MINUTE - STRIVING FOR BEST PRACTICE AND EFFECTIVE RELATIONSHIPS
BETWEEN OUR COMMUNITY, COUNCILLORS AND COUNCIL OFFICERS

- to facilitate communication between the local community and the governing body
- to uphold and represent accurately the policies and decisions of the governing body
- to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor.

The relationship between Councillors and Council Officers:

The below graphic provides an overview of the relationship between Councillors, the General Manager and Council Officers:



The general manager provides the link between the elected council and its employees. While all council staff have a duty to carry out council decisions, they are responsible to the general manager, not the councillors. Individual councillors cannot direct staff in their day-to-day activities. However, this is counterbalanced by the responsibility of general managers to provide information, guidance and support to councillors to make good decisions.

Source: NSW Councillor Handbook

The challenges of being a Councillor.

Councils follow the principle of a representative democracy. Councillors are elected to represent the collective interest of the whole community – not the specific interests of a member of the community. The Parliamentary Education Office states “Citizens choose representatives to make decision on their behalf.”

This means that there is no ‘one-on-one’ relationship between a constituent (or a small group of constituents) and a Councillor in decision-making, because a Councillor is essentially making decisions on behalf of the whole community.

Ordinary Council Meeting 21 September 2023
MAYORAL MINUTE - STRIVING FOR BEST PRACTICE AND EFFECTIVE RELATIONSHIPS
BETWEEN OUR COMMUNITY, COUNCILLORS AND COUNCIL OFFICERS

Councillors face many competing pressures:

1. Managing residents' expectations and dealing with the reality that in many instances, there will be members of the community in favour and members of the community against a matter. A Councillor's role is to balance the information and views of members of the community to make a decision. This will not always please all residents.
2. Providing strategic direction and oversight of Council.
3. Working with Council Officers.

The pressure of managing the above competing obligations has at times placed stress on the relationships between Councillors and Council Officers.

To assist with achieving a cohesive and respectful relationship between Councillors and Council Officers, Council engaged Brave People Solutions from July 2022 to February 2023 to run a series of facilitated workshops at the cost of \$28,000. Further, Council engaged LGNSW in July 2023 for a further round of interviews at the cost of \$4,400.

The relationship between Mayor and the General Manager

Section 226(j) of the Local Government Act (NSW) confers a unique responsibility upon the Mayor:

LOCAL GOVERNMENT ACT 1993 — SECT 226

Role of mayor

The role of the mayor is as follows—

.....

(j) to advise, consult with and provide strategic direction to the general manager in relation to the implementation of the strategic plans and policies of the council,

The NSW Councillor Handbook on page 21 states “*The role of the mayor on a council is that of the ‘first among equals’. The mayor has the same role and responsibilities as councillors but has additional responsibilities that reflect their leadership role.*”

Further the NSW Councillor Handbook on page 17 states:

The importance of trust and mutual respect within the council team and between council and senior management cannot be underestimated.

Councillors can have a major and positive impact on the health and well-being of the whole community.

A good working relationship between councillors, the mayor, the general manager and other council staff is fundamental to an effective council.

Councillors must also have an understanding of how to manage external relationships, with the community, the media and other organisations including State agencies.

The roles of key people in councils, including councillors and the general manager, are defined in the *Local Government Act 1993* and are discussed in detail below.

Ordinary Council Meeting 21 September 2023
MAYORAL MINUTE - STRIVING FOR BEST PRACTICE AND EFFECTIVE RELATIONSHIPS
BETWEEN OUR COMMUNITY, COUNCILLORS AND COUNCIL OFFICERS

Concerns

My concerns are as follows:

1. The expectation from some members of our community and some community groups are that Councillors are to have the in-depth knowledge, skills, experience and expertise that is actually entrusted upon Council Officers.
2. Some resolutions brought before this Council in response to community pressure, has unnecessarily brought risk upon Councillors personally as a result of not trusting the skills, expertise and experience of Council Officers.
3. Resolutions have been passed by this Council that are overly prescriptive and have hampered the good operation and implementation of Council's plans. Resolutions need to be clearer in their strategic intent and oversight.
4. Criticism has been levelled towards the Mayor (Both present and past) for having a good working relationship with the General Manager and Executive staff. In the opinion of some, the 'Mayor is a lacky of the General Manager'.

Objectives - A way forward

The objective of the Mayoral Minute is:

1. Set a timeline for Councillors and Council Officers to devise a 'Councillor and Staff Interaction Policy' based on the model policy issued by the Office of Local Government (Model Policy number 47330/23). This policy to consider:
 1. Discuss matters such as 'Councillor Requests' in the context of finite resources, with a view to having a shared understanding of what is considered reasonable.
 2. Reflect on the work we did together with Brave People Solutions, particularly the interactions and behaviours we defined as 'above the line' and consider those in the context of the Model Policy.
 3. Have a shared understanding of the distinction between strategy and operations, and how this might be applied in the context of the Model Policy.
 4. Understand the expectations of Councillors relating to the skills, expertise and experience required to perform civic duties alongside the skills, expertise and experience Council Officers are employed to provide.
2. Be transparent with our community about the challenges this Council has faced.
3. Protect all Councillors from being placed in a position where Council resolutions are placing risk upon Councillors personally for matters that should not be considered by Council.
4. Lead our community to understand the role of Councillors, Council Officers and Council as a body.

Ordinary Council Meeting 21 September 2023
MAYORAL MINUTE - STRIVING FOR BEST PRACTICE AND EFFECTIVE RELATIONSHIPS
BETWEEN OUR COMMUNITY, COUNCILLORS AND COUNCIL OFFICERS

5. Build trust with our community through understanding the correct roles and interactions between community members, community organisations, Councillors, the Mayor, the General Manager, Council Officers and experts engaged by Council.
6. Striving for a healthy relationship between Councillors and Council Officers will which achieve better effectiveness and efficiency of Council delivering for our community.

RECOMMENDATION

That Council:

1. Notes \$32,400 has been spent on facilitated workshops between Councillors and Council Officers.
2. Notes guidance has been provided to Councillors by legal representatives of Local Government NSW on Monday 11th September advising:
 - a. Councillors should not seek to undertake activities or make decisions which are related to the operational activities of the Council as this is the domain of the General Manager and council staff.
 - b. Councillors may be held liable if the governing body makes a decision based on the councillor's own research / advice / experience. To avoid this risk, Councillors can and need to request the General Manager to investigate / enquire into a matter and provide a report back to Council to consider.
 - c. Councillors have protection from liability under Section 731 of the Local Government Act (NSW) which provides that *"A matter or thing done by a councillor does not, if the matter or thing was done in good faith, and for and on behalf of the council, subject a councillor to any action, liability, claim or demand."*
 - d. Councillors should mitigate risk in relation to comments or actions that give rise to psychosocial hazards for council staff in the workplace, which can include interfering / undermining / bullying.
 - e. While councillors are free, subject to their obligations under the council's code of conduct, to advocate a position on matters that are before the council for a decision, once a decision has been made, they are required to uphold the policies and decisions of the council.
 - f. Councillors can be at risk if they do not fully consider the information provided to them. A Councillor can mitigate this risk by requesting more information or seeking more time to consider a matter.
 - g. Councillors create risk through publishing information that is too detailed, is at risk of waiving legal privilege, or leads the public to misinterpret it due to a lack of context.
 - h. Councillors cannot seek legal advice (or any advice) from a Council contractor (Refer to Clause 7.2 of the Code of Conduct).
 - i. Councillors should not direct Council Officers to appoint any company or entity without following recommendations by Council Officers in accordance with the *Procurement Guidelines and the Local Government Regulation 2021*.
3. Hold community workshops for local residents and local community groups to discuss the role of Councillors, Council Officers and the operation of Council.
4. Council conducts facilitated workshop for Councillors to develop:
 - a. Shared understanding with examples of the distinction between strategy and operations
 - b. Finding the balance between community opinion and advice from professional staff
 - c. What is good governance and how is it demonstrated?
 - b. Finding the balance between providing preventative advice and the conduct provisions contained with the Code of Conduct

Ordinary Council Meeting 21 September 2023
MAYORAL MINUTE - STRIVING FOR BEST PRACTICE AND EFFECTIVE RELATIONSHIPS
BETWEEN OUR COMMUNITY, COUNCILLORS AND COUNCIL OFFICERS

5. Resolve to work towards creating and adopting a 'Councillor and Staff Interaction Policy' in this term of Council.

Councillor Andrew Zbik
Councillor

ATTACHMENTS:

AT-1 [View](#) Councillor Handbook 2021

98 Available
Pages Electronically

**Ordinary Council Meeting 21 September 2023
ELECTION OF MAYOR AND DEPUTY MAYOR**

Subject: Election of Mayor and Deputy Mayor
Record No: SU868 - 54935/23
Division: Corporate Services Division
Author(s): Stephen Golding

Executive Summary

The purpose of this report is to outline the procedures for election of the Mayor and Deputy Mayor by Councillors in accordance with Section 394 of the Local Government (General) Regulation 2005.

Background

Elections for mayor by councillors must be conducted in accordance with the Local Government (General) Regulation 2005.

The NSW Local Government Act 1993 prescribes the period that a Councillor can hold the office of mayor and deputy mayor. Section 230, For what period is a mayor elected, (1), allows a mayor elected by the councillors to hold the office of mayor for 2 years with Section 231, Deputy Mayor, (2) allowing a Deputy to be elected for the mayoral term or a shorter term.

In response to the COVID-19 pandemic, the Minister for Local Government postponed the 2020 ordinary elections for 15 months. This postponement reduced the normal Council term from four years to two years and nine months.

Discussion

Election of Mayor and Deputy Mayor

NSW Local Council elections are scheduled to be held in September 2024, and therefore the Mayor and Deputy can only be elected for a 12 month term.

Councillors have been provided with nomination forms for the positions of Mayor and Deputy Mayor.

Nominations must be handed to the Returning Officer, Mr Craig Wrightson, General Manager, prior to the conduct of the election.

Clause 2, Schedule 7, of the Local Government (General) Regulation (2005) provides that nominations for Mayor and Deputy Mayor must be in writing signed by at least two Councillors, one of whom may be the nominee. The nominee must consent in writing to the nomination and the Returning Officer will announce at the meeting the names of all nominees.

Clause 3 of the Regulation also provides that if more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot (secret ballot) or by open voting (show of hands).

RECOMMENDATION

That Council:

1. Conduct the Election for Mayor and Deputy Mayor for a one (1) year term, ending September 2024; and
2. If two (2) or more nominations are received for Mayor or Deputy Mayor, Council resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting (show of hands).

Stephen Golding
Manager - Risk and Corporate Safety

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 21 September 2023
NOTICE OF MOTION - SUPPORT FOR EARLY CHILDHOOD EDUCATION IN THE LOCAL GOVERNMENT SECTOR

Subject: Notice of Motion - Support for Early Childhood Education in the Local Government Sector
Record No: SU140 - 54112/23
Division: Lane Cove Council
Author(s): Councillor Rochelle Flood

Executive Summary

A motion to show support for early childhood educators working in the local government sector, currently seeking better pay and conditions.

Discussion

Currently, 74% of early childhood educators across the country plan to leave within the next three years with most citing pay and conditions as the reason. This is already causing staff shortages, and about 20% of long day care centres in NSW have gotten exemptions to run below ratio, while many others fudge the numbers.

This is only going to get worse. There are only 15 students on track to graduate with Diplomas in Early Childhood Education & Care from TAFE in the Sydney region. The majority of degree trained educators are also moving to primary school teaching rather than staying with the sector. Essential workplace placements on the Certificate and Diploma level are unpaid - though degree level educator placements are paid - requiring thousands in wage sacrifice to enter a sector with ongoing wage suppression and severe burn out.

This pain is being felt by parents as well. Educator wages are not keeping up with inflation, but the fees for families have been above inflation for a long time and aside from rent/mortgage is the biggest ongoing contributor to cost of living for families. A collapse in the sector will push many parents - especially women - out of the workforce.

The private sector union, United Workers Union, are bargaining for a 25% wage increase, and businesses seem poised to grant it. By contrast, Local Government NSW have ceased meeting with the United Services Union (who represents council educators) and are seemingly willing to let council centres end up falling behind private centres and ignore this crisis.

RECOMMENDATION

That Council resolve to:

1. Note that:
 - a. Local government is the largest provider of public early childhood education. Access to public early childhood education is vital to support working families, and the economic independence of families, and particularly women;
 - b. The sector is currently undergoing a crisis, with 74% of the workforce planning on leaving within the next three years due to low wages and high workloads, and relatively few students entering the sector to replace them;
 - c. Unpaid placements currently require students to sacrifice thousands of dollars in pay, in order to enter into a sector they are likely to ultimately leave;

Ordinary Council Meeting 21 September 2023
NOTICE OF MOTION - SUPPORT FOR EARLY CHILDHOOD EDUCATION IN THE LOCAL GOVERNMENT SECTOR

- d. Child-care fees are rising substantially and there are large parts of the State, especially in regional NSW, where families cannot access any services for their children;
 - e. The costs of addressing this crisis should be borne by state and federal governments, not by families who face increasing fees, or early childhood educators who are some of the lowest paid essential workers in our communities;
2. Write to Local Government NSW, calling on them to commit to supporting councils to recruit and retain early childhood educators by:
- a. Advocating to the NSW State Government to:
 - i. Increase support for public early childhood education services, including extending the paid placement funding offered to ECT students to Diploma and Certificate III students, and;
 - ii. Support councils to expand high-quality early childhood education and care through long day care, out-of-hours care, pre-school, and occasional care;
 - b. Bargaining with the United Services Union and its members in good faith to achieve an increase to wages for early childhood educators above inflation, as well as leave provisions and hazard pay that reflect the risk of infection associated with work in early childhood education.

Note from General Manager – LGNSW are the Industrial Organisation on behalf of NSW Councils and responsible for negotiation of the Award. To date LGNSW has shown a preference to retain all Local Government employees within the one Award, having spent considerable time in the past consolidating a number of profession based Awards into one.

All pay rises in the Award apply universally, they are not segmented based on role/profession within the Award. All Lane Cove Child Care Centre staff are paid above the Award. The most recent increase received by all Award staff was 4.5%, in addition to a 0.5% increase in superannuation. Council's Child Care Centre is run on a cost-neutral basis, all pay increases are funded by increased fees for a child to attend the centre.

Councillor Rochelle Flood
Councillor

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 21 September 2023
NOTICE OF MOTION - OPERATING MODELS FOR EARLY CHILDHOOD EDUCATION
FACILITIES IN LANE COVE

Subject: Notice of Motion - Operating Models for Early Childhood Education Facilities in Lane Cove
Record No: SU140 - 54639/23
Division: Lane Cove Council
Author(s): Councillor Rochelle Flood

Executive Summary

A motion to provide a framework to review early childhood education operating models in Lane Cove as leases and licenses come up for renewal, or as new Council owned facilities are built.

Background

High quality early childhood education is vital in ensuring the next generation has a good start in life. There are currently a range of operating models available for early childhood education facilities in Lane Cove. These include council owned and operated models like Kindy Cove, community operated models such as Birralee and Possums Corner; not-for profit charities such as the Kindergarten Union, and privately operated models including Montessori. There are a total of 8 early childhood education facilities on council owned land, currently, only one of these is managed in house by council. In the next few years, it is also expected that council will have another two early childhood education facilities which will be given to council under voluntary planning agreements with developers in St Leonards South.

Some of these licenses and leases are for extended periods of time and include lengthy options for renewals. As these agreements eventually expire or come up for renewal, it is important that Lane Cove Council has a mechanism to review whether these operating models are still the best choice for children, local families, and workers.

Discussion

Given the importance of early childhood education and given that Lane Cove Council owns a reasonable number of facilities in the LGA, it is important that we have a process to review the operating model for these facilities - particularly those that have been awarded to private operators. For many of the facilities under lengthy contracts, it has been quite some time since a comprehensive review of the operating model has taken place.

Currently, we only have one council managed facility in Lane Cove, despite council owning 8, soon to be 10 early childhood education facilities. There is some evidence to suggest that council-run, early childhood education facilities in NSW may be better for children, their families and communities than privately operated models. For example, a study by the University of New South Wales found that children who attended council run childcare facilities had higher levels of social and emotional development than children who attended privately operated facilities.

Furthermore, there is some evidence to suggest that council-run childcare facilities may provide better working conditions than those run by private operators for early childhood educators. For example, a study by the Australian Services Union found that council run childcare facilities were more likely to offer higher wages, better sick leave entitlements, and more opportunities for professional development than private operators. This improves retention rates for staff and can help provide continuity of care for children in these facilities - which can provide better outcomes.

There are a range of points to be considered when determining the operating model for early childhood education facilities. These points range from affordability and accessibility for families,

Ordinary Council Meeting 21 September 2023
NOTICE OF MOTION - OPERATING MODELS FOR EARLY CHILDHOOD EDUCATION
FACILITIES IN LANE COVE

quality of education and care, costs and viability for the operator (whether private or public), and overall benefits to the local community. This motion seeks to ensure that we have a review mechanism to ensure that we are considering whether the operating model for each council owned early childhood education facility is achieving the best outcomes for children and the community.

RECOMMENDATION

That council resolves that:

1. As each council owned but privately operated early childhood education facility contract expires or comes up for renewal, a report is prepared evaluating the current operating model and comparing it to a council run model, and how each can deliver in terms of:
 - a. Affordability and accessibility for parents/the community;
 - b. Quality of education and care for children;
 - c. Quality of employment and retention rates for workers; and
 - d. Cost and viability for the operator.
2. These reports are to be brought to council for consideration before new arrangements are agreed;
3. A session is to take place at the corporate planning weekend in 2024, to consider and discuss alternate management models that are available for council owned early childhood education facilities;
4. Council considers the management model for two pending early childhood education facilities in St Leonards South at the upcoming corporate planning weekend - with the issue to return for determination at a council meeting before June 2024; and
5. Council undertakes a review of the rental subsidies available to large not-for-profit entities such as the Kindergarten Union.

Councillor Rochelle Flood
Councillor

ATTACHMENTS:

There are no supporting documents for this report.

Subject: Sustainability Review of Councils Development Control Plan Exhibition Outcomes
Record No: SU6808 - 47514/23
Division: Environmental Services Division
Author(s): Terry Tredrea; Christopher Pelcz

Executive Summary

This report provides the results of the community consultation in relation to the proposed amendments to the Lane Cove Development Control Plan (DCP). These amendments incorporate into the DCP Sustainability initiatives related to climate change and emission reductions within the Lane Cove community.

A public exhibition of the proposal was held for 6 weeks from 3 July 2023 to 13 August 2023 in accordance with Councils Community Participation Plan.

A total of four (4) submissions were received in response to the Public Exhibition. The issues are listed and addressed in Table 1 in this report.

Further to the Council Resolution the Draft DCP amendments were referred to the Design Review Panel {DRP}. The issues raised by the DRP are listed and addressed in Table 2 in this report.

All the submissions have been reviewed, and several amendments have been made in response to the matters raised. These amendments include several housekeeping corrections to errors of punctuation, grammar and structure along with updates to references to legislation.

The final draft DCP is attached as **AT-2** to **AT-23**.

The draft DCP including the proposed amendments has been developed to address environmental sustainability considerations such as emission reduction, urban heat & resilience, and protection of the Lane Cove local environment and is recommended for adoption.

Background

Council's at its meeting of 22 June, 2023, resolved that Council:-

1. *Place the Draft Development Control Plan and supporting documents on exhibition for a period of 6 weeks in accordance with the Consultation Plan.*
2. *Forward the draft amendments to Council's Design Review Panel for consideration during public exhibition; and*
3. *Receive a further report following the exhibition period.*

Discussion

A public exhibition of the draft DCP was held for 6 weeks from 3 July 2023 to 13 August 2023. A total of four (4) submissions were received.

Two of the submissions were via the online survey on the consultation webpage and two were formal written submissions.

Engagement with the online 'Have Your Say' exhibition was as follows:

- 105 visitors to the site.

- 45 of these visitors indicated they demonstrated evidence of reading the information.
- 3 of the visitors were engaged sufficiently to make a submission.

The submissions have been reviewed and considered as listed in Table 1.

On 25th July, the Design Review Panel conducted a one-day workshop to review the proposed DCP. Subsequently, the DRP provided a comprehensive report including several suggested modifications and considerations (**AT-1**).

These suggested modifications and considerations are listed and addressed in Table 2.

(**AT-1** – DCP Review – Design Review Panel Minutes).

The amendments proposed following the public exhibition period of the draft DCP are indicated in the revised Parts of the DCP (**AT-2** to **AT-23**). These amendments include several housekeeping corrections to errors of punctuation, grammar, and structure along with updates to legislation references.

Many of the new sustainability provisions have been incorporated into the existing *Parts* of the DCP. It should be noted that a new *Part* titled ***Environmental Sustainability*** has been created to highlight many of the new initiatives.

For reference see the following.

PART S – ENVIRONMENTAL SUSTAINABILITY

- All-electric buildings
- On Site Solar
- Refrigerants
- Natural Ventilation
- Glazing
- Urban Heat and Shade
- Sustainable Materials
- Design and Construction impacts
- Water Efficiency
- Stormwater Management.

As previously stated, the other sustainable initiatives have been incorporated in the following existing Parts of the DCP:

- **PART B – GENERAL** - *Energy & Water Efficiency.*
- **PART H – BUSHLAND PROTECTION** - *Urban Biodiversity*
- **PART J – LANDSCAPING** - *Urban tree canopy*
- **PART O – STORMWATER MANAGEMENT** - *Water Resilience*
- **PART Q – WASTE MANAGEMENT & MINIMISATION** – *Waste Management Infrastructure*
- **PART R – TRAFFIC, TRANSPORT & PARKING** - *EV Infrastructure*

Submissions

The matters raised by the submissions are listed and addressed in the following table.

Table 1: Matters raised by the 4 community submissions.

Matters raised by the community submissions	Response
PART B – GENERAL CONTROLS	
Broaden the definition of “sustainability” beyond the environmental view.	Disagree. A balanced definition is included please to refer Clause 6.3 <i>Energy and water efficiency for buildings</i> . please
PART F – ACCESS & MOBILITY	
Reference <i>Lane Cove Local Housing Strategy</i> identified changing visitability requirements for apartments.	Agreed. Replace visitability requirements with the <i>Livable Housing Design Guidelines’ Silver</i> level requirements for all apartments.
Specific standards quoted are prone to changing name.	Agreed. Reference relevant Australian Standards.
PART H – BUSHLAND PROTECTION	
Development Provisions in Part J should reference H.5.1 <i>Bushland Area</i> .	Disagree. Section H.6 is relevant to bushland protection, whereas Section J.5.4 <i>Development adjacent to Bushland</i> is relevant to landscape development.
Definition of “bushland” – restricted to a development site containing Environmental Protection Layer.	Noted. Adjusted as suggested.
Assess development impacts on a). habitat, and b). on the area of tree canopy to be actually replaced.	Noted. Reference Parts H.6.3 (c) and H. 5 <i>Urban Biodiversity</i> , and Part J.3.6 on canopy cover.
Bushland protection supported through compliance with the 10m buffer zone, which itself requires a detailed definition.	Agreed.
10m buffer should include to side buffers, not just rear, depending on area of site.	Disagree. Smaller sites not practical or enforceable. Each development assessed on merit.
Assess light spill impacts, especially on bushland.	Agreed.
Remove reference to the 10m buffer as merely a “guide”.	Agreed.
New light-spill measures required, “consistent with Greenstar”, to mitigate impacts on local fauna	Noted. New light-spill measures consistent with <i>National Light Pollution Guidelines for wildlife</i> have greater weight than Greenstar.
Bushland rehabilitation and maintenance planning should be costed “in perpetuity”, regardless of change of ownership (H.8).	Disagree. Considered too onerous.
“Strong and effective” measures required for erosion and sediment control plans.	Agreed. In Council’s DA checklist for development, an erosion and sediment control plans are required at development assessment stage.
Figures 1 & 2 are too small to read.	Agreed. Size increased.
PART J – LANDSCAPING	
Ensure no net canopy loss.	Disagreed, Can “achieve” where practical. See J.3.5.
Development adjacent to bushland in Part J is “inconsistent” with Part H.	Disagreed. Part J defers to Part H, which refers to bushland on and/or adjacent to development.
Previous DCP refers to “indigenous bushland areas”. Where is this listed “below”?	Refer to J.5.4 <i>Development Adjacent to Bushland</i> . Specific locations are not now listed, to allow for ease of adding or amending areas.

Matters raised by the community submissions	Response
	See Council's <i>Flora Assessment and Vegetation Mapping Review For E2 Bushland Reserves</i> by Applied Ecology Pty Ltd, June 2023.
Species selection should be related to soil.	Agreed. See Appendix 1 – <i>Locally Indigenous Plant Lists</i> .
Include mid-story-height species, not just tall trees.	Noted. Refer to Table 1.2 (Urban Tree Canopy requirements).
Differentiate between 'replenishment planting' and 'replacement planting', if any difference.	Agreed. Replace 'replenishment' with 'replacement'
Avoid hybrids	Disagreed. Can't mandate this because hybrids may be needed for greater survivability.
tree species selection and location should reference optimising growth to <u>maturity</u> .	Agreed. See Objective 2 in J.2.2 and J.3.6 (provision iv). Replacement trees must be able to reach the potential mature dimensions of the removed tree.
Need to protect planting medium until canopy grows to <u>maturity</u> : e.g. structural root cell, ground covers.	Noted. Refer to Provisions in J.3.6 and J.3.7.4 <i>Tree Planting Requirements Along Roads</i> .
Requires a statement of the value of trees.	Disagreed. The valuation of a tree is a technical matter outside the scope of a DCP.
Need to match landscaping requirements to specific development types (e.g. RFB, industrial, single dwellings, etc.).	Noted. See Tables 1.1 and 1.2.
Redefine "significant trees", especially to include the Port Jackson Fig.	Disagreed. Council's <i>landscaping, Street Tree & Tree Preservation Policy</i> contains a lengthy and detailed explanation of tree significance beyond the capacity or scope of the DCP's Dictionary.
When referencing canopy cover provisions, the expression "encouraged to" lacks the authority of "should".	Agreed. Reference J.3.6, use of "must".
Urban Tree Canopy provision appears contradictory, where "no net canopy loss" is undermined by "the greater of the existing condition".	Disagreed. Reference J.3.5 (provision a) which states, "...no net canopy loss, where practicable."
Table 1.2 does not state a date for achieving canopy cover.	Disagreed. See 3.7.2 provision a) "...to reach the proposed canopy targets set in Table 1.3 within 5-10 years of implementation."
"...landscaping in buffer areas in both residential and industrial/commercial areas should NOT include/permit us of synthetic turf. It should also be discouraged in any other part of the development where run-off goes to the bush."	Noted. This is a matter of policy to be addressed by Council.
WSUD section should be consistent with Part O Stormwater management	Disagreed. See Section 3.4 <i>Water Sensitive Urban Design (WSUD)</i>
PART O – STORMWATER MANAGEMENT	
WSUD in stormwater management is supported in principle, but should be in detail, such as water re-use in communal open space and landscaped areas.	Agree. WSUD is addressed in its own Part J Section 3.4.
<u>Sediment control</u> measures are only required for land adjacent to bushland.	Disagreed. A much broader range of development requires sediment control. See Section O.11 <i>Silt & sediment control</i> .
Ensure <u>sediment</u> and erosion controls are more	Sediment and erosion control are supported by

Matters raised by the community submissions	Response
"stringent".	"guidelines" set out in the NSW Department of Housing manual ' <i>Managing Urban Stormwater: Soils and Construction Certificate</i> ' (the Blue Book), with sufficient "stringency".
Objectives should specify reducing potential flooding and preventing stream erosion.	Agreed. Reference Part S.4.2 Objectives.
<u>Rainwater tanks</u> should be compulsory.	The BASIX Certificate for new development addresses the requirements for rainwater tanks.
The rainwater requirement for residential development (3 storeys or less) should apply to <u>all</u> development. Permit a 50% reduction in tank size where justified.	Disagree. Need to differentiate between residential development (3 storeys or less) and all other residential, on the basis that taller buildings, with more residents, will require bigger tanks. Also disagree that residential and non-residential (eg industrial, retail, etc) have similar non-potable water needs.
Remove requirement for all other development to provide storage at 10% AEP for a 6-hour storm.	Agreed. – as above. Alternative formula provided.
The rainwater requirement for residential development (3 storeys or less) is" sized for "1,000L per 50m2 of roof area" A more conservative volume for small high density residential.	Agreed. This has been incorporated in Part O.6.4.
Proposed objectives for Water Resilience.	Agreed. Included in Part O.6.4.
Proposed objectives/controls for stormwater management	Disagree - covered by other parts of the DCP.
PART Q –WASTE MANAGEMENT & MINIMISATION	
Aim to recycle materials at demolition and construction stages.	Agreed. Reference Part Q.3.(provision b)
PART R – TRAFFIC, TRANSPORT & PARKING	
EV chargers should be mandatory in new development (incl. electric bicycles).	Agreed. Reference Part R.2.2. New development is to meet deemed-to-satisfy Provisions of the <i>National Construction Code</i> . E.g. 10% of bicycle parking provided with 10A General Power Outlets.
PART S – ENVIRONMENTAL SUSTAINABILITY	
Prioritise <u>trees</u> over solar panels .	Agreed. Refer S.2.2(i).
Dictionary – some definitions missing or usurped by new controls	Noted.

Table 2: Other Matters raised by NSROC Design Review Panel.

Matters raised by NSROC Design Review Panel	Responses
PART C – RESIDENTIAL DEVELOPMENT	
Side setbacks for RFBs should aim for consistency with the "desired development pattern"	Agreed. Add to Objectives at C.3.5: "Provide consistency with the desired development pattern of the location."
Apartment balconies cluttered by air-conditioner condenser units. Consider common placement of air-conditioner units to open-to-the-air plant room alcoves on each floor	Agreed. Add to Provision C.3.15 Natural Ventilation.
PART H – BUSHLAND PROTECTION	

Matters raised by NSROC Design Review Panel	Responses
: use the term 'locally indigenous' in provision B. to be consistent with Parts H and J.	Agreed. Reference also Part J and Dictionary.
New light-spill measures required, "consistent with Greenstar", to mitigate impacts on local fauna.	Noted. New light-spill measures consistent with <i>National Light Pollution Guidelines for wildlife</i> have greater weight than Greenstar.
Consider appropriate reference to <i>Connecting with Country</i> .	Agreed. Referenced in H.2.
Consider definitions of permissible uses within buffer zone, with diagrams. E.g., "stormwater management"; "vehicle routes"; "site construction material storage."	Noted: The Buffer Zone Diagram is clear and easily understood.
PART J – LANDSCAPING	
Canopy cover targets. How measured? Highly complex.	Noted. Reference Table 1.2
Passive design matters such as glazing, heat efficiency, green rooves, etc. should require a registered Landscape Architect or similar specialist	Agreed. Referenced to incorporate all passive design matters.
Species selection should be related to soil.	Agreed. See Appendix 1 – <i>Locally Indigenous Plant Lists</i> .
Differentiate between 'replenishment planting' and 'replacement planting', if any difference.	Agreed. Replace 'replenishment' with 'replacement'
Prefer deep soil over impervious surfaces, including as vital to <u>habitat corridors</u> and networks of root communities and micro-organisms.	Agreed. Reference Part J.3.5.
Define "deep soil zone" as containing no structures.	Disagree. Conflicts with Dictionary definition, which permits pervious structures such as paved areas and driveways.
Aim to "provide areas for pedestrian shade from extreme heat risk". Similarly, "to support the adoption of tree species best suited to projected climate change conditions". Therefore, provide irrigation and water infrastructure that is designed to support all trees during heat events, extreme heat, and drought conditions, for extended periods.	Agreed. Reference Part J.3.5 and Part S.3.3.
PART O – STORMWATER MANAGEMENT	
Propose reuse of water for landscaped areas and communal open space.	Agreed. See Part O.6.4 on Water resilience
Possibly reference Greenstar <u>water quality</u> pollutants table)	Noted: A matter for future consideration.
PART R – TRAFFIC, TRANSPORT & PARKING	
: "Statement of adequacy to be provided by an electrical engineer or other suitably qualified specialist for parts A and B."	Agreed.
PART S – ENVIRONMENTAL SUSTAINABILITY	
Mitigate urban heat islands , but also ensure measures that provide "sufficient <u>shade</u> for pedestrian routes".	Agreed. Refer S.3.3.3: "To provide sufficient shading to accessible links and paths of travel".
Apartments considered "cross ventilated", are cross-through, cross-over and corner apartments. Single aspect apartments are	Agreed. Reference Part S.3.1

Matters raised by NSROC Design Review Panel	Responses
generally only suitable where incorporating ventilated corridors or breezeways and where effective cross ventilation, visual and acoustic privacy can be demonstrated.	
Total ban on <u>gas</u> in new developments. Also this applies to “any installations of energy-consuming equipment”.	Disagree. Refer to Part S.2.1(b) permitting exemption where evidence provided that it is required.
Sustainability requirements apply to “a proposed cost of works more than \$250,000”. Why?	\$250,000 is considered the lower limit of “major works”.
A. Incentivized take-up of on-site solar panels on roofs, walls, communal shade structures, etc. B. 40% of roof area. C. Suggests alternative sites for panels.	A. Disagree. B. Disagree. Support proposed.%. C. Not necessary. Nothing in controls prevents this occurring.
Recommends all-but a southerly alignment of solar panel.	Noted.
Suggests Provisions for urban heat and shade for low-density residential must comprise 100%, not 75% of the site area. Medium and high density accessible rooftops are simplified.	Disagreed. 75% more achievable.
Suggest fixed and permanent shelter from sun and rain between the boundary and building entrance for pedestrians of all non-low density residential developments. To be indicated on a site plan.	Agreed. Reference Part S 3.3.(provision f)
Consider defining “public benefit”, “green roofs”, “locally indigenous” and “green wall”.	Not appropriate to a DCP.
Prefer “life cycle assessment” to “circular economy design statement”.	Agreed.
Glazing should consider a <u>balance</u> between reflectivity and thermal comfort of inhabitants (outer versus inner impacts), rather than a prescriptive %.	Agreed. Refer S.3.2 (provision d)
Under Glazing, add the following clarifying provision: ” Window-to-wall ratios should be generally limited to the lower of either a). 70% (ie. 70% solid wall/30% glazing) when measured <i>externally</i> , or b). 50% (ie. 50% solid wall/50% glazing) when measured on the <i>internal facade</i>	Agreed. Refer Part S.3.2 (provision a).
Under <i>Natural ventilation</i> mandating 25% of wall openings on top or protected balcony of winter gardens	Agreed.

In addition, other non-policy (housekeeping) matters addressed are:

- General spelling and grammar corrections.
- Updating of outdated legislation, government departments and standards.
- Renaming of the LEP’s new Business and Employment Zones.
- Deletion of certain Localities (in Parts C & D) that have already been built.
- Minor error corrections.

Conclusion

The exhibited draft DCP amendments aimed to obtain community and expert views with particular emphasis on environmental sustainability initiatives related to climate change and emission reductions within the Lane Cove community. These amendments also include housekeeping corrections to errors of punctuation, grammar, and structure along with updates to legislation references.

As a result, it is recommended that Council adopt the amended Lane Cove Development Control Plan as shown under Attachments **AT-2** to **AT-23** inclusive.

RECOMMENDATION

That Council:

1. Adopt the Development Control Plan, as shown in **AT-2** to **AT-23** inclusive, and
2. Publish the Development Control Plan on its website as soon as practicable.

Mark Brisby
Executive Manager
Environmental Services Division

ATTACHMENTS:

AT-1 View	Final Design Review Panel minutes	6 Pages	Available Electronically
AT-2 View	Cover and Contents	5 Pages	Available Electronically
AT-3 View	Part A - Introduction	6 Pages	Available Electronically
AT-4 View	Part B - General Controls	25 Pages	Available Electronically
AT-5 View	Part C - Residential Development	41 Pages	Available Electronically
AT-6 View	Part C - Residential Localities	69 Pages	Available Electronically
AT-7 View	Part D - Commercial and Mixed Use Development	32 Pages	Available Electronically
AT-8 View	Part D - Commercial and Mixed Use Localities	50 Pages	Available Electronically
AT-9 View	Part E - Industrial Development	13 Pages	Available Electronically
AT-10 View	Part F - Access and Mobility	13 Pages	Available Electronically
AT-11 View	Part G - Acid Sulfate Soils	9 Pages	Available Electronically
AT-12 View	Part H - Bushland Protection	13 Pages	Available Electronically
AT-13 View	Part J - Landscaping and Tree Preservation	42 Pages	Available Electronically
AT-14 View	Part K - Motels	4 Pages	Available Electronically
AT-15 View	Part L - Public Art	7 Pages	Available Electronically

AT-16 View	Part M - Sex Services Premises	7 Pages	Available Electronically
AT-17 View	Part N - Signage and Advertising	45 Pages	Available Electronically
AT-18 View	Part O - Stormwater Management	66 Pages	Available Electronically
AT-19 View	Part P - Telecommunication Facilities	36 Pages	Available Electronically
AT-20 View	Part Q - Waste Management and Minimisation	28 Pages	Available Electronically
AT-21 View	Part R - Traffic, Transport and Parking	43 Pages	Available Electronically
AT-22 View	NEW Part S - Environmental Sustainability	13 Pages	Available Electronically
AT-23 View	Attachment - Dictionary	9 Pages	Available Electronically
AT-24 View	Report to Council 22 June 2023	4 Pages	Available Electronically

Ordinary Council Meeting 21 September 2023
5G CELL TOWERS REQUEST FOR INFORMATION - UPDATE

Subject: 5G Cell Towers Request for Information - Update
Record No: SU6110 - 53454/23
Division: General Managers Unit
Author(s): Rachel Hensman; Steven Kludass

Executive Summary

In recent months, a number of residents of the Lane Cove area have attended Council's public forum to express their concerns regarding the potential safety risk posed by exposure to 5G cell towers.

On 20 July 2023, Council resolved to write to the Federal Government to request funding for an investigation as well as to a number of agencies to request information regarding 5G technology.

On 9 August 2023, letters were sent as per the resolution of Council and this report provides an update to Councillors on the correspondence received to date. Copies of the correspondence received are attached to this report.

Background

Following discussion at its Ordinary Council Meeting on 20 July 2023, Council resolved to take the following action:

1. *"Write to the Federal Government requesting funding for an investigation with an independent assessor to measure exposure to electromagnetic radiation in a number of sample sites in Lane Cove, including but not limited to; The Canopy, 79-83 Longueville Road, and 3 Rosenthal Ave overlooking the playground area in The Canopy. The investigation is to include the production of a report and include an evaluation of the health impacts on the human body of the levels of electromagnetic radiation identified in these areas;*
 - a.
2. *Write to Ms Kylea Tink MP, Member for North Sydney, requesting her support to lobby the Commonwealth Government to undertake the investigation outlined in 1., to ensure community safety in relation to the rollout of 5G technology, such as restriction of cell towers in close proximity to schools and residences;*
 - b.
3. *Seek Information from Randwick, Northern Beaches and Central Coast Councils by formally requesting they provide copies of any officer reports, community submissions, and related correspondence concerning their decision to not support the installation of cell towers. Additionally, seek clarification on the reasons behind their decision;*
 - c.
4. *Contact Telstra, Optus, TPG and Vodafone to obtain:-*
 - a. *Comprehensive product information regarding the new 5G technologies, including the process for testing air quality and radiation once towers are installed;*
 - b. *Details of how tower placement is determined, what factors are considered, and how they consult with businesses and residents;*
 - c. *Details about the types of radiation emitted by the infrastructure, their levels, installation guidelines for contractors, the ability to adjust radiation emissions, methods for measuring emissions, ongoing monitoring practices, and infrastructure lifespan; and*

Ordinary Council Meeting 21 September 2023
5G CELL TOWERS REQUEST FOR INFORMATION - UPDATE

- d. *A full inventory of existing infrastructure locations and planned locations, including the less obvious and concealed cell towers and antennas.”*
5. *Write to ARPANSA (Australian Radiation Protection and Nuclear Safety Agency to confirm the types of radiation emitted by 5G technology, established emission levels at safe distances from humans, research sources relied upon to assert the safety of 5G technology (including authorship and publication dates), whether non-thermal impacts on human health are considered in the research, methods for measuring the safety levels of emissions from 5G infrastructure, associated costs of obtaining measurement equipment, and the responsible authority for industry regulation ensuring adherence to safety and health standards; and*
6. *Receive a report on the outcomes of Parts 1-5.*

Discussion

On 9 August 2023, Council wrote to the following, as listed in the resolution of Council:

- The Hon Michelle Rowland MP, Federal Minister for Communication
- Ms Kylea Tink MP, Member for North Sydney
- Randwick Council
- Northern Beaches Council
- Central Coast Council
- Telstra
- Optus
- TPG
- Vodafone
- ARPANSA (Australian Radiation Protection and Nuclear Safety Agency)

Provided below is a list of the responses received as at 13 September 2023. Copies of the correspondence received has been included as attachments to this report.

The Hon Michelle Rowland MP, Federal Minister for Communication

Letter received dated 7 September 2023 noting that the *“Government works in partnership with the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) and the Australian Communications and Media Authority (ACMA) to strictly regulate emissions from telecommunications to protect the health and safety of all members of the public, while allowing the community to access essential, modern telecommunications services.”* The letter provides further detail on the work of ARPANSA and ACMA, including the results of EME emissions measured by ACMA at a site in Lane Cove in September 2021. The letter is attached as **AT-1**.

Randwick City Council

Email received on 28 August 2023 with a number of documents provided relating to previous Council resolutions regarding 5G technology. The documents provided by Randwick are included as **AT-2, AT-3, AT-4, AT-5, AT-6, AT-7, AT-8** and **AT-9**.

Northern Beaches Council

Letter received dated 28 August 2023 referencing a recent development application to erect a telecommunications tower and also noting that Northern Beaches Council provides information on its website relating to telecommunications facilities. A copy of the letter is provided as **AT-10**.

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AMTA (on behalf of Telstra, Optus & TPG)

Letter from the Australian Mobile Telecommunications Association (AMTA) dated 21 August 2023 providing a response on behalf of Telstra, Optus and TPG Telecom. The letter addresses each of the points outlined in part 4 of the Council resolution and is included as **AT-11**.

ARPANSA

Email received on 23 August 2023 from the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) with a copy of correspondence previously provided to local governments (including Lane Cove Council) attached. ARPANSA's response includes links to a number of factsheets and websites for further information. An information kit is included as an attachment and ARPANSA are also able to conduct online community sessions to answer questions. The email is included as **AT-12** and the attachments referenced in the email are included as **AT-13** and **AT-14**.

Conclusion

Correspondence has been sent as per the resolution of the 20 July 2023 Council Meeting and copies of the responses received as of 13 September 2023 have been included as attachments to this report.

The responses are provided for the information of the Council and the community.

RECOMMENDATION

That Council receives and notes this report.

Craig Wrightson
General Manager
General Managers Unit

ATTACHMENTS:

AT-1 View	Response from Minister for Communications - 7 September 2023	2 Pages	Available Electronically
AT-2 View	RCC - Notice of Motion - June 2018	1 Page	Available Electronically
AT-3 View	RCC - Council Resolution For Action - June 2018	1 Page	Available Electronically
AT-4 View	RCC - Council Resolution For Action - October 2018	1 Page	Available Electronically
AT-5 View	RCC - Letter to Minister for Communications - November 2018	1 Page	Available Electronically
AT-6 View	RCC - Mayoral Minute - December 2018	2 Pages	Available Electronically
AT-7 View	RCC - Council Resolution For Action - December 2018	1 Page	Available Electronically
AT-8 View	RCC - Letter from ARPANSA - 3 February 2020	4 Pages	Available Electronically
AT-9 View	RCC - TPG small cell towers will not roll out - not	1 Page	Available

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5G CELL TOWERS REQUEST FOR INFORMATION - UPDATE

	dated		Electronically
AT-10	Response from Northern Beaches Council - 28	1 Page	Available
View	August 2023		Electronically
AT-11	Response from AMTA - 21 August 2023	3 Pages	Available
View			Electronically
AT-12	Response from ARPANSA - 23 August 2023	2 Pages	Available
View			Electronically
AT-13	ARPANSA Letter to Lane Cove Council - 3 February	2 Pages	Available
View	2020		Electronically
AT-14	Australian Government- EME Stakeholder Kit -	10	Available
View	November 2022	Pages	Electronically

**Ordinary Council Meeting 21 September 2023
JEAN MITCHELL LUCRETIA BATHS RESTORATION**

Subject: Jean Mitchell Lucretia Baths Restoration
Record No: SU8705 - 52124/23
Division: Human Services Division
Author(s): Diana Marder

Executive Summary

Jean Mitchell Lucretia Baths are in a state of disrepair and Council has determined to investigate the restoration of the baths. Access to the Baths is currently limited due to safety concerns.

Extensive community consultation was carried out regarding the Bath's future and the results of this consultation were considered at Council's May meeting. At this meeting Council resolved to receive a report regarding the process and funding required to develop plans for the restoration of the baths and also to develop and implement a community engagement program to gauge community interest in involvement in the project.

This report discusses the fee proposals and suggested programs received from consultants for this next stage of the project. A recommendation of an appropriate consultant is also provided. This report also outlines suggested community consultation actions. Additionally, Council has sought a soil and water analysis of the site of the existing baths.

Potential future steps are also considered if the decision is made to progress the restoration project further.

Background

The Jean Mitchell - Lucretia Baths in Dunois Street Longueville in Dunois Street Longueville have been in existence since the 1920's and were originally built by the residents of the area for use as a private baths. In 1992 the Baths Co-operative, who had managed the Baths made the decision to hand the Baths to Council. The Baths currently operate under a lease between Council and Transport for NSW (TfNSW).

Extensive community consultation was carried out regarding the future of this site from December 2022 to February 2023. 80% of respondents wanted a complete rebuild of the Baths. These community consultation outcomes were considered by Council at its meeting of 18 May 2023.

At that meeting it was resolved that Council:-

- 1. *Receives and notes the results of the community consultation on the future of the Jean Mitchell Lucretia Baths (the Baths);*
- 2. *Acknowledges that the Baths are an item of heritage significance within the Lane Cove LGA;*
- 3. *Wishes to restore/rebuild the Baths, with the intent of limiting the scope to the existing structure(s), with consideration to point 4;*
- 4. *Receives a report at its September 2023 meeting on the process and funding required to develop plans for the restoration of the Baths to the level of detail required to secure approval of the restoration by Transport for NSW and other regulatory authorities and to form the basis of a Development Application for the works;*
- 5. *Concurrently to point 4, develop and implement a community engagement program to gauge interest in the community of:*

- a. *Providing volunteer support during the restoration and ongoing future management of the Baths, using a model similar to Council's existing 'bushcare' or 'bushfriends' programs;*
- b. *Provide potential 'sponsorship' of the restoration of the Baths (for example, named plaques); and*
- c. *Suggestions into other ways that the community might contribute to the ongoing amenity of the Baths.*
- 6. *Until the Baths have been restored, maintains the safety warning signage and other measures deemed necessary to prevent unauthorised entry to the Baths; and*
- 7. *Review the plan and funding model at the 2024 Corporate Planning Weekend with the aim of inclusion of the Baths restoration in the 2024/2025 budget.*

This report addresses points 4. and 5. above and provides the process and funding required to develop plans for required approvals, a suggested consultant to undertake this work and a preliminary community engagement plan. It also provides information regarding contamination testing for the vicinity of the site.

Discussion

If Council proceeds with this project the following steps would be required:-

1. Engagement of consultant to undertake application process to obtain statutory approvals
2. Lodgement of a Development Application
3. Tender for the construction of the structure
4. Community engagement program to gauge interest in volunteering, sponsorship and any community contribution
5. Statutory requirements (e.g. RMS) at the completion stage
6. Council to undertake foreshore works.

Statutory approvals

Council approached five consultancies for expressions of interest and fee proposals for the work required to progress the project through the statutory approvals phase and provide plans suitable for the tender process. Five fee proposals were received.

The fee proposal from Royal Haskoning DHV was considered to be the most comprehensive, thorough and realistic of those received. Royal Haskoning DHV is a consultancy that specialises in coastal and maritime studies, and the investigation, design and documentation of foreshore structures.

Previous projects carried out by this consultancy have included design access upgrades to Clontarf tidal pool, the upgrade of North Narrabeen Ocean Rock Pool, design upgrade for 40 Baskets pool, Fairy Bower ocean pool stormwater outlet replacement and Collaroy ocean pool structural repairs.

The fee proposal includes appropriate and relevant sub consultants. Representatives have met Council staff on site to discuss the proposal. The fee proposal is \$137,850 ex GST.

The proposal is separated into 2 stages with each stage comprising the following tasks and cost.

**Ordinary Council Meeting 21 September 2023
JEAN MITCHELL LUCRETIA BATHS RESTORATION**

Documentation and Plans for the TfNSW Permission to Lodge and DA – Stage 1

Works include; Survey plans, Basis of Design memorandum, Statement of Heritage Impact, Aquatic Habitat Survey report, Geotechnical report, Concept design drawings (up to 2), Concept Design report, Preliminary quantity survey and cost estimates, Statement of Environmental Effects, Permission to Lodge (a Development Application) application to TfNSW.

- The timeline for Stage 1 is 14 weeks. The cost of Stage 1 is \$78,700 ex. GST, (DA fees are additional).

- *Lodgement of a Development Application*

There is no specified time frame for approval from TfNSW to lodge the Development Application. Once approval to lodge the DA is obtained, the DA would need to be assessed independently, and as Council is the applicant, the Local Planning Panel will determine the application.

The timeline for Development Application assessment and determination is 10 weeks.

Detailed Design and Issued for Tender Documentation - Stage 2

Works include; Geotechnical report, Detailed Design report, Detailed Design drawings (up to 20), Detailed Design specification notes, Issued for Tender drawings (up to 20), Issued for Tender specification notes, Schedule of quantities, Preconstruction cost estimate, Schedule of Rates and Lump Sum Items template, Method Statement Schedule template.

The cost of Stage 2 is \$59,150 ex. GST.

Contamination Testing

As part of the due diligence process, Council engaged an environmental consultant to assess the quality of the water and soil in the vicinity of the site at a cost of approximately \$12,000.

Council is still awaiting the results of the investigation. The results will be issued to Councillors separately prior to the Council Meeting, when they become available.

Community Consultation

A community engagement plan has been drafted which seeks to consult on:

- If there is interest in providing volunteer support to the restoration and future management of the baths;
- If there is interest in potential sponsorship of the restoration of the baths and any suggestions; and
- Suggestions into other ways that the community might contribute to the ongoing amenity of the Baths.

The volunteers for the support would be sought after the results of this engagement program.

The audience, aim and channels for this consultation are:

Who	Aim	Channel
Councillors	Advise Councillors of consultation being open and any relevant activities	Email updates
People engaged with the first consultation	Keep informed. Let them know we are seeking ideas for ongoing operation of the baths.	Email to all who came to first survey
All Lane Cove	Get them to give ideas through	• Haveyoursay.lanecove.nsw.gov.au

**Ordinary Council Meeting 21 September 2023
JEAN MITCHELL LUCRETIA BATHS RESTORATION**

Who	Aim	Channel
residents and potential baths users	Have Your Say	<ul style="list-style-type: none"> • Enews • Social media • Site signage
Local media	Get people engaged with Have Your Say	Media release to local media with some historic images
Council staff	Updates so people know what is happening	Staff newsletter Briefings

Cost Estimate and Funding

At the May meeting it was estimated that rebuilding of the Baths would cost approximately \$600,000. Post the meeting, Council staff contacted several other councils which have been working on foreshore projects and it became obvious that the upfront studies and approval costs in particular, were greater than initially expected. There is also the risk in this project that because the baths were originally built by volunteer labour, essentially the entire structure will need to be rebuilt. On this basis, given the rule of thumb that approvals and design represent between 10% and 15% of a project cost, this would place the total project cost in the vicinity of \$1,000,000. By undertaking the stage one works Council will be in a better position to understand the cost and can determine ultimately whether to proceed with the project.

Council has not funded these works and therefore it is proposed that Council commit funding of \$80,000 to allow the Stage 1 work to proceed, which will then allow a review of the plan and funding model to be available for the 2024 Corporate Planning weekend.

Conclusion

To progress this project further, Council will need to resolve to engage an appropriate consultant for the next stage, which is currently unfunded. Based on Council's research there is significant cost risk in relation to such projects and therefore it is imperative that Council obtain better cost estimates through this process before committing to the project. In conjunction to this Council can carry out the engagement program as outlined in the report.

RECOMMENDATION

That Council:

1. Receive and note the Report;
2. Determine if it wishes to proceed with the next stage of the Project, which would include preparation of documentation for TfNSW Permission to lodge a DA at a cost of \$78,700 ex GST, to be funded from the Capital Expenditure Reserve;
3. Receive a progress report at the 2024 Corporate Planning Weekend; and
4. Undertake a further community engagement process to gauge the community interest in further involvement with the Baths project.

Jane Gornall
Executive Manager - Human Services
Human Services Division

Ordinary Council Meeting 21 September 2023
JEAN MITCHELL LUCRETIA BATHS RESTORATION

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 21 September 2023
OPENING OF WADANGGARI PARK AND ST LEONARDS LIBRARY

Subject: Opening of Wadanggari Park and St Leonards Library
Record No: SU7134 - 53461/23
Division: General Managers Unit
Author(s): Sebastian Stivala; Jane Gornall; Craig Wrightson

Executive Summary

This report outlines the details of the official opening of Wadanggari Park and St Leonards Library. The completion and opening of these two projects represents a significant milestone in delivering on Council's vision for improving the liveability of St Leonards. The Park provides new open space in the middle of an urban environment by building a bridge over the rail corridor to accommodate the park, the first time that this has been done in Australia. The new library is also innovative in delivering a technology hub, that can support the community and business alike,

The opening of Wadanggari Park will take place on Friday 15 September 2023 at 12:00pm, followed by the opening of St Leonards Library at 1:00pm. The opening will be presided over by Mr Stephen Bali, MP, Parliamentary Secretary for Planning and Public Spaces and the Mayor, Councillor Andrew Zbik. The opening will be followed on Saturday 16 September 2023 with a Community Day featuring entertainment and activities in the park throughout the day. It is recommended the report received and noted and Council acknowledge and thank the efforts of all staff involved in delivering these projects.

Background

Wadanggari Park

The concept of a public open space park constructed on a bridge over the rail corridor was first conceived by Council as part of the 2006 St Leonards Strategy, which was a joint strategy prepared by Lane Cove, North Sydney and Willoughby Councils. From Council's research this is the first time that this has been done in Australia.

Council has been pursuing delivery of this project since 2011 when TfNSW first expressed interest in the proposal. Ultimately progress in gaining NSW Government support was slow, however Council ultimately obtained permission to construct the bridge to accommodate the park in late 2020 and construction began at the end of 2021.

This new public open space has significant social and economic benefits by activating the precinct, improving connectivity and access, improving commuter safety and convenience, and providing much needed public open space in this part of St Leonards that compliments the new St Leonards Library and surrounding developments.

The Park is a focal point linking; St Leonards Station, the Forum and the new Crow Nest Metro Light-Rail via the revitalised commercial retail precinct and beyond through Friedlander Place. The open green space has been developed by Arcadia Landscape Design and includes best practice landscape design and safety by providing full accessibility, improved lighting, occasional seating, a village green with deep soil planting and tree cover at the edges and a regional scale three storey adventure playground.

The structure spanning the rail corridor provides a platform for much needed public open space, covering an area of 4,750 sqm approx. including the section delivered by JQZ's, Eighty Eight development, which also provides the new St Leonards Library, public toilets and a 300 space public basement car park.

Ordinary Council Meeting 21 September 2023
OPENING OF WADANGGARI PARK AND ST LEONARDS LIBRARY

The existing Pacific Hwy pedestrian underpass has also been upgraded as part of the project, with the addition of an elevator for direct access to the Pacific Hwy and the new Park. The width of the pedestrian pathway on the Pacific Hwy parallel to the new park has been increased significantly and now incorporates a series of bus shelters for commuters. Finally, the northern end of Canberra Ave has been converted into a designated share use area including a “Kiss and Ride” drop off zone, access ramps for pedestrians and cyclists and direct elevator access to the Plaza from the South.

To fund the park, since 2014, Council had entered into four Voluntary Planning Agreements (VPA's). These voluntary planning agreements related to four pilot projects which Council approved to demonstrate best practice Transit Oriented Development supported by infrastructure and sought to revitalise the commercial area by delivering new commercial floor space and retail. The following outlines the contributions for the project, which were essential for the project to proceed:-

Address	Contribution	Development	Developer
1 500 - 504 Pacific Highway	\$21,150,000	Landmark	Newhope
2 472 - 494 Pacific Highway	\$16,947,598	St Leonards Sq	Mirvac
3 75-79 Lithgow St and 84-90 Christie St	30% of Park	Eighty Eight by JQZ	JQZ
4 1 -13A Marshall Avenue	\$7,967,700	Embassy Tower	Loftex
Total	\$46,065,298		

In addition, Council was successful in obtaining grant funding of \$4.75M under the NSW Government's Public Spaces Legacy Program, the largest grant in Lane Cove's history.

Council has access to the airspace over the rail corridor via a lease from the NSW Government for \$1.00 per annum for a period of 67 years, expiring 30 May 2088, which aligns with the remaining lease period for the Forum development to the north. Council is permitted to use the space for the purposes of a public plaza and a public open space (excluding residential and commercial use which are not permitted). Council maintains responsibility for the park and all other infrastructure above the deck (outside the rail corridor), stormwater, utilities and the main bridge structure. Council is not responsible for any rail related infrastructure.

The total cost to date is \$40.8M, against a total budget of \$43.5M. With the project complete other than minor works in the rail corridor and final certification, the project will be delivered under budget. The project was managed in house by Council's Director – Major Projects, Sebastian Stivala assisted by Simone Bordin, Projects Officer.



St Leonards Library

The new St Leonards library is situated in the Eighty Eight by JQZ Pty Ltd amongst the lower ground specialty retail.

The three local government areas of Lane Cove, North Sydney and Willoughby intersect in St Leonards and previously there was no library in the suburb, despite a suburb population of 7492, with an additional 4000 expected in the next five years in the adjacent St Leonards South precinct.

St Leonards Library has an area of 1100sqm and currently opens 35 hours per week. It offers a vibrant and exciting destination with a relaxed and welcoming atmosphere. As Lane Cove already has two libraries (in Lane Cove and Greenwich), and an extensive collection, St Leonards Library will focus on technology, with the library space incorporating:-

- Flexible meeting rooms with audio visual capabilities
- Film & Sound Studio

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OPENING OF WADANGGARI PARK AND ST LEONARDS LIBRARY

- Digital & physical exhibition spaces
- Technology resources including Hublets, 3D printer, laser cutter, etc.
- Collaboration spaces, acoustic nooks and quiet study spaces
- Children's Play & Learn space

The library was provided as part of a Voluntary Planning Agreement with JQZ, free of cost to Council. Council also received a \$500,000 Library Infrastructure Grant from the Library Council of NSW for the fit-out.

The design development was managed inhouse by Council's previous Manager Library Services, Jenny Bice and Executive Manager - Human Services, Jane Gornall, with the assistance of the library staff. The space was designed by PTW Architects and constructed by JQZ.



Discussion

The opening of Wadanggari Park will take place on Friday 15 September 2023 at 12:00pm, followed by the opening of St Leonards Library at 1:00pm. The Park opening will be presided over by Mr Stephen Bali, MP, Parliamentary Secretary for Planning and Public Spaces and the Mayor, Councillor Andrew Zbik. The Library will be opened by Mayor, Councillor Zbik. The NSW State Librarian Dr John Vallance will also be present.

The opening will be followed on Saturday 16 September 2023 with a community day running from 10.00am to 3.00pm. The activities will include facepainting; DJ music; hula hooping, large games for all, and other activities for both children and adults. There will also be a free coffee cart, a gelato stand and free water for the community to enjoy. This will be a great opportunity to see and enjoy these two great enhancements to the St Leonards area.

Ordinary Council Meeting 21 September 2023
OPENING OF WADANGGARI PARK AND ST LEONARDS LIBRARY

The Library will also open early at 9.30 am (rather than the normal 1.00pm) and will be demonstrating new technologies.

Conclusion

The completion and opening of these two projects represents a significant milestone in delivering on Council's vision for improving the liveability of St Leonards. Council has been able to, through innovation and a long term commitment to the projects, demonstrate best practice development, by ensuring the delivery of community infrastructure that provides a higher level of amenity for the benefit of the existing community and provides greater capacity to accommodate the needs of the new population.

RECOMMENDATION

That:

1. The report be received and noted; and
2. Council acknowledge and thank the efforts of all staff involved in delivering these projects.

Craig Wrightson
General Manager
General Managers Unit

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 21 September 2023
DRAFT VOLUNTARY PLANNING AGREEMENT FOR 524 - 542 PACIFIC HIGHWAY, ST LEONARDS

Subject: Draft Voluntary Planning Agreement for 524 - 542 Pacific Highway, St Leonards
Record No: SU5784 - 53530/23
Division: General Managers Unit
Author(s): David Stevens

Executive Summary

Council has received a letter of Public Benefit Offer (VPA) from the developer of 524 – 542 Pacific Highway, St Leonards (Telstra site) which is progressing through the planning system as a State Significant Development. The Department of Planning & Environment (DPE) have provided an in-principal endorsement of the Public Benefit Offer, stating it is “considered exceptional public value for the purposes of the 2036 Plan”. The Public Benefit Offer provides for a Monetary Contribution of \$3.6M in addition to a s7.11 contribution of \$6.2M, and ten (10) affordable housing units for a period of 15 years. Council is not the consent authority however DPE does not enter into VPA’s with proponents on behalf of councils, regardless of whether or not Council ultimately supports the development proposal, it needs to consider the VPA on its merits, in the event the State Significant Development Application is approved. It is recommended Council give notice of its intention to enter into a Voluntary Planning Agreement as outlined in the report with Home the developer of 524 – 542 Pacific Highway, St Leonards in accordance with the consultation strategy outlined in the report.

Background

In August 2020, the then NSW Department of Planning, Industry and Environment (DPIE) released its final St Leonards and Crows Nest 2036 Plan. The Plan’s vision was to “facilitate the urban renewal of St Leonards and Crows Nest for an expanding employment centre and growing residential community in the suburbs of St Leonards, Greenwich, Naremburn, Wollstonecraft, Crows Nest and Artarmon”. The St Leonards and Crows Nest Precinct has been planned to provide: capacity for additional commercial floor space; funding for open space and infrastructure upgrades; a variety of mixed-use sites for short and long term development; Crows Nest Metro Station over-station development; suitable provisions to allow for the transition of the St Leonards core to surrounding residential areas; and, collaboration between the three stakeholder Councils being North Sydney, Willoughby and Lane Cove.

The Housing Priority within the Plan, charged the three Councils with the following actions:

- Undertake investigations to identify an appropriate target for affordable housing in the area, consistent with each Council’s affordable rental housing target schemes;
- Explore build-to-rent opportunities within the precinct.

A planning proposal was originally lodged for the Telstra site in December 2016, but was postponed due to the incoming 2036 plan. Following the Plan’s release, an amended proposal was lodged in September 2019 and again in December 2019, the proposal contained 330 apartments. The applications were ultimately refused by the Sydney North Planning Panel in May 2020.

The revised, current planning proposal is a mixed-use development comprising:

- 272 Build-to-Rent apartments;
- Approximately 4,600m² of non-BtR Gross Floor Area consisting of affordable housing for key workers, short-stay accommodation and retail;
- Associated communal residential amenities.

Discussion

In August 2022, Council and Home begun discussion and negotiation for a Voluntary Planning Agreement (VPA) Public Benefit Offer on the basis the development would be assessed and determined by the Department of Planning via the State Significant Development Application process. The applicant is seeking to vary the planning controls for the site by utilising the provision in the St Leonards / Crows Nest 2036 plan, *“There may be opportunities for specific sites to accommodate additional density and height where the public benefits proposed to be delivered as part of a development proposal is of exceptional value, beyond what could be secured under a standard practice approach that should be considered within the precinct.”*

Council was initially unable to reach agreement on a suitable VPA. Council staff were pursuing the provision and dedication of Affordable / Key Worker Housing, the initial Home offer was to make a contribution of \$1.1M towards the provision of affordable housing.

In May 2023, Home proposed a VPA that would provide 6 affordable apartments (4 x 1 bedroom and 2 x studio apartments) for a period of 20 years, which in Council staff’s view did not represent “exceptional value” to trigger the provision in the St Leonards and Crows Nest 2036 Plan. This position was supported to DPE.

In August 2023, Home submitted a revised final VPA offer **AT-1**, which includes:-

- A monetary contribution to Council of \$3.6M towards the provision of local infrastructure;
- The provision of ten (10) affordable housing units (4 x 1 bedroom and 6 x studio apartments), for a term of 15 years. The apartments will be owned and managed by the developer as affordable / key worker housing for the “moderate income household” definition of “affordable housing” in *State Environment Planning Policy (Housing) 2021*;
- Payment of a s7.11 Contribution to the value of \$6.2M prior to the first occupation certificate for the proposed development.
- The proposed VPA will be registered on title of the land.

DPE have reviewed the final VPA offer and have issued a letter included as **AT-2**, which confirms that the department is of the opinion that the offer represents “exceptional value” to trigger the provision in the St Leonards and Crows Nest 2036 Plan.

The only issue remaining, which is considered relatively minor, is that the Home offer does not outline when the \$3.6M monetary contribution is to be paid and seeks to defer payment of the s7.11 contributions to the issue of an occupation certificate. Consistent with Council’s standard practice for s7.11 payments and the timing for payment of the State Government’s new Housing and Productivity Contribution, both payments must be paid before a construction certificate is issued.

Community Consultation

The requirements of the Environmental Planning Assessment Act and Council’s own consultation policy require voluntary planning agreements to be advertised for public comment prior to being entered into. The following consultation strategy is therefore proposed.

Statement of Intent

The consultation is designed to invite public submissions on the proposed VPA for the proposed development at 524 – 542 Pacific Highway, St Leonards. Any comments received will be reviewed

Ordinary Council Meeting 21 September 2023
DRAFT VOLUNTARY PLANNING AGREEMENT FOR 524 - 542 PACIFIC HIGHWAY, ST LEONARDS

and evaluated as part of any determination as to whether or not, Council accept the benefits proposed in the VPA.

Method

Level of Participation	Inform	Consult
Form of Participation	Open	Targeted
Target Audience	Lane Cove Community and community groups	Properties in the vicinity. Local community associations.
Proposed Medium	Advertisement and eNewsletter. Public Exhibition, Website Exhibition and Online Survey	Notification Letters
Indicative Timing	At the appropriate time as determined under the State Significant Development Application process	

Conclusion

The Home VPA is considered by DPE to meet the exceptional value provision in the St Leonards / Crows Nest 2036 Plan Vision to justify the change to the planning controls. The proposed Voluntary Planning Agreement will assist Council in achieving its goal to see the delivery of additional affordable housing and provide for further infrastructure in the Precinct.

RECOMMENDATION

That Council:

1. The report be received and noted;
2. Give notice of its intention to enter into a Voluntary Planning Agreement as outlined in the report with Home the developer of 524 – 542 Pacific Highway, St Leonards in accordance with the consultation strategy outlined in the report;
3. Undertake the consultation for the VPA at the appropriate time as determined under the State Significant Development Application process;
4. Delegate authority to the General Manager to agree minor variations to the VPA offer prior to giving notice of the intention to enter into a Voluntary Planning Agreement; and
5. Following the community consultation, a further report be submitted to Council for determination.

Craig Wrightson
General Manager
General Managers Unit

ATTACHMENTS:

AT-1	View Revised Home Letter of Public Benefit Offer 25.08.23	5 Pages	Available Electronically
AT-2	View Advice on HOME Public Benefit Offer from DPE	3 Pages	Available Electronically

Subject: Investment Policy Review
Record No: SU3038 - 46654/23
Division: Corporate Services Division
Author(s): Sarah Seaman

Executive Summary

This report has been prepared in response to Council's July resolution to review Council's adopted Investment Policy to incorporate a transition towards non-fossil fuel aligned financial institutions and socially responsible investments, revised investment portfolio limits to facilitate the transition and put in place appropriate thresholds that balance social and economic returns. It is recommended Council determine whether it wants to pursue the Revised Draft Investment Policy, noting that if it does wish to proceed it would be appropriate to endorse the document and have it publicly exhibited for a period of 6 weeks, providing an opportunity for community feedback on the matter.

Background

At the July 2023 Council Ordinary Meeting, Council resolved the following:-

"That Council:

1. *Receive and note this report, together with the investment advice received from Council's Investments Advisor, Prudential Investment Services Corp;*
2. *Determines to pursue an Investment Portfolio that preferences the placement of investments with non-fossil fuel aligned financial institutions and socially responsible investments. To facilitate this, Council staff will work on a revised Investment Policy incorporating matters including:*
 - a. *Ensuring Council does not incur break fees on investments during the transition to non-fossil fuel aligned financial institutions and socially responsible investments;*
 - b. *An 'interest rate return yield tolerance' provision that states Council will only invest in non fossil fuel aligned institutions or socially responsible investments where the interest rate offered is comparable (not more than 10 basis points (0.10%) differential) with another available investment product offering at the time;*
 - c. *Update the portfolio limits within our adopted Investment Policy as advised by Prudential Investment Services Corp (Prudential) which would allow Council to invest more funds with non-fossil fuel aligned institutions; and*
3. *The updated Investment Policy is to be brought back to the September Council Meeting for consideration by Council."*

Discussion

Prudential Investment Services Corp were engaged to review Council's Investment Policy in light of the resolution passed by Council. A copy of the Revised Draft Investment Policy is attached as **AT-1**.

**Ordinary Council Meeting 21 September 2023
INVESTMENT POLICY REVIEW**

Primary Changes to the Investment Policy

The following is a summary of the primary changes to the Revised Draft Investment Policy.

1. The portfolio limits within the adopted Investment Policy have been revised to allow Council to invest more funds with non-fossil fuel aligned institutions such as Suncorp Bank and Bendigo/Adelaide Bank.

-

- In summary, Council's investment advisor recommends the following changes be made to the adopted Investment Policy.

-

- Institution Rating	- Current Limit	- Revised Limit
- BBB+	- 20%	- 35%
- BBB		- 15% sublimit within the overall 35%
- BBB-		- 0%

-

- It is noted that to have access to non-fossil fuel aligned institutions such as Suncorp Bank, there is a recommended increase in exposure to BBB institutions, with an overall limit of 35% up from 20%, which does present a fundamental change in Council's credit risk profile. Put simply, Council would be exposing itself to an increasing number of institutions that do not have same capacity to meet its financial commitments as A, AA or AAA rated institutions. As all the institutions are APRA regulated, the default risk is considered relatively low, and these institutions are permissible under the Local Government Minister's Investment Order.

2. A Non-Fossil Fuel / Socially Responsible Investment statement has been included in the Revised Draft Investment Policy. It reads as follows:

Socially Responsible and Non-Fossil Fuel Investments

When making investment decisions, Council will give preference to green investment options and to institutions that do not invest in or finance the fossil fuel industry.

Socially responsible and non-fossil fuel investment considerations will be part of Council's overall risk management process to best meet its investment strategy objectives while ensuring compliance with prevailing legislation and this Investment Policy.

This Policy acknowledges the long-term strategy of Council to identify those investments that are socially responsible, benefit the community and progress society toward a more sustainable future.

Where possible, Council will invest in Socially Responsible/Green Investments or non-fossil fuel aligned institutions. However, it should be noted there may be constraints in the investment market that might make this difficult from time to time. For example, there may be occasions where there are no Socially Responsible Investments available and/or the non-fossil fuel institutions are not accepting new investments, or we have reached our policy limit with the individual non-fossil fuel lending institution.

3. Investment Return Yield Tolerance and Break Costs

-

- In order to balance social and economic returns, the following statement in relation to investment return yield tolerance and break costs has been added to the Revised Draft Investment Policy:-

**Ordinary Council Meeting 21 September 2023
INVESTMENT POLICY REVIEW**

Council will only invest in non-fossil fuel aligned institutions or socially responsible investments where the interest rate offered is comparable (not more than 10 basis points (0.10%) differential) with another available investment product offering at the time.

Council will only incur break fees if the net economic benefit of doing so outweighs the actual break cost.

In addition to the above primary changes, Prudential Investment Services Group have recommended several other minor administrative changes to ensure the Policy is contemporary and reflects the current investment environment.

Community Consultation

If Council wishes to pursue the changes to the investment policy the following consultation strategy is recommended.

Statement of Intent

The consultation is designed to inform the community of the proposed change to the Investment Policy. Any comments received will be reviewed and evaluated to determine whether or not to proceed with the amendments to the Policy.

Method

Level of Participation	Inform	Consult
Form of Participation	Open	Open
Target Audience	Lane Cove Community	Lane Cove Community
Proposed Medium	Website and eNewsletter	Website Exhibition Written Submissions
Indicative Timing	September - October 2023	September - October 2023

Conclusion

This report summarises the proposed changes to the adopted Investment Policy. The proposed changes have been reviewed by Council's investment advisor, Prudential Investment Services Corp, and are considered appropriate in the context of the resolution passed by Council on this matter in July 2023.

RECOMMENDATION

That Council:

1. Receive and note the Revised Draft Investment Policy, attached as **AT-1**; and
2. Determine whether it wants to pursue the Revised Draft Investment Policy, noting that if it does wish to proceed it would be appropriate to endorse the document and have it publicly exhibited for a period of 6 weeks, providing an opportunity for community feedback on the matter.

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

Ordinary Council Meeting 21 September 2023
INVESTMENT POLICY REVIEW

ATTACHMENTS:

AT-1 [View](#) Draft Revised Investment Policy

9 Pages

Available
Electronically

Ordinary Council Meeting 21 September 2023
COMMUNITY CONSULTATION RESULTS ON THE REVISED WORKS SCHEDULE - LANE
COVE SECTION 7.11 CONTRIBUTIONS PLAN

Subject: Community Consultation Results on the Revised Works Schedule - Lane Cove Section 7.11 Contributions Plan
Record No: SU3482 - 43870/23
Division: Corporate Services Division
Author(s): Steven Kludass; Mark Brisby

Executive Summary

This report provides consideration of outcome of the consultation in relation to Council's Revised Works Schedule associated with the Lane Cove Section 7.11 Contributions Plan. Council approved the exhibition of the Revised Works Schedule at its meeting of 22 June 2023 and the public exhibition period closed on 20 August 2023. No submissions were received during the public exhibition period. It is recommended the revised Section 7.11 be adopted.

Background

At its meeting of 22 June 2023, Council resolved the following:-

"That Council:

1. *Endorse the Revised Works Schedule for the Lane Cove Section 94 Contributions Plan attached as **AT-1** for the purposes of public exhibition;*
2. *Place the Revised Works Schedule for the Lane Cove Section 94 Contributions Plan on public exhibition for 6 weeks and community consultation take place in accordance with the consultation strategy outlined in this report;*
3. *Include in the exhibited material the following:-*
 - a. *Explanation of the principles behind the Section 94/7.11 plans and how works are selected for inclusion in the Works Schedule;*
 - b. *Explanation as to why Council has not adopted a Section 7.11 plan for the LGA as it has for the St Leonards South precinct;*
 - c. *Copy of the 2013 Works Schedule to allow comparison with the proposed Schedule; and*
 - d. *An explanation of the derivation of the figure in the Revised Value of Works column;*
4. *Receive a further report following the exhibition period to consider the results of the community consultation."*

Discussion

Community consultation commenced on 7 July 2023 and concluded on 20 August 2023. A comprehensive FAQ accompanied the materials available during the public exhibition period. Notice of the public exhibition was promoted via social media and newsletter with invitations to the public to provide feedback via written submissions.

No submissions were received during the community consultation period. As such, it is recommended that the Revised Works Schedule associated with the Lane Cove Section 7.11 (formerly s94) Contributions Plan be adopted by Council.

A copy of the Revised Works Schedule is attached as **AT-1**.

Ordinary Council Meeting 21 September 2023
COMMUNITY CONSULTATION RESULTS ON THE REVISED WORKS SCHEDULE - LANE
COVE SECTION 7.11 CONTRIBUTIONS PLAN

RECOMMENDATION

That Council adopt the Revised Works Schedule, for the Lane Cove Section 7.11 (formerly s94) Contributions Plan.

Mark Brisby
Executive Manager
Environmental Services Division

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1 View	Lane Cove Section 7.11 Plan - Revised Works Schedule	1 Page	Available Electronically
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Subject: 2023 Australian Liveability Census
Record No: SU8425 - 54503/23
Division: Human Services Division
Author(s): Susan Heyne

Executive Summary

Between April and June 2023 Council acted as a 'Distribution Council' in the 2023 Australian Liveability Census, which was undertaken by placescore.org. Council's participation in the Census was supported by the Greater Cities Commission, which funded all Metropolitan Council's participation. The objective of the Census is to capture community values regarding neighbourhood liveability. Lane Cove's liveability score was 79 out of 100, up from 76 in the 2012 Census. This is well above the Australian national average score of 67 and one of the highest scores of any individual local government area. It is recommended the report be received and noted.

Background

Council has conducted a Wellbeing survey every 2 years since 2015. In 2021, Council decided to participate in the Australian Liveability Census as a 'Distribution Organisation' in place of the Wellbeing survey. Participation in the 2021 census was funded by the Commonwealth Department of Industry, Science, Energy and Resources at no cost to Council.

In 2023 Council was invited to participate in the Australian Liveability Census. The aim of the Liveability Census is to capture the liveability of Australia's suburbs, local government areas, states, and the nation from the perspective of the community. Lane Cove residents were invited to participate in the online survey, which was promoted extensively through online social media, print advertising, the Mayor's weekly update, digital notice boards in the Canopy and Plaza and letters sent to 2,000 addresses across the LGA.

Discussion

The Australian Liveability Census was conducted in 2023 with the Greater Cities Commission sponsoring the participation of all Sydney metropolitan councils in the survey.

The initial results of the 2023 Census have now been released and a total of 821 responses were received from Lane Cove residents. This is an increase of almost 30% from the 2021 survey. The confidence level of the results based on the sample size is 95%.

Council's ratings in all categories have improved, some significantly. The Executive Summary Report (**AT-1**) provided to Council concludes that "*Locally there are no attributes which are both highly valued and underperforming.*"

Lane Cove received an overall Liveability Performance score of 79 out of 100 with 93% of residents reporting that they are satisfied with liveability in their local neighbourhood. This is an excellent result and an increase from our previous score in 2021 of 76. The average liveability score for NSW is 67, with the overall Australian average being 67. The Australian average for satisfaction with liveability in their local neighbourhood is 82%.

Lane Cove's top 3 liveability strengths are:

1. Elements of natural environment
2. Access to neighbourhood amenities
3. General condition of public open space

Lane Cove also scored highly against the national average in:

- Things to do in the evening
- Sustainable urban design
- Cultural and/or artistic community
- Unusual or unique buildings and/or artistic public space design
- Evidence of recent public investment.

Other top performing attributes identified in 2023 included:

- Quality of public space
- Walking/jogging/bike paths that connect housing to communal amenity
- General Condition of public open space
- Protection of the natural environment

What is significant about these high performing attributes is that in 2021 they had been identified as areas that are important to people but were underperforming. In 2023 they are now considered to be some of the strongest contributors to liveability in Lane Cove. A summary sheet comparing the 2023 and 2021 scores has been included as **AT-2**.

Conclusion

The 2023 Australian Liveability Census provided an opportunity for Council to compare the Lane Cove Community's perceptions of liveability, community values and attributes against neighbourhoods across Australia. It also allows us to measure the area's performance from the previous survey two years ago. The results are extremely positive for Lane Cove and provide an external assessment and reference of the Community's, and Council's, efforts to create a "Liveable Lane Cove", and to "Love Where You Live".

RECOMMENDATION

That the report be received and noted.

Jane Gornall
Executive Manager - Human Services
Human Services Division

ATTACHMENTS:

AT-1 View	Liveability Census 2023 - Executive Summary Report	10 Pages	Available Electronically
AT-2 View	Liveability Census 2023 - Summary Sheet	1 Page	Available Electronically

Ordinary Council Meeting 21 September 2023
2023 LOCAL GOVERNMENT NSW CONFERENCE VOTING DELEGATES

Subject: 2023 Local Government NSW Conference Voting Delegates
Record No: SU9271 - 42408/23
Division: Corporate Services Division
Author(s): Emma McLennan

Executive Summary

This report requests Council to nominate the three voting delegates for motions before the 2023 LGNSW Annual Conference as this decision was deferred at the June Ordinary Council meeting.

Background

The Local Government NSW (LGNSW) Annual Conference is the pre-eminent policy making event for the local government sector. At the Conference, delegates vote on motions which help determine the policies and priorities for LGNSW and the sector. It is a key event for local government where councillors come together to share ideas and debate issues that shape the way the sector functions and is governed.

The Annual Conference of Local Government NSW (LGNSW) will be held from Sunday 12 November to Tuesday 14 November 2023 at the Rosehill Gardens Racecourse. A Program for the Conference will be released closer to the date of the event.

Under LGNSW rules and the formula for calculating voting entitlements, Council will be entitled to nominate three (3) voting delegates for voting on motions considered at the Conference and positions in the Board elections.

Discussion

At the Ordinary Councilor Meeting on 22 June 2023, Council resolved to '*Defer nomination of Council's three (3) voting delegates for motions before the LGNSW Annual Conference.*'

The deadline to submit voting delegates is 27 October 2023.

RECOMMENDATION

That Council nominate the three (3) Councillors that will be the voting delegates for motions before the 2023 LGNSW Annual Conference.

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

There are no supporting documents for this report.

Subject: New Independent Members of the Audit, Risk and Improvement Committee
Record No: SU740 - 46931/23
Division: Corporate Services Division
Author(s): Steven Kludass

Executive Summary

The purpose of this report is to outline the outcome of a recent expression of interest process which Council undertook in its attempt to secure three (3) suitably credentialed independent members to join Council's Audit, Risk and Improvement Committee.

Discussion

Council's Internal Audit Committee currently has two (2) independent members appointed to the Committee. In transitioning to a fully-fledged Audit, Risk and Improvement Committee by June 2024, Council is taking measures to ensure it satisfies the guidelines issued by the OLG. One of the key considerations contained in the guidelines is the need to have three (3) suitably credentialed independent members on the Committee.

Council has recently been through a process of recruiting the required three (3) independent members. In preparation for the recruitment, an information package was developed using materials made available by the OLG. The recruitment was advertised on Council's website, LinkedIn and SEEK. Council also advertised the positions on 'Women on Boards' in which 750 women were alerted to the opportunity.

Council's recruitment portal, Talent Propellor, was used as the vehicle to capture information submitted by applicants.

In total, Council received twenty-eight (28) applications for the three (3) positions which is considered an outstanding response. Seven (7) applicants were shortlisted for an interview which was conducted on Friday 5 September 2023.

An interview panel comprising the General Manager, the Executive Manager – Corporate Services and the Manager – Community Services assessed the following three (3) applicants as the preferred candidates for the three (3) independent member positions:-

1. Dennis Vaccher
2. Brian Hrnjak
3. Deborah Goodyer

•
The preferred candidates have an excellent blend of relevant knowledge, experience and qualifications. Dennis Vaccher is an incumbent independent member of the Committee and will ensure an appropriate level of continuity and corporate knowledge is maintained throughout the formative months of the new independent member team. Copies of the preferred candidates' CVs have been distributed separately to the Councillors. The appointment to the positions commences 1 November 2023 for a two (2) year period with an option to extend by a further two (2) years.

Conclusion

Council received a total of 28 expressions of interest for the three (3) positions. Seven (7) applicants were shortlisted for interview by a panel made up of the following staff: the General Manager, Executive Manager – Corporate Services and Manager – Community Services.

After the completion of interviews, three suitably credentialed candidates are recommended to Council to fill the three (3) available positions on the ARIC.

RECOMMENDATION

That Council endorse the appointment of the following applicants to the Audit, Risk and Improvement Committee as an Independent Member:-

1. Dennis Vaccher
2. Brian Hrnjak
3. Deborah Goodyer

•

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

There are no supporting documents for this report.

Subject: Synthetic Turf Surfaces in Lane Cove LGA
Record No: SU1228 - 49681/23
Division: Open Space and Urban Services Division
Author(s): Helen Haigh

Executive Summary

At the June 2023 Council meeting Council considered a Notice of Motion – Report on Chief Scientist and Engineer’s Independent Review into the Design, Use and Impacts of Synthetic Turf in Public Open Spaces. The Notice of Motion requested a report be submitted to the September Council meeting.

This report includes an inventory of the existing locations of synthetic turf on land managed by Council and proposes future management, replacement and disposal of synthetic turf in these locations in the light of the recommendations of the Chief Scientist and Engineer’s report which support the ongoing use of synthetic turf utilising best practice.

It is also noted that the Blackman Park synthetic sports fields are reaching their end of life and that Council will need to commence the design and tender process for the disposal and replacement of these fields. Due to the need for the increase capacity that a synthetic surface provides and the construction of the fields they will be replaced with a new best practice synthetic surface. It is recommended the report be received and noted and Council commence the process for the disposal and replacement of the two Blackman Park synthetic fields in the 2024/25 financial year.

Background

In November 2021 the Hon Rob Stokes MP requested the NSW Chief Scientist and Engineer to provide expert advice on the use of synthetic turf in public open spaces in NSW. A Final report with recommendations was released to the public in June 2023 by the NSW Chief Scientist and Engineer.

At the June 2023 Council meeting Council received a Notice of Motion in regard to the Chief Scientist and Engineer’s report and resolved to;

1. *Notes the findings and recommendations of the Chief Scientist and Engineer’s Independent review into the design, use and impacts of synthetic turf in public open spaces;*
2. *Receives a report at its September 2023 meeting in relation to the following:- a. The locations of synthetic turf in public open spaces owned or managed by Council; and b. Proposed future management, replacement and disposal of synthetic turf in the light of the recommendations of the Chief Scientist and Engineer’s report, including the synthetic turf at Blackman Park;*
 - i)
3. *Council refer the ‘Report on Chief Scientist and Engineer’s Independent Review into the Design, Use and Impacts of Synthetic Turf in Public Open Spaces’ to the Sports Advisory Committee and the Sustainability Advisory Committee for discussion and consideration.*

Discussion

Recommendations of the Chief Scientist and Engineer's Report

The final 530-page report has four recommendations as follows:

Recommendation Group 1: Planning and approvals

Given longer-term climate and heat projections, attention should be given to mitigating environmental risk in existing and planned synthetic turf installations, implementing best practice natural turf management, advancing materials research into new alternative materials. A set of requirements for approval and funding of synthetic turf fields is needed to assist with the management of identified environmental issues, and the identified data gaps that currently limit decision-making and innovation. Specific recommendations have been developed to allow NSW to reduce potential human health and environmental impact of synthetic turf through planning, design, and mitigation measures. These focus initially on managing pollutant 'runoff' and 'walk-off' risks and exploring the potential of best-practice design and maintenance of natural turf fields to meet increasing use requirements.

Recommendation Group 2: Sustainability and end of life

Given the use of synthetic turf in public and private settings is increasing across NSW, a staged plan across government and non-government settings and sectors is required to develop appropriate standards and end of life solutions. A starting point is understanding the volumes, composition and fate of products used. The process should draw on the considerable expertise in mapping systems and material demonstrated by the NSW Government net zero target and circularity policies. The responsibility for sustainability and end of life solutions is greater than a single NSW Government agency or land manager and requires industry engagement. Consideration of emerging science and new materials is required, as well as alternatives such as natural turf. The adoption of best practice guidelines and benchmarks for natural turf in open spaces will support the capacity of natural turf sporting fields to meet demands for use. Given the observed risk of deteriorating fields, synthetic turf installation should be subject to a set of requirements to ensure best practice use during the product lifespan and appropriate end of life planning and disposal to avoid stranded assets.

Recommendation Group 3: Data

The scale of public investment in sporting infrastructure requires a more systematic and data-driven approach to decision-making. There is a vast amount of existing information from different sources about the design, management, and performance of sporting fields, but these are not readily available or collated. A more accessible and reliable source of verified information is required. To enable informed investment decisions about surfaces installed in public open space, specific recommendations have been made to allow for the establishment of minimum open data standards for sporting fields, with the aim to broaden data capture to include other applications of synthetic turf across NSW. This could be integrated with other data sets to support forward planning and investments, test assumptions and, over time, ground-truth observations, support transparency and accelerate innovation.

Recommendation Group 4: Research program

This Review identified significant knowledge gaps in key areas of concern, which hinders effective decision-making. Data collection should be complemented by the research program to address key knowledge gaps in human health and environmental impacts. A key research priority recognised by several contributing experts to the Review is understanding the characteristics and composition, including the chemical composition, of materials used in synthetic turf and associated layers.

Ordinary Council Meeting 21 September 2023
SYNTHETIC TURF SURFACES IN LANE COVE LGA

Locations of synthetic turf in public open spaces

Synthetic turf surfacing is used across open spaces predominately in areas for sports and play as a permeable high wearing surface in areas such as cricket wickets, practice cricket nets, tennis courts and sports fields. *Table 1* lists the locations of synthetic surfaces in Lane Cove.

Different types of synthetic turf are currently used in the LGA depending on location and activity and use either short pile, medium pile or long pile synthetic turf with different infills such as sand or crumbed rubber. Exercise and play equipment generally use a short pile surface with a sand infill on a rubber underlay. Hard wearing sports such as cricket, generally use a short pile synthetic turf on a concrete base with sand infill. Tennis courts use a medium pile surface with a sand infill on a concrete base. Sports fields such as Blackman Park B1 and B2, use a long pile synthetic with a sand and rubber infill on a concrete substructure. The following table provides an inventory of synthetic turf surfaces in the LGA.

Table 1 - Location of synthetic surfaces in public open spaces in Lane Cove LGA

Location	Where	Composition	Area
Blackman Park B1 and B2	Sports fields B1 and B2	Long pile with sand and crumb rubber on concrete substructure	17,380
Blackman Park B1 and B2	cricket wicket (summer)	Short pile with sand on concrete substructure	70
Blackman Park B3 and B4	cricket wicket (summer)	Short pile with sand on concrete substructure (covered with Long Pile during winter)	140
Blackman Park	cricket nets x4	Short pile with sand on concrete substructure	402
Blackman Park	under exercise equipment	Short pile with sand on rubber base	100
Bob Campbell Oval	cricket wicket (summer)	Short pile with sand on concrete substructure covered with (Long Pile during winter)	70
Cullen St Playground	under seat and rocker	Medium pile with sand on concrete substructure	20
Friedlander Place	in play area	Medium pile with sand on concrete substructure	140
Greenwich Public School - Wardrop Street	nature strip	Short pile with sand on compacted road base	200
Hughes Park	under exercise equipment	Short pile with sand on rubber base	143
Kingsford Smith Oval	cricket nets x4	Short pile with sand on concrete base	480
Lane Cove Plaza	under centre shade sail	Medium pile with sand on compacted road base	190
Lane Cove West (Blackman Park)	Tennis courts x3	Medium pile with sand on concrete base	1800
Lane Cove West (Hallam Ave)	Tennis courts x2	Medium pile with sand on concrete base	1000
Leemon Reserve	Tennis courts x2	Medium pile with sand on concrete base	1200
Longueville (Central Park)	Tennis courts x5	Medium pile with sand on concrete base	2750
Longueville (KSO)	Tennis courts x5	Medium pile with sand on concrete base	2750
Osborne Park	Tennis court x1	Medium pile with sand on concrete base	460
Pottery Green Oval	cricket wicket (summer)	Short pile with sand on concrete base (Long Pile during winter)	70
		Total	29365

Methods of Disposal

Council has only ever had to deal with small sections of synthetic turf replacement. This has typically been part of the construction contract and disposal has been carried out by the contractor. Until recently synthetic turf was unable to be recycled in Australia. A new facility has been constructed in northern Victoria by Tuff Group, which is reported to be 'a world-class synthetic surfaces solution company' have teamed up with Re4orm to focus solely on diverting synthetic turf from landfill. This facility has only recently been completed and will recycle larger synthetic surfaces (i.e., synthetic sports fields and tennis courts, etc.) with different infills. This facility is due to open in early 2024 and has started to accept and stockpile material in anticipation of the opening of the facility. Council has utilised the facility for the recycling of the tennis courts at the River Road Tennis Centre. The recycling facility will be aligned with Recommendation Group 2: Sustainability and end of life, as a start to developing "...appropriate standards and end of life solutions".

Referring to Recommendation Group 2: Sustainability and end of life of the Chief Scientists and Engineers Report. Council is not proposing to replace current synthetic surfaces unless they are at end of life or part of a planned project upgrade. When a planned upgrade is proposed the first step will be to determine if the synthetic surface is still required. (i.e., Assessing how the area is used, frequency of use of area, if an alternative surfacing is available). The old surface will be recycled where possible and if a new synthetic surface is chosen, then replacement will be carried out following best practice with the most technically advanced synthetic surface available. This will be in line with Recommendation Group 1: Planning and approvals "...implementing best practice natural turf management, advancing materials research into new alternative materials". Council staff will continue to attend industry and government forums to stay informed about the use and best practice management of synthetic surfaces in public spaces.

The recycling process is one that separates the infill materials such as sand and rubber (SBR) from the synthetic turf. Both go through a process where they are cleaned and bagged ready for re-use. The sand will generally be used in landscape synthetic turf whilst the SBR has many uses including playgrounds and road pavements. The grass fibre Polyethylene/Polypropylene will be shaved off the backing and go through several processes. The fibres will then be pelletised, with the pellets becoming available for a wide array of industry in their recycled format. The recycling of the backing component can be used in padding, upholstery and insulation type products.

Blackman Park

The synthetic sports fields at Blackman Park B1 and B2 were installed in 2014. Blackman Park is an old tip site and in order to provide a stable firm base for the synthetic sports fields, an 18,000m² concrete slab was constructed that is supported by 250 columns founded in sandstone bedrock. The columns are up to 28m long.

The synthetic surface consists of a long pile synthetic with a sand and crumb rubber infill. Over the winter season the synthetic fields typically have over 60 hours of use per week in comparison to the natural turf B3 and B4 fields which have around 35 hours per week of use. The life span for synthetic sports fields is estimated to be between 7 and 10 years. With the consistent regular maintenance that has been undertaken for the entire life of the Blackman Park synthetic fields our 9-year-old fields are reaching their end of life. The synthetic sports fields are tested regularly to ensure they meet the FIFA, AFL and Cricket Standards and they passed the safety requirements of the last test this year. However, they will not pass the next test cycle and will need to be replaced in the immediate future.

The Sporting Club Advisory Committee discussed the Chief Scientist and Engineer's Report and the replacement of the synthetic fields at Blackman Park and have provided the following statement:

“The Sporting Club Advisory Committee wants the existing all weather synthetic fields at Blackman Park to be replaced with a new best practice all weather synthetic surface. Any delay to the replacement of this surface will be detrimental to and cause an unnecessary burden on the existing Sporting Clubs that use this facility.”

The Sporting Club Advisory Committee were very supportive of the synthetic field and the additional hours of capacity they provide. The sporting clubs rely on this additional capacity to accommodate their training and playing needs. Any reduction in capacity would make their programming unviable. The increase in population and more importantly the recent increase in demand for women’s sports is only going to create more demand for Council ‘s sports fields.

It is recommended that Council commence the design and tender process for the disposal and replacement of the Blackman Park synthetic sports fields with a new best practice surface. Based on previous research this will mean that the new surface will be a third generation (3G) synthetic surface with an organic infill or a fourth generation (4G) synthetic surface which will require no plastic or rubber infill.

The recycling of the existing surface is carried out through removing the surface including all infill materials in large intact sections. To do this the surface is cut and rolled up before being loaded into shipping containers for transportation to the recycling facility. Re4orm have the capacity to store large quantities synthetic surface until it can be processed.

The cost of recycling the synthetic turf at Blackman Park, including removal, transport and recycling would be in the vicinity \$400k. The procurement of new synthetic surface will be in the vicinity of \$2M. Council has included \$2M in Council’s three-year budget for 24/25 to accommodate this project.

Referral of the Chief Scientist and Engineer’s Report to Advisory Committees

The ‘*Report on Chief Scientist and Engineer’s Independent Review into the Design, Use and Impacts of Synthetic Turf in Public Open Spaces*’ was referred to the Sustainability Advisory Committee at the July meeting and the Sporting Club Advisory Committee at the August meeting for their information. Their position in relation to Blackman Park is outlined above.

Conclusion

Council has noted the findings and recommendations of the Chief Scientist and Engineer’s Independent review into the design, use and impacts of synthetic turf in public open spaces. The findings provide guidance on best practice for the use and installation of synthetic fields, but to not restrict their use.

A table has been provided of the locations of synthetic turf in public open spaces owned or managed by Council and discussion provides comment on proposed future management, replacement and disposal of synthetic turf in line with the recommendations from the Chief Scientists report.

Blackman Park synthetic sports fields are reaching their end of life and Council needs to commence the design and tender process for the disposal and replacement of these fields. Due to the need for the increase capacity that a synthetic sports field provides and the construction of the fields they will be replaced with a new best practice synthetic surface.

RECOMMENDATION

That Council:

1. receive and note the report; and
2. commence the process for the disposal and replacement of the two Blackman Park synthetic fields to be undertaken in the 2024/25 financial year.

Martin Terescenko
Executive Manager - Open Space and Urban Services
Open Space and Urban Services Division

ATTACHMENTS:

There are no supporting documents for this report.

**Ordinary Council Meeting 21 September 2023
GREENWICH BATHS LEASE ARRANGEMENTS**

Subject: Greenwich Baths Lease Arrangements
Record No: SU2168 - 53465/23
Division: General Managers Unit
Author(s): David Stevens

Executive Summary

This item has been called to Council by Councillor Southwood.

On 26 July 2023, Council issued a Request for Commercial Arrangements (**RfCA**) to operate and manage the Greenwich Baths at Albert Street, Greenwich under a lease by a suitably experienced and skilled operator (**AT-1**). The RfCA document was released via Tenderlink, commercialrealestate.com.au and Council's website closing on 23 August 2023. One (1) submission was received from BlueFit Pty Ltd (**BlueFit**) which offered two operating model alternatives. It is recommended that Council that Council appoint Bluefit under "Option 1" described as "Limited Opening Periods with Supervision" for a period of 5 years.

Background

The Greenwich Baths (the Baths) have been managed and operated by a third party on behalf of Council under a lease agreement for more than 20 years. The current lease is now in holdover, consequently Council sought offers for commercial terms to operate the Baths by way of a lease with payment of an annual rental, paid to Council monthly in advance for a 5-year term commencing 1 October 2023.

The Baths is a community facility nestled on the tip of Greenwich Point, with spectacular harbour and Sydney CBD skyline views. The baths are surrounded by a shark-proof net and the site includes a kiosk, changing rooms with toilets and shower facilities, plus a four-bedroom caretaker's cottage on a site totaling 4,531m².

Council's Community Land Plan of Management (Crown Reserves with Council as Manager – adopted 27 October 2022) expressly authorises "the issue of leases, licences and other estates over the land covered by the plan of management, in accordance with section 46(1)(b) of the *Local Government Act*." The Baths site is Crown Reserve Number 60749 in Council's plan of management.

The Baths are open during the following times (Summer Season):

September: 7am to 5pm (aligned to commencement of school holidays)
October: 7am to 6pm
November: 7am to 7pm
December: 7am to 8pm
January: 7am to 8pm
February: 7am to 7pm
March: 7am to 6pm
April: 7am to 5pm

Discussion

Council received one (1) submission from the incumbent operator (Bluefit) who have managed the Baths site since 2010. BlueFit's submission included a template business plan to support their proposed management and operation of the site including: target visitation; staff structure; non-direct and direct service hours; marketing and promotion calendar; and, site specific "Improvement Projects". BlueFit are uniquely positioned to deliver economies of scale basis their portfolio of recreation and leisure sites including the Lane Cove Aquatic and Leisure Centre which they have managed since 2007.

Due to the commercially sensitive information included in BlueFit's submission, the Business Plan has been circulated separately to Councillors on a Confidential basis.

BlueFit's response to Council's RfCA was non-compliant on the basis it did not meet Council's specification(s) pertaining to lifeguard and / or kiosk staffing during the "Summer Season". Rather, Bluefit proposed the following two (2) operating models for the same base rent per annum of \$10,000.

Option 1 – Limited Opening Periods with Supervision

- The Baths dates and times remain with BlueFit staff opening and closing the gate;
- Café is closed in season shoulders (see description below), with no lifeguard supervision during these times;
- Entry fees are charged when the café is staffed in the peak times and a lifeguard is on duty, a second staff member;;
- The Children's Beach Safety Program continues;
- Cleaning / maintenance as per specification every morning and night.
-

Supervised Period Where Entry Fees (kiosk and lifeguard) Apply:

- Weekends from November to March inclusive;
- Weekdays in the summer school holiday period (excepting Christmas Day).

Option 2 – Open Unsupervised Access

"Transition the venue completely to an open publicly accessible Baths, similar to Northbridge Baths, Balmoral and many other harbour beaches."

- Open / free entry with BlueFit staff opening and closing the gate;
- Unsupervised, no lifeguards on duty, noting the café staff member will be first aid trained;
- Kiosk open during summer weekends and school holidays as per **Option 1**;
- The Children's Beach Safety Program continues;
- Cleaning / maintenance as per specification every morning and night.

Each of the Option's as described above, reflect the difficulty in operating the Baths site such that community enjoyment, safety, and commercial aspirations can be met. Lifeguard supervision ratios place a financial impost on any prospective operator at the Baths to the extent that a break-even financial outcome is not possible as evidenced by historical trading performance.

Bluefit have indicated that during the period of operating the baths they have not been required to undertake a rescue from the water. There is no requirement to supervise the baths, (examples include Northbridge Baths, Balmoral and Lucretia) but if supervision is provided, it must comply with relevant standards.

**Ordinary Council Meeting 21 September 2023
GREENWICH BATHS LEASE ARRANGEMENTS**

BlueFit have completed an updated risk assessment regarding the above options, based on supervision requirements, two (2) qualified lifeguards are required onsite during all operating hours to comply with Royal Life's Guidelines for Safe Pool Operation. The two qualified lifeguards must hold as a minimum: senior first aid certificate; advanced resuscitation certificate; bronze medallion and pool lifeguard certificate from the Royal Life Saving Society; and a valid Working with Children Check (paid employment). The risk assessment also identified the need for updated and clear signage plus new entry protocols to mitigate swimming safety risks, which will be installed. The existing pool entry has a 'pool safe' compliant pool gate.

Conclusion

As the incumbent, and on the basis BlueFit was the only respondent to Council's RfCA, it is recommended that Council accept the "Option 1" operating model proposed. In doing so, Council can be confident that BlueFit will successfully, and to the community's satisfaction, transition the Baths away from a full service offering to a model that will continue to meet user and community needs in a safe and compliant manner.

Finally, Council will simultaneously engage with TfNSW to renew the Head Lease and associated Deed of Sub-lease (to BlueFit) such that the termination date(s) of all documents coincide.

RECOMMENDATION

That:

1. The report be received and noted;
2. Council enter into a lease with BlueFit for a term of years at the base rent offered in Option 1.

Craig Wrightson
General Manager
General Managers Unit

ATTACHMENTS:

AT-1 View	Request for Commercial Arrangements - Operation and Management of Greenwich Baths	16 Pages	Available Electronically
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Ordinary Council Meeting 21 September 2023
COMMUNITY CONSULTATION RESULTS ON THE DRAFT FRAUD AND CORRUPTION PREVENTION POLICY AND STRATEGY

Subject: Community Consultation Results on the Draft Fraud and Corruption Prevention Policy and Strategy
Record No: SU6840 - 46666/23
Division: Corporate Services Division
Author(s): Steven Kludass

Executive Summary

This report provides consideration of submissions received as a result of the public exhibition of Council's Revised Fraud and Corruption Prevention Policy and Strategy and the extent to which the documents may need amendment post public exhibition. Council approved the exhibition of the draft documents at its meeting of 20 July 2023 and the public exhibition period closed on 4 September 2023.

No submissions were received during the public exhibition period.

Background

At its meeting of 20 July 2023, Council resolved the following:

"That Council:

- 1. Endorse the Revised Draft Fraud and Corruption Prevention Policy and the Draft Fraud and Corruption Prevention Strategy for the purposes of public exhibition; and*
- 2. Receive a community consultation evaluation report on the matter following the public exhibition period."*

In the report presented to Council in July 2023, it was noted that the Draft documents had been endorsed by the Audit Risk and Improvement Committee and two staff training sessions had subsequently been conducted by the Independent Commission Against Corruption (ICAC), both of which occurred in May 2023. It was further noted that the ICAC used the Draft Plans to raise staff awareness and cross reference materials during the training sessions and offered practical ways in which staff can prevent, detect and respond to fraud and corruption in the workplace.

An internal audit review of Council's Fraud and Corruption Prevention documents and practices is scheduled for October 2023 and will feature not only an audit of documentation and practices but an assessment of staff awareness of the Policy and Strategy and their understanding of the measures they can implement to prevent fraud and corruption in the workplace.

Discussion

Community consultation on the Draft documents was undertaken from 24 July 2023 to 4 September 2023 and included an online exhibition advertising the Draft documents, together with the option to complete a free form written submission via Have Your Say on Council's new community engagement platform, EHQ. The Draft documents were promoted via social media and newsletter. A copy of the Draft documents is attached as **AT-1 and AT-2**.

No submissions were received during the public exhibition period.

Ordinary Council Meeting 21 September 2023
COMMUNITY CONSULTATION RESULTS ON THE DRAFT FRAUD AND CORRUPTION
PREVENTION POLICY AND STRATEGY

Conclusion

The Draft documents have been the subject of community consultation between 24 July and 4 September 2023. No submissions were received in relation to the Draft documents. The Draft documents are therefore submitted to Council for its consideration and adoption.

RECOMMENDATION

That Council adopt the Draft Fraud and Corruption Prevention Policy and the Draft Fraud and Corruption Prevention Strategy.

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1 View	Draft Fraud and Corruption Prevention Policy	7 Pages	Available Electronically
AT-2 View	Draft Fraud and Corruption Prevention Strategy	17 Pages	Available Electronically

Ordinary Council Meeting 21 September 2023
COUNCILLOR REPRESENTATION ON COUNCIL ADVISORY COMMITTEES AND OTHER
EXTERNAL ORGANISATIONS TO SEPTEMBER 2024

Subject: Councillor Representation on Council Advisory Committees and Other External Organisations to September 2024
Record No: SU868 - 49148/23
Division: Corporate Services Division
Author(s): Stephen Golding

Executive Summary

Council currently operates various Advisory Committees and participates in other External Organisations to provide a forum for discussion on broad local and regional issues among Council representatives, local agencies, and community members. The purpose of this report is to determine Councillor representation on these Committees for the period ending September 2024.

Discussion

Advisory Committees and external organisations provide an excellent opportunity for Councillors, members of the community and other stakeholders to come together to discuss and address matters relevant to the charter and terms of reference of each committee. Councillors represent Council on a number of Advisory Committees and External Organisations.

A list of these Committees and Councillor representation is summarised below: -

Age Friendly Advisory Committee

- Councillor Mort
- Councillor Southwood (Alternate)

Bushland Management Advisory Committee

- Councillor Bryla
- Councillor Roenfeldt (Alternate)

Carisbrook Advisory Committee

- Councillor Roenfeldt
- Councillor Bryla (Alternate)

Council Selection Committee

- All Councillors

Internal Audit Committee

- Councillor Bennison,
- Councillor Kennedy (Alternate)

Lane Cove Access and Inclusion Advisory Committee

- Councillor Mort
- Councillor Bryla (Alternate)

Lane Cove Bicycle Advisory Committee

Ordinary Council Meeting 21 September 2023
COUNCILLOR REPRESENTATION ON COUNCIL ADVISORY COMMITTEES AND OTHER
EXTERNAL ORGANISATIONS TO SEPTEMBER 2024

- Councillor Zbik
- Councillor Roenfeldt (Alternate)

Lane Cove Recreation Precinct Advisory Committee

As the project is now in the construction phase, the Committee has fulfilled its functions:- “a) To provide input and advice on the planning, consultation and implementation of a multi purpose sports facility as part of a Recreation Precinct with minimal disruption to ongoing activities during the implementation phase; b) To provide input and feedback on Council documentation relating to the design and implementation of the Recreation Precinct.”

Lane Cove Festival Committee

- Councillor Kennedy
- Councillor Mort (Alternate)

Lane Cove Literary Awards Committee

- Councillor Southwood
- Councillor Roenfeldt

Lane Cove Public Art Advisory Committee

- Councillor Kennedy
- Councillor Southwood (Alternate)

Publications Editorial Committee

- Councillor Zbik, Councillor Bennison and Councillor Southwood
- Councillor Brooks-Horn (Alternate)

Sustainability Advisory Committee

- Councillor Flood, Councillor Kennedy and Councillor Bryla

Traffic Committee

- Councillor Bryla
- Councillor Southwood (Alternate)

Lane Cove Retirement Units Association

- Councillor Brooks-Horn and Councillor Mort
- Councillor Bennison (Alternate)

NSROC

- Councillor Zbik and Councillor Flood
- Councillor Bennison (Alternate) and Councillor Southwood (Alternate)

NSW Public Libraries Association

Ordinary Council Meeting 21 September 2023
COUNCILLOR REPRESENTATION ON COUNCIL ADVISORY COMMITTEES AND OTHER
EXTERNAL ORGANISATIONS TO SEPTEMBER 2024

- Councillor Flood
- Councillor Brooks-Horn (Alternate)

Shorelink Committee

- Councillor Brooks-Horn
- Councillor Bryla (Alternate)

Bushfire Committee

- Councillor Roenfeldt
- Councillor Bennison (Alternate)

Community Dog Advisory Committee

- Councillor Bryla and Councillor Southwood
- Councillor Brooks-Horn (Alternate) and Councillor Flood (Alternate)

Sporting Club Advisory Committee

- Councillor Bennison
- Councillor Zbik (Alternate) and Councillor Brooks-Horn (Alternate)

Theatre Space Planning Reference Group

- Councillor Bryla
- Councillor Kennedy (Alternate)

RECOMMENDATION

That:-

1. Council determine Councillor representation on Advisory Committees and External Organisations for the period ending September 2024;
2. Council authorise all Councillor representatives on Advisory Committees to arrange an alternate as required;
3. Advisory Committee Charters be amended where necessary to reflect Councillor Representation; and
4. Council dissolve the Lane Cove Recreation Precinct Advisory Committee.

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 21 September 2023
COMMITTEE MEMBER APPOINTMENTS - THEATRE SPACE PLANNING REFERENCE
GROUP & DOG ADVISORY COMMITTEE

Subject: Committee Member Appointments - Theatre Space Planning Reference Group & Dog Advisory Committee
Record No: SU827 - 54369/23
Division: Human Services Division
Author(s): Jane Gornall; Martin Terescenko

Executive Summary

Council previously advertised for members for the Theatre Space Planning Reference Group and at the August 2023 Council meeting appointed seven members to the Reference Group.

Since that meeting Council has received a further three nominations. This report recommends that Council endorse the appointment of two new nominees for the vacant community representative position.

Community representatives for the Dog Advisory Committee were previously endorsed at the September 2022 Council meeting. One of the community representatives (*local dog owner from the local dog services industry*) has since resigned. Following a call for nominations, this report recommends that Council endorse the appointment of the new nominee.

Background

Theatre Space Planning Reference Group

Council previously advertised for members for the Theatre Space Planning Reference Group from 7 July - 6 August 2023 via the Have Your Say page on Councils website and at the August 2023 Council meeting appointed seven community members to the Reference Group.

Since the August meeting Council has received a further three nominations.

Dog Advisory Committee

At the Ordinary Council meeting on in September 2022, Council endorsed the community representatives for the Dog Advisory Committee. Council was advised in August 2023 that Gina Collins resigned from the position '*local dog owner from the local dog services industry (i.e., dog walking, dog training)*'.

Discussion

Theatre Space Planning Reference Group

Council reviewed the three nominations at the Council Selection Committee and recommended that Lenore Robinson and Gilkes.be appointed to the Reference Group. Both nominees have had more than 20 years' experience in the performing arts field and have had management experience in the area. Further information on the recommended candidates has been provided separately to Councillors on the Hub.

The further nominated person is to be retained on the eligibility list.

Ordinary Council Meeting 21 September 2023
COMMITTEE MEMBER APPOINTMENTS - THEATRE SPACE PLANNING REFERENCE
GROUP & DOG ADVISORY COMMITTEE

Dog Advisory Committee

A call for nominations was carried out from 16 August - 7 September 2023 and during this time nine (9) nominations were received. The call for nominations was advertised via Council's website and e-newsletter.

The Council Selection Committee recommended that Joanne Biddle be appointed as the '*local dog owner from the local dog services industry (i.e., dog walking, dog training)*' on the Dog Advisory Committee. Further information on the recommended candidate has been provided separately to Councillors on the Hub.

Conclusion

Council's Selection Committee has assessed the nominations for Theatre Space Planning Reference Group and Dog Advisory Committee and taking into account the skills, experience and interest of the nominees, recommends that the following be endorsed:

- Theatre Space Planning Reference Group - Lenore Robinson and Nathan Gilkes
- Dog Advisory Committee – Joanne Biddle

RECOMMENDATION

That Council:

1. Endorse the following nominees for the Theatre Space Planning Reference Group:
Lenore Robinson
Nathan Gilkes
2. Note Gina Collins has resigned from the Dog Advisory Committee;
3. Endorse Joanne Biddle as the community representative from the local dog services industry (i.e., dog walking, dog training) for the Dog Advisory Committee; and
4. Advise the nominees for both Committees of its decision.

Jane Gornall
Executive Manager - Human Services
Human Services Division

Martin Terescenko
Executive Manager - Open Space and Urban Services
Open Space and Urban Services Division

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 21 September 2023
COMMUNITY CONSULTATION RESULTS AND FINALISATION OF THE REVIEW OF WARD BOUNDARIES

Subject: Community Consultation Results and Finalisation of the Review of Ward Boundaries
Record No: SU821 - 50521/23
Division: Corporate Services Division
Author(s): Stephen Golding

Executive Summary

The purpose of this report is to outline the results of the community consultation on the proposed review of ward boundaries. Council is required under the Local Government Act to monitor and review Ward Boundaries to ensure the number of electors in the respective wards does not vary by greater than 10%.

Due to the growth and development which has occurred throughout Lane Cove in recent years, there is a significant variation in the number of electors in each of the Wards. This report summarises, the results of the public consultation that took place over a six (6) week period. Two (2) submissions were received in relation to the proposed boundaries.

As both submissions were in support of the proposal, this report recommends the revised new Ward Boundaries attached (**AT-1**) to this report be endorsed by Council.

Background

Under Section 211 of the Local Government Act 1993 ("The Act"), councils are required to review their wards and alter them if the number of electors in one ward in its area differs by more than 10% from the number of electors in any other ward in its area.

Due to the population growth that occurs throughout Lane Cove, there is a variation of greater than 10% in the number of electors in each of the three Wards.

As a result of this variation, a review was undertaken of the Ward Boundaries to ensure there is a no greater than 10% variation in the number of electors in the three (3) Wards, which would ultimately apply for the next Ordinary Election of Council, scheduled for Saturday 14 September 2024.

The NSW Office of Local Government, Council Circular 23-05, advised that Councils must review their Ward Boundaries and notify the NSW Electoral Commission (NSWEC) of any changes to Ward Boundaries and/or Names by 5 October 2023

Council considered a report on changes to the Ward boundaries at its July 2023 Ordinary Council meeting and resolved:-

1. *The information be received and noted;*
2. *Council place on public exhibition the proposed new Ward Boundaries (Option 3), as depicted in AT-1, in accordance with the consultation strategy outlined in the report; and*
3. *Following the consultation period, the outcomes be reported back to the September Council meeting for determination of the new Ward Boundaries prior to the 5 October 2023 deadline.*

Ordinary Council Meeting 21 September 2023
COMMUNITY CONSULTATION RESULTS AND FINALISATION OF THE REVIEW OF WARD BOUNDARIES

Discussion

Information supplied by the NSWEC as at of April 2023 showed that enrolments in respect of the Lane Cove Council Wards have gradually increased as a result of the development activity in the area, with the number of electors in West Ward exceeding the number of electors in Central Ward by 10.8%. As a result of the proposed revised Ward Boundaries as illustrated at **AT-1** to the report, the number of electors in each ward based on enrollments as of June 2023 are as follows (note: the variation has increased from 10.8% in April to 11.2% in June 2023):

Ward	Current Number of Electors as at June 2023	Variation	Proposed Number of Electors	Variation
Central	8,557	11.2%	9,185	Highest
East	8,720	9.1%	8,720	5.3%
West	9,513	Highest	8,885	3.4%
TOTAL	26,790		26,790	

Following the 6 week consultation process undertaken in accordance with the adopted consultation strategy, Council received two (2) submissions, both were in favor of the proposed boundaries. A memo containing the submissions received has been placed on the HUB for Councillors to review.

Conclusion

The proposed changes to the Ward Boundaries follow a logical geographical layout (**AT-2**) . With ongoing development in the Local Government Area and the requirement to maintain the number of electors in one Ward over another within 10%, Council will need to continually monitor and review Ward Boundaries.

RECOMMENDATION

That Council:

1. Council adopts the proposed Ward Boundary Adjustment as indicated in **AT-2**; and
2. Submit the revised Ward Boundary Adjustment to the NSW Electoral Commissioner and the Australian Bureau of Statistics.

Steven Kludass
Executive Manager - Corporate Services
Corporate Services Division

ATTACHMENTS:

AT-1 View	Draft - LCC Ward Boundaries Option 3 (2023)	1 Page	Available Electronically
AT-2 View	New proposed Lane Cove LGA Ward Boundaries	1 Page	Available Electronically

**Ordinary Council Meeting 21 September 2023
COUNCIL SNAPSHOT AUGUST 2023**

Subject: Council Snapshot August 2023
Record No: SU220 - 54833/23
Division: General Managers Unit
Author(s): Craig Wrightson

Attached for the information of Councillors is a review of Council's recent activities. This report provides a summary of the operations of each division for August 2023 at **AT-1**.

Included at **AT-2** is Council's Resolution Tracker showing the progress of Council's resolutions.

RECOMMENDATION

That the report be received and noted.

Craig Wrightson
General Manager
General Managers Unit

ATTACHMENTS:

AT-1 View	Council Snapshot August 2023	46 Pages	
AT-2 View	Council Resolution Tracker for 21 September 2023 Council Meeting	31 Pages	Available Electronically



Council Snapshot – August 2023



CORPORATE SERVICES

GOVERNANCE

Community Consultation and Engagement

During August 2023, Council consulted with the community, via various methods, on the following matters:-

- Nichols Reserve Playground Upgrade, this consultation commenced on 17 August and will close on 29 September 2023;
- Woodford Bay - Bicentennial Reserve, this consultation commenced on 17 August and will close on 29 September 2023;
- Community Dog Advisory Committee Nominations closed on 07 September 2023;
- Canberra Avenue Closure, this consultation closed on 07 September 2023;
- Proposed Review of Ward Boundaries, this consultation commenced on 24 July and closed on 04 September 2023;
- Draft Fraud and Corruption Prevention Policy and Strategy, this consultation commenced on 24 July and closed on 04 September 2023;
- Introduction of Wildlife Protection Areas, this consultation commenced on 28 July and closed on 08 September 2023;
- Revised Section 7.11 Works Schedule, this consultation commenced on 07 July and closed on 20 August 2023;
- Sustainability Review of Council's Development Control Plan, this consultation commenced on 03 July and closed on 13 August 2023;
- Council Committees and Working Parties Nominations, this consultation commenced on 07 July and closed on 06 August 2023; and
- Bus Service Disruption in Lane Cove, this consultation is ongoing.

GIPAs

No Formal GIPA applications were received. Four (4) Notice of Decisions and One (1) Internal Review of Notice of Decisions were issued during the month of August 2023.

Tenders

Two (2) Tenders were advertised during the month of August 2023, one being the Lane Cove - Home Recycling Service that closed on 16 August 2023 and the other being Blackman Park Skatepark Demolition and Construction that closed on 07 September 2023.

No Tenders were awarded during the month of August 2023.

Complaints

Council received the following complaints during the month of August 2023.

Complaint Date	Complaint Doc Reference		Description of Complaint
2/08/2023	SU1646	45654/23	Concerns raised in relation to soil used on nature strip (not compacted / turn to mud)
3/08/2023	SU1646	47545/23	Concerns in relation to non-response from Council's Tree Department
19/08/2023	SU1647	52146/23	Cannot locate 'Have Your Say' on new website - no response.
21/08/2023	SU1646	51186/23	Concerns in relation to overgrown hedge/pruning that has not been addressed.

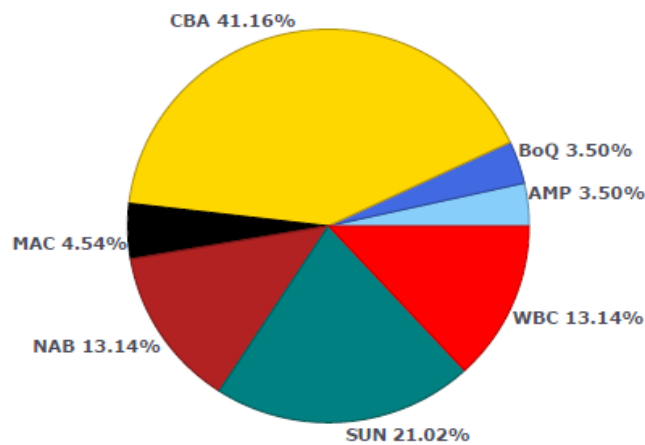
FINANCE**Investments as of 31 August 2023**

Total Cash and Investments	\$ 123,310,641.69
Actual Interest Return for the Month of July 2023	\$ 487,102
Return on Investments for the Month of July 2023	4.80 %

Investment Holdings Report – August 2023

Cash Accounts							
	Monthly Return (%)	Fund Name	Purchase Price (\$)	Purchase Date	Current Value (\$)		
	4.0510%	Macquarie Bank	5,000,000.00		5,180,652.50		
	4.10%	Commonwealth Bank	4,000,000.00		4,024,683.75		
			9,000,000.00		9,205,336.25		
Term Deposits							
Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)
18-Oct-23	3,000,000.00	4.6000%	Suncorp Bank	A+	3,000,000.00	19-Apr-23	3,051,041.10
3-Nov-23	5,000,000.00	4.5500%	Commonwealth Bank of Australia	AA-	5,000,000.00	3-Nov-22	5,188,232.88
16-Nov-23	10,000,000.00	4.3600%	Westpac Group	AA-	10,000,000.00	17-Nov-22	10,344,021.92
23-Nov-23	5,000,000.00	4.4400%	Westpac Group	AA-	5,000,000.00	24-Nov-22	5,170,909.59
13-Dec-23	10,000,000.00	4.6000%	Commonwealth Bank of Australia	AA-	10,000,000.00	15-Dec-22	10,327,671.23
14-Dec-23	5,000,000.00	4.5400%	Commonwealth Bank of Australia	AA-	5,000,000.00	14-Dec-22	5,162,320.55
5-Jan-24	3,000,000.00	4.7900%	Commonwealth Bank of Australia	AA-	3,000,000.00	6-Jan-23	3,093,700.27
13-Feb-24	10,000,000.00	4.9200%	Suncorp Bank	A+	10,000,000.00	17-May-23	10,144,230.14
20-Feb-24	4,000,000.00	4.9100%	Commonwealth Bank of Australia	AA-	4,000,000.00	20-Feb-23	4,103,849.86
20-Feb-24	8,000,000.00	4.9300%	Suncorp Bank	A+	8,000,000.00	18-May-23	8,114,538.08
22-Feb-24	4,000,000.00	5.0500%	National Australia Bank	AA-	4,000,000.00	22-Feb-23	4,105,704.11
9-Apr-24	3,000,000.00	4.5000%	National Australia Bank	AA-	3,000,000.00	6-Apr-23	3,054,739.73
17-May-24	2,000,000.00	5.1000%	AMP Bank	BBB	2,000,000.00	18-May-23	2,029,621.92
11-Jun-24	4,000,000.00	5.4100%	Bank of Queensland	BBB+	4,000,000.00	8-Jun-23	4,050,394.52
14-Jun-24	5,000,000.00	5.4700%	Commonwealth Bank of Australia	AA-	5,000,000.00	15-Jun-23	5,058,446.58
18-Jun-24	3,000,000.00	5.5400%	Suncorp Bank	A+	3,000,000.00	19-Jun-23	3,033,695.34
11-Jul-24	8,000,000.00	5.5100%	National Australia Bank	AA-	8,000,000.00	12-Jul-23	8,061,591.23
13-Aug-24	15,000,000.00	5.5300%	Commonwealth Bank of Australia	AA-	15,000,000.00	21-Aug-23	15,024,998.63
30-Aug-24	2,000,000.00	5.3000%	AMP Bank	BBB	2,000,000.00	31-Aug-23	2,000,290.41
	109,000,000.00	4.9618%			109,000,000.00		111,119,998.09

Total Cash and Investments \$ 123,310,641.69



Legal Matters

Legal costs for the month of August 2023 were as follows:-

Firm/Matter	Previous Costs	Current	Total	Status	Category
Marsdens Law Group					
LEC 2023/00075958 Modification Application to delete Condition 4(c)2-4 Merinda St & 24-26 Mindarie St	\$ 5,432.35	\$ 6,261.96	\$ 11,694.31	Ongoing	Legal Advice
LEC 2022/00167608 30 Landers Road Lane Cove	\$ 252,822.38	\$ 11,715.00	\$ 264,537.38	Ongoing	Legal Advice
LEC 2023/00063401 1A and 3 Bridge Rd Lane Cove	\$ 10,483.95	\$ 3,500.00	\$ 13,983.95	Ongoing	Legal Advice
HWL Ebsworth Lawyers					
Advice on waste/ hoarder 4 Banksia Street Lane Cove	\$ 6,750.37	\$ 1,223.53	\$ 7,973.39	Ongoing	Legal Advice
LEC 2021/273374 1 Gatacre Ave & 5 Allison Ave – Lane Cove	\$227,540.88	\$ 2,636.81	\$230,177.69	Ongoing	Legal Advice

Firm/Matter	Previous Costs	Current	Total	Status	Category
Schmidt- Liermann Pty Ltd					
General Advice	\$ 6,159.71	\$ 12,401.86	\$ 18,561.57	Ongoing	Legal Advice

Total Legal Expenses for August 2023: \$ 37,739.16

Legal Expenses Budget Impact				
General Ledger Account Details "Legal"	Account Number	Budget 2023/24	Actual 2023/24	Budget Available
Environmental Operating Expenses	50019.2000.2106	\$ 465,000	\$ 32,601	432,399
Development and Health Operating Expenses	50020.2000.2106	\$ 15,000	\$ 170	\$14,830
Planning Operating Expenses	50035.2000.2106	\$ 100,000	\$ 14,514	\$ 85,486
Human Services Operating Expenses	50080.2000.2106	\$ 7,900	\$ -	\$ 7,900
Urban Services Operating Expenses	50163.2000.2106	\$ 28,000	\$ 1,155	\$ 26,845

PEOPLE & CULTURE

Staff Establishment

Equivalent Full-time Staff	208.65
Total number of positions	232
Total Headcount	247

Staff Turnover

Staff Turnover – August 2023	1.50%
Staff Turnover – Year to Date	3.00%
Staff Commenced – August 2023	8 Permanent
Staff Separations – August 2023	3 Permanent
Current Vacancy Rate – August 2023	9%

GENERAL MANAGER UNIT

Wadanggari Park (formerly *St Leonards Over Rail Plaza*)

Playground Towers 2 and 3 were installed in preparation of the official opening of Wadanggari Park on Friday 15 September.

Canberra Avenue and the Bus Stop were opened to the public and relevant Council staff were inducted on to the site for ongoing maintenance and asset usage.

Arengo and Council continue to work through the Defects Register to ensure handover is compliant and all contractual obligations are met by all parties.

Council's Communications and Events Team are working to ensure a successful official opening ceremony on Friday 15 September and Community Day on Saturday 16 September.

St Leonards Over Rail Bridge – Indicative Programme	
Sydney Trains Configuration Control Board Gate 3 approvals and permits – completed (Mar 2022)	Mar 2022
Temp Closures - Lithgow Street Pedestrian Underpass Works	Sep 2021– mid 2023
Temp Closures – Canberra Ave (between Pac Hwy and Marshall Ave)	Nov 2021 - Aug 2023
Completion of Construction Main Works (PC)	Aug 2023

Lane Cove Sport & Recreation Precinct

The Demolition, Sediment Control and Bulk Earthworks (Early Works) formally commenced on 21 August after site establishment was completed. Access is now closed to the Golf Club car park from River Road and Stevenson Street which remains open to River Road for resident access only. In addition to the demolition of fixed structures and trees, HAZMAT removal works were conducted between 28 August and 8 September. The Head Contractor Works contract has been executed between the parties resulting in the novation of Rainbow Group (Early Works) over to ADCO. Council and its contractors hosted a Turning of the First Sod ceremony at the site on 31 August.

COMMERCIAL OPERATIONS

Leases

- Macquarie University – UMQ re-affirmed their commitment to contributing \$75k of funding at a meeting held between the parties on 4 July. Council has purchased sea wall tiles from monies held in the Sustainability Levy for inclusion in the project. Council have commenced the Marine Engineer procurement process and simultaneously begun to compile a new lease for UMQ's review.

- VIVA Pipeline – Council's revised Community Land Plan of Management (Crown Reserves with Council Manager) was taken to the October Ordinary Meeting whereupon Council resolved to adopt the Plan.

The following actions were completed:-

1. Includes on the first page of the *Lane Cove Community Land Plan of Management 21 October 2019* a notation that the plan does not apply to land that is included in the *Lane Cove Community Land Plan of Management - Crown Reserves with Council Manager*;
2. Upload the above two documents to Council website; and
3. Includes both documents on council's Open Space Plan page.

Council provided a thorough and detailed update to VIVA on 17 March 2023, in return Council have received two responses requesting (in particular) copies of title searches, the 1989 Deed and subsequent Variation of Deed dated 2007. Council staff have actively and regularly pursued VIVA for further updates from their property, planning and legal teams with no meaningful response thus far.

- Council has issued a draft lease and sub-licence to the 12 Foot Skiff Club to enter into a new long-term arrangement. Council and the Club have agreed a tiered (transition) rent structure in recognition of a deterioration in membership numbers since 2018. Council's Deed of Licence (Licence) has been agreed with TfNSW and is ready for execution. Council has attended to the majority of facilities management related matters and is waiting on a fire engineers report to finalise the lease.
- Greenwich Baths –Council issued a Request for Commercial Arrangements (operation and management) document on Tenderlink, commercialrealestate.com.au and Council's website seeking submissions from suitably experienced and qualified venue operators. Bluefit were the only interested party to attend the Site Inspection conducted on 14 August, and indeed respond to Council's Request for Commercial Arrangements. A report has been tabled for the September Council Meeting outlining Bluefit's proposal that includes two options: "Limited Opening Periods with Supervision; and, "Open Unsupervised Access". The second option is free of entry.
- Council has completed market valuations for the two Kindergarten Union (KU) sites at Osborne Park and Greenwich, commercial terms (five-year term) have been agreed. Council awaits KU's electronic execution of the lease(s).
- Council and Montessori have reached agreement on commercial terms for the 25-27 Stokes St childcare site after receiving the independent rental valuation report. Documents (including the associated playground licence) have been finalised and ready for electronic execution by Montessori.
- Council's renewal of its Outdoor Dining Agreements is substantially complete, with only two tenants yet to execute. Council has been approached by Barrell One regarding a new outdoor dining licence at the 22-24 Rosenthal Avenue site.
- Council has been in regular discussion with two kayak share providers, one commercial operation and one entirely community-based. Council has agreed on a location and commercial arrangements (operator to construct and install storage unit) for the commercial operator in Burns Bay Reserve and is finalising documentation. The community-based model is proposed to be at the Greenwich Sailing Club site, however inbound response time(s) remain slow despite Council committing to funding the cost and installation of a structure to store the kayaks.
- Lane Cove Gift Card loading activity in August saw 46 new cards loaded for a total value of \$1,810 versus 75 redemptions totalling \$1,882. On a program to date basis, 1, 940 cards have been loaded totalling \$109,433.

Voluntary Planning Agreements

- Council and JQZ have reached an in principal agreement for the Area's 22 and 23 VPA, a final form document is now ready for the General Manager's review.
- Developer HOME has issued Council with a letter of Public Benefit Offer (essentially a draft VPA) on the Telstra site at 524-542 Pacific Highway, St Leonards. Council staff have prepared a Report for Determination to be heard at the September Meeting

Customer Experience

- Recruitment for the new Customer Experience Officers is complete with two new staff members commencing in August with a further team member commencing in September.
- Training of the new starters has commenced, along with a review of processes and procedures to accommodate the new dedicated customer contact team.
- A review of the Annual Community Satisfaction Survey has been completed and discussed with Councillors at a Workshop in August. The survey of residents will commence in mid-September.

Customer Requests

A breakdown of the service requests received via Council's CRM system and closed within the service standard (target 80%) in the last six months is provided in the table below.

Month	Total requests received via CRM	Closed within service standard	% within service standard
March	793	629	79.3%
April	583	477	81.8%
May	774	637	82.3%
June	690	588	85.2%
July	856	756	88.3%
August	939	787 <i>(as at 11/09/23)</i>	83.8% <i>(as at 11/09/23)</i>

ENVIRONMENTAL SERVICES

STRATEGIC PLANNING

Planning Proposals - Snapshot

Summary of Current Projects						
Project	Preparation of Plan and/or Report to Council	Advice from Local Planning Panel	Gateway Approval	Public Exhibition stage	Final decision by Council	Finalisation by NSW Planning & Environment
Planning Proposal Proposed Strata Sub-Division of Dual Occupancies	✓	✓	✓	✓	✓	✓
Planning Proposal – Car Wash site in St Leonards	On Public Exhibition.	Design Review Panel only	n/a	n/a	n/a	n/a
Sustainability Review of the DCP	On Public Exhibition	Design Review Panel 25/7	n/a	(3 July – 11 Aug)	21 Sept.	n/a

Planning Proposal - Proposed Strata Sub-Division of Dual Occupancies

The LEP was Gazetted by DPIE Friday 1 September 2023.

Planning Proposal #39 – Car Wash site in St Leonards

A request for further information has been sent to the applicant and Council is awaiting their response.

Sustainability amendment to Lane Cove Development Control Plan (DCP)

The Draft DCP was endorsed by Council for Public Exhibition. Results of the exhibition to be reported to Council at the September meeting.

Section 10.7 Certificates (Property Certificates Stating Zoning etc)

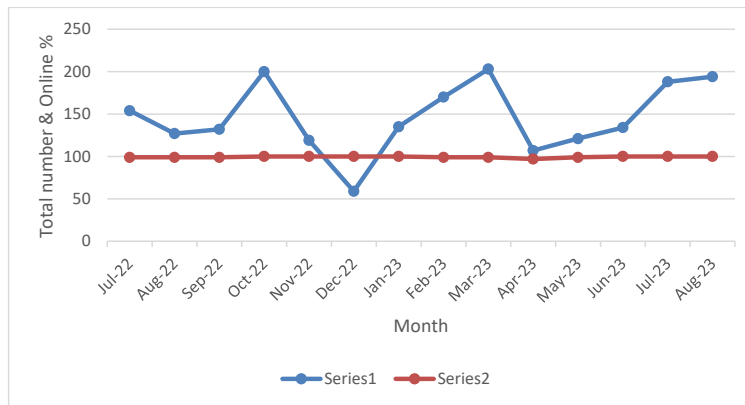
The total number of Section 10.7 Certificates lodged with Council provides an on-going indicator for property sales and demand within the Local Government Area.

The total number of certificates processed was lower compared to the previous period last year, although the percentage of online certificates was higher. Approximately 99 per cent of all

applications are processed within 2-3 working days. There is a continuing use of online certificate ordering.

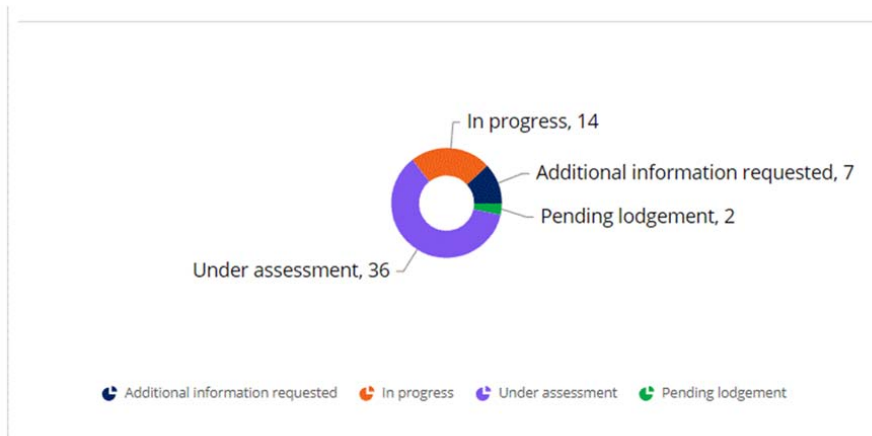
Total and Online Figures

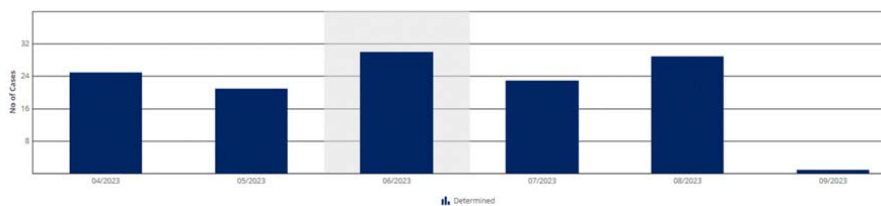
	June-22	July-22	Aug-22	June-23	July-23	Aug-23
Total number	159	154	127	134	188	194
Online %	84	99	99	100	100	100



DEVELOPMENT

Development Applications Determined and Outstanding as at end of August 2023





Average Processing Days YTD = 68

Median Processing Days YTD = 39

The Lane Cove Local Planning Panel

The Lane Cove Local Planning Panel met on 15 August to determine the following applications:

Address	Description	Determination
47 Burns Bay Road, Lane Cove	Change of use to a community facility comprised of two (2) libraries and a Men's Shed including construction of the Men's Shed.	Approved
54 Kallaroo Road, Riverview	Alterations and additions to a dwelling house	Approved
40 Arabella Street, Longueville	Demolition of an existing two storey dwelling and construction of a two-storey dwelling house including an internal 4 car-stacker garage and a swimming pool.	Deferred
88 Carlotta Street, Greenwich	Alterations and addition to a dwelling house including a lift.	Part Approval/ Part Refusal.

The Sydney North Planning Panel

The Sydney North Planning Panel met on Wednesday 16 August to discuss:

Address	Description	Determination
40A Cope Street, Lane Cove West	Seniors Housing Development	Refused

Court Appeals as at 31 August 2023

Address and DA number	Date Lodged	Solicitor	Planner	Type of Appeal	Issues	Stage
1A-3 Bridge Street Lane Cove	8 February 2023	Marsdens Law Group	Rajiv Shankar	Deemed refusal appeal	Tree removal, deep soil landscaping, roof top terraces	Decision Pending
19 George Street DA34/23	25 May 2023	Marsdens Law Group	Chris Shortt	Appeal against determination	Excavation and basement	Conciliation Conf 3/10/23.
12-20 Berry Road & 11-19 Holdsworth Avenue St Leonards South NSW	30 June 2023	Marsdens Law Group	Greg Samardzic	Appeal against Sydney North Planning Panel determination of Refusal.	Number of storeys	Conciliation Conf 21/12/23
13-19 Canberra Avenue. Area 5 Hyecorp DA162/2021	7 July 2023	Marsden Law Group	Greg Samardzic	Appeal against Lane Cove (LPP) determination	Number of storeys. Breach is height	Conciliation Conf 2/2/2024
13-19 Canberra Avenue. Area 5 Hyecorp DA21/2023	7 July 2023	Marsden Law Group	Greg Samardzic	Appeal against Sydney North Planning Panel determination of Refusal.	Number of storeys Breach is height	Conciliation Conf 2/2/2024

Development Applications determined as at August 2023

DA/CDC No	Address	Description
DA88/16	20C College Road South, Riverview	S4.55 Modification of Consent
DA117/17	266 Longueville Road, Lane Cove	S4.55 Modification of Consent
DA75/18	9 Gore Street, Greenwich	S4.55 Modification of Consent
DA150/18	29 Hamilton Street, Riverview	Alterations and Additions - Carport
DA140/19	17 Innes Road, Greenwich	S4.55 Modification of Consent
DA7/20	108 Tambourine Bay Road, Riverview	S4.55 Modification of Consent
DA168/21	178-180 Pacific Highway, Greenwich	S4.55 Modification of Consent
DA181/21	66 Stuart Street, Longueville	S4.55 Modification of Consent
DA187/21	1-3 Holdsworth Avenue and 10-12 Marshall Avenue, St Leonards	S4.55 Modification of Consent
DA125/22	129 Greenwich Road, Greenwich	S4.55 Modification of Consent
DA134/22	40A Cope Street, Lane Cove	Seniors Housing Development
DA154/22	26 Park Road, St Leonards	S4.55 Modification of Consent

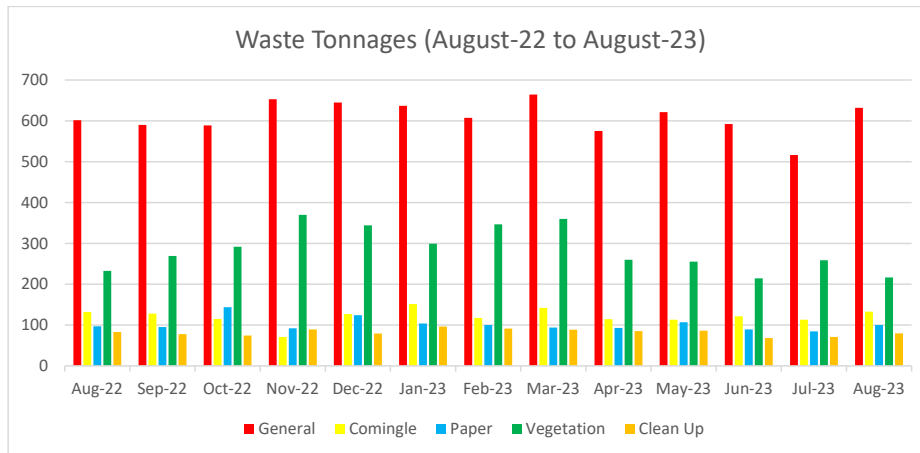
DA/CDC No	Address	Description
DA18/23	137 Greenwich Road, Greenwich	Demolition and New Dwelling House
DA35/23	56-60 Burns Bay Road, Lane Cove	S4.55 Modification of Consent
DA37/23	14 Gatacre Avenue, Lane Cove	New pool and stairs
DA61/23	6 Richardson Street, Lane Cove	Alterations and Additions
DA63/23	2 Bellevue Avenue, Greenwich	Alterations and Additions
DA66/23	54 Kallaroo Road, Riverview	Alterations and Additions
DA67/23	4 Arabella Street, Longueville	Alterations and Additions
DA69/23	32 Yallambee Road, Riverview	Construction of two storey dwelling
DA75/23	12 Balfour Street, Greenwich	Swimming Pool
DA78/23	16A Stuart Street, Longueville	Alterations and Additions
DA79/23	59 Landers Road, Lane Cove North	Construction of two storey dwelling
DA80/23	72 Kenneth Street, Longueville	Alterations and Additions
DA81/23	46 River Road West, Riverview	Retaining Wall and Landscaping
DA82/23	130 Greenwich Road, Greenwich	Alterations and Additions
DA83/23	34 Myee Crescent, Lane Cove West	Alterations and Additions
DA85/23	47 Burns Bay Road, Lane Cove	Change of use for community libraries
DA86/23	21 Mars Road, Lane Cove West	Construction of stormwater pipe
DA88/23	23 Howell Avenue, Lane Cove	Swimming pool

Unauthorised Work for August 2023

Address	Complaint	Action
12 George Street Greenwich	Alleged Illegal Works	Awaiting further information from complainant.
88 Carlotta Street Greenwich	Illegal Building Works	Notice of Intention issued.
100 Pacific Highway St Leonards	Noise – Plant & Equipment	Notice of Intention issued.
5 Gumtree Lane	Illegal Building Works	Building Information Certificate lodged.

Infringements Issued – Development & Building Compliance, as at August 2023

72 Kallaroo Road	\$8000	Polluted waters
21-41 Canberra Avenue	\$8000	Polluted waters
28-34 Mindarie Street	\$6000	Queuing trucks breach of CTMP
8 Mindarie Street	\$3000	Working outside permitted hours
13-19 Canberra Avenue	\$6000	No dust control



Council collected 632 tonnes of general waste (red bin), 133 tonnes of mixed containers (yellow recycling bin), 100 tonnes of paper/cardboard (blue recycling bin), and 217 tonnes of vegetation (green recycling bin) through our kerbside bins over the month of August. A further 80 tonnes of clean-up materials was collected through the bulky waste collection service.

Council’s general waste is sent to Veolia Woodlawn, where a portion of this waste is processed through a Mechanical Biological Treatment Facility. In August, Council received reports outlining that 106 tonnes of material was diverted through this process over the month of July.

Monitoring of illegal dumping found 13 instances of illegal dumping investigated in August, with 3 removed at Council’s expense.

Apartment Waste Improvement Program

In the month of August 2023, follow up meetings were undertaken for 4 buildings to measure the success of the interventions from the initial consult. Community engagement activities are planned for September to encourage residents to participate.

ReturnR Reusable Containers to Reduce Waste

At the start of August, ReturnR reusable container stations were deployed in each of the staff kitchens at the Civic Centre for staff to use when purchasing food and beverages while at work. As part of this initiative, staff worked closely with businesses to ensure they accept reusable containers. The containers have been well received by staff and local businesses, with 101 staff members registering their use of the containers throughout the month.

Compost Revolution

August saw 18 residents complete the online tutorial and purchase discounted compost bins and worm farms. Face-to-face workshops are planned for the coming months to help beginners learn how to set up a successful composting system and solve any common problems they may experience.

Recycle Smart

A total of 786 collections for clothing, soft plastics, e-wastes and other tricky-to-recycle items were completed in August, diverting 2,761.1kg from landfill. Following our initial 12-month trial of the Recycle Smart service, a Request For Quote was released in July seeking suitably qualified service providers to provide ongoing collections of problematic wastes such as e-wastes, soft

plastics, and textiles. A total of 4 submissions were received and are currently being reviewed. Recycle Smart have agreed to continue their services during this time.

SUSTAINABILITY & RESILIENCE

Councils Sustainability Achievements for 2022/2023

Data from the 2022/2023 financial year was compiled and a snapshot of Councils sustainability achievements included:-

- All Council facilities being powered by 100% renewable energy;
- 880 plants sown on nature strips;
- Six additional electric vehicle chargers installed;
- 1,719 volunteer hours at 25 Bushcare sites;
- 126kg of litter collected through HarbourCare;
- 41 Meet Your Neighbour events for 1,700 residents;
- 584 tonnes of items recycled through the Community Recycling Centre;
- 249 street trees planted;
- 1.7 tonnes of soft plastics recycled with RecycleSmart;
- Urban Forest Strategy adopted; and
- 16 buildings participated in the Apartment Waste Improvement Program.

@Home program launched

The @Home online program brings together six experts across the fields of solar, EVs, composting, food waste, reusable sanitary products, and low impact beauty and cleaning to help residents transition to more sustainable practices. Twenty-two residents have already signed up to the program, which is available until June 30th 2024.

Community Renewables Program – Rebates and Bulk Buy Initiatives

The Sustainability Rebates program received 19 applications over the month of August, with 16 of those receiving Pre-Approval. The total value of the sustainability products supported through the rebates program through the month of August was \$190,214.71 with an applicable rebate value of \$12,490.05, leveraging an investment to rebate ratio of 15 to 1.

A total of 14 claims were submitted for Final Approval following installation, bringing the total rebates paid to date to \$8,685. This includes 6 claims for rooftop solar, 4 claims for solar batteries, 3 claims for electric vehicle chargers and 1 claim for a rainwater tank.

At the August Council meeting, Councillors resolved to approve the collaboration with Shine Hub to deliver the Community Renewables Program. The draft Heads of Agreement is under review with Shine Hub.

Sustainability Collective

On 30 August, 12 members of the Sustainability Collective met to discuss and plan potential projects. The projects discussed were Electrify Everything, Bike Riding, Awareness for Reduce, Reuse, Repair and Food Organics Waste Reduction. The Group will continue to work on the ideas and actions from the meeting through the online discussion platform.

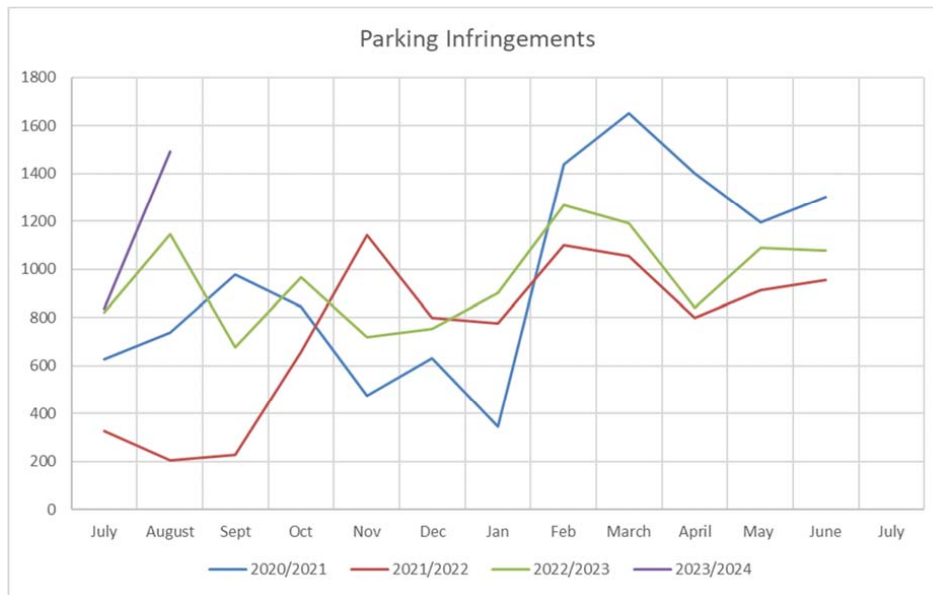
EV Charging

Work is progressing with the trial of on-street EV charging with Intellihub and Ausgrid following Council endorsement of 10 sites at the August Council meeting.

Community Resilience

Council was successful in receiving a Community Resilience Grant from the Sydney North Health Network. This funding will be utilised to deliver community led resilience initiatives around the issue of heat with up to 8 apartment complexes, including at least 2 community housing sites. The program will be delivered in 3 engagements and will focus on social cohesion, resilience, how to be best prepared for disasters, and managing health during heatwaves. An initial introductory activity was conducted at the St George Housing complex at 504 Pacific Highway, with further events to follow.

PARKING CONTROL



Comparative Data (4 Years) Infringements Issued Per Month

Note: The level of enforcement is equivalent to the level of the previous years.

Council's Rangers regularly monitor parking activities within the Local Government Area. The purpose of monitoring parking areas is to encourage safe parking practices and ensuring the efficient circulation and access to parking in high demand locations, such as the shopping areas and school zones.

Following the easing of restrictions (Covid-19 Public Health Order) there has been an increase in demand for parking during across the LGA.

FOOD SAFETY INSPECTION REPORT					
# of Inspections	Business Details	Reason for Inspection		Outcome	
	Type	Annual	Complaint	Result	Follow Up
Nil	Restaurants	Annual		Satisfactory	Not required
				Unsatisfactory	Not required
Nil	Takeaway	Annual		Satisfactory	Not Required
				Unsatisfactory	Not required
Nil	Cafes	Annual		Satisfactory	Not Required
				Unsatisfactory	Not required
Nil	Catering	Annual		Satisfactory	Not required
				Unsatisfactory	Not required
Total:					
News:					
No activity this month due to staff leave.					

HUMAN SERVICES

LIBRARY SERVICES

Library Loans

Items lent	August 2023	August 2022	July – Aug 23	July – Aug 22
Lane Cove Library	43,142	42,525	87,640	86,533
Lane Cove LTYD (includes Librarian's Choice)	0	9	15	23
St Leonards Library	2,507	n/a	4,852	n/a
Greenwich Library	1,427	1,766	2,834	3,138
The Yarn, Hunters Hill	517	718	1,071	1,284
Hunters Hill LTYD (includes Librarian's Choice)	13	5	28	10
eResource	5,147	4,497	10,395	9,180
Total	52,753	49,520	106,835	100,168

Lane Cove Libraries lent 38,774 more items, in August 2023 compared to the previous August. For the period July – August 2023 Lane Cove Library lent 6,667 more items than the previous year.

Library Visits

Visits to Library	August 2023	August 2022	July – Aug 23	July – Aug 22
Lane Cove	34,767	31,558	68,755	61,439
St Leonards	2,994	n/a	6,422	n/a
Greenwich	666	709	1,273	1,284
TOTAL	38,427	32,267	76,450	62,723

In August 2023, 6,160 or 19% more people visited Lane Cove Libraries compared to the previous August. For the period July – August 2023, 13,727 more people visited Lane Cove Libraries compared to the previous year.

Library Tour

In August a group of five NZ Librarians from Auckland & Christchurch Libraries visited Lane Cove and St Leonards Libraries as part of their Sydney Library Tour. The tour focused on innovative and new Libraries and how they used spaces & design, community & partnerships and key issues/trends in delivering services. They also visited Mt Druitt Technology Hub, Marrickville, Parramatta's PHIVE and Wentworth Point Libraries along with the State Library of NSW.

Lane Cove Literary Awards 2023

The Lane Cove Literary Awards 2023 closed on Wednesday 16 August. Entries are currently being processed and will be sent to the Judges for assessing. In total 323 entries were received – Short Story 184 entries, Theatre Script 31 entries and Poetry 108 entries.

Local Studies

During August Local Studies staff answered 87 information requests and 652 visits were made to the Reading Room.

The archivist accessioned a new donation of records (newsletters, programmes and public relations activities etc.) from the Lane Cove Art Society covering their activities during 2022.

Outreach Services

The Home Library Service currently has 119 individual clients and 8 institutional members in the Lane Cove and Hunters Hill Local Government Areas. The Home Library Service made 168 visits and lent 1,255 items during August.

Volunteers

There are currently 24 volunteers at Lane Cove Library. This includes:-

- 14 Duke of Edinburgh student volunteers;
- Four young adult volunteers from LUZ Abilities Centre;
- Two volunteers that conduct English Conversation Classes;
- One volunteer that conducts Learn to Love Your Laptop workshops;
- One volunteer in Local Studies; and
- Two scrabble club volunteers.

Displays and Exhibitions

- Lane Cove - Women's World Cup Soccer; Winter Mysteries; Barbie; Shorelink 40th Anniversary and Wear It Purple Day
- St Leonards – National Science Week, Children's Book Week
- St Leonards (display cabinets) – Cricut Display Decals for Mugs & Notebooks

LIBRARY EVENTS

August Library Events

Date	Event	Session	Attendees
Children & Youth Programs (numbers include children and carers)			
1, 8, 15, 22, 29 August	Lane Cove Baby Bounce	5	428
3, 10, 17, 24, 31 August	Lane Cove Storytime	4	169
4, 11, 18, 25 August	St Leonards Baby Bounce	4	264
4, 11, 18, 25 August	St Leonards Storytime	4	145

Date	Event	Session	Attendees
Children & Youth Programs (numbers include children and carers)			
7, 14, 21, 28 August	Greenwich Storytime	4	50
4, 11, 18, 25 August	Hunters Hill Baby Bounce	4	90
2, 9, 16, 23, 30 August	Hunters Hill Storytime	5	50
	Sub Total	30	1,196
Other Programs			
3, 10, 17, 24, 31 August	Scrabble afternoon for Kids@Lane Cove	5	115
10 August	Football Fever – School Author Talk	1	85
10 August	Football Fever! @ Lane Cove	1	58
12 August	TinkerTank Robotics and Coding @ St Leonards	1	8
18 August	TinkerTank Robotics and Coding @ Lane Cove	1	19
30 August	Osmo Playspace @ Lane Cove	1	22
	Sub Total	10	307
Class Visits			
	Currambeena Preschool	2	48
	Kindy Cove	1	24
	Birralee	6	158
	Currambeena Primary	5	126
	Lane Cove Outreach Blossoms	1	24
	Greenwich KU	2	20
	Sub Total	17	400
	Total Children's Programs	57	1,903
General Library Programs			
1, 8, 15, 22, 29 August	English Conversation Classes	15	262
3 August	Knit-in @ Lane Cove	1	6
3 August	Library & Information Week @ Lane Cove – Where's the source? – Chat GPT & generative AI Tools	1	4
4 August	Digital Discoveries @ Lane Cove	1	7
8 August	Crafternoon Tea @ Greenwich	1	4
8 August	Military History Talk – Australian Signal Intelligence in War	1	57
10 & 17 August	Learn to Love Your Laptop	1	7
17 August	Science Week @ St Leonards – Innovation – Powering Future Industries (Build Your Own Self watering plant device)	1	3
18 August	Crafternoon Tea @ St Leonards	1	1
25 August	Green Screen Photo Art @ St Leonards	1	6
28 August	Poets in Residence	1	9
29 August	Tech savvy Seniors Introduction to Social Media	1	19
29 August	Together We Read (Online) – The Paris Mystery	1	22
30 August	Moments in Music – The Musical Theatre	1	35
30 August	Crafternoon Tea @ The Yarn, Hunters Hill	1	5
31 August	Writers in Residence	1	5

Date	Event	Session	Attendees
General Library Programs			
	Total Adults Programs	30	452
	Total Library Programs	87	2,355

UPCOMING EVENTS

Date	Event
Children & Youth Programs	
5, 12, 19 September	Baby Bounce @ Lane Cove
7, 14, 21, 28 September	Storytime @ Lane Cove
1, 8, 15, 22 September	Baby Bounce @ St Leonards
1, 8, 15, 22, 29 September	Storytime @ St Leonards
4, 11, 18 September	Storytime @ Greenwich
1, 8, 15, 22 September	Baby Bounce @ The Yarn, Hunters Hill
6, 13, 20, 27 September	Storytime @ The Yarn, Hunters Hill
7, 14, 21 September	Scrabble afternoon for Kids
2 September	Family Fun Day Events – Digging Dinosaurs, Brickz4Kidz & Science and Slime
25 September	Cardboard House Craft @ Greenwich
26 September	Lane Cove Nature Craft
26 September	Osmo Playspace @ Lane Cove
27 September	Laser Cut Creations for Teens @ The Yarn, Hunters Hill
28 September	Foam Fun Craft @ Lane Cove
29 September	Hindi Storytime @ Lane Cove
29 September	Ozobot Mazes @ The Yarn, Hunters Hill
29 September	Dash Bot Discovery @ St Leonards Library
3 October	Comic Strip Creations @ Lane Cove
4 October	Ozobot Mazes @ St Leonards
5 October	Laser Cut Creations for Teens @ Lane Cove
6 October	Cardboard House Craft @ The Yarn, Hunters Hill
6 October	Paper Pal Creations @ St Leonards
General Library Programs	
1 September	Digital Discoveries @ St Leonards
5, 12, 19 September	English Conversation Classes @ Lane Cove
7 September	Knit-in @ Lane Cove
8 September	Adult Learner's Week – Make an iMovie
12 September	Crafternoon Tea @ Greenwich
14, 21 September	Learn to Love Your Laptop @ Lane Cove
14 September	LaVoce Community Choir Performance
15 September	Official Opening St Leonards Library
15 September	Crafternoon Tea @ St Leonards
15 September	Stained Glass Sun Catcher Soldering @ St Leonards
20 September	Moments in Music – Music from the Movies
21 September	Digital technology Open Night @ Lane Cove
25 September	Poets in Residence @ Lane Cove
26 September	Ben's Online Book Club – Kookaburra Cottage
27 September	Crafternoon Tea @ The Yarn, Hunters Hill
28 September	Writers in Residence @ Lane Cove

COMMUNITY SERVICES BRANCH**Events/Programs/Activities**

Date	Event	Venue	Attendance
2	Community Assistance Grants Presentation Ceremony	Terrace Function Room	44
3	Men's Cooking	Living & Learning Centre	10
9	Different Degrees Theatre Group	Living & Learning Centre	12
16	Different Degrees Theatre Group	Living and Learning Centre	12
17	Men's Cooking	Living and Learning Centre	10
23	Different Degrees Theatre Group	Living and Learning Centre	12
25	Morning Swing Dance and North Shore Police Area Command band with Hate Crime Unit Information Stand	The Plaza	100+
25	Wear it Purple Promotion	The Plaza and Council Civic Centre	50+
30	Different Degrees Theatre Group	Living and Learning Centre	12
31	The HSC and Me Webinar	Online via Zoom	<u>90</u>

Meetings

Date	Event	Attending staff
2	Webinar - Disability Inclusion Actions Plans - Best Practice	Community Development Officer – Seniors, Disability & Social Inclusion & Disability Council (CDO SDSI)
2	LNS Youth Interagency meeting	Community Development Officer Youth (CDO Youth) Youth Workers Programs and Development
2	Northern Sydney Youth Development Officers Meeting	CDO Youth
3	North Shore CDAT (Community Drug Action Team)	CDO Youth
8	Resilience Initiative St George Community Housing	CDO-SDSI
10, 15, 24	Need A Lift? Committee meeting - annual photography competition for young people across Northern Sydney – mental health awareness initiative	CDO Youth
11	Northern Sydney Dementia Collaborative Meeting	CDO SDSI
16	Northern Sydney Region - Multicultural Officers Meeting	Manager Community Services (MCS) CDO-SDSI
17	Age-Friendly Advisory Committee Meeting	Age-Friendly Advisory Committee
21	Lane Cove Local Area Networking Meeting	CDO SDSI Guest Speaker Sustainability Coordinator

22	Northern Sydney Disability Network Meeting	CDO SDSI
23	NSROC Community Services Professional Officer's Group	MCS
24	Meet Your Neighbours - Block Meeting	CDO-SDSI

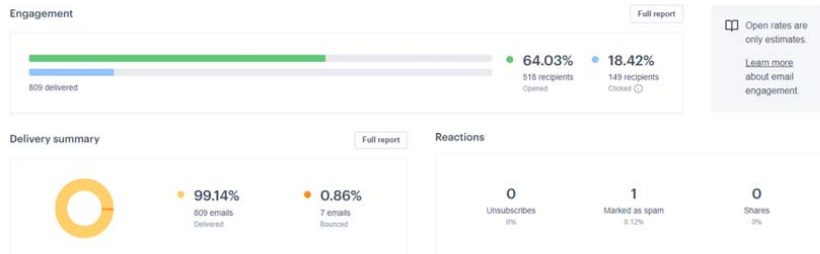
Upcoming events/Programs/Activities

Date	Event
6 Sep	Paws the Pressure – therapy dogs @ Synergy
8 Sep	Bushtucker workshop @ Synergy
16 Sep	Synergy open day
20 Sep	Small Fish Big Pond – transition to high school webinar
20 Sep	Teens and emotional wellbeing webinar
20 Sep	Access and Inclusion Advisory Committee Meeting
20 Sep	<i>Playing with Time</i> - Different Degrees Theatre Performance
21 Sep	Dementia Awareness Open Day Event at Gallery Lane Cove
26-28 Sep	Youth employment readiness workshops
29 Sep	Coding challenge @ Synergy

Current Programs and Projects

Community Assistance Grants Presentation evening: Fourteen community organisations were presented with a total of \$486,000 of Council funding to support services to the Lane Cove community. Services receiving funding included youth and family support services, domestic violence services, music and orchestral groups, sporting groups, and art programs.

Lane Cove Connection August Newsletter: Mailed 269 copies, emailed 809 recipients with 64.03% opened.



The August newsletter promoted Lane Cove as an Age-friendly community.

- Promoted Council programs such as:-
 - Police Band and Swing Dance Concert;
 - Car maintenance workshop;
 - Library programs; and

- Sustainability initiatives.
- Promoted community programs such as:-
 - Lane Cove Bowling and Recreation Club – Come Out of Your Shell;
 - Uniting Church – Movie and Pizza Night and Time 4U; and
 - Lane Cove Theatre Company performance.
- Promoted local service providers such as:-
 - Sydney Community Services – Linen Services, Transport and Volunteering;
 - Lane Cove Aquatic Centre – Suitable Seniors Sessions; and
 - Community Connect Transport.
- Promoted awareness days such as:-
 - Wear it Purple Day;
 - Red Nose Day;
 - UN Humanitarian Day;
 - Dying to Know Day; and
 - Dementia Friend Program.

Men's Community Cooking Group

The two sessions held in August focused on cooking with seasonal fruit and vegetables to make nutritious, budget friendly meals. A three-course meal is planned and prepared at each session with tasks shared amongst the participants. Copies of recipes are provided for attendees to cook at home. Meals prepared this month included:-

- Roast capsicum and chilli soup, garlic bread, meatballs in tomato and tamarind sauce, steamed rice and lemon meringue pie; and
- cauliflower, parsnip and bean soup, herb and garlic bread, chicken cacciatore with pappardelle and basil, strawberry and apple crumble.

Different Degrees Theatre Group

Different Degrees is an all-abilities theatre group who meet weekly at the Living and Learning Centre. The Group have been preparing for their annual public performance of *Playing with Time*, an original piece written by members of the Group. Their performance is being held in the Terrace Function Room on Wednesday 20 September as part of the Lane Cove Festival.

Age Friendly Advisory Committee Members

An expression of interest will go on public exhibition again 1 September to 1 October to fill vacant spaces on the committee.

Northern Sydney Dementia Collaborative Meeting

This is an existing meeting group focussed on dementia which has now opened up to include all Northern Sydney Councils. As a new member to the group, Lane Cove's Community Development Officer – SDSI gave a presentation on programs Council had developed to support people living with dementia such as the Living Memories program at the Library and the upcoming Open Day at Gallery Lane Cove as part of Dementia Week.

Meet Your Neighbours - Block Meeting

The CDO SDSI, along with the Resilience Officer, attended a 'block meeting' at a local

Community housing apartment block. Many of the residents are seniors or people with disability and the purpose of the meeting was to introduce the concept of climate preparedness and to provide information about Council programs and services.

Wear it Purple Day

Wear it Purple is an awareness day dedicated to promoting support and acceptance of rainbow young people. It is held on the last Friday of August. In recognition of 'Wear It Purple Day', Council staff were encouraged to wear something purple. Police Officers participating in the information stall at the Plaza wore purple shirts and Council staff at the Plaza for the Swing Dance Concert offered information to community members about Wear it Purple Day.

Police Band and Swing Dance Concert - Lane Cove Plaza

In partnership with North Shore Police Area Command, the police band and hate crime unit visited Lane Cove Plaza on the morning of Lane Cove Festival. Swing dancers from the Jitterbug Dance Club performed to the police band. They invited community members up to dance and taught them basic dance steps. Community Service team members circulated amongst the crowd (mainly seniors) and engaged with community members offering information on Wear it Purple Day and what is available for seniors in the area. Around 50 copies of the Lane Cove Connection were handed out and over 50 stickers and wrist bands for Wear it Purple were distributed.



Youth Services

HSC and Me Webinar:

Lane Cove Council partnered with Headspace and Councils from across the Northern Sydney Region to deliver "The HSC and Me" – a webinar for HSC students. This webinar, held on Thursday 31 August, provided students with study tips and information about how to deal with study stress. 90 people registered for The HSC and Me Webinar, with 37 participants attending in-person on the night. All people registered received a recording of the webinar and a resource pack with information about HSC resources, mental health resources and upcoming HSC study sessions and workshops in the Northern Sydney Region. A Second "HSC and Me" Webinar will be run on Tuesday 3 October with tips for the exams.

Need a Lift? Photography Competition:

Need a Lift? is a Youth Mental Health Month photography competition coordinated by the North Shore Local Health District and supported by local councils across the Northern Sydney region.

The competition is open to young people between the ages of 12 – 24 who live, work or study in the Northern Sydney region.

In August, there were 56 approved submissions. It was decided to extend the competition end date to September 11 to give more people a chance to make submissions.

Selected photos will be showcased in the elevators of Health and Council facilities and on social media in October during Mental Health Month.

Synergy Youth Centre

Drop-in Numbers: 589

Female: 151

Male: 438

Gender Diverse: 3

Drop in Ages:

10	11	12	13	14	15	16	17	Unknown
0	144	111	93	136	71	4	8	0

Schools that accessed our space:

Most of the young people who came to Synergy Youth Centre in July were from Hunters Hill High School or Lane Cove Public School (for the younger cohort). The other schools that young people came from included:

Primary Schools: Belrose Public School; Greenwich Public School; Mowbray Public School; Lane Cove West Public School (LCWPS); St. Michael's Catholic Primary School

Secondary Schools: Chatswood High School; Epping Boys High School; Holy Cross College; Knox Grammar School; Monte Sant Angelo Mercy College; Naremburn School; Normanhurst Boys High School; North Sydney Boys High School; Saint Pius X High School; Terrigal High School; Trinity Catholic College

Combined Primary and Secondary Schools: Arden Anglican School; Barker College; Lindfield Learning Village; Marist Catholic College North Sydney; Newington College Lindfield; St Aloysius Catholic College; St Ignatius College Riverview; St Joseph's College; Sydney Church of England Girl's Grammar School

Other Educational Institutions: Luz All Abilities

Program Numbers and Engagement:

Date	Event	Participant Total F – Female M – Male GD – Gender Diverse
4/08/23	Cooking Fever	55 = F20, M35, GD0
11/08/23	Cooking Fever	49 = F15, M34, GD0

Date	Event	Participant Total F – Female M – Male GD – Gender Diverse
18/08/23	Cooking Fever	59 = F15, M44, GD0
25/08/23	Pizza Night and Wear it Purple Baking	42 = F11, M31, GD0
16/08/2023	Bake Off	17 = F4, M13, GD0

Term 3 program: Each school term, the youth centre offers a range of programs and activities that young people can choose to participate in. The most popular activities are that centre around food preparation including the Friday Feast, baking and cup-cake decorating. In term 3 the program included:

Mindfulness and Chill: Tuesdays and Wednesdays at Synergy Youth Centre are all about study groups, mindfulness practices, art workshops, and other relaxing activities to help you unwind and refocus. Recharge your mind, unleash creativity, and find inner peace.

Active and Connect: Thursdays and Saturday at Synergy Youth Centre are all about being active and connecting with peers. Engage in pool games, table tennis, board games, basketball, and book the music room for a jam.

Cooking Fever: Friday Feast is a long held and much-loved tradition at Synergy Youth Centre. Come to the Youth Centre on a Friday to discover new recipes, cook together, and indulge in a variety of delicious dishes.

Jon Wilson, **Youth Liaison Officer from the North Shore Police Area Command** continues to visit Synergy on Friday evenings to build rapport with young people and provide information and support to any young people seeking assistance.

COMMUNICATIONS

Media matters managed:-

- Sport and Rec Sod turning media release sent to local media and SMH;
- Gas connection in the DCP response sent to SMH;
- Crows Nest South density response sent to SMH;
- Pottery lane rectification response to SMH, Daily Telegraph, In The Cove;
- Tree time response sent to In The Cove;
- Wadangari MR drafted for Parliamentary Secretary office; and
- Media plan developed for Food and Wine by the River.

eNewsletter stats

11 campaigns sent to 24,738 email addresses

Open rate = 49.3%

New followers:

Facebook: 272

Linked In: 30

LinkedIn stats

Page views: 329

Unique visitors: 118

Facebook stats

Page reach: 73,223

Like and comments: 2,650

Comments: 192

Shares: 101

Link clicks: 1,357

Top Facebook posts (organic reach & engagement):

1. Matildas at The Canopy – 12 August 2023

Reach: 13,773

Engagement: 2,563

Reactions: 485

Comments: 23

Shares: 11

2. Australian Citizenship Ceremony – 17 August 2023

Reach: 11,790

Engagement: 969

Reactions: 200

Comments: 7

Shares: 4

3. Matildas at The Canopy – 16 August 2023

Reach: 9,141

Engagement: 1,776

Reactions: 354

Comments: 8

Shares: 2

CULTURAL

Events Held		
4 August	First Fridays: Craft Workshop Gallery Lane Cove + Creative Studios held a craft workshop pop up	50
12 August	Saturday Sounds: James Scott James Scott entertained plaza goers with a free live performance of acoustic covers of popular music.	130
16 August	Citizenship Ceremony Over 70 Lane Cove residents officially became Australian Citizens at this special monthly ceremony. Families enjoyed a photo opportunity with the Mayor and celebrated their new citizenship.	150
25 August	Lane Cove Festival Launch The yearly Lane Cove Festival kicked off with the festival launch where plaza goers were treated to free music, activities and entertainment, including performances by Worlds Collide, stilt performers, drummers, a hula hoop artist, face painting and a craft workshop by Gallery Lane Cove + Creative Studios. Lane Cove's upcycled banner tote bags were given out to event attendee, which contained a festival program, cookie by The Cake Man Lane Cove and a Shop Lane Cove magnetised shopping list.	300
25 August	Lane Cove Art Award The 58th Annual Art Award by the Lane Cove Art Society, sponsored by Lane Cove Council, featured 55 art pieces. The winners of the Lane Cove Art Prize (acquisitive), Hyecorp Property Prize and highly commended and commended were announced at the event and the evening was accompanied with a catalogue, catering and drinks. The art exhibition will run till the 10 September.	160
26 August	Community Concert Series: Lane Cove Concert Band Lane Cove's very own concert band treated Plaza goers to a free community concert.	150
31 August	Sod Turning Ceremony – Sport and Recreation Centre Invitation-only ceremony to turn the first sod of Lane Cove's new Sport and Recreation Centre.	20

Upcoming Events	
1 September	First Fridays, Lane Cove Plaza
9 September	Saturday Sounds, Lane Cove Plaza
10 September	Lane Cove Fun Run, Marshall on Kingsford Smith Oval
15 September	At Your Request, Lane Cove Canopy
16 September	Wadanggari Park Community Day, Wadanggari Park
17 September	Big Family Fun Ride, Longueville Road
17 September	Car Free Sunday, Longueville Road
17 September	Longueville Road Streetscape Opening, Longueville Road
27 September	Citizenship Ceremony, Terrace Function Room

KINDY COVE

August kept us busy with lots of learning and we enjoyed lots of time outside with the mild winter weather.

We started the month with Dental Health week. We had a dentist come and visit us and help the children understand more about how important teeth are and to care for their teeth now and in the future.

The centre was buzzing a few weeks later with the Dinosaur Show. Children were captivated by this rambunctious show and helped their dinosaur friend solve the mystery of the disappearing eggs.

Book week is always a highlight in the year. Many children chose to dress up as their favourite book characters and brought in some of their favourite stories to share. We also had so many parents and grandparents come in to read stories with the children. The children enjoyed interacting with all the special visitors and sharing their learning environment with them.

By the end of August, occupancy was 96%.

COUNCIL FACILITY REPAIRS UNDERTAKEN AND PLANNED

Completed Adhoc Work: Contractors

Site	Additional work Request
Lane Cove Occasional Childcare	Balcony sliding door repair.
Kindy Cove	Door frame holes rectification
Civic Centre	Painting 2 x doors at the civic centre with semi-gloss paint.
Lane Cove Occasional Childcare	Replace 20 panels with laminated safety glass.
Civic Centre	Supply & install new Data and power.

Site	Additional work Request
47 Burns Bay Road	Investigate issues with the alarm system due to water damage.
Meeting House - 23/25 Stoke St	Replacing light fitting with a commercial LED downlight in one of the bathrooms.
Waterview Community Centre	Repairs to faulty main lights sensor and repair of light fittings in the storage room.
Blackman Park	Repair of bursting flex hose at the back of the male bathrooms sink
Kindy Cove	Repair upstairs toilet
Waterview Community Centre	Repair to sliding door locks at the band storage.
LOOSC	Possum Trapping Program.5 x consecutive days.
Blackman Park	CCTV inspection of sewer & previously relined & displaced joint as requested
Blackman Park	Reline failed section using resin impregnated liner.
Civic Centre	Extra glass works on level 1.
Civic Centre	Installation data outlets 2 x Supply & install additional dual data outlets into workstation 8 x Disconnect & remove data outlets from workstation & remove umbilical. 8 x Re-install data outlets into workstation via surface duct on column 1 x Relocate soft wired power lead to column 1 x Install additional 24 port patch panel in comms rack. 4 x Label & test new data outlets
Civic Centre	Clearing blocked urinal

Completed Work: Internal staff.

Site	Work Completed
Kindy Cove	Double door repair – Finger guard installation
Waterview	Repair the entrance fire door closer
Waterview	Disabled toilet lock repair
Kindy Cove	Installing new cover shelf
Waterview	Reinstate and fix bollard
St Leonards Library	Resecuring monitor brackets
Terrace Function	Steam cleaning-stained carpet 12/08/2023

FIRE REPORT

Site	Fire Inspection	CO2 Ext.	Air/Water Ext.	Dry Chem	Fire blanket	Foam Ext.	Fire Hose	Emergency Light testing	Comments
Waterview Community Centre	Emergency Evacuation Lighting							Annual Inspection completed on 24/07/2023. For the systems listed below: F008 Emer Evacuation Lighting Sys D900	Emergency lighting system failed. Replace 2 x Faulty Emergency Lights. Fitting 5 - HALL ADJ MENS TOILET Fitting 19 - STORE ROOM4FILE ROOM
Art Centre	Annual Inspection							Annual Inspection completed on 11/07/2023. For the systems listed below: D122 Sprinkler Electric Pump set	Pass.
Civic Centre	Annual Inspection						Hydrant Electric Pumpset Hose Reel Hydrant Point	Annual Inspection completed on 11/07/2023. For the systems listed below: D124 Hydrant Electric Pumpset, D043 Hose Reel Pumpsets, D151 Hydrant Point Flow Test	Pass
Civic Centre	6 monthly inspection						Hydrant Electric Pumpset Hose Reel Hydrant Point	Annual Inspection completed on 26/07/2023. For the systems listed below: D011 Fire Doors Hinged & Pivoted, D011 Fire Doors Hinged & Pivoted	D011 Fire Doors Hinged & Pivoted (Failed) D011 Fire Doors Hinged & Pivoted (Non-conformance)
Kindy Cove	Monthly Inspection							Monthly Inspection completed on 01/08/2023. For the systems listed below: D002 Fire Detection System	Pass.
Lane Cove Library	Annual Inspection							Annual Inspection completed on 02/08/2023. For the systems listed below: D006 Emergency Warning Systems. D002 Fire Detection System.	Pass. D002 Fire Detection System Non Conformance: - Relocate detector in North East corner of basement area

Site	Fire Inspection	CO2 Ext.	Air/Water Ext.	Dry Chem	Fire blanket	Foam Ext.	Fire Hose	Emergency Light testing	Comments
									minimum 300mm away from pylon. - SFIP batteries are undersized and have failed impedance test. Upgrade batteries. Fire sign on external strobe faded. Replace. Recommendation: Aging notice for smoke detectors on the fire detection system: The smoke detectors installed as part of the original system in 2009 have exceeded their 10 year recommend lifespan. We recommend that detectors be replaced with suitable upgrades.
Civic Centre	Annual Inspection							Annual Inspection completed on 26/07/2023. F008 Emergency Evacuation Lighting System failed.	
Civic Centre	Annual Inspection							Annual Inspection completed on 26/07/2023. F008 Emergency Evacuation Lighting System failed.	F008 Emergency Evacuation Lighting System Non-Critical defect: Replace 1 x Faulty Exit Light Replace 6 x Faulty Emergency Lights Replace 7 x Batteries for

Site	Fire Inspection	CO2 Ext.	Air/Water Ext.	Dry Chem	Fire blanket	Foam Ext.	Fire Hose	Emergency Light testing	Comments
									Enlighten Fittings Failed Fittings: Fitting 5 - Male toilet Fitting 9 - Committee room near foyer Fitting 25 - Archive room Fitting 15 - O/S financial operations manager office Fitting 16 - Above computer workstations Fitting 17 - Near edb o/s in corridor Fitting 2 - O/S lift Fitting 2 - FIRE STAIRS (Battery Only) Fitting 3 - FIRE STAIRS (Battery Only) Fitting 4 - FIRE STAIRS (Battery Only) Fitting 6 - FIRE STAIRS (Battery Only) Fitting 7 - FIRE STAIRS (Battery Only) Fitting 5 - SOUTH FS (Battery Only) Fitting 9 - SOUTH FS (Battery Only) N Page 2 of 3 Ver 1.8.1 Chubb Fire
Civic Centre	Annual Inspection							Annual Inspection completed on 26/07/2023. F008 Emergency Evacuation Lighting System failed. Replace 1 x Faulty Exit Light	Failed. F008 Emergency Evacuation Lighting System failed. Non-Critical Defect

Site	Fire Inspection	CO2 Ext.	Air/Water Ext.	Dry Chem	Fire blanket	Foam Ext.	Fire Hose	Emergency Light testing	Comments
								Replace 8 x Faulty Emergency Lights Failed Fittings: Fitting 4 - Level 1 - Toilet & shower Fitting 5 - Level 1 - First aid Fitting 12 - Level 1 - Meeting room/laptop charger station Fitting 13 - Level 1 - Managers office Fitting 14 - Level 1 - Centre of office area Fitting 12 - Ground - Visual literacy collection Fitting 37 - Ground - Book area above adult SHAC-SYLV Fitting 16 - Ground - Fire exit door @ hose reel near biography books Fitting 30 - Ground - Server room/edb	
Greenwich Seniors	Annual Inspection							Annual Inspection completed on 26/07/2023. F008 Emergency Evacuation Lighting System failed.	Failed. F008 Emergency Evacuation Lighting System failed. Non-Critical Defect

Site	Fire Inspection	CO2 Ext.	Air/Water Ext.	Dry Chem	Fire blanket	Foam Ext.	Fire Hose	Emergency Light testing	Comments
									require replacement: Fitting 1 - ABOVE ENTRY DOOR
Art Centre	Annual Inspection							Annual Inspection completed on 25/07/2023. F008 Emergency Evacuation Lighting System failed.	Failed. F008 Emergency Evacuation Lighting System failed. Non-Critical Defect Replace 3 x Faulty Exit Lights Replace 1 x Faulty Emergency Light Failed Fittings: Fitting 5 - Unisex toilet next to storage room Fitting 9 - Entry/exit door @ office behind reception Fitting 19 - Entry area at door o/s Bernina textiles studio Fitting 27 - Guy Warren studio
Living & Learning	Annual Inspection							Annual Inspection completed on 25/07/2023. F008 Emergency Evacuation Lighting System failed.	Failed. F008 Emergency Evacuation Lighting System failed. Non-Critical Defect.

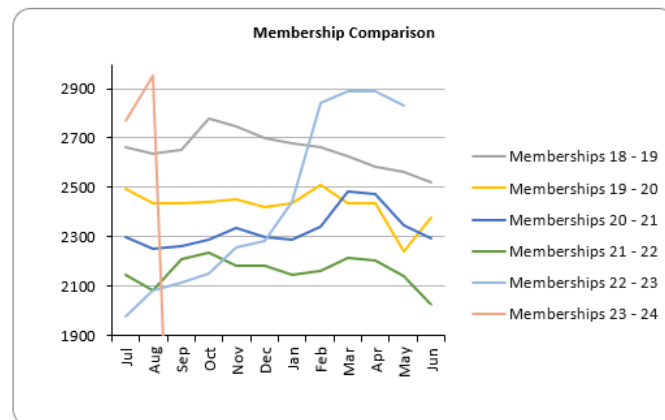
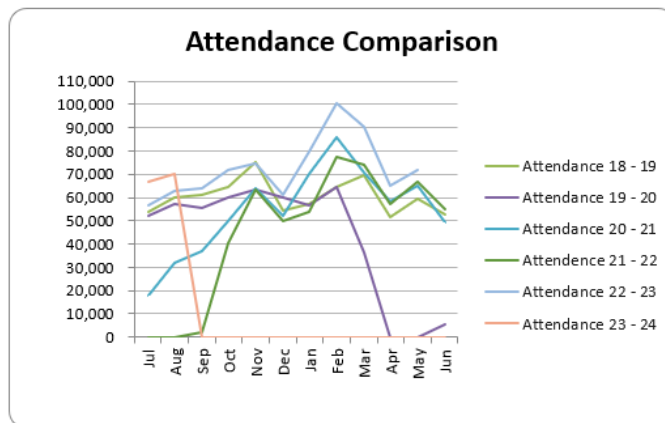
Site	Fire Inspection	CO2 Ext.	Air/Water Ext.	Dry Chem	Fire blanket	Foam Ext.	Fire Hose	Emergency Light testing	Comments
Living & Learning	Annual Inspection							Annual Inspection completed on 03/08/2023. F008 Emergency Evacuation Lighting System failed. D006 Emergency Warning Systems passed.	F008 Emergency Evacuation Lighting System failed. Non-Critical Defect Thermal detector in external disabled bathroom failed to alarm during testing. Replace detector
Civic Centre	Monthly Inspection						D043 hose Reel Pumpsets pass. D124 Hydrant Electric Pumpset pass	Monthly Inspection completed on 04/08/2023.	D043 hose Reel Pumpsets pass. Non-conformance defect. 3 x 003 locks and 3 x straps required
Art Centre	Annual Inspection							Annual Inspection completed on 03/08/2023. D006 Emergency Evacuation	D002 Fire Detection System failed. Non-Critical Defect

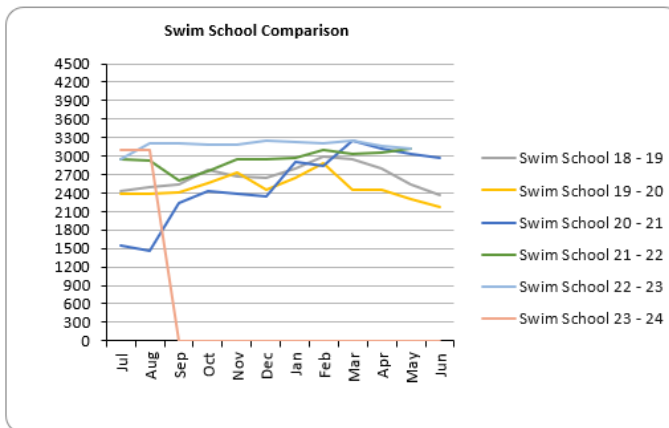
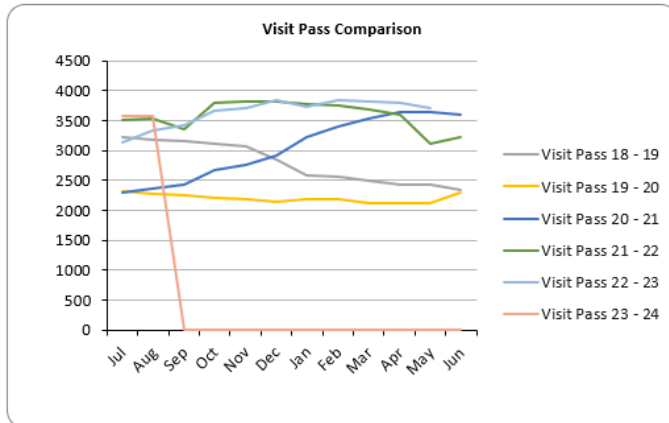
Site	Fire Inspection	CO2 Ext.	Air/Water Ext.	Dry Chem	Fire blanket	Foam Ext.	Fire Hose	Emergency Light testing	Comments
								Lighting System pass. D002 Fire Detection System failed.	Fire indicator panel batteries are older than 5 years and outside manufacturers guarantee. Replacement needed. D002 Fire Detection System Recommendation A majority of the smoke detection in the level two area are older than 10 years and past their recommended service life. We recommended that the older detectors be replaced to suitable upgrades.
Kindy Cove	Annual Inspection							Annual Inspection completed on 04/08/2023. D002 Fire Detection System pass.	D002 Fire Detection System pass. Non-Conformance 1) No visible external location strobe is currently fitted to the warning system. As per AS-1670 - 3.8 External Alarm: An external wall mounted VAD (visual alarm device) shall be located on the front facade of the building or the facade on

Site	Fire Inspection	CO2 Ext.	Air/Water Ext.	Dry Chem	Fire blanket	Foam Ext.	Fire Hose	Emergency Light testing	Comments
									which the DBEP (designated building entry point) is present. 2) The upstairs office currently has no detection. Recommend installation of a smoke detector in the office space. 3) Recommend rear shower/toilet combo be changed from smoke detector to thermal detector to avoid false alarms caused by steam from the shower.

AQUATIC CENTRE – MANAGED BY BLUEFIT

Month	Mar-23	Apr-23	May-23	June-23	July-23	Aug-23
Casual swim	13,723	8,758	6,271	4,758	6,829	5,470
Fitness passport	3,140	2,419	2,839	2,074	2,164	2,356
Visit pass	9,727	6,274	8,198	7,916	6,765	8,690
Total	26,590	17,451	17,308	15,030	15,758	16,516





OPEN SPACE AND URBAN SERVICES

OPEN SPACE

Rainfall

- There was 22.5 mms of rain recorded in Lane Cove during August.

Bob Campbell Oval

- The Landscape Architect and Natural Turf specialists are at about 75% documentation stage.

Topographical surveys of selected parks

- Quotes were sought to provide complete, updated surveys of the following parks: Burns Bay Reserve, Nichols Reserve, Stringy Bark Reserve and Woodford Bay Bicentennial Reserve.

The following 'Have you say' surveys are running:

- Nichols Reserve Playground Upgrade – Closing 29 September
- Woodford Bay Reserve – Closing 29 September

Sports Grounds

- All ovals showing usual winter wear with no training or games called off due to the dry weather.
- Blackman B3 and B4 suffering a lot of dog damage through holes being dug in the field.
- Renovations all booked in for 5 September onwards. Including all ovals top dressed, fertilized, goal posts removed, hard wickets uncovered, turf wickets top dressed and ovals aerated.

Bushland Activities	Outcomes August 2023
Bushcare Volunteer hours	<ul style="list-style-type: none"> • Bushcare hours = 161 • Bushcare sites worked = 22
Community Nursery activities	<ul style="list-style-type: none"> • Number of volunteers = 61 • Number of volunteer hours = 211.5
Community Nursery production	<ul style="list-style-type: none"> • Number of seed trays prepared = 15 • Number of plants potted = 1042 • Number of outgoing plants = 687
Backyard Habitat	<ul style="list-style-type: none"> • 4 new Backyard Habitat consultations • 1 follow up Backyard Habitat consultation. • 230 native plants planted in wildlife corridors on private land
Bush Friends	<ul style="list-style-type: none"> • 16 supervised Bush Friends sessions (5 On The Verge, 11 Bush Friends) • 80 supervised Bush Friends field hours (incl. nature strips) (28 On The Verge, 52 Bush Friends)

	<ul style="list-style-type: none"> • 3 new On The Verge volunteers • Worked across 7 different bushland reserves and 5 nature strip/parks • 98 plants installed across nature strips and reserves
Bushcare Events	<ul style="list-style-type: none"> • Worked with St Ignatius students at Tambourine Bay • Let's go Bug Hunting: 6 attendees at the Community Nursery • Living with Brush Turkeys: 26 attendees at this online presentation and discussion with Dr Ann Goeth. • Cat Chat: Keeping your cat safe and happy at home; 24 attendees to this online talk by Silvina Tolli from RSCPA NSW. 80% reported they already keep their cat inside via poll on the night. Good Q&A at the end.
Bush Kids Program	<ul style="list-style-type: none"> • There were 5 activities (including a preschool) delivered in August with a total of 89 participants. Activities were held at Blackman Park and Stringybark Reserve • We have a number of new families that have joined us and their feedback has been very positive • Our Facebook following has increased to 1426 followers on our LCBK page
Every Child a Bush Experience	<ul style="list-style-type: none"> • No excursions this month
Harbourcare	<ul style="list-style-type: none"> • AUSMAP session 3 was held at Greenwich Baths with 3 volunteers attending. • 1 individual clean-up recorded. • 4 Harbourcare volunteers active this month • 2.5 kgs of rubbish collected (2kg landfill, 0.5kg recyclable)
Neighborhood Bushland Encroachments	<ul style="list-style-type: none"> • Number of encroachment letters issued in August = 0 • Number of Bushland educational brochures distributed = 0 • Number of encroachments under investigation = 0

Bush Track Upgrades

- FRP box steps installed at the Myee Crescent entrance to Lovetts Reserve.

Feral Animal Control

- One shoot occurred on August 8. No feral animals were spotted.

Ventemans Reach – Boardwalk and Remediation – DA

- The consultants reports for SEARs were submitted to the external planner running the DA.
- The environmental consultant (EPIC) and Council met with the Site Auditor on site, to explain the project and answer their questions. They are currently working on the Site Audit Report and Statement and the review of the Remediation Action Plan.

- If successful, the site audit will certify that the site can be made suitable for a particular land use, if the site is remediated in accordance with the approved RAP and implementation of a Long-Term Environmental Management Plan.

Trees

- The tree assessment process is currently running on a three-week turnaround from application to inspection. There were 0 referrals to the Independent Tree Review Expert Arbiter (ITREA) during August 2023.

Applications Processed	Aug 23
Total Number of applications processed	31
Total Number of 'Fast Track' applications processed (included in figures above)	5
Total Number of trees processed within the applications	93
Total number of trees processed for removal	40
Total number of trees processed to be pruned	53
Number of trees permitted to be removed (including additional trees requested at time of inspection)	51
Number of trees permitted to be pruned (including additional trees requested at time of inspection)	64
Number of trees refused removal and/or pruning	3
Number of removals processed as 'Fast Track' (included in figures above)	5
Number of pruning's processed as 'Fast Track' (included in figures above)	1
Number of non-compliant 'Fast Track' applications	10
Street and park trees trimmed	41
Street and park trees removed	11
Street trees planted	0

URBAN SERVICES

EV Charger Summary

The Canopy Car Park				
• Standard Chargers (3)				
Period	Energy (kWh)	Vehicle Count	Average Duration (minutes)	Vehicles per charger per day
May-23	5934.5	670.0	57.8	7
Jun-23	6014.4	655.0	60.1	7
Jul-23	6068.5	674.0	58.7	7
Aug-23	6872.23	646	67.99	7
• Fast Chargers (2)				
May-23	11026	459	35.8	7
Jun-23	10658	387	40.8	6
Jul-23	11835	435	39.5	6
Aug-23	16763.01	397	42.22	6

Little Street Car Park				
• Standard Chargers (4)				
Period	Energy (kWh)	Vehicle Count	Average Duration (minutes)	Vehicles per charger per day
May-23	3933.5	267.0	105.4	2
Jun-23	4339.8	273.0	119.3	2
Jul-23	5459.0	401.0	114.0	3
Aug-23	6480.94	455	130.03	4

Market Square Carpark				
• Standard chargers (5)				
Period	Energy (kWh)	Vehicle Count	Average Duration (minutes)	Vehicles per charger per day
May-23	2771.5	310.0	107.0	2

Market Square Carpark				
• Standard chargers (5)				
Jun-23	2628.0	348.0	97.0	2
Jul-23	4039.5	374.0	103.6	2
Aug-23	6228.32	611	123.38	4

St Leonards Central Car Park				
• Standard Chargers (4)				
Period	Energy (kWh)	Vehicle Count	Average Duration (minutes)	Vehicles per charger per day
May-23	5992.5	413.0	129.2	3
Jun-23	8006.7	592.0	134.9	5
Jul-23	7972.9	538.0	138.0	4
Aug-23	9259.63	566	148.05	5
• Fast Chargers (2)				
May-23	7093	270	39.6	4
Jun-23	8974	305	42.4	5
July-23	8216	319	37.6	5
Aug-23	16763.01	397	42.22	6

Infrastructure Works Program

Schedule for Road Maintenance				
Road Name	Segment	Area	Time Frame	Completed
Allawah Place	River Rd to End bowl		3rd	
Figtree St	Centennial Ave to Burns Bay Rd		2nd	
Kallaroo Rd	Carranya Rd to Werona Rd		2nd	
Karingal Rd	Kallaroo Rd to End bulb		2nd	
Landers Rd	Kyong St to Centennial Ave		3rd	

Schedule for Road Maintenance				
Road Name	Segment	Area	Time Frame	Completed
Little St	Central Ave to Rothwell Crs		1st	
Longueville Rd	Little St to Austin St		3rd	
Longueville Rd	Various concrete slabs		3rd	
Marsh Pl	End bowl to Joseph St	New	1st	
Mowbray Rd	Heavy patching		1st	
Parklands Ave	Kurri St to Kyong Ave		3rd	
Pottery Lane	Little St to Central Ave		1st	
River Rd	Eastview St to Greenwich Rd		4th	
River Rd	Standish St to Northwood Rd		4th	
River Rd West	Fox St to Bridge St		1st	
Tambourine Bay Rd	Hamilton St to Sofala Ave		2nd	
Wangalla Rd	River Rd to Yallambee Rd		4th	

Schedule for Footpath Maintenance				
Road Name	Segment	Side	Time Frame	Completed
Balfour St	Innes Rd to Lansdowne St	R	3rd	
Burns Bay Rd	Rosenthal Ave to Tambourine Bay Rd	Both	4th	
Cobden Ave	Pacific Hwy to Kimberley Ave	L	3rd	
College Rd Sth	Sofala Ave to Riverview St	L	1st	Aug 23
Elizabeth Pde	Epping Rd to Elizabeth Pde Roundabout	R	3rd	

Schedule for Footpath Maintenance				
Road Name	Segment	Side	Time Frame	Completed
Hartman Hill FP	Burns Bay Rd to Caroline Chisholm Ln	lane	1st	
Kara St	Parklands Ave to Ralston St	R	2nd	
Kimberley Ave	Cobden Ave to Angus Ave	L	2nd	
Nundah St	Parklands Ave to Ralston St	both	2nd	
Pacific Hwy	Innes Rd to Osbourne Rd	L	3rd	
Richardson St East	Stairs to Golf course	-	4th	
Riverview St	Tambourine Bay Rd to College Rd Sth (New FP)	L	1st	Aug 23
Tambourine Bay Rd	Taleeban Rd to Tambourine Bay Rd	L	1st	Aug 23

Schedule for Stormwater Maintenance				
Road Name	Description		Time Frame	Completed
Stormwater Infrastructure Condition Assessment	Stringybark Creek Catchment		1st	
Stormwater Infrastructure Condition Assessment Continued from previous year	Gore Creek Catchment		1st	
9-11 Phoenix St	New grated pit and absorption trench at low point of footpath		1st	Aug 23
20 Pengilly St	Reconstruct existing stormwater pipe and converter		2nd	
Annual GPTs cleaning	Cleaning 15 GPTs five times a year		4th	

Schedule for Stormwater Maintenance				
Road Name	Description		Time Frame	Completed
Emergency Works	Such as collapsed pipes/pits, dislodged pipes, blocked pits and pipes found during the CCTV condition assessment and require to reline, patches and pressure clean		-	
34 Fleming St	Construct new stormwater line under road into the bushland		1st	Aug 23
91 William Edward St	New pit and pipe upstream and upsize existing pipe crossing the road		1st	
Beta Rd	Construct new pit around collapsed section of pipe and reline the rest of the pipe		3rd	
25 River Rd	New pit and pipe at low point of driveway		3rd	
GPT Construction	Location to be determined		4th	
51 William Edward St	Regrade K&G to stop water ponding		2nd	
Golf Course	Redirecting existing stormwater line		1st	