



Agenda

Ordinary Council Meeting

19 June 2025, 7:00 PM

Council will commence consideration of
all business paper agenda items at 7.00 pm.

Notice of Meeting

Dear Councillors,

Notice is given of the Ordinary Council Meeting, to be held in the Council Chambers on Thursday 19 June 2025 commencing at 7:00 PM. The business to be transacted at the meeting is included in this business paper.

In accordance with clause 3.26 of the Code of Meeting Practice Councillors are reminded of their oath or affirmation of office made under section 233A of the Act, and of their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Yours faithfully



Steven Kludass
Acting General Manager

Council Meeting Procedures

The Council meeting is chaired by the Mayor, Councillor Merri Southwood. Councillors are entitled to one vote on a matter. If votes are equal, the Chairperson has a second or casting vote. When a majority of Councillors vote in favour of a Motion it becomes a decision of the Council. Minutes of Council and Committee meetings are published on Council's website www.lanecove.nsw.gov.au by 5.00 pm on the Tuesday following the meeting.

The Meeting is conducted in accordance with Council's Code of Meeting Practice. The order of business is listed in the Agenda on the next page. That order will be followed unless Council resolves to modify the order at the meeting. This may occur for example where the members of the public in attendance are interested in specific items on the agenda.

The Public Forum will hear registered speakers from the Public Gallery as well as online using the web platform Zoom. All speakers wishing to participate in the public forum must register by using the [online form](#) no later than midnight, on the day prior to the meeting (Wednesday, 18 June 2025) and a Zoom meeting link will be emailed to the provided email address of those registered as an online speaker. Please note that the time limit of three minutes per address still applies, so please make sure your submission meets this criteria. Alternatively, members of the public can still submit their written address via email to service@lanecove.nsw.gov.au. Written addresses are to be received by Council no later than midnight, on the day prior to the meeting. (500 words maximum).

Please note that meetings held in the Council Chambers are webcasted, and recordings are made publicly available on the Council's website. Should you require assistance to participate in the meeting due to a disability; or wish to obtain further information in relation to Council, please contact Council's Director - Corporate Services and Strategy on (02) 9911 3550.

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MATTERS RECOMMENDED BY THE GENERAL MANAGER TO BE CONSIDERED IN CLOSED COMMITTEE

Item No: 1

Subject: Notice of Motion - Electoral Campaign Reform for Local Governments: Review and Response to the Conduct of the 2025 Federal Election

Record No: SU880 - 37744/25

Division: Lane Cove Council

Author(s): Councillor David Roenfeldt; Councillor Helena Greenwell; Councillor Katie Little

Executive Summary

The need for electoral campaigning reform for Local Governments in response to the conduct of the 2025 Federal Election.

Background

Australia's electoral system and democratic processes are built on Australian values; that is openness, freedom of expression, diversity and a fair go for all. However, in many places around the world recently, most notably in the United States democracies are becoming even more fragile, under threat from authoritarianism.

We must be vigilant in the continued protection of Australia's democracy and its democratic processes to ensure its integrity and longevity.

Discussion

Unfortunately, the behaviour from some political participants during the 2025 Federal election campaign was the antithesis of integrity, adhering to local government rules and a fair go for all.

This behaviour if not addressed threatens the integrity, fairness and goodwill of our democratic processes.

Of particular concern is the significant strain on Council's resources as a result.

Materials used by political parties were mass produced. Not only was the volume, cost and waste a significant concern, but a large amount of those materials were erected illegally in and/or on public land and infrastructure in the Lane Cove LGA.

Lane Cove Council staff have worked tirelessly to remove and impound materials to make sure the plastic products and digital trailers did not pose safety risks, damage property, restrict disability access or negatively affect community amenity.

Staff received many complaints and were quick to respond, reportedly taking rangers away from their normal duties.

City of Parramatta, City of Ryde and Willoughby also experienced similar issues with signage. Parramatta imposes fines and Lane Cove Council recently resolved to ban A-frames on public property if they were not attached to a booked street stall in the Plaza.

There were many other issues raised by residents:

- early decoration of polling booths, including early morning before 4pm on the Friday prior to polling day at Council owned premises with what appeared to be a deliberate strategy of shutting out other political participants ability to display their materials,
- electoral campaigning material displayed in The Canopy, contrary to Lane Cove Council rules
- The use of 3rd party volunteers and their numbers to intimidate voters such as creating 'gauntlets' into polling places
- unauthorised material placed in local resident's letterboxes
- placement of political advertising trailers on public land, digital or otherwise contrary to Council rules
- ensuring electoral material is sourced from recyclable materials and properly disposed of

It was also observed that there are inconsistent rules between Councils, making it very difficult for volunteers to comply, particularly as many were not familiar with the area.

Conclusion

In response to the significant challenges experienced by Councils, voters and political participants in Australia at the recent 2025 Federal Election, Electoral Campaign Reform is required.

Both qualitative and quantitative data is needed in support of recommendations that will strengthen all Council's ability to ensure integrity, fairness and goodwill between political participants in our democratic process and our Democracy.

RECOMMENDATION

That Council:

1. Endorse its current policy of 'zero tolerance' in relation to electoral material displayed in and/or on public land.
2. Write to the State and Federal Ministers responsible for Elections expressing the need for electoral campaigning reform, including consistent campaign rules governing the erection of signage on public property for all Australian Councils.
3. Write to the Federal and State Electoral Commissioners requesting that they liaise with Council to review current rules and regulations governing electoral campaigning and in particular campaign rules around the erection of signage on public property and at polling booths.
4. Write to the Mayors of City of Parramatta, City of Ryde, North Sydney, Hunters Hill and Willoughby seeking their support for electoral campaigning material reform.
5. Include a motion at LGNSW Conference requesting more consistent regulation regarding the rules permitting election campaign signage.
6. Make a submission to the Federal Standing Committee on Electoral Matters regarding the challenges
7. Staff prepare a report for consideration at a Council workshop in relation to the conduct of campaigning during elections in the Lane Cove LGA. The report includes but not limited to the following;
 - Estimates of the amount of illegally placed political material during the recent

Federal Election.

- Advise of the impacts on the day-to-day functions of the Council regulatory team in dealing with these issues
- Ensuring the use of sustainable materials
- Banning the use of plastic roll signage (bunting)
- Limiting the quantity of signage allowed on polling booths
- Provides advice in regard to enforcement action and penalties available to Council

Councillor David Roenfeldt
Councillor

Councillor Helena Greenwell
Councillor

Councillor Katie Little
Councillor

ATTACHMENTS:

There are no supporting documents for this report.

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LANE COVE SPORT AND RECREATION CENTRE - REQUEST FOR TENDER - FACILITY OPERATION AND MANAGEMENT (EXCLUDING FOOD, BEVERAGE, AND EVENTS)

Item No: 2

Item No: 2
Subject: Lane Cove Sport and Recreation Centre - Request for Tender - Facility Operation and Management (excluding food, beverage, and events)
Record No: SU10080 - 35763/25
Division: General Managers Unit
Author(s): David Stevens

Executive Summary

Council called for tenders in accordance with Council's Tender and Quotation Procedure for the provision of Facility Operation and Management (**the Services**) at the Lane Cove Sport and Recreation Centre (**LCSRC**). The Open Request for Tender (**RFT**) to procure the Services was made via Vendor Panel on 4 February and closed on 1 April 2025 for which, Council received eight (8) conforming tender responses. The Services are to be provided under a five (5) year lease with Council's option to renew for a period of five (5) years. A draft Agreement for Lease (**AFL**) and Lease were included in the Request for Tender documents. Council's procurement process for the Services was overseen by Independent Probity Advisor, Noble Shore.

This report provides details on the tender process conducted and recommends Sydney Sports Management Group Pty Ltd (**SSMG**) as the preferred tenderer. In so doing, Council delegates authority to the General Manager to enter into negotiations with SSMG with a view to awarding a contract for the Services.

A Confidential Memorandum has been circulated separately to Councillors (available on the HUB) detailing the prices submitted by each tenderer, how each of the weighted criteria was assessed, a Tender Evaluation Report signed-off by the Tender Evaluation Panel (**TEP**), and a Probity Report prepared by Noble Shore.

Council staff have prepared a separate Request for Tender Report for the provision of Operation and Management for Food, Beverage, and Events at LCSRC that should be read in conjunction with this Report. Therein, is the inclusion of "Next Procurement Steps" due to both Tenders now reaching their natural conclusion.

Background

Council's RFT for the Services, was formally titled "Tender for the Operation and Management of:

- Lane Cove Sport and Recreation Centre and/or
- Lane Cove Golf Course Management and Maintenance"

More definitively, and in recognition of prospective Facility Management Operator's (**FMO**) not necessarily wishing, nor indeed having sufficient expertise to manage the golf component, single discipline (golf course) operator's (**GCO**) were encouraged to tender a response. Council therefore invited bids on an "and / or" basis thereby providing the Tender Evaluation Panel (**TEP**) the opportunity of comparing on a like-for-like basis from both a facility, and business-line perspective. Put simply, the TEP was afforded considerable clarity with which to assess the tender responses in the best interests of community and Council. The FMO and GCO "spaces" as described in the RFT were:

- Area 1, being the facility excluding golf course operations;

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- Area 2, being the golf course operations only.

The above Operator Spaces were clearly highlighted in the architectural drawings included in the RFT. Note, respondents were provided with the opportunity of “claiming” a subsidy for golf course maintenance such that Council would continue to manage this contract at Council’s cost.

Alternatively, respondents could choose to contract-in golf course maintenance either with the incumbent, or indeed a contractor of their choosing (as approved by Council).

Discussion

A tender specification was prepared as part of, and in conjunction with an overarching RFT Package of documents including (but not limited to):

- Detailed budget template for FY26 (half year), FY27, FY28, and FY29;
- Architectural Drawings;
- Development Application Consent;
- Service Specifications;
- Compiled Draft AFL and Lease;
- Service Specifications including their connectedness (contractually) to the Draft Lease;
- Golf Course Maintenance Specifications;
- Historical golf course participation;
- Draft cleaning schedule;
- Key Performance Indicator Scorecard;

The specification outlined that the tender submissions would be assessed based on the following weighted criteria:-

Criteria 1: Price

Weighting: 40%

Best value to Council.

Criteria 2: Capacity and Method(s) of Service Delivery

Weighting: 30%

- Demonstrated financial capacity;
- Past record and / or demonstrated ability to provide Operation, maintenance, and Management Services;
- The Respondent’s technical expertise, resourcing and financial management skills including associated systems for reporting and quality assurance;
- Proposed method(s) of service delivery including provision of Wheelchair Sports, People with a Disability, and Dance Groups;
- Activity programming including winter versus summer season(s);
- Demonstrated programming experience to establish community-first ethos balanced against commercial outcomes;
- Commencement Transition Plan;
- Innovation (value-added services).

Criteria 3: Experience and Partnership

Weighting: 20%

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- the relevant experience of the Respondent and key personnel and the extent of skills/qualifications of the people who will be engaged to carry out the Service(s) obligations;
- Structure of the organisation;
- Contracts of a similar nature with other NSW Councils and / or the Private Sector;
- Demonstrated financial capability to provide the Facility Operation and Management (and / or Golf Operations where applicable) Services;
- Experience of Sub-Contractors;
- Relationship Management and partnership building with the community and Council;
- Referee responses.

Criteria 4: Workplace Health & Safety:

Weighting: Pass / Fail

- Work, Health and Safety record, policies, and procedures;
- Quality Assurance Programs and Work Method Statements;
- Insurances;
- Satisfaction of Modern Slavery Requirements.

Criteria 5: Sustainability & Environmental Factors

Weighting: 10%

- Plans for waste management, energy efficiency, and eco-friendly practices;
- Assessed based on completed applicable Returnable Schedules;

Evaluation

The TEP formally convened on five (5) occasions, in each instance the meeting(s) were overseen by Noble Shore (NS) in their capacity as Council's independent Probity Advisor who has subsequently provided a written report certifying the process as conducted.

Due to the commercially sensitive nature of pricing (annual rent) received, Councillors have been briefed confidentially under memorandum that includes the weighted evaluation criteria and assessment thereof, a Tender Evaluation Report, and details of the reference checks (including financial capacity to perform the contract) undertaken for the preferred tenderer.

After assessing the eight (8) tender responses, the TEP determined a short list of four (4) each of whom submitted a response to manage Area's 1 and 2, ie LCSRC in its entirety:

1. Belgravia Leisure Pty Ltd;
2. Bluefit Pty Ltd;
3. Clublinks Management Pty Ltd;
4. Sydney Sports Management Group Pty Ltd (SSMG).

The TEP's non-price criteria scoring clearly illustrated that each of the four (4) respondents were not only suitably capable and experienced to deliver the services, but moreover aligned with Council's vision as resolved at the December 2023 Meeting "*that the core goal of the Centre is to operate as a service to the community*".

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All respondents conveyed a depth of programming experience and provided a variety of nuanced facility activation solutions. As mentioned previously, in each instance the respondents aligned their vision(s) for the site with Council's and indeed, said vision was clearly reflected in the programmed activities, coaching, and activation generally. All respondents are to be highly commended for the due diligence undertaken in this regard, the TEP felt certain that any one of the short-listed operators could have performed the Services with great effect, and to the community's satisfaction, if appointed.

Council provided benchmark pricing for commercial, social, and community court (indoor and outdoor) hire, and the contract value for golf course maintenance to assist respondents in their financial forecasting. In addition, historical golf participation data, a User Needs Analysis, and Xypher Leisure's "Lane Cove Sport and Recreation Precinct – Multi Sports Community Fund Business Case" were supplied such that respondents were in receipt of all relevant and available information to formulate their budget(s) for FY26 (half year), 27, 28 and 29.

The RFT's budget template was comprehensive and detailed, it required respondents to complete Area 1 (FMO) and Area 2 (GCO) separately, whilst simultaneously seeking financial forecasts during, and beyond the twelve (12) month Defect Liability Period (**DLP**).

Assessment of Criteria 1 "Price" was given a 40% weighting and in financial terms, was the contract price made to Council in the form of annual rent (net of the Golf Course Maintenance Subsidy, if required). On this point, SSMG was the only respondent who did not require a golf course maintenance subsidy (equivalent \$ value to the current contract).

Variances were apparent in forecast visitation across the short-listed respondents, as was the case for matters such as: asset and plant maintenance; cleaning; utility cost; wages and / or administrative costs; and program / coaching income. Council's experience in managing and operating The Canopy has provided valuable insight(s) into the cost and complexity of asset maintenance and cleaning for large community sites. Consequently, the disparity in these two areas (particularly) amongst the respondents, was of concern to the TEP during its assessment of the budget template responses submitted. The TEP sought clarification via a Request for Information (**RFI**) from the short-listed tenderers for the matters described above and determined that SSMG had the most accurate financial forecast for the matters of asset management and cleaning.

The tender response received from SSMG includes a high degree of business continuity by including a partnership with K.M. Dive Golf to deliver the GCO services. Kasey Dive has been providing professional golf and coaching services at the Lane Cove Golf Course for nearly twenty (20) years and is highly regarded by members, social players, and indeed her golf coaching customers. Further, SSMG propose continuing the services of Green By Nature (**GBN**) to maintain the golf course and in so doing, contract with GBN directly.

Council's TEP consisted of:

*Steven Kludass (TEP Chair), Acting General Manager (scoring member)
Martin Terescenko, Director Open Space & Infrastructure (scoring member)
David Stevens, Manager Commercial Operations (scoring member)
Dr Neil Gibson, External Consultant (scoring member)
John Renshaw, Noble Shore (independent probity advisor and non-scoring member)*

Conclusion

A Confidential Memorandum has been circulated separately to Councillors (available on the HUB) detailing the prices submitted by each tenderer, how each of the weighted criteria was assessed, a Tender Evaluation Report signed-off by the TEP, and a Probitry Report prepared by Noble Shore.

Having recorded the highest score across all the weighted criteria, the Tender Panel recommends that Sydney Sports Management Group Pty Ltd progress as the preferred tenderer for the Facility Operation and Management of the LCSRC.

RECOMMENDATION

That Council:

1. accept the Tender Evaluation Panel recommendation of Sydney Sports Management Group Pty Ltd for the provision of LCSRC Facility Operation and Management as the preferred tenderer, subject to positive referee checks and a positive Corporate Scorecard (financial) health check; and
2. delegate authority to the General Manager to finalise negotiations with a view to awarding a contract with Sydney Sports Management Group Pty Ltd.

Steven Kludass
Acting General Manager
General Managers Unit

ATTACHMENTS:

There are no supporting documents for this report.

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AND MANAGEMENT OF FOOD, BEVERAGE, AND EVENTS

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Item No: 3

Subject: Lane Cove Sport and Recreation Centre - Request for Tender - Operation and Management of Food, Beverage, and Events

Record No: SU9859 - 35764/25

Division: General Managers Unit

Author(s): David Stevens

Executive Summary

Council called for Tenders in accordance with Council's Tender and Quotation Procedure for the provision of Operation and Management for Food, Beverage, and Events (**the Services**) at the Lane Cove Sport and Recreation Centre (**LCSRC**). The Selective Request for Tender to procure the Services was made via Vendor Panel on 14 April and closed on 15 May 2025 for which, Council received one (1) conforming and one (1) non-conforming tender response. The Services are to be provided under a ten (10) year lease with a further two (2) by five (5) year options, a draft Agreement for Lease (**AFL**) and Lease were included in the Request for Tender documents.

This report provides details on the selective tender process conducted and recommends that Council reject the tender responses received and enter negotiations and finalise terms to operate and manage food, beverage, and events (**FB&E**) with the preferred supplier for LCSRC Facility Operation and Management. Further, this Report outlines "Next Procurement Steps" due to both Tenders now reaching their natural conclusion.

A Confidential Memorandum has been circulated separately to Councilors detailing the commercial aspects of the one (1) conforming tender response, how each of the weighted criteria was assessed, a Tender Evaluation Report signed-off by the Tender Evaluation Panel (TEP), and the Probity Report prepared by Noble Shore.

Background

This Selective Request for Tender was the second stage of Council's procurement strategy to contract for the Services and was overseen by independent Probity Advisor, Noble Shore. Stage one (1) was an Expression of Interest (**EOI**) released via direct electronic engagement on 4 February 2025 (on Council's behalf) by Specialty Leasing Agents IB Property (**IBP**), and Precinct Retail (**PR**) to their extensive client database and, online via Commercialrealestate.com. IBP and PR assisted Council in its procurement activities for hospitality operators at The Canopy and were engaged via a separate Request for Quote process for the LCSRC project.

The EOI was open for six (6) weeks and during this time, IBP, PR and Council hosted several site visits from prospective FB&E Operators. Council received eight (8) formal expressions of interest that were evaluated by a panel of Council staff, IBP and PR who jointly determined the short-list of six (6) for the Selective Request for Tender stage.

Discussion

A tender specification was prepared detailing the Services to be provided that included: community-based programming and hire of multi-purpose rooms; integration and collaboration with LCSRC Operator / Manager; bistro / restaurant fit out; sample menu and pricing; and an Operational Management Plan (trading hours, WHS, noise management, security, event management protocols). The specification outlined that the tender submissions would be assessed based on the following weighted criteria:-

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Criteria 1: Price

Weighting: 30%

Based on the Tender Price and schedule of rates provided in the mandatory schedules.

Criteria 2: Financial Capacity and Capability

Weighting: 20%

- Demonstrated financial capacity and operational stability to execute the proposal;
- Technical expertise, resourcing, and financial management skills including associated systems for reporting and quality assurance;
- Demonstrated experience in managing hospitality fit outs on time and budget;
- Commencement Transition Plan;
- Draft Annual Business Plan;
- Demonstrated ability to align and adapt with evolving market trends.

Criteria 3: Customer Service and Experience

Weighting: 15%

- the relevant experience of the Respondent and key personnel and the extent of skills/qualifications of the people who will be engaged to carry out the Service(s) obligations;
- Proven track record in operating FB&E Venues of a similar scale;
- Demonstrated ability to attract and retain customers, strong market positioning, and experience in branding and marketing;
- Demonstrated commitment to Customer Service;
- Referee responses.

Criteria 4: Community and Vision

Weighting: 20%

- Community-first focus;
- Identify the target market;
- Articulate the marketing vision to retain and grow the target market;
- Vision for the FB&E Venue;
- Mood board and concept fit out design including front of house furniture and fittings;
- Sample menu to deliver an exceptional casual dining and event experience.

Criteria 4: Workplace Health & Safety:

Weighting: Pass / Fail

- Work, Health and Safety record, policies, and procedures;
- Quality Assurance Programs and Work Method Statements;
- Insurances;
- Satisfaction of Modern Slavery Requirements.

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Criteria 5: Sustainability & Environmental Factors

Weighting: 15%

- Plans for waste management, energy efficiency, wastewater management, water reuse, and water efficient practices (noting gas is NOT permitted);
- Assessed based on completed applicable Returnable Schedules;

Council received two (2) tender responses, both of which were submitted by contractor's bidding for the LCSRC Facility Operation and Management, however only one (1) response (Clublinks) was conforming which was assessed and evaluated by Council's Tender Evaluation Panel (TEP):

Steven Kludass (TEP Chair), Acting General Manager (scoring member)

Stephanie Kelly, Director Community & Culture (scoring member)

David Stevens, Manager Commercial Operations (scoring member)

Steffan Ippolito, IB Property (scoring member)

Matthew Yovich, Precinct Retail (scoring member)

John Renshaw, Noble Shore (independent probity advisor and non-scoring member)

Clublinks are to be commended for their tender response, it displayed the requisite time and due diligence an experienced operator would ordinarily dedicate to such a process and was complete in every sense. Clublinks illustrated a clear understanding of the brief, particularly from a community asset perspective and brought a fresh approach to the food, beverage, and events space.

Four (4) hospitality firms included in the Selective Request for Tender declined to provide a response due to the absence of a fit out (capital) contribution from Council. The TEP determined that, in the presence of only one (1) conforming bid, there was insufficient competitive tension to accept the conforming tender, nor indeed proceed to negotiations and finalise the Lease in the best interests of Council and the community.

Notwithstanding receipt of only one (1) conforming tender response, it gave rise to the TEP's consideration of a vertically integrated solution for LCSRC Facility Management under a single operator model, noting that the respondents were sufficiently qualified and capable in leisure facility management and, the associated food, beverage and events offering. The conforming tender response included a capital contribution to fit out of the bistro / restaurant and a performance fee. Each of the food, beverage and events responses were operationally and financially linked to their respective success for engagement to manage and operate LCSRC in its entirety, noting that the non-conforming tenderer did not offer any firm financial commitment (rent or otherwise) nor, did they complete the Returnable Schedules.

Next Procurement Steps

This Report will recommend that Council **not** accept tenders, nor indeed call for fresh tenders. Under section 178(3)(e) of the *Local Government (General) Regulation 2021 (Regulations)* which provides that:

"A council that decides not to accept any of the tender submissions for a proposed contract or receives no tender submissions for the proposed contract must do one of the following:

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(e) by resolution of the council, enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender".

In doing so Council is required to note the operation of s178(4) of the Regulations which states that:

"(4) If a council resolves to enter into negotiations as referred to in subsection (3)(e), the resolution must state the following—

- (a) the council's reasons for declining to invite fresh tender submissions or applications*
- (b) the council's reasons for determining to enter into negotiations with the person or persons referred to in subsection (3)(e)."*

Noting the FB&E operator feedback regarding no financial contribution (by Council) to fit out, and the evaluation limitations encountered by the TEP by virtue of only one (1) conforming tender response received, Council proposes the establishment of a new procurement strategy to appoint a suitably qualified and capable FB&E operator. In so doing, coupled with awarding the LCSRC Facility Operation and Management Tender to the preferred supplier as "anchor tenant", Council will be well placed to duly attract and engage with a credentialed FB&E operator.

Council's execution of the new procurement stage will be in partnership with the successful LCSRC Facility Operator / Manager (**FMO**), and the already engaged Specialty Leasing Agents. The most discernible way to commence, will be to seek renewed interest from the four (4) non-respondents to Council's Selective Request for Tender. That said, Council do not propose limiting its market-testing activities to only this narrow field.

Contractual outcome(s) such as whether the FB&E operator is contracted directly to Council, or indeed sub-contracted under the LCSRC FMO, will be explored in the proposed new procurement strategy. Further, such collaborative and direct engagement will identify alternative FB&E models in terms of scale, and / or future scalability opportunities that best serve Council and the community.

Conclusion

A Confidential Memorandum has been circulated separately to Councilors detailing the commercial aspects of the Clublinks tender response, how each of the weighted criteria was assessed, a Tender Evaluation Report signed-off by the TEP, and the Probity Report prepared by Noble Shore. Noting the TEP's inability to test and benchmark the one (1) conforming tender received, the TEP recommends Council reject the tenders and the General Manager be given delegated authority to negotiate with the preferred tenderer from Council's Request for Tender – Facility Operation and Management and finalise terms that (may) include management and operation of food, beverage, and events. Further, Council begins a new procurement strategy to identify and appoint a suitably qualified and capable FB&E operator at LCSRC in partnership with the preferred tenderer from Council's Request for Tender – Facility Operation and Management, and Council's Specialty Leasing Agents.

RECOMMENDATION

That Council:

1. Decline to accept all tender submissions as there was no scope to test and benchmark during the evaluation process, nor indeed to finalise contractual terms.
2. Not call fresh tenders pursuant to section 178(3)(e) of the Local Government (General) Regulation 2021 (**Regulations**), and “enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender”. Under s178(4) of the Regulations:
 - a) Decline to call fresh tenders because a field of suitably capable and experienced food, beverage, and events operators was identified in the Selective Tender. Further, in the presence of a preferred tenderer for the Facility Management and Operation Services as “anchor tenant”, the TEP is satisfied in Council’s ability to undergo further and rigorous market testing;
 - b) Delegate authority to the General Manager to enter negotiations with the preferred tenderer from Council’s Request for Tender – Facility Operation and Management due to their demonstrated financial capacity, proposed method(s) of service delivery, facility management experience and commitment to partnership;
3. Commence a new procurement strategy in partnership with the preferred tenderer from Council’s Request for Tender – Facility Operation and Management and Council’s Specialty Leasing Agents to appoint a suitably qualified and experienced food, beverage, and events operator;
4. In appointing the food, beverage, and events operator Council may contract directly, or assign sub-contracting rights to the preferred tenderer from Council’s Request for Tender – Facility Operation and Management; and
5. Receive a debrief on the outcomes of the new procurement strategy at a Councillor Workshop in August 2025.

Steven Kludass
Acting General Manager
General Managers Unit

ATTACHMENTS:

There are no supporting documents for this report.

Item No: 4
Subject: St Leonards South - Review of Section 7.11 Contributions
Record No: SU10575 - 36987/25
Division: Planning and Sustainability Division
Author(s): Christopher Pelcz; Golrokhi Heydarian

Executive Summary

This report is to advise Council the Section 7.11 Plan for St Leonards South is due for review by the Independent Pricing and Regulatory Tribunal (IPART). The plan has since been updated with revised costs based on works that have already been completed by Council.

This includes revising the land acquisition rates, drainage works, and some landscaping works.

After initial discussions with both IPART and the Department of Planning, Housing, & Infrastructure they have advised that because the open space rates are changing the draft must be publicly exhibited before being submitted to IPART for review. This report seeks approval to publicly exhibit the draft plan for comment.

Background

Council's original application to IPART for assessment of its SLS Section 7.11 Plan was lodged with IPART in June 2021.

IPART's review of the SLS Section 7.11 Plan was completed in December 2021.

Council adopted the plan on 19 April 2022 and it became active on 20 April 2022.

As part of this resolution Council amended its draft SLS Section 7.11 Plan to include the following Clause 6.6 –

“Council will review this contributions plan in three (3) years following this plan’s commencement date. This will include consideration of updated information on planning assumptions, and the scope, cost and timing of land acquisitions and carrying out of works in the plan’s works schedule”.

Discussion

In the three years since the adoption of the Plan, development approvals have been granted and construction has commenced at many of the development sites in the precinct.

During this 3-year period Council has commenced acquiring properties for the Local Park and has completed the stormwater works for the precinct.

As part of the S 7.11 Plan review Council commissioned a revised property report which includes updated land valuations. This was provided to Councilors under separate cover. These updated land valuations inform the revised S 7.11 Plan

Council undertook stormwater works in the precinct in accordance with the specifications in the Plan.

**Ordinary Council Meeting 19 June 2025
ST LEONARDS SOUTH - REVIEW OF SECTION 7.11 CONTRIBUTIONS**

Item No: 4

The revised plan has taken into account actual costs of the works already undertaken to date. It is important to note that the majority of works will be completed once construction in the precinct is finished.

Staff have sought advice from DPHI and IPART. They both confirm that as there are amendments to the contribution rates, they require that the draft plan must be publicly exhibited prior to lodgment with IPART.

IPART have recently introduced reforms that allow a more streamlined process for minor reviews such as the SLS S 7.11 Plan. The early public exhibition will assist this process.

Based on the above, the text within the Contributions plan itself is not likely to change, only the works schedule and the contribution rates. Drafts of these are attached in **AT-1** and **AT-2**.

Conclusion

Staff have reviewed the assumptions made by the previous plan and provided updated costs based on the works that have been completed so far.

Based on advice received from both IPART and Department of Planning, Housing & Infrastructure the revised plan must be publicly exhibited before being submitted to IPART. However, because it is a previously reviewed plan, the assessment process will be streamlined.

RECOMMENDATION

That Council:

1. receive and note the report;
2. place the Draft Works schedule (**AT-1**) and contribution rates (**AT-2**) from the Section 7.11 Contributions Plan on public exhibition for a period of 28 days,
3. staff report the findings of the public exhibition to Council prior to lodgement with IPART.

Mark Brisby
Director - Planning and Sustainability
Planning and Sustainability Division

ATTACHMENTS:

AT-1 View	Draft Works Schedule	1 Page
AT-2 View	Draft Contribution Rates	1 Page

Table A1: Infrastructure schedule

Item	Description	Qty	Rate	Direct Construction Costs	Indirect Construction Costs & Margin	Design, Professional Fees and	Contingency	Total
Land Acquisition								
1a(i)	New local park - land already acquired for new local park	1,314	N/A	\$ 15,437,631	N/A	N/A	N/A	\$ 15,437,631
1a(ii)	New local park - remaining acquisition of land for new local park	2,173	\$ 12,350	\$ 27,104,916		N/A	N/A	\$ 27,104,916
1a(iii)	New local park - remaining acquisition of land for new local park - additional acquisition costs under Land Acquisition (Just Terms Compensation) Act 1991			\$ 1,989,786	N/A	N/A	N/A	\$ 1,989,786
Sub Total				\$ 44,532,332	\$ -	N/A	\$ -	\$ 44,532,332
Works								
<u>Open space</u>								
1b	New Local Park - embellishment of acquired land	3,804	\$ 705	\$ 2,682,048	\$ 375,487	\$ 458,630	\$ 351,617	\$ 3,867,782
2a, 2b	New Pocket Parks (x2) - embellishment of acquired land	2,345	\$ 513	\$ 1,201,864	\$ 168,261	\$ 205,519	\$ 157,564	\$ 1,733,208
3	Newlands Park Expansion - closure of Canberra Ave adjoining Newlands Park and conversion to parkland to expand Newlands Park	3,500	\$ 334	\$ 1,170,049	\$ 163,807	\$ 200,078	\$ 153,393	\$ 1,687,327
<u>Community facilities</u>								
4	New Community Facilities (x4) - fit-out to cold shells (built by others) for 2 new 450m ² child care centres and 2 new 150m ² community facilities	1,200	\$ 1,635	\$ 1,962,000	\$ 313,920	\$ 455,184	\$ 273,110	
<u>Roads</u>								
5	Berry Rd upgrade - including replacement of existing road, kerb and guttering	320	\$ 7,010	\$ 2,243,310	\$ 358,930	\$ 390,336	\$ 448,886	\$ 3,441,462
6	Holdsworth Ave upgrade - including replacement of existing road, kerb and guttering	310	\$ 6,736	\$ 2,088,034	\$ 334,085	\$ 363,318	\$ 417,816	\$ 3,203,253
7a, 7b	Canberra Ave (north of Newlands Park) and Duntroon Ave upgrade - including replacing existing road, kerb and guttering	720	\$ 1,961	\$ 1,411,981	\$ 225,917	\$ 245,685	\$ 282,537	\$ 2,166,120
8a, 8b	Park Rd and Marshall Ave upgrade - including replacing existing road, kerb and guttering	465	\$ 2,365	\$ 1,099,890	\$ 175,982	\$ 191,381	\$ 220,088	\$ 1,687,341
Sub Total				\$ 11,897,176	\$ 1,802,469	\$ 2,054,947	\$ 2,031,901	\$ 17,786,493
Total				\$ 56,429,509	\$ 1,802,469	\$ 2,054,947	\$ 2,031,901	\$ 62,318,826

St Leonards South Section 94 Contributions Plan
Summary of infrastructure costs and contribution rates

	Infrastructure cost	per resident	per studio or 1 bed dwelling	per 2 bed dwelling	per 3 or more bed dwelling
Essential works					
Open space - land	\$44,532,332	\$12,274	\$17,184	\$24,548	\$38,049
Open space - works	\$7,288,317	\$2,009	\$2,812	\$4,018	\$6,227
Transport - land	\$0	\$0	\$0	\$0	\$0
Transport - works	\$10,498,176	\$2,893	\$4,051	\$5,787	\$8,970
Plan administration	\$266,797	\$74	\$103	\$147	\$228
Essential works total	\$62,585,623	\$17,250	\$24,150	\$34,500	\$53,474
Totals	\$62,585,623	\$17,250	\$24,150	\$34,500	\$53,474

Ordinary Council Meeting Meeting 19 June 2025
COMMUNITY CONSULTATION RESULTS - REVISED DRAFT COMMUNITY STRATEGIC PLAN
2035

5

Item No: 5
Subject: Community Consultation Results - Revised Draft Community Strategic Plan 2035
Record No: SU10323 - 33018/25
Division: General Managers Unit
Author(s): Steven Kludass

Executive Summary

The Revised Draft Community Strategic Plan has been the subject of extensive community consultation since February 2025.

This report presents a summary of the feedback received from the second round of community consultation regarding the Revised Community Strategic Plan. Councillors will recall the first round of community consultation yielded responses from more than 850 local residents from the Lane Cove local government area. The Revised Draft Community Strategic Plan is submitted for Council's consideration and adoption.

Background

The Community Strategic Plan (CSP) identifies the community's vision, main priorities and aspirations for the future and must be reviewed by each incoming council by 30 June in the financial year they were elected. The CSP is a long-term plan (minimum horizon of 10 years) and was last adopted by Council in 2022.

During the first round of community consultation (10 February to 25 March 2025), Council sought feedback from the community in relation to the CSP to determine whether it is still relevant and reflects the aspirations and priorities of our community.

The community responded to a variety of consultation options provided by Council during the 6-week consultation period. The extent of community feedback is summarised as follows:

- A phone survey involving 400 randomly selected local residents of Lane Cove that mirror our demographic profile;
- The completion of 217 online surveys, mirroring the questions in the phone survey, by local residents of Lane Cove;
- Four (4) interactive community workshops with 37 local residents participating to share their local experiences and priorities for the future;
- Leveraged off special events held in February and March to promote the review of the CSP and receive feedback, with a guilded mirror used to capture more than 200 comments from local residents; and
- Free form submissions from five (5) local residents, sharing their local experiences and priorities for the future.

Results from the phone survey and online survey revealed the following as the most loved aspects of living in Lane Cove:

- Green areas and open spaces;
- Access to good services, facilities, shops and restaurants;
- Central and convenient location; and
- Good sense of community.

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COMMUNITY CONSULTATION RESULTS - REVISED DRAFT COMMUNITY STRATEGIC PLAN
2035

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Item No:

Results from the phone survey and online survey revealed the following as the main priority issues for Lane Cove over the next 10 years:

- More and improved public transport;
- Managing overdevelopment;
- Traffic control / congestion; and
- Housing affordability / availability.

With respect to the objectives contained in the adopted CSP, the community feel they are still very relevant with the majority of objectives scoring an agreement rating of 80% or higher.

The phone survey results also indicated a great level of support for the CSP Vision “Lane Cove as a connected, inclusive, sustainable community” with over 96% of respondents stating they were either very supportive, supportive or somewhat supportive of the Vision.

The online survey results were similar to the phone survey results with almost identical results in terms of agreement with the CSP Vision and priorities over the next 10 years.

Discussion

The second round of community consultation commenced 27 April 2025 and concluded on 6 June 2025 as part of the broader public exhibition of Council Draft Plans, including the Draft Delivery Program and Operational Plan, Draft 2025/26 Budget and Draft 2025/26 Schedule of Fees and Charges.

A total of twenty two (22) comments were received in relation to the Community Strategic Plan, eleven (11) of which were received via the on-line survey, six (6) via free-form submissions and a further five (5) via direct feedback received during two ‘drop-in sessions’.

A summary of the matters raised in submissions, via on-line survey and feedback received from ‘drop-in sessions’, together with a response to each matter is provided below:

- Lack of purpose-built performance spaces in the local government area that accommodate a range of performances and audience sizes.

Response:

Several submissions highlighted a strong community desire for renewed emphasis on cultural programming in Lane Cove, particularly the need for a large-format performance space (300+ capacity) to support orchestras, large bands, touring productions, and theatre.

Respondents noted this priority was not adequately reflected in the new CSP, despite its alignment with previous commitments to provide venues and spaces that foster creativity.

While the new Pottery Lane Performance Space addresses part of this need, it does not meet the full demand. The feedback suggests that cultural goals may have been underrepresented in the revised plan. In response, it is proposed that the CSP include a clear strategic outcome supporting the delivery of a large-scale performance venue to better serve artists, performers, and the broader community. The following strategy has been added to the Revised Community Strategic Plan:

(New Strategy in CSP & DPOP) 4.2.3 - Deliver a suitably sized venue for large-scale performances.

Ordinary Council Meeting Meeting 19 June 2025
COMMUNITY CONSULTATION RESULTS - REVISED DRAFT COMMUNITY STRATEGIC PLAN
2035

5

- The need for our natural environment to feature more prevalently throughout the Community Strategic Plan, including in the vision and mission, guiding principles, the order of the themes and the need for additional strategies to be included to address the damage stormwater creates in our bushland, creeks and waterways.

Response:

Several submissions and in-person feedback (from the drop-in sessions) highlighted the concerns above.

The Revised Draft Community Strategic Plan now features 'Our Natural Environment' as the first theme in the document.

Furthermore, the following strategies and/or actions have been added to acknowledge the impact of stormwater on our local bushland and waterways:

(New Action in DPOP) 2.1.5.1 – Develop urban containment strategies designed to slow the rate of water flowing downstream into bushland areas, creeks and waterways.

(New Strategy in CSP & DPOP) 1.1.4 – Protect Council's bushland, creeks and waterways from urban development, particularly the stormwater impacts associated with new development.

(Amended Strategy in CSP & DPOP) 1.3.6 – Implement interpretation, engagement and education programs to promote appreciation, protection and enhancement of bushland reserves as wildlife protection areas for a diverse range of residents.

Given the high level of support for the vision (96%), 'Lane Cove as a connected, inclusive and sustainable community', it is not recommended this be changed to specifically include the natural environment.

- A lack of active open space (sporting fields) in the local government area.

Response:

One (1) piece of feedback was received during the 'drop-in session' relating to a need to identify and acquire lands to accommodate the needs of sporting groups, particularly AFL. It is recommended the following strategy be included in the Community Strategic Plan to reflect this need:

(New Action in DPOP) 3.4.4.1 – Identify appropriate lands to accommodate more active playing field sports to meet local demand with a view to future acquisition.

- Several respondents acknowledged the work in developing the Revised Community Strategic Plan and offered no further suggested amendments.

A full copy of each of the submissions received has been separately provided to Councillors on the HUB.

Revised Community Strategic Plan

The feedback received in relation to the Community Strategic Plan has been used to refine the plan, including the proposed changes outlined above. The Revised Draft Community Strategic Plan 'Liveable Lane Cove, 2035' is attached at **AT-1**.

Conclusion

The Community Strategic Plan has been the subject of significant community consultation since February 2025. In total, more than 875 individuals and community groups participated during the two rounds of community consultation. It is extremely encouraging to find the level of interest and general support for the Plan from a large section of the community.

RECOMMENDATION

That Council:

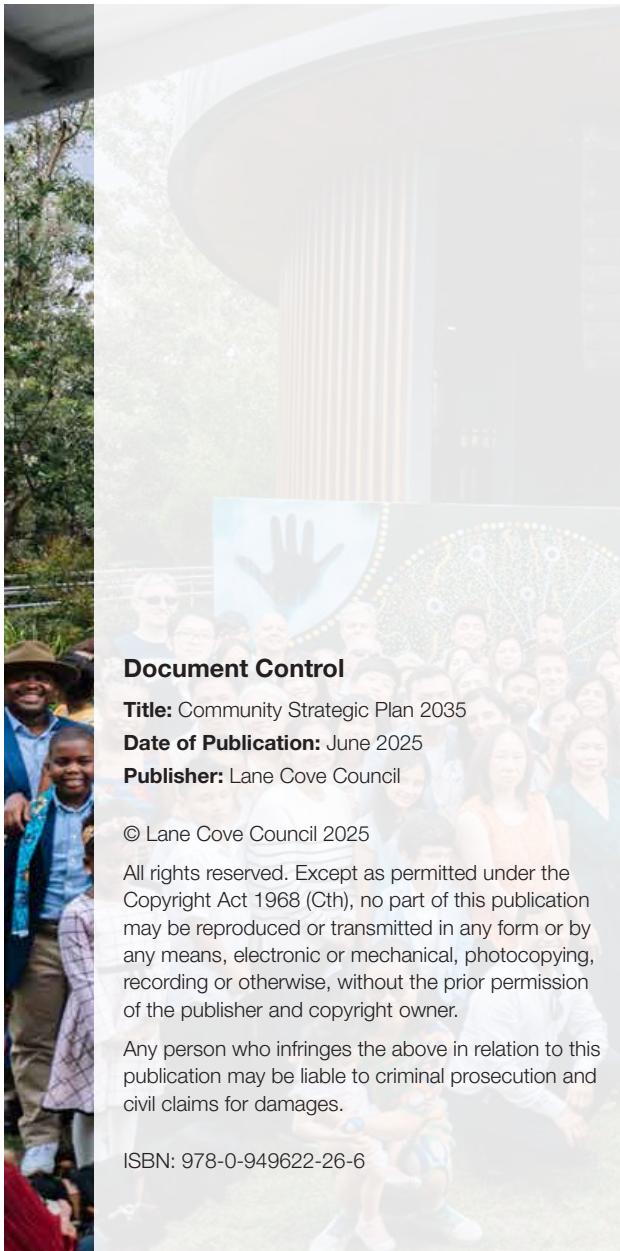
1. note the submissions received and the draft council responses prepared in relation to the Revised Draft Community Strategic Plan, Liveable Lane Cove 2035;
2. write to each of the individuals and organisations who made comment on the Revised Draft Community Strategic Plan, thanking them for their input and providing responses to the issues raised in their submissions; and
3. adopt the Revised Draft Community Strategic Plan, Liveable Lane Cove 2035.

Steven Kludass
Acting General Manager
General Managers Unit

ATTACHMENTS:

AT-1 [View](#) Revised Draft CSP - June 2025





Document Control

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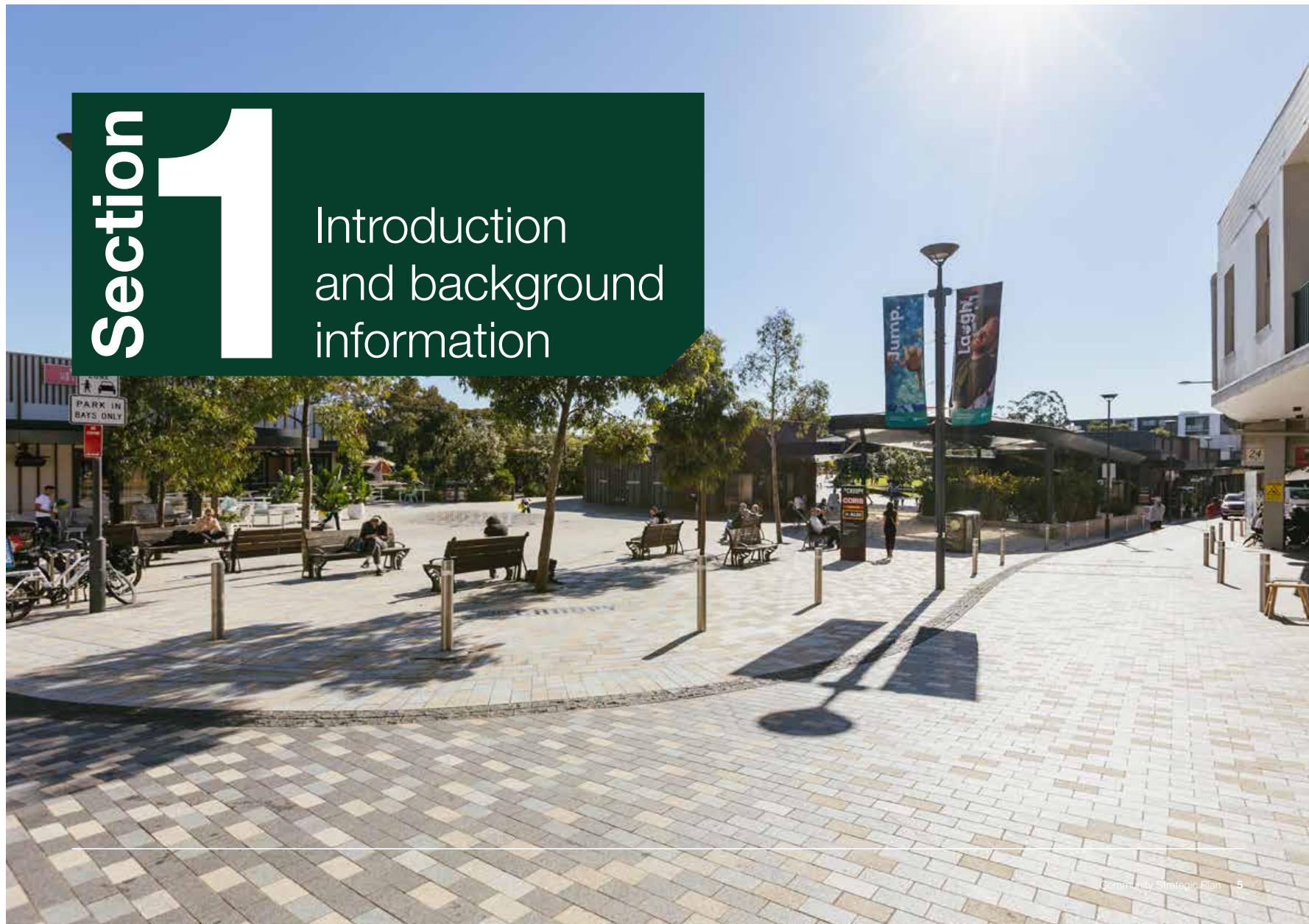
Section 3

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Acknowledgement of Country

We acknowledge the traditional owners of the land on which we work, the Cameraygal people of the Eora Nation, and pay our respects to their elders and all Aboriginal people, as they hold the memories, the traditions, the culture, and the hope of Aboriginal Australia.





Message from the Mayor and General Manager

All NSW Council's are required to develop with input from the community, a Community Strategic Plan (CSP) which addresses the needs, wants and values of the community. Our Community Strategic Plan, Liveable Lane Cove 2035 is the result of research, consultation and consideration of issues that affect Lane Cove now and those challenges facing us in the future.

Liveable Lane Cove 2035 has maintained the six strategic planning themes that Council has used in its planning since 2005. As these planning themes are recognised and understood by the community, they have been retained to describe the goals, objectives and strategies the Lane Cove community is working towards to fulfil its vision for a *Liveable Lane Cove 2035*. These themes incorporate a Quadruple Bottom Line Framework (environment, social, economic, and governance) to ensure sustainable practices are implemented in planning for the future. Sustainability has been integrated into all themes rather than being a standalone planning theme to ensure that sustainability is included in every aspect of the Plan.

A critical challenge to sustainability is the impact of climate change. A Climate Emergency Plan is being developed which will outline a commitment towards reducing emissions that cause climate change and appropriately manage the risks of climate change impacts, all of which requires a holistic approach to the way the community manages its footprint and the way Council conducts its business and offers its services to the community.

Each planning theme has been developed through community consultation, and comprises goals, objectives and strategies to shape implementation. As this is a community plan there may be strategies which require Council to lobby

and enter into dialogue with other levels of government, the private sector, community organisations, educational institutions, non-government and religious organisations, and neighbouring councils in order to deliver on the plan's goals.

Liveable Lane Cove 2035 provides the framework for the preparation of Council's 4 year Delivery Program, which incorporates the 1 year Operational Plan. The Delivery Program outlines the actions Council will undertake to achieve the Community Strategic Plan's goals and how we will measure progress in attaining them. The Framework also requires Council to adopt a Resourcing Strategy to support the actions in the Delivery Program. The Resourcing Strategy includes a 10 year Financial Plan, a long term Asset Management Plan and a Workforce Plan.

Council's Annual Report will provide an analysis of how Council is achieving the actions in the Delivery Program, addressing the strategies of the Community Strategic Plan and tracking against the community indicators under each Planning Theme.

Council is committed to working with our community and forming partnerships to achieve the vision of building a sustainable community. As a community leader Council has a significant role to play in achieving this vision, but cannot do it alone. We look forward to working together with all our partners to achieve the goals of *Liveable Lane Cove 2035*.

**Councillor Merri Southwood,
Mayor**

**Steven Kludass,
Acting General Manager**



A Snapshot of the Lane Cove Local Government Area

The Lane Cove Local Government Area is located on Sydney's lower north shore in an area of 10.5 square kilometres with 16 kilometres of river foreshore, about two thirds in public ownership.

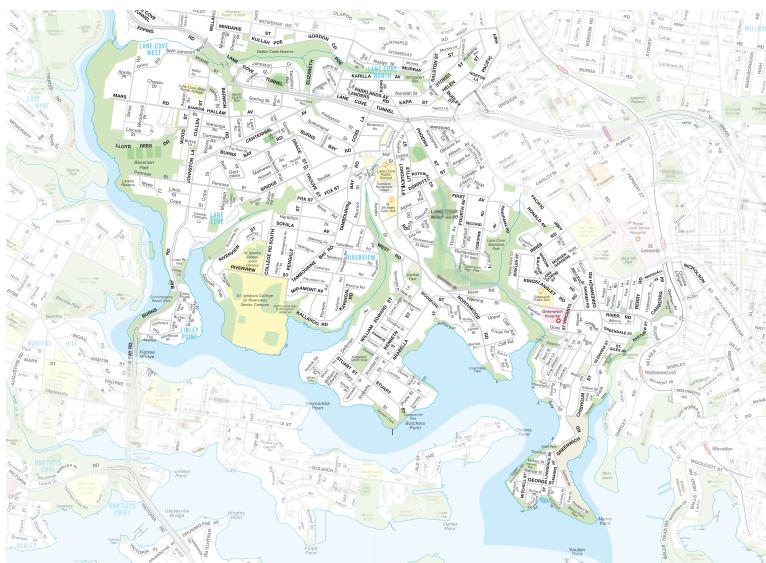
Lane Cove is an attractive place to live because of its leafy harbourside environment, village atmosphere and its safe, neighbourly culture. Lane Cove is conveniently located close to public transport and is in close proximity to the business centres and shopping districts of Sydney's CBD and North Shore.

Lane Cove Council acknowledges the Cameraygal people as the Traditional Owners of the land. The Cameraygal people form part of the Guringai tribe which have lived in the region for 40,000 years.

More than 41,000 people live within the Council boundaries, which embrace the suburbs of Greenwich, Lane Cove, Lane Cove West, Lane Cove North, Linley Point, Longueville, Northwood, Osborne Park, Riverview and St Leonards. The majority of residents live in multi-unit dwellings, yet everyone in the region lives within 500 metres of local bushland with open space comprising 14 percent of the Local Government Area, approximately 148 hectares in total.

According to Census data, the median age of people in Lane Cove is 36 years. Children aged 0-14 years make up 18.5% of the population and people aged 65 years and over make up 13.7% of the population.

In Lane Cove 59.1% of people were born in Australia. Of those not born in Australia the most common countries of birth are England, China, India, New Zealand and Hong Kong. The three most commonly spoken languages at home other than English are Cantonese, Mandarin and Spanish.





The Integrated Planning and Reporting Framework

As part of the New South Wales Government's commitment to a strong and sustainable local government system, legislation was enacted in 2009 that introduced a planning reporting tool for local government known as the Integrated Planning and Reporting (IP&R) framework.

The following table includes the various documents contained within the integrated planning and reporting framework and how they relate to one another.

STRATEGY/PLAN	PURPOSE	CURRENCY/ EXPIRY
COMMUNITY STRATEGIC PLAN (CSP)	Peak plan providing community perspectives about priority issues to address and goals to work towards across the local government area as a whole.	10 years
RESOURCING STRATEGY	Strategy comprising three plans (see below) to ensure council is able to adequately resource its ongoing activities and operations whilst working towards the CSP's long-term goals.	
• Long-term Financial Plan	Documenting council's projected income and expenditure and modelling to ensure long-term financial sustainability.	10 years
• Asset Management Plan	Providing a comprehensive account of the service standards and maintenance requirements and schedules for all council assets.	10 years
• Workforce Management Plan	Identifying council's anticipated human resource priorities and activities to meet the goals and targets of the Delivery Program.	4 years
DELIVERY PROGRAM	Plan documenting council activities, projects and initiatives during each council term, to work towards the long-term goals described in CSP.	4 years
OPERATIONAL PLAN	Annual plan programming ongoing activities, projects and initiatives and budget to achieve Delivery Program goals and targets.	1 year
ANNUAL REPORT	Report documenting council activities in relation to its statutory responsibilities and reporting on progress of projects and initiatives outlined in the Operational Plan.	1 year



Definitions of Terms Used in the Plan

Affordable Housing: Is housing that meets the needs of and is priced for people on very low to moderate incomes and available for purchase or rent.

Biodiversity: The diversity of plant and animal life in the natural environment.

Connected: Being or feeling socially, emotionally, spiritually, or professionally linked with others or with another

Climate Change: Warming of the Earth's Climate resulting from the build up of greenhouse gases in our atmosphere.

Community Engagement / Consultation: The process of receiving input / feedback from the community on an issue or project in order that these views can be taken into consideration in Council's decision making processes.

Community Well Being: A community's satisfaction with life, incorporating physical, mental, social and spiritual aspects.

Customer Satisfaction Survey: Annual survey of customer satisfaction with a number of aspects of Council's services.

Ecosystem: The collection of plant, animal, fungal and microorganisms interacting as a community.

Governance: The values, systems, policies and procedures used to assist organisations in ethical, open and accountable decision making.

Inclusive: Open to anyone and everyone, not limited to certain people.

Infrastructure: Physical structures and services supporting a community such as roads, transport, buildings, drainage, pipes etc.

Local Environment Plan: A plan that establishes the rules and policies for development in a council area.

Open Space: A term used to describe the collection of parks, gardens, reserves, foreshore area, and sportsgrounds in an area.

Quadruple Bottom Line: Consideration of social, environmental, economic and governance issues in decision making.

Streetscapes: The appearance of the street as a whole incorporating the road, footpath, kerb and gutter, nature strips, fences and trees.

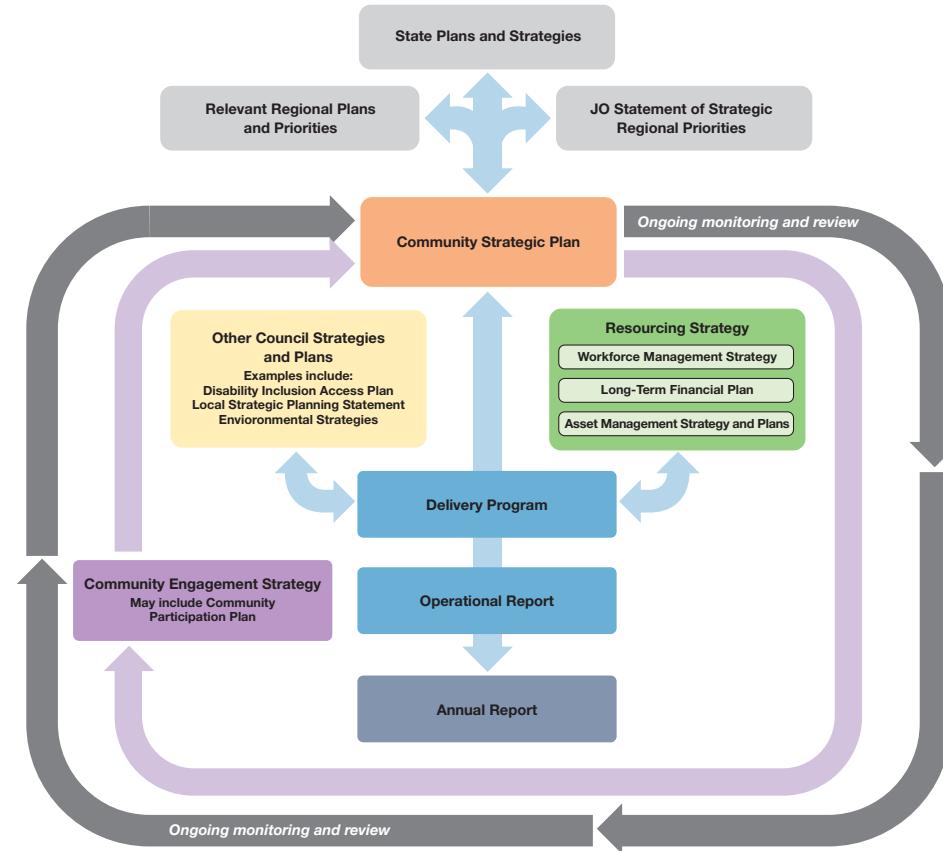
Sustainability: Protecting the natural environment and enriching the living environment by promoting environmental, economic and social improvements to our community for the benefit of current and future generations.

List of Acronyms

CALD	Culturally and Linguistically Diverse
CSP	Community Strategic Plan
LEP	Local Environmental Plan
LGA	Local Government Area
DCP	Development Control Plan
NSROC	North Sydney Regional Organisation of Councils
QBL	Quadruple Bottom Line



The following is a diagrammatical illustration of how the various components of the IP&R framework connect to and inform one another.





The Lane Cove Community Strategic Plan

The purpose of the Community Strategic Plan is to describe the community's vision and long-term goals for the future, and identify strategies to achieve them.

While the council has a 'stewardship' role in preparing and maintaining the Plan on behalf of local communities, it is not the owner of the Plan. The Lane Cove community own the Plan and partners such as state and federal agencies, non-government organisations, council and community groups are responsible for delivering the long-term goals identified in the Plan.

The Community Strategic Plan observes the four social justice principles as determined by the NSW Government's Social Justice Strategy:

EQUITY

There should be fairness in decision making, and prioritising and allocation of resources, particularly for those in need. Everyone should have a fair opportunity to participate in the future of the community. The planning process should take particular care to involve and protect the interests of people in vulnerable circumstances.

ACCESS

All people should have fair access to services, resources and opportunities to improve their quality of life.

PARTICIPATION

Everyone should have the maximum opportunity to genuinely participate in decisions which affect their lives.

RIGHTS

Equal rights should be established and promoted, with opportunities provided for people from diverse linguistic, cultural and religious backgrounds to participate in community life.





The Structure of the Community Strategic Plan

To begin with, the plan provides a summary of community perspectives regarding the best things about living in Lane Cove and the primary issues and challenges impacting the local community. These perspectives were provided by participants in phone surveys, on-line surveys, community workshops and other related sessions that have been conducted over time and, more recently, have been the subject of community consultation in the review and preparation of this plan.

The plan is formed around six key themes.

Each theme identifies community priorities that respond to issues identified by residents of the Lane Cove community. Each community priority presents the following information:

- Long-term objectives to work towards in addressing the community priority
- Strategies to address each community priority
- A list of agencies and partners that can assist implement the identified strategies

Performance indicators are used to measure our progress towards achieving the goals contained within each of the six key themes.



1: Our Natural Environment



2: Our Built Environment



3: Our Society



4: Our Culture



5: Our Local Economy



6: Our Council







Our Vision

Lane Cove as a connected, inclusive, sustainable community.

Our Mission

To be aware of and responsive to the diverse needs and aspirations of the Lane Cove community.

Our Guiding Principles

The following guiding principles ensure a holistic approach to planning and contribute to improving organisational effectiveness

Community

To develop a strong inclusive community that promotes access, equity and participation in decision making, working towards a better Lane Cove for everyone.

Creativity

To nurture diverse creative expression in the community and further innovation, to meet the needs of Lane Cove.

Sustainability

To ensure that all decisions consider a balance of economic, environmental, cultural and social elements to enhance the quality of life in Lane Cove.

Best Value

To balance the provision of quality services with cost and always seek continuous improvements to the services provided.





Community Perspectives about Lane Cove

Council's Community Strategic Plan, *Liveable Lane Cove 2035*, was last adopted in 2022 following a series of extensive consultations with our community which involved a review of the community's vision, together with a series of goals, objectives and strategies designed to advance the vision.

The latest review of the Community Strategic Plan, *Liveable Lane Cove 2035*, commenced in February 2025 following the adoption of a Community Engagement Plan by Council in November 2024. During the first stage of consultation (7 February to 21 March), the following was undertaken:

- A phone survey of 400 randomly selected local residents of Lane Cove,
- The completion of more than 200 on-line surveys (mirroring the phone survey) by local residents of Lane Cove
- Four (4) interactive workshops with 37 local residents attending to share their experiences and priorities for the future
- Pop ups and interactive events to receive direct feedback from the community, including the use of gilded mirror to capture comments from people about the Lane Cove they would like to see in the future.

- Letters sent to government agencies requesting their input into the existing community strategic plan
- eNewsletters and other related communications promoting the opportunity to 'Have Your Say'

What our community loves about living in Lane Cove

During various consultations with members of the Lane Cove community, the following top 4 responses were provided by participants to describe the best things about living in Lane Cove:

1. Green areas and open spaces
2. Access to good services, facilities, shops and restaurants
3. Central and convenient location
4. Good sense of community

96% of residents are at least somewhat supportive of the vision 'Lane Cove as a connected, inclusive, sustainable community'.

The Lane Cove community stated they most valued the bushland and natural environment, parks and playgrounds, Lane Cove's location and variety of community services and facilities available. Our community also places great importance on high standards of leadership, accountability and transparency from its council.



What our community wants for the future of Lane Cove

Our community is concerned about the rapidly growing population and the impact this has on local amenity and our environment. The need to manage development through effective controls and appropriate urban design and to have infrastructure in place that has the capacity to keep up with high density growth has been identified as very important.

The community also identified more and improved transport options as a major priority. Feedback received indicates that people would like to see an emphasis on investing in transport modes that do not require driving. Equally important, many people would like to see a greater diversity of affordable housing options in the area.

The responses from these consultations have been used to refine the goals, objectives and strategies of the Community Strategic Plan. A range of actions to achieve these strategies has been developed and are set out in Council's Delivery Program and Operational Plan.



Our Natural Environment 17

Theme 1: Our Natural Environment





Goal: Preserving and Regenerating our Natural Environment so it thrives now and into the future

- Lane Cove will be a green community, minimising its impact on the local and global environment. Consumption of energy and water resources, generation of waste and pollution of the environment will have decreased. Reduction, reuse and recycling will be a way of life.
- Lane Cove will have a beautiful natural environment, appreciated by all. Waterways, estuarine and riparian habitats and ecosystems, bushland communities, threatened species, and local native species of flora and fauna will be conserved for future generations.

Community Priorities

Our Natural Environment contains a number of community priorities that help focus our attention and articulate meaningful objectives and strategies that will advance the goal established for Our Natural Environment. The community priorities include:

- Environmental Protection
- Urban Forest
- Bushland, and
- Waterways

Measuring Progress

We will measure progress towards “Preserving and regenerating our natural environment so it is appreciated by all” with the following indicators:-

- Water and energy use in Council buildings
- Reduction in waste to landfill
- Condition of waterways
- Bushland regeneration
- Progress towards net zero emissions targets





1.1 Community Priority – Environmental Protection

Our long-term objectives for environmental protection are:

- To demonstrate innovative and prudent environmental management so the community can play a leading role in addressing climate change.
- To reduce the impact of development and human activity on the local environment and its diversity of plants and animals.
- To support and empower our community to reduce unsustainable demands on energy, water, and waste resources to meet our adopted targets.

Strategies to achieve our goal	Agencies & Partners Responsible
<p>1.1.1 Implement community information and education programs and initiatives to promote sustainable living, including practices for homes, workplaces, and public and open spaces.</p> <p>1.1.2 Manage energy consumption in Council's buildings and assets and identify opportunities for water conservation and management.</p> <p>1.1.3 Develop integrated waste management initiatives.</p> <p>1.1.4 Protect Council's bushland, creeks and waterways from urban development, particularly the stormwater impacts associated with new development.</p>	<ul style="list-style-type: none"> • Council • Community • Community Organisations • Community Groups • Federal Government • State Government • NSW Department of Planning and Industry • NSW EPA • NSW Office of Local Government • Waste & Recycling Management Providers and Collectors





1.2 Community Priority – Urban Forest

Our long-term objectives for urban forest are:

- To preserve the tree canopy cover across the Lane Cove area, ensuring it is adequately managed and maintained on both public and private land.
- To maintain and regenerate our diverse variety of flora and fauna within the built environment.

Strategies to achieve our goal	Agencies & Partners Responsible
1.2.1 Maintain and enhance the overall urban forest and canopy cover on public and private land throughout the Lane Cove Local Government Area.	<ul style="list-style-type: none"> • Council • Community • Community Organisations • Community Groups • Federal Government • State Government • NSW Department of Planning and Industry • NSW Office of Local Government • Bushland and Conservation Groups • Developers
1.2.2 Ensure land use planning takes account of the preservation and proliferation of our urban forest and supports the creation of a public landscape in harmony with the ecological and aesthetic values of the local bush.	
1.2.3 Develop and implement education programs to promote appreciation, protection and enhancement of our urban forest.	





1.3 Community Priority – Bushland

Our long-term objectives for bushland are:

- To ensure Lane Cove's bushland is healthy, protected and provides a sanctuary to support the greatest possible diversity of local native animal and plant life.
- To ensure continued community access to and enjoyment of the local natural environment.

Strategies to achieve our goal	Agencies & Partners Responsible
<p>1.3.1 Extend programs that involve the community in bushland protection and conservation.</p> <p>1.3.2 Continue to develop and implement bushland management and rehabilitation programs with high priority to wildlife corridors, stands of remnant vegetation and significant natural landscapes and soil types.</p> <p>1.3.3 Continue to enhance and increase wildlife habitat on public and private land.</p> <p>1.3.4 Identify and protect local populations of threatened species and communities.</p> <p>1.3.5 Review bushland management for effective management of bushfires and the potential for spread of bushfire to residential areas.</p> <p>1.3.6 Implement interpretation, engagement and education programs to promote appreciation, protection and enhancement of bushland reserves as wildlife protection areas for a diverse range of residents.</p> <p>1.3.7 Upgrade walking tracks through bushland and maintain access to reserves, creek lines and the Lane Cove River.</p>	<ul style="list-style-type: none"> • Council • Community • Community Organisations • Community Groups • Federal Government • State Government • NSW Department of Planning and Industry • NSW Office of Local Government • Bushland and Conservation Groups



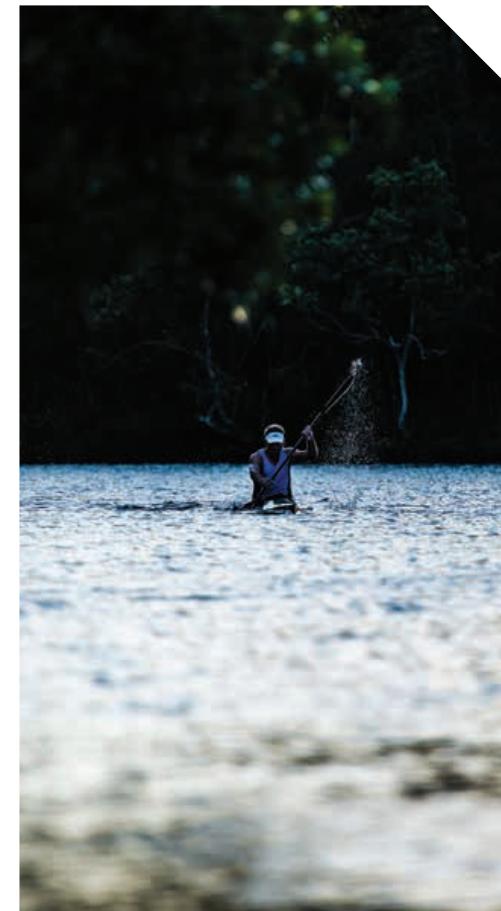


1.4 Community Priority – Waterways

Our long-term objectives for waterways are:

- To ensure Lane Cove's creeks and rivers are healthy and support the greatest diversity of local native animal and plant life.
- To ensure continued community access to and enjoyment of the local natural environment.
- To manage stormwater flows that discharge into bushland reserves and parks so as to minimize adverse impacts such as soil and slope erosion and damage to bushland tracks

Strategies to achieve our goal	Agencies & Partners Responsible
1.4.1 Develop and implement catchment management plans to protect and rehabilitate high priority waterways and manage impacts on medium and low priority waterways.	<ul style="list-style-type: none"> • Council • Community • Community Organisations • Community Groups • Federal Government • State Government • NSW Department of Planning and Industry • NSW EPA • NSW Office of Local Government • Bushland and Conservation Groups
1.4.2 Implement stormwater management solutions to reduce pollution of our waterways and limit the adverse impact on our bushland reserves and parks.	
1.4.3 Review and implement environmental management plans.	





Our Built Environment - 23



Goal: A Well Designed, Liveable and Connected Area

- Lane Cove will be a well designed area. Heritage items and historical areas will be preserved. New residential development will be harmonious with Lane Cove's natural landscapes and with existing and emerging streetscapes and village character. Urban planning will be based on best practice, incorporating sustainable design principles.
- Lane Cove will be a liveable area. Housing will be located appropriately and meet the life cycle needs of our community. Community assets and infrastructure will be well maintained and responsive to community needs. Asset and infrastructure management will be best practice and adopt appropriate sustainability technologies.
- Lane Cove will be a connected area where it is easy for people to travel around and meet. An integrated transport system will link various centres, facilities and suburbs. People will have access to a range of transport options, including public transport. Traffic in major centres and shopping areas will have regard to creating safe and efficient movement of people and vehicles.

Community Priorities

Our Built Environment contains a number of community priorities that help focus our attention and articulate meaningful objectives and strategies that will advance the goal established for Our Built Environment. The community priorities include:

- Sustainable Development
- Housing
- Assets, Infrastructure and Public Domain
- Transport and Mobility
- Parking, and
- Traffic

Measuring Progress

We will measure progress towards "A well designed liveable and connected area" with the following indicators:-

- Development Applications turnaround timeframes
- Delivery of the Capital Works Programs
- Availability of transport options
- Availability of housing options
- Condition of infrastructure assets





2.1 Community Priority – Sustainable Development

Our long-term objectives for sustainable development are:

- To balance sustainability, heritage conservation and growth of Lane Cove.
- To ensure environmentally sensitive and innovative land use planning and development.
- To advocate and encourage high quality and equitable planning, building and urban design outcomes that preserve, strengthen and enhance the existing diverse character areas of Lane Cove.

Strategies to achieve our goal	Agencies & Partners Responsible
<p>2.1.1 Ensure land use planning is responsive to changes in community priorities, local values and State Government requirements.</p> <p>2.1.2 Support State Government initiatives to promote sustainability and incorporate water sensitive urban design, protection and maintenance of bushland, protection of waterways and ongoing water monitoring as priority council initiatives.</p> <p>2.1.3 Focus infrastructure planning and management on supporting sustainable 'local living' and resilience to climatic events.</p> <p>2.1.4 Manage the impact of flooding on the community, including bushland areas.</p> <p>2.1.5 Ensure stormwater flowing into bushland areas, creeks and waterways does not adversely affect the form and function of these areas.</p>	<ul style="list-style-type: none"> • Council • Developers • State Government • The Premier's Department and The Cabinet Office • NSW Department of Planning, Housing & Infrastructure • Office of Sport • NSW Office of Local Government





2.2 Community Priority – Housing

Our long-term objective for housing is:

- To advocate for and actively facilitate a range of affordable and sustainable housing options in response to changing demographics and government policies.

Strategies to achieve our goal	Agencies & Partners Responsible
<p>2.2.1 Ensure planning controls require a diverse range of high quality housing types and encourage housing that is adaptable, accessible and affordable.</p> <p>2.2.2 Increase the opportunity for older people to access appropriate housing, including residential aged care, without leaving Lane Cove.</p> <p>2.2.3 Plan for the growth of housing and transport services that create sustainable and liveable communities.</p> <p>2.2.4 Identify opportunities to acquire affordable rental housing to contribute to affordable housing availability.</p>	<ul style="list-style-type: none"> Council Affordable Housing Providers Developers State Government The Premier's Department and The Cabinet Office NSW Department of Planning, Housing & Infrastructure NSW Office of Local Government NSW Department of Communities & Justice Transport for NSW





2.3 Community Priority – Assets, Infrastructure and Public Domain

Our long-term objective for assets, infrastructure and public domain is:

- To ensure assets and infrastructure cater for increased population growth, are climate resilient, well maintained and support sustainable living across all demographics.

Strategies to achieve our goal	Agencies & Partners Responsible
<p>2.3.1 Incorporate sustainability principles into the planning and building of new Council assets and infrastructure.</p> <p>2.3.2 Develop best practice asset registers and management and investment plans for infrastructure and assets.</p> <p>2.3.3 Investigate opportunities to improve the public domain to enhance community lifestyle.</p> <p>2.3.4 Investigate opportunities to create more open space.</p> <p>2.3.5 Identify innovative funding and partnerships to provide for new and upgraded assets and infrastructure.</p>	<ul style="list-style-type: none"> • Council • Developers • State Government • The Premier's Department and The Cabinet Office • NSW Department of Planning, Housing & Infrastructure • NSW Office of Local Government • NSW Department of Communities & Justice • Transport for NSW





2.4 Community Priority – Transport and Mobility

Our long-term objectives for transport and mobility are:

- To improve integrated and affordable transport options that link people to work, services and facilities.
- To provide transport options that minimise adverse environmental and social impacts.

Strategies to achieve our goal	Agencies & Partners Responsible
2.4.1 Inform, educate and encourage the community to use sustainable transport.	<ul style="list-style-type: none"> • Council
2.4.2 Implement infrastructure upgrades for people to incorporate more walking and cycling into their daily lives.	<ul style="list-style-type: none"> • Developers
2.4.3 Encourage and lobby for a connected accessible, reliable, safe, sustainable and integrated transport system that will meet future needs.	<ul style="list-style-type: none"> • State Government
2.4.4 Provide support to organisations that provide community transport with a view to retaining and expanding services.	<ul style="list-style-type: none"> • The Premier's Department and The Cabinet Office • NSW Department of Planning, Housing & Infrastructure • NSW Office of Local Government • NSW Department of Communities & Justice • Transport for NSW • Bicycle Groups





2.5 Community Priority – Parking

Our long-term objective for parking is:

- To ensure that long and short term community needs for adequate and accessible on and off street parking are met.

Strategies to achieve our goal	Agencies & Partners Responsible
2.5.1 Maximise the use of existing parking spaces through increased promotion of parking places, review of street parking controls to maximise vehicle turnover, and review of public car parks to maximise utilisation of car spaces.	<ul style="list-style-type: none"> • Council • Developers • State Government • The Premier's Department and The Cabinet Office • NSW Department of Planning, Housing & Infrastructure • NSW Office of Local Government • NSW Department of Communities & Justice • Transport for NSW • Bicycle Groups
2.5.2 Maximise the available number of disabled and seniors parking spaces, particularly around essential services.	





2.6 Community Priority – Traffic

Our long-term objectives for traffic are:

- To ensure traffic volumes and speeds accord with local conditions and road type.
- To prioritise walking, cycling and public transport as alternatives to driving.

Strategies to achieve our goal	Agencies & Partners Responsible
2.6.1 Facilitate improvements to car, bicycle and pedestrian safety.	<ul style="list-style-type: none"> • Council
2.6.2 Ensure application of appropriate traffic management measures to ensure the safety and amenity of local streets and improve traffic flow and high volume areas.	<ul style="list-style-type: none"> • Developers
2.6.3 Promote and educate pedestrian and road safety.	<ul style="list-style-type: none"> • State Government
2.6.4 Provide shared user paths and other related infrastructure as an alternative to driving.	<ul style="list-style-type: none"> • NSW Department of Planning, Housing & Infrastructure • Transport for NSW • Bicycle Groups





Our Society 31



Goal: An Inclusive, Interconnected, Active and Resilient Community

- Lane Cove will be a vibrant and inclusive community that supports all ages, abilities and backgrounds and welcomes a wide diversity of cultural religious and language groups. Lane Cove will make the most of this diversity, and will engage the resources, experiences and skills of its diverse members in creating a bright future for all.
- Lane Cove will be an interconnected community with a welcoming, friendly style where people feel confident to move about freely and take part in their community. Lane Cove will make the most of its distinct villages as a focus for community life and interaction.
- Lane Cove will have a healthy and active community. Organised sport will continue to play an important role, along with new opportunities for leisure and for lifelong learning. Lane Cove will make the most of its natural environment and open space in encouraging outdoor activity and improved health and well being.

- Lane Cove will be a resilient community, well aware of climate change, empowered to adapt and assisted in its preparedness to respond to the impacts of ever-changing climate conditions.

Community Priorities

Our Society contains a number of community priorities that help focus our attention and articulate meaningful objectives and strategies that will advance the goal established for Our Society. The community priorities include:

- Community Connections
- Community Health and Wellbeing
- Community Services and Facilities
- Recreation
- Education, and
- Community Safety

Measuring Progress

We will measure progress towards “an inclusive, interconnected and active community” with the following indicators:

- Liveability Census – how liveable is Lane Cove?
- The number of people participating in recreation
- The number of people who use Council’s major facilities
- The number of people involved in community groups
- Crime statistic trends



3.1 Community Priority — Community Connections

Our long-term objectives for community connections are:

- To encourage a sense of belonging and connection within the Lane Cove Community.
- To create a space where everyone can thrive regardless of age, background and ability.

Strategies to achieve our goal	Agencies & Partners Responsible
<p>3.1.1 Maximise the participation of all community members in community life.</p> <p>3.1.2 Focus community funding on projects that encourage diverse community interaction and social cohesion.</p> <p>3.1.3 Recognise and strengthen opportunities to encourage interaction at neighbourhood levels and promote social cohesion.</p> <p>3.1.4 Coordinate and promote opportunities for community members to participate in their community, including through volunteer work.</p> <p>3.1.5 Support young people to enable them to grow and develop into future leaders and contributors to our community.</p> <p>3.1.6 Reduce discrimination and increase inclusivity and tolerance in the community.</p> <p>3.1.7 Implement the actions identified in the Age Friendly Strategy Action Plan.</p>	<ul style="list-style-type: none"> • Council • Community Groups • Community Organisations • NSW State Government • Infrastructure NSW • The Premier's Department and The Cabinet Office • NSW Department of Planning, Housing & Infrastructure • Create NSW • NSW Department of Communities & Justice





3.2 Community Priority – Community Health and Wellbeing

Our long-term objectives for community health and wellbeing are:

- To enhance the community's health and wellbeing.
- To encourage healthy lifestyles at all life stages.

Strategies to achieve our goal	Agencies & Partners Responsible
3.2.1 Evaluate Community Wellbeing utilising wellbeing indicators.	
3.2.2 Implement and support programs to meet child care needs.	
3.2.3 Continue to develop the Lane Cove Library service as a community hub and key player in reducing social isolation.	
3.2.4 Convene, support and develop the collaboration amongst both Government funded and non-funded organisations that provide services to Lane Cove residents.	
3.2.5 Lobby for increased government funding for services and support for Lane Cove residents.	<ul style="list-style-type: none"> • Council • Community Groups Community Organisations • State Government • Infrastructure NSW • The Premier's Department and The Cabinet Office • NSW Department of Planning, Housing & Infrastructure • NSW Health





3.3 Community Priority – Community Facilities

Our long-term objectives for community facilities are:

- To ensure that Lane Cove offers quality facilities that are accessible, relevant, affordable and well used.
- To integrate services and achieve seamless service provision by government and community agencies.

Strategies to achieve our goal	Agencies & Partners Responsible
3.3.1 Provide, maintain and upgrade community buildings, facilities and open space to meet changing community needs and ensure versatility.	<ul style="list-style-type: none"> • Council • Community Organisations • Community Groups • State Government • The Premier's Department and The Cabinet Office • NSW Department of Planning, Housing & Infrastructure • NSW Health • NSW Department of Communities & Justice
3.3.2 Develop business and marketing plans for key facilities to ensure availability and affordability for the community as well as long term financial sustainability.	
3.3.3 Enable high quality child care services from council-owned premises.	





3.4 Community Priority – Recreation

Our long-term objective for recreation is:

- To maximise the opportunities for all the community to participate in affordable recreational activities and events.

Strategies to achieve our goal	Agencies & Partners Responsible
3.4.1 Expand multi-use recreational facilities to open up new recreational opportunities to the community.	<ul style="list-style-type: none"> Council Community Organisations Community Groups Sporting Groups NSROC State Government NSW Department of Planning, Housing & Infrastructure NSW Health Office of Sport
3.4.2 Prioritise programs for the maintenance and upgrade of recreational facilities and open space to improve access and participation by target groups.	
3.4.3 Partner with other recreation service providers including the Northern Sydney Regional Organisation of Councils to extend sports within the region.	
3.4.4 Increase the amount of active playing field sports spaces to meet local demand.	





3.5 Community Priority – Education

Our long-term objective for education is:

- To increase access to high quality and affordable life-long learning opportunities and education services.

Strategies to achieve our goal	Agencies & Partners Responsible
<p>3.5.1 Expand resources and support offered to students through the Lane Cove Library service.</p> <p>3.5.2 Encourage, facilitate and promote opportunities for lifelong learning.</p> <p>3.5.3 Advocate for new schools where they are needed.</p>	<ul style="list-style-type: none"> • Council • Community Organisations, • Community Groups • State Government • The Premier's Department and The Cabinet Office • NSW Department of Education • NSW Department of Planning, Housing & Infrastructure





3.6 Community Priority – Community Safety

Our long-term objectives for community safety are:

- To increase feelings of personal safety.
- To ensure Lane Cove is a safe place to live and enjoy community life.

Strategies to achieve our goal	Agencies & Partners Responsible
<ul style="list-style-type: none"> 3.6.1. Assist crime prevention through partnerships, including partnering with NSW Police. 3.6.2. Assist promote a coordinated image of Lane Cove as a safe and inclusive area. 3.6.3. Emergency management resilience. 3.6.4. Incorporate public safety design principles into development planning and public space monitoring to encourage crime prevention. 3.6.5. Implement National Child Safe Standards. 	<ul style="list-style-type: none"> • Council • Community Organisations, • Community Groups • State Government • NSW Police • NSW Department of Communities & Justice • The Premier's Department and The Cabinet Office • NSW Department of Planning, Housing & Infrastructure





Our Culture - 39



Goal: Fostering an Inclusive Community Rich in Culture with Strong Identity

- Lane Cove will be recognised as a community with a strong local identity – a cultural and creative place that provides residents with access to arts and culture in their day-to-day life. Residents will experience arts and culture through open spaces, venues, public art and events. Individual and collective expression will be embraced, with Council encouraging support of creative industries through its own activities.
- Lane Cove will be known for its rich culture – a dynamic and culturally active community that celebrates its cultural diversity and is proud of its natural and built heritage. Stories will be shared, culturally significant events will be celebrated and residents will look forward to learning about the cultural heritage of their neighbours.
- Lane Cove will continue to be a place that nurtures creative expression in the community through collaboration and connection with the people and places of Lane Cove.

Community Priorities

Our Culture contains a number of community priorities that help focus our attention and articulate meaningful objectives and strategies that will advance the goal established for Our Culture. The community priorities include:

- Creative Opportunities
- Sense of Belonging, and
- Celebrating our Multiculturalism

Measuring Progress

We will measure progress towards “a community rich in culture” with the following indicators:

- Community awareness of cultural activities
- Increase in public art
- Participation in cultural events





4.1 Community Priority – Creative Opportunities

Our objectives for creative opportunities are:

- To provide everyone with an opportunity to get involved in creative activities like art, music, writing, crafts, performing or digital projects.
- To support local artists and creative people by making it easier to access spaces, equipment, and opportunities to share their work.
- To ensure the community can enjoy great public art and cultural events that bring people together and celebrate who we are.

Strategies to achieve our goal	Agencies & Partners Responsible
<ul style="list-style-type: none"> 4.1.1 Take the lead in supporting a diverse range of festivals, activities, groups, arts and events. 4.1.2 Encourage equitable access to cultural activities. 4.1.3 Explore opportunities to work with individuals and groups within the creative sector. 4.1.4 Make it easy for the whole community to participate in cultural and creative programs. 4.1.5 Take a leadership role in providing the community with access to quality public art. 	<ul style="list-style-type: none"> • Council • Community • Community Organisations • State Government • Federal Government • Create NSW • The Premier's Department and The Cabinet Office • NSW Office of Local Government



Our Culture 41



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4.2 Community Priority – Sense of Belonging

Our long-term objective for cultural places:

- Build a community where everyone feels welcome and valued.
- Foster a sense of pride in being part of the Lane Cove community.

Strategies to achieve our goal	Agencies & Partners Responsible
4.2.1 Support activities that strengthen local identity and help people feel connected.	
4.2.2 Support programs that honour and protect Aboriginal culture and heritage.	
4.2.3 Deliver a suitably sized venue for large-scale performances.	
4.2.4 Support inclusive initiatives that reflect and celebrate the diversity of our community.	<ul style="list-style-type: none"> • Council • Community • Community Organisations • State Government • Federal Government • Create NSW • NSW Department of Planning and Industry • NSW Office of Sport • The Premier's Department and The Cabinet Office





4.3 Community Priority – Celebrating Our Multiculturalism

Our long-term objectives for celebrating our multiculturalism are:

- To host and support festivals and events that highlight and respect diverse cultural traditions.
- To encourage storytelling and cultural exchange across all ages.
- To work with multicultural groups and networks to deliver inclusive programs.
- To develop cross-cultural projects that build empathy and understanding.

Strategies to achieve our goal	Agencies & Partners Responsible
4.3.1 Host and support festivals and events that highlight and respect diverse cultural traditions.	
4.3.2 Encourage storytelling and cultural exchange across all ages.	
4.3.3 Work with multicultural groups and networks to deliver inclusive programs.	
4.3.4 Develop cross-cultural projects that build empathy and understanding	<ul style="list-style-type: none"> • Council • Community • Community Organisations • State Government • Create NSW • The Premier's Department and The Cabinet Office • Federal Government • Aboriginal Affairs NSW • Heritage Council of NSW • NSW Department of Community Services and Justice





Our Local Economy 45



Goal: A Vibrant and Sustainable Local Economy

- Lane Cove will continue to evolve as smart, vibrant economy characterised by a diversity of modern businesses. Successful commercial, retail and industrial businesses will have chosen Lane Cove for its location, ease of access, skilled workforce and its reputation as a place to do business.
- Lane Cove will have a sustainable local economy supported by a labour force with the skills, education and entrepreneurial talent to sustain a highly advanced and specialised market. Young people in particular will have the education and skills to fill local employment opportunities across a broad spectrum of industries, business services and vocational occupations.

Community Priorities

Our Local Economy contains a number of community priorities that help focus our attention and articulate meaningful objectives and strategies that will advance the goal established for Our Local economy. The community priorities include:

- Supporting Local Businesses
- Developing Business Precincts, and
- Sustainable Business Practices

Measuring Progress

We will measure progress towards a “vibrant and sustainable local economy” with the following indicators:

- Business expansion
- Business retention
- Local community shopping





5.1 Community Priority – Supporting Local Businesses

Our long-term objectives for supporting local businesses are:

- To encourage the community to shop locally.
- To build networks and foster a strong partnership between key stakeholders including Council, the community, local businesses in developing villages that can thrive.

Strategies to achieve our goal	Agencies & Partners Responsible
<p>5.1.1 Support local business by encouraging the community to socialise and spend in the Lane Cove Village.</p> <p>5.1.2 Engage local businesses to stimulate business activity.</p> <p>5.1.3 Identify opportunities to support satellite shopping precincts in the Lane Cove area.</p> <p>5.1.4 Promote opportunities for local businesses to supply goods and services to Council.</p> <p>5.1.5 Provide and maintain supporting infrastructure such as the public domain, car parks, vibrant public spaces and transport options.</p>	<ul style="list-style-type: none"> • Council • Community • Businesses • Service NSW Business Bureau • Cultural organisations • Business and Retail Associations and Organisations • Transport for NSW





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5.2 Community Priority – Developing Business Precincts

Our long-term objectives for developing business precincts are:

- To promote Lane Cove as a place to do business.
- To encourage Lane Cove businesses to employ locally.

Strategies to achieve our goal	Agencies & Partners Responsible
5.2.1 Foster partnerships between business and community to identify economic opportunities.	<ul style="list-style-type: none"> • Council
5.2.2 Implement programs to support a diverse range of retail, commercial and industrial businesses in Lane Cove.	<ul style="list-style-type: none"> • NSROC
5.2.3 Develop processes to support new businesses in Lane Cove.	<ul style="list-style-type: none"> • Willoughby and North Sydney Councils
5.2.4 Partner with relevant agencies to identify and promote the economic value and potential of the Region.	<ul style="list-style-type: none"> • Businesses • State Government • NSW Department of Customer Service • Business, Retail and Commercial Associations and Organisations





5.3 Community Priority – Sustainable Business Practices

Our long-term objectives for sustainable business practices are:

- To encourage and support local businesses to adopt environmentally sustainable practices.
- To encourage businesses to act responsibly towards the community and the natural environment.

Strategies to achieve our goal	Agencies & Partners Responsible
5.3.1 Review incentives to improving business practices, including support through education, training and research.	<ul style="list-style-type: none"> • Council • Businesses • Property Owners • Community • NSW Department of Customer Service • Business, Retail and Commercial Associations and Organisations
5.3.2 Engage and educate businesses in sustainable practices such as energy and water use.	







Goal: A Leading Council that Engages its Community to Deliver Effective, Efficient and Sustainable Services

- Lane Cove will have a leading council, successfully planning and advocating on behalf of its community and forging strong links with other councils, government departments and regional networks. Council will be empowering community members through information, communication, technology and involvement in decision-making and by applying principles of fairness, equity, transparency and probity in all its dealings. The community will hold Council in high regard, actively working with Council to tackle the challenges ahead.
- In 2035, Lane Cove will continue to have a highly effective council, providing value to residents and ratepayers by delivering quality services and innovative solutions to issues, supporting local groups and organisations, prudently managing resources and safeguarding community assets.

Community Priorities

Our Council contains a number of community priorities that help focus our attention and articulate meaningful objectives and strategies that will advance the goal established for Our Council. The community priorities include:

- Governance
- Best Value
- Quality Service
- Communication and Engagement, and
- Workforce

Measuring Progress

We will measure progress towards “a leading council that engages its community and offers best value services” with the following indicators:-

- Customer satisfaction with Council’s services
- Council’s long term financial sustainability
- Number of residents subscribed to Council’s engagement enewsletter
- Implementation of our Workforce Management Plan





6.1 Community Priority – Governance

Our long-term objectives for governance are:

- To ensure high standards of integrity, ethical governance, accountability and transparency across the organisation.
- To support a culture of positive leadership and make well informed decisions that advance community priorities.

Strategies to achieve our goal	Agencies & Partners Responsible
6.1.1 Ongoing identification of initiatives to enhance transparency of Council decision-making and performance.	<ul style="list-style-type: none"> • Council
6.1.2 To provide assistance to Councillors and support the organisation to operate within its legal framework.	<ul style="list-style-type: none"> • NSW Office of Local Government
6.1.3 Strengthen Council's fully integrated planning and reporting framework to align Council plans and guide the development of the Lane Cove community.	<ul style="list-style-type: none"> • LGNSW • ICAC • NSW Ombudsman • IPC



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6.2 Community Priority – Best Value

Our long-term objectives for best value are:

- To ensure Council programs provide value to the community.
- To ensure effective, efficient, innovative and sustainable management of Council's resources.

Strategies to achieve our goal	Agencies & Partners Responsible
6.2.1 Ensure long term financial sustainability through effective short and long term financial management.	
6.2.2 Conduct fundamental reviews of programs, implementing savings that have minimal impact on the community.	
6.2.3 Foster a strong organisational culture which strives for best practice in all operations.	
6.2.4 Ongoing integration of sustainability and climate change initiatives into Council's business and operations.	
6.2.5 Identify continuous improvements to Council's governance structure, processes and systems.	
6.2.6 Deliver collaborative, transparent and accountable procurement services.	
6.2.7 Share resources and undertake collaborative projects with other councils, including opportunities for training and shared procurement.	<ul style="list-style-type: none"> • Council • NSW Office of Local Government • LGNSW • LG Procurement • NSROC





6.3 Community Priority – Quality Service

Our long-term objective for quality service is:

- To ensure services provided to the community meet expectations and are efficient, effective and responsive to changing community needs and service demands.

Strategies to achieve our goal	Agencies & Partners Responsible
6.3.1 Customer service standards incorporated into procedures and performance management systems and assess regularly to ensure the aspirations of the community are delivered.	<ul style="list-style-type: none"> • Council
6.3.2 Utilise technology to improve access to services and information.	<ul style="list-style-type: none"> • NSW Office of Local Government
6.3.3 Strengthen risk management to sustain and enhance service delivery while assuring staff and community well-being.	<ul style="list-style-type: none"> • LGNSW • NSROC





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6.4 Community Priority – Communication and Engagement

Our long-term objectives for communication and engagement are:

- To actively engage the community in Council planning and decision making.
- To ensure communication with the community is timely, accurate and fit for purpose.

Strategies to achieve our goal	Agencies & Partners Responsible
6.4.1 To utilise a range of engagement methods to involve communities in activities and decisions of Council at the earliest opportunity.	<ul style="list-style-type: none"> • Council • Community Organisations and Groups • Businesses • NSW Office of Local Government
6.4.2 Ensure communities are provided with feedback regarding the outcomes of engagement activities and the decisions made by Council.	
6.4.3 Provide the community with comprehensive, timely and accurate information relevant to life in Lane Cove.	



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6.5 Community Priority – Workforce

Our long-term objective for workforce is:

- To ensure Council has an appropriately trained, skilled safe and inclusive workforce.

Strategies to achieve our goal	Agencies & Partners Responsible
<p>6.5.1 Review Council's workforce plans to ensure organisational skills and capabilities continue to meet organisational responsibilities and objectives.</p> <p>6.5.2 Ensure staff are developed through career planning and training.</p> <p>6.5.3 Continually explore options for staff to personally contribute to the environmental performance of Council, through initiatives for recycling, sustainable transport and reduced energy use.</p> <p>6.5.4 Provide sustainable employment and training opportunities for Aboriginal and Torres Strait Islander people.</p> <p>6.5.5 Acknowledge and foster the positive contribution made by volunteers and community groups in assisting council service the needs of the community.</p>	<ul style="list-style-type: none"> Council NSW Office of Local Government LGNSW LG Professionals





Links to State and Regional Plans 59



Links to State and Regional Plans

The following are external plans developed by state, regional and agencies that Lane Cove Council recognises and refers to in the course of its operations.



NSW Government

- NSW State Plan 2021
- NSW State Government Premier's Priorities
- NSW State Infrastructure Strategy 2018-2038
- Towards 2030 Planning for our Changing Population
- Future Transport Strategy 2056 (Transport for NSW)
- NSW State Government Easy To Do Business Program
- Destination 2036 (NSW Office of Local Government)
- St Leonards Crows Nest 2036

Regional

- Northern Sydney Regional Action Plan (Regional)
- NSROC Regional Sportsground Strategy Review (Regional)

Lane Cove & State Government:

- Developers Contribution Plan, LEP, DCP, Heritage Register

Lane Cove Council (including, but not limited to):

- Age-Friendly Strategy
- Bicycle Plan
- Community Engagement Strategy
- Disability Inclusion Action Plan
- Reconciliation Action Plan
- Open Space Plan
- Pedestrian Access and Mobility Plan
- Playground Strategy
- Purchasing Policy
- Recreation Action Plan
- Road Safety Strategic Plan
- Street Tree Master Plan
- Sustainability Action Plan



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Links to State and Regional Plans 61



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Item No: 6

Subject: Community Consultation Results - Draft 2025/26 Budget, Draft Fees and Charges, Draft Delivery Program and Operational Plan, Draft Resourcing Strategy and Associated Resource Plans

Record No: SU10128 - 33017/25

Division: Corporate and Strategy Division

Author(s): Don Johnston

Executive Summary

This report provides consideration of submissions received as a result of the public exhibition of Council's Draft 2025/26 Budget, Draft Fees and Charges, Draft Delivery Program and Operational Plan, Draft Resourcing Strategy and associated Resource Plans. Council approved the exhibition of the draft documents at its meeting of 24 April 2025 and the public exhibition period closed on 6 June 2025.

A total of twenty-eight (28) submissions were received (26 written, 2 online), noting that nineteen (19) of them were the same as Submission 1 outlined in the table below (which was received both online and in writing) and a further submission fully endorsing Submission 1. There were eight (8) different submissions received. A summary of matters raised in the submissions is listed in the report. Some refinements have been made to the suite of Draft Plans to reflect matters either raised in submissions or information that has come to light during the public exhibition period that necessitates minor changes to the Draft Plans.

Background

At its meeting dated 24 April 2025, Council resolved that:

1. *Council adopt, for the purpose of public exhibition, the Draft 2025/26 Budget, Draft 2025/26 Delivery Program and Operational Plan (includes Draft 2025/26 Fees and Charges), and the Draft Resourcing Strategy and associated Resource Plans;*
2. *Council undertake community consultation from late April 2025 until early June 2025 as per the consultation outlined in the report; and*
3. *that during the public exhibition period, Council staff revisit the draft budget and explore alternate ways in which further savings could be made or additional funding sources identified to reduce the forecast deficit and report back to Council with findings prior to the adoption of the 2025/2026 Budget.*
4. *that for transparency, to itemise separately, and also in any future budgets, externally managed council revenue and revenue required to be so itemised for compliance purposes; and*
5. *noting that Council has previously responded to the LGNSW Cost Shifting Report, published November 2023 (<https://lgnsw.org.au/Public/Public/Advocacy/Cost-shifting.aspx>) and more recently in February 2025 in relation to the LGNSW 2023/24 Cost Shifting Survey, that letters be sent to relevant government bodies highlighting the financial challenges to local government caused by cost shifting, rate-pegging and cost increases, and, once again, highlight that the State Emergency Levy should be fully funded by State Govt.*

Discussion

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Community consultation on the Draft Plans was undertaken from 27 April 2025 to 6 June 2025 and included an online exhibition advertising the Draft Plans, together with the option to complete an on-line survey or submit a free form submission. The Draft Plans were promoted via social media and enewsletter.

Submissions

A total of twenty-eight (28) submissions (eight different submissions) were received from members of the community on the Draft Plans. Councillors have received a copy of all submissions which has been placed on the Councillor HUB.

A summary of the matters raised in the submissions, together with responses are provided in the table below.

Submission	Matter raised	Comment
Submission 1 (Note: the same submission was received from 19 other submitters)	<p>Raised matters related to the Long-Term Financial Plan and Strategic Asset Management Plan and suggested some improvements.</p> <p>Long-Term Financial Plan (LTFP):</p> <p>The RBA CPI forecast rate used is incorrect. The document states <i>“The RBA range for inflation for 2025/26 is forecast to be between 2% - 3%”</i>.</p> <p>The correct RBA forecast for 2025/26 is between 2.4-3.7% and 2026/27 is between 2.7-3.2%</p> <p>LCC should now return to its practice prior to 2022, where it used the real RBA CPI forecast for the 1st two years, and from year 3 onward the target band, if it makes sense. Or it should state that it is a “home brew” CPI rate. It should not state the RBA forecast incorrectly.</p> <p>A lower CPI rate invalidates the plan as it gives a false positive impression of the LCC's true financial position.</p>	<p>It is accepted that the wording of the LTFP could be clearer and make reference to the RBA target range and not specify a particular year. That update will be made to the LTFP. In relation to its use to inform our inflationary indexation, it is considered reasonable. CPI forecasts tend to be quite short-term and not necessarily appropriate for a long-term Plan. Instead, the RBA in its latest Statement of Monetary Policy (May 2025) includes this comment:</p> <p><i>Our assessment is that long-term inflation expectations remain anchored at the target.</i></p> <p>Consequently, using the mid-point of the target range for an inflationary index is considered reasonable.</p> <p>The RBA forecasts quoted in the submission are, for 2025/26, between 2.4-3.7% and for 2026/27 is between 2.7-3.2%. Council has applied a CPI increase of 3.5% in its draft 2025/26 Budget which is at the upper end of the forecast range. The 2.5% used in the LTFP for 2026/27 is not significantly outside the RBA's forecast. Also, the LTFP acknowledges that changes in inflation will impact both income and expenditure.</p>

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Submission	Matter raised	Comment
	<p>Revert to showing at least 1, preferably 2 previous years actual values, as all LTFPs prior to August 2022 had, for all 10 year forecast starting from page 21 – 26, so the planned forecast values can be easily associated with actual performance from previous years. You will then have actuals, budget, and then 10 forecasts. (refer to LCC LTFP of June 2021)</p> <p>Re-introduce the performance measures that were in the LTFP of 2020, so that a true view of planned asset and capital expense performance can be assessed. Preferably all, but at least the first 3 which are critical and reported in Annual statements,</p> <ul style="list-style-type: none"> i. Infrastructure backlog ratio ii. Asset Maintenance Ratio iii. Capital Expenditure ratio iv. Operations performance ratio over 3 years. v. Own source Operating Revenue over 3 years. vi. Building and renewal ratio over 3 years. <p>Strategic Asset Management Plan:</p> <p>This plan is significantly better than previous plans.</p> <p>The plan lacks historical information (actuals) so there is no reference point for comparing.</p> <p>Previous AMPs had various graphs showing actual movements of critical performance measure (ref:</p>	<p>Long-term financial planning is not a precise science. It is not possible to accurately forecast economic factors over a ten-year horizon. There will be variations to whatever indexes are applied in the plan. The most appropriate thing to do is use a reliable source of information to inform the Plan which is what Council has done and periodically review the Plan to ensure its currency.</p> <p>The LTFP is a forward-looking document. Actual and current year figures are readily available in Council's annual financial statements and quarterly budget review statements.</p> <p>The logic behind the KPIs used in the LTFP is to rely primarily on audited indicators. While the first three indicators appear with Council's financial statements, they form part of the unaudited <i>Report on infrastructure assets</i> which is one of the Special Schedules appended to the financial statements. The only unaudited KPI used is the <i>Building and infrastructure renewals ratio</i> which is considered to be the headline asset management ratio.</p> <p>This positive feedback is appreciated.</p> <p>The SAMP is a forward-looking document. Actual and current year figures are readily available in Council's annual financial statements and quarterly budget review statements.</p>

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Item No:

Submission	Matter raised	Comment
	<p>AMP page 12 of June 2024)</p> <p>Appendix 1 could include actuals for 2 or 3 previous years.</p>	See response above.
Submission 2	<p>Raised a number of questions in relation to Long-Term Financial Plans (LTFP) and processes associated with the Sport & Recreation Facility (SRF)</p> <p>Why did August 2022 (Scenarios 1 and 2) submitted to Councillors prior to their decision to proceed with the SRF not include depreciation for the SRF (and Wadanggarri Park)</p> <p>On what basis could Council therefore represent to OLG that all Council's key financial indicators would not be adversely impacted by the project</p>	<p>It was clearly stated in the Revised Long-Term Financial Plan in August 2022 that the scenarios explore Council's <i>capacity to build</i> an indoor Sport & Recreation Facility. Operating costs associated with the capital financing were included in this version of the LTFP – that is, the borrowing costs associated with a \$10M 10-year loan at an indicative 5.0% interest. Post-construction operating income and expenses (including depreciation) were included in the subsequent LTFP (the 2023 LTFP), following a QS of the construction build costs and the development of an itemized depreciation schedule.</p> <p>The basis for this statement, as noted above, was the impact on Council's financial indicators of building the \$75M facility. In the Office of Local Government's response to the submission of Council's Capital Expenditure Review in September 2022 (which concluded that Council had satisfactorily addressed the criteria required in the Guidelines) it was noted that:</p> <p><i>OLG expects that Council will continue to update and amend its project documentation and reports in line with the Guidelines to include any operational or financial impacts that may arise during the project.</i></p> <p>To this end, the next update of the LTFP in June 2023 included net operating income of \$310K plus an additional \$870K in depreciation commencing in the 2026/27 financial year.</p> <p>Importantly, the Performance Indicators in</p>

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Submission	Matter raised	Comment
	<p>Why depreciation forecasts in June 2024 LTFP were <i>less than both</i> June 2023 LTFP and April 2025 LTFP</p> <p>Why capitalisation of TCorp loan interest into the project cost base does not cease upon the project being completed.</p>	<p>the 2023 LTFP showed that there were no adverse impacts of building, operating, and depreciating the Facility which supports the 2022 statement.</p> <p>The 2024/25 depreciation forecasts included in the June 2024 update of the LTFP were based on information provided by Council's asset management service provider. These forecasts included some small reductions in depreciation across plant & equipment, roads, and other structures totalling \$207K. The forecast depreciation for Wadanggari Park (\$714K) and Sport & Recreation Facility (revised to commence in October 2025) were included in the depreciation forecasts.</p> <p>The timing of these forecasts meant that the significant indexation of asset cost as at 30 June 2024 totalling some \$34M across depreciable asset classes was not taken into account. This increase in asset value has been taken into consideration in the exhibited LTFP and contributes to the increased depreciation expense (and more than offset the small reductions in the earlier forecast). Wadanggari Park and the Sport & Recreation Facility depreciation has been refined following the capitalisation of the Park and revised timing of completion of the Facility.</p> <p>The LTFP exhibited shows interest being expensed from 2026/27 onwards. The Plan acknowledges that the Facility will be completed during 2025/26 but for simplicity models interest expense commencing from 2026/27.</p>
Submission 3	<p>Makes a number of observations and asks several questions:</p> <p>Assets renewal is \$6.1m out of \$70.2m total expenditure or merely 8.7%.</p> <p>Business economy spending is</p>	<p>This is the extent to which Council can fund asset renewal and maintain a balanced budget.</p> <p>See comment above.</p>

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Submission	Matter raised	Comment																								
	<p>\$4.4m, only 6.3%. (pages 95-96)</p> <p>What is the Council “Reserve Movement” for “Operational Expenditure” of \$40,000,000 in 2025/26?</p> <p>Why is Council drawing down on its reserves so heavily? What is this going to fund?</p> <p>Property acquisition in 2025/26 is \$28,000,000 for “open recreation space”, funded from s7.11/VPA income from development levies. What about roads, car parking, etc? This represents approx 56% of all capital works. (page 127)</p> <p>Some of it might be better spent on fixing the reliability of the escalators in the Market Square carpark, to help in particular our senior citizens.</p> <p>Council bemoans its future ability to fund infrastructure renewal/maintenance & is overseeing the 55%+ overspend build of a \$81,000,000 sports/recreation centre (initially budgeted at a mere \$52,000,000) & wants to spend \$28,000,000 on green space acquisition</p> <p>Seemingly, the cost of running the Council is obfuscated for 2025/26 by the injection of the \$40,000,000 reserve drawdown, some circa \$31,000,000 higher than other projected years. This just happens to zero out the usual \$30,000,000+ of running cost. Running cost</p>	<p>This amount is Council transferring funds to Reserve, not drawing down on Reserves. The \$40M is made up of:</p> <table> <tbody> <tr><td>Developer contributions</td><td>\$32M</td></tr> <tr><td>Plant replacement</td><td>\$150K</td></tr> <tr><td>Employee leave entitlements</td><td>\$637K</td></tr> <tr><td>Capital Works</td><td>\$1M</td></tr> <tr><td>Election</td><td>\$150K</td></tr> <tr><td>Aquatic Centre</td><td>\$150K</td></tr> <tr><td>Market Square</td><td>\$250K</td></tr> <tr><td>IT</td><td>\$300K</td></tr> <tr><td>Property acquisition</td><td>\$1.9M</td></tr> <tr><td>Sustainability Levy</td><td>\$1.5M</td></tr> <tr><td>Affordable housing</td><td>\$331K</td></tr> <tr><td>Financial Assistance Grant advance payment</td><td>\$1.3M</td></tr> </tbody> </table> <p>Funds collected under VPAs must be spent on the purpose for which they were collected. The \$28M budgeted for open space acquisition in St Leonards South cannot be allocated to other areas of expenditure.</p> <p>This observation is not correct. The \$40m is transferring funds to Reserve, not drawing them down to fund operational expenses.</p>	Developer contributions	\$32M	Plant replacement	\$150K	Employee leave entitlements	\$637K	Capital Works	\$1M	Election	\$150K	Aquatic Centre	\$150K	Market Square	\$250K	IT	\$300K	Property acquisition	\$1.9M	Sustainability Levy	\$1.5M	Affordable housing	\$331K	Financial Assistance Grant advance payment	\$1.3M
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	<p>usually runs at about 40+% of total costs.</p> <p>General rates are said to rise by 3.9%, as controlled by IPART, the independent pricing regulator. However, general domestic garbage waste charge is rising 13.7%, \$637.65 from \$560.90 p.a. (page 206). So, the overall total rate increase is effectively around 7%</p> <p>Why is “climate resilience” advocated to move to “climate emergency”? What’s the justification for this & what is this? What are the ramifications of this change? (page 42)</p> <p>LCC claims to be on the side of local business, page 189 shows annual charges per square metre of between \$475 and \$874 for sidewalk table areas.</p>	<p>It is true that the increase in total rates and annual charges exceeds the 3.9% rate peg. However, it is important to note that the increase in the domestic waste management charge includes funding for the roll out of a new Food Organics service.</p> <p>This change responds to the adoption of a Notice of Motion by Council on 12 December 2024.</p> <p>Council has not increased the charge for outdoor dining for several years, and on the occasions when Council does, it is benchmarked against CPI such that Council can keep pace with maintenance costs.</p> <p>Council’s outdoor dining fees are tiered in nature reflecting the locational economic difference between the Plaza, the High Street, and indeed areas such as Riverview Shops and / or Greenwich Village. Further, Council fully maintains the outdoor dining structures at the Plaza which includes blinds, cleaning of roof and gutter, daily pressure spray of the Plaza, and bi-annual painting of the timber columns.</p> <p>Further, Council in the last two years has upgraded the paving at Longueville and Burns Bay Roads, and in so doing has increased foot traffic, enhanced amenity, and in general terms supported local business. Included in the upgrade works was the deployment of car spaces to “streetside dining” that was first trialled under the NSW Government Alfresco initiative during COVID, noting that Council provided 100% rental relief to 100% of outdoor dining agreements at the commencement of COVID and in advance of the National Mandatory Code of Conduct</p>

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	<p>Finally, the overall budget shows a \$598K deficit, there would seem to be plenty of scope to claw this back. Council is also sowing the seeds for 'special rate variation applications' in the future to fund the needs apparently identified by the community consultations, such as 'Liveable Lane Cove 2035'.</p> <p>There has never been any caveats about what this Liveable Lane Cove 2035 wish list might cost we ratepayers. All this at a time of record intakes from s7.11 / VPA levies on developers, apparently to be spent on sports stadiums & green space land acquisitions. All rate payers must remember that Council is not responsible for major infrastructure such as water, sewerage, electricity & main roads. These are all the remit of the State Government. So what exactly are the development levies being spent on that add value & reduce/control costs of service delivery.</p> <p>The discussion should be about informing the community as to what Council can afford to deliver, not putting a non-negotiable price on delivery of a wish list.</p> <p>Council must learn to live within the community expectations of a fiscally responsible budget that delivers rates levies that mirror inflation & wage movement & nothing greater.</p>	<p>(for lessors).</p> <p>Finally, Lane Cove was the first Sydney Metro Council to introduce the Gift Card program in direct support of local small business.</p> <p>This report contains a number of options available to Council to improve its operating result.</p>
Submission 4	Regarding the provision for submissions to be considered for inclusion in the LCC 2025-2026 Draft Budget, we attach our submission to include the cost of	Given Council's forecast budget deficit and several competing priorities for funding, Council is not in a position to provide funding for this purpose in 2025/26. Council will continue to pursue grant funding

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Submission	Matter raised	Comment
	removal of smothering plants in habitats of the waxcap fungi assemblage, “critically endangered of extinction” in Lane Cove Bushland Park (LCBP).	opportunities to fund these works.
Submission 5	There should be no increase to the entry fees for Carisbrook House.	It is proposed to maintain the 2024/25 fee structure for Carisbrook entrance fees. Officers recognise the important role it plays in supporting opportunities to experience our local history by local visitors and new audiences and agree that cost accessibility is a key factor in keeping the space vibrant and well-used.
Submission 6 (same submitter as Submission 1)	Adds further points in relation to the Strategic Asset Management Plan (SAMP)	These changes will be considered in the next update of the SAMP
Submission 7 (same submitter as Submission 1)	Suggesting changes in the Strategic Asset Management Plan	These changes will be considered in the next update of the SAMP
Submission 8	Fully endorsing Submission 1	See comments on Submission 1

Options to Improve Council’s Operating Result before Capital Contributions

Council staff explored options to improve Council’s operating result (before capital contributions) during the public exhibition period. The following options have not been quantified at this point in time, nor have they been included in the Draft 2025/26 Budget. Should Council have a desire to pursue any or all of these options, a more detailed analysis of the impact of introducing such options will be undertaken and can be included as a discrete matter for Council’s consideration during the course of the 2025/26 financial year.

Options broadly explored include:

- Pursuing advertising income opportunities at designated spaces
- Removal of rates and domestic waste subsidies that have historically benefited certain groups
- Additional revenue opportunities at the Golf Course
- Explore the potential of having food truck sites at designated spaces
- Explore the opportunity of having commercial leases in areas where community leases exist
- Commercial opportunities associated with a restaurant at Greenwich Sailing Club
- Allocate a portion of the sustainability levy towards asset renewal
- Introduce watercraft registration, and
- Explore opportunities to maximise the value of Council owned operational land (eg rationalisation, development potential etc)

Draft 2025/26 Schedule of Fees & Charges

Since adopting the draft fees and charges, the NSW State Government has announced increases in a number of statutory fees and charges, notably in relation to development application fees.

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In addition to the options explored above, it is recommended that Council introduce new fees relating to the provision of copies of rates notices and statements of rates. To date, Council has been absorbing the cost of these services while neighbouring Councils generally pass them on in the form of a fee for service. While there is some variability to the fees, the fees recommended below mirror North Sydney Council's 2024/25 fees.

Copy of rates / instalment notice	\$25.00
Rates statement letter (1 rating year)	\$25.00
Rates statement letter (each additional rating year)	\$8.00

In the last twelve months Council received over 1,100 requests. Experience tells us that the introduction of a fee will see a substantial reduction in requests. Income will be monitored over the course of 2025/26 and adjustments made during quarterly budget reviews.

Further, as a result of changed operational arrangements for the Greenwich Senior Citizens Centre, Council needs to set its own hire charges. The charges recommended below are set at the same level as the Living and Learning Centre Meeting Room / Lounge.

Concession	\$31 per hour or \$186 per day
General	\$52 per hour or \$310 per day
Commercial	\$124 per hour or \$744 per day

These new fees will need to be advertised for 28 days prior to adoption. A recommendation has been included to give effect to this.

Finally, in response to the submission from the Lane Cove Historical Society, Carisbrook entrance fees have been reduced back to the 2024/25 level, removing the proposed 50 cent increase in personal entrance fees and \$1 increase in the family pass.

A full Schedule of the proposed 2025/26 Fees and Charges incorporating the changes above is located at the back of the Draft Delivery Program and Operational Plan.

Draft Budget 2025/26

During the public consultation period a number of matters have arisen requiring updates to the exhibited draft budget.

	Operating Income before Capital (\$'000)	Operating Expenditure (\$'000)	Liability Repayments (\$'000)	Reserves (\$'000)	Operating Deficit (\$'000)
Exhibited Operating Deficit	(69,621)	70,219			598
Greenwich Village Games	(85)	85			0
150 Epping strata levies		55	105	(160)	55
Kindy Cove	(87)	95		(8)	8
Updated Operating Deficit	(69,793)	70,454	105	(168)	661

**Ordinary Council Meeting 19 June 2025
COMMUNITY CONSULTATION RESULTS - DRAFT 2025/26 BUDGET, DRAFT FEES AND
CHARGES, DRAFT DELIVERY PROGRAM AND OPERATIONAL PLAN, DRAFT RESOURCING
STRATEGY AND ASSOCIATED RESOURCE PLANS**

Greenwich Village Games

At its 27 May meeting, Council resolved to support the 2025 Greenwich Village Games. It was noted in the report that historically Council has assisted the Committee through the booking of facilities and logistical support for the preparation and use of the Council maintained venues. Support is also provided through the payment of expenses incurred by the Committee based on a full cost recovery arrangement to be recovered from participant fees.

An estimate of expenses has been made based on the previous games and offset by income to be received from the Organising Committee to meet the full cost recovery arrangement.

150 Epping Road strata levies

The March quarterly budget review included recognition of \$421K due in relation to strata levies for Council's affordable housing apartments at 150 Epping Road. This amount is to be repaid over four years at \$105K per year. This repayment, together with the 2025/26 levies, has been included in the budget and offset by a reduction in the transfer to the Affordable Housing Reserve.

Kindy Cove

In consultation with the Management Advisory Committee, fees have been increased by \$4 per day to cover additional expenditure requirements (notably food and cleaning) with the net increase in expenditure being offset by a reduction in the transfer to the Kindy Cove Reserve.

These changes increase the forecast operating deficit from \$598K to \$661K but due to offsetting Reserves transfers there is no change to the overall Program Budget result which remains balanced.

The updated Draft 2025/26 Budget is attached at **AT-1**.

Draft 2025/26 – 2028/29 Delivery Program and Operational Plan

The Draft 2025/26 – 2028/29 Delivery Program and Operational Plan is attached at **AT-2**. It has been updated to reflect the changes to the 2025/26 Budget outlined above. Future years' budgets have also been updated in line with these amendments together with updates made to the LTFP outlined below and updates to the schedule of fees and charges outlined above. It should also be noted that any changes to the Community Strategic Plan (where relatable) have been also factored into the Delivery Program and Operational Plan (eg new strategies and/or actions).

Draft Resourcing Strategy and Associated Resource Plans

The Long-Term Financial Plan (LTFP) has been amended to incorporate the budget adjustments adopted by Council in the 2024/25 March Quarterly Budget Review to the extent that they impact on opening Reserve balances.

The Resourcing Strategy has been updated as necessary to reflect the changes to the LTFP, Asset Management Plan and Workforce Management Plan.

The Revised Draft Resourcing Strategy is attached as **AT-3**.

The Revised Draft Long Term Financial Plan is attached as **AT-4**.

The Revised Draft Strategic Asset Management Plan is attached as **AT-5**.

The Revised Draft Workforce Management Plan is attached as **AT-6**.

Ordinary Council Meeting 19 June 2025
COMMUNITY CONSULTATION RESULTS - DRAFT 2025/26 BUDGET, DRAFT FEES AND CHARGES, DRAFT DELIVERY PROGRAM AND OPERATIONAL PLAN, DRAFT RESOURCING STRATEGY AND ASSOCIATED RESOURCE PLANS

Cost Shifting and Emergency Service Levy

Council sent letters to the NSW Premier and relevant NSW Ministers on 28 May 2025 highlighting the financial challenges to local government caused by cost shifting, rate-pegging and cost increases, and, once again, highlighted that the Emergency Services Levy should be fully funded by the State Government. Council is awaiting a response.

Conclusion

The Draft Plans have been the subject of community consultation between 27 April and 6 June 2025. A total of twenty-eight (28) submissions (eight different submissions) have been received in relation to the 2025/26 Draft Budget, Draft Fees and Charges, Draft Delivery Program and Operational Plan, Draft Resourcing Strategy and Associated Resource Plans. It is recommended that Council adopt the Draft Plans.

RECOMMENDATION

That:-

1. Council receive and note the submissions received from the community, together with Council's draft responses to the matters raised in the submissions as outlined in this report;
2. Council, where identifiable, write to each of the members of the community and organisations who provided input into the Draft Plans, thanking them for their input and providing responses to the issues raised in their submissions;
3. Council adopt the Draft 2025/26 Budget, Draft 2025/26 Delivery Program and Operational Plan (which includes the Draft 2025/26 Fees and Charges), and the Revised Draft Resourcing Strategy and associated Resource Plans contained within **AT-1, AT-2, AT-3, AT-4, AT-5 and AT-6**;
4. Council make and levy the following Rates and Annual Charges for 2025/26:
 - a) Rates
 - i. An Ordinary Residential Rate of 0.082444 cents in the dollar, on the Land Value of all Rateable Land categorised as Residential in accordance with s.516 of the Local Government Act, (with the exception of heritage properties which are rated on their heritage value), with a Minimum Rate of \$1,073.24, to yield \$25,660,093;
 - ii. An Ordinary Business Rate of 0.535278 cents in the dollar, on the Land Value of all Rateable Land categorised as Business in accordance with s.518 of the Local Government Act, with a Minimum Rate of \$1,096.29 to yield \$6,917,265; and
 - iii. Council being of the opinion that works related to the construction and maintenance of car parking facilities will be of benefit to the Lane Cove Village Commercial Area, (as defined by the meet's and bounds description advertised in the North Shore Times on 13 June, 1979), that a Parking Special Rate of 0.194273 cents in the dollar be made for 2025/26 on the Land Value of all rateable land within that part, in accordance with S.538 of the Local Government Act 1993, with a Minimum Rate of \$2.00, to yield \$203,450.
 - b) Domestic Waste Management Charges

Ordinary Council Meeting 19 June 2025
COMMUNITY CONSULTATION RESULTS - DRAFT 2025/26 BUDGET, DRAFT FEES AND CHARGES, DRAFT DELIVERY PROGRAM AND OPERATIONAL PLAN, DRAFT RESOURCING STRATEGY AND ASSOCIATED RESOURCE PLANS

Item No: 6

- i. In accordance with S.496 of the Local Government Act 1993, that an annual charge of \$637.65 per annum be made for the year 2025/26, for domestic waste management services rendered to all properties categorised residential or non-rateable residential, for each once weekly 80 litre MGB (or equivalent) service;
- ii. In accordance with S.496 of the Local Government Act 1993, that an annual charge of \$144.95 per annum be made for the year 2025/26, for Domestic Waste Management Services for residential vacant land and service availability;
- c) Stormwater Management Service Charges:
 In accordance with clauses 125A and 125AA of the Local Government (General) Regulation 2021 and Section 496A of the Local Government Act 1993, annual charges for the year 2024/25 for Stormwater Management Services be made and levied as follows:

- All parcels of vacant land	- Nil \$ charge
- All Residential Strata Units	- \$12.50 per unit
- All Residential Non-Strata Properties	- \$25.00 per property
- All Business Strata Units and Properties	- \$25.00 per unit or property
- d) Interest on Overdue Rates and Charges:
 In accordance with the provisions of S.566(3) of the Local Government Act 1993, Council hereby resolves that the interest rate to apply for the period 1 July 2025 to 30 June 2026 to all outstanding rates and charges be calculated at the interest rate of 9.0%, noting that the maximum interest rate specified by the Office of Local Government is 10.5%.

5. Council adopt the draft fees below, exhibit them for 28 days and, subject to no adverse submissions being received, incorporate them into the 2025/26 Schedule of Fees & Charges:

<i>Rates Notice copies</i>	
Copy of rates / instalment notice	\$25.00
Rates statement letter (1 rating year)	\$25.00
Rates statement letter (each additional rating year)	\$8.00
<i>Greenwich Senior Citizens Centre</i>	
Concession	\$31 per hour or \$186 per day
General	\$52 per hour or \$310 per day
Commercial	\$124 per hour or \$744 per day

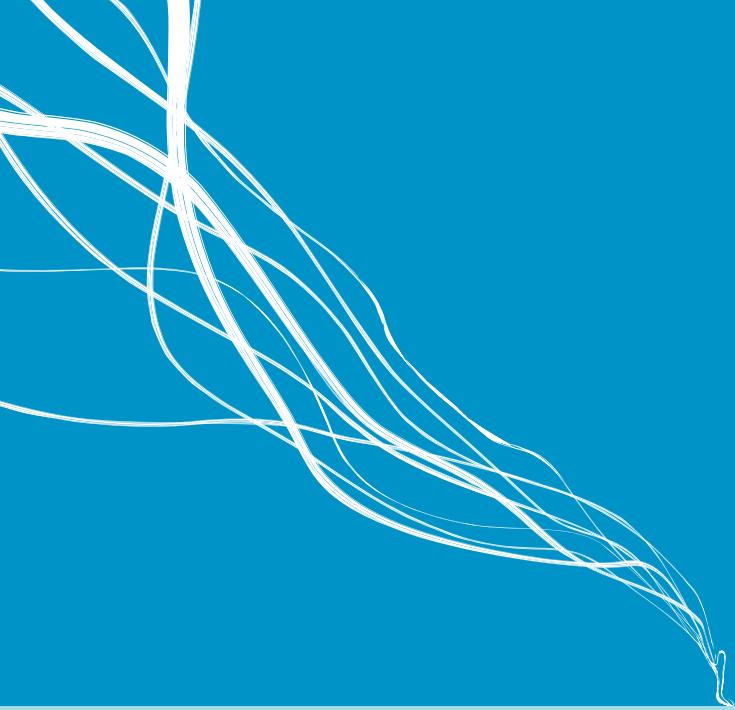
Steven Kludass
Acting General Manager
General Managers Unit

Ordinary Council Meeting 19 June 2025
COMMUNITY CONSULTATION RESULTS - DRAFT 2025/26 BUDGET, DRAFT FEES AND CHARGES, DRAFT DELIVERY PROGRAM AND OPERATIONAL PLAN, DRAFT RESOURCING STRATEGY AND ASSOCIATED RESOURCE PLANS

Item No: 6

ATTACHMENTS:

AT-1 View	AT-1 - REVISED Draft Program Budget - June 2025	Available Electronically
AT-2 View	AT-2 - REVISED Draft Delivery Program & Operational Plan - June 2025	Available Electronically
AT-3 View	AT-3 - REVISED Draft Resourcing Strategy - June 2025	Available Electronically
AT-4 View	AT-4 - REVISED Draft Long Term Financial Plan - June 2025	Available Electronically
AT-5 View	AT-5 - REVISED Draft Strategic Asset Management Plan - June 2025	Available Electronically
AT-6 View	AT-6 - REVISED Draft Workforce Management Plan - June 2025	Available Electronically

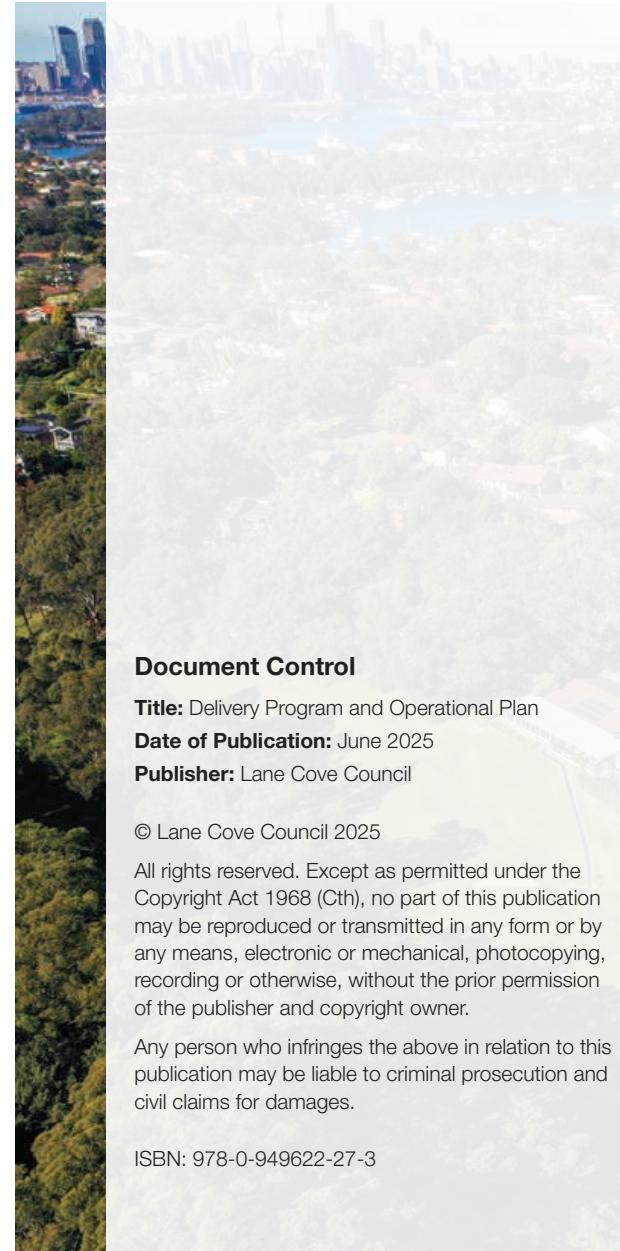


2025/26 – 2028/29 Delivery Program and 2025/26 Operational Plan

Revised Draft – June 2025



 Lane Cove
Council

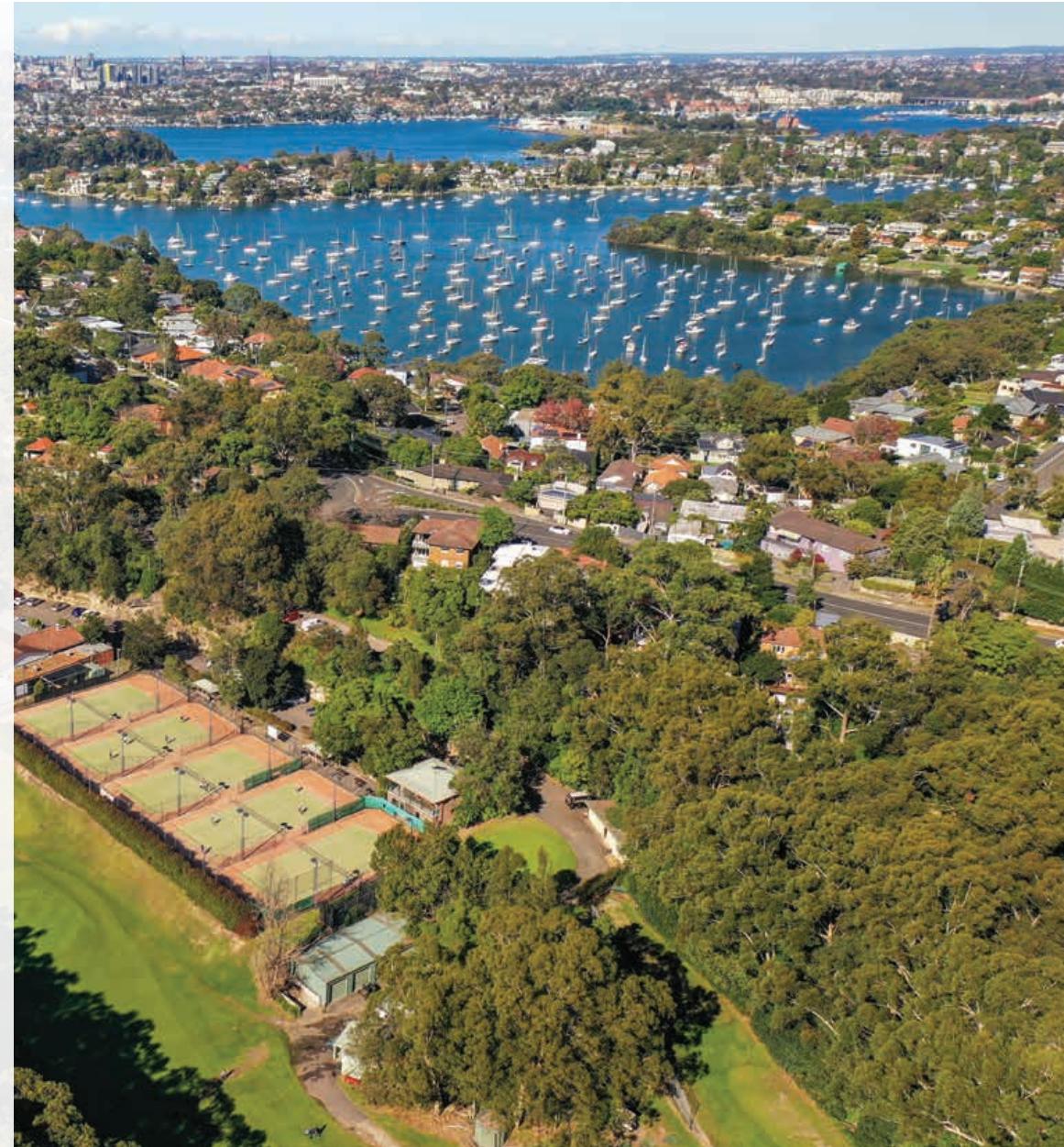
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We acknowledge the traditional owners of the land on which we live, the Cameraygal people and pay our respects to their elders and all Aboriginal people, as they hold the memories, the traditions, the culture, and the hope of Aboriginal Australia.		Key Financial Performance Indicators	124
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Message from the Mayor and General Manager

Council first introduced an integrated planning framework in 2011 that links Council's Strategic Plan to Lane Cove's Delivery Program (incorporating an Operational Plan) and associated resourcing strategies.

The integrated planning framework requires regular review, with the Community Strategic Plan and the Delivery Program reviewed to coincide with each term of Council. This Delivery Program (incorporating the Operational Plan) details the actions and initiatives the Council will undertake to achieve the strategies outlined in 'Liveable Lane Cove', our updated Community Strategic Plan to 2035.

Importantly, this Delivery Program reflects the priorities of the Council elected in 2024, and it guides all actions over the electoral term. The Delivery Program shows the integration between the strategies in 'Liveable Lane Cove', the actions and new initiatives in the Delivery Program (incorporating the Operational Plan) and how they will be achieved within available resources.

There are a range of initiatives planned for 2025/26, including the completion of the new Sport and Recreation Facility, a Local Environmental Plan review, the introduction of a Food Organics service for detached single unit dwellings, playground equipment upgrades at Majorie York and Charlish Park, fitness equipment replacement at Blackman Park and the development of a Climate Emergency Plan.

The 2025/26 Budget has proven difficult to balance. Despite an exhaustive review of all income and expenditure allocations, Council is projecting a budget deficit of \$598k for 2025/26. Longer term forecasts indicate budget deficits will be ongoing without some form of strategic intervention. One of the options that may be explored is a special rate variation application which, if pursued, would not come into effect until the 2026/27 financial year.

Council would like to thank the community in its interest in the Delivery Program and Operational Plan and looks forward to providing periodic updates on the status of actions and new initiatives throughout 2025/25.

**Councillor Merri Southwood,
Mayor**

**Steven Kludass,
Acting General Manager**



Our Local Government Area

The Lane Cove Local Government Area is located on Sydney's lower north shore in an area of 10.5 square kilometres with 16 kilometres of river foreshore, about two thirds in public ownership.

Lane Cove is an attractive place to live because of its leafy harbourside environment, village atmosphere and its safe, neighbourly culture. Lane Cove is conveniently located close to public transport and is in close proximity to the business centres and shopping districts of Sydney's CBD and North Shore.

Lane Cove Council acknowledges the Cameraygal people as the Traditional Owners of the land.

More than 40,000 people live within the Council boundaries, which embrace the suburbs of Greenwich, Lane Cove, Lane Cove West, Lane Cove North, Linley Point, Longueville, Northwood, Osborne Park, Riverview and St Leonards. The majority of residents live in multi-unit dwellings, yet everyone in the region lives within 500 metres of local bushland with open space comprising 14 percent of the Local Government Area, approximately 148 hectares in total.

According to Census data, the median age of people in Lane Cove is 36 years. Children aged 0-14 years make up 18.5% of the population and people aged 65 years and over make up 13.7% of the population.

In Lane Cove 59.1% of people were born in Australia. Of those not born in Australia the most common countries of birth are England, China, India, New Zealand and Hong Kong. The three most commonly spoken languages at home other than English are Cantonese, Mandarin and Spanish.





Our Councillors

West Ward



Councillor Scott Bennison

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- Phone: 0402 406 241



Councillor Rochelle Flood

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Councillor Katie Little

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East Ward



Councillor Merri Southwood (Mayor)

- Email: msouthwood@lanecove.nsw.gov.au
- Phone: 0412 361 331



Councillor Helena Greenwell

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Councillor David Roenfeldt

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Central Ward



Councillor Bridget Kennedy (Deputy Mayor)

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Councillor Kathy Bryla

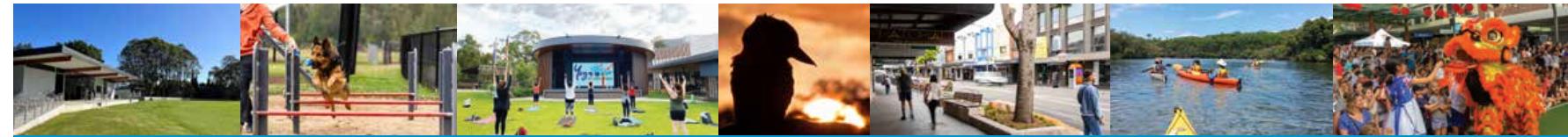
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Councillor Caleb Taylor

- Email: ctaylor@lanecove.nsw.gov.au
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Our Vision and Guiding Principles

Our Vision

Lane Cove as a connected, inclusive, sustainable community.

Our Mission

To be aware of and responsive to the diverse needs and aspirations of the Lane Cove community.



Our Guiding Principles

These Guiding Principles ensure a holistic approach to planning and contribute to improving organisational effectiveness.

Community

To develop a strong inclusive community that promotes access, equity and participation in decision making, working towards a better Lane Cove for everyone.

Creativity

To nurture diverse creative expression in the community and foster innovation, to meet the needs of Lane Cove.

Sustainability

To ensure that all decisions consider a balance of economic, environmental, cultural and social elements to enhance the quality of life in Lane Cove.

Best Value

To balance the provision of quality services with cost and always seek continuous improvements to the services provided.



The Integrated Planning and Reporting Framework

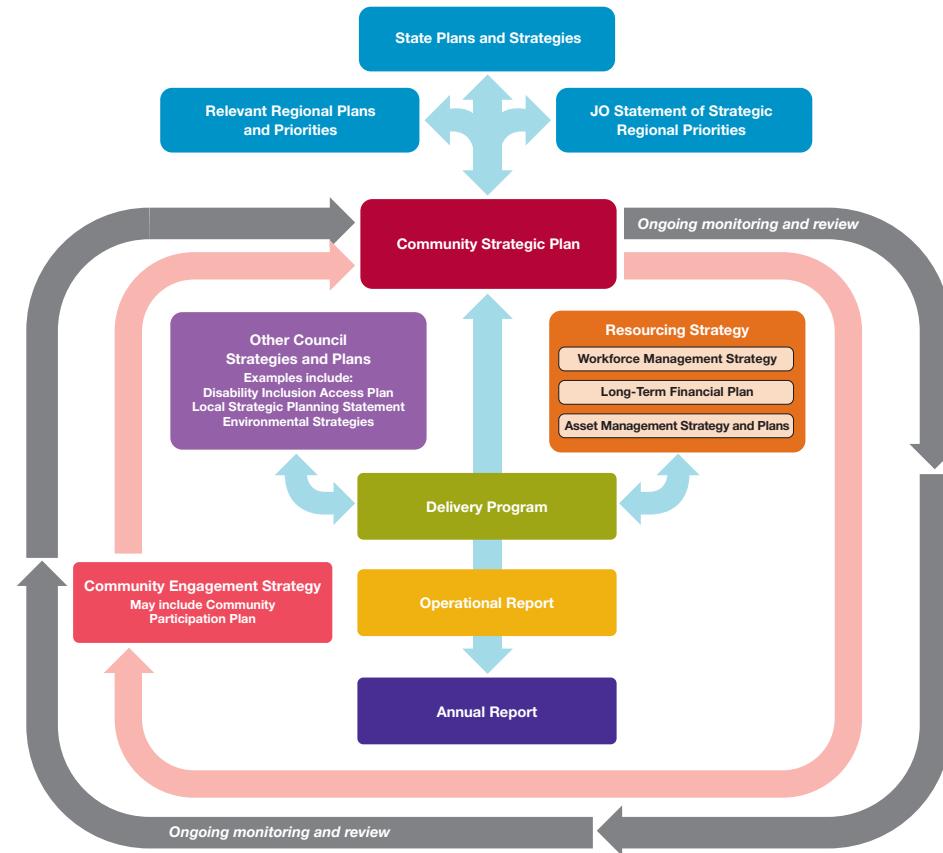
As part of the New South Wales Government's commitment to a strong and sustainable local government system, legislation was enacted in October 2009 that introduced a planning reporting tool for local government known as the Integrated Planning and Reporting (IP&R) framework.

The following diagram identifies the components of the integrated planning and reporting framework and how they are linked to each other.

STRATEGY/PLAN	PURPOSE	CURRENCY/ EXPIRY
COMMUNITY STRATEGIC PLAN (CSP)	Peak plan providing public, private and non-government agencies, local community and other stakeholders with priority issues to address and goals for achievement in the longer term.	10 years
RESOURCING STRATEGY:	Strategy comprising three plans (see below) to ensure Council is able to adequately resource its ongoing activities and operations whilst working towards the CSP's long-term goals.	
• Long-term Financial Plan	Plan documenting Council's projected income and expenditure and modelling to ensure long-term financial sustainability.	10 years
• Asset Management Plan	Plan providing an account of the service standards, renewal and maintenance requirements of Council's assets.	10 years
• Workforce Management Plan	Plan identifying Council's anticipated human resource priorities and activities to meet the goals and targets of the Delivery Program.	4 years
DELIVERY PROGRAM	Plan documenting Council activities, projects and initiatives during each Council term, to work towards the long-term goals and targets described in CSP.	4 years
OPERATIONAL PLAN	Annual plan programming ongoing activities, projects and initiatives and budget to achieve Delivery Program goals and targets.	1 year
ANNUAL REPORT	Report documenting Council activities in relation to its statutory responsibilities and reporting on progress of projects and initiatives outlined in the Operational Plan.	1 year



The following diagram identifies the various components of the IP&R framework and how they are linked to one another.



10 Delivery Program and Operational Plan



How to Read the Delivery Program and Operational Plan

The Delivery Program and Operational Plan provides an account of the strategies, actions and new initiatives that Council will deliver for its communities, in working towards the vision, goals, community priorities and objectives contained within the Community Strategic Plan (CSP). Its structure is closely aligned with the CSP to create strong links between the two documents.

The Delivery Program and Operational Plan continues to use the six Strategic Themes set out in Liveable Lane Cove our Community Strategic Plan to 2035: Our Society, Our Built Environment, Our Natural Environment, Our Culture, Our Local Economy, and Our Council

The Delivery Program and Operational Plan highlights the Goals, Community Priorities, Objectives, Strategies and Actions for each Strategic Theme.



1: Our Natural Environment



2: Our Built Environment



3: Our Society



4: Our Culture



5: Our Local Economy



6: Our Council





Example:

Strategic Theme: Our Society

Long Term Goal: An Inclusive, interconnected and active community

Community Priority – Community Connections

Our objectives for Community Connections:

- To encourage a sense of belonging and connection within the Lane Cove community
- To foster a diverse inclusive community that recognises all ages, backgrounds and abilities

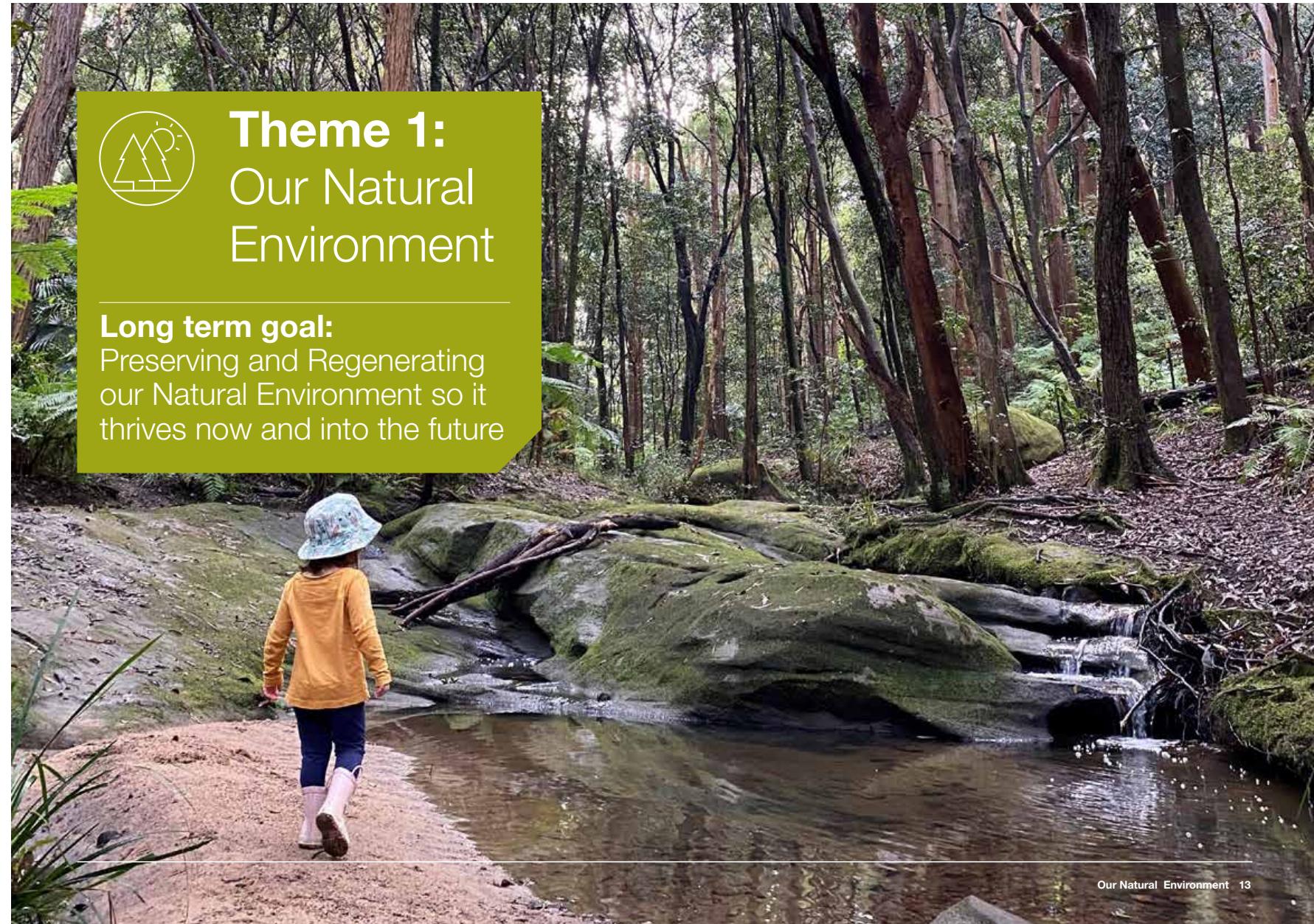
The Delivery Program and Operational Plan then outlines the strategies, actions and responsibilities that support the Community Priority.

Strategy	Actions	Responsibility
3.1.6 Reduce discrimination and increase acceptance and inclusion in the community	3.1.6.2 Acknowledge awareness days/weeks/months that breakdown barriers and promote understanding within the community	Community & Culture Division & Planning & Sustainability Division

The Delivery Program and Operational Plan also identifies whether there are any new initiatives that will be undertaken within the Community Priority, who is responsible for the new initiatives and also identifies those that are to be delivered in the next financial year (2024/25).

Strategies & New Initiatives	Responsibility	Timeline
3.1.6 Reduce discrimination and increase acceptance and inclusion in the community <ul style="list-style-type: none"> 3.1.6.a Implement the Social Inclusion Strategy 3.1.6.b Finalise the development of a Childrens and Families Strategy 	Community & Culture Division	2025/26

At the end of each strategic theme, a suite of performance indicators is provided to help monitor our progress towards achieving the community priorities contained within each strategic theme as well as a summary of income and expenditure estimates for each of the strategic themes.



Our Natural Environment 13



1.1 Community Priority – Environmental Protection

Our objectives for environmental protection:

- To demonstrate innovative and prudent environmental management so the community can play a leading role in addressing climate change
- To reduce the impact of development and human activity on the local environment and its diversity of plants and animals
- To identify and reduce unsustainable demands on energy, water and waste resources

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
1.1.1 Implement community information and education programs and initiatives to promote sustainable living, including practices for homes, workplaces, businesses and public and open spaces	1.1.1.1 Coordinate implementation of Sustainability Levy projects and communicate progress to the community	Planning & Sustainability Division
	1.1.1.2 Develop and promote initiatives to increase awareness and engagement around Sustainability Action Plan priorities.	Planning & Sustainability Division / Community & Culture Division
	1.1.1.3 Develop and implement waste education programs and initiatives to engage the community in reducing waste to landfill and maximising reuse and recycling	Planning & Sustainability Division
	1.1.1.4 Programs to incentivise the uptake of sustainable technologies	
1.1.2 Manage energy consumption in Council's buildings and assets and identify opportunities for efficient water conservation and management	1.1.2.1 Identify and implement energy and water efficiency upgrade opportunities across Council's facilities	Community & Culture Division



Strategy	Actions	Responsibility
1.1.3 Develop integrated waste management initiatives	1.1.3.1 Continue to work with NSROC to implement regional waste initiatives 1.1.3.2 Participate in the management and funding of the Community Recycling Centre 1.1.3.3 Implement the NSW Waste and Sustainable Materials Strategy 2041 and achieve an 80% domestic waste diversion rate by 2030 1.1.3.4 Develop and implement strategies to reduce illegal dumping 1.1.3.5 Develop and implement initiatives to align with the NSW Waste and Sustainable Materials Strategy 2041 to achieve an 80% diversion rate for domestic waste by 2030 1.1.3.5 Develop and implement strategies to reduce illegal dumping	Planning & Sustainability Division
1.1.4 Protect Council's bushland, creeks and waterways from urban development, particularly the stormwater impacts associated with new development	1.1.4.1 Implement measures to mitigate the risks associated with excessive stormwater flowing from urban development into our bushland, creeks and waterways	Open Space & Infrastructure Division



New initiatives			
Strategies & New Initiatives	Responsibility	Timeline	
<p>1.1.1 Implement community information and education programs and initiatives to promote sustainable living, including practices for homes, workplaces, businesses and public and open spaces</p> <ul style="list-style-type: none"> 1.1.1.a Identify and support members of the community to become sustainability champions, and celebrate their successes 1.1.1.b Continue to implement and promote the Sustainability Rebates Program 	Planning & Sustainability Division	2025/26	
<p>1.1.3 Develop integrated waste management initiatives</p> <ul style="list-style-type: none"> 1.1.3.a Seek opportunities to support a Circular Economy through initiatives to reduce waste and improve resource recovery 	Planning & Sustainability Division	2025/26	







1.2 Community Priority – Urban Forest

Our objectives for Urban Forest:

- To preserve the tree canopy cover across the Lane Cove area, ensuring it is adequately managed and maintained on both public and private land
- To maintain and regenerate our diverse variety of flora and fauna within the built environment

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
1.2.1 Maintain and enhance the overall urban forest and canopy cover on public and private land throughout the LGA	1.2.1.1 Provide sustainable landscaping in streets that is adaptable to greater temperature variations	Open Space & Infrastructure Division
	1.2.1.2 Continue to implement the Street Tree Master Plan	
	1.2.1.3 Continue to support free indigenous plant giveaways	
1.2.2 Ensure land use planning takes account of the preservation and proliferation of our urban forest and supports the creation of a public landscape in harmony with the ecological and aesthetic values of the local bush	1.2.2.1 Add significant / permanent trees to TreePlotter	Open Space & Infrastructure Division
	1.2.2.2 Develop and implement Urban Forest Strategy	
1.2.3 Develop and implement education programs to promote appreciation, protection and enhancement of our urban forest	1.2.3.1 Engage with the community to educate them on the value of healthy, mature trees and shrubs	Open Space & Infrastructure Division



New initiatives

Strategies & New Initiatives	Responsibility	Timeline
1.2.1 Maintain and enhance the overall urban forest and canopy cover on public and private land throughout the LGA	Open Space & Infrastructure Division	2025/26
1.2.1.a Procure street trees that will be super advanced at the time planting is required		



Our Natural Environment 19



1.3 Community Priority – Bushland

Our objectives for bushland:

- To ensure Lane Cove's bushland is healthy, protected and provides a sanctuary to support the greatest possible diversity of local native animal and plant life
- To ensure continued community access to and enjoyment of the local natural environment

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
1.3.1 Extend programs that involve the community in bushland protection and conservation	1.3.1.1 Support Bushcare Program and implement new Bushcare groups	Open Space & Infrastructure Division
	1.3.1.2 Provide ongoing support for Community Nursery Volunteer Program	
	1.3.1.3 Continue to implement programs to reduce rubbish in bushland areas	
1.3.2 Continue to develop and implement bushland management and rehabilitation programs with high priority to wildlife corridors, strands of remnant vegetation and significant natural landscapes and soil types	1.3.2.1 Undertake bush regeneration works to restore natural areas and manage grant funded projects for bush regeneration	Open Space & Infrastructure Division
	1.3.2.2 Manage bushland encroachment to reduce the advancement of weeds onto Council bushland reserves	
1.3.3 Continue to enhance and increase wildlife habitat on public and private land	1.3.3.1 Encourage engagement with, and care for, local bushland through on-ground programs including Backyard Habitat and Bush Friends	Open Space & Infrastructure Division
	1.3.3.2 Manage feral animals to reduce negative impacts on open space and bushland	



Strategy	Actions	Responsibility
1.3.4 Identify and protect local populations of threatened species and communities	1.3.4.1 Continue to implement a local weeds biosecurity strategy 1.3.4.2 Continue to document fauna sightings	Open Space & Infrastructure Division
1.3.5 Review bushland management for effective management of bushfires and the potential for spread of bushfire to residential areas	1.3.5.1 Continue to contribute to the Bushfire Management Committee and carry out required actions in the Bushfire Risk Management Plan	Open Space & Infrastructure Division
1.3.6 Implement interpretation, engagement and education programs to promote appreciation, protection and enhancement of bushland reserves as wildlife protection areas for a diverse range of residents	1.3.6.1 Implement education for residents on ways to remove and dispose of weeds 1.3.6.2 Support education about the value of natural heritage in Lane Cove including raising awareness about local species through community education, expanding bushland activities for children and their families and continuing developing links with schools to encourage and promote local nature education program for school groups	Open Space & Infrastructure Division
1.3.7 Upgrade walking tracks through bushland and maintain access to reserves, creek lines and the Lane Cove River	1.3.7.1 Maintain and connect walking tracks through our parks and bushland reserves, including better signage for improved connectivity between bush tracks 1.3.7.2 Develop asset management plan for bush tracks and implement maintenance / upgrade program 1.3.7.3 Develop and implement strategy to manage water craft on the foreshore	Open Space & Infrastructure Division



New initiatives

Strategies & New Initiatives	Responsibility	Timeline
<p>1.3.2 Continue to develop and implement bushland management and rehabilitation programs with high priority to wildlife corridors, strands of remnant vegetation and significant natural landscapes and soil types</p> <p>1.3.2.a Complete demolition of buildings at 14 Gay Street and 347A Burns Bay Road</p> <p>1.3.2.b Construct bush track access at 14 Gay Street</p>	Open Space & Infrastructure Division	2025/26
<p>1.3.7 Upgrade walking tracks through bushland and maintain access to reserves, creek lines and the Lane Cove River</p> <p>1.3.7.a Upgrade boardwalk and remediate land at Ventemans Reach</p> <p>1.3.7.b Finalise LGA wide bush track audit</p>	Open Space & Infrastructure Division	2025/26





1.4 Community Priority – Waterways

Our objectives for waterways:

- To ensure Lane Cove's creeks and rivers are healthy and support the greatest diversity of local native animal and plant life
- To ensure continued community access to and enjoyment of the local natural environment
- To manage stormwater flows that discharge into bushland reserves and parks so as to minimize adverse impacts such as soil and slope erosion and damage to bushland tracks

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
1.4.1 Develop and implement catchment management plans to protect and rehabilitate high priority waterways and manage impacts on medium and low priority waterways	1.4.1.1 Undertake water monitoring program of local catchments	Planning & Sustainability Division
	1.4.1.2 Prioritise works to protect creeks from erosion associated with increased intensity of rainfall and storm flows	Open Space & Infrastructure Division
1.4.2 Implement stormwater management solutions to reduce pollution of our waterways and limit the adverse impact on our bushland reserves and parks	1.4.2.1 Manage stormwater to reduce its impacts on waterways and bushland areas	Open Space & Infrastructure Division
1.4.3 Review and implement environmental management plans	1.4.3.1 Prioritise works to protect the local environment in accordance with relevant environmental plans	Open Space & Infrastructure Division



New initiatives			
Strategies & New Initiatives	Responsibility	Timeline	
1.4.1 Implement catchment management plans to protect and rehabilitate high priority waterways and manage impacts on medium and low priority waterways 1.4.1.a Greenwich Living Seawall Project	Open Space & Infrastructure Division	2025/26	
1.4.2 Implement stormwater management solutions to reduce pollution of our waterways 1.4.2.a Stringybark Creek Reserve Stormwater Infrastructure Upgrade	Open Space & Infrastructure Division	2025/26	





Our Natural Environment – Performance Indicators

	2024 Actual Result	Immediate Target	Long Term Target
Waste Diverted from Landfill ¹	51%	60%	80%
Number of Community Nursery Plants Provided for Bushland ²	11,165	12,000	12,500
Number of Hours of Bush Regeneration and propagation (including volunteers) ²	16,400	16,500	17,000
% of Gross Pollutant Trap Cleans from Works Program ³	100%	100%	100%
% of Playground Upgrade Projects from Works Program ³	100%	100%	100%
Health of monitored Streams ⁴	Fair	Good	Good
Bushland Management – Customer Satisfaction ⁵	80.2%	>80%	>80%
Public Areas Appearance – Customer Satisfaction ⁵	80.8%	>80%	>80%

Data Sources:

1. Reports from waste receiving facilities
2. Council Dataset / Register
3. Brightly Asset Management Software
4. Sydney Water
5. Annual Community Satisfaction Survey 2024



Our Natural Environment – Program Budget

Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Natural Environment	Bushland	Bushland				
		Operational Expenditure	1,913,451	1,684,274	1,747,130	1,769,007
		Operational Income	(449,769)	(204,498)	(209,345)	(214,314)
		Bushland Total	1,463,682	1,479,776	1,537,785	1,554,693
Environmental Protection	Planning and Sustainability					
		Operational Expenditure	659,499	675,986	692,885	710,207
		Environmental Services Total	659,499	675,986	692,885	710,207
	Regulatory					
		Operational Expenditure	1,264,646	1,296,263	1,328,670	1,361,885
		Operational Income	(2,375,000)	(2,275,625)	(2,076,266)	(1,876,922)
	Regulatory Total	(1,110,354)	(979,362)	(747,596)	(515,037)	
	Street Cleaning					
		Operational Expenditure	1,249,078	1,280,307	1,312,316	1,345,125
	Street Cleaning Total	1,249,078	1,280,307	1,312,316	1,345,125	

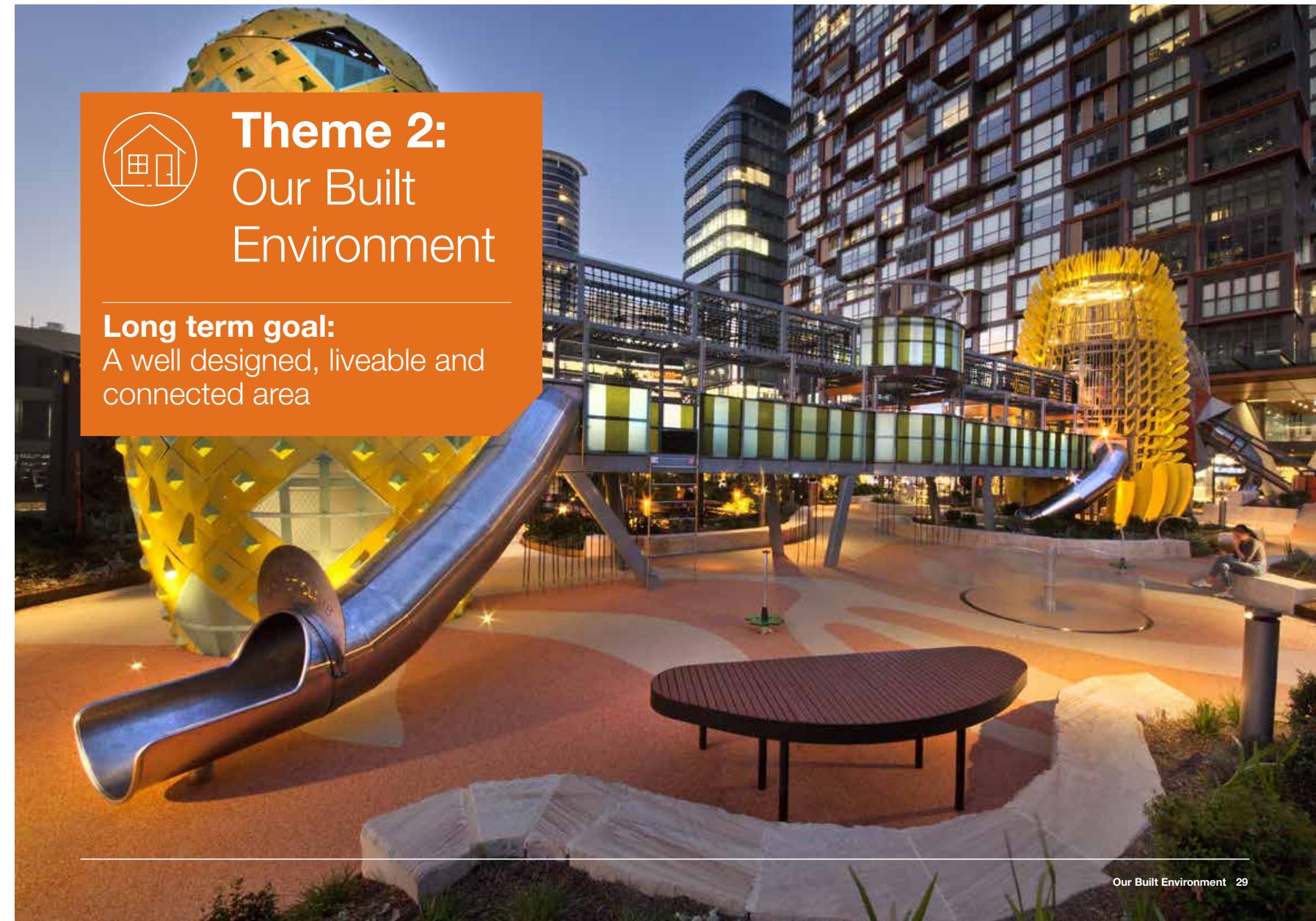


Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Natural Environment	Environment Protection	Sustainability Levy				
		Capital Expenditure	325,660	241,870	247,917	254,115
		Capital Income	(325,660)	(241,870)	(247,917)	(254,115)
		Operational Expenditure	801,817	1,154,044	1,237,561	1,291,605
		Operational Income	(2,324,651)	(2,746,241)	(2,924,229)	(3,043,545)
		Sustainability Levy Total	(1,522,834)	(1,592,197)	(1,686,667)	(1,751,940)
		Waste Management				
		Operational Expenditure	10,577,488	10,157,858	10,411,804	10,672,100
		Operational Income	(11,951,062)	(12,188,339)	(12,493,047)	(12,805,373)
		Waste Management Total	(1,373,574)	(2,030,481)	(2,081,243)	(2,133,273)
		Sustainability & Resilience				
		Operational Expenditure	450,658	461,926	473,474	485,311
		Waste Management Total	450,658	461,926	473,474	485,311



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Natural Environment	Urban Forest	Trees				
		Operational Expenditure	1,474,589	1,511,453	1,549,240	1,587,973
		Operational Income	(51,750)	(53,044)	(54,370)	(55,729)
		Trees Total	1,422,839	1,458,409	1,494,870	1,532,244
Our Natural Environment Total			1,238,994	754,364	995,823	1,227,330





Our Built Environment 29



2.1 Community Priority – Sustainable Development

Our objectives for sustainable development:

- To balance sustainability, heritage conservation and growth of Lane Cove
- To encourage environmentally sensitive land use planning and development
- To advocate and encourage high quality and equitable planning, building and urban design outcomes that preserve, strengthen and enhance the existing diverse character areas of Lane Cove

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
2.1.1 Ensure land use planning is responsive to changes in community priorities, local values and state government requirements	2.1.1.1 Encourage and support Solar PV in large industrial and commercial buildings 2.1.1.2 Continue to provide a sustainability advisory service to achieve sustainability outcomes at the pre-DA stage 2.1.1.3 Promote benefits for property owners of preserving a range of heritage values	Planning & Sustainability Division
2.1.2 Support State Government initiatives to promote sustainability and incorporate water sensitive urban design, protection and maintenance of bushland, protection of waterways and ongoing water monitoring as priority council initiatives	2.1.2.1 Develop and promote sustainable building design principles and work with developers, State Government and our community to encourage sustainable design and development	Planning & Sustainability Division



Strategy	Actions	Responsibility
2.1.3 Focus infrastructure planning and management on supporting sustainable 'local living' to meet the 2036 Energy Emissions and Water Use Reduction Targets and improve resilience to climate change	2.1.3.1 Encourage application of Water Sensitive Urban Design principles in all development works and asset management	Open Space & Infrastructure Division
	2.1.3.2 Increase understanding of climate risk and implement adaptation options	Planning & Sustainability Division / Open Spaces & Infrastructure Division
	2.1.3.3 Identify infrastructure and recreation gaps as part of Council's processes, particularly with respect to housing development approval	Community & Culture Division
	2.1.3.4 Continue to install Electric Vehicle infrastructure in public places, including carparks and designated on-street car spaces	Planning & Sustainability Division
	2.1.3.5 Continue to work with Ausgrid to complete the LED Streetlighting Program	Open Spaces & Infrastructure Division
	2.1.3.6 Investigate opportunities to support the community to transition to clean energy use (expands the beyond homes, and includes business sector)	Planning & Sustainability Division
	2.1.3.7 Seek opportunities to implement urban cooling solutions to increase thermal comfort at urban heat island hot spots	



Strategy	Actions		Responsibility
2.1.3 Focus infrastructure planning and management on supporting sustainable 'local living' and resilience to climatic events, including meeting Council's Energy Emissions and Water Use Targets	2.1.3.8	Provide workshops and public talks on climate resilient homes that are resource efficient	Planning & Sustainability Division
	2.1.3.9	Continue to implement initiatives to reduce community emissions by 80% by 2036 (based on 16/17 baseline) and achieve net zero by 2040	
	2.1.3.10	Implement initiatives to achieve Council's target of net zero by 2028 for operational emissions	
2.1.4 Manage the impact of flooding on the community, including bushland areas	2.1.4.1	Investigate ways to minimize stormwater overflow into natural bushland reserves and parklands	Planning & Sustainability Division
2.1.5 Ensure stormwater flowing into bushland areas, creeks and waterways does not adversely affect the form and function of these areas	2.1.5.1	Develop containment strategies designed to slow the rate of water flowing downstream into bushland areas, creeks and waterways	Open Space & Infrastructure Division

New initiatives			
Strategies & New Initiatives	Responsibility	Timeline	
2.1.3 Focus infrastructure planning and management on supporting sustainable 'local living' and resilience to climatic events, including meeting Council's Energy Emissions and Water Use Targets <ul style="list-style-type: none"> 2.1.3.a Develop an EV Policy 2.1.3.b Commence work to enable council to achieve Climate Active Carbon Neutral Certification by 2028 	Planning & Sustainability Division / Open Space & Infrastructure Division	2025/26	



2.2 Community Priority – Housing

Our objective for housing:

- To advocate for and actively facilitate a range of affordable and sustainable housing options in response to changing demographics and government policies

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
2.2.1 Ensure planning controls require a diverse range of housing types and encourage housing that is adaptable, accessible and affordable	2.2.1.1 Ensure the Local Environmental Plan delivers diversity and housing choice from zones providing for houses, flats, townhouses, duplexes and shop top housing, including near centres	Planning & Sustainability Division
	2.2.1.2 Support the development of Seniors Housing	General Managers Unit
	2.2.1.3 Ensure Council land use controls are consistent with State Government policies	Planning & Sustainability Division
2.2.2 Plan for the growth of housing and transport services that create sustainable and liveable communities	2.2.2.1 Ensure best practice provision of Open Space to provide for future population as a result of increased density	Planning & Sustainability Division
	2.2.2.2 Assess proposals for developments which require changes to planning controls against regional and local strategic land use objectives	
2.2.3 Identify opportunities to acquire affordable rental housing to contribute to affordable housing availability	2.2.3.1 Explore options and investigate opportunities for the provision and /or development of affordable / key worker housing	General Managers Unit



New initiatives

Strategies & New Initiatives	Responsibility	Timeline
2.2.1 Ensure planning controls require a diverse range of housing types and encourage housing that is adaptable, accessible and affordable	Planning & Sustainability Division	2025/26
2.2.1.a Undertake an LEP (Sustainability) Review		





2.3 Community Priority – Assets, Infrastructure and Public Domain

Our objective for assets, infrastructure and public domain:

- To ensure assets and infrastructure cater for increased population growth, are climate resilient, well maintained and support sustainable living across all demographics

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
2.3.1 Incorporate sustainability principles into the planning and building of new Council assets and infrastructure	2.3.1.1 Ensure all new council buildings (additions and upgrades) undergo a sustainability assessment to ensure that they adhere to best practice in respect of design, energy, water conservation and climate resilience	Community & Culture Division / Open Space & Infrastructure Division / General Managers Unit
	2.3.1.2 Undertake an audit of existing infrastructure to understand the climate resilience of council's portfolio	
	2.3.1.3 Continue to use utility management software to monitor and report on Council's energy and water use.	
2.3.2 Develop best practice asset registers and management and investment plans for infrastructure and assets	2.3.2.1 Prioritise Asset Management Program of Works – Facilities	Community & Culture Division
	2.3.2.2 Prioritise Asset Management Program of Works – Infrastructure	Open Space & Infrastructure Division
	2.3.2.3 Undertake drainage upgrades as required by the Asset Management Plan	Open Space & Infrastructure Division
2.3.3 Investigate opportunities to improve the public domain to enhance public lifestyle	2.3.3.1 Continue to implement public amenities upgrade	Open Space & Infrastructure Division



Strategy	Actions	Responsibility
2.3.4 Investigate opportunities to create more open space	2.3.4.1 Identify opportunities for the provision of open space in the planning and assessment of Planning and Development Proposals	Planning & Sustainability Division
	2.3.4.2 Utilise Voluntary Planning Agreements for specific sites as required for new developments	General Managers Unit
2.3.5 Identify innovative funding and partnerships to provide for new and upgraded assets and infrastructure	2.3.5.1 Continue to monitor and assess relevant grant opportunities to upgrade infrastructure and public facilities	Open Space & Infrastructure Division
	2.3.5.2 Utilise Stormwater Levy to provide additional funding to implement outcomes of the Flood Study	

New initiatives			
Strategies & New Initiatives	Responsibility	Timeline	
2.3.1 Incorporate sustainability principles into the planning and building of new Council assets and infrastructure 2.3.1.a Manage the ongoing implementation of public domain works at St Leonards South, including the provision of water sensitive urban design principles	Open Space & Infrastructure Division	2025/26	
2.3.2 Develop best practice asset registers and management and investment plans for infrastructure and assets 2.3.2.a Comprehensive review of Council's Asset Management Plans with a view to creating a single Strategic Asset Management Plan	Open Space & Infrastructure Division	2025/26	
2.3.3 Investigate opportunities to improve the public domain to enhance public lifestyle 2.3.3.a Reconstruct the road embankment at Innes Road, Greenwich	Open Space & Infrastructure Division	2025/26	



2.4 Community Priority – Transport & Mobility

Our objectives for transport and mobility:

- To improve integrated and affordable transport options that link people to work, services and facilities
- To provide transport options that minimise adverse environmental and social impacts

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
2.4.1 Inform, educate and encourage the community to use sustainable transport	<p>2.4.1.1 Promote energy efficient transport solutions and provide advocacy and education on sustainable transport options</p> <p>2.4.1.2 Develop partnerships that promote awareness to local schools to encourage students to catch a bus, cycle or walk to school including the development of school incentive campaigns to reduce car use by parents (e.g. bike week and 'walking bus' options)</p> <p>2.4.1.3 Update Car Share Policy to encourage more sustainable transport options</p> <p>2.4.1.4 Implement actions from the Pedestrian Access & Mobility Plan</p>	Open Space & Infrastructure Division



Strategy	Actions	Responsibility
2.4.2 Implement infrastructure upgrades for people to incorporate more walking and cycling into their daily lives	2.4.2.1 Design and implement new pedestrian routes 2.4.2.2 Implement actions from the Lane Cove Bicycle Plan, including a Shared User Path between St Leonards South and Bob Campbell Oval 2.4.2.3 Improve connectivity and safety of footpaths, bicycle and walking tracks across our region 2.4.2.4 Include sustainable transport related conditions of consent in major DA referrals 2.4.2.5 Lobby for improved local transport options, for travel to and from transport hubs 2.4.2.6 Include sustainable transport related conditions in major developments	Open Space & Infrastructure Division
2.4.3 Encourage and lobby for a connected, accessible, reliable, safe, sustainable and integrated transport system that will meet future needs	2.4.3.1 Lobby for improved transport options, for travel to and from transport hubs, CBD and strategic centres	Open Space & Infrastructure Division
2.4.4 Provide support to organisations that provide community transport with a view to retaining and expanding services	2.4.4.1 Investigate transport options for transport disadvantaged residents and support and promote existing transport services to meet identified mobility needs	Open Space & Infrastructure Division



New initiatives

Strategies & New Initiatives	Responsibility	Timeline
<p>2.4.1 Inform, educate and encourage the community to use sustainable transport</p> <p>2.4.1.a Greenwich Public School Bike Bus Program to encourage children to ride to school</p>	Open Space & Infrastructure Services Division	2025/26
<p>2.4.2 Implement infrastructure upgrades for people to incorporate more walking and cycling into their daily lives</p> <p>2.4.2.a Finalise construction of Burns Bay Road Cycleway – Linley Point</p> <p>2.4.2.b Secure funding to deliver a new shared user pathway to access the new Sport and Recreation Facility</p>	Open Space & Infrastructure Services Division	2025/26





2.5 Community Priority – Parking

Our objective for parking:

- To ensure that long and short-term community needs for adequate and accessible on and off-street parking are met

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
2.5.1 Maximise the use of existing parking spaces, through increased promotion of parking places, review of street parking controls to maximise vehicle turnover and review of public car parks to maximise utilisation of car spaces	2.5.1.1 Implement the outcomes of the Lane Cove and St Leonards Parking Study	Open Space & Infrastructure Division
2.5.2 Maximise the available number of disabled and seniors parking spaces, particularly around essential services	2.5.2.1 Identify opportunities and implement strategies to identify more spaces for disabled and seniors parking	Open Space & Infrastructure Division



2.6 Community Priority – Traffic

Our objectives for traffic are:

- To ensure traffic volumes and speeds accord with local conditions and road type
- To prioritise walking, cycling and public transport as alternatives to driving

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
2.6.1 Facilitate improvements to car, bicycle and pedestrian safety	2.6.1.1 Undertake ongoing program of traffic counts	Open Space & Infrastructure Division
	2.6.1.2 Develop strategy for speed reduction for traffic in Lane Cove North	
	2.6.1.3 Continue to provide support for driver education programs	
2.6.2 Ensure application of appropriate traffic management measures to ensure the safety and amenity of local streets and improve traffic flow	2.6.2.1 Address road safety issues on Mowbray Road between Ralston Street and Roslyn Street	Open Space & Infrastructure Division
2.6.3 Promote and educate pedestrian and road safety	2.6.3.1 Continue to promote and implement education programs around pedestrian and road safety	Open Space & Infrastructure Division
2.6.4 Provide shared user paths and other related infrastructure as an alternative to driving	2.6.4.1 Continue to deliver projects in accordance with the Bike Plan	Open Space & Infrastructure Division



New initiatives

Strategies & New Initiatives	Responsibility	Timeline
<p>2.6.1 Facilitate improvements to car, bicycle and pedestrian safety</p> <p>2.6.1.a Finalise implementation of the Lane Cove North Speed Reduction Plan</p> <p>2.6.1.b Finalise implementation of the 'Towards Zero Safer Roads Program' improvements to River Road West between Austin Street and Wangalla Road</p> <p>2.6.1.c Install new pedestrian crossing</p>	Open Space & Infrastructure Division	2025/26
<p>2.6.2 Ensure application of appropriate traffic management measures to ensure the safety and amenity of local streets and improve traffic flow</p> <p>2.6.2.a Implementation of Northwood Road Safety Upgrades</p>	Open Space & Infrastructure Division	2025/26





Our Built Environment – Performance Indicators

	2024 Actual Result	Immediate Target	Long Term Target
Mean time to determine Development Applications (days) ¹	64	<65	<65
Median time to determine Development Applications (days) ¹	42	<50	<50
Emissions Reduction Pathway Strategy - reduction in Council emissions ²	79%	>80%	100%
Affordable / Key Worker Housing Stock (number of apartments) ³	15	>50	>100
Number of EV charging points available to the public in the Lane Cove area ⁴	30	>40	>50
% of Road segments upgraded to meet Asset Management Plans ⁵	160%	>100%	>100%
% of Footpath segments upgraded to meet Asset Management Plans ⁵	115%	>100%	>100%
Building and Infrastructure Renewal Ratio ⁶	115%	>100%	>100%
Infrastructure Backlog Ratio ⁶	1.99%	<2%	<2%

Data Sources:

1. Civica Authority Development Assessment module
2. Azility (utility management software)
3. Community Housing Provider
4. Council Dataset / Register
5. Brightly Asset Management Software
6. Annual Financial Statements 2022/23



Our Built Environment – Program Budget

Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Built Environment	Assets, Infrastructure, Public Domain	Assets				
		Operational Expenditure	720,907	738,929	757,404	776,340
		Assets Total	720,907	738,929	757,404	776,340
Boat Lockers						
		Operational Expenditure	5,300	5,433	5,569	5,708
		Boat Lockers Total	5,300	5,433	5,569	5,708
Bus Shelters						
		Operational Income	(1,000,000)	(1,025,000)	(1,050,625)	(1,076,891)
		Bus Shelters Total	(1,000,000)	(1,025,000)	(1,050,625)	(1,076,891)
Civic Services						
		Capital Expenditure	393,984	403,834	413,929	424,278
		Capital Income	(320,441)	(328,452)	(336,663)	(345,080)
		Civic Services Total	73,543	75,382	77,266	79,198



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Built Environment	Assets, Infrastructure, Public Domain	Commercial Operations				
		Operational Expenditure	1,330,127	898,320	916,932	935,970
		Operational Income	(1,443,324)	(1,016,407)	(1,040,068)	(1,064,321)
		Commercial Operations Total	(113,197)	(118,087)	(123,136)	(128,351)
		Community Amenities				
		Operational Expenditure	283,044	290,121	297,375	304,810
		Community Amenities Total	283,044	290,121	297,375	304,810
		Depot				
		Capital Expenditure	31,519	32,307	33,115	33,943
		Operational Expenditure	455,436	465,754	596,320	487,139
		Depot Total	486,955	498,061	629,435	521,082





Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Built Environment	Assets, Infrastructure, Public Domain	Major Projects				
		Capital Expenditure	10,103,277	-	-	-
		Capital Income	(9,936,639)	-	-	-
		Operational Expenditure	583,053	890,162	862,529	833,363
		Operational Income	-	(146,266)	(124,980)	(102,740)
		Major Projects Total	749,691	743,896	737,549	730,623
Parks & Urban Spaces						
		Capital Expenditure	27,316	27,999	28,699	29,416
		Operational Expenditure	393,890	367,862	377,059	386,485
		Parks & Urban Spaces Total	421,206	395,861	405,758	415,901
Roads						
		Capital Expenditure	2,774,399	2,378,107	2,429,001	2,499,185
		Capital Income	(811,411)	(366,045)	(366,637)	(385,262)
		Operational Expenditure	2,769,237	2,804,547	2,840,401	2,876,809
		Operational Income	(87,000)	(12,300)	(12,608)	(12,923)
		Roads Total	4,645,225	4,804,309	4,890,157	4,977,809



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Built Environment	Assets, Infrastructure, Public Domain	Ward Capital Works				
		Capital Expenditure	141,834	145,380	149,014	152,740
		Ward Capital Works Total	141,834	145,380	149,014	152,740
Works Engineering						
		Capital Expenditure	2,223,225	2,178,826	2,233,297	2,289,129
		Capital Income	(100,000)	-	-	-
		Operational Expenditure	3,239,312	3,299,713	3,361,417	3,739,454
		Operational Income	(1,860,800)	(1,689,821)	(1,659,566)	(1,581,199)
		Works Engineering Total	3,501,737	3,788,719	3,935,148	4,447,384
		Principal on Loans	908,792	949,537	992,109	1,036,590
		Total	908,792	949,537	992,109	1,036,590
Housing						
		Operational Expenditure	240,820	244,114	247,488	224,609
		Operational Income	(410,124)	(420,377)	(430,886)	(441,658)
		Housing Total	(169,304)	(176,263)	(183,398)	(217,049)



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Built Environment	Parking	Parking Areas				
		Operational Expenditure	380,960	389,528	398,300	407,280
		Operational Income	(763,450)	(782,536)	(802,099)	(822,152)
		Parking Areas Total	(382,490)	(393,008)	(403,799)	(414,872)
	Sustainable Development	Development Assessment				
		Operational Expenditure	2,166,898	2,221,072	2,276,598	2,333,513
		Operational Income	(793,000)	(812,825)	(833,147)	(853,976)
		Development Assessment Total	1,373,898	1,408,247	1,443,451	1,479,537
		Strategic Planning				
		Operational Expenditure	727,567	745,757	764,400	783,508
		Operational Income	(32,769,835)	(1,276,000)	(1,282,150)	(1,288,454)
		Strategic Planning Total	(32,042,268)	(530,243)	(517,750)	(504,946)



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Built Environment	Transport & Mobility	Traffic & Transport				
		Capital Expenditure	157,594	161,534	165,572	169,712
		Operational Expenditure	1,333,496	1,366,835	1,401,008	1,436,033
		Operational Income	(252,620)	(258,936)	(265,410)	(272,046)
		Traffic & Transport Total	1,238,470	1,269,433	1,301,170	1,333,699
<hr/>						
Water Transport						
		Operational Expenditure	48,510	49,075	49,648	50,227
		Water Transport Total	48,510	49,075	49,648	50,227
<hr/>						
Our Built Environment Total			(19,108,147)	12,919,781	13,392,344	13,969,538





3.1 Community Priority – Community Connections

Our objectives for Community Connections:

- To encourage a sense of belonging and connection within the Lane Cove community
- To create a space where everyone can thrive regardless of age, background and ability

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
3.1.1 Maximise the participation of all community members in community life	3.1.1.1 Introduce activities to engage underrepresented groups 3.1.1.2 Support inclusive initiatives that reflect and celebrate the diversity of our community 3.1.1.3 Work with local cultural, community, and interest groups to build stronger connections and remove physical, social, and systemic barriers that make it harder for people with disabilities to get involved	Community & Culture Division



Strategy	Actions	Responsibility
3.1.2 Focus community funding on projects that encourage diverse community interaction and social cohesion	3.1.2.1 Provide financial and in-kind support to encourage inclusive community interaction and community groups	Community & Culture Division
3.1.3 Recognise and strengthen opportunities to encourage interaction at a neighbourhood level and promote social cohesion	3.1.3.1 Support communities to run events and initiatives which encourage interaction between neighbours and promote a sense of neighbourliness 3.1.3.2 Provide opportunities to promote community groups and events including encouraging organisations to promote their programs through the Lane Cove Connection and assist in distributing information where possible 3.1.3.3 Continue to develop and implement programs to build resilience by improving social cohesion and preparedness for emergencies and the impacts of climate change	Community & Culture Division
3.1.4 Coordinate and promote opportunities for community members to participate in their community including through volunteer work	3.1.4.1 Support awards and initiatives that promote the contribution made by volunteers to community life including the Citizenship Awards 3.1.4.2 Develop a program to provide assistance to residents interested in increasing native vegetation in public areas 3.1.4.3 Celebrate the culture of volunteering in Lane Cove by encouraging volunteer networks, promoting training and volunteering opportunities and providing recognition	Community & Culture Division Open Space & Infrastructure Division
3.1.5 Support young people to enable them to grow and develop into future leaders and contributors in our community	3.1.5.1 Promote programs that build skills, confidence, and leadership 3.1.5.2 Work with other organisations to provide education and opportunities for young people to get involved and share their strengths	Community & Culture Division



Strategy	Actions	Responsibility
3.1.6 Reduce discrimination and increase acceptance and inclusion in the community	<ul style="list-style-type: none"> 3.1.6.1 Ensure people within the LGBTQIA+ community are valued and welcomed 3.1.6.2 Acknowledge awareness days/weeks/months that breakdown barriers and promote understanding within the community 3.1.6.3 Implement actions from the Disability Inclusion Action Plan 	Community & Culture Division
3.1.7 Implement the actions identified in the Age Friendly Strategy Action Plan	<ul style="list-style-type: none"> 3.1.7.1 Support programs to make Lane Cove a good place for older people to live, work and visit 	Community & Culture Division

New initiatives			
Strategies & New Initiatives	Responsibility	Timeline	
<ul style="list-style-type: none"> 3.1.7 Reduce discrimination and increase acceptance and inclusion in the community <ul style="list-style-type: none"> 3.1.7.a Implement the Social Inclusion Strategy 3.1.7.b Finalise the development of a Childrens and Families Strategy 	Community & Culture Division	2025/26	



3.2 Community Priority – Community Health and Wellbeing

Our objectives for Community Health and Wellbeing:

- To enhance the community's health and wellbeing
- To encourage healthy lifestyles at all life stages

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
3.2.1 Evaluate Community Wellbeing utilising wellbeing indicators	3.2.1.1 Increase opportunities for access to a feeling of community (for example, providing welcome packs of community information to new residents)	Community & Culture Division
	3.2.1.2 Encourage increased levels of physical activity and promote healthy lifestyles campaigns and programs to the community	
3.2.2 Implement and support programs to meet early education and child care needs	3.2.2.1 Continue to monitor availability and cost of early education and child care in the Lane Cove area	Community & Culture Division
3.2.3 Continue to develop the Lane Cove Library service as a community hub and key player in reducing social isolation	3.2.3.1 Organise library programs to support Council initiatives	Community & Culture Division
	3.2.3.2 Develop and implement Library Programs for Seniors	
	3.2.3.3 Provide workshops and talks about using emerging technologies	
	3.2.3.4 Develop and promote the Home Library Service and Library to Your Door to residents and local service providers	



Strategy	Actions	Responsibility
3.2.4 Convene, support and develop the collaboration amongst both Government funded and nonfunded organisations that provide services to Lane Cove residents	3.2.4.1 Develop partnerships with organisations to develop service and support programs for the community	Community & Culture Division
3.2.5 Lobby for increased government funding for services and support for Lane Cove residents	3.2.5.1 Provide input into plans to address gaps in health, education, community and cultural services	Community & Culture Division

New initiatives			
Strategies & New Initiatives	Responsibility	Timeline	
3.2.1 Identify key contributors to the social, physical and mental wellbeing of the Lane Cove community	Community & Culture Division	2025/26	
3.2.1.a Develop a Dementia Strategy			



3.3 Community Priority – Community Services & Facilities

Our objectives for Community Services & Facilities:

- To ensure that Lane Cove offers quality services and facilities that are accessible, relevant, affordable and well used
- To integrate services and achieve seamless service provision by government and community agencies

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
3.3.1 Provide, maintain and upgrade community buildings, facilities and open space to meet changing community needs and ensure versatility	3.3.1.1 Implement the Disability Inclusion Action Plan	Community & Culture Division
	3.3.1.2 Implement a program of facilities management	
	3.3.1.3 Continually assess Council's building assets to identify that they still meet community needs	
3.3.2 Develop business and marketing plans for key facilities to ensure availability and affordability for the community as well as long term financial sustainability	3.3.2.1 Promote the availability of community facilities in Lane Cove including Council venues for hire	Community & Culture Division
3.3.3 Enable high-quality child-care services from Council owned premises	3.3.3.1 Utilise Council's Early Education and Care Centre Kindy Cove to serve as a point of reference for monitoring the sector's performance in Lane Cove	Community & Culture Division
	3.3.3.2 Maintain accreditation for Kindy Cove Early Education and Care Centre	
	3.3.3.3 Collaborate with developers to ensure new Early Education and Care Centres being developed for Council meet Council's expectations	



Strategy	Actions	Responsibility
3.3.4 Lobby for increased government funding for services and support for Lane Cove residents	3.3.4.1 Provide input into plans to address gaps in health, education, community and cultural services	Community & Culture Division & Planning & Sustainability Division

New initiatives			
Strategies & New Initiatives	Responsibility	Timeline	
3.3.1 Provide, maintain and upgrade community buildings and facilities to meet changing community needs and ensure versatility <ul style="list-style-type: none"> 3.3.1.a Fitout of new early education and care centre at St Leonards South 3.3.1.b Lane Cove Aquatic Centre Energy Efficiency Improvements 3.3.1.c Construction of new accessible toilet at Stringybark Reserve 3.3.1.d Upgrade Solar Panels on Community Facilities 3.3.1.e Lane Cove Library LED Lighting Upgrade 	Community & Culture Division / Open Space & Infrastructure Division	2025/26	



3.4 Community Priority – Recreation

Our objective for recreation:

- To maximise the opportunities for all the community to participate in affordable recreational activities and events

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
3.4.1 Expand multi-use recreational facilities to open up new recreational opportunities to the community	3.4.1.1 Maximise usage of existing parks and sport fields through improved facilities including the provision of upgraded equipment in parks and open space areas	Open Space & Infrastructure Division
	3.4.1.2 Implement actions from the Dog Strategy	
3.4.2 Prioritise programs for the maintenance and upgrade of recreational facilities and open space to improve access and participation by target groups	3.4.2.1 Undertake actions identified in the Annual Playground Inspections report and implement the Playgrounds Upgrade Program	Open Space & Infrastructure Division
	3.4.2.2 Implement NSROC Regional Sportsground Strategy and develop hire agreements for large groups and sporting clubs	Open Space & Infrastructure Division
	3.4.2.3 Develop and implement program of works for the upgrade of existing bush walking tracks	Open Space & Infrastructure Division
	3.4.2.4 Develop and implement program of upgrade works for existing amenities, change rooms and park facilities at sports grounds and parks	Open Space & Infrastructure Division / Community & Culture Division
	3.4.2.5 Progressively develop and implement master plans for major recreation spaces to ensure community needs are met	Open Space & Infrastructure Division



Strategy	Actions	Responsibility
3.4.3 Increase promotion of the range of recreational and leisure opportunities offered by Council, community, government and private providers	3.4.3.1 Promote and develop the online booking system for recreational and other facilities, including seasonal bookings	Corporate Services & Strategy Division
3.4.4 Increase the amount of active playing field sports spaces to meet local demand	3.4.4.1 Identify opportunities to increase the amount of active playing field space to meet local demand with a view to longer term acquisition.	Open Space & Infrastructure Division

New initiatives

Strategies & New Initiatives	Responsibility	Timeline
3.4.1 Expand multi-use recreational facilities to open up new recreational opportunities to the community	Open Space & Infrastructure Division	
3.4.1.a Explore opportunities for dog owners and sports users to responsibly share Council's open space		2025/26
3.4.1.b Provide educational activities and other related opportunities for dog owners		2025/26
3.4.2 Prioritise programs for the maintenance and upgrade of recreational facilities and open space to improve access and participation by target groups	Open Space & Infrastructure Division	
3.4.2.a Finalise the construction of a new Sport and Recreation Facility		2025/26
3.4.2.b Complete the development of a Masterplan for Burns Bay Reserve		2025/26
3.4.2.c Implement playground equipment upgrades at Marjorie York and Charlish Park		2025/26
3.4.2.d Implement staged works as per adopted Masterplan for Stringybark Creek Reserve		2025/26 & 2026/27
3.4.2.e Implement fitness equipment upgrades at Blackman Park		2025/26
3.4.2.f Upgrade fencing at Kingsford Smith Oval		2025/26
3.4.2.g 12 foot Skiff Club Slipway upgrade plan		2025/26



3.5 Community Priority – Education

Our objective for education:

- To increase access to high quality and affordable life-long learning opportunities and education services

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
3.5.1 Expand resources and support offered to students through the Lane Cove Library service	3.5.1.1 Organise programs and events to support HSC students 3.5.1.2 Offer a range of children's resources and literacy programs targeting different age groups	Community & Culture Division
3.5.2 Encourage, facilitate and promote opportunities for lifelong learning	3.5.2.1 Provide workshops, public talks and activities that encourage lifelong learning 3.5.2.2 Work in partnership with organisations to expand existing programs to include skills-based workshops 3.5.2.3 Develop links with schools to provide community education	Community & Culture Division Planning & Sustainability Division Open Space & Infrastructure Division
3.5.3 Advocate for new schools where they are needed	3.5.3.1 Liaise with relevant Government Departments for a new school in the new St Leonards precinct	Community & Culture Division Planning & Sustainability Division



New initiatives

Strategies & New Initiatives	Responsibility	Timeline
3.5.2 Encourage, facilitate and promote opportunities for lifelong learning <ul style="list-style-type: none"> 3.5.2.a Expand the community languages collection 3.5.2.b Expand sensory programming across the libraries 3.5.2.c Introduce new equipment to the maker spaces such as sewing machines 	Community and Culture Division	2025/26





3.6 Community Priority – Community Safety

Our objectives for Community Safety:

- To increase feelings of personal safety
- To ensure Lane Cove is a safe place to live and enjoy community life

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
3.6.1 Assist crime prevention through partnerships including partnering with NSW Police	3.6.1.1 Organise regular meetings with the North Shore Police Area Commander to advocate for appropriate levels of police presence	Community & Culture Division
	3.6.1.2 Work closely with relevant NSW Police Officers and agencies to identify and support at risk community members	
	3.6.1.3 Attend Community Policing Meetings	
3.6.2 Help promote a coordinated image of Lane Cove as a safe and inclusive area	3.6.2.1 Ongoing implementation of “Love Where You Live” Program to promote a sense of community spirit and encourage a safe, vibrant community	Community & Culture Division
	3.6.2.2 Promote programs and information which increase knowledge and understanding of road safety	



Strategy	Actions	Responsibility
3.6.3 Actively participate in Emergency Management planning and execution	3.6.3.1 Support the role and functions of the Local Emergency Management Committee to ensure in the event of a local emergency (storm, flooding, landslide, evacuation) that Council can respond effectively & efficiently to local community needs in a time of need 3.6.3.2 Ensure that staff across the Council are trained in Local Emergency Management principles and are aware of their roles and responsibilities 3.6.3.3 Undertake scenario training every year with the LEMC to 'test' our systems and processes	Planning & Sustainability Division
3.6.4 Build Climate Resilience and promote emergency preparedness throughout the community	3.6.4.1 Implement the Climate Resilience Plan 3.6.4.2 Work in partnership with emergency response organisations to provide communications to increase emergency preparedness	Planning & Sustainability Division
3.6.5 Incorporate public safety design principles into development planning and public space monitoring to encourage crime prevention	3.6.5.1 Evaluate and determine developments that consider 'Safety by Design', interaction, shared spaces, mobility, inviting lighting and accessibility through 'Crime Prevention Through Design Guidelines' 3.6.5.2 Encourage property owners to have active street frontages having regard to location	Planning & Sustainability Division
3.6.6 Ensure that Council is a Child Safe organisation	3.6.6.1 Review and monitor Council Policies to ensure they meet Child Safe Standards	Community & Culture Division
3.6.7 Deliver activities delivered by the Mayoral Roundtable on families escaping domestic violence	3.6.7.1 Facilitate the creation of vouchers and support for families in need 3.6.7.2 Increase the availability of housing stock for families escaping domestic violence 3.6.7.3 Provide a roadmap for families escaping domestic violence	Community & Culture Division







Our Society – Performance Indicators

	2024 Actual Result	Immediate Target	Long Term Target
Community Wellbeing Index ¹	79.0%	Improving	Improving
Lane Cove Aquatic Centre & Library Visits ²	1,497,518	1,400,000	1,500,000
Library Customer Satisfaction ³	90.6%	>85%	>85%
Condition of Council Facilities ³	81.2%	>80%	>80%
Parks and Playgrounds Customer Satisfaction ³	79.8%	>75%	>80%
Sporting Fields Customer Satisfaction ³	74.8%	>75%	>80%

Data Sources:

1. Australian Liveability Census 2023
2. Bluefit Attendance Management System & Library RFID System
3. Annual Community Satisfaction Survey 2024



Our Society – Program Budget

Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Society	Community Connections	Aged & Disability				
		Capital Expenditure	4,203	4,308	4,416	4,526
		Operational Expenditure	205,925	210,245	214,663	219,182
		Operational Income	(15,000)	(15,375)	(15,759)	(16,153)
		Aged & Disability Total	195,128	199,178	203,320	207,555
Community Services						
		Operational Expenditure	768,477	767,885	750,312	769,068
		Community Services Total	768,477	767,885	750,312	769,068
Community and Culture						
		Operational Expenditure	1,273,817	1,305,663	1,338,304	1,371,762
		Operational Income	(12,888)	(13,210)	(13,540)	(13,879)
		Community and Culture Total	1,260,929	1,292,453	1,324,764	1,357,883



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Society	Community Connections	Youth Services				
		Capital Expenditure	10,506	10,769	11,038	11,314
		Operational Expenditure	65,700	67,343	69,026	70,752
		Operational Income	(66,100)	(67,753)	(69,446)	(71,182)
		Youth Services Total	10,106	10,359	10,618	10,884
Community Services and Facilities		Birrahlee Kindergarten				
		Operational Expenditure	13,645	13,986	14,336	14,694
		Operational Income	(16,088)	(16,490)	(16,902)	(17,325)
		Birrahlee Kindergarten Total	(2,443)	(2,504)	(2,566)	(2,631)
Civic Centre Management						
		Capital Expenditure	106,638	109,304	112,037	114,837
		Operational Expenditure	1,429,689	1,456,312	1,483,506	1,511,293
		Civic Centre Management Total	1,536,327	1,565,616	1,595,543	1,626,130



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Society	Community Services and Facilities	Community Centres				
		Operational Expenditure	425,560	433,013	440,620	448,384
		Operational Income	(17,400)	(17,835)	(18,281)	(18,738)
		Community Centres Total	408,160	415,178	422,339	429,646
		Facilities Management				
		Capital Expenditure	3,599,382	614,367	629,726	645,469
		Capital Income	(3,000,000)	-	-	-
		Operational Expenditure	42,200	42,622	43,048	43,479
		Facilities Management Total	641,582	656,989	672,774	688,948
		Greenwich Preschool K U				
		Operational Income	(25,281)	(25,913)	(26,561)	(27,225)
		Greenwich Preschool K U Total	(25,281)	(25,913)	(26,561)	(27,225)



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Society	Community Services and Facilities	Kindy Cove				
		Capital Expenditure	25,000	25,625	26,266	26,922
		Capital Income	(25,000)	(25,625)	(26,266)	(26,922)
		Operational Expenditure	2,410,484	2,469,979	2,530,954	2,593,446
		Operational Income	(2,410,484)	(2,469,979)	(2,530,954)	(2,593,446)
		Kindy Cove Total	-	-	-	-
L C Occasional Care (Pottery Green)						
		Operational Income	(21,641)	(22,182)	(22,737)	(23,305)
		(L C Occasional Care (Pottery Green) Total)	(21,641)	(22,182)	(22,737)	(23,305)
Lane Cove OOSH						
		Operational Income	(16,050)	(16,451)	(16,862)	(17,284)
		Lane Cove OOSH Total	(16,050)	(16,451)	(16,862)	(17,284)



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Society	Community Services and Facilities	Osborne Park Kindergarten (Kamilaroi Hall) KU				
		Operational Expenditure	20,900	21,423	21,959	22,508
		Operational Income	(50,102)	(51,355)	(52,639)	(53,955)
		Osborne Park Kindergarten (Kamilaroi Hall) KU Total	(29,202)	(29,932)	(30,680)	(31,447)
		Possums Cnr Child Care Centre				
		Operational Income	(18,541)	(19,005)	(19,480)	(19,967)
		Possums Cnr Child Care Centre Total	(18,541)	(19,005)	(19,480)	(19,967)
		St Leonards Child Care				
		Operational Income	(80,000)	(240,000)	(320,000)	(328,000)
		St Leonards Child Care Total	(80,000)	(240,000)	(320,000)	(328,000)
		Preschools & Kindergartens				
		Operational Expenditure	300,150	303,152	306,183	309,245
		Preschools & Kindergartens Total	300,150	303,152	306,183	309,245



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Society	Community Services and Facilities	Public Halls				
		Operational Expenditure	215,735	220,009	224,377	228,843
		Operational Income	(84,707)	(86,824)	(88,995)	(91,220)
		Public Halls Total	131,028	133,185	135,382	137,623
		Stokes Street Childcare Centre				
		Operational Expenditure	13,500	13,838	14,184	14,539
		Operational Income	(188,460)	(193,172)	(198,001)	(202,951)
		Stokes Street Childcare Centre Total	(174,960)	(179,334)	(183,817)	(188,412)
Education	Greenwich Library					
		Operational Expenditure	22,300	22,858	23,429	24,015
		Operational Income	(800)	(820)	(841)	(862)
		Greenwich Library Total	21,500	22,038	22,588	23,153
		Hunter's Hill Library				
		Operational Expenditure	26,628	27,294	27,977	28,676
		Operational Income	(331,050)	(339,326)	(347,810)	(356,505)
		Hunter's Hill Library Total	(304,422)	(312,032)	(319,833)	(327,829)



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Society	Education	Lane Cove Library				
		Operational Expenditure	139,930	143,428	147,014	150,689
		Lane Cove Library Total	139,930	143,428	147,014	150,689
Library Services						
		Capital Expenditure	412,484	412,546	422,860	433,431
		Capital Income	(18,911)	(19,384)	(19,868)	(20,365)
		Operational Expenditure	4,220,578	4,319,207	4,420,231	4,523,710
		Operational Income	(244,540)	(250,654)	(256,922)	(263,345)
		Library Services Total	4,369,611	4,461,715	4,566,300	4,673,431
Museums						
		Operational Expenditure	77,090	78,427	79,791	81,183
		Museums Total	77,090	78,427	79,791	81,183
St Leonards Library						
		Operational Expenditure	258,765	263,642	268,626	273,718
		Operational Income	(17,000)	(17,425)	(17,861)	(18,307)
		St Leonards Library Total	241,765	246,217	250,765	255,411



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Society	Recreation	Open Space				
		Capital Expenditure	28,010,927	11,200	11,480	11,767
		Capital Income	(28,000,000)	-	-	-
		Operational Expenditure	608,216	623,421	639,007	654,982
		Operational Income	(8,150)	(8,354)	(8,563)	(8,777)
		Open Space Total	610,993	626,267	641,924	657,972
Open Space and Infrastructure						
		Operational Expenditure	825,173	845,803	866,948	888,623
		Open Space and Infrastructure Total	825,173	845,803	866,948	888,623
Parks & Verges						
		Capital Expenditure	500,000	307,500	315,188	323,067
		Operational Expenditure	5,388,334	5,482,436	5,578,484	5,676,519
		Operational Income	(1,000)	(1,025)	(1,051)	(1,077)
		Parks & Verges Total	5,687,334	5,788,911	5,892,621	5,998,510



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Society	Recreation	Sporting Grounds & Facilities				
		Capital Expenditure	292,025	43,076	44,153	45,256
		Capital Income	(292,025)	(43,076)	(44,153)	(45,256)
		Operational Expenditure	1,704,951	2,256,135	2,298,930	2,342,660
		Operational Income	(901,783)	(924,329)	(947,436)	(971,123)
		Sporting Grounds & Facilities Total	803,168	1,331,806	1,351,494	1,371,537
		Swimming Pools				
		Capital Expenditure	30,000	30,750	31,519	32,307
		Capital Income	(30,000)	(30,750)	(31,519)	(32,307)
		Operational Expenditure	926,774	938,049	949,485	961,087
		Operational Income	(684,650)	(701,766)	(719,310)	(737,293)
		Swimming Pools Total	242,124	236,283	230,175	223,794
Our Society Total			17,076,435	17,234,336	17,472,647	17,826,864

A photograph of two lion dance performers. The performer on the left is wearing a yellow lion costume with a large, bushy mane and a red mouth. The performer on the right is wearing an orange lion costume with a similar mane and mouth. They are both wearing traditional headgear with large, expressive eyes. They appear to be in motion, possibly performing a dance or a ritual. The background shows a bright blue sky with some white clouds and the edge of a building or a boat on the left.

Theme 4:
Our Culture

Long term goal:
Fostering an inclusive
community rich in culture
with strong identity

Our Culture 77



4.1 Community Priority – Creative Opportunities

Our objectives for creative expression:

- To provide everyone with an opportunity to get involved in creative activities like art, music, writing, crafts, performing or digital projects
- To support local artists and creative people by making it easier to access spaces, equipment, and opportunities to share their work
- To ensure the community can enjoy great public art and cultural events that bring people together and celebrate who we are

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
4.1.1 Take the lead in supporting a diverse range of festivals, activities, groups, arts and events	4.1.1.1 Deliver a program of local cultural activities including talks, workshops, public performances, festival and creative events	Community & Culture Division
	4.1.1.2 Use a diverse range of locations for community cultural activities including non-traditional spaces	
	4.1.1.3 Implement and review actions from Create Lane Cove: Cultural Action Plan	
4.1.2 Encourage equitable access to cultural activities	4.1.2.1 Consider accessibility when planning events, festivals and meetings	Community & Culture Division
	4.1.2.2 Provide information for cultural groups on ways to include people with disability in their membership, activities and audience	
	4.1.2.3 Promote partnerships and programs to encourage people with disability to participate in opportunities for cultural expression	

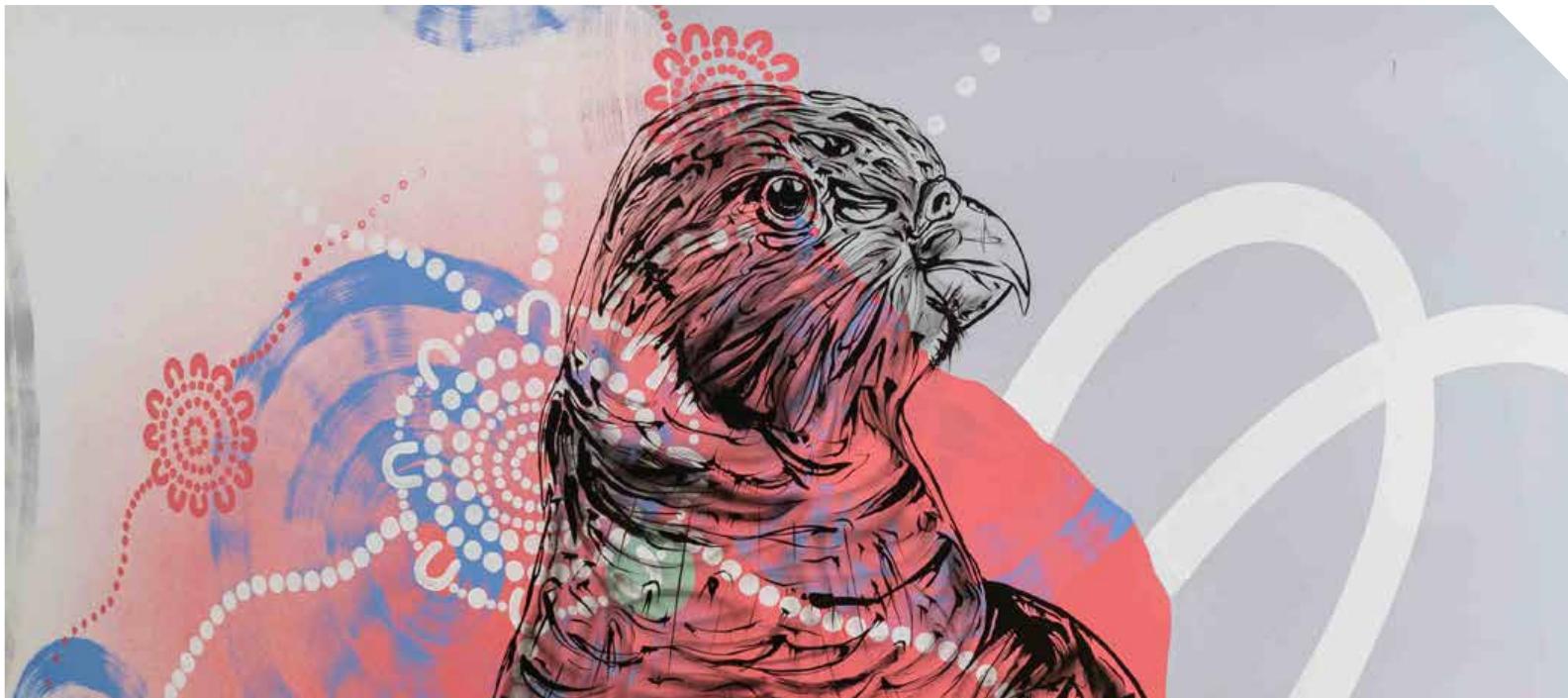


Strategy	Actions	Responsibility
4.1.3 Explore opportunities to work together with individuals and groups within the creative sector	4.1.3.1 Encourage the growth of the local creative industry 4.1.3.2 Identify new opportunities and programs that complement the changing population in Lane Cove 4.1.3.3 Support local cultural awards including the Lane Cove Art Award and Lane Cove Literary Awards which promote shared values and appreciation of diverse voices	Community & Culture Division
4.1.4 Explore opportunities to work together with individuals and groups within the creative sector	4.1.4.1 Deliver a program of local cultural activities including public performances, annual festivals and creative events 4.1.4.2 Encourage participation in activities which foster Lane Cove's village atmosphere 4.1.4.3 Work regionally to develop strong and inclusive community cultural development projects 4.1.4.4 Promote partnerships and programs to encourage people with disability to participate in opportunities for cultural expression 4.1.4.5 Make spaces and equipment available to support people in working on creative projects, such as exhibitions, workshops, and performances 4.1.4.6 Collaborate with artists and groups to host events and workshops that enable people to acquire new skills, feel included, and share their creativity	Community & Culture Division
4.1.5 Take a leadership role in providing the community with access to quality public art	4.1.5.1 Deliver and promote a Public Art Program that engages artists and the community in designing site-specific artworks, enhances public spaces, discourages graffiti, and increases awareness of the cultural value of public art	Community & Culture Division



New initiatives

Strategies & New Initiatives	Responsibility	Timeline
4.1.5 Take a leadership role in providing the community with access to quality public art	Community & Culture Division	2025/26
4.1.5.a First sculptures in St Leonards South launched		







4.2 Community Priority – Sense of Belonging

Our objective for cultural places:

- Build a community where everyone feels welcome and valued
- Foster a sense of pride in being part of the Lane Cove community

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
4.2.1 Support activities that strengthen local identity and help people feel connected	<p>4.2.1.1 Develop projects which document and celebrate the rich cultural heritage of Lane Cove for example photographic exhibitions, significant anniversaries and commemorative</p> <p>4.2.1.2 Increase the depth of the Local Studies collection and make it readily accessible to the community</p> <p>4.2.1.3 Ensure maintenance of the Municipal Art Collection and curate public exhibitions</p> <p>4.2.1.4 Develop and support programs and projects that celebrate Lane Cove's unique cultural identity and history, helping the community feel proud of and connected to the places they live, work, and gather</p>	<p>Community & Culture Division / Open Space & Infrastructure Division</p> <p>Community & Culture Division / Open Space & Infrastructure Division</p> <p>Community & Culture Division / General Managers Unit</p>



Recurrent Programs and Activities

Strategy	Actions	Responsibility
4.2.2 Support programs that honour and protect Aboriginal culture and heritage	4.2.2.1 Develop a new Reconciliation Action Plan and continue to actively implement and monitor actions of Council's Reconciliation Action Plan 4.2.2.2 Continue to provide community with Aboriginal heritage events to increase cultural awareness 4.2.2.3 Work with the community to promote and expand linkages to indigenous culture 4.2.2.4 Ensure any public or private development works potentially impacting on Aboriginal Heritage are referred to the Aboriginal Heritage Office 4.2.2.5 Update and maintain the Aboriginal Heritage Register (using it as a reference when considering Development Applications) 4.2.2.6 Continue to provide community with Aboriginal heritage events to increase cultural awareness 4.2.2.7 Maintain and protect Aboriginal heritage sites	Community & Culture Division
4.2.3 Deliver a suitably sized venue for large-scale performances.	4.2.3.1 Identify opportunities to deliver a suitably sized venue for large scale performances	Community & Culture Division
4.2.4 Support inclusive initiatives that reflect and celebrate the diversity of our community	4.2.4.1 Create inclusive opportunities for all community members, including people with disability, to express and experience culture 4.2.4.2 Celebrate local stories, history, and heritage to strengthen community pride and connection in a range of programs	Community & Culture Division



New initiatives

Strategies & New Initiatives	Responsibility	Timeline
4.2.2 Support programs and operations that promote and safeguard Aboriginal heritage and culture 4.2.2.a Develop a new Reconciliation Action Plan 4.2.2.b First Nations Public Art Mural for Town Centre 4.2.2.c Gain metropolitan-wide recognition of Lane Cove performance spaces	Community & Culture Division	2025/26





4.3 Community Priority – Celebrating our Multiculturalism

Our objective for celebrating our multiculturalism:

- To host and support festivals and events that highlight and respect diverse cultural traditions
- To encourage storytelling and cultural exchange across all ages
- To work with multicultural groups and networks to deliver inclusive programs
- To develop cross-cultural projects that build empathy and understanding

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
4.3.1 Host and support festivals and events that highlight and respect diverse cultural traditions.	4.3.1.1 Deliver a program of local cultural activities including public performances, annual festivals and creative events.	Community & Culture Division
	4.3.1.2 Encourage multicultural activities which foster Lane Cove's village atmosphere	
4.3.2 Encourage storytelling and cultural exchange across all ages	4.3.2.1 Develop projects which document and celebrate the rich cultural heritage of Lane Cove for example photographic exhibitions, significant anniversaries and commemorative publications	Community & Culture Division
	4.3.2.2 Support activities for cultural exchange with in programs and events	
	4.3.2.3 Increase the depth of the Local Studies collection and make it readily accessible to the community	



Strategy	Actions		Responsibility
4.3.3 Work with multicultural groups and networks to deliver inclusive programs	4.3.3.1	Work regionally and in partnerships to develop strong and inclusive community cultural development projects which service and support the community	Community & Culture Division
4.3.4 Develop cross-cultural projects that build empathy and understanding	4.3.4.1	Run a program where residents share short stories or memories from their cultural background	Community & Culture Division

Our Culture – Performance Indicators

	2024 Actual Result	Immediate Target	Long Term Target
Number of community events held (annual) ¹	820	750	800
Number of attendees at community events (annual) ¹	71,137	60,000	70,000
Plaza, The Canopy and Special Events – Customer Satisfaction ²	87.4%	>85%	>85%

Data Sources:

1. Council Dataset / Register / Eventbrite
2. Annual Community Satisfaction Survey 2024

⁸⁶ Delivery Program and Operational Plan

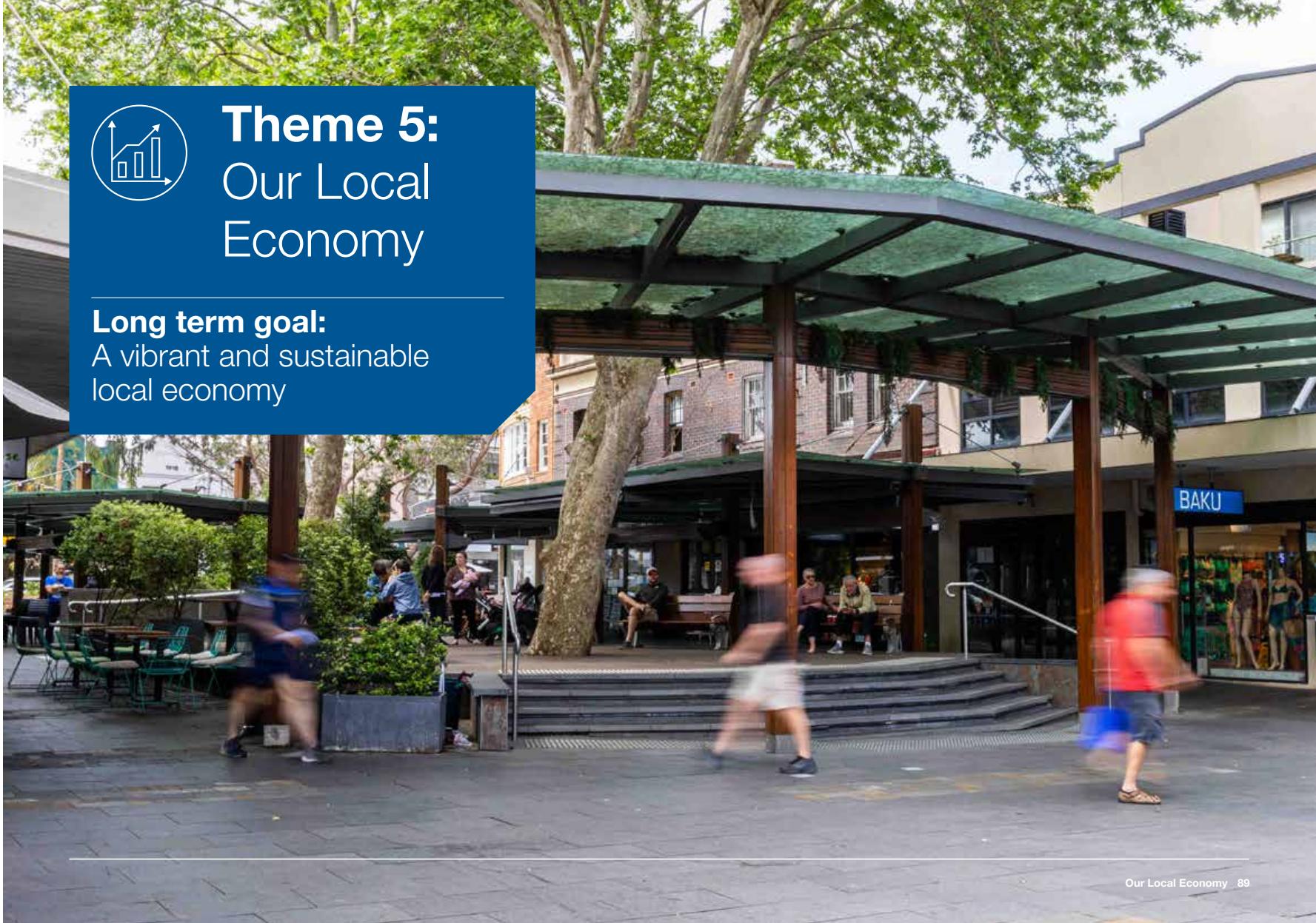




Our Culture – Program Budget

Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Culture	Creative Expression	Events				
		Operational Expenditure	432,460	443,273	454,356	465,715
		Operational Income	(31,568)	(32,357)	(33,166)	(33,995)
		Events Total	400,892	410,916	421,190	431,720
Our Culture Total			400,892	410,916	421,190	431,720





Theme 5:
Our Local Economy

Long term goal:
A vibrant and sustainable local economy

Our Local Economy 89



5.1 Community Priority – Supporting Local Businesses

Our objectives for supporting local businesses:

- To encourage the community to shop locally
- To build networks and foster a strong partnership between key stakeholders including Council, the community, local businesses in developing villages that can thrive

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
5.1.1 Support local business by encouraging the community to socialise and spend in the Lane Cove Village	5.1.1.1 Initiatives that encourage a culture of shopping locally	General Managers Unit & Community & Culture Division
	5.1.1.2 Maintain the “Love Where you Shop” Program and Shop Lane Cove website to encourage the community to shop locally	Community & Culture Division
	5.1.1.3 Activate the village with social and cultural activities	General Managers Unit & Community & Culture Division
5.1.2 Engage local businesses to stimulate business activity	5.1.2.1 Investigate opportunities and activities for collaboration between Council and the Chamber to jointly deliver support to local businesses, including Council volunteering representation on the Lane Cove Chamber of Commerce	General Managers Unit
5.1.3 Identify opportunities to support satellite shopping precincts in the Lane Cove area	5.1.3.1 Maintain infrastructure in shopping precincts to ensure it encourages and accommodates visitation	Open Space & Infrastructure Division



Strategy	Actions	Responsibility
5.1.4 Promote opportunities for local businesses to supply goods and services to Council	5.1.4.1 Promote opportunities for appointment to supplier panels through digital media channels	Corporate Services & Strategy Division
5.1.5 Provide and maintain supporting infrastructure such as the public domain, car parks, vibrant public spaces and transport options	5.1.5.1 Manage and maintain carparks throughout the LGA including St Leonards, The Canopy, Lane Cove Market Square and Little Street	General Managers Unit & Open Space & Infrastructure Division





5.2 Community Priority – Developing Business Precincts

Our objectives for developing business precincts:

- To promote Lane Cove as a place to do business
- To encourage Lane Cove businesses to employ locally

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
5.2.1 Foster partnerships between business and community to identify economic opportunities	5.2.1.1 Undertake Village Graffiti Reduction Program for private property	Planning & Sustainability Division
	5.2.1.2 Investigate opportunities to re-purpose existing Council property to deliver mental health services and support	Community & Culture Division / General Managers Unit
5.2.2 Implement programs to support a diverse range of retail, commercial and industrial businesses in Lane Cove	5.2.2.1 Promote opportunities for skill development and networking	Community & Culture Division / General Managers Unit
	5.2.2.2 Deploy data analytics as a tool to illustrate consumer spending habits and timing and their impact on the local economy	Community & Culture Division / General Managers Unit
5.2.3 Develop processes to support new businesses in Lane Cove	5.2.3.1 Streamline the customer experience in terms of timeliness of response and ongoing management	General Managers Unit / Planning & Sustainability Division / Corporate Services & Strategy Division
5.2.4 Partner with relevant agencies to identify and promote the economic value and potential of the Region	5.2.4.1 Support NSROC to improve the liveability of the Northern Sydney Region	Corporate Services & Strategy Division / General Managers Unit



5.3 Community Priority – Sustainable Business Practices

Our objectives for developing business precincts:

- To encourage and support local businesses to adopt environmentally sustainable practices
- To encourage businesses to act responsibly towards the community and the natural environment

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
5.3.1 Review incentives to improving business practices, including support through education, training and research.	5.3.1.1 Conduct sustainability information and education sessions and programs for local businesses 5.3.1.2 Investigate rebates and concessions that will assist in the take-up of more local businesses becoming increasingly sustainable	Planning & Sustainability Division / General Managers Unit





Our Local Economy – Performance Indicators

	2024 Actual Result	Immediate Target	Long Term Target
Occupancy Rates in CBD (based on ground level shop fronts) ¹	91%	>90%	>95%
Support for Local Shops (Annual Community Survey) ²	80%	>80%	>80%
Lane Cove Village Carparks – Capacity Turnover (daily) ³	785%	>700%	>750%

Data Sources:

1. Council Dataset / Register
2. Annual Community Satisfaction Survey 2024
3. Parking Management System



Our Local Economy – Program Budget

Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Economy	Developing Business Precincts	174 Longueville Road				
		Operational Expenditure	14,980	15,356	15,740	16,133
		Operational Income	(109,530)	(112,268)	(115,075)	(117,952)
		174 Longueville Road Total	(94,550)	(96,912)	(99,335)	(101,819)
Neighbourhood Shopping Precinct Improve						
		Capital Expenditure	5,332	5,465	5,602	5,742
		Neighbourhood Shopping Precinct Improve Total	5,332	5,465	5,602	5,742
Waterview Community Centre						
		Operational Expenditure	39,655	40,647	41,664	42,706
		Operational Income	(383,000)	(392,575)	(402,389)	(412,449)
		Waterview Total	(343,345)	(351,928)	(360,725)	(369,743)



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Economy	Developing Business Precincts	Little Street (Commercial Branch Only)				
		Capital Expenditure	31,519	32,307	33,115	33,943
		Operational Expenditure	689,080	704,542	720,372	736,581
		Operational Income	(322,600)	(330,665)	(338,931)	(347,404)
		Little Street Total	397,999	406,184	414,556	423,120
	Supporting Local Businesses	Market Square				
		Operational Expenditure	481,855	493,148	504,716	516,566
		Operational Income	(424,700)	(435,318)	(446,200)	(457,354)
		Market Square Total	57,155	57,830	58,516	59,212
		The Canopy				
		Capital Expenditure	52,531	53,844	55,190	56,570
		Capital Income	(52,531)	(53,844)	(55,190)	(56,570)
		Operational Expenditure	3,067,633	3,133,443	3,200,817	3,269,798
		Operational Income	(4,237,247)	(4,468,240)	(4,571,114)	(4,662,761)
		The Canopy Total	(1,169,614)	(1,334,797)	(1,370,296)	(1,392,963)
	Our Economy Total		(1,147,023)	(1,314,158)	(1,351,683)	(1,376,452)





6.1 Community Priority – Governance

Our objectives for governance:

- To ensure high standards of integrity, ethical governance, accountability and transparency across the organisation
- To support a culture of positive leadership and make well informed decisions that advance community priorities

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
6.1.1 Ongoing identification of initiatives to enhance transparency of Council decision-making and performance	6.1.1.1 Ensure Council resolutions are implemented effectively and in a timely manner	Corporate Services & Strategy Division
	6.1.1.2 Identify initiatives that will improve community understanding and awareness of Council decisions	
6.1.2 To provide assistance to Councillors and support the organisation to operate within its legal framework	6.1.2.1 Develop and implement an elected-member professional development program to ensure appropriate levels of training for Councillors on their roles, responsibilities and leadership aspirations	Corporate Services & Strategy Division
	6.1.2.2 Ensure compliance with statutory and governance reporting requirements	
	6.1.2.3 Implement Council's Strategic Records Management Plan	



New initiatives

Strategies & New Initiatives	Responsibility	Timeline
6.1.2 To provide assistance to Councillors and support the organisation to operate within its legal framework	Corporate Services & Strategy Division	2025/26
6.1.2.a Review critical Council Codes and Policies		





6.2 Community Priority – Best Value

Our objectives for best value:

- To ensure Council programs provide value to the community
- To ensure effective, efficient, innovative and sustainable management of Council's resources

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
6.2.1 Ensure long term financial sustainability through effective short and long term financial management	6.2.1.1 Ensure returns for Council's commercial assets are maximised to diversify council's revenue streams	General Managers Unit / Corporate Services & Strategy Division
	6.2.1.2 Review Council's Fees and Charges to ensure they are appropriate and consistent with other councils and the community's capacity to pay	Corporate Services & Strategy Division
	6.2.1.3 Review and update the Long-Term Financial Plan, including the monitoring of key financial performance indicators to ensure Council remains financially sustainable in the long term	Corporate Services & Strategy Division
	6.2.1.4 Continue to develop sponsorship opportunities for Council's festivals and cultural programs	Community & Culture Division
6.2.2 Conduct fundamental reviews of programs, implementing savings that have minimal impact on the community	6.2.2.1 Ongoing review of subsidies provided for leased / licensed Council premises and services	General Managers Unit



Strategy	Actions	Responsibility
6.2.3 Foster a strong organisational culture which strives for best practice in all operations	6.2.3.1 Identify opportunities for industry recognition of Council services and coordinate award submissions	Corporate Services & Strategy Division / Community & Culture Division
	6.2.3.2 Undertake Staff Survey and implement initiatives that focus on service delivery improvements and operational efficiency	Corporate Services & Strategy Division
6.2.4 Ongoing integration of sustainability and climate change initiatives into Council's business and operations.	6.2.4.1 Continue to align Council's corporate systems with sustainability and climate resilience objectives and provide internal education	Corporate Services & Strategy Division / Planning & Sustainability Division
6.2.5 Identify continuous improvements to Council's governance structure, processes and systems	6.2.5.1 Continue the development and implementation of Council's Governance framework including the development of formal Directives and Procedures	Corporate Services & Strategy Division
	6.2.5.2 Pursue continuous service improvement opportunities and review initiatives to ensure best practice outcomes for the community, including undertaking an Internal Audit Program of Council operations and implementing recommendations	Corporate Services & Strategy Division
6.2.6 Deliver collaborative, transparent and accountable procurement services	6.2.6.1 Ensure tender and other procurement processes comply with legislative and code of conduct requirements and Council's adopted policy and procedures	Corporate Services & Strategy Division
6.2.7 Share resources and undertake more collaborative projects with other councils, including pursuing opportunities for training	6.2.7.1 Work with NSROC and adjoining Councils to identify and implement shared service opportunities	Corporate Services & Strategy Division
	6.2.7.2 Identify additional shared services opportunities with Hunters Hill Council	All Divisions
	6.2.7.3 Identify activities and promotions supporting Council's Sister City Partnerships	Corporate Services & Strategy Division



New initiatives			
Strategies & New Initiatives	Responsibility	Timeline	
6.2.4 Ongoing integration of sustainability initiatives into Council's business and operations 6.2.4.a Transition a core component of Council's fleet to Electric Vehicles	Corporate Services & Strategy Division	2025/26	
6.2.5 Identify continuous improvements to Council's governance structure, processes and systems 6.2.5.a Undertake a review of Council's organisational structure	Corporate Services & Strategy Division	2025/26	
6.2.6 Deliver collaborative, transparent and accountable procurement services 6.2.6.a Embed new contract management systems into Council's project management and procurement management processes	Corporate Services & Strategy Division	2025/26	





6.3 Community Priority – Quality Service

Our objective for quality service:

- To ensure services provided to the community meet expectations and are efficient, effective and responsive to changing community needs and service demands

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
6.3.1 Incorporate customer service standards into procedures and performance management systems and assess regularly to ensure the aspirations of the community are delivered	6.3.1.1 Implement a range of mechanisms to measure and assess customer service satisfaction levels	Corporate Services & Strategy Division
	6.3.1.2 Incorporate Customer Service Key Performance Indicators into Performance Management Systems	Corporate Services & Strategy Division
	6.3.1.3 Incorporate Service Level Agreement standards into new contracts and regularly monitor	Corporate Services & Strategy Division
6.3.2 Make it surprisingly simple to do business with Council	6.3.2.1 Ongoing enhancement of Council website to ensure it remains the primary source of Council information and on-line services	Corporate Services & Strategy Division / Community & Culture Division
	6.3.2.2 Consider utilisation of smart city business initiatives to enhance customer experience	General Managers Unit
	6.3.2.3 Implement upgrade of Council's Customer Request Management System	Corporate Services & Strategy Division
	6.3.2.4 Implement interactive forms for Councillor and community enquiries and service requests	Corporate Services & Strategy Division

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Strategy	Actions	Responsibility
6.3.3 Strengthen risk management to sustain and enhance service delivery while ensuring staff and community well-being	6.3.3.1 Ongoing implementation of Risk Management principles to identify risks and controls so as to ensure staff well-being and that of other parties	Corporate Services & Strategy Division
	6.3.3.2 Evaluate and implement controls for the risks associated with the actions in the Delivery Program and Operational Plan	Corporate Services & Strategy Division
	6.3.3.3 Promote and support the provision of return to work programs	Corporate Services & Strategy Division
	6.3.3.4 Undertake annual StateCover Mutual audit of Council's Work Health and Safety obligations	Corporate Services & Strategy Division
	6.3.3.5 Ensure the Health and Safety Committee continues to function efficiently and in compliance with the Work Health and Safety Act and Regulation and undertake Health and Safety Committee Job Safety Analysis (JSA) workplace inspections at least annually and report to management	Corporate Services & Strategy Division
	6.3.3.6 Continue to provide influenza vaccinations for staff annually	Corporate Services & Strategy Division
	6.3.3.7 Explore opportunities to extend the Employee Wellness Program	Corporate Services & Strategy Division

New initiatives			
Strategies & New Initiatives	Responsibility	Timeline	
6.3.2 Make it surprisingly simple to do business with Council integration of sustainability initiatives into Council's business and operations	Community & Culture Division / Corporate Services & Strategy Division	2025/26	
6.3.2.a Implement a new library management system			



6.4 Community Priority – Communication and Engagement

Our objectives for communication and engagement:

- To actively engage the community in Council planning and decision making
- To ensure communication with the community is timely, accurate and fit for purpose

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
6.4.1 To utilise a range of engagement methodologies to involve communities in activities and decisions of Council at the earliest opportunity	6.4.1.1 Expand awareness, consultation and engagement opportunities for the community including exploring and implementing emerging technologies as tools in information, education and consultation processes	Corporate Services & Strategy Division
	6.4.1.2 Coordinate, support and engage with a range of relevant and active Community Advisory Committees	Corporate Services & Strategy Division
6.4.2 Ensure communities are provided with feedback regarding the outcomes of engagement activities and the decisions made by Council	6.4.2.1 Regularly engage with the community regarding Council projects, plans and proposals including throughout the post consultation phase	All Divisions
	6.4.2.2 Increase the effectiveness of systems for reporting on progress of integrated planning to the community	Corporate Services & Strategy Division
6.4.3 Provide the community with comprehensive, timely and accurate information, relevant to life in Lane Cove	6.4.3.1 Use relevant channels, including digital media, to provide the community with regular access to important news and insights into Council services	All Divisions
	6.4.3.2 Develop improved awareness and communication of the achievements of Council including through the utilisation of digital media	Corporate Services & Strategy Division / Community & Culture Division



New initiatives

Strategies & New Initiatives	Responsibility	Timeline
6.4.1 To utilise a range of engagement methodologies to involve communities in activities and decisions of Council at the earliest opportunity	Corporate Services & Strategy Division / Community and Culture Division	2025/26
6.4.1.a Develop a Digital Engagement Strategy		





6.5 Community Priority – Workforce

Our objectives for workforce:

- To ensure Council has an appropriately trained, skilled safe and inclusive workforce

Recurrent Programs and Activities		
Strategy	Actions	Responsibility
6.5.1 Review Council's workforce plans to ensure organisational skills and capabilities continue to meet organisational responsibilities and objectives	6.5.1.1 Review workforce plan on an annual basis to ensure legislative compliance as well as achievement of Workforce Management Plan objectives	Corporate Services & Strategy Division
6.5.2 Ensure staff are developed through career planning and training	6.5.2.1 Develop staff capabilities, including leadership skills, through an integrated Corporate Training Plan	Corporate Services & Strategy Division
6.5.3 Continually explore options for staff to personally contribute to the environmental performance of Council, through initiatives for recycling, sustainable transport and reduced energy use	6.5.3.1 Implement initiatives with staff to improve the environmental performance of Council	Planning & Sustainability Division
6.5.4 Provide sustainable employment and training opportunities for Aboriginal and Torres Strait Islander peoples	6.5.4.1 Investigate opportunities within Council to increase Aboriginal and Torres Strait Islander employment	Corporate Services & Strategy Division



Recurrent Programs and Activities

Strategy	Actions	Responsibility
6.5.5 Acknowledge and foster the positive contribution made by volunteers and community groups in assisting council service the needs of the community	6.5.5.1 Identify ways of growing and retaining our strong volunteer and community group base	All Divisions

New initiatives

Strategies & New Initiatives	Responsibility	Timeline
6.5.1 Review Council Council's workforce plans to ensure organisational skills and capabilities continue to meet organisational responsibilities and objectives 6.5.1.a Implement new electronic recruitment and onboarding system	Corporate Services & Strategy Division	2025/26





Our Council – Performance Indicators

	2024 Actual Result	Immediate Target	Long term Target
Council's key financial performance indicators ¹	Above Benchmark	Above Benchmark	Above Benchmark
Statutory Documents Prepared to Required Standard (eg Annual Report, Delivery Program etc) ²	100%	100%	100%
% of incoming correspondence responded to within service standards ³	87%	>85%	>90%
Community Satisfaction with Council consultation and engagement ⁴	75%	>75%	>80%
Number of Subscribers to Council's Community Engagement Channels ⁵	6,549	>7,000	>10,000
Community Satisfaction with Council's services and service delivery ⁴	72.4%	>75%	>80%
Access to Council systems, including website and on-line services ⁶	99%	>98%	>98%
Staff turnover ⁷	15.4%	<15%	<14%
Training hours per employee ⁷	14.1	>14	>15
Loss Ratio – Public Liability Insurance ⁸	0%	<20%	<15%

Data Sources:

- 1. Annual Financial Statements 2023/24
- 2. OLG Statutory Checklist
- 3. Electronic Document Management System
- 4. Annual Community Satisfaction Survey 2024
- 5. E-Newsletter, Facebook
- 6. Information Technology Uptime / Availability Statistics
- 7. Human Resource Information System
- 8. Insurer's Reports



Our Council – Program Budget

Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Council	Communication & Engagement	Communications & Events				
		Operational Expenditure	515,024	527,901	541,100	554,627
		Operational Income	(10,000)	(10,250)	(10,506)	(10,769)
		Communications & Events Total	505,024	517,651	530,594	543,858
		Corporate Communications				
		Operational Expenditure	84,042	86,143	88,297	90,504
		Corporate Communications Total	84,042	86,143	88,297	90,504
	Governance	Corporate Services				
		Operational Expenditure	1,412,319	1,360,504	1,394,518	1,429,382
		Operational Income	(85,000)	-	-	-
		Corporate Services Total	1,327,319	1,360,504	1,394,518	1,429,382
		Elected Members Expense				
		Operational Expenditure	436,000	446,900	458,073	819,525
		Operational Income	-	-	-	(350,000)
		Elected Members Expense Total	436,000	446,900	458,073	469,525

110 Delivery Program and Operational Plan



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Council	Governance	Finance				
		Operational Expenditure	1,766,304	1,810,463	1,855,724	1,902,117
		Operational Income	772,600	998,040	942,341	886,500
		Finance Total	2,538,904	2,808,503	2,798,065	2,788,617
		Fleet Management				
		Capital Expenditure	420,250	430,756	441,525	452,563
		Operational Expenditure	1,518,474	1,558,956	1,597,932	1,637,879
		Operational Income	(1,535,579)	(1,576,488)	(1,615,903)	(1,656,299)
		Fleet Management Total	403,145	413,224	423,555	434,143
		General Purpose Revenue				
		Operational Income	(37,668,810)	(37,047,720)	(38,806,760)	(40,271,538)
		General Purpose Revenue Total	(37,668,810)	(37,047,720)	(38,806,760)	(40,271,538)
		Governance & Risk				
		Operational Expenditure	778,669	798,136	818,089	838,542
		Governance & Risk Total	778,669	798,136	818,089	838,542

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Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Council	Governance	Insurances				
Insurances						
		Operational Expenditure	750,000	768,750	787,969	807,669
		Insurances Total	750,000	768,750	787,969	807,669
Non-Cash Movements						
		Operational Income	(12,855,651)	(13,663,251)	(13,746,777)	(13,831,866)
		Non-Cash Movements Total	(12,855,651)	(13,663,251)	(13,746,777)	(13,831,866)
Reserve Movements						
		Operational Expenditure	39,839,657	7,488,580	8,169,889	8,327,885
		Reserve Movements Total	39,839,657	7,488,580	8,169,889	8,327,885
General Manager Unit						
		Operational Expenditure	1,318,936	1,351,912	1,385,709	1,420,353
		Operational Income	(35,300)	(36,183)	(37,088)	(38,015)
		General Manager Unit Total	1,283,636	1,351,912	1,385,709	1,420,353



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Council	Quality Service	Customer Experience				
		Operational Expenditure	1,163,864	1,192,961	1,222,787	1,253,356
		Customer Experience Total	1,163,864	1,192,961	1,222,787	1,253,356
Information Technology						
		Capital Expenditure	334,781	343,151	351,729	360,523
		Capital Income	(334,781)	(343,151)	(351,729)	(360,523)
		Operational Expenditure	1,726,095	1,742,600	1,786,166	1,830,821
		Information Technology Total	1,726,095	1,742,600	1,786,166	1,830,821
WH & S						
		Operational Expenditure	60,000	61,500	63,038	64,614
		Operational Income	(60,000)	(61,500)	(63,038)	(64,614)
		WH & S Total	-	-	-	-



Theme	Community Priority	Program	Draft 2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Our Council	Workforce	People & Culture				
		Operational Expenditure	685,219	702,350	719,909	737,906
		People & Culture Total	685,219	702,350	719,909	737,906
Our Council Total			1,017,113	(31,048,440)	(31,985,993)	(33,147,321)
GRAND TOTAL			(136)	0	0	0

114 Delivery Program and Operational Plan





Financial Outlook

The 2025/26 Budget has been framed with three principal objectives in mind

1. Maintaining existing services and service levels;
2. Ensure Council aims to achieve a balanced budget; and
3. Ensuring Council's financial position and performance is sustainable in the long term

In addition to existing recurrent services, the 2025/26 Budget accommodates a range of new initiatives (both operating and capital) and Council's ongoing infrastructure asset renewal investment. Importantly, all of this has been framed with a balanced budget in mind and putting in place measures to ensure Council's key financial performance indicators continue to exceed industry benchmark.

Council has prepared estimates of Income and Expenditure for the 2025/26, 2026/27 and 2027/28 and 2028/29 financial years. With respect to the 2025/26 Budget, a budget deficit of \$598k is forecast following the inclusion of \$69.6m operating income and \$70.2m operating expenditure.

In addition, a fully funded capital works program totalling \$50m has been set aside in the 2025/26 Budget.

The 2025/26 Budget has been summarised to reflect the full costs of providing Council services and, to be consistent, is presented in a format that aligns with the six Strategic Themes contained in the Community Strategic Plan and Council's Delivery Program and Operational Plan.

There are a range of initiatives planned for 2025/26, including the completion of the new Sport and Recreation Facility, a Local Environmental Plan review, the introduction of a Food Organics service for detached single unit dwellings, playground equipment upgrades at Majorie York and Charlish Park, fitness equipment replacement at Blackman Park and the development of a Climate Emergency Plan.

The 2025/26 Budget has proven difficult to balance. Despite an exhaustive review of all income and expenditure allocations, Council is projecting a budget deficit of \$598k for 2025/26. Longer term forecasts indicate budget deficits will be ongoing without some form of strategic intervention.

Council is finding it increasingly difficult to generate sufficient recurrent income to invest in its assets at a level necessary to ensure they are maintained at a satisfactory level. Council is also experiencing difficulties generating recurrent income to maintain existing services at levels the community has come to expect.

One of the options that may be explored is a special rate variation application which, if supported by the Council, would not come into effect until the 2026/27 financial year.





Budgeted Income Statement

OPERATING INCOME	2025/26 Budget (\$000)	2026/27 Forecast (\$000)	2027/28 Forecast (\$000)	2028/29 Forecast (\$000)
Rates & Annual Charges	44,070	45,729	47,783	49,363
User Charges & Fees	5,438	5,356	5,418	5,433
Interest & Investment Revenue	2,101	1,910	1,934	2,115
Grants & Contributions – Operating Purposes	5,011	4,489	4,575	4,663
Grants & Contributions – Capital Purposes	32,358	1,385	1,387	1,406
Other Revenues	3,983	3,832	3,667	3,502
Other Income	9,190	9,349	9,512	9,836
TOTAL INCOME FROM CONTINUING OPERATIONS	102,151	72,050	74,276	76,318



OPERATING EXPENDITURE	2025/26 Budget (\$000)	2026/27 Forecast (\$000)	2027/28 Forecast (\$000)	2028/29 Forecast (\$000)
Employee Benefits & On-Costs	25,551	26,190	26,845	27,516
Materials & Services	29,993	30,011	30,800	32,236
Depreciation & Amortisation	11,316	11,879	11,998	12,117
Borrowing Costs	0	293	250	205
Other Expenses	2,262	2,318	2,376	2,436
Loss on Disposal of Assets	1,331	1,675	1,618	1,561
TOTAL EXPENSES FROM CONTINUING OPERATIONS	70,454	72,365	73,886	76,071
SURPLUS (DEFICIT) FROM ORDINARY ACTIVITIES	31,697	(315)	390	247
	Surplus	Deficit	Surplus	Surplus
SURPLUS (DEFICIT) FROM ORDINARY ACTIVITIES BEFORE CAPITAL AMOUNTS	(661)	(1,701)	(997)	(1,159)
	Deficit	Deficit	Deficit	Deficit



Budgeted Statement of Financial Position

ASSETS	2025/26 Budget (\$000)	2026/27 Forecast (\$000)	2027/28 Forecast (\$000)	2028/29 Forecast (\$000)
Current Assets				
Cash & cash equivalents	5,000	5,000	5,000	5,000
Investments	51,125	55,907	62,241	68,542
Receivables	5,087	4,985	4,886	4,788
Other	344	344	344	344
Total Current Assets	61,556	66,236	72,471	78,674
Non Current Assets				
Investments	2,243	2,243	2,243	2,243
Infrastructure, property, plant & equipment	1,092,498	1,086,674	1,080,973	1,075,416
Investments accounted for using the equity method	42	42	42	42
Investment property	73,210	73,934	74,658	75,382
Total Non-Current Assets	1,167,993	1,162,893	1,157,916	1,153,083
TOTAL ASSETS	1,229,549	1,229,129	1,230,387	1,231,757



LIABILITIES	2025/26 Budget (\$000)	2026/27 Forecast (\$000)	2027/28 Forecast (\$000)	2028/29 Forecast (\$000)
Current Liabilities				
Payables	15,809	15,088	15,387	17,082
Contract Liabilities	365	365	365	365
Borrowings	950	992	1,037	1,083
Provisions	7,079	7,732	8,401	9,087
Total Current Liabilities	24,202	24,177	25,190	27,617
Non Current Liabilities				
Payables	8,397	9,308	10,199	9,978
Borrowings	6,037	5,045	4,008	2,925
Provisions	145	146	146	147
Total Non-Current Liabilities	14,578	14,498	14,353	13,050
TOTAL LIABILITIES	38,780	38,676	39,543	40,667
NET ASSETS	1,190,769	1,190,454	1,190,844	1,191,091
EQUITY				
Retained earnings	636,475	636,160	636,550	636,797
Revaluation reserves	554,294	554,294	554,294	554,294
TOTAL EQUITY	1,190,769	1,190,454	1,190,844	1,191,091



Budgeted Statement of Cashflows

Cash Flow from Operating Activities	2025/26 Budget (\$000)	2026/27 LTFP Forecast (\$000)	2027/28 LTFP Forecast (\$000)	2028/29 LTFP Forecast (\$000)
Receipts	101,200	71,427	73,651	75,692
Payments	(57,005)	(58,878)	(59,302)	(60,011)
Net Cash Flow from Operating Activities	44,195	12,550	14,350	15,681
Cash Flow from Investing Activities				
Receipts				
Sale of Investments	3,363	0	0	0
Sale of Infrastructure, Property, Plant & Equipment	269	275	282	289
Payments				
Purchase of Investments	0	(4,782)	(6,334)	(6,301)
Purchase of Property Plant & Equipment	(49,083)	(7,093)	(7,306)	(8,632)
Net Cash Flow from Investing Activities	(45,451)	(11,600)	(13,358)	(14,644)



Cash Flow from Financing Activities	2025/26 Budget (\$000)	2026/27 Forecast (\$000)	2027/28 Forecast (\$000)	2028/29 Forecast (\$000)
Payments – Borrowings	(909)	(950)	(992)	(1,037)
Net Cash Flow from Financing Activities	(909)	(950)	(992)	(1,037)
Net change in Cash and Cash Equivalents	(2,165)	0	0	0
Plus: Cash & Cash Equivalents at beginning of the year	7,165	5,000	5,000	5,000
Cash & Cash Equivalents at end of the year	5,000	5,000	5,000	5,000
Plus Investments on hand – end of year	53,368	58,150	64,484	70,785
Total Cash, Cash Equivalents and Investments	58,368	63,150	69,484	75,786

Cash and Investments	2025/26	2026/27	2027/28	2028/29
External Restrictions	24,185	25,714	27,256	28,845
Internal Restrictions	24,352	27,310	30,812	33,982
Unrestricted	9,831	10,127	11,416	12,958
Total Cash, Cash Equivalents and Investments	58,368	63,150	69,484	75,786



Key Financial Performance Indicators

	Target	2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
Operating Performance Ratio	>0%	-0.6%	-1.1%	-0.1%	-0.4%
Own Source Operating Revenue	>60%	63.0%	91.8%	91.9%	92.0%
Unrestricted Current Ratio	>1.5	2.9	3.1	3.4	3.4
Debt Service Cover Ratio	>2	13.2	9.8	10.4	10.2
Rates & annual charges outstanding percentage	<5%	4.2%	4.2%	4.1%	4.0%
Cash Expense Cover Ratio	>3	11.6	12.2	13.4	14.5
Building and infrastructure renewals ratio	>1	0.6	0.5	0.5	0.5



Budgeted Capital Works Program

Theme	Community Priority	Program	Expenditure	Source of Funding			
			2025/26 Budget Estimate	Capital Grants and Contributions	s7.11 & VPA	Reserves	General Funds
Our Society	Community Connection	Aged & Disability					
		Living & Learning Centre – Furniture & Fittings – Capital	4,203	-	-	-	(4,203)
Aged & Disability Total			4,203	-	-	-	(4,203)
Youth Services							
		Youth Centre – Furniture & Fittings – Capital	10,506	-	-	-	(10,506)
Youth Services Total			10,506	-	-	-	(10,506)
Community Services and Facilities	Civic Centre Management						
		Civic Centre – Capital	106,638	-	-	-	(106,638)
Civic Centre Management Total			106,638	-	-	-	(106,638)



Theme	Community Priority	Program	Expenditure	Source of Funding			
			2025/26 Budget Estimate	Capital Grants and Contributions	s7.11 & VPA	Reserves	General Funds
Our Society	Community Services and Facilities	Facilities Management					
		Facilities Management – Capital	599,382	-	-	-	(599,382)
		St Leonards Child Care and Community Facilities	3,000,000	-	(3,000,000)	-	-
		Facilities Management Total	3,599,382	-	(3,000,000)	-	(599,382)
		Kindy Cove					
		Childcare Building – Capital	25,000	-	-	(25,000)	-
		Kindy Cove Total	25,000	-	-	(25,000)	-



Theme	Community Priority	Program	Expenditure	Source of Funding			
			2025/26 Budget Estimate	Capital Grants and Contributions	s7.11 & VPA	Reserves	General Funds
Our Society	Education	Library Services					
		Adult Fiction Book – Capital	81,423	-	-	-	(81,423)
		Adult Non-Fiction Book – Capital	87,307	-	-	-	(87,307)
		Audio Visual Materials Book – Capital	41,762	-	-	-	(41,762)
		Junior Book – Capital	61,304	-	-	-	(61,304)
		Lane Cove Library Upgrade / Extensions – Capital	60,000	-	-	-	(60,000)
		Large Print Books Book – Capital	18,071	-	-	-	(18,071)
		Library Local Priority Grant – Capital	18,911	(18,911)	-	-	-
		Literacy Materials Book – Capital	2,784	-	-	-	(2,784)
		Local History Book – Capital	5,306	-	-	-	(5,306)
		Non Books – Bibliographic Tools – Capital	6,619	-	-	-	(6,619)
		Reference Book – Capital	24,007	-	-	-	(24,007)
		Subject Specific Book – Capital	4,990	-	-	-	(4,990)
		Library Services Total	412,484	(18,911)	-	-	(393,573)

Recreation	Open Space				
	Property acquisition	28,000,000	-	(28,000,000)	-
	Signage - Capital	10,927	-	-	(10,927)
	Open Space Total	28,010,927	-	(28,000,000)	(10,927)



Theme	Community Priority	Program	Expenditure	Source of Funding			
			2025/26 Budget Estimate	Capital Grants and Contributions	s7.11 & VPA	Reserves	General Funds
Our Society	Recreation	Parks & Verges					
		Amenities upgrade - Capital	150,000	-	-	-	(150,000)
		Playground Equipment - Capital	300,000	-	-	(150,000)	(150,000)
		Stringybark Reserve toilets	50,000	-	(50,000)	-	-
		Parks & Verges Total	500,000	-	(50,000)	(150,000)	(300,000)
Sporting Grounds							
		Blackman Park Improvements – Capital	42,025	-	-	(42,025)	-
		Kingsford Smith Oval Fencing	100,000	-	-	(100,000)	-
		Replace Fitness equipment – Blackman Park	150,000	-	-	(150,000)	-
		Sporting Grounds Total	292,025	-	-	(292,025)	-
Swimming Pools							
		Lane Cove Aquatic Centre – Capital	30,000	-	-	(30,000)	-
		Swimming Pools Total	30,000	-	-	(30,000)	-
Our Society Total			32,991,165	(18,911)	(31,050,000)	(497,025)	(1,425,229)



Theme	Community Priority	Program	Expenditure	Source of Funding			
			2025/26 Budget Estimate	Capital Grants and Contributions	s7.11 & VPA	Reserves	General Funds
Our Built Environment	Assets, Infrastructure, Public Domain	Civic Centres					
		Heavy Plant Purchases – Capital	393,984	-	-	(320,441)	(73,543)
Civic Services Total			393,984	-	-	(320,441)	(73,543)
Depot							
		Depot – Capital	31,519	-	-	-	(31,519)
		Depot Total	31,519	-	-	-	(31,519)
Major Projects							
		Sport & Recreation Facility – Capital	9,770,000	-	-	(9,770,000)	-
		Sport & Recreation Loan Reserve – Capital	333,277	(166,639)	-	-	(166,638)
		Major Projects Total	10,103,277	(166,639)	-	(9,770,000)	(166,638)



Theme	Community Priority	Program	Expenditure	Source of Funding			
			2025/26 Budget Estimate	Capital Grants and Contributions	s7.11 & VPA	Reserves	General Funds
Our Built Environment	Assets, Infrastructure, Public Domain	Parks & Urban Spaces					
		Park Furniture – Capital	27,316	-	-	-	(27,316)
Parks & Urban Spaces Total			27,316	-	-	-	(27,316)
Roads							
		Guard Rails – Capital	105,063	-	-	-	(105,063)
		Pavement Management Local Roads – Capital	1,754,964	(23,114)	-	-	(1,731,850)
		Regional Roads – Rehabilitation Program – Capital	126,075	-	-	-	(126,075)
		Roads to Recovery – Pavement Management – Capital	288,297	(288,297)	-	-	-
Roads Total			2,274,399	(311,411)	-	-	(1,962,988)
Ward Capital Works							
		Central Ward CLR – Capital	47,278	-	-	-	(47,278)
		East Ward CLR – Capital	47,278	-	-	-	(47,278)
		West Ward CLR – Capital	47,278	-	-	-	(47,278)
Ward Capital Works Total			141,834	-	-	-	(141,834)



Theme	Community Priority	Program	Expenditure	Source of Funding			
			2025/26 Budget Estimate	Capital Grants and Contributions	s7.11 & VPA	Reserves	General Funds
Our Built Environment	Assets, Infrastructure, Public Domain	Works Engineering					
		Footpaths Improvement – Capital	420,250	-	-	-	(420,250)
		Footpaths New – Capital	106,638	-	-	-	(106,638)
		Retaining Walls – Capital	157,594	-	-	-	(157,594)
		Innes Road embankment	500,000	-	-	(500,000)	-
		Urban Stormwater Drainage – Capital	1,438,743	-	-	-	(1,438,743)
		Works Engineering Total	2,623,225	-	-	(500,000)	(2,123,225)
Transport & Mobility	Traffic & Transport						
		Pedestrian Crossing	100,000	-	-	(100,000)	-
		Bicycle Facilities – Capital	157,594	-	-	-	(157,594)
		Traffic & Transport Total	257,594	-	-	(100,000)	(157,594)
Our Built Environment Total			15,853,148	(478,050)	-	(10,690,441)	(4,684,657)





Theme	Community Priority	Program	Expenditure	Source of Funding			
			2025/26 Budget Estimate	Capital Grants and Contributions	s7.11 & VPA	Reserves	General Funds
Our Natural Environment	Environmental Protection	Sustainability Levy					
		LED Lighting Upgrade Lane Cove Library – Stage 1	200,000	-	-	(200,000)	-
		Solar Panel Upgrades	46,800	-	-	(46,800)	-
		Greenwich Living Seawall	30,900	-	-	(30,900)	-
		First Nations Public Art Mural for Town Centre	22,000	-	-	(22,000)	-
		Sensory and Inclusive Community Collection	10,000	-	-	(10,000)	-
		Smart Return & Earns Bins	12,960	-	-	(12,960)	-
		Kindy Cove Vegetable Garden	3,000	-	-	(3,000)	-
		Sustainability Levy Total	325,660	-	-	(325,660)	-
Our Natural Environment Total			325,660	-	-	(325,660)	-



Theme	Community Priority	Program	Expenditure	Source of Funding			
			2025/26 Budget Estimate	Capital Grants and Contributions	s7.11 & VPA	Reserves	General Funds
Our Economy	Developing Business Precincts	Neighbourhood Shopping Precinct Improve					
		Neighbourhood Shopping Precinct Improve – Capital	5,332	-	-	-	(5,332)
		Neighbourhood Shopping Precinct Improve Total	5,332	-	-	-	(5,332)
		Little Street					
		Little Street – Capital	31,519	-	-	-	(31,519)
		Little Street Total	31,519	-	-	-	(31,519)
		Supporting Local Businesses					
		The Canopy					
		The Canopy – Capital	52,531	-	-	(52,531)	-
		The Canopy Total	52,531	-	-	(52,531)	-
		Our Economy Total	89,382	-	-	(52,531)	(36,851)



Theme	Community Priority	Program	Expenditure	Source of Funding			
			2025/26 Budget Estimate	Capital Grants and Contributions	s7.11 & VPA	Reserves	General Funds
Our Council	Governance	Fleet Management					
		Vehicles purchases – Capital	420,250	-	-	-	(420,250)
		Fleet Management Total	420,250	-	-	-	(420,250)
Quality Service		Information technology					
		G.I.S. Hardware/Software – Capital	10,769	-	-	(10,769)	-
		Network Computer Equipment – Capital	94,556	-	-	(94,556)	-
		Network Servers – Capital	26,266	-	-	(26,266)	-
		Network Software & Licences – Capital	52,531	-	-	(52,531)	-
		Personal Computers – Capital	98,128	-	-	(98,128)	-
		Systems Implementation – Capital	52,531	-	-	(52,531)	-
		Information Technology Total	334,781	-	-	(334,781)	-
Our Council Total			755,031	-	-	(334,781)	(420,250)
			50,014,386	(496,961)	(31,050,000)	(11,900,438)	(6,566,987)



Revenue Policy

Detailed Estimates of Income and Expenditure

Council has prepared Estimates of Income and Expenditure for the 2025/26 financial year. Details of Operating Income totalling \$102,151K and Expenditure totalling \$120,468K including Capital Expenditure of \$50,014K are available in Council's 2025/26 Budget. The Budget has been summarised and incorporated into this Delivery Program and Operational plan to reflect the full costs of providing services to the community.

Council's Rates

The Independent Pricing and Regulatory Tribunal (IPART) determines the general permissible increase in Rates for all councils in NSW. For Lane Cove in 2025/26 this will be a 3.9% increase. Council levies two Ordinary Rates and one Special Rate as follows:-

The Ordinary Residential Rate is levied on the Land Value of all Rateable Land categorised as Residential in accordance with s.516 of the Local Government Act (with the exception of heritage properties which are rated on their Heritage Valuation, as determined by the Valuer-General's Department). The Ordinary Business Rate is levied on the Land Value of all Rateable Land categorised as Business in accordance with s.518 of the Local Government Act. The Parking Special Rate is levied on properties in the Lance Cove Village Commercial Area for the construction and maintenance of car parking facilities.

The structure of these Rates will be an ad valorem (rate in the dollar) amount (s.497(a)). The rate in the dollar will be applied to the 1 July 2022 land values as determined by the Valuer-General. This structure will also include a minimum Rate which will be specified for each category of Rate.

Ordinary Rates – Residential

The total estimated yield from Residential Rates is \$25,601,263. The ad valorem rate proposed to be levied for the Residential Rate is 0.082444 cents in the dollar on the Land Value as supplied by the Valuer-General. The estimated yield of the ad valorem amount is \$13,331,983.

The minimum amount for the Residential Rate will be \$1,073.24. The estimated yield of the minimum rate is \$12,269,280.

Ordinary Rates – Business

The total estimated yield from Business Rates is \$6,900,820. The ad valorem rate proposed to be levied for the Business Rate is 0.535278 cents in the dollar on the Land Value as supplied by the Valuer-General. The estimated yield of the ad valorem amount is \$6,027,077.

The minimum amount for the Business Rate will be \$1,096.29. The estimated yield of the minimum Rate is \$873,743.



Special Purpose Rates

Parking Special Rate

Parking Special Rate

Council levies a Parking Special Rate for the construction and maintenance of car parking facilities in the Lane Cove Village Commercial Area, (as defined by the metes and bounds description advertised in the North Shore Times on 13 June 1979) on all rateable land within that part of its area.

This rate is levied in addition to the Business Rate or any other rate which applies to the property.

The Parking Special Rate is an ad valorem rate of 0.194273 cents in the dollar and estimated yield is \$203,450. The minimum amount for the Parking Special Rate will be \$2.00 The estimated yield of the minimum rate is Nil.

Land Valuations

Rates for 2025/26 will be levied based on Land Valuations with a base date of 1 July 2022. The Valuer General supplies Councils with updated individual land valuations every 3 years.

Other Rating Issues

Strata Subdivisions

Upon registration of a new strata plan deposited plan, rates will be re-levied on the lots in that plan effective from the date of the commencement of the next quarterly instalment.

Fees and Charges

Council proposes to levy certain charges and charge certain fees for 2025/26. A statement with respect to each charge proposed to be levied and the types of fees proposed to be charged and the amounts of such

fees are contained in Council's Schedule of Fees and Charges which are contained at the end of this document.

Domestic Waste Management Charges

Domestic Waste Management (DWM) Services are rendered by Council to all residential properties (including apartments and strata's) in the Lane Cove Municipality.

DWM does not include waste services rendered to business rated properties. As provided for in the Local Government Act, the "reasonable" cost of DWM is fully recoverable and is reflected in the recommended charge for Domestic Waste Management, as outlined in the Schedule of Fees and Charges.

The 2025/26 Budget provides for the levying of a Domestic Waste Management Charge for each 80 litre MGB (or equivalent) service on all rateable and non-rateable residential properties. This service includes recycling and green waste services. A Food Organics service will be introduced during 2025/26. Waste Management services rendered to residential units above business premises, are to be levied under S.502 as a "pay for use" service.

Residents requiring an additional DWM service may make application to Council. A separate charge is levied for each additional 80 litre MGB. A reduced DWM charge will be levied for vacant residential land. Details of these charges are set out in the Schedule of Fees and Charges.

Stormwater Levy

A stormwater levy applies to provide additional funds to implement stormwater projects as identified in the municipal wide flood study.

It is proposed to levy a stormwater levy of \$25 per residential or business property and \$12.50 per residential strata unit. The levy is proposed to raise \$334,500.



Statement of Amounts of any Proposed Borrowings

There are no borrowings proposed in the 2025/26 Budget.

Section 611 Charges

The Council proposes to make and levy an annual charge under Section 611 of the Local Government Act, on the person for the time being in possession, occupation or enjoyment of a rail, pipe, wire, pole, cable, tunnel or structure laid, erected, suspended, constructed or placed on, under or over a public place (referred hereafter as "structures").

The charges are to be based on the nature and extent of the benefit enjoyed by the person concerned. AGL possesses, occupies or enjoys structures located on public land in the Lane Cove Local Government Area. These structures include pipes. Other gas and oil companies may possess, occupy or enjoy structures located on public land in the Lane Cove Local Government area.

It is proposed that in relation to persons who have laid, erected, suspended, constructed or placed on, under or over public places pipes, wires, poles, cables, tunnels or structures for the purpose of gas and oil supplies, a charge equal to 0.75% of average sales for 5 years plus a mains apportionment calculated according to the percentage of mains within Lane Cove assessed in accordance with the Judgement by Justice Pike (AGL v. Glebe Municipal Council); such charge to be calculated using the independent audited figures prepared for Local Government New South Wales and the apportionment determined by the LGNSW.

National Competition Policy

National Competition Policy and the principles of competitive neutrality apply to Council business activities. Council is required to identify in its Operational Plan those business activities in accordance with the guidelines set down by the Office of Local Government.

Category 1 Businesses are those with an annual gross operating income greater than \$2 million.

Category 2 Businesses are those with an annual gross operating income less than \$2 million.

In accordance with the reporting requirements of National Competition Policy, Council currently has no business activities.





Schedule of Fees and Charges

Statement of Pricing Policy

There are three basic categories available to Council in the determination of its fees and charges.

User Pays – Users of services and goods are required to pay for the full cost (including any overheads) of consumer goods and services provided by the Council.

Marginal Cost – Goods and services provided under this category are generally made available to the public at no cost, however, on occasions, when these facilities are used at the exclusion of the general public, the cost of the consumed goods or services provided by Council are recovered on the basis of the additional cost incurred by Council.

Examples of this are, in the case of a playing field, line marking, extra field maintenance and cost of wear and tear. In the case of the Library, library fines, and in the case of drainage, contributions for additional runoff.

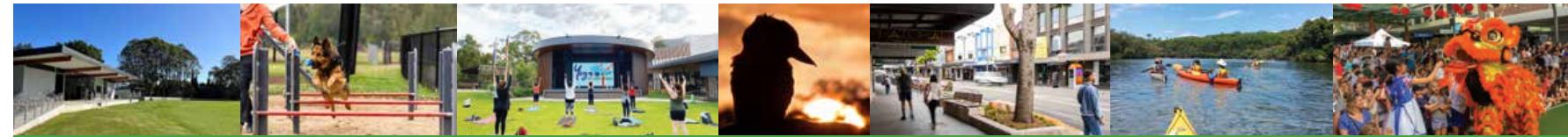
Subsidised Cost – Goods or services, which are of general benefit to the community, could be provided free or subsidised as Council sees fit, hall hire for example. Services provided to protect the public interest may be constrained by statutorily set fees, which do not reflect the full cost of the service, and may also be subsidised, Development Application Processing and Dog Registration, for example.

Generally, Council will endeavour to ensure that all revenue levied will be levied equitably. Whilst Council supports the User Pays principle in assessing the levying of fees and charges and the amount to which they are set, consideration is given to the needs of those in the community who are unable to meet their own needs and the Subsidised Cost principle may be applied.

In order for Council to continue functioning and provide goods and services and to protect the public interest, Rates are raised to provide the required revenue. Council will, however, pursue all cost effective opportunities to maximise its revenue base.



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Upon consideration of the above pricing policy principles Council has identified seven pricing policies it will apply to the fees it has decided to charge. The policies proposed to be adopted are a combination of the above principles and cover the following:-

- a) There is no price charged for this good or service. All costs associated with this good/service are met from general income.
- b) The price for this service is set to make a minimal contribution to the cost of providing the service.
- c) The price for this service is set to recover annual operating and maintenance costs, and does not make a contribution to the cost of replacement of the infrastructure assets utilised in providing the service.

- d) The price of this service is set to recover annual operating and maintenance costs, and to make a contribution to the cost of replacement of the infrastructure assets utilised in providing the service.
- e) The price of this good/service is set to generate an appropriate rate of return on the capital invested.
- f) The price of this good/service is set by reference to prices charged for like, provided by like councils and other providers.
- g) The price charged for this good/service is a statutory charge set by regulation

Statement of Rates Proposed Charges for Work on Private Land

Under the provisions of s.67(1) of the Local Government Act, 1993, Council may, by agreement with the owner or occupier of any private land, carry out on the land any kind of work that may be lawfully carried out on the land. Any work carried out in this regard will be done on a full cost recovery (user pays) basis including design, supervision and staff overheads.

Goods and Services Tax (GST)

The Goods and Services Tax (GST) applies to a number of goods and/or services supplied by Council. Goods/services subject to GST have been identified in Council's Fees and Charges, and in accordance with the law, the prices shown are the GST inclusive price.





Schedule of Fees and Charges

Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
ADMINISTRATION				
Certificate Fees – Section 603				
S603 Outstanding Rates & Notices (Set by Dept L.G.)	per certificate	N	\$100.00	\$100.00
Urgency Fee (Additional)	per certificate	N	\$100.00	\$103.50
Valuations or Ownership enquiries				
Extract from Property Database	per item	N	\$30.00	\$31.00
Subpoenas				
Lodgement Fee for Production	per subpoena	N	\$112.00	\$116.00
Search Fee (Additional) – Where Council has to provide additional services and/or information or for involved searches	per 1/4 hour – Minimum Fee	N	\$46.00	\$47.50
Supply of Business Papers				
Supply of Business Papers	per annum	N	\$350.00	\$362.50
Government Information Public Access (GIPA) Applications				
Formal Access to Information (Statutory Fee)	per application	N	\$30.00	\$31.00
Processing Fee (Additional)	per hour	N	\$30.00	\$31.00
Privacy & Personal Information Protection Act				
Applications under P&PIP Act (Statutory Fee)	per application	N	\$30.00	\$31.00
Processing Fee (Additional)	per hour	N	\$30.00	\$31.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
ADMINISTRATION (cont)				
Change of address application				
Single house, granny flat etc	per application	N	\$50.00	\$51.50
Strata plan development eg flats complex	per application	N	\$250.00	\$259.00
Rates / Instalment Notice copies				
Copy of Rates / Instalment Notice	per copy	N	\$0.00	\$25.00
Rates statement letter (1 rating year)	per statement	N	\$0.00	\$25.00
Rates statement letter (additional rating year)	per year	N	\$0.00	\$8.00
Photocopying (Carried out by Council Staff)				
Photocopying and Printing is GST Exempt if it is relating to applications				
B&W – A4 Size	per page	Y	\$1.70	\$1.75
B&W – A3 Size	per page	Y	\$2.10	\$2.15
Colour – A4 Size	per page	Y	\$1.70	\$1.75
Colour – A3 Size	per page	Y	\$3.00	\$3.10
Interest Charges				
Section 566 LGA, 1993 (Set by Dept L.G.)	per item	N	9.00%	9.00%
Dishonoured Cheque Fee	per dishonour	Y	\$57.00	\$59.00
Credit Card Merchant Fee Recovery	per transaction	Y	0.80%	0.80%



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PLANS				
GIS / Planning Maps, data, projects etc:-				
Cadastre Base only – A4 Size	per page	N	\$10.00	\$10.50
Cadastre Base only – A3 Size	per page	N	\$15.00	\$15.50
Cadastre Base only – A2 Size	per page	N	\$18.00	\$18.50
Cadastre Base only – A1 Size	per page	N	\$24.00	\$25.00
Cadastre Base only – A0 Size	per page	N	\$37.00	\$38.50
For each extra layer of information – A4 / A3 Size	per page	N	\$10.00	\$10.50
For each extra layer of information – A2 / A0 Size	per page	N	\$130.00	\$134.50
LEP & DCP Full Map Set – 33 maps – A3 Size	per item	N	\$360.00	\$372.50
LEP Full Map Set – 10 Maps – A0 Size	per item	N	\$360.00	\$372.50
LEP, DCP or other Single Map – A0 Size	per item	N	\$110.00	\$114.00
LEP, DCP or other Single Map – A1 or A2 size	per item	N	\$110.00	\$114.00
LEP, DCP or other Single Map – A3 size	per item	N	\$50.00	\$51.50
LEP – in full (Text with 1 set maps A0 or A3 + binder)	per item	N	\$440.00	\$455.50
Other GIS Administrator projects including data provision	per half hour	N	\$84.40	\$87.50
Engineering Plans				
Copy of Plans – Catchment & Other – A4 Size	per page	N	\$206.00	\$213.00
Engineering Assets – A3 Size	per page	N	\$206.00	\$213.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PUBLICATION				
Corporate Documents & Guidelines – Drafts & Finals				
Planning Studies (eg Shopping Centre)	per item	N	\$70.00	\$72.50
Heritage Study (and inventory of items)	per item	N	\$75.00	\$77.50
Delivery Program and Operational Plan	per item	N	\$45.00	\$46.50
LEP text	per item	N	\$80.00	\$83.00
DCP Text – Over 10 Pages (parts B,C,D, E,H,I, J,N,O,P or Q)	per item	N	\$70.00	\$72.50
DCP Text – Under 10 Pages (Parts A,F,G K,L or M)	per item	N	\$52.00	\$54.00
DCP – In full with binder + 1 map	per item	N	\$380.00	\$393.50
Plans of Management				
(Natural Areas and Bushland, Parks, Community Land, Sportsgrounds, Pottery Green, Carisbrook House, etc)	per item	N	\$30.00	\$31.00
Policies & Codes				
Annual Financial Report	per item	N	\$47.00	\$48.50
Section 7.11 Plan (Previously Section 94 Plan)	per item	N	\$50.00	\$51.50



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL				
Health & Building Publications				
Accessible Living – Making Building Access Easy	per item	N	\$20.00	\$20.50
Submitting complying Development Certificate in NSW planning portal	per item	N	\$6.00	\$6.00
Submitting construction certificates, subdivision certificates, occupation certificates, building information certificates to the NSW planning portal	per item	N	\$45.00	\$46.00
Fees for Development Applications and Complying Development				
[Sch 4 Part 2 of EP&A Reg 2021] The maximum fee for development involving the erection of a building, the carrying out of work or the demolition of a work or a building, and having an estimated cost within the range specified in the Table to this clause is calculated in accordance with that Table [For each development application having an estimated cost exceeding \$50,000 the fee payable includes an amount calculated at 0.064% collected on behalf of Planning NSW]				
Note: These fees will be updated based on any changes made to the maximum fees set by the Regulation				
Estimated Cost				
Up to \$5,000	per application	N	\$144.00	\$147
\$5,001 – \$50,000	per application	N	\$220 Plus an additional \$3 for each \$1,000 (or part of \$1,000) of the estimated cost.	\$226 Plus an additional \$3 for each \$1,000 (or part of \$1,000) of the estimated cost.
\$50,001 – \$250,000	per application	N	\$459 Plus an additional \$3.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000.	\$469 Plus an additional \$3.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000.

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
\$250,001 – \$500,000	per application	N	\$1,509 Plus an additional \$2.34 per \$1,000 (or part thereof) over \$250,001.	\$1,544 Plus an additional \$2.34 per \$1,000 (or part thereof) over \$250,001.
\$500,001 – \$1,000,000	per application	N	\$2,272 Plus an additional \$1.64 per \$1,000 (or part thereof) over \$500,001	\$2,325 Plus an additional \$1.64 per \$1,000 (or part thereof) over \$500,001
\$1,000,001 – \$10,000,000	per application	N	\$3,404 Plus an additional \$1.44 per \$1,000 (or part thereof) over \$1,000,001	\$3,483 Plus an additional \$1.44 per \$1,000 (or part thereof) over \$1,000,001
More than \$10,000,000	per application	N	\$20,667 Plus an additional \$1.19 per \$1,000 (or part thereof) over \$10,000,001	\$21,146 Plus an additional \$1.19 per \$1,000 (or part thereof) over \$10,000,001



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
Design Review Panel				
Application Fee	per application	N	\$3,905.00	\$3,996.00
Clause 248 of the Environmental Planning and Assessment Regulation 2021 prescribes a maximum fee for referral to a design review panel of \$35.08 fee units				
An additional fee, not exceeding \$35.08 fee units is payable for development involving an application for development consent, or an application for the modification of the development consent, that is referred to a Design Review Panel/external contractor for advice				
Amended Plans				
Amended development application plans lodged prior to determination	per application	N	50% of the original application fee plus notification fee if required	50% of the original application fee plus notification fee if required
Plan Reform Fee for Department of Planning NSW				
Fee applicable to all development applications valued at \$50,000 or more [Fee collected on behalf of Planning NSW] (Set by Statute)	per application	N	0.064% of Value of Work	0.064% of Value of Work
Residential Flat Development				
SEPP 65 Referral – Clause 261 regulations	per application	N	\$760.00	\$760.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
Development involving the subdivision of Land [SCH 4 ,Part 2 CL 2.4]				
The maximum fee payable is calculated in Accordance with the following:				
Set by Statute				
New Road	per application	N	\$865.00	\$885.00
New Road – Fee for each additional lot created by the subdivision (Additional)	per application	N	\$65.00	\$65.00
No New Road	per application	N	\$430.00	\$440.00
No New Road – Fee for each additional lot created by the subdivision (Additional)	per application	N	\$53.00	\$53.00
Strata	per application	N	\$430.00	\$440.00
Strata – Fee for each additional lot (Additional)	per application	N	\$65.00	\$65.00
Development not involving the erection of a building, the carrying out of work, the subdivision of land or the demolition of a building or work				
Maximum Fee [Sch 4, Part 2, CL2.7] (Set by Statute)	per application	N	\$371.00	\$379.00
Designated Development				
Maximum Fee (Set by Statute) [Sch 4, Part 3, CL3.3] In addition to any other fee payable [Cl 251 Sch 1 of EP&A Act]	per application	N	\$1,198.00	\$1,226.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
Development that requires Advertising				
[CI 252 Sch 1 of EP&A Act]				
1. In addition to any other fees payable under this Division, a consent authority may charge up to the maximum fees, opposite, for the giving of the notice required for the development:				
2. The consent authority must refund so much of the fee paid as is not spent in giving the notice				
(a) In the case of designated development	per application	N	\$2,890.00	\$2,957.00
(b) In the case of advertised development	per application	N	\$1,438.00	\$1,472.00
(c) In the case of prohibited development	per application	N	\$1,438.00	\$1,472.00
(d) In the case of development for which an environmental planning instrument or Development Control Plan requires notice to be given Otherwise than as referred to in Paragraphs (a), (b) or (c).	per application	N	\$1,438.00	\$1,472.00
Development that requires Advertising	per application	N	\$416.00	\$426.00
Plus Additional Fee to be paid to Council (for applications made after 1 July 2002)	per application	N	\$183.00	\$187.00
(ii) Fees for Concurrence Authorities (S793) [CI 252A Sch 1 of EP&A Act] Fee for each Concurrence Authority	per application	N	\$416.00	\$426.00
Fee to be paid to Council (for applications made after 1 July 2002 (Additional)	per application	N	\$183.00	\$187.00

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
Two or more fees applicable to a single Development Application				
[Cl 254 Sch 1 of EP&A Act] If two or more fees are applicable to a Single development application (such as an Application to subdivide land and erect a Building on one or more lots created by the subdivision), the maximum fee payable for the development is the sum of those fees				
Review of Determination under Div 8.2 of the EP&A Act [Sch 4 Part 7 of EP&A Reg2021] (Set by Statute)				
Maximum fee for a request for a review of a determination under Div 8.2 of the Act:				
1. Where the application does not involve the erection of a building, carrying out of work or demolition	per application	N	50% of the original fee	50% of the original fee
2. Where the application involves erection of a dwelling-house with estimated cost less than \$100,000	per application	N	\$247.00	\$253.00
3. For all other development applications in accordance with the scale below:				
Up to \$5,000	per application	N	\$71.00	\$73.00
\$5,001 – \$250,000	per application	N	\$111 Plus an additional \$1.5 for per \$1,000 (or part of \$1,000) of the estimated cost.	\$114 Plus an additional \$1.5 for per \$1,000 (or part of \$1,000) of the estimated cost.



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
\$250,001 – \$500,000	per application	N	\$651 Plus an additional \$0.85 for per \$1,000 (or part thereof) over \$250,001	\$666 Plus an additional \$0.85 for per \$1,000 (or part thereof) over \$250,001.
\$500,001 – \$1,000,000	per application	N	\$927 Plus an additional \$0.5 per \$1,000 (or part thereof) over \$500,001	\$949 Plus an additional \$0.5 per \$1,000 (or part thereof) over \$500,001
\$1,000,001 – \$10,000,000	per application	N	\$1,285 Plus an additional \$0.4 for each \$1,000 (or part thereof) over \$1,000,001	\$1,314 Plus an additional \$0.4 for each \$1,000 (or part thereof) over \$1,000,001
More than \$10,000,000	per application	N	\$6,167 Plus an additional \$0.27 for each \$1,000 (or part thereof) over \$10,000,001	\$6,310 Plus an additional \$0.27 for each \$1,000 (or part thereof) over \$10,000,001



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
Modification of Consent for Local Development or State Significant Development (S96 of EP&A Act) [Cl 258 Sch 1 of EP&A Act]				
1. The maximum fee for application under Section 4.55(1) of the Act (minor error, misdescription or miscalculation)	per application	N	\$92.00	\$95.00
1A. The maximum fee under Section 4.55 (1A) of the Act (minimal environmental impact)	per application	N	\$839 or 50% fee for original application, whichever is less plus notification fee if required	\$859 or 50% fee for original application, whichever is less plus notification fee if required
2. The maximum fee for an application under Section 4.55 (2) of the Act (other modifications):				
(a) If the fee for the original application was less than \$100	per application	N	50% fee for original application	50% fee for original application
(b) If the fee for the original application was \$100 or more				
(i) Where the application does not involve the erection of a building, carrying out of work or demolition	per application	N	50% fee for original application	50% fee for original application
(ii) Where the application involves the erection of a dwelling house with an estimated cost of \$100,000 or less	per application	N	\$247.00	\$253.00
(iii) For all other development applications in accordance with the scale below:				
Up to \$5,000	per application	N	\$71.00	\$73.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
\$5,001 – \$250,000	per application	N	\$110 Plus an additional \$1.5 for each \$1,000 (or part of \$1,000) of estimated cost plus notification fee if required.	\$113 Plus an additional \$1.5 for each \$1,000 (or part of \$1,000) of estimated cost plus notification fee if required.
\$250,001 – \$500,000	per application	N	\$651 Plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000 plus notification fee if required.	\$666 Plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000 plus notification fee if required.
\$500,001 – \$1,000,000	per application	N	\$927 Plus an additional \$0.5 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000 plus notification fee if required.	\$949 Plus an additional \$0.5 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000 plus notification fee if required.
\$1,000,001 – \$10,000,000	per application	N	\$1,285 Plus an additional \$0.4 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000 plus notification fee if required.	\$1,314 Plus an additional \$0.4 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000 plus notification fee if required.

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
More than \$10,000,000	per application	N	\$6,167 Plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000 plus notification fee if required	\$6,310 Plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000 plus notification fee if required.
Plus a Notification fee of the application is required under Section 4.55(2) or 4.56(2) of the Act (as per Schedule)	per application	N	\$866.00	\$886.00
Advertising Fee – Notification of DA's				
Up to \$10,000	per application	N	\$120.00	\$120.00
\$10,001 – \$200,000	per application	N	\$250.00	\$250.00
\$200,001 to \$500,000	per application	N	\$360.00	\$360.00
more than \$500,000	per application	N	\$680.00	\$680.00
Planning Certificate				
Planning Certificate – Section 10.7 (2) EP&A Act	per certificate	N	\$69.00	\$71.00
Planning Certificate – Section 10.7 (2) & (5) EP&A Act	per certificate	N	\$174.00	\$178.00
Urgency Fee	per certificate	N	\$60.00	\$60.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
Building Certificate				
For the purposes of Div 6.7 of the Act, the fee for an application for a building certificate in relation to a building is:			\$500.00	\$500.00
In the case of a Class 1 building (together with any Class 10 buildings on the site) or a Class 10 building – for each dwelling contained in the building or in any other building on the allotment (Sale of property)	per certificate	N	\$500.00	\$500.00
Copy of S6.26 Certificate	per certificate	N	\$69.00	\$69.00
In any case, where the application relates to a part of a building and that part consists of an external wall only or does not otherwise have a floor area	per certificate	N	\$250.00	\$250.00
Re-inspection Fee – For additional inspection of the building before issuing a building certificate, the council may require the payment of an additional fee	per inspection	N	\$150.00	\$150.00
Unauthorised Work – Where the application relates to unauthorised works an investigation fee will be charged	per application	Y	\$1,000 + Calculated costs based on the value of the unauthorised work(s) and equal to the fee payable for a Development Application, Construction Certificate or Complying Development Certificate	\$1,000 + Calculated costs based on the value of the unauthorised work(s) and equal to the fee payable for a Development Application, Construction Certificate or Complying Development Certificate
Council may charge an additional fee determined at the value of the unauthorised works				

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Title of Fee/Charge	GST Unit	GST Applies	2024/25	2025/26		
			Fee or Charge (incl. GST)	Fee or Charge (incl. GST)		
DEVELOPMENT CONTROL (cont)						
Construction Certificates (CI 79A)						
Nil to \$20,000		per certificate	Y	\$214.00		
\$20,001 – \$100,000		per certificate	Y	\$801.00		
\$100,001 – \$250,000		per certificate	Y	\$1,280.00		
\$250,001 – \$500,000		per certificate	Y	\$1,910.00		
\$500,001 – \$1,000,000		per certificate	Y	\$2,550.00		
\$1,000,001 – \$2,000,000		per certificate	Y	\$3,180.00		
Over \$2,000,000		per certificate	Y	Quotation based on cost of service - a price should be provided on the actual cost of assessment of the development consistent with private practice		
Reinspection Fee		per inspection	Y	\$200.00		
Modification of Construction Certificate (Where original Construction Certificate has been issued)		per certificate	Y	50% of original CC fee		
*Where application is lodged simultaneously with DA a discount of 15% inclusive applies						



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
Principal Certifying Authority - Inspection Fees				
Value up to \$10,000	per application	Y	\$200.00	\$207.00
\$10,000 – \$100,000	per application	Y	\$375.00	\$388.00
\$100,001 – \$200,000	per application	Y	\$510.00	\$528.00
\$200,001 – \$300,000	per application	Y	\$720.00	\$745.00
\$300,001 – \$400,000	per application	Y	\$905.00	\$936.50
\$400,001 – \$500,000	per application	Y	\$1,100.00	\$1,138.50
\$500,001 – \$600,000	per application	Y	\$1,285.00	\$1,330.00
\$600,001 – \$700,000	per application	Y	\$1,450.00	\$1,500.50
\$700,001 – \$800,000	per application	Y	\$1,620.00	\$1,676.50
\$800,001 – \$900,000	per application	Y	\$1,780.00	\$1,842.50
\$900,001 – \$1,000,000	per application	Y	\$1,935.00	\$2,002.50
more than \$1,000,000, per \$10,000 of building works	per application	Y	\$1,935 plus \$200 for every additional \$10,000 of building works	\$2,005.50 plus \$207 for every additional \$10,000 of building works
Replacement PCA where Council was not originally appointed				
Replacement PCA where Council was not originally appointed	per certificate	Y	\$1,530.00	\$1,583.50

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
Occupation Certificate and Interim Occupation Certificate (s109H of the Act)				
Up to \$20,000	per certificate	Y	\$200.00	\$207.00
\$20,000 – \$100,000	per certificate	Y	\$220.00	\$227.50
\$100,000 – \$500,000	per certificate	Y	\$380.00	\$393.50
more than \$500,000	per certificate	Y	\$580.00	\$600.50
Inspection fee – Additional Building Inspection fees prior to issue of Occupation Certificate	per inspection	Y	\$200.00	\$207.00
Where Council has not inspected works or issued Compliance certificates	per certificate	Y	\$285.00	\$295.00
Subdivision Certificate (Release Subdivision Plans)				
No New Lots	per certificate	N	\$250.00	\$259.00
Fee per Lot	per lot	N	\$250.00	\$259.00
Urgency Fee (Within 48 Hours)	per certificate	N	\$350.00	\$362.50
Registration of privately issued certificates				
Registration of privately issued certificates	per certificate	N	\$36.00	\$36.00
Certified copy of a document, map or plan held by Council (for legal purposes)				
(Prescribed fee for a certified copy of a Document, map or plan referred to in Section 10.8) of the Act)	per item	N	\$69.00	\$69.00
Critical Concrete Pour				
Fee for 1 Critical Concrete Pour	per concrete pour	Y	\$1,500.00	\$1,552.50



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
Cancelled or withdrawn Development Applications, Complying Development or Construction Certificates				
Cancelled or withdrawn Development Applications, Complying Development or Construction Certificates	per application	Y	Council will retain a minimum of 50% of the original application fee	Council will retain a minimum of 50% of the original application fee
Inclusion of Development Proposal in Council's 3D Planning Model				
Inclusion of Development Proposal in Council's 3D Planning Model	per application	Y	\$10,000.00	\$10,350.00
Pre-lodgement Development Meeting				
Single dwelling and ancillary developments	per application	Y	\$375.00	\$388.00
Medium to high density residential, commercial & industrial developments below \$1,000,000 in value	per application	Y	\$600.00	\$621.00
Medium to high density residential, commercial & industrial developments above \$1,000,000 in value	per application	Y	\$1,750.00	\$1,811.00
Swimming Pool Compliance				
Application for a Variation under Swimming Pools Act	per application	N	\$75.00	\$77.50
Application for certificate of compliance – first inspection under Swimming Pools Act	per inspection	N	\$150.00	\$155.50
Second inspection under Swimming Pools Act	per inspection	N	\$100.00	\$103.50
Swimming Pool Safety Sign	per sign	Y	\$30.00	\$31.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
Boarding House Inspection Fee				
Inspection of registered Boarding House under the boarding House Act 2012	per building	Y	\$760.00	\$786.50
Long Service Levy	per application	N	0.35% of the cost of the building and construction work costing \$250,000 or more	0.35% of the cost of the building and construction work costing \$250,000 or more
Cost Compliance Notices				
Preparation or service of a Notice of intention to issue an Order – official times and resources (Clause 381(c)(2) in the EP&A Regs)	per hour	N	\$750.00	\$776.00
Cost Compliance Fee – Official Times & Resources – Compliance Officer (Clause 37(3) Part 12 Schedule 5 EP&A Act)	per hour	N	\$750.00	\$776.00
Cost Compliance Fee – Official Times & Resources – Environmental Health Officer (Clause 37(3) Part 12 Schedule 5 EP&A Act)	per hour	N	\$750.00	\$776.00
Cost Compliance Fee – Official Times & Resources – Regulatory Officer (Clause 37(3) Part 12 Schedule 5 EP&A Act)	per hour	N	\$750.00	\$776.00
Cost Compliance Fee – Official Times & Resources – Tree Officer (Clause 37(3) Part 12 Schedule 5 EP&A Act)	per hour	N	\$750.00	\$776.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
Rezoning Application				
Where agreed by Council:-				
Minor Sites (total fee to be paid over two stages: 1 application + 2 post-gazettal)	per application	N	\$32,960.00	\$34,113.50
Major Sites (total fee to be paid over two stages: 1 application + 2 post-gazettal)	per application	N	\$44,290.00	\$45,840.00
Research – Request for written advice	per item	N	Price on Application	Price on Application
Copies of Plans				
Printed copy per Plan A0, A1, A2	per item	Y	\$20.00	\$20.50
Scanned copies per Plan A0, A1, A2	per item	Y	\$10.00	\$10.50
Plus USB \$12.00	per USB	Y	\$10.00	\$12.00
Archival Fee				
Archival Fee for DA's and CDC's	per item	Y	\$148.00	\$153.00
Search /History of a Property				
Furnishing of information contained in Residential BA/DA or Construction Certificate if not held on site	per item	N	\$159.00	\$164.50
Furnishing of information contained in Multi-Occupancy or Commercial / Industrial BA/DA or Construction Certificate if not held on site	per item	N	\$222.00	\$230.00
Fire Safety Inspection Fee any other Building Inspection				
Fire Order Inspection	per building	Y	\$546.00	\$565.00
Annual Fire Safety Statement				
Annual Fire Safety Statement	per item	N	\$93.00	\$96.50
Submission and review of Fire Safety Upgrade Report	per item	N	\$93.00	\$96.50

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
DEVELOPMENT CONTROL (cont)				
Request for Outstanding Notices and Orders				
S735A LG Act	per certificate	N	\$144.20	\$149.00
S121ZP EP&A Act	per certificate	N	\$144.20	\$149.00
Combined S735A LG Act and Schedule 5 EP&A Act	per certificate	N	\$212.20	\$219.50
Urgency Fee – S735A & Schedule 5 Certificates	per certificate	N	\$250.50	\$259.50
Copying and Printing				
Electronic file management of Development Application, Complying Development Certificates and Construction Certificates lodged electronically via the NSW Planning Portal				
Up to \$5,000	per application	Y	\$43.00	\$44.50
\$5001 – \$250,000	per application	Y	\$75.00	\$77.50
\$250,001 – \$500,000	per application	Y	\$122.00	\$126.50
\$500,001 – \$1,000,000	per application	Y	\$170.00	\$176.00
\$1,000,001 – \$10,000,000	per application	Y	\$244.00	\$252.50
Over \$10,000,000	per application	Y	\$382.00	\$395.50
Section 68				
Section 68 Approval, activities, generally, requiring the approval of the Council				



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
CHLD CARE				
"Kindy Cove" Child Care Centre				
Attendance Fees: Nursery	per day	N	\$159.90	\$163.90
Attendance Fees: Blue Room	per day	N	\$155.90	\$159.90
Attendance Fees: Green Room	per day	N	\$153.90	\$157.90
Late Fee	per child per every 15mins	N	\$35.00	\$36.00
Sick Fee	per hour	N	\$30.00	\$31.00
Booking Fee / Waiting List Reservation	per application	N	\$30.00	\$30.00
"Working Bee" Levy (non-attendees)-Parents are required to attend 2 per annum	per working bee	N	\$100.00	\$100.00
Wet bags (2) Reusable wet bags are waterproof bags to send wet/soiled cloths home	per item	Y	\$20.00	\$20.00
PUBLIC LIBRARIES				
Library Books – Fines and Charges				
Adult Item overdue (N/A to Junior Items) Charge per item – Maximum fee \$25	per day	N	\$0.35	\$0.40
Adult Item overdue – Pensioner Rate (1) Charge per item – Maximum fee \$25	per day	N	\$0.25	\$0.25
Item overdue – Fast Reads / Flicks	per day	N	\$1.00	\$1.05
Item reservation				
Adult Item reservation (N/A to Junior Items)	per item	N	\$2.20	\$2.25
Adult Item reservation – Pensioner Rate (1)	per item	N	\$1.30	\$1.50

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PUBLIC LIBRARIES (cont)				
Replacement of lost membership card				
Replacement of lost membership card	per card	N	\$6.20	\$6.50
Home Delivery of Library items (Library to Your Door)				
Reserve and Delivery Fee (includes \$2.20 reserve fee)	per item	Y	\$3.00	\$3.10
Delivery of reserved items waiting collection	per item	Y	\$0.80	\$0.85
Pickup of items on loan	per item	Y	\$1.00	\$1.05
Inter – Library Loan				
Material obtained from the Public Libraries outside the Shorelink network	per item	Y	\$3.60	\$3.70
Pensioner Rate	per item	Y	\$2.00	\$2.10
Applicable only to holders of Commonwealth pension, benefit or allowance				
For material obtained with charge from Lending Library	per item	Y	Charge imposed by lending library + ILL Loan Fee	Charge imposed by lending library + ILL Loan Fee
For material obtained with ACLIS Charge – InterLibrary loan charge also inclusive				
Books	per item	Y	\$34.00	\$35.00
Journal article emailed to borrower	per item	Y	\$20.40	\$21.00
Additional Fast Track Inter Library Loan options				
When fast track and/or premium track offered by lending library	per delivery	Y	ACLIS Charge + Courier Costs	ACLIS Charge + Courier Costs

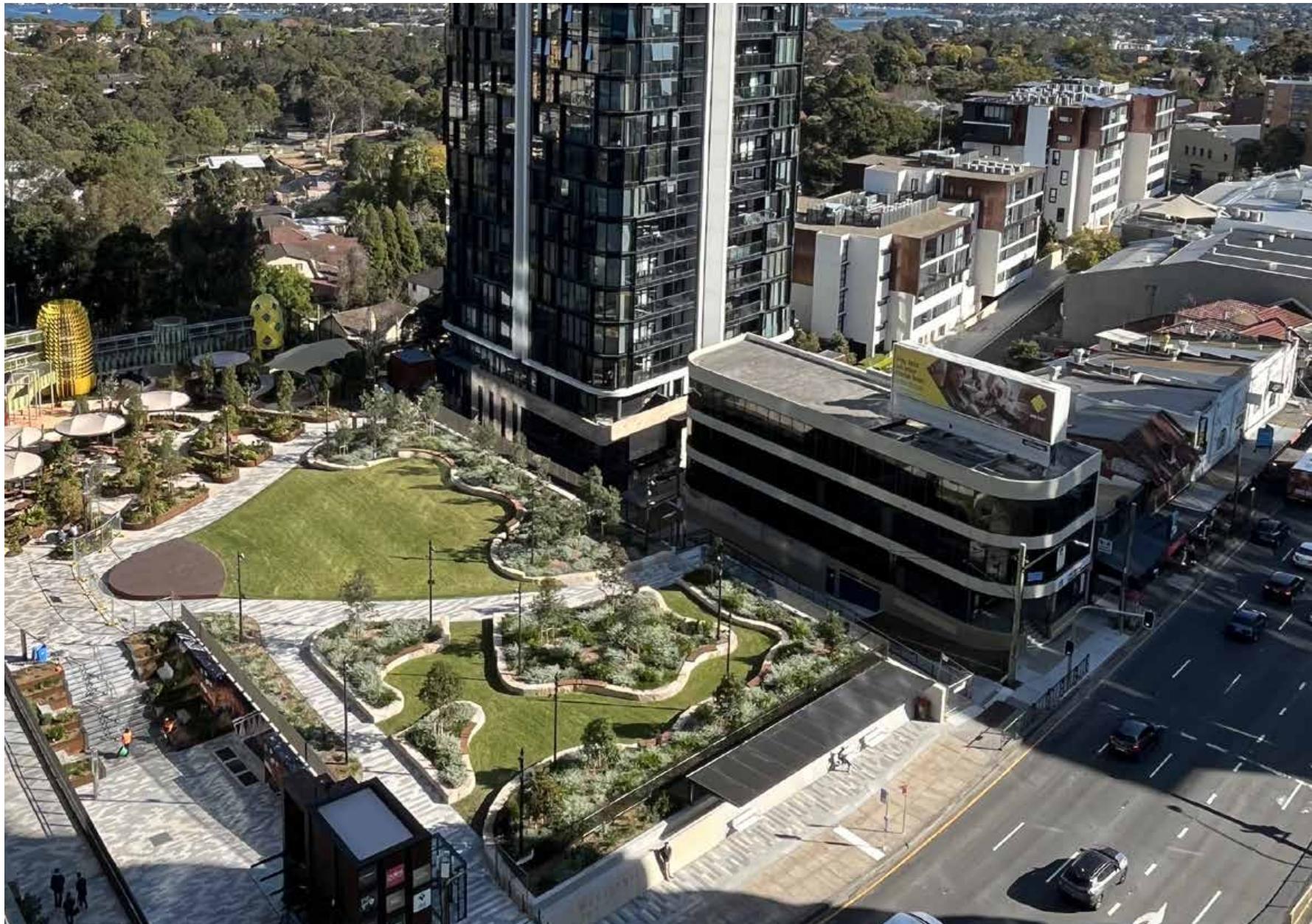


Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PUBLIC LIBRARIES (cont)				
Damaged Item				
Reusable item	per item	N	\$14.00	\$14.50
Not reusable	per item	N	Replacement Cost + Admin	Replacement Cost + Admin
Lost Items				
Lost Book Fee – (Administration Charge) – (non-refundable charge is to be added to the cost of each lost item)	per item	N	\$10.00	\$10.50
Recorded price of item + Admin Fee	per item	N	Replacement Cost + Admin	Replacement Cost + Admin
Damaged DVD/CD case, lost or damaged DVD/CD paper insert or cover	per item	N	\$6.80	\$7.00
Donated Hardback Adult Books	per item	N	\$30.00 + Admin	\$30.00 + Admin
Donated Paperbacks – Adult	per item	N	\$20.00 + Admin	\$20.00 + Admin
Donated Children's Books	per item	N	\$22.00 + Admin	\$22.00 + Admin
Donated Audiovisual Material	per item	N	\$25.00 + Admin	\$25.00 + Admin
Donated Children's Paperbacks	per item	N	\$12.00 + Admin	\$12.00 + Admin
Donated Magazines	per item	N	\$10.00 + Admin	\$10.00 + Admin
Inter-Library loans	per item	N	Price as notified by lending library	Price as notified by lending library
Community Language Material	per item	N	Price as notified by lending library	Price as notified by lending library

*The charge for lost items which are subsequently found will only be refunded if the original receipt is produced within six months of payment. Refunds for any items written off book stock records will be at the discretion of Council



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PUBLIC LIBRARIES (cont)				
Photocopying, printing, etc				
Per single-sided A4 page Black & White	per page	Y	\$0.20	\$0.20
Per double-sided A4 page Black & White	per page	Y	\$0.40	\$0.40
Per single-sided A4 page Colour	per page	Y	\$1.00	\$1.00
Per double-sided A4 page Colour	per page	Y	\$2.00	\$2.00
Per single-sided A3 page Black & White	per page	Y	\$0.40	\$0.40
Per double-sided A3 page Black & White	per page	Y	\$0.80	\$0.80
Per single-sided A3 page Colour	per page	Y	\$2.00	\$2.00
Per double-sided A3 page Colour	per page	Y	\$4.00	\$4.00
Microfiche Reader Print (A4)	per page	Y	\$0.20	\$0.20
Microfiche Reader Print, (A3)	per page	Y	\$0.40	\$0.40
Community Information Printouts	per page	Y	\$0.20	\$0.20
Digital printing (3D printing, laser cutting, etc.)	per item	Y	\$5.50 per job plus \$0.10 per minute print time	\$5.50 per job plus \$0.10 per minute print time
Laminating				
A4 pocket	per pocket	Y	\$3.50	\$3.50
A3 pocket	per pocket	Y	\$7.00	\$7.00
Sale of Library Merchandise				
Sale of merchandise including Library bags, USB sticks, etc	per item	Y	Cost + maximum 20%	Cost + maximum 20%





Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PUBLIC LIBRARIES (cont)				
Sale of donations or withdrawn stock: (Min Charge)				
Hardcover book	per item	Y	\$2.50	\$2.50
Paperback	per item	Y	\$1.50	\$1.50
Magazine	per item	Y	\$0.50	\$0.50
Reference Books	per item	Y	Price on application	Price on application
Children's Books – Hardcover	per item	Y	\$1.50	\$1.50
Children's Books – Paperback	per item	Y	\$0.50	\$0.50
Compact Discs	per item	Y	\$2.00	\$2.00
DVD Discs, CD Rom's	per item	Y	\$2.00	\$2.00
Event/Program Fee				
Library event	per person per event	Y	Maximum \$20, based on event costs	Maximum \$20, based on event costs
Exhibition Fee	per sales	Y	Maximum \$10, based on items for sale	Maximum \$10, based on items for sale
Lane Cove Literary Awards Entry Fee	per entry	Y	\$15.00	\$15.50
Meeting Room Hire – Lane Cove & St Leonards				
*Library opening hours only & Minimum 1 hour per booking				
Training Room (Lane Cove & St Leonards) (individual room) – Concession	per hour	Y	\$11.50	\$12.00
Training Room (Lane Cove & St Leonards) (individual room) – General	per hour	Y	\$23.00	\$24.00
Training Room (Lane Cove & St Leonards) (individual room) – Commercial	per hour	Y	\$46.00	\$48.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PUBLIC LIBRARIES (cont)				
Combined Training Rooms (Lane Cove & St Leonards) (use of both rooms) – Concession	per hour	Y	\$23.00	\$24.00
Combined Training Rooms (Lane Cove & St Leonards) (use of both rooms) – General	per hour	Y	\$46.00	\$48.00
Combined Training Rooms (Lane Cove & St Leonards) (use of both rooms) – Commercial	per hour	Y	\$92.00	\$96.00
Study Room (Lane Cove) (Student groups of 2 or more)	per hour		Free	Free
Study Room (Lane Cove) (when Training Room unavailable) / Boardroom (St Leonards) – Concession	per hour	Y	\$11.50	\$12.00
Study Room (Lane Cove) (when Training Room unavailable) / Boardroom (St Leonards) – General	per hour	Y	\$23.00	\$24.00
Study Room (Lane Cove) (when Training Room unavailable) / Boardroom (St Leonards) – Commercial	per hour	Y	\$46.00	\$48.00
Meeting Rooms (Lane Cove & St Leonards) (individual room) – Concession	per hour	Y	\$16.50	\$17.00
Meeting Rooms (Lane Cove & St Leonards) (individual room) – General	per hour	Y	\$33.00	\$34.00
Meeting Rooms (Lane Cove & St Leonards) (individual room) – Commercial	per hour	Y	\$66.00	\$68.00
Combined Meeting Rooms (Lane Cove & St Leonards) (use of both rooms) – Concession	per hour	Y	\$33.00	\$34.00
Combined Meeting Rooms (Lane Cove & St Leonards) (use of both rooms) – General	per hour	Y	\$66.00	\$68.00
Combined Meeting Rooms (Lane Cove & St Leonards) (use of both rooms) – Commercial	per hour	Y	\$132.00	\$136.00
Storytime Room (Lane Cove) Film & Sound (St Leonards) (by special arrangement only) – Concession	per hour	Y	\$16.50	\$17.00

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PUBLIC LIBRARIES (cont)				
Storytime Room (Lane Cove) / Film & Sound (St Leonards) (by special arrangement only) – General	per hour	Y	\$33.00	\$34.00
Storytime Room (Lane Cove) / Film & Sound (St Leonards) (by special arrangement only) – Commercial	per hour	Y	\$66.00	\$68.00
Cancellation fee (within 24hrs of booking time)	per booking	Y	Cost of room booking	Cost of room booking
Other charges – eg security; cleaning and equipment hire are as per the general charges for Public Halls	per booking	Y	Prices as approved by Council	Prices as approved by Council
Retail Publications				
Publication fee	per publication	Y	Prices as approved by Council	Prices as approved by Council
Postage / Freight charge to post publication	per shipment	Y	Australian Post Fee	Australian Post Fee
Examination Invigilation	per exam	Y	\$58.00	\$60.00
Book Club subscription (per Book Club)	per Book Club per annum	Y	\$50.00	\$51.00
Local History Services				
Research fee	per hour	N	\$127.50	\$132.00
Digital Products				
PC compatible Colour or greyscale (B/W) 600dpi, Jpeg/TIFF file format, 23MB file size (approx) for use in commercial enterprises such as book publishing, photographic printing	per item	Y	\$22.00	\$23.00
Scanning Local Studies resources Includes photographs and documents (per item/page) up to A3, 300dpi Jpeg file format, 400kb (approx) file size, size approx 1024 x 768 pixels)	per item/page	Y	\$3.00	\$3.50



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PUBLIC LIBRARIES (cont)				
Equipment				
Conference Tool – Meeting Owl – Concession / General	per hire	Y	\$15.00	\$15.50
Conference Tool – Meeting Owl – Commercial	per hire	Y	\$30.00	\$31.00
Film & Sound Kit (Specialised Equipment) – Concession / General	per kit/per hire	Y	\$10.00	\$10.50
Film & Sound Kit (Specialised Equipment) – Commercial	per kit/per hire	Y	\$20.00	\$21.00
PUBLIC HALLS				
Public Halls/Community Centres – All locations				
Venue Hire Note – Minimum 1 hour per booking & Commercial rates include room hire, security and cleaning				
Security call out charges	per booking	Y	\$200.00	\$207.00
Bond (where required)	per booking	N	\$300.00	\$310.50
Cleaning charge if considered necessary by Council	per booking	Y	\$200.00	\$207.00
Cancellation	per booking	Y	50% in 7 business days 100% within 24 hours	50% in 7 business days 100% within 24 hours
Alteration to booking	per booking	Y	1st one free, thereafter \$50 per individual booking	1st one free, thereafter \$50 per individual booking
Council reserves the right to claim damage to Facilities (includes administration fee)	per booking	Y	Cost of damage + 10% administration	Cost of damage + 10% administration



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PUBLIC HALLS (cont)				
Council Civic Centre – Cove Room – 48 Longueville Road, Lane Cove (7am to Midnight)				
Concession	per hour or day	Y	\$38 per hour or \$228 per day	\$39 per hour or \$234 per day
General	per hour or day	Y	\$79 per hour or \$474 per day	\$82 per hour or \$492 per day
Performer rate	per hour or day	Y		\$59.10 per hour or \$354.60 per day
Commercial	per hour or day	Y	\$190 per hour or \$1,140 per day	\$197 per hour or \$1,182 per day
Council Civic Centre - Staff Room – 48 Longueville Road, Lane Cove (7am to Midnight)				
Concession	per hour or day	Y	\$24 per hour or \$144 per day	\$25 per hour or \$150 per day
General	per hour or day	Y	\$50 per hour or \$300 per day	\$52 per hour or \$310 per day
Commercial	per hour or day	Y	\$120 per hour or \$720 per day	\$124 per hour or \$744 per day



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PUBLIC HALLS (cont)				
Lane Cove Community Hub – Terrace Function Room – 1 Pottery Lane, Lane Cove (7am to 10pm)				
Concession	per hour or day	Y	\$38 per hour or \$228 per day	\$39 per hour or \$234 per day
General	per hour or day	Y	\$79 per hour or \$474 per day	\$82 per hour or \$492 per day
Performer rate	per hour or day	Y		\$59.10 per hour or \$354.60 per day
Commercial	per hour or day	Y	\$190 per hour or \$1,140 per day	\$197 per hour or \$1,182 per day
Lane Cove Community Hub – Park View Room – 1 Pottery Lane, Lane Cove (7am to 11pm)				
Concession	per hour or day	Y	\$30 per hour or \$180 per day	\$31 per hour or \$186 per day
General	per hour or day	Y	\$62 per hour or \$372 per day	\$64 per hour or \$384 per day
Commercial	per hour or day	Y	\$150 per hour or \$900 per day	\$155 per hour or \$930 per day
Living and Learning – Multi Purpose Hall – 180 Longueville Road, Lane Cove (7am to 11pm)				
Concession	per hour or day	Y	\$30 per hour or \$180 per day	\$31 per hour or \$186 per day
General	per hour or day	Y	\$62 per hour or \$372 per day	\$64 per hour or \$384 per day
Commercial	per hour or day	Y	\$150 per hour or \$900 per day	\$155 per hour or \$930 per day

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PUBLIC HALLS (cont)				
Living and Learning Centre – Meeting Room / Lounge – 180 Longueville Road, Lane Cove (7am to 11pm)				
Concession	per hour or day	Y	\$30 per hour or \$180 per day	\$31 per hour or \$186 per day
General	per hour or day	Y	\$50 per hour or \$300 per day	\$52 per hour or \$310 per day
Performer rate	per hour or day	Y	\$37.2 per hour or \$223.20 per day	
Commercial	per hour or day	Y	\$120 per hour or \$720 per day	\$124 per hour or \$744 per day
Meeting House – Meeting Room – 23-25 Stokes Street, Lane Cove North (7am to 11pm)				
Concession	per hour or day	Y	\$30 per hour or \$180 per day	\$31 per hour or \$186 per day
General	per hour or day	Y	\$62 per hour or \$372 per day	\$64 per hour or \$384 per day
Commercial	per hour or day	Y	\$150 per hour or \$900 per day	\$155 per hour or \$930 per day
Meeting House – Upper Level Meeting Room – 23-25 Stokes Street, Lane Cove North (7am to 11pm)				
Concession	per hour or day	Y	\$24 per hour or \$144 per day	\$25 per hour or \$150 per day
General	per hour or day	Y	\$50 per hour or \$300 per day	\$52 per hour or \$310 per day
Commercial	per hour or day	Y	\$120 per hour or \$720 per day	\$124 per hour or \$744 per day

174 Delivery Program and Operational Plan



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PUBLIC HALLS (cont)				
Waterview Community Centre, 7 Waterview Drive, Lane Cove (7am to 11pm)				
Concession	per hour or day	Y	\$34 per hour or \$204 per day	\$35 per hour or \$210 per day
General	per hour or day	Y	\$71 per hour or \$426 per day	\$73 per hour or \$438 per day
Commercial	per hour or day	Y	\$170 per hour or \$1020 per day	\$176 per hour or \$1056 per day
Gallery Lane Cove + Creative Studios – Meeting Room – 164 Longueville Road, Lane Cove (7am to 11pm)				
Concession	per hour or day	Y	\$30 per hour or \$180 per day	\$31 per hour or \$186 per day
General	per hour or day	Y	\$62 per hour or \$372 per day	\$64 per hour or \$384 per day
Commercial	per hour or day	Y	\$150 per hour or \$900 per day	\$155 per hour or \$930 per day
Tantallon Meeting Room				
Concession	per hour or day	\$-	\$34 per hour or \$204 per day	\$35 per hour or \$210 per day
General	per hour or day	\$-	\$71 per hour or \$426 per day	\$73 per hour or \$438 per day
Commercial	per hour or day	\$-	\$170 per hour or \$1020 per day	\$176 per hour or \$1056 per day

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PUBLIC HALLS (cont)				
Kingsford Smith Meeting Room				
Concession	per hour or day	\$-	\$24 per hour or \$144 per day	\$25 per hour or \$150 per day
General	per hour or day	\$-	\$50 per hour or \$300 per day	\$52 per hour or \$310 per day
Commercial	per hour or day	\$-	\$120 per hour or \$720 per day	\$124 per hour or \$744 per day
Greenwich Senior Citizens Centre				
Concession	per hour or day	Y	-	\$31 per hour or \$186 per day
General	per hour or day	Y	-	\$52 per hour or \$310 per day
Commercial	per hour or day	Y	-	\$124 per hour or \$744 per day
AGED & DISABILITY				
Seniors and Disabilities programs and events				
Seniors Bus Excursions	per person	Y	Up to \$50.00	Up to \$50.00
Demonstration Cooking Demonstrations	per person	Y	Up to \$20.00	Up to \$20.00
Cooking Program	per person	Y	Up to \$20.00	Up to \$20.00
Fitness and exercise classes	per person	Y	Up to \$20.00	Up to \$20.00
Activities & Events	per person	Y	Up to \$20.00	Up to \$20.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
YOUTH PROGRAMS				
Holiday Activities	per person	Y	Up to \$50.00	Up to \$50.00
Synergy Camp	per person	Y	Up to \$200.00	Up to \$200.00
Excursion Activities	per person	Y	Up to \$85.00	Up to \$85.00
COMMUNITY SERVICES				
Events / Program fees	per person	Y	Up to \$20.00	Up to \$20.00
SYNERGY YOUTH CENTRE				
Synergy Youth Centre (Mon to Fri 9am to 2:30pm School Term only)				
Minimum 1 hour per booking – Weekdays (Hire rates are per hour unless otherwise stated)				
Concession	per hour	Y	\$33.00	\$34.00
General	per hour	Y	\$66.00	\$68.50
Commercial	per hour	Y	\$160.00	\$165.50
Cancellation	per booking	Y	100% within 24 hours 50% in 7 business days	100% within 24 hours 50% in 7 business days
Alteration to booking	per booking	Y	1st one free, thereafter \$50 per booking	1st one free, thereafter \$51.50 per booking
Key Deposit (refundable)	per booking	Y	\$50.00	\$51.50
Non-return / Loss of key	per booking	Y	\$50.00	\$51.50



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
MUSEUM				
Carisbrook House				
Entrance Fees – Adult	per person	Y	\$12.00	\$12.00
Entrance Fees – Concession / Children	per person	Y	\$10.00	\$10.00
Entrance Fees – Family Pass	per family	Y	\$32.00	\$32.00
Refreshments (additional to entry fee)	per person	Y	as determined by the Lane Cove Historical Society	as determined by the Lane Cove Historical Society
All Groups including tour and refreshments	per person	Y	as determined by the Lane Cove Historical Society	as determined by the Lane Cove Historical Society
Hire Fees – Functions	per hour	Y	\$170 per hour or up to \$1,360 per day	\$176 per hour or up to \$1,408 per day
Local Business Filming	per hour	Y	\$50.00	\$51.50
Commercial Filming	per hour	Y	\$323 per hour Max \$1,270 per day	\$334 per hour Max \$1,315 per day
Still Photography	per hour	Y	\$135 per hour Max \$685 per day	\$140 per hour Max \$709 per day
Key Deposit (refundable)	per booking	Y	\$50.00	\$51.50
Non-return / Loss of key	per booking	Y	\$50.00	\$51.50



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
EVENT				
Event/Program				
Participation in community event	per event	Y	Up to \$50.00	Up to \$51.50
The Canopy				
Use of stage	per hour	Y	Price on Application	Price on Application
Use of public space	per hour	Y	Price on Application	Price on Application
GOLF COURSE				
Lane Cove Golf Course				
All golf related fees and charges are subject to change during construction phase of the Lane Cope Sport and Recreation Facility				
Green Fees – 9 holes (Weekdays) – Adults	per round	Y	\$25.00	\$25.00
Green Fees – 9 holes (Weekdays) – Full Time Students <21 / Pensioners	per round	Y	\$19.00	\$19.00
Green Fees – 9 holes (Weekdays) – Members outside Block Times	per round	Y	\$17.00	\$17.00
Green Fees – 9 holes (Weekends & Public Holidays) – All Players	per round	Y	\$28.00	\$28.00
Green Fees – 18 holes (Weekdays) – Adults	per round	Y	\$34.00	\$34.00
Green Fees – 18 holes (Weekdays) – Full Time Students <21 / Pensioners	per round	Y	\$24.00	\$24.00
Green Fees – 18 holes (Weekdays) – Members outside Block Times	per round	Y	\$20.00	\$20.00
Green Fees – 18 holes (Saturdays only) – School Students	per round	Y	\$17.00	\$17.00
Green Fees – 18 holes (Saturdays only) – Junior Members outside Block Times	per round	Y	\$15.00	\$15.00
Green Fees – 18 holes (Weekends & Public Holidays) – All Players	per round	Y	\$38.00	\$38.00

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
GOLF COURSE (cont)				
Special Rates				
Junior Rate – School students or <18 (Sunday to Friday inclusive)	per round	Y	\$10.00	\$10.00
Twilight Rate – After designated time (Mon – Friday)	per round	Y	\$23.00	\$23.00
Community Service Workers Rate – Any community service worker such as Police, Fire Brigade, Ambulance or hospital worker upon showing their identification (Monday, Tuesday & Wednesday)	per round	Y	\$23.00	\$23.00
Wednesday Morning Rate – Pay for one full green fee and a second player is free, before a designated time	per round	Y	Pay 1 full green fee, second player free	Pay 1 full green fee, second player free
Large group bookings – 10% discount for group of 10 players	per round	Y	Fee by Agreement	Fee by Agreement
Block Booking Fee – Lane Cove Golf Club*				
Block Booking Fee – Adults (7 days a week members)	per member	Y	\$400.00	\$400.00
Block Booking Fee – Seniors (age 65 + 20 years continuous membership)	per member	Y	\$200.00	\$200.00
Block Booking Fee – F/T Students (18-21 Years members)	per member	Y	\$200.00	\$200.00
Block Booking Fee – Juniors (10-17 Years members)	per member	Y	\$50.00	\$50.00
*Note: Changes in fees apply from 1 July – 50% of Fees are due and payable on 31 December and the remaining 50% are due and payable on 31 March				
Membership Fee				
Lifestyle Member	per member	Y	\$89.25	\$89.25
Temporary Member	per member	Y	\$189.00	\$189.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
GOLF COURSE (cont)				
Guests of Lane Cove Golf Club				
Members' Guests / Visiting Pennant players playing in Block Booking times	per round	Y	\$22.00	\$22.00
Visiting Pennant Players playing in Friday's Lady's Pennant golf matches	per round	Y	\$20.00	\$20.00
Members' Guests playing in Country Club Invitation Days (maximum 3 per calendar year)	per round	Y	\$20.00	\$20.00
SPORTING GROUNDS				
Playing Fields – Seasonal Hire				
*Additional charges apply if additional garbage bins, special clean up etc are required				
Cancellation – All Fields	per booking	Y	100% within 2 weeks of booking start date 50% within Between 2-4 weeks prior to booking start date	100% within 2 weeks of booking start date 50% within Between 2-4 weeks prior to booking start date
Alteration to booking – All Fields	per booking	Y	1st one free, thereafter \$45 per booking	1st one free, thereafter \$45.00 per booking
Lights – No discounts apply				
Training Lights 200 lux (Blackman Park Synthetic Fields only)	per hour	Y	\$56.00	\$58.00
Training Lights 100 lux (All fields except Kingsford Smith Oval)	per hour	Y	\$33.00	\$34.00
Training Lights 500 lux (Blackman Park Cricket Nets)	per hour	Y	\$10.00	\$11.00
Training Lights 100 lux (Basketball/Netball Courts)	per hour	Y	\$5.00	\$6.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
SPORTING GROUNDS (cont)				
Ground Hire				
Blackman Park Synthetic fields – Seasonal Rates	per hour	Y	\$52.00	\$54.00
Blackman Park Synthetic fields – Casual Rates	per hour	Y	\$93.00	\$100.00
Class 1 Grounds with Turf Wicket – Tantallon Oval & Kingsford Smith Oval - Seasonal Rates	per hour	Y	\$58.00	\$60.00
Class 1 Grounds with Turf Wicket – Tantallon Oval & Kingsford Smith Oval – Casual Rates	per hour	Y	\$175.00	\$180.00
Class 1 Grounds with No Turf Wicket – Tantallon Oval, Kingsford Smith Oval, Bob Campbell Oval & Blackman Park Turf Fields – Seasonal Rates	per hour	Y	\$35.00	\$36.00
Class 1 Grounds with No Turf Wicket – Tantallon Oval, Kingsford Smith Oval, Bob Campbell Oval & Blackman Park Turf Fields – Casual Rates	per hour	Y	\$93.00	\$98.00
Class 2 Grounds – Pottery Green Oval & Burns Bay Reserve – Seasonal Rates	per hour	Y	\$25.00	\$26.00
Class 2 Grounds – Pottery Green Oval & Burns Bay Reserve – Casual Rates	per hour	Y	\$72.00	\$75.00
Synthetic Cricket Practice Nets & Field area – Kingsford Smith Oval & Blackman Park	per hour per net	Y	\$8.00	\$9.00
Gala Days per field – local clubs/schools	per day	Y	\$360.00	\$375.00
Gala Days per field – non local clubs/schools	per day	Y	\$750.00	
Gala Days at Blackman Park – Commercial hire of turf fields combined rate (must book both fields)	per day	Y	\$2,000.00	
Gala Days at Blackman Park – Commercial hire of synthetic fields combined rate (must book both fields)	per day	Y	\$3,000.00	
Gala Days at Blackman Park – Commercial hire of all fields (synthetic & turf) combined rate	per day	Y	\$5,000.00	

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
SPORTING GROUNDS (cont)				
Ground Hire (cont)				
Line Marking (All fields except Blackman Park Synthetic Fields)	per day	Y	\$150.00	\$300.00
Basketball/Netball Court Hire Fees – Seasonal Rate	Per hour	Y	\$16.00	\$17.00
Basketball/Netball Court Hire Fees – Casual Rate	Per hour	Y	\$25.00	\$30.00
School Sports				
Non local schools (ineligible for seasonal rate)	per hour	Y	Seasonal Rates Apply	25% discount on the Casual Rate
Local schools during school hours 8.30am – 3.30pm (includes all sports grounds, netball/basketball courts & cricket nets)	per hour	Y	100% discount on Seasonal Rates No discount on Synthetic Fields	100% discount on Seasonal Rates No discount on Synthetic Fields
Local schools after school hours (includes all sports grounds, netball/basketball courts & cricket nets)	per hour	Y	Seasonal Rates Apply	
PSSA schools	per hour	Y	25% discount on the Seasonal Rate No discount on Synthetic Fields	25% discount on the Seasonal Rate No discount on Synthetic Fields



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
OTHER PARK USERS				
Commercial Personal Trainers and Commercial Dog Walking/Training Businesses				
Initial Registration Application Fee	One Off	Y	\$67.00	\$70.00
Monthly Fee	per month	Y	\$195.00	\$210.00
Quarterly Fee	per quarter	Y	\$590.00	\$620.00
Annual Fee	per annum	Y	\$2,360.00	\$2,400.00
Commercial Hire for special events				
Rate for Commercial Hire of Sporting Grounds and Parks eg Corporate Events	per event	Y	Fee by Agreement	Fee by Agreement
Commercial Dog Walking/Training Businesses not based in Lane Cove LGA				
Initial Registration Application Fee	One Off	Y	\$67.00	\$70.00
Monthly Fee	per month	Y	\$195.00	\$210.00
Quarterly Fee	per quarter	Y	\$590.00	\$620.00
Annual Fee	per annum	Y	\$2,360.00	\$2,400.00
Commercial Hire for special events				
Rate for Commercial Hire of Sporting Grounds and Parks eg Corporate Events	per event	Y	Fee by Agreement	Fee by Agreement



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
PARK HIRE FOR SPECIAL EVENTS				
Special events including Christmas parties, birthday parties and other events				
Up to 50 people, using existing park facilities only, no exclusive use	per hour	Y	Free	Free
Up to 50 people, with additional facilities to be used	per hour	Y	\$180.00	\$186.00
51-100 people	per hour	Y	\$263.00	\$270.00
Over 100 people	per hour	Y	\$350.00	\$361.00
Daily rate	per day	Y	\$690.00	\$712.00
Weddings – ceremony and/or photos only – no structures – reception elsewhere	2 hours Flat rate	Y	\$299.00	\$309.00
Infrastructure fee – marquees, jumping castles and other structures erected for special events	Each structure per day	Y	\$180.00	\$186.00
Bond (where required)	per booking	N	\$206.00	\$250.00
Cancellation Fee (within 24hrs of booking time) Where booking is cancelled within 7 days	per booking	Y	\$103.00	\$106.00
Alteration to booking	per booking	Y	1st one free, thereafter \$45 per booking	1st one free, thereafter \$46 per booking



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
TREE PRESERVATION				
Tree Inspection Application fees				
Tree pruning or removal of 1 - 3 trees	per application	N	\$134.00	\$150.00
Each additional tree	per tree	N	\$21.00	\$30.00
Pensioners	per application	N	Free	Free
"Meeting with Arborist (one-off fee - limited to 20 minutes maximum*)	per meeting	N	\$72.00	\$100.00
* Meeting with Arborist that exceeds 20 minutes may incur additional fees to be paid prior to a permit being issued."				
Request for review of assessment decisions	per application	N	\$205.00	\$212.00
Independent Tree Review Expert Arbiter (ITREA)	per application	N	\$620.00	\$641.50
PARKS & RESERVES				
Works on Public Land				
Contribution to works on public land	per application	N	Actual Cost	Actual Cost
Memorial seats / trees	per application	Y	Actual Cost	Actual Cost
Trimming trees on public land for solar access / preservation of views	per application	Y	Actual Cost	Actual Cost
ENVIRONMENTAL PUBLICATIONS				
Environmental Publications				
Bushwalks Around Lane Cove	per publication	Y	Prices as approved by Council	Prices as approved by Council
Natural Environment of Lane Cove	per publication	Y	Prices as approved by Council	Prices as approved by Council

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
TENNIS COURTS				
Tennis Court Rents				
Tennis Court Rental without lights – Community Courts	per hour	Y	Min \$16 Max \$23	Min \$16 Max \$23
Tennis Court Rental with lights – Community Courts	per hour	Y	Up to \$31	Up to \$31
SWIMMING POOLS				
Lane Cove Aquatic Centre				
Entrance Fees	per person	Y	Refer to Lane Cove aquatic website	Refer to Lane Cove aquatic website
Greenwich Baths				
Entrance Fees – Adults	per person	Y	\$4.85	\$5.00
Entrance Fees – Concession/ Child < 16 yrs / Student Concession	per person	Y	\$3.75	\$4.00
Season Ticket – Unlimited Entry (October – March (incl)) – Family	per person	Y	\$248.00	\$256.50
Season Ticket – Unlimited Entry (October - March (incl)) – Adults	per person	Y	\$126.50	\$131.00
Season Ticket – Unlimited Entry (October – March (incl)) – Concession/ Child < 16 yrs / Student Concession	per person	Y	\$63.00	\$65.00
Season Ticket – Unlimited Entry (All Year Round – Key Holder) Adult	per person	Y	\$253.00	\$262.00
Season Ticket – 10 Entry – Adults	per person	Y	\$42.30	\$44.00
Season Ticket – 10 Entry – Concession/ Child < 16 yrs / Student Concession	per person	Y	\$32.40	\$33.50



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
ACTIVITY CLASSES				
Activity Classes				
Activity Classes	per person per class	Y	\$21.00	\$21.50
FOOTPATHS & PEDESTRIAN MALLS				
Commercial Use of Plaza & Public Places				
Small display	per day	Y	\$180.00	\$180.00
Large display	per day	Y	\$298.00	\$298.00
Distribution Flyers & Pamphlets	per day	Y	\$160.00	\$160.00
Hire of Tables	per table	Y	\$17.00	\$17.00
Hire of Tables – Existing Approved Charities / Non Profit	per table	Y	Free	Free
Hire of Chairs	per chair	Y	\$13.00	\$13.00
Footpath Occupation				
High Demand (within Lane Cove Plaza / Lane Cove Market Square & St Leonards)	per m ² p.a	N	\$345.00	\$345.00
Medium Demand (Greenwich Road, Charlish Park & Figtree shops)	per m ² p.a	N	\$202.00	\$202.00
Low Demand	per m ² p.a	N	\$115.00	\$115.00
Application Fee	One Off	N	\$58.00	\$58.00
Mobile Food Vending	per day	N	\$84.00	\$84.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
FOOTPATHS & PEDESTRIAN MALLS (cont)				
Outdoor Eating Areas				
Restaurant Tables and Chairs without Shelters – Within Lane Cove Plaza / Lane Cove Market Square / Austin Street and St Leonards	per m ² p.a	N	\$585.00	\$585.00
Restaurant Tables and Chairs with Shelters – Within Lane Cove Plaza / Lane Cove Market Square / Austin Street and St Leonards	per m ² p.a	N	\$874.00	\$874.00
Restaurant Tables and Chairs – Lane Cove Village outside of Plaza area	per m ² p.a	N	\$475.00	\$475.00
Restaurant Tables and Chairs – Greenwich Rd and other areas	per m ² p.a	N	\$288.00	\$288.00
Non-compliance with passive smoking policy	per occurrence	N	\$120.00	\$120.00
Umbrella	per umbrella p.a.	N	\$77.00	\$77.00

FILMING

Filming Fees

*Additional park hire fees may apply

*See above under Park Hire for Special Events

Commercial Filming Low impact	per application	N	\$103.00	\$106.50
Commercial Filming Medium impact	per application	N	\$309.00	\$320.00
Commercial Filming High impact	per application	N	\$515.00	\$533.00
Traffic Control Assessment Low Activity	per application	N	\$103.00	\$106.50
Traffic Control Assessment Medium Activity	per application	N	\$309.00	\$320.00
Traffic Control Assessment High Activity	per application	N	As per Council's adopted road closure fees	As per Council's adopted road closure fees

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
FILMING (cont)				
Radio Outside Broadcast Fees				
Commercial radio Plaza and public places	per hour or per day	N	\$237 per hour or \$885 per day	\$245 per hour or \$916 per day
Non Profit radio Lane Cove Plaza and public places	per hour or per day	N	\$62 per hour \$210 per day	\$64 per hour \$217 per day

HEALTH				
Food Premises – Admin, Inspection, Follow-up Late Payment of Invoice, Notice Fee & Temporary food vendor				
Annual Administration Fee (up to & including 5 full time Food Handlers)	per application	N	\$390.00	\$490.00
Annual Administration Fee (between 6 and 50 full time Food Handlers)	per application	N	\$800.00	\$850.00
Annual Administration Fee (more than 50 full time Food Handlers)	per application	N	\$3,500.00	\$3,500.00
Outstanding debt recovery fee for unpaid Health Inspection Fees. Fee charged if invoice not paid within 30 days of notification	per reminder/ notice	N	\$200.00	\$200.00
Inspection fee (minimum charge 30 minutes)	per hour	N	\$284.00	\$284.00
Improvement Notice Fee – Food Act	per notice	N	\$330.00	\$330.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
HEALTH (cont)				
Public Health				
Administration Fee for Review of Risk Management Plan (RMP) & Cooling Tower Audit Report	per item	N	\$150.00	\$200.00
Improvement Notice Fee – skin penetration, colonic irrigation, mortuary and other health premises	per notice	N	\$270.00	\$320.00
Improvement Notice Fee – Public Swimming Pool	per notice	N	\$270.00	\$320.00
Improvement Notice Fee – Cooling Towers	per notice	N	\$560.00	\$610.00
Prohibition Order	per order	N	\$560.00	\$560.00
Hair/Beauty / Skin Penetration premises Inspection	per inspection	N	\$125.00	\$175.00
Cooling Tower Registration	per application	N	\$125.00	\$175.00
Cooling Tower Inspection (up to 5 towers)	per up to 5 towers	N	\$250.00	\$250.00
Cooling Tower Inspection – each additional	per tower	N	\$100.00	\$100.00
Reinspection due to non compliance	per inspection	N	\$200.00	\$250.00
Public Swimming Pool Annual Registration Fee	per registration	N	\$100.00	\$100.00
Public Swimming Pool Inspection Fee	per inspection	N	\$125.00	\$125.00
Onsite Sewage Management Systems – Annual Registration Fee	per registration per annum	N	\$150.00	\$150.00
Onsite Sewage Management System – Inspection Fee	per inspection	N	\$120.00	\$120.00
Notices & Orders – Protection of the Environment Operations Act 1997				
Administration Fee for Notices and Orders	per notice per order	N	\$577.00	\$627.00

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
HEALTH (cont)				
Investigation Fee				
Cost Compliance Fee – Official Times & Resources	per hour	N	\$400.00	\$500.00
REGULATORY CONTROL				
Animal Lifetime Registration Fee – Companion Animals Act				
Desexed (by relevant age) or not desexed (not recommended) or not desexed (registered breeder) – Dog	per application	N	\$75.00	\$78.00
Desexed (by relevant age) or not desexed (not recommended) or not desexed (registered breeder) – Cat	per application	N	\$65.00	\$68.00
Desexed animal sold by eligible pound/shelter or Working or Service of the State or Assistance Animal – Dog	per application	N	\$0.00	\$0.00
Desexed animal sold by eligible pound/shelter or Assistance Animal – Cat	per application	N	\$0.00	\$0.00
Not desexed or desexed (after relevant age) – Dog	per application	N	\$252.00	\$262.00
Desexed animal owned by pensioner	per application	N	\$32.00	\$34.00
Late Fee	per application	N	\$21.00	\$22.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
REGULATORY CONTROL (cont)				
Annual Permits for Non-desexed cats and dangerous/restricted dogs				
Annual permit for cats not desexed by four months of age (addition to their one-off lifetime pet registration fee)	per application	N	\$92.00	\$96.00
*Note - cats that are registered by 1 July 2020, cats kept for breeding purposes by members of recognised breeding bodies, and cats which cannot be desexed for medical reasons are exempted				
Annual permit for dogs of a restricted breed or declared to be dangerous (addition to their one-off lifetime pet registration fee)	per application	N	\$221.00	\$230.00
Release Fee for Impounded Article				
Clothing bins, signs, shopping trolleys	per item	N	\$150.00	\$155.50
Holding Fee (Additional)	per day	N	\$50.00	\$51.50
Abandoned Vehicles				
Motor Vehicles – and other articles including trailers, boats and bulk containers	per vehicle	N	\$500.00	\$517.50
Holding Fee (Additional)	per day	N	\$100.00	\$103.50
Private Car Park Enforcement Fees				
Based on the number of parking spaces within private car park				
0 – 50 cars	per annum	Y	\$7,500.00	\$7,762.50
51 – 200 cars	per annum	Y	\$10,000.00	\$10,350.00

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
ROADS & ANCILLARY				
Road Maintenance				
Road Opening Permit Application Fee	per application	N	\$220.00	\$225.00
Road pavements Restoration (min Charge 1m²)				
Asphaltic concrete with concrete base	per m ²	N	\$665.00	\$690.00
Concrete	per m ²	N	\$625.00	\$650.00
Asphalt road	per m ²	N	\$435.00	\$450.00
Unsealed pavement	per m ²	N	\$140.00	\$145.00
Footpaths & Driveways Restoration (min Charge 1m²)				
Brick paved footpath	per m ²	N	\$370.00	\$385.00
Concrete footpath	per m ²	N	\$290.00	\$300.00
Asphalt or Bituman footpaths	per m ²	N	\$215.00	\$225.00
Formed of grassed area	per m ²	N	\$110.00	\$110.00
Concrete residential driveways (125mm thick)	per m ²	N	\$390.00	\$405.00
Concrete industrial driveway (200mm thick)	per m ²	N	\$535.00	\$555.00
Paved footpath with concrete base	per item	N	\$1,665.00	\$1,725.00
Concrete layback and gutter	per item	N	\$810.00	\$840.00
Concrete layback and gutter block	per item	N	\$970.00	\$1,005.00
Traffic Control (require for work on State, regional and busy local Rds)	per day	N	\$2,250.00	\$2,330.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
ROADS & ANCILLARY (cont)				
Kerb and Gutter Restoration (min Charge 1m)				
Concrete dish drain	per meter	N	\$450.00	\$465.00
Concrete kerb and gutter	per meter	N	\$510.00	\$530.00
Kerb only	per lineal meter	N	\$380.00	\$395.00
Kerb outlet	per item	N	\$205.00	\$210.00
Gully pit with kerb inlet	per item	N	\$4,600.00	\$5,000.00
Night/Weekend Restoration Works Surcharge				
The following additional charge is added for all restoration work which are required to be completed at night or on the weekend.	per job	N	Above restoration charges plus 20%	Above restoration charges plus 20%
Concrete / Asphalt plant opening fee	per night	N	\$4,600.00	\$4,600.00
Recovery Overhead				
The following rates will apply for all contributory works other than road reinstatements, footpath restorations and gutter crossings	per job	N	Direct cost plus 50%	Direct cost plus 50%



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
ROADS & ANCILLARY (cont)				
Vehicular Crossing				
*Note – Inspection fees include 3 inspections				
Residential inspection fees	per inspection	N	\$360.00	\$370.00
Residential additional inspection	per inspection	N	\$220.00	\$230.00
Residential performance bond	per inspection	N	\$1,000.00	\$1,000.00
Multi-unit Dwelling inspection fees	per inspection	N	\$650.00	\$675.00
Multi-unit Dwelling additional inspection	per inspection	N	\$220.00	\$230.00
Multi-unit Dwelling performance bond	per application	N	\$1,000.00	\$1,000.00
Commercial inspection fee	per inspection	N	\$970.00	\$1,000.00
Commercial additional inspection	per inspection	N	\$220.00	\$230.00
Commercial performance bond	per application	N	\$1,000.00	\$1,000.00
Boundary and Driveway levels fee	per application	N	\$220.00	\$230.00
Drainage				
Overland flowpath plan / information	per plan	Y	\$215.00	\$225.00
Stormwater network plan / information	per plan	Y	\$215.00	\$225.00
Overhead flowpath analysis – minimum (actual costs plus overhead)	per item	Y	\$520.00	\$540.00
Works on Council Property				
Application Fee	per application	Y	\$220.00	\$230.00
Inspection Fee	per inspection	Y	\$220.00	\$230.00
Drainage Inspection fee for inspection of connection to Council system	per inspection	Y	\$220.00	\$230.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
ROADS & ANCILLARY (cont)				
Construction Works by Civic Services				
Standard Vehicular crossing fees still apply Performance bond not required				
Asphalt				
50mm thick AC	per m ²	Y	\$270.00	\$280.00
50mm thick AC plus 150mm of compacted road base	per m ²	Y	\$330.00	\$345.00
100mm thick AC	per m ²	Y	\$320.00	\$335.00
100mm thick AC plus 150mm thick compacted road base	per m ²	Y	\$375.00	\$390.00
Concrete				
75mm thick concrete footpath (no reinforcement)	per m ²	Y	\$190.00	\$200.00
125mm thick concrete (no reinforcement)	per m ²	Y	\$215.00	\$225.00
125mm thick reinforced concrete	per m ²	Y	\$250.00	\$260.00
150mm thick concrete (no reinforcement)	per m ²	Y	\$270.00	\$280.00
150mm thick reinforced concrete	per m ²	Y	\$290.00	\$300.00
200mm thick reinforced concrete	per m ²	Y	\$315.00	\$325.00
Removal of existing concrete paving (light duty) – saw cutting extra	per m ²	Y	\$45.00	\$45.00
Removal of existing concrete paving (heavy duty) – saw cutting extra	per m ²	Y	\$60.00	\$65.00
Concrete kerb and gutter	per m ²	Y	\$280.00	\$290.00
Concrete kerb only	per m ²	Y	\$200.00	\$210.00
Concrete layback – no gutter	per m ²	Y	\$200.00	\$210.00
Concrete Layback including gutter	per m ²	Y	\$325.00	\$340.00
Concrete Layback including gutter block	per m ²	Y	\$490.00	\$510.00

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
ROADS & ANCILLARY (cont)				
Brick kerb only	per m ²	Y	\$345.00	\$360.00
Brick kerb and concrete gutter	per m ²	Y	\$455.00	\$470.00
Concrete layback – heavy duty with reinforcement – no gutter	per m ²	Y	\$250.00	\$260.00
Concrete layback – heavy duty with reinforcement including gutter	per m ²	Y	\$345.00	\$360.00
Stormwater outlet to kerb	per item	Y	\$160.00	\$165.50
Saw cutting				
Establishment fee plus cost per metre	per item	Y	\$215.00	\$225.00
25mm deep asphalt	per meter	Y	\$25.00	\$26.00
50mm deep asphalt	per meter	Y	\$30.00	\$31.00
100mm deep asphalt	per meter	Y	\$35.00	\$36.00
100mm deep concrete	per meter	Y	\$45.00	\$47.00
150mm deep concrete	per meter	Y	\$55.00	\$57.00
Concrete kerb cut	per item	Y	\$55.00	\$57.00
Turf				
Turf – supply and lay	per m ²	Y	\$45.00	\$50.00
Turf and topdressing – for removal of existing turf and preparation	per m ²	Y	\$55.00	\$60.00
Miscellaneous				
Barricade and lights per set	per day	N	\$45.00	\$50.00
Delivery or return of barricades	per item	N	\$95.00	\$100.00
Line marking for "No Parking" adjacent to private driveways	per item	N	\$285.00	\$300.00
Supply and Lay of 100mmØ uPVC stormwater line	per meter	Y	\$95.00	\$100.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
ROADS & ANCILLARY (cont)				
Hoardings				
Application fee	per application	N	\$220.00	\$230.00
Erection of Class A hoarding	per lineal metre per week	N	\$16.00	\$17.00
Erection of Class B hoarding	per lineal metre per week	N	\$24.00	\$25.00
Engineering Design / Construction Certificate				
Recorded damage / inspection	per inspection	N	\$220.00	\$230.00
Additional inspection	per inspection	N	\$220.00	\$230.00
Footpath construction inspections (includes 3 inspections)	per inspection	N	\$460.00	\$475.00
Additional inspection	per inspection	N	\$220.00	\$230.00
Kerb and gutter construction inspection (includes 3 inspections)	per inspection	N	\$460.00	\$475.00
Additional inspection	per inspection	N	\$220.00	\$230.00
Drainage Construction inspection (includes 3 inspections)	per inspection	N	\$460.00	\$475.00
Additional inspection	per inspection	N	\$220.00	\$230.00
Design Checking				
Design Checking Fees – Minimum Fee	per item	N	\$530.00	\$550.00
Design rechecking fee – Insufficient detail for on-site detention	per item	N	\$220.00	\$230.00
Design Checking Fees – Construction Traffic Management Admin Fee	per item	N	\$620.00	\$640.00
Damage Deposits for Development Applications				
Major developments – may require specific bonds determined by Council	per application	N	Bonds may require determined by Council	Bonds may require determined by Council

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
ROADS & ANCILLARY (cont)				
Work Zones				
Application fee	per application	N	\$470.00	\$485.00
Rental charge – Residential	per lineal metre per week	N	\$39.00	\$41.00
Rental charge – Commercial	per lineal metre per week	N	\$68.00	\$71.00
Waste Skips				
Waste Skips – Application Fee	per application	N	\$220.00	\$230.00
Fee for skips placed on Council land	per day or per week	N	\$115 per day or \$200 per week	\$115 per day or \$200 per week
Traffic Control Barrier				
Barricades Hire	per day	N	\$34.00	\$50.00
Hanging of Banners etc (by Council Staff)	per item	Y	\$220.00	\$230.00
Permit to Stand Plant				
Permit to Stand Plant	per day	N	\$620.00	\$640.00
Permit to Stand Plant	per half day	N	\$340.00	\$350.00
Temporary Road Closure	per day	N	\$470.00	\$490.00
Certificate Fee – S88G Conveyancing Act (Positive Covenant)	per certificate	N	\$105.00	\$110.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
ROADS & ANCILLARY (cont)				
Engineering Construction Certificate – Development Works				
(i) Fee for Lodgement, Recording & Registration of an Engineering Construction Certificate:	per certificate	N	\$220.00	\$230.00
(ii) Fee for Issue of a Construction Certificate:	per certificate	N	\$220.00	\$230.00
Driveway Certification Fee	per certificate	N	\$220.00	\$230.00
Nature strip/footpath/kerb & gutter damage deposit refund Certification Fee	per certificate	N	\$220.00	\$230.00
Engineering Design / Construction Certificate – Recorded damage – inspection	per certificate	N	\$220.00	\$230.00
Engineering Design / Construction Certificate – Recorded damage – Additional Inspections	per certificate	N	\$220.00	\$230.00
Engineering Design / Construction Certificate – Footpaths construction (by others)	per certificate	N	\$460.00	\$475.00
Engineering Design / Construction Certificate - Footpaths construction (by others) – Additional Inspections	per certificate	N	\$220.00	\$230.00
Engineering Design / Construction Certificate – Fixing levels (footpaths)	per certificate	N	\$460.00	\$480.00
Engineering Design / Construction Certificate - Fixing levels (footpaths) – Additional Inspections	per certificate	N	\$220.00	\$230.00
Engineering Design / Construction Certificate – Kerb & gutter construction (by others)	per certificate	N	\$460.00	\$480.00
Engineering Design / Construction Certificate – Kerb & gutter construction (by others) – Additional Inspections	per certificate	N	\$220.00	\$230.00
Engineering Design / Construction Certificate – Drainage construction (by others)	per certificate	N	\$460.00	\$480.00

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
ROADS & ANCILLARY (cont)				
Engineering Design / Construction Certificate – Drainage construction (by others) – Additional Inspections	per certificate	N	\$220.00	\$230.00
Engineering Design / Construction Certificate – Boundary & Driveway Levels	per certificate	N	\$220.00	\$230.00
Design Checking Fees – Actual cost plus overheads	per item	N	Minium \$485	Minium \$485
Design Checking Fees – Re-checking Fee – Where insufficient detail (on-site detention)	per item	N	\$165.00	\$170.00
*Where Council is required to design or advise on the suitability of proposed works for a particular development on works external to the site or belonging to Council				
Damage Deposits (Cash Bond) – Single residential property	per item	N	\$6,000.00	\$6,200.00
Damage Deposits (Cash Bond) – Dual occupancy or minor subdivisions (3 lots or less)	per item	N	\$7,000.00	\$7,250.00
Damage Deposits (Cash Bond) – Multi-unit dwellings and townhouses	per lineal metre	N	\$525.00	\$545.00
*Damage Deposits (Cash Bond) – Major developments nominated by Council may require specific bank guarantees				
Damage Deposits (Cash Bond) – Damage deposit processing fee (residential)	per item	N	\$220.00	\$230.00
Damage Deposits (Cash Bond) – processing fee – multi unit dwelling	per item	N	\$390.00	\$405.00
Damage Deposits (Cash Bond) – Damage deposit processing fee – commercial site	per item	N	\$460.00	\$480.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
ROADS & ANCILLARY (cont)				
Damage Deposits – Complying Development Certificates – Works over \$25k				
Complying Development Damage deposit processing fee – residential	per item	N	\$220.00	\$230.00
Complying Development Damage deposit processing fee – multi-unit	per item	N	\$390.00	\$405.00
Complying Development Damage deposit processing fee – commercial	per item	N	\$460.00	\$480.00
Bond – Residential property	per item	N	\$6,000.00	\$6,200.00
Bond – Multi-unit dwellings and townhouses	per lineal metre	N	\$475.00	\$545.00
Bond – Commercial	per lineal metre	N	\$475.00	\$545.00
Ground Anchor Application Fee	per application	N	\$220.00	\$230.00
Fee Per Anchor	per anchor	N	\$765.00	\$795.00
BOAT LOCKERS				
Boat Lockers	per annum	Y	\$695.00	\$720.00
Dinghy Lockers	per annum	Y	\$520.00	\$540.00
Kayak Lockers	per annum	Y	\$695.00	\$720.00



Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
CAR PARKING				
Lane Cove Village incl The Canopy, Lane Cove Market Square and Little Lane Car Parks				
Carpark – 3 hours free	per hour	Y	Free	Free
1st hour after free period	per hour	Y	\$7.25	\$7.25
2nd hour after free period	per hour	Y	\$17.50	\$17.50
3rd hour after free period	per hour	Y	\$24.75	\$24.75
Over 4 hours	per day	Y	\$46.25	\$46.25
Unallocated Parking – Business Parking Permits	per annum	Y	\$1,850.00	\$1,850.00
Allocated Parking Market Square Carpark	per annum	Y	\$3,000.00	\$3,000.00
Commuter Parking – All day parking at the Canopy	per day	Y	\$7.75	\$7.75
St Leonards Car Parks				
Carpark – 2 hours free	per hour	Y	Free	Free
1st hour after free period	per hour	Y	\$16.50	\$16.50
2nd hour after free period	per hour	Y	\$22.00	\$22.00
3rd hour after free period	per hour	Y	\$27.50	\$27.50
Over 4 hours	per day	Y	\$45.00	\$45.00
Parking Meters				
Anglo Road – 1 hour	per hour	Y	\$5.70	\$5.70
Berry Road – 1 hour	per hour	Y	\$5.70	\$5.70
Berry Road – 2 hours	per hour	Y	\$4.20	\$4.20
Canberra Avenue – 1 hour	per hour	Y	\$5.70	\$5.70

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
CAR PARKING (cont)				
Christie Street – 2 hours	per hour	Y	\$4.30	\$4.30
Lithgow Street – All Day	per hour	Y	\$2.60	\$2.60
Marshall Avenue – 1 hour	per hour	Y	\$5.50	\$5.50
Nicholson Street – 2 hours	per hour	Y	\$4.30	\$4.30
Oxley Street – 2 hours	per hour	Y	\$4.30	\$4.30
Oxley Street – 2 hours	per hour	Y	\$4.30	\$4.30
Pacific Highway – 1 hour	per hour	Y	\$5.70	\$5.70
Park Road – 1 hour	per hour	Y	\$5.70	\$5.70
Portview Road – 1 hour	per hour	Y	\$5.70	\$5.70
Car Share Parking Permits				
Commercial Parking Rate – Car Share	per annum	Y	\$2,400.00	\$2,500.00
Resident Parking Permits (Pensioners receive a 50% discount)				
1st Permit	per vehicle	Y	\$40.00	\$40.00
2nd Permit	per vehicle	Y	\$60.00	\$60.00
Replacement / Transfer of Permit	per vehicle	Y	\$30.00	\$30.00
Visitor Parking Permits (Pensioners receive a 50% discount)				
Quarterly Long Term	per quarter	Y	\$65.00	\$65.00
Yearly Long Term	per annum	Y	\$220.00	\$220.00
EV Charging				
Public Car Park EV Charging	per Kwh	Y	\$0.22	\$0.22

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
WASTE MANAGEMENT				
S496 Annual Charge				
DWM Annual Charge – Residential Properties	per annum	N	\$560.90	\$637.65
DWM Annual Charge – Residential Vacant Land and Service Availability	per annum	N	\$139.50	\$144.95
DWMS (S502 pay-for-use)				
Extra DWM Service to Residential Properties (General Waste & Recycling)	per annum	N	\$617.00	\$701.40
Extra DWM Service to Business Properties (General Waste & Recycling)	per annum	N	\$617.00	\$701.40
Extra DWM Service to non-rateable Properties (General Waste & Recycling)	per annum	N	\$617.00	\$701.40
Extra DWM Service (General Waste only) for single residential properties only	per annum	N	\$437.20	\$454.25
Extra Mixed Containers & Paper Recycling Service to SUD & MUD residential dwellings	per annum	N	\$151.90	\$157.80
Waste Services to business properties (S502) (General Waste weekly & Recycling Services fortnightly only – No Green Waste service provided to business properties)	per annum	N	\$560.90	\$637.65
Waste Service to non-rateable properties (S502)	per annum	N	\$560.90	\$637.65
Additional fortnightly green waste collection service – upto a maximum of 3 x 240 Litre MGB's per residential premises Note: cost is an annual charge and doesnt include the purchase price for the additional MGB	per each additional 240L MGB	N	\$147.10	\$152.80
Urgent / Additional / On-Call Cleanup (maximum of 3 cubic metres)	per 3 cubic metre cleanup	Y	\$346.00	\$359.50
1 x 240 Litre garbage only (Unit Blocks Only – charge to Body Corporate for additional waste services)	per annum	N	\$1,283.20	\$1,333.25
1 x 660 Litre garbage only (Unit Blocks Only – charge to Body Corporate for additional waste services)	per annum	N	\$3,540.00	\$3,678.00

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Title of Fee/Charge	Unit	GST Applies	2024/25 Fee or Charge (incl. GST)	2025/26 Fee or Charge (incl. GST)
WASTE MANAGEMENT (cont)				
Return for contaminated 660L bin	per bin, per return	N	\$64.80	\$67.30
Return for contaminated 240L bin	per bin, per return	N	\$23.50	\$24.40
Replacement Bins				
New / Replacement MGB Bins – 80 Litre	per bin	N	\$135.00	\$139.50
New / Replacement MGB Bins – 120 Litre	per bin	N	\$135.00	\$139.50
New / Replacement MGB Bins – 240 Litre	per bin	N	\$150.00	\$155.50
New / Replacement MGB Bins – 660 Litre	per bin	N	\$770.00	\$797.00
New / Replacement MGB Bins – 1100 Litre	per bin	N	\$1,075.00	\$1,112.50
Stormwater Management Service Charge				
All Parcel of Vacant Land	per unit	N	Free	Free
All Residential Strata Units	per unit	N	\$12.50	\$12.50
All Residential Non Strata Properties	per property	N	\$25.00	\$25.00
All Business Strata Units and Properties	per unit or property	N	\$25.00	\$25.00
Special Event Bins				
Per 1100 Litre Bin	per bin	Y	\$366.30	\$379.00
Per 240 Litre Bin	per bin	Y	\$87.80	\$91.00



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Ordinary Council Meeting 19 June 2025
COMMUNITY CONSULTATION RESULTS - DRAFT SOCIAL INCLUSION STRATEGY

Item No: 7

Subject: Community Consultation Results - Draft Social Inclusion Strategy

Record No: SU10074 - 36733/25

Division: Community and Culture Division

Author(s): Susan Heyne

Executive Summary

This report provides feedback on the exhibition of the Draft Social Inclusion Strategy and recommends Lane Cove Council's first Social Inclusion Strategy be formally adopted.

Background

Research shows that communities with high social cohesion experience lower crime rates, better health outcomes, and higher levels of happiness. Conversely, a lack of cohesion can lead to division, alienation, and unrest.

Council aims to ensure that all individuals regardless of their background have equal opportunities to participate in civic life, access resources and feel valued and respected. Prioritising inclusivity and actively engaging with diverse populations will lead to a stronger, more resilient community that values and celebrates its diversity. Council considers the assessment of how socially inclusive we are as fundamental to the provision of appropriate and well thought out services and infrastructure.

Council has developed a Social Inclusion Strategy to create a Roadmap that supports Council to respond to relevant challenges and guide its decision-making for a strong and inclusive Lane Cove. The Roadmap includes strategies that align with Community Strategic Plan (CSP) Priorities so that social inclusion can become part of Council's daily work.

At the Ordinary Council meeting held 24 April 2025, it was resolved that Council:

1. *adopt, for the purpose of public exhibition, the Draft Social Inclusion Strategy;*
2. *undertake a community consultation between late April and early June 2025 as per the consultation plan outlined in the report; and*
3. *following public exhibition, the Draft Social Inclusion Strategy, together with a report on any submissions received, be considered at the June Ordinary Council Meeting.*

Following the 24 April 2025 Ordinary Council meeting, Council placed the Draft Social Inclusion Strategy on exhibition from 28 April to 6 June 2025

The draft strategy was promoted through Council's website, social media platforms and e-newsletters. The draft strategy was also presented and discussed at the Inclusive Communities Advisory Committee. The Committee did not request any changes to the strategy and readily identified the important role they will play in supporting the roll out of the Strategy.

Discussion

Public Exhibition consultation

Following the exhibition period, a total of one (1) comment was received. A copy of the full submissions has been circulated separately to Councillors.

Ordinary Council Meeting 19 June 2025
COMMUNITY CONSULTATION RESULTS - DRAFT SOCIAL INCLUSION STRATEGY

A summary of matters raised in the submission, together with a response, is provided below:

- Feels that events being predominantly targeted towards children, or are held during regular business/working hours, creates social isolation for working adults.

Response:

The Social Inclusion Strategy theme 'The community is connected and cohesive' provides a focus for Council to consider how all members of the community can engage in local life. To ensure that this is reflected in the Strategy, the following amendment is proposed in the table below.

Social Inclusion Focus 1: The community is connected and cohesive	
Draft Strategy placed on exhibition	Revised Strategy for adoption
Deliver and increase awareness of community events, programs and activities that strengthen and enrich meaningful connections.	Review, deliver and increase awareness of community events, programs and activities that strengthen and enrich meaningful connections for everyone.

Alignment with Community Strategic Plan Priorities

The Roadmap includes strategies that align with Council's Community Strategic Plan so that social inclusion can become part of Council's daily work.

Strategies in the Draft Social Inclusion Strategy were aligned with the Themes, Goals and Community Priorities in the current Community Strategic Plan (CSP), adopted in 2022. It is proposed that the strategies in the Draft Social Inclusion Strategy be amended to align with the updated Themes, Goals and Community Priorities in the CSP which has recently been exhibited to the community in 2025. These minor amendments are detailed in the table below.

Draft Strategy placed on exhibition	Revised Strategy for adoption
Social Inclusion Focus 1: The community is connected and cohesive CSP Theme - OUR SOCIETY and OUR CULTURE 1. An inclusive, Interconnected and active community	Social Inclusion Focus 1: The community is connected and cohesive CSP Theme - OUR SOCIETY and OUR CULTURE 1. An inclusive, interconnected, active and resilient community
Cultural identity (CSP 4.3): Support events/activities celebrating Aboriginal Culture	Sense of belonging (CSP 4.2): Support events/activities celebrating Aboriginal Culture
Creative expression (CSP 4.1): Encourage opportunities for intergenerational engagement	Sense of belonging (CSP 4.2): Encourage opportunities for intergenerational engagement
Creative expression (CSP 4.1): Strengthen opportunities to celebrate diversity	Sense of belonging (CSP 4.2): Strengthen opportunities to celebrate diversity
Social Inclusion Focus 3: Council is an effective leader, influencer and collaborator CSP Theme – OUR COUNCIL 6. A leading Council that engages its community to deliver best value service.	Social Inclusion Focus 3: Council is an effective leader, influencer and collaborator CSP Theme – OUR COUNCIL 6. A leading Council that engages its community to deliver effective, efficient and sustainable services.

Ordinary Council Meeting 19 June 2025
COMMUNITY CONSULTATION RESULTS - DRAFT SOCIAL INCLUSION STRATEGY

Item No: 7

Conclusion

Following consideration of the matters raised during the public exhibition period, it is recommended that Council adopt the Social Inclusion Strategy (as attached to this report **(AT-1)**, publish it on Council's website and work towards embedding these strategies across Lane Cove.

Lane Cove's first Social Inclusion Strategy will support Council in fostering an inclusive and equitable environment that responds to the diverse needs of all community members.

RECOMMENDATION

That Council:

1. receive and note the details of the report; and
2. adopt the Social Inclusion Strategy.

Stephanie Kelly
Director - Community and Culture
Community and Culture Division

ATTACHMENTS:

AT-1 [View](#) Social Inclusion Strategy 48 Pages



Lane Cove Council
**Social Inclusion
Strategy**
Lane Cove – belong, connect, thrive
Adopted in 2025



 Lane Cove
Council



Document Control

Title: Social Inclusion Plan

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Acknowledgement of Country

In the spirit of reconciliation Lane Cove Council acknowledges the Traditional Custodians of the Land, the Cameraygal people. We pay our respects to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples today.

Note of appreciation

We appreciate the contribution of all the people who gave their time, insights, and expertise to inform this Strategy. Your thoughtful input and active participation have been invaluable in shaping our directions. Your commitment to making a positive impact in our community is truly inspiring, and we are grateful for the diverse perspectives shared. Thank you for being part of this collaborative effort to create a more inclusive and thriving community for all.



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Message from the Mayor

In 2023, the Lane Cove local government area placed first in NSW and second in Australia in the Australian Liveability Census. Most people living or visiting Lane Cove enjoy the facilities, good schools, services and public spaces that this neighbourhood offers.

Our Council does an amazing job. But there are some families and individuals who are marginalised and excluded from the opportunities around them¹.

They may not have a job, enough money to live on or housing. They may be learning English, or experience discrimination or violence because of who they are or their beliefs. They may be managing disability or health concerns or juggling the role of being carer.

This Strategy will guide Council in its work so that we maintain a focus on making sure that every person in our community feels they belong, is respected and safe, and can enjoy equal access to opportunities and services. We need to respond effectively to build capacity, strength and resilience in our community, and tackle disadvantage.

It is also important to me that our community members have confidence that they have a real role in Council decision-making.

I have always believed in community. I encourage everyone to take notice and find ways to make our community more inclusive of all.

**Councillor Merri Southwood,
Mayor**



Message from the General Manager

Our community is strongest when we acknowledge and respect the right to be included and the uniqueness of each person. Each has strengths and skills that contribute to a community. There is a richness in our differentness, our perspectives, experiences and ideas. When we support and collaborate with one another, everyone benefits.

Collectively we build memories and connections that we carry forward as individuals, as family and as community. We want the memories created here to be good ones that enhance wellbeing and resilience.

This Strategy is part of a wider suite of strategies, plans, programs and policies that set Council's commitments and directions. I am passionate about mobilising our Council efforts to include and unite. Every Council employee, action, interaction, and resource should contribute to ensuring participation, meaningful community relationships and building respect, understanding and collaboration.

**Steven Kludass,
Acting General Manager**







1. Introduction

Social inclusion means that all people have the best opportunities to enjoy life and do well in society, building **trust, connection, access and a sense of belonging** – making sure no one is left out or excluded.²

Lane Cove Council recognises the importance of social inclusion in creating a thriving community. It has an important role in fostering an inclusive and equitable environment that responds to the diverse needs of all community members. It fosters:

- **Connection and cohesion**, encouraging a shared sense of identity, belonging, social interaction and support networks
- **Safety and security**, addressing feelings of insecurity and exclusion
- **Wellbeing, optimism and resilience**, recognising the impact of mental, emotional and physical health and individual robustness
- **Advocacy and awareness**, strengthening Council's role in raising awareness and influencing policy change

Research shows that communities with high social cohesion experience lower crime rates, better health outcomes, and higher levels of happiness. Conversely, a lack of cohesion can lead to division, alienation, and unrest³. As individuals, we're all different, with some of us preferring more social connection than others. A person can be living alone but not lonely, or socially connected but still feel lonely.



Everyone living, working or visiting Lane Cove should feel valued and respected, and have equal opportunities to participate and access resources. The United Nations recognises that despite the decline in poverty, and improved health, education and social connection, this progress has been uneven⁴. *Against this backdrop, inclusiveness and shared prosperity have emerged as core aspirations of the 2030 Agenda for Sustainable Development⁵.* We've adapted some of its goals below to inform this Social Inclusion Strategy.



Figure 1: Adapted from the UN 2030 Agenda for Sustainable Development.

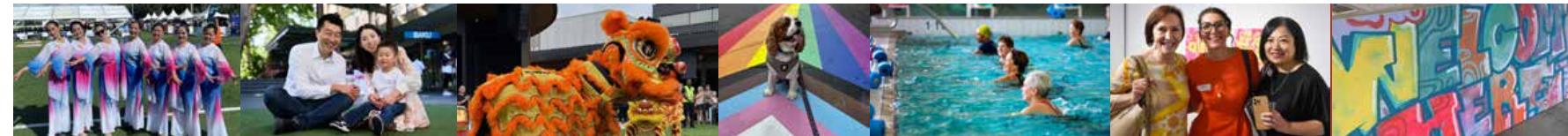


The Lane Cove Social Inclusion Strategy guides Council to raise the bar for a more socially just, resilient, connected, inclusive, liveable and engaged community where everyone can thrive. It documents where we want to be and how to get there. It helps us identify people who may experience obstacles to being a valued part of their Lane Cove community. This insight will help us address these barriers.

Lane Cove Council believes in the power of inclusive communities. We want everyone to have the best opportunities to enjoy life and do well. We don't want anyone to be left out, isolated, lonely or excluded. We are committed to advancing a community where everyone feels they belong.







2. Background

This Social Inclusion Strategy observes the NSW Government's **social justice principles**.

- **Equity** – There should be fairness in decision making, and prioritising and allocation of resources, particularly for those in need. Everyone should have a fair opportunity to participate in the future of the community. The planning process should take particular care to involve and protect the interests of people in vulnerable circumstances.
- **Access** – All people should have fair access to services, resources and opportunities to improve their quality of life.
- **Participation** – Everyone should have the maximum opportunity to genuinely participate in decisions which affect their lives.
- **Rights** – Equal rights should be established and promoted, with opportunities provided for people from diverse linguistic, cultural and religious backgrounds to participate in community life.

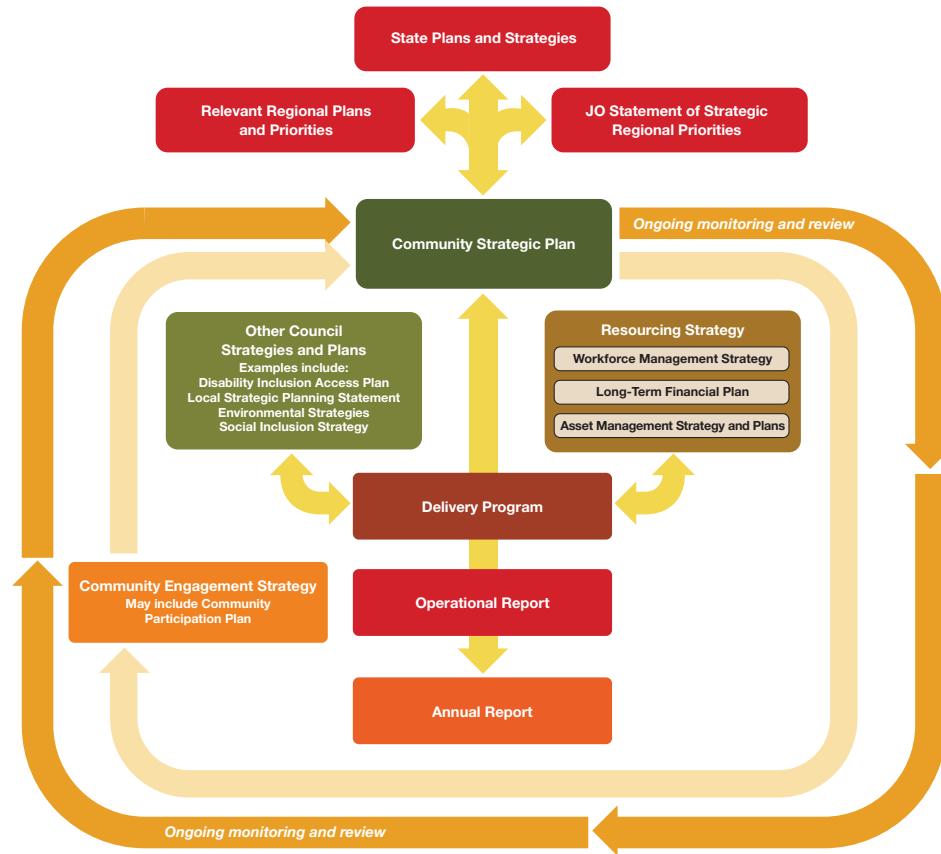
All local governments in NSW, including Lane Cove Council, are managed under the Local Government Act 1993. All NSW councils must work within the NSW Government's Integrated Planning and Reporting (IP&R) Framework. Every Council is required to prepare an integrated suite of plans that respond to the community's aspirations for the future. The IP&R suite includes the Community Strategic Plan, Delivery Program, Operational Plan, Resourcing Strategy and Community Engagement Strategy.



By embedding social inclusion into Council's plans, Lane Cove can consider the diversity of our community, and what we need to make us feel like we belong in our community. Together with Council's other strategies, plans and policies the Social Inclusion Strategy forms our commitment and guides our decision-making for a strong community that considers everyone.



Figure 2: Integrated Planning and Reporting (IP&R) Framework



Background 11





3. About Lane Cove

There are about 40,000 people living in the Lane Cove area. This area includes Greenwich, Lane Cove, Lane Cove North (part), Lane Cove West, Linley Point, Longueville, Northwood, Riverview and part of St Leonards.

NSW councils provide a wide array of services to their communities, including road and footpath maintenance, waste and recycling, parks and playgrounds, traffic and transport, community services, and more. They are responsible for making significant decisions that have a far-reaching impact on their community, and have an influencing role with other services, organisations and governments.

Lane Cove placed first in NSW in the 2023 Australian Liveability Census. People particularly loved the natural environment, access to neighbourhood amenities and the general condition of its public open space. Lane Cove residents rated this area as high for sustainable urban design but low for ease of driving and parking.

Our consultations showed that people loved living or being in Lane Cove, with a high level of satisfaction with what Lane Cove Council was doing. In 2024, Lane Cove placed sixth in Australia for wellbeing, with high scores for its economy, income and wealth, employment knowledge and skills, housing, health, equality and community and environment⁶.

YOUNG PEOPLE'S THOUGHTS FROM OUR CONSULTATION

“ Lane Cove feels like a City Village. ”

“ Lane Cove is friendly, happy, social, accepting, safe, fun – where I can be myself. ”

“ My friends are here, people are helpful and it has everything in one place. Lots of activities, parks, sport fields and rivers. ”



Lane Cove also scored well for social cohesion, as shown in the chart below⁷.

Figure 3: Social Cohesion Index 2024

Social Inclusion

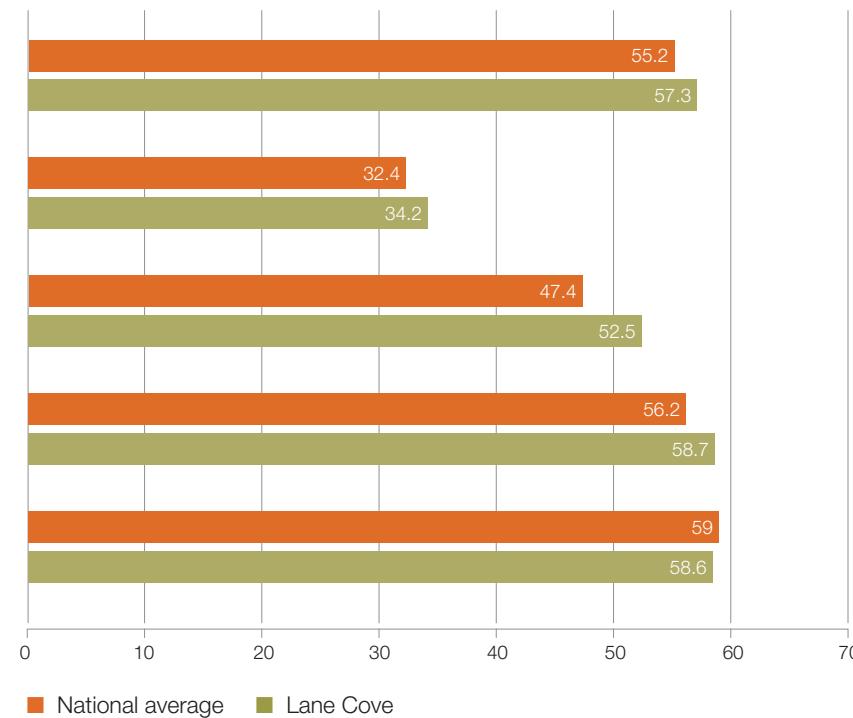
Acceptance and rejection – Attitudes to immigrant diversity, support for ethnic minorities, and experience of discrimination

Participation – Active engagement in political activities and the political process, including through voting, signing a petition, contacting Member of Parliament; participating in a boycott; attending a protest

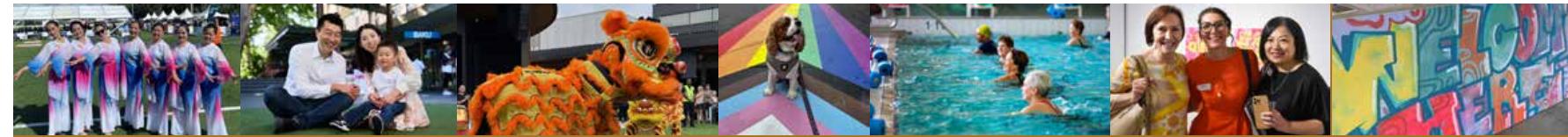
Social inclusion and justice – Perception of economic fairness in Australian Society and trust in Federal Government

Sense of Worth – The degree of emotional and material well-being across society, as measured through levels of happiness and financial satisfaction

Sense of belonging – The sense of pride and belonging people have in Australia and Australian life and culture







4. Why we need a Social Inclusion Strategy

There are so many things to love about living and being in the Lane Cove area. This Strategy will help us maintain those good things, do even better and ensure that we adjust for the future.



16 Social Inclusion Strategy

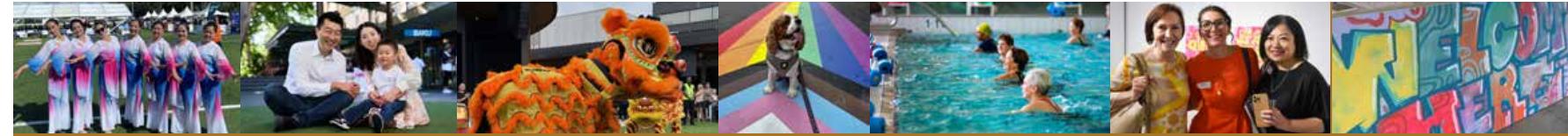
This Strategy recognises that:

- It is hard to reach those who are the most marginalised and disconnected. One Council worker said: 'We don't know what we don't know'.
- Most people experience being excluded from time to time – in school, work and community. Those experiences may be remembered for a long time and can influence a person's confidence and connection with community.
- Some things in a community stay the same; some things change. Some disadvantage is entrenched, and we need to manage any emerging and often inter-related challenges. Lane Cove is experiencing:
 - Increased culturally and linguistically diverse population
 - Discrimination based on gender, age and disability
 - Increased number of lone person and family households
 - Increased mental health concerns, including increased levels of self-harm, deaths from suicide amongst women
 - Perceived lack of safety; and increased domestic violence
 - Growing inequity and financial hardship
 - Increased community and government expectations that people can equitably access information, places, services and other opportunities.



Why we can't be complacent about social inclusion in the Lane Cove Council area

Barrier	Lane Cove trend	Australian trend	Global trend
Racism	<p>Increasingly culturally and linguistically diverse population; 38.6% born overseas⁸.</p> <p>Residents 18-34 years old are much less likely to agree that Lane Cove is accepting of all races and religions⁹.</p>	<p>60% of people believe that racism is a significant problem in Australia¹⁰.</p> <p>18% of overseas-born Australians experience discrimination based on skin colour, ethnic origin or religion¹¹.</p> <p>1 in 3 school students (NSW & VIC) experienced racial discrimination¹².</p> <p>47% of Indigenous Australians experienced social exclusion¹³.</p>	<p>34% of adults view racial or ethnic discrimination as a very significant problem¹⁴.</p> <ul style="list-style-type: none"> 46% of adults worldwide hold antisemitic beliefs¹⁵. There was a "disturbing rise in anti-Muslim bigotry¹⁶.
Discrimination	<p>About 80% of young LGBTQIA+ individuals have experienced sexual harassment at work¹⁷.</p> <p>Currently there are no publicly available statistics specifically detailing instances of age or disability discrimination within the Lane Cove Council area.</p>	<p>People identifying as LGBTQIA+ are more than twice as likely to experience discrimination¹⁸.</p> <p>60% of young LGBTQIA+ people aged between 14-21 years old had felt unsafe at secondary school¹⁹.</p> <p>10% of people with disability aged 15+ experienced discrimination²⁰.</p> <p>One-third of Australians aged 55-64 have faced age discrimination²¹.</p>	<p>Discrimination worsened in 70% of countries between 2021 and 2022²².</p> <p>1 in 3 people with disability experience discrimination; twice that of others²³.</p> <p>A comprehensive survey across 57 countries, involving 83,000+ participants, revealed that one in every two people holds moderately or highly ageist attitudes²⁴.</p>
Loneliness	<p>Almost half of NSW residents report experiencing loneliness at least 'some of the time' or 'often'²⁵.</p>	<p>1 in 5 older Australians feel lonely. More so for those in aged care²⁶.</p> <p>Refugees experience more loneliness and social isolation²⁷.</p>	<p>Over 1 in 5 people worldwide feel lonely a lot²⁸.</p>



Barrier	Lane Cove trend	Australian trend	Global trend
Health	<p>10% of children under the age of 15 in Lane Cove are affected by mental illness²⁹.</p> <p>12% of young people (15–18 year olds) affected by mental illness³⁰.</p>	<p>19% of Australians have depression, anxiety or other serious mental illness in their lifetime; 11% in 2009³¹.</p> <p>Mental health disorders for young people grew by 50% in 15 yrs³².</p> <p>Since mid-2000s numbers of deaths by suicide have increased³³.</p>	<p>Mental health disorders significantly contribute to global disease burden, yet funding and access to care are severely limited³⁴.</p> <p>The increasing number of elderly individuals is placing greater demands on healthcare systems.</p>
Housing	<p>11.1% of Lane Cove households are in the lowest quartile of household disadvantage (2021)³⁵.</p> <p>Northern Sydney region has a rising trend in homelessness, and limited resources and a shortage of affordable housing options³⁶.</p>	<p>Australia's housing shortage has escalated, with a projected shortfall of 462,000 homes by 2029, contributing to a 25% surge in long-term homelessness over the past five years³⁷.</p>	<p>The global housing supply has persistent shortages, escalating demand and increased property prices and affordability issues worldwide³⁸.</p> <p>In 2022 about 100 million people were homeless worldwide, with as many as 1.6 billion lacking adequate housing³⁹.</p>
Safety concerns	<p>Domestic violence assaults up by 10% in 10 years to June 2024, and reported intimidation, stalking and harassment increased by 6.6%⁴⁰.</p> <p>12% of children at risk socially⁴¹.</p>	<p>1 in 4 women have experienced violence from an intimate partner since the age of 15⁴².</p> <p>28.5% of Australians experienced child sexual abuse. Girls experience double the rate (37.3% compared to 18.8% for boys)⁴³.</p>	<p>About 30% of women have experienced physical and/or sexual violence, with 1 in 3 women experiencing some form of violence in their lifetime⁴³.</p> <p>About 1 in 8 girls and women globally experienced rape or sexual assault before the age of 18⁴⁵.</p>





5. Community engagement

Social and environmental justice issues are frequently linked and people who are socially, economically, culturally or otherwise marginalised are especially vulnerable to being excluded from their community, services and opportunities.

Who we talked with

We made sure that this Strategy had input from:

- Women
- Children, young people and older people
- People with disability and carers
- First Nations People
- People from culturally and linguistically diverse backgrounds, immigrants and refugees
- Members of the LGBTQIA+ community
- People with low incomes.





Who we talked with

Surveys	Community conversations	Council conversations
Community Strategic Plan phone survey 400 respondents	Individual interviews Met with 71 individuals	Council leaders 41 people
Community Strategic Plan online survey Over 200 completed	Groups Met with 7 groups (70+ individuals)	Council community workshops <ul style="list-style-type: none"> Four (4) Community Strategic Plan interactive workshops with 37 local residents. Inclusive Communities Advisory Group
Social Inclusion Survey (print) 46 respondents	Aboriginal Heritage Office Met with the Aboriginal Education Officer	Individual staff interviews 7 staff
	Lower North Shore Multicultural Network	Councillor Workshop Mayor and 8 councillors



Community engagement 21



What we were told

Community Strategic Plan Review Consultation

The Community Strategic Plan (CSP) is the community's plan. It outlines the long-term vision, priorities and aspirations, and outlines the roles of the Council, community members, businesses and other partners to create a Liveable Lane Cove. The Social Inclusion Strategy provides specific insights and recommendations to ensure that social inclusion is a fundamental aspect of community well-being, directly influencing the overarching goals and actions outlined in the CSP.

In 2025, Council surveyed a sample of 400 local residents to inform the next Community Strategic Plan. Overall, 99% of people rated their quality of life as good to excellent⁴⁶. Participants said that Lane Cove is:

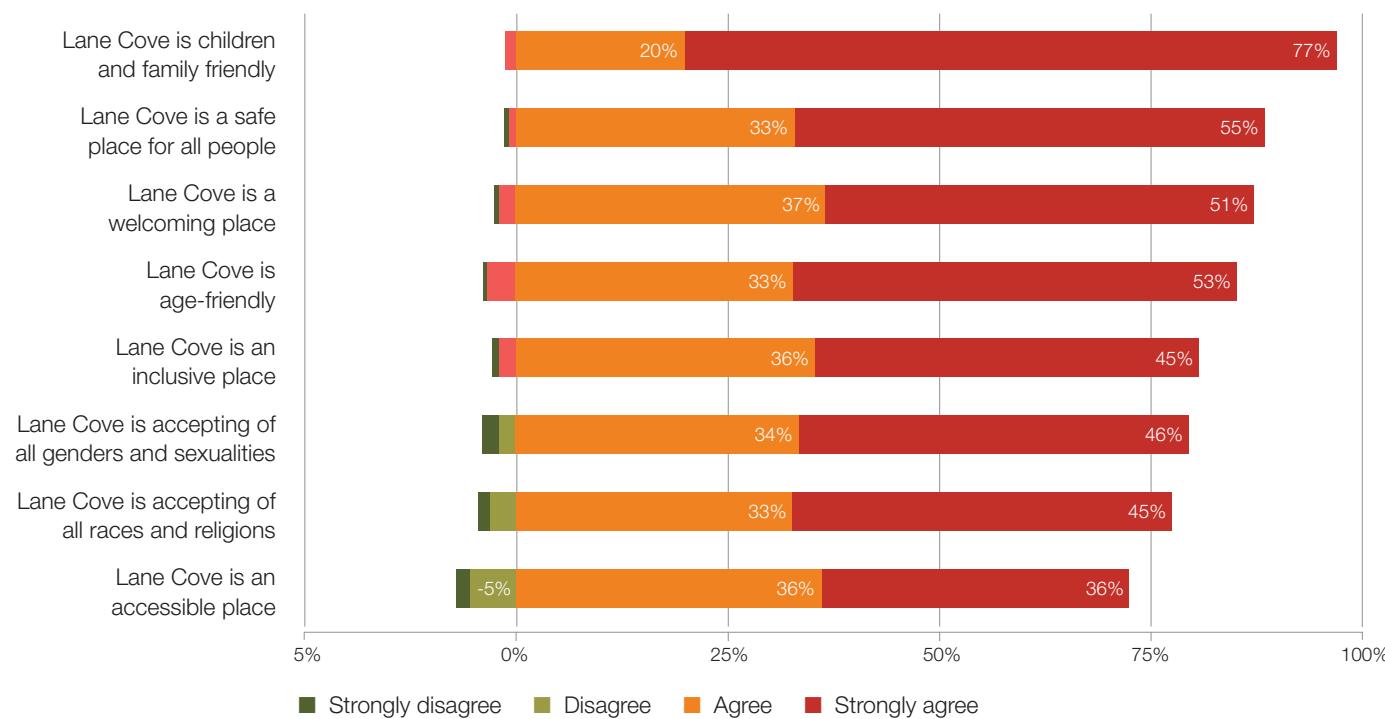
- A safe place for all people
- A welcoming place
- Children and family friendly

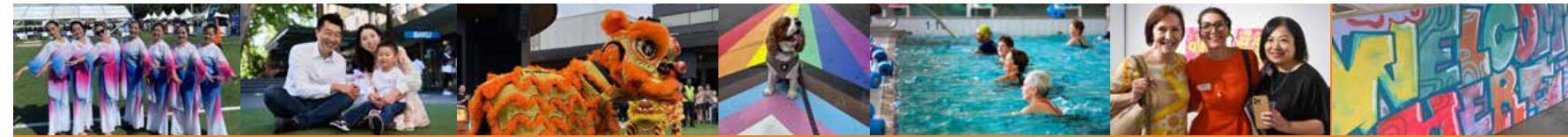




Agreement with Social Inclusion Statements

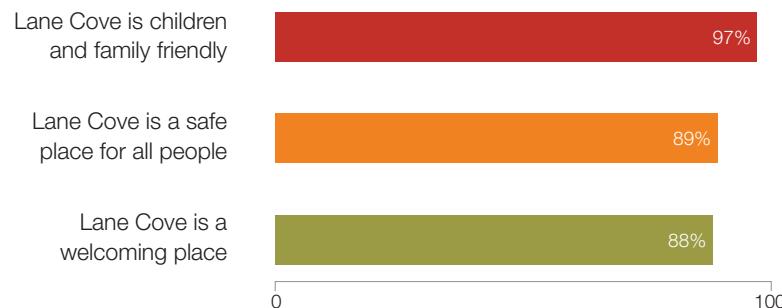
There was very high agreement for all social inclusion statements, particularly for 'Lane Cove is children and family friendly' with 97% in agreement. Residents aged 18-34 are significantly less likely to agree with 'Lane Cove is accepting of all races and religions' and those aged 65+ are significantly more likely to agree that 'Lane Cove is an accessible place'.



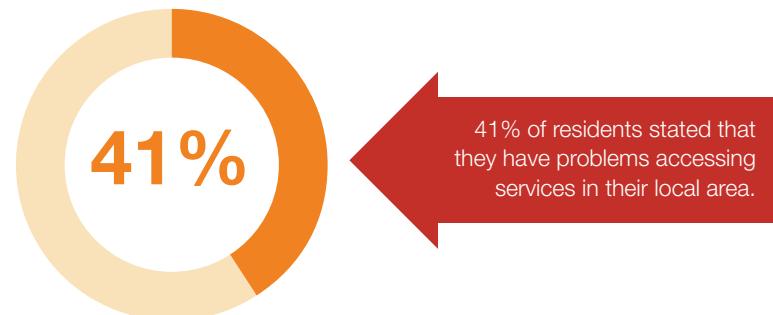


Social Inclusion

Agreement with Social Inclusion Measures (Agree/Strongly agree%)



Difficulty Accessing Local Services



Community Priorities

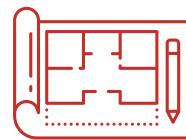
Priority Issues for the Next 10 Years

1 in 4 (25%) residents believe more and improved public transport is the highest priority issue facing the community in the next 10 years.

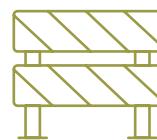
25%
More and improved
public transport



21%
Managing over
development



18%
Traffic control/
congestion



13%
Housing





Social Inclusion Strategy Consultation

We spoke to people, both individually and in groups. They reported that they really liked living and visiting in Lane Cove. In general people thought that:

- Public places are accessible
- People generally feel accepted and not discriminated against
- Lane Cove is safe
- People are helpful and can be trusted
- People know they can ask Council for help.



Community engagement 25





6. Our Roadmap: Strengthening Social Inclusion

By focusing on social inclusion, we can improve how individuals feel about being in Lane Cove irrespective of their age, sex, disability, race, ethnicity, origin, religion or economic or other status. We can create an environment where wellbeing, optimism, fairness, and safety in the community can flourish.

Building the Roadmap

Three focus areas for our Social Inclusion Strategy emerged from our consultation:

The community is connected and cohesive

- Diversity is respected
- Everyone is a unique individual with unique needs and preferences who are valued and respected for who they are
- Connection is important between neighbours, work colleagues, businesses and Council

Places and services are inclusive, accessible and safe

- People feel supported to be visible as their true selves
- People can find places and services to allow them to live their best lives

Council is an effective leader, influencer and collaborator

- People have a voice to shape the things around them
- Relationships are important
- People see the Council sharing the community's values.

We brought these focus areas together into a **Social Inclusion Strategy Roadmap** which shows how Council can strengthen its current achievements and address the barriers to social inclusion in the longer term. The Roadmap includes Social Inclusion strategies that have emerged from the consultation, and an evidence base on trends. They align with the Community Strategic Plan Priorities so that social inclusion can become part of the Council's daily work.



Social Inclusion Focus 1: The community is connected and cohesive

CSP THEME – OUR SOCIETY and OUR CULTURE

1. An inclusive, interconnected, active and resilient community
4. Fostering an inclusive community rich in culture with strong identity

What we want

Everyone who lives, visits or works in Lane Cove can enjoy life and do well in society, feeling comfortable with who they are and how they connect and belong

What is already good	New strategies	Measuring success
<ul style="list-style-type: none"> • Council celebrates culture well • Council has created vibrant public places and safe places • Council has a welcoming culture, which is inclusive and collaborative • Council funded neighbourhood parties build friendships and mend relationships • People follow Council on social media and in newsletters 	<p>Connections (CSP 1.1):</p> <ul style="list-style-type: none"> • Leverage existing community connections/newsletters to communicate with isolated people • Ensure funding opportunities for neighbourhood activities are widely promoted • Review, deliver and increase awareness of community events, programs and activities that strengthen and enrich meaningful connections for everyone • Encourage all community organisations, including sports clubs and cultural groups, using Council facilities to adopt the Social Inclusion strategy • Encourage people to volunteer <p>Community services and facilities (CSP 1.3):</p> <ul style="list-style-type: none"> • Engage and consult with the community in the development and delivery of services <p>Recreation (CSP 1.4):</p> <ul style="list-style-type: none"> • Investigate new opportunities to connect with young people <p>Sense of belonging (CSP 4.2):</p> <ul style="list-style-type: none"> • Support events/activities celebrating Aboriginal culture • Encourage opportunities for intergenerational engagement • Strengthen opportunities to celebrate diversity 	<ul style="list-style-type: none"> • Community Well-being Index • Crime statistics • Community awareness of cultural activities • Opportunities to participate in cultural events • Liveability Census • Business expansion • Community engagement with local businesses • Annual Customer Satisfaction Survey



Social Inclusion Focus 2: Places and services are inclusive, accessible and safe

CSP THEME – OUR BUILT ENVIRONMENT and OUR ECONOMY

1. A well designed, liveable and connected area
5. A vibrant and sustainable local economy

What we want

People living, visiting or working in our community can easily, equitably and safely access the places and opportunities it offers

What is already good	New strategies	Measuring success
<ul style="list-style-type: none"> • People connect with Council and its services across their lifespan, childcare, library, youth and seniors' services • Council has strong connections to local service providers • Council has created accessible and safe public places • Council supports community housing and transport providers 	<p>Community safety (CSP 1.6):</p> <ul style="list-style-type: none"> • Ensure public spaces meet access and safety standards <p>Housing (CSP 2.2):</p> <ul style="list-style-type: none"> • Support the development of affordable, appropriate and accessible housing • Encourage affordable housing for key workers • Provide information and referral for people who are homeless and those at risk of homelessness <p>Assets, infrastructure, public domain (CSP 2.3):</p> <ul style="list-style-type: none"> • Ensure all new Council places and policies are universally designed to cater for the needs of all • Review entry costs to facilities e.g. pool for people on low incomes • Continue to maintain quality public places and local centres in Lane Cove that are activated and accessible <p>Supporting local businesses (CSP 5.1):</p> <ul style="list-style-type: none"> • Encourage businesses to be welcoming and accepting of diversity 	<ul style="list-style-type: none"> • Recreation participation rates • Use of major community facilities • Involvement in Community Groups • Homelessness measures • Increases to social and affordable housing • Public education • Annual Customer Satisfaction Survey



Social Inclusion Focus 3: Council is an effective leader, influencer and collaborator

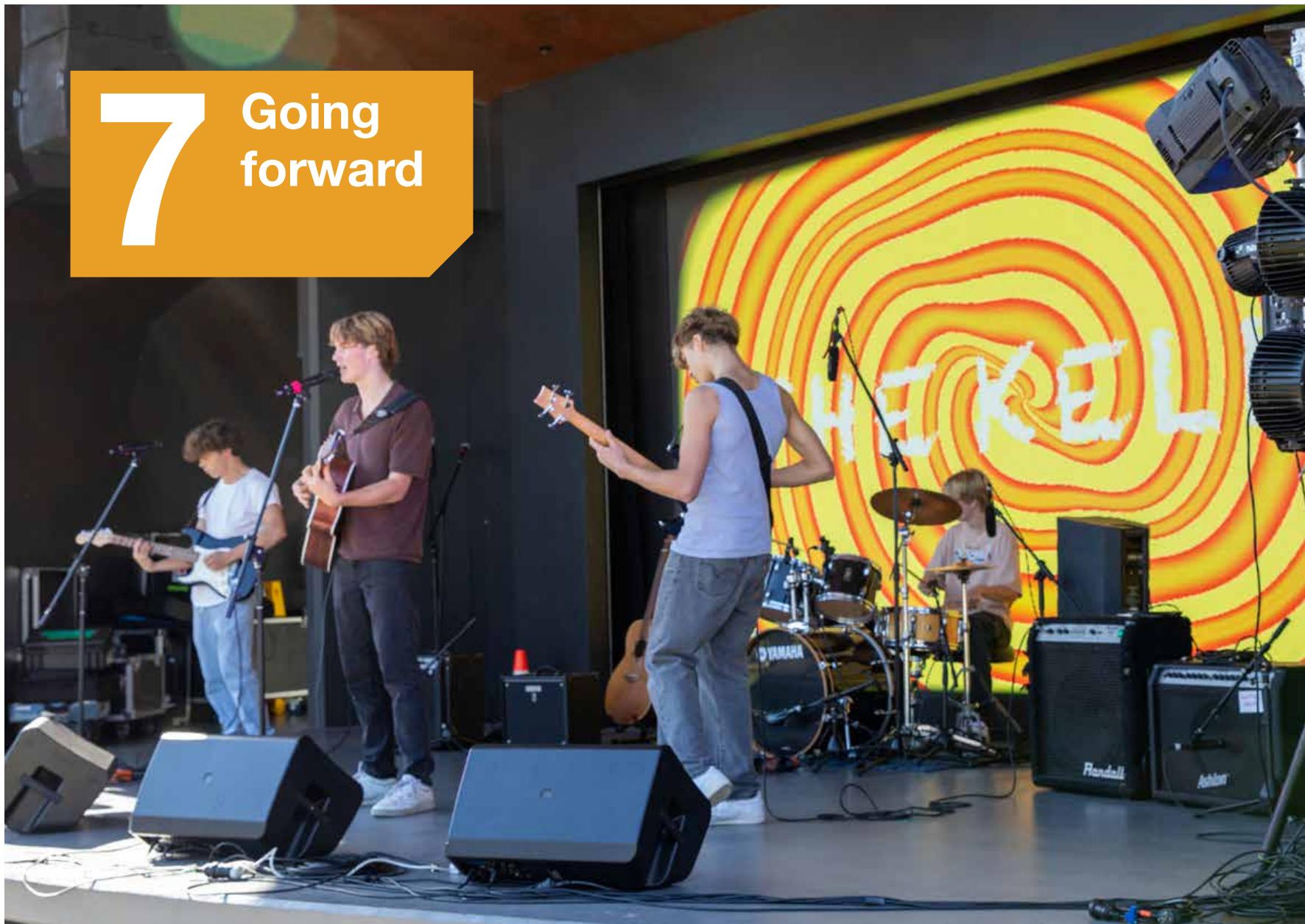
CSP THEME – OUR COUNCIL

6. A leading Council that engages its community to deliver effective, efficient and sustainable services

What we want

Council partners with the community to plan services and initiatives that respond the needs of individuals and the broader community

What is already good	New strategies	Measuring success
<ul style="list-style-type: none"> Council has a “no wrong door” approach Council uses community development approach to empower and strengthen communities, encourage cooperative practices within communities, and promote tolerance of differences Communication within Council is good and Social Inclusion will filter through The events run by Council have made Council more visible. 	<p>Governance (CSP 6.1):</p> <ul style="list-style-type: none"> Develop Council's inclusive and equitable policies, systems and workplaces using a universal design approach <p>Quality service (CSP 6.3):</p> <ul style="list-style-type: none"> Engender inclusive mindset in all Council's work through internal staff newsletter and face to face staff meetings Ensure policies and initiatives reflect community aspirations <p>Communication and engagement (CSP 6.4):</p> <ul style="list-style-type: none"> Encourage opportunities to work with the Aboriginal Heritage Office and other First Nations organisations and services Create a Social Inclusion Statement to open each meeting that says everyone is welcome and accepted Include Council's community advisory groups to embed social inclusion in Council's work Continue promoting the various ways residents can contact Council and highlight its role in the community <p>Workforce (CSP 6.5):</p> <ul style="list-style-type: none"> Continue to recruit a diverse workforce that reflects the broader community Ensure recruitment strategies are non-discriminatory Continue to train Council staff in mental health first aid 	<ul style="list-style-type: none"> Customer satisfaction with Council's services Increased community consultation and engagement opportunities





7. Going forward

Governance and reporting

When reviewing the Social Inclusion Strategy, the following factors should be considered:

- Council's ongoing commitment to the purpose and objectives of this Strategy
- The way Council manages this Strategy and related activities, i.e. is it professional, transparent and accountable
- How conflicts of interest are managed and resolved
- Community members, groups and organisations have been engaged as required. Strategies have been put in place to provide access for children, young people, older people, people with disability, people from CALD backgrounds, Aboriginal and Torres Strait Islander people, people of diverse sexualities and women.
- The initiative does not disadvantage individuals because of their background, ability or capacity.
- Opportunities are available for people to contribute their views. Internal and external partners have been invited to participate, where relevant.

Feedback

We encourage input, feedback and suggestions about how we can build on the work we are doing to create an inclusive and accessible community. Feedback can be provided to:

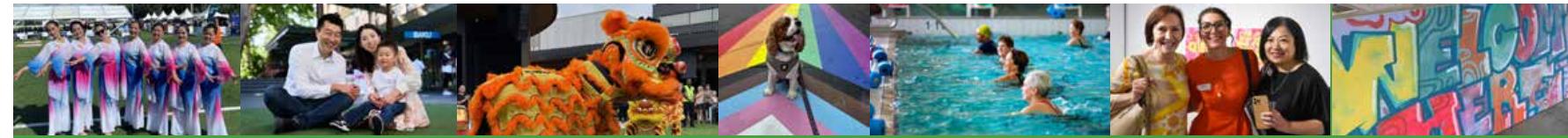
Manager Community Services

Email: service@lanecove.nsw.gov.au

Phone: 02 9911 3592







Appendix 1: Other relevant legislation

In NSW, councils must comply with laws and mandatory policies and guidelines including:

- *Anti-Discrimination Act 1977*
- *Crimes Act 1900*
- *Crimes (Domestic and Personal Violence) Act 2007*
- *Disability Inclusion Act 2014*
- *Government Information (Public Access) Act 2009*
- *Privacy and Personal Information Protection Act 1998*

Commonwealth legislation, policies and guidelines also applies to councils, including:

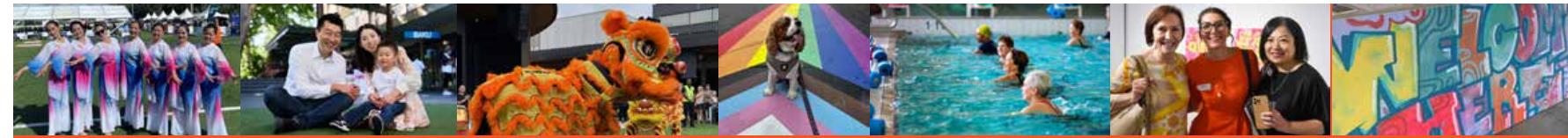
- *Age Discrimination Act 2004*
- *Privacy Amendment (Enhancing Privacy Protection) Act 2012*
- *Australian Human Rights Commission Act 1986*
- *Disability Discrimination Act (1992)*
- *Privacy Act 1988*
- *Racial Discrimination Act 1975*
- *Sex Discrimination Act 1984*
- *National Disability Strategy 2010-2020*

Australia is also a signatory to the following:

- *United Nations Convention on the Rights of Persons with Disabilities*
- *International Covenant on Economic, Social and Cultural Rights*
- *International Convention on the Elimination of all Forms of Racial Discrimination*
- *Convention on the Rights of the Child*
- *United Nations Principles for older persons*







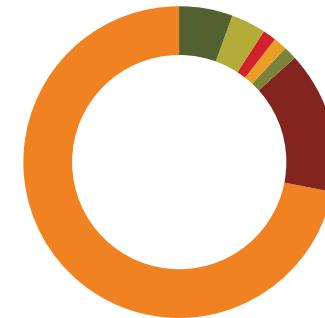
Appendix 2: Additional data on Lane Cove

Disadvantaged Households in Sydney⁴⁷

LGA	2021 Census population	% households in lowest quartile of household disadvantage
Ku-ring-gai	124,076	8.4%
Lane Cove	39,438	11.1%
Woollahra	53,496	12.2%
Mosman	28,329	13.4%
North Sydney	68,950	14.5%
Waverley	68,605	15.5%

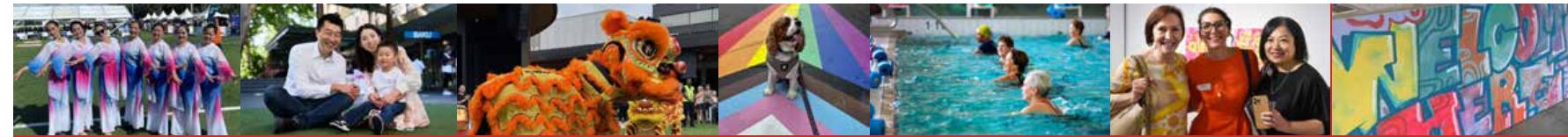
People from non-English speaking backgrounds⁴⁸

Language spoken at home 2021



- Mandarin 5.60%
- Cantonese 3.60%
- Spanish 1.60%
- Japanese 1.30%
- Persian 1.40%
- Other 14.80%
- English 71.7%





Appendix 3: Consultations

Surveys

People were surveyed using two different methods - the Community Strategic Plan (CSP) Survey which was a random telephone survey weighted by age and gender to reflect the 2021 ABS Census data for the Lane Cove local government area; and through a Social Inclusion Survey which was used when meeting with community groups and individual service providers and staff.

CSP Survey

We asked people, through our Community Strategic Plan survey, about how they felt about living in Lane Cove. This included more than 400 people, contacted via a randomly selected telephone interview.

We asked them, is Lane Cove:

- a safe place for all people?
- an inclusive place?
- a welcoming place?
- children and family friendly?
- is age-friendly?
- is an accessible place?
- is accepting of all genders and sexualities?
- is accepting of all races and religions?

Social Inclusion Survey

We also created a survey to use when meeting with community members and service providers. People completed the survey either at the meeting, or at home and then returned them to Council.

It asked people to rate how strongly they agreed with the following statements:

- I feel accepted and respected for who I am
- I can trust people
- People are helpful
- I have not experienced discrimination in the last year
- I feel comfortable in public spaces
- I know that Council gives me an opportunity to have a say in its plans.

We also asked:

- What does social inclusion mean for you?
- What are your values or principles for an inclusive community?
- What can Council do better to foster a more inclusive community?



Interviews and meetings

We met with people from these groups to ask them how they felt about living, working or visiting Lane Cove.

- Delvena Women's Refuge Lane Cove
- Kindy Cove Early Education and Care Centre
- Synergy Youth Centre
- Memory Café
- Sydney Community Services
- Adult Migrant English classes – Lane Cove and St Leonards
- In the Cove
- Lower North Shore Multicultural Network
- Members of the LGBTQIA+ community
- World Federation of Mental Health
- Aboriginal Heritage Office
- St George Community Housing
- Lane Cove Council Staff
- Lane Cove Council Management Group
- Lane Cove Council Advisory Group members
- Lane Cove community members (CSP consultation)
- Gallery Lane Cove + Creative Studios







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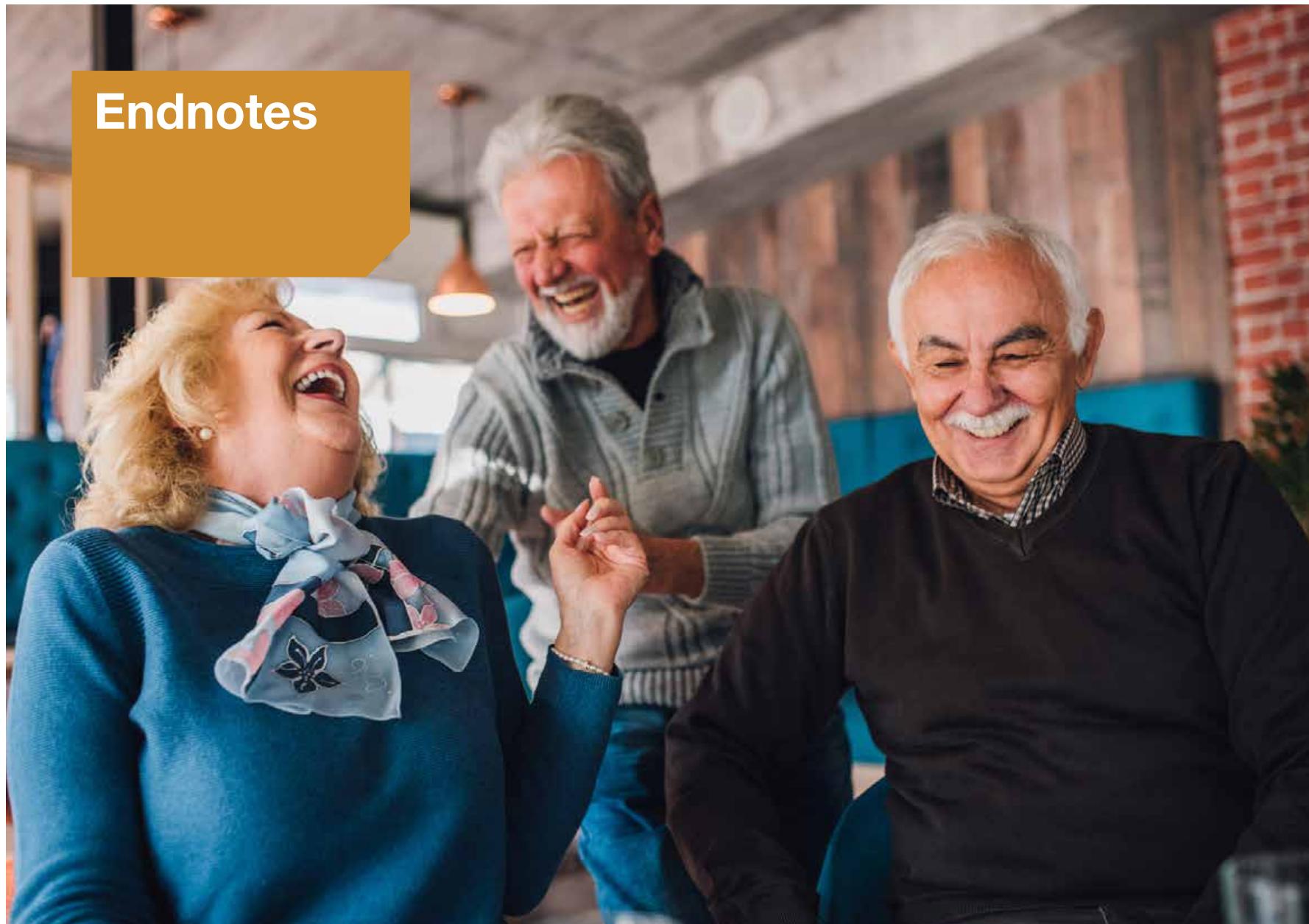
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Ordinary Council Meeting 19 June 2025
COMMUNITY CONSULTATION RESULTS - DRAFT GAMBLING HARM MINIMISATION
POLICY

8

Item No:

Item No: 8

Subject: Community Consultation Results - Draft Gambling Harm Minimisation Policy

Record No: SU6840 - 29747/25

Division: Community and Culture Division

Author(s): Stephanie Kelly

Executive Summary

This report provides consideration of the results following consultation in relation to Council's Revised Draft Gambling Harm Minimisation Policy. Council approved the exhibition of the draft policy at its March meeting with consultation closing at the end of May.

Feedback indicates strong community support for the policy's intent, along with constructive suggestions for strengthening Council's leadership in this area. A submission from the Longueville Sporting Club and a number of its members expressed concern over the policy's implications for club operations and questioned the evidence base for local harm. This report summarises the key themes in the feedback and recommends adoption of the policy.

Background

The Draft Gambling Harm Minimisation Policy was considered by Council at its meeting on 20 March 2025 where it was resolved that Council:

1. *approve the commencement of community consultation related to the draft policy, and*
2. *receive and note the gambling harm minimisation activities detailed in the report.*

Discussion

The public were invited to provide their feedback on the draft program via written submissions. It was promoted via Council's website, social media and eNewsletters.

Council received a range of submissions in response to the Draft Gambling Harm Minimisation Policy. A total of five (5) submissions were received during the exhibition period, including both supportive and opposing views. The submissions reflect a mix of strong community support for the policy's intent, alongside concerns from a local venue and community member regarding its potential impacts.

Supportive Submissions

A number of community members and advocacy organisations welcomed the policy as "ambitious and well-constructed." Key suggestions included:

- a) Avoiding gambling venues for Council meetings and events, to reinforce Council's leadership role
- b) Making submissions to the regulator on all poker machine license applications, to ensure community impacts are consistently raised
- c) Expanding the policy principles to include a specific commitment to support individuals seeking to exclude themselves from gambling environments
- d) A strong emphasis on the public health and social impacts of gambling, including concerns about exposure of young workers to smoky, enclosed Electronic Gaming Machines (EGM) environments operating late into the night

Ordinary Council Meeting 19 June 2025
COMMUNITY CONSULTATION RESULTS - DRAFT GAMBLING HARM MINIMISATION
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Item No:

- e) Strengthening the policy by explicitly prohibiting the hosting of Council events at venues with electronic gaming machines (EGMs). These submissions highlighted that many community members actively avoid such venues, including those who have formally self-excluded from gambling environments. Council was encouraged to lead by example in supporting these individuals by ensuring its events and activities remain inclusive and free from associations with gambling.

2. *Opposition to the Proposed Policy*

Community members and a local Sporting Club provided a detailed submission outlining its concerns relating to elements of the policy. The submission included the following key points:

- a) Denial of local evidence of gambling harm: The Club reported no observed incidents of problem gambling or self-exclusion and questioned whether Council had obtained any local data demonstrating a problem within Lane Cove.
- b) Financial dependence on EGM revenue: The Club highlighted that it operates 9 EGMs (despite being licensed for 10), with modest average per-visit losses. It argued that EGM profits (\$130,000 per annum) are reinvested into the community, supporting local groups, employment, and facility improvements.
- c) Regulatory compliance and control: The Club pointed to existing regulations, staff and director training, police compliance visits, and recent upgrades (e.g., ticket in/out systems) as sufficient to manage potential harm.
- d) Lack of prior engagement by Council: The Club expressed concern that it was not consulted prior to the development of the draft policy and urged better collaboration under Principle 7.

To support Clubs through any transition away from reliance on EGM revenue, Council could consider a package of measures including temporary rent relief, access to community grants, and promotion through Council channels. Support could also involve helping the Club diversify revenue through increased programming, venue hire, and food and beverage offerings. Strengthening partnerships through joint events, in-kind support, or formal agreements recognising the Club's community role may also assist, along with strategic planning support to ensure long-term sustainability.

It is not proposed to amend the policy at this stage, as the current provisions represent Council's foundation position and were developed based on advice from the Office of Liquor and Gaming regarding harm minimisation. However, the considerations raised during the consultation will be further explored during the policy's implementation. Council acknowledges that, in supporting organisations to transition away from reliance on venues with EGMs, there may be a short-term need to continue hosting some events and activities at these locations as part of practical transition arrangements.

Conclusion

The feedback received demonstrates a clear divide between community and public health advocates seeking a stronger policy response, and a local venue seeking to preserve its existing model of operation. While community organisations and members support strengthened Council leadership, those opposed has raised concerns about need and economic impact. These views reflect the complexity of balancing community harm minimisation with the role of clubs in providing social infrastructure.

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COMMUNITY CONSULTATION RESULTS - DRAFT GAMBLING HARM MINIMISATION
POLICY

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RECOMMENDATION

That Council:

1. Note the submissions received during the public exhibition of the Draft Gambling Harm Minimisation Policy.
2. Engage directly with licensed venues in the Local Government Area, including to explore collaborative harm minimisation and education initiatives under Principle 7.
engage directly with affected venues in the Local Government Area, to explore how best to support a transition away from Electronic Gaming Machines which could involve helping the Clubs diversify revenue through increased programming, venue hire, and food and beverage offerings.
3. Adopt the policy and communicate to relevant stakeholders.

Stephanie Kelly
Director - Community and Culture
Community and Culture Division

ATTACHMENTS:

AT-1 [View](#) Draft Gambling Harm Minimisation Policy

POLICY-CC- Gambling Harm Minimisation Policy

Gambling Harm Minimisation Policy

1. Purpose

This policy aims to reduce the harm caused by poker machine gambling and online gambling within our community. Gambling, such as electronic gaming machines (EGMs or poker machines) and online betting platforms, can be a form of entertainment for many. However, some individuals and their communities face significant challenges due to gambling-related harm.

2. Scope

This policy addresses gambling in our community, specifically focusing on EGMs and online gambling, which are known to cause the most harm. It recognises that local councils have limited influence over the regulation of EGMs and online gambling, with the responsibility for broader regulation lying with state and federal governments.

3. Definitions

- I. Community: Those who have an interest in the Lane Cove local government area which can include the following – residents, ratepayers, visitors, schools, community/sporting/church groups, users of Council's services, local businesses
- II. EGM: Electronic Gaming Machine (Poker Machine)
- III. Liquor and Gaming NSW is the body responsible for gambling regulation in NSW.

4. Content

Context

In New South Wales, gambling activities such as electronic gaming machines (EGMs) and online betting are regulated by both state and federal laws, including the *Interactive Gambling Act 2001 (Cth)* and the *Gaming Machines Act 2001 (NSW)*. While local councils cannot directly regulate these activities, we do have a role in minimising the harm associated with gambling.

Under the Gaming Machines Act, councils cannot restrict or regulate the installation or operation of EGMs in hotels and clubs through local planning laws. Additionally, councils cannot deny or place conditions on development applications based on the presence of gambling machines. Despite these restrictions, local government can still play a key role in reducing gambling harm in our community by implementing various strategies and actions.

Principles

- Harm minimisation focuses on reducing the negative effects of gambling, considering health, social, and economic consequences for individuals and the broader community.
- Council supports a public health approach to preventing gambling-related harm by considering the various factors influencing gambling behaviour and its impact on individuals and families.
- EGMs are designed to encourage continuous play and are the main source of gambling harm in NSW.
- Local councils play an important role in education, advocacy, and supporting evidence-based strategies to reduce harm from poker machines and online gambling.
- Council is committed to showing leadership in the community on gambling harm issues.

POLICY-CC- Gambling Harm Minimisation Policy

- Council will continue to support research-based approaches to prevent and minimise gambling-related harm.
- Council will work with local clubs, hotels, and other stakeholders on community education and harm minimisation initiatives.
- Council remains an active participant in the Council ClubGrants Committee, collaborating with local clubs to ensure funds are distributed equitably to community organisations.
- Council will assess requests for increased EGMs through a Local Impact Assessment and engage with relevant agencies regarding the social impact of these applications.

Actions Council will take –

1. **Education and Awareness Campaigns -Public Education Programs:** Council will run campaigns to raise awareness about the risks of gambling and provide information on available support services. This will include distributing educational materials and supporting public events provided by the Office of Responsible Gambling (ORG) and campaigns from the Australian Communication and Media Authority regarding the risk of illegal online gambling websites.
2. **Collaboration with Stakeholders –** Council will partner the ORG and Liquor and Gaming NSW to promote safer gambling practices, harm minimisation initiatives (such as self-exclusion schemes) and support services. As well as working with support services and collaborate with mental health services, addiction support organisations, and gambling help services to ensure that individuals have access to the resources they need.
3. **Prohibit the use of EGMs in Council facilities -** Council prohibits the use of EGMs in all Council-owned or managed facilities. EGMs will not be permitted in any building located on Council land. This prohibition will be explicitly included in all new licence agreements, leases, and any owner's consent related to the premises. This includes in licensed sport and bowling clubs to reduce the availability of gambling opportunities within our community.
4. **Support for Vulnerable Communities- Engagement with Community Leaders:** Council will engage local leaders and community groups to raise awareness about gambling harm.
5. **Community Support and Referral Services -Referral Networks:** Council will share referral pathways to ensure residents can easily access gambling harm support services these include the gambling counselling, financial counselling and peer support provided by GambleAware services, as well as Gambling Help Online and the GambleAware Helpline.
6. **Advocacy and Policy Development - Advocate for Stronger Regulations:** Council will advocate for stronger state and federal regulations, such as restrictions on gambling advertising and tighter controls on gambling venues.
7. **Lobby for Harm Minimisation Funding:** Council will work to secure funding for community-based harm minimisation programs through grants and collaboration with the NSW Government and non-profit organisations.
8. **Promote Alternatives to Gambling and Support Community Events and Activities:** Council will provide recreational, social, and cultural activities as alternatives to gambling, helping to reduce temptation for at-risk individuals. Building stronger communities also creates support networks for family affected by gambling harm and builds resilience within the community.

By taking these actions, Council aims to reduce the harm caused by gambling, contributing to a healthier and more resilient community. We will continue to monitor gambling trends and respond to legislative reforms to ensure our policy remains effective.

POLICY-CC- Gambling Harm Minimisation Policy

5. Related Policies, Management Directive, Procedures, or Other Documents

Document Number	Document Title	Records Reference
	Community Strategic Plan, Delivery Program & Operational Plan	

6. Related Legislation

1. *Gambling Act 2001*
2. *Gaming Machines Act 2001*

7. Recording Document Versions/History

This Policy is required to be reviewed in accordance with the review schedule set out in Council's policy framework. All changes approved through that review process are to be recorded in the following table:

Version	Original or Amendment	Authoriser	Date	Details/Reference

8. Administrative Details

Policy Title	Gambling Harm Minimisation Policy	
Policy Number		
Approval Authority		
Date Approved & Commenced		
Department/ Responsible Officer (<i>Responsible for implementing, monitoring & reviewing this policy</i>)	Director of Community and Culture	
Records Reference		
Publication Rights		

9. Diagrams, Forms, Checklists and Flowcharts

Nil

Ordinary Council Meeting 19 June 2025
**COMMUNITY CONSULTATION RESULTS - COUNCILLOR MEETINGS WITH REGISTERED
LOBBYISTS AND PROPERTY DEVELOPERS POLICY**

9

Item No:

Item No: 9

Subject: Community Consultation Results - Councillor Meetings with Registered Lobbyists and Property Developers Policy

Record No: SU6840 - 35207/25

Division: Lane Cove Council

Author(s): Stephen Golding

Executive Summary

At the 24 April 2025 Ordinary Council meeting, Council resolved to consult with the community on its Draft Councillor Meetings with Registered Lobbyists and Property Developers Policy, Council Resolution 88/25.

This report advises that as a result of the 28 day public consultation period Council received no written submissions.

It recommends that the Draft Councillor Meetings with Registered Lobbyists and Property Developers Policy be adopted by Council, as attached to this report (**AT-1**).

Background

At the Ordinary Council Meeting of 24 April 2025, it was resolved, Resolution 88/25, that Council:

1. *endorses the Draft Policy for the purposes of public exhibition;*
2. *undertakes community consultation for a period of six (6) weeks as per the consultation plan outlined in this report; and*
3. *following the public exhibition period, receives the Draft - Councillor Meetings with Registered Lobbyists and Property Developers Policy, together with a report on any submissions received and any proposed amendments, for consideration at the Ordinary Council meeting to be held in July 2025*

Following the 24 April 2025 Ordinary Council meeting, Council placed the Draft Managing Conflicts of Interests for Council-related Developments Policy on exhibition from 28 April to 06 June 2025

Consultation methods utilised included Website Exhibition and an eNewsletter.

Discussion

Council received no submissions in response to the public consultation of Council's Draft Councillor Meetings with Registered Lobbyists and Property Developers Policy (**AT-1**). Whilst no submissions were received, it is noted there was a total of 58 visits, with 7 visitors downloading the document.

Conclusion

As no submissions were received it is recommended that Council adopt the Draft Councillor Meetings with Registered Lobbyists and Property Developers Policy and publish it on Council's website.

RECOMMENDATION

That Council adopt the Draft Councillor Meetings with Registered Lobbyists and Property Developers Policy and publish it on Council's website.

Steven Kludass
Acting General Manager
General Managers Unit

ATTACHMENTS:

AT-1 [View](#) Draft Councillor Meetings with Registered Lobbyists and Property Developers Policy 4 Pages

POLICY-CS-17- Councillor meetings with registered lobbyists and property developers

DRAFT -Councillor meetings with registered lobbyists and property developers policy

1. Purpose

The purpose of this policy is to establish the conduct and requirements for the Mayor and Councillors when engaging with the registered lobbyists and property developers.

2. Scope

This policy applies to the Mayor and Councillors in relation to meetings held in their capacity as a Lane Cove Councillor or directly relating to matters involving Lane Cove Council.

This policy does not apply to meetings where neither the Mayor nor a Councillor is present, nor meetings organised by Council staff.

However, while meetings arranged by Council staff are not covered by this policy, disclosures of such meetings will be published on Council's website on a quarterly basis utilising the *Quarterly Disclosure Report of Councillor attended Meetings with Registered Lobbyists and Property Developers arranged by Council Staff* form.

3. Definitions

Registered lobbyist

A lobbyist who is required to register with the NSW Electoral Commission under the Lobbying of Government Officials Act 2011, sections 9(1) and 9(2), as follows:

- 9(1) A third-party lobbyist is required to be registered in the Lobbyists Register.
- 9(2) An individual engaged to undertake lobbying for a third-party lobbyist is required to be registered in the Lobbyists Register in respect of the third-party lobbyist.

Lobbyists Register

The Register of Third-Party Lobbyists maintained by the NSW Electoral Commission in accordance with s8(1) of the Lobbying of Government Officials Act 2011

Property developer

An individual or a corporation that carries on a business mainly concerned with the residential or commercial development of land, with the ultimate purpose of the sale or lease of the land for profit as defined in the Electoral Funding Act 2018; or Any other party proposing development that would be the subject of a decision by resolution of Council, and or determination of Lane Cove Local Planning Panel (LCLPP) and/or the Sydney North Planning Panel (SNPP).

Meeting

A discussion which may be face to face, online or by telephone.

POLICY-CS-17- Councillor meetings with registered lobbyists and property developers

4. Content

4.1 Policy Statement

Lobbying is a fundamental and legitimate part of a democratic system, enabling diverse interests to be represented in decision-making.

Lobbying also carries inherent risks of corruption, undue influence, unfair access and biased decision-making that are detrimental to the public interest and effective local governance.

It is in the public interest that lobbying is fair and does not undermine public confidence in impartial decision-making. This policy aims to ensure community expectations are met in relation to ethical and transparent lobbying of Councillors.

4.2 General Conduct

Councillors are required to:

- comply with this policy,
- ask the registered lobbyists and/or property developers who have requested a meeting to put their arguments in writing
- invite the registered lobbyists and/or property developers who have approached them for a meeting to discuss a significant development to write to Council seeking a meeting with all Councillors and relevant staff
- document requests for meetings with registered lobbyists and/or property developers (*Refer 4.3 Records of Meeting*),
- submit quarterly disclosure reports (*Refer 4.3 Records of Meeting*),
- conduct meetings in official locations such as council premises during Council business hours,
- have other people present during meetings. (e.g. Senior Council staff member),
- provide copies of any information presented during meetings with registered lobbyists and/or property developers to Council Officers for consideration and assessment (if required), distribution to other Councillors, and to ensure compliance with Council's Records and Archives Policy, and
- make a declaration at the following Council meeting about lobbying activities they have been engaged in that are not part of Council's formal processes.

4.3 Records of Meetings

Councillors are required to record all meetings with registered lobbyists and property developers, and the purpose of the meeting, from the policy date approved and commenced, by using the forms in Section 9 of this policy. Meetings records should include scheduled or organised meetings as well as any substantial or significant discussions held outside a scheduled meeting.

Councillors should always be aware of their obligations under the Code of Conduct, and the obligations in this policy are in addition to the requirements of the Code of Conduct. This includes, but is not limited to, clauses 3.13 and 3.14 of the Code of Conduct relating to land use planning, development assessment and regulatory decisions.

Councillors are only required to record meetings they participate in that were initiated by a request from a registered lobbyist and/or property developer. They do not need to record meetings that were not accepted or were arranged by Council.

POLICY-CS-17- Councillor meetings with registered lobbyists and property developers

It is the responsibility of Councillors to undertake the required due diligence to ensure that any meetings held with registered lobbyists and property developers are recorded on the *Councillor Record of Meeting Request with Registered Lobbyists and Property Developers Disclosure form* prior to a meeting (Refer Section 9 - CM 16930/25)

The completed *Councillor Record of Meeting Request with Registered Lobbyists and Property Developers Disclosure form* is to be submitted to Council within 7 days of the meeting.

Councillors are required to complete a *Councillor Quarterly Disclosure Report of Meetings with Registered Lobbyists and Property Developers form* (Refer Section 9 - CM 22116/25) and submit it to the Manager Governance and Risk Quarterly based on Financial calendar quarterly period (three months, eg. 01 January to 31 March YYYY).

Completed quarterly disclosure reports are to be submitted to the Manager Governance and Risk within 7 days of the end of the relevant reporting period. (e.g. 01 January to 31 March YYYY)

Councillors are required to submit a 'nil' return if they have not held any relevant meetings.

Council will publish the received *Councillor Quarterly Disclosure Report of Meetings with Registered Lobbyists and Property Developers forms* on Council's website within three weeks of the end of the relevant reporting period. The forms will remain on the website for 12 months. Where a Councillor does not submit a form for a relevant period this will be noted on Council's website.

4.4 Training

Councillors will be trained in this Policy as part of the induction process following each election.

4.5 Compliance

A failure to comply with this policy or to provide true and accurate records may constitute a breach of the Council's Code of Conduct.

4.6 Responsibilities

Council staff will:

- Publish records of meetings with registered lobbyists and property developers on Council's website
- Update the website every three months
- Remove entries after 12 months

The Mayor and Councillors will:

- Ensure a *Councillor Record of Meeting Request with Registered Lobbyists and Property Developers Disclosure form* is completed by the third party (registered lobbyists and / or property developers) and returned to them prior to the meeting,
- Submit the completed *Councillor Record of Meeting Request with Registered Lobbyists and Property Developers Disclosure form* to Council within 7 days of the held meeting,
- Complete, sign and return a *Councillor Quarterly Disclosure Report of Meetings with Registered Lobbyists and Property Developers form* every three months, including where no relevant meetings have been held, and
- Undertake the necessary due diligence to ensure all forms are complete and accurate.

4.7 Consultation

The Mayor and Councillors, General Manager, Director Corporate Services and Strategy and Manager Governance and Risk have been consulted in the development of this policy.

POLICY-CS-17- Councillor meetings with registered lobbyists and property developers

5. Related Policies, Management Directives, Procedures, or other documents

Document Number	Document Title	Records Reference
	Code of Conduct	64714/20
Policy CS-11	Council Records and Archives Policy	45229/24

6. Related Legislation and other documents

- Lobbying of Government Officials Act 2001 (NSW)
- Electoral Funding Act 2018 (NSW)
- Premier's Memorandum M2015-05-Publication of Ministerial Diaries and Release of Overseas Travel Information.

7. Recording Document Versions/History

This Policy is required to be reviewed in accordance with the review schedule set out in Council's Governance Document Framework. All changes approved through that review process are to be recorded in the following table:

Version	Original or Amendment	Authorisor	Date	Details/Reference
1.0	Original	Council		

8. Administrative Details

Policy Title	Councillor meetings with registered lobbyists and property developers policy
Policy Number	Policy-CS-17
Approval Authority	Council
Date Approved & Commenced	
Department/ Responsible Officer (Responsible for implementing, monitoring & reviewing this policy)	Corporate Services and Strategy.
Records Reference	CM16929/25
Publication Rights	Public

9. Diagrams, Forms, Checklists and Flowcharts

[Councillor Record of Meeting Request with Registered Lobbyists and Property Developers Disclosure form](#)

[Councillor Quarterly Disclosure Report of Meeting Request with Registered Lobbyists and Property Developers form](#)

[Quarterly Disclosure Report of Councillor attended Meeting Request with Registered Lobbyists and Property Developers arranged by Council staff form](#)

Ordinary Council Meeting 19 June 2025
PROPOSED NOTIFICATION PROCESS FOR REMOVAL OF TREES AND SIGNIFICANT
VEGETATION ON COUNCIL LAND

Item No: 10

Item No:

10

Subject:

Proposed Notification Process for Removal of Trees and Significant Vegetation on Council Land

Record No:

SU6209 - 36424/25

Division:

Open Space and Infrastructure Division

Author(s):

Robert Sutton

Executive Summary

This report responds to an earlier Council resolution relating to the provision of information to the community when the removal and pruning of trees or significant vegetation is undertaken by or on behalf of Council on land owned or managed by Council.

Recommendations are provided to ensure that the community is advised of proposed removal of trees or significant vegetation including the reasons for proposed removal along with the details of any proposed replacement plantings that are carried out on all land owned or managed by Council (including Crown land).

Background

On 12 December 2024 Council resolved the following motion:

1. *acknowledges that the preservation of our urban forest is important to our community and that it is important to keep the community informed as to decisions made by Council in respect of removal or significant pruning of trees or other significant vegetation from land owned or managed by Council (including Crown land), and*
2. *receives a report by June 2025 to outline recommendations for amendments to relevant Council strategies, plans, policies and procedures to provide information to the community, in a timely manner, as to-*
 - (a) *the proposed removal of trees or significant pruning and other significant vegetation on land owned or managed by Council (including Crown land),*
 - (b) *the reason for the removal or pruning, and*
 - (c) *the proposed replacement planting or, if no proposed replacement planting, the reason for this decision*
 - (d) *emergency response provisions and any relevant legislative requirements*

and to include in the report a process to allow community members to obtain further information from Council on notified works.

Council has principally sought to address the need to keep the community informed of proposed tree removal/replanting by means of placing a standard notice on a street tree for a 28-day period prior to removal in accordance with Resolution **136/2018** resolved on 20 August 2018.

Discussion

With the new proposed procedure recommended in the resolution, it is understood that Council is now proposing to provide customised notification signs on all trees and significant vegetation on all public land where works are to be undertaken along with customised notification letters to be sent to residents of adjoining properties and other affected property owners.

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VEGETATION ON COUNCIL LAND

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Implications of Resolution

In 2023-24 Council removed 149 and pruned 816 trees and significant vegetation on Council land, and to date in 2024-25 Council has removed 225 and pruned 695 trees and significant vegetation on Council land. Currently Council's Tree Officers have provided the standard 28-day notification sign installation for the removal of street trees.

If Council is now required to provide customised notification signs and customised notification letters for all tree works on Council land, additional administrative resourcing, stationery, notification and signage budget allocation will be required.

As a comparison, Council's Planning and Sustainability administration team received 350 development applications (DA) in 2024. DA notification is undertaken in accordance with the Notification of Development Applications Policy which requires notification of occupiers of adjoining properties and other affected property owners. To undertake the notification and associated administration related tasks including some sign preparation, Planning and Sustainability have an administration team of 3 full time equivalent staff and a notification budget.

Given Council undertakes approximately 1,000 tree jobs per annum, for this new proposed process to be implemented, Council will need an equivalent of 3 or more additional full time Grade 10 administration staff with an administrative cost of around \$100,000 per employee and an additional budget for stationery, notification and signage.

Proposed Notification Process

While we understand that the community is passionate about our trees and would like to know when significant works are being undertaken, it needs to be understood that the majority of tree works undertaken by Council involve general crown maintenance pruning. Furthermore, a large proportion of pruning works are as a result of the adjoining resident or neighbouring residents requesting the works in the first instance via a service request. These requests make up 75% of Council's tree works.

Regarding pruning works in general, the vast majority result in minimal visual impact on the trees or significant vegetation as general crown maintenance typically involves minor crown raising, crown thinning, formative pruning and removal of dead wood. As such, it is recommended that in these instances, pruning works notification should be excluded from the notification process.

In relation to the removal of trees and significant vegetation from public land, it is recommended that Council expands the current 28-day notification process from street trees only to the removal of all trees and significant vegetation on public land.

To reduce the administrative burden of notifying these additional tree/significant vegetation removals, it proposed that a standard notification sign and letter be developed that contains a QR Code which will refer residents to a dedicated public tree/significant vegetation removal webpage. This webpage will provide the details of the location of the tree/significant vegetation removals, tree or significant vegetation species, the reason for the removal, the proposed replacement planting and if no proposed replacement planting is to be undertaken, the reason for this decision. Council has proposed an additional Tree Officer in the Draft 2025/26 budget and if that budget is adopted then this additional staff member can provide the resourcing required to facilitate this proposed notification process.

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PROPOSED NOTIFICATION PROCESS FOR REMOVAL OF TREES AND SIGNIFICANT
VEGETATION ON COUNCIL LAND

Item No: 10

Emergency Provisions

Where emergency decisions on the grounds of public health and safety are made to undertake any works on trees or significant vegetation, verbal communication is undertaken with adjoining properties where practicable. In such circumstances, it has generally been Council's practice to provide a letter post works to explain the reason for removal and where appropriate, provide the details of any replanting inclusive of the proposed species to be undertaken.

In this regard, it is recommended that this process be expanded by having standard emergency tree works signage available to be immediately installed within the proximity of the tree/vegetation to be removed and that the information relating to the emergency works be added to the dedicated tree/significant vegetation removal webpage.

Conclusion

Council will implement the revised notification process for removal of trees and significant vegetation on public land and develop a dedicated webpage for tree and significant vegetation removals as described in this report.

While resolution **136/2018** has been reflected in Clause 4.3 of Council's Landscaping Street Trees and Tree Preservation Policy, it is recommended that the policy be amended to expand the practice to include significant vegetation and ensure that it is applied to removals on all land owned or managed by Council (including Crown land when such is under the control or care of Council).

RECOMMENDATION

That Council:

1. receives and note the report,
2. endorses the recommendation to amend Clause 4.3 of Council's Landscaping Street Trees and Tree Preservation Policy to include;
 - a) installation of a tree removal notice for the period of 28 days prior to removal on all public trees and significant vegetation located on all land owned or managed by Council (including Crown land when such is under the control or care of Council),
 - b) installation of emergency tree works signage within the proximity of a tree that is to be removed on the grounds of public health and safety.
3. notifies the community for all tree and significant vegetation removals on all land owned or managed by Council (including Crown land when such is under the control or care of Council) and develop a dedicated webpage for the removal of trees and significant vegetation on public land.

Martin Terescenko
Director - Open Space and Infrastructure
Open Space and Infrastructure Division

ATTACHMENTS:

There are no supporting documents for this report.

**Ordinary Council Meeting 19 June 2025
LOCAL PLANNING PANEL EXPERT PANEL MEMBER**

Item No: 11

Item No: 11
Subject: Local Planning Panel Expert Panel Member
Record No: SU4720 - 38154/25
Division: Planning and Sustainability Division
Author(s): Rajiv Shankar

Executive Summary

The purpose of this report is to advise Council of the resignation of one of the expert Local Planning Panel (LPP) members and to consider the appointment of a replacement.

Discussion

The requirements of the NSW Department of Planning, Housing & Infrastructure (DPCI) in relation to the composition of the LPP is that Council must appoint fifteen (15) experts to its Panel.

Mr Stephen Kerr, a Planning Expert, has submitted his resignation from the LPP effectively immediately.

Staff have reviewed the DPCI list of available experts and have selected Ms Judith Clark for Council's consideration to be appointed to the Panel. Ms Clark's resume has been provided to the Councillors under separate cover.

RECOMMENDATION

That Council:

1. notes the resignation of Mr Stephen Kerr as an independent expert member of Lane Cove Council's Local Planning Panel and writes to him thanking him for his contribution to the LCLPP;
2. appoint Ms Judith Clark as an independent expert member of Lane Cove Council's Local Planning Panel; and
3. advises the Department of Planning, Housing & Infrastructure of the changes to the LCLPP.

Mark Brisby
Director - Planning and Sustainability
Planning and Sustainability Division

ATTACHMENTS:

There are no supporting documents for this report.

Item No: 12
Subject: Policy Update - Councillor and Staff Interaction Policy
Record No: SU241 - 36402/25
Division: General Managers Unit
Author(s): Corinne Hitchenson; Stephen Golding

Executive Summary

Council committed to review the Councillor and Staff Interaction Policy to identify any improvements following the initial implementation of this new policy.

This report summarises minor changes to the policy, recommends the introduction of Councillor and Staff Interaction Guidelines and identifies the Key Performance Indicators (KPIs) for reporting.

Background

There were a number of key milestones in the development of the Councillor and Staff Interaction Policy prior to its formal adoption in August 2024. This included a resolution at the May 2024 Council meeting which, among other matters, resolved to:

- *review the policy within 6 months of implementation, identifying any process flows or other aspects that could be improved upon to ensure clear and effective communication of information, or to update any processes that may have changed since implementing of the policy;*
- *prior to the proposed 6 monthly report mentioned in the policy, a report is to come back to Council proposing the KPI indicators to be reported on; and*
- *obtain legal advice in respect of any proposed changes to clauses in the draft policy.*

Given the timing of the local government elections and introduction of new elected officials, staff extended the timeframe of this report providing interim check-ins in February and May 2025.

Discussion

The purpose of the Councillor and Staff Interaction Policy (the Policy) is to provide a framework for Councillors when exercising their official functions by specifically addressing their ability to interact with, and receive advice from, authorised staff.

Council's governance document framework identifies a Policy as a high-level formal statement of Council's position that establishes the principles, directives, rules and actions to be applied in relation to a particular subject matter. The current Policy includes a Flowchart for managing Councillor requests as Item 15.

During the implementation phase it became apparent that Councillors sought a level of clarification on the Councillor Requests System beyond the summary provided in the Policy flowchart. With circa 700 questions coming via this system since October it is a critical element of the policy's implementation.

Using Council's governance document framework, the level of clarification and assistance sought is best reflected in a set of guidelines/procedure. A Procedure is a 'how to' set of instructions, rules and processes designed to coordinate the activities of a specific area of Council's operations to achieve an outcome. In developing a Councillor Requests Procedure Councillors can be provided with additional information on the actions which underpin the flowchart for practical implementation and reassurance. It can also include a bank of useful information which can be developed in conjunction with existing Councillors for the benefit of new Councillors in future. Procedures can also be adapted and changed administratively in consultation with Councillors to reflect emerging trends or updates to Council processes. The revised policy removes reference to Item 15 and instead makes reference to a Councillor Requests Procedure.

The only other suggested change to the policy is the removal of names associated with Council roles to keep the Policy more high-level and avoid the need for policies to be updated should there be a change in staff.

With the introduction of the policy came the need to report the KPIs to Council every six months. In line with commitment to report the proposed indicators to Council prior to their publication, staff provided interim updates in February and May. This report formalises the proposed indicators as the:

- Number of requests answered within standard (10 business days)
- Number of requests answered outside standard (10 business days)

The information will be presented alongside any summary notes with the number of questions and any other relevant commentary where there may be no KPI including:

- Number of requests referred to the Mayor for refusal
- Average response time

It is proposed that these are initially reported via the Council Snapshot in the months of July (reflecting January to June) and February (reflecting July to December).

The administrative changes in the attached revised policy do not require further legal advice with this element being addressed between May 2024 and August 2024 when the policy was adopted.

Conclusion

The Policy (as attached to this report **(AT-1)**), provides the high-level statements, principles and directives related to positive Councillor and Staff interactions. To provide increased support to Councillors a Councillor Requests Procedure will be developed in lieu of the flowchart included in the current policy.

Given minimal changes to the policy and that changes which are proposed are administrative in nature, it is suggested that this policy does not need to be re-advertised.

Ordinary Council Meeting 19 June 2025
POLICY UPDATE - COUNCILLOR AND STAFF INTERACTION POLICY

Item No: 12

RECOMMENDATION

That Council:

1. adopts the revised Councillor and Staff Interaction Policy;
2. notes the upcoming development of Councillor and Staff Interaction Guidelines; and
3. notes the proposed KPIs and their inclusion in the Council Snapshot every six months.

Steven Kludass
Acting General Manager
General Managers Unit

ATTACHMENTS:

AT-1 [View](#) Revised Councillor and Staff Interaction Policy - June 2025 16 Pages

POLICY-CS-16 – Councillor and Staff Interaction Policy

Councillor and Staff Interaction Policy

Purpose

The purpose of the Councillor and Staff Interaction Policy (the Policy) is to provide a framework for councillors when exercising their official functions by specifically addressing their ability to interact with, and receive advice from, authorised staff.

This Councillor and Staff Interaction Policy has been modeled on the Office of Local Government (OLG) Model Councillor and Staff Interaction Policy that was developed in consultation with councils.

It provides an exemplar approach, incorporating examples of best practice from a diverse range of NSW councils. At its core, the policy has three main goals:

- to establish a framework by which councillors can access the information they need to perform their official functions,
- to promote positive and respectful interactions between councillors and staff, and
- to advise where concerns can be directed if there is a breakdown in the relationship between councillors and staff.

This Policy applies to all councillors and council staff, all interactions between councillors and staff, whether face-to-face, online (including social media and virtual meeting platforms), by phone, text message or in writing and whenever interactions between councillors and staff occur, including inside or outside of work hours, and at both council and non-council venues and events.

This Policy does not confer any delegated authority upon any person. All delegations to staff are made by the General Manager.

The Code of Conduct provides that council officials must not conduct themselves in a manner that is contrary to the Council's policies. A breach of this Policy will be a breach of the Code of Conduct including, but not limited to, Part 3.1b), Part 3.1g), Part 3.8, Part 3.12, and Part 7.2(c) of the Code of Conduct.

The Model Councillor and Staff Interaction Policy is structured as follows:

Part 1	Introduction
Part 2	Sets out the scope of the policy
Part 3	Describes the policy's objectives
Part 4	Sets out the respective roles and responsibilities of councillors and staff and the principles that should guide their interactions
Part 5	Sets out the administrative framework for a councillor requests system
Part 6	Identifies which staff councillors can contact directly
Part 7	Addresses councillors' entitlement to access council buildings
Part 8	Describes appropriate and inappropriate interactions between councillors and staff
Part 9	Provides advice about who complaints can be made to
Schedule 1	Contains a template for a list of staff councillors can contact directly under Part 6 of the policy

Part 1 – Introduction

- 1.1 The Policy, sourced from Part 7.2(c) of the Model Code of Conduct, complements and should be read in conjunction with Lane Cove Council's *Code of Conduct* (the Code of Conduct), Council's Code of Meeting Practice, the Local Government Act, 1993 and the Work, Health and Safety Act, 2011.
- 1.2 The aim of the Policy is to facilitate a positive working relationship between councillors, as the community's elected representatives, and staff, who are employed to administer the operations of the Council. The Policy provides direction on interactions between councillors and staff to assist both parties in carrying out their day-to-day duties professionally, ethically and respectfully.
- 1.3 The Policy is also designed to develop a shared understanding of what are considered reasonable expectations when dealing with the needs of Councillors in discharging their official functions on the one hand, with staff's role to efficiently and effectively administer the operations of Council, on the other hand.
- 1.4 It is important to have an effective working relationship that observes various legislative requirements and recognises the important but differing contribution both parties bring to their complementary roles.

Part 2 – Scope

- 2.1 This Policy applies to all councillors and council staff.
- 2.2 This Policy applies to all interactions between councillors and staff, whether face-to-face, online (including social media and virtual meeting platforms), by phone, text message or in writing.
- 2.3 This Policy applies whenever interactions between councillors and staff occur, including inside or outside of work hours, and at both council and non-council venues and events.
- 2.4 This Policy does not confer any delegated authority upon any person. All delegations to staff are made by the General Manager, noting that Council can also delegate its functions to the Mayor or a Councillor under s377(1) of the LG Act.
- 2.5 The Code of Conduct provides that council officials must not conduct themselves in a manner that is contrary to the Council's policies. A breach of this Policy will be a breach of the Code of Conduct including, but not limited to, Part 3.1b), Part 3.1g), Part 3.8, Part 3.12, and Part 7.2(c) of the Code of Conduct.

Part 3 – Policy objectives

- 3.1 The objectives of the Policy are to:
 - a. establish positive, effective and professional working relationships between councillors and staff defined by mutual respect and courtesy
 - b. enable councillors and staff to work together appropriately and effectively to support each other in their respective roles
 - c. ensure that councillors receive advice in an orderly, courteous and appropriate manner to assist them in the performance of their civic duties
 - d. ensure councillors have adequate access to information to exercise their statutory roles
 - e. provide direction on, and guide councillor interactions with, staff for both obtaining information and in general situations
 - f. maintain transparent decision making and good governance arrangements

- g. ensure the reputation of Council is enhanced by councillors and staff interacting consistently, professionally and positively in their day-to-day duties
- h. ensure that the actions of councillors and council staff have appropriate regard for the safety and wellbeing of one another.
- i. provide a clear and consistent framework through which breaches of the Policy will be managed in accordance with the Code of Conduct.
- j. establish parameters around how the Councillor Requests System is to be managed, including identifying the kinds of requests for information councillors may make, identifying the different ways in which different kinds of requests may be dealt with under the Policy, and establishing a balance between councillors roles under the Local Government Act, 1993 and their desire for information on the one hand and staff's role to efficiently and effectively administer the operations of Council; Council's limited resources; and ability to deal with those requests within the context of its work, health and safety obligations, on the other hand. This policy is complemented by the Councillor Requests Procedure.

Part 4 – Principles, roles and responsibilities

- 4.1 Several factors contribute to a good relationship between councillors and staff. These include goodwill, understanding of roles, communication, protocols, a good understanding of legislative requirements and appropriate regard for the safety and wellbeing of one another
- 4.2 Individual Councillors, the Council's governing body (as defined in s421B the Local Government Act) and the administration of Council (being staff within the organisation) must have a clear and sophisticated understanding of their different roles, and the fact that these operate within a hierarchy. The administration is accountable to the General Manager, who in turn, is accountable to the Council's governing body.
- 4.3 Section 232 of the *Local Government Act 1993* (the LGA) states that the role of a councillor is as follows:
 - a) to be an active and contributing member of the governing body
 - b) to make considered and well-informed decisions as a member of the governing body
 - c) to participate in the development of the integrated planning and reporting framework
 - d) to represent the collective interests of residents, ratepayers and the local community
 - e) to facilitate communication between the local community and the governing body
 - f) to uphold and represent accurately the policies and decisions of the governing body
 - g) to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor.
- 4.4 The administration's role is to advise the governing body, deal with Councillor requests for information, implement Council's decisions and to oversee service delivery.
- 4.5 There is no overlap between the role of a councillor and the role of the administration. It is beneficial if the administration recognises the complex political environments in which elected members operate and acknowledge that they work within a system that is based on democratic governance.
- 4.6 Councillors similarly need to understand that it is a highly complex task to prepare information and provide quality advice on the very wide range of issues that Council operations cover. This is covered in more detail in Part 5 of this Policy.

4.7 Council commits to the following principles to guide interactions between councillors and staff:

Principle	Achieved by
Equitable and consistent	Ensuring appropriate, consistent and equitable access to information for all councillors within established service levels
Considerate and respectful	Councillors and staff working supportively together in the interests of the whole community, based on mutual respect and consideration of their respective positions
Ethical, open and transparent Fit for purpose	Ensuring that interactions between councillors and staff are ethical, open, transparent, honest and display the highest standards of professional conduct Ensuring that the provision of equipment and information to councillors is done in a way that is suitable, practical and of an appropriate size, scale and cost for a client group of nine Councillors.
Accountable and measurable	Providing support to councillors in the performance of their role in a way that can be measured, reviewed and improved based on qualitative and quantitative data

4.8 Councillors are members of the Council's governing body, which is responsible for directing and controlling the affairs of the Council in accordance with the LGA. Councillors need to accept that:

- a) responses to requests for information from councillors may take time and consultation to prepare and be approved prior to responding
- b) staff are not accountable to them individually
- c) they must not direct staff except by giving appropriate direction to the General Manager by way of a council or committee resolution, or by the mayor exercising their functions under section 226 of the LGA
- d) they must not, in any public or private forum, direct or influence, or attempt to direct or influence, a member of staff in the exercise of their functions
- e) they must not contact a member of staff on council-related business unless in accordance with this Policy
- f) they must not use their position to attempt to receive favourable treatment for themselves or others.
- g) they must not involve themselves in matters or influence others in matters that are the functions and the responsibility of the General Manager.
- h) The leaking of confidential information obtained through workshops, Closed Committee or otherwise advised by the General Manager, is considered a breach of the Code of Conduct.

4.9 Councillors should also be aware of the following:

- a) Councillors should not seek to undertake the day to day management of Council operations as this is the domain of the General Manager and council staff (Refer to Section 335 of the Local Government Act, 1993).
- b) Councillors should not seek to become involved in or to bring influence to bear on the day to day management, operations and administration of the Council and place pressure on the General Manager and senior staff in the performance of their roles.
- c) Councillors risk the Council itself or themselves personally incurring legal liability for actions and decisions that are not properly researched or considered and which cause Council to breach the law or cause third parties loss or damage. The Council and councillors would likely not have protection from liability for such actions and decisions. To avoid this risk,

Councillors can and need to request the General Manager to investigate and/or enquire into a matter and provide a report back to Council to consider.

- d) Councillors have protection from liability under Section 731 of the Local Government Act (NSW) which provides that *"A matter or thing done by a councillor does not, if the matter or thing was done in good faith, and for and on behalf of the council, subject a councillor to any action, liability, claim or demand."*
- e) Councillors must take reasonable care that their conduct and actions do not adversely affect the health and safety of other persons, including by mitigating the risk that their comments or actions give rise to psychosocial hazards for council staff in the workplace, which can include interfering, undermining and/or bullying (Refer to Section's 3.8 – 3.12 of the Code of Conduct).
- f) While councillors are free, subject to their obligations under the council's Code of Conduct, to advocate a position on matters that are before the council for a decision, once a decision has been made, they are required to uphold the policies and decisions of the council.
- g) Councillors create risk through publishing information that is at risk of waiving legal privilege or leads the public to misinterpret it due to a lack of context.
- h) Councillors cannot seek legal advice (or any advice) from a Council contractor (Refer to Clause 7.2 of the Code of Conduct).
- i) To preserve the protection under section 731 of the Local Government Act 1993, Councillors and staff must not make public in any form, Council's own legal advice on any matter unless otherwise authorised by the General Manager.

4.10 The General Manager is responsible for the efficient and effective day-to-day operation of the Council and for ensuring that the lawful decisions of the Council are implemented without undue delay. Council staff need to understand:

- a) they are not accountable to individual councillors and do not take direction from them. They are accountable to the General Manager, who is in turn accountable to the Council's governing body
- b) they should not provide advice to councillors unless it has been approved by the General Manager or a staff member with a delegation to approve advice to councillors
- c) they must carry out reasonable and lawful directions given by any person having the authority to give such directions in an efficient and effective manner
- d) they must ensure that participation in political activities outside the service of the Council does not interfere with the performance of their official duties
- e) they must provide full and timely information to councillors sufficient to enable them to exercise their civic functions in accordance with this Policy.
- f) they must inform the General Manager if their interaction with or request for information from a Councillor, in their view becomes unreasonable and is creating a psychosocial hazard.
- g) they should endeavour to provide a minimum of 3 business days notice of a meeting which councillors are requested to attend, and provide both virtual and physical access options.

Part 5 – The councillor requests system

5.1 Councillors have a right to access to Council information provided it is necessary for the performance of their official functions. This right can only be impinged in order to comply with an overriding duty owed to another person under the Work Health and Safety Act 2011 to take reasonable care that their conduct and actions do not adversely affect other's health and safety. This could include if the requests for information create a psychosocial risk to council staff, for example because it requires them to work longer hours, impacts their abilities to complete their usual tasks, creates unreasonable deadlines, creates undue stress, or requires an unreasonable amount of resources to response.

- a) Responses to Councillor requests and enquiries will be managed using the following criteria as a guide:
 - I. Is the information required related to a matter that is on the upcoming Council Business Paper agenda or a proposed Councillor-initiated Notice of Motion?
 - II. Is the information necessary for a councillor to discharge their official functions and why is the information considered necessary?
 - III. Is the information required related to a matter that involves a high degree of risk to public/personal safety?
 - IV. Will the information requested involve a disproportionate amount of time/resources in responding (greater than one hour)?
 - V. Is the information requested related to a matter that is in the adopted Delivery Program and Operational Plan?
 - VI. Is the information requested or the total accumulated volume of councillors requests (inclusive of the number of issues an/or questions contained within each request) being handled at any one time likely to give rise to a psychosocial hazard that needs to be managed?
 - VII. Is there an alternate forum where the information requested can be discussed with other councillors and senior staff (Councillor Workshop)?

a) Councillor requests and enquiries of an administrative nature are exempt (excluded) from the Councillor Requests System. Requests of an administrative nature include clarification of Councillor diary commitments, requests for meetings and/or to attend meetings virtually and other related administrative requests.

b) Councillors should refer to the Councillor Requests Procedure for practical details of how Councillor requests/enquiries are to be managed, in accordance with the role of Councillor as defined by the Local Government Act 1993.

a) A flowchart is provided in Section 15 to assist in the understanding of how Councillor requests/enquiries are to be managed, in accordance with the role of Councillor as defined by the Local Government act,1993.

b) Correspondence that comes to a Councillor in response to a Councillor Request include a sign off by a staff member.

5.2 Councillors do not have a right to request information about matters that they are prevented from participating in decision-making on because of a conflict of interest, unless the information is otherwise publicly available.

5.3 The General Manager may identify Council support staff under this Policy for the management of requests from councillors.

5.4 Councillors can use the councillor requests system to:

- a) request access to any information necessary for the performance of their official functions, including any information relating to the affairs of the Council

- b) bring concerns that have been raised by members of the public to the attention of staff

- c) request ICT or other support from the Council administration
- d) request that a staff member be present at a meeting (other than a meeting of the council) for the purpose of providing advice to the meeting, provided the meeting has been approved by the General Manager.

5.5 Councillors must, to the best of their knowledge, be specific about what information they are requesting, and make their requests respectfully. Where a councillor's request lacks specificity, the General Manager or staff member authorised to manage the matter is entitled to ask the councillor to clarify their request and the reason(s) why they are seeking the information.

5.6 Staff must make every reasonable effort to assist councillors with their requests and do so in a respectful manner.

5.7 The General Manager or the staff member authorised to manage a councillor request will provide a response within ten (10) working days. Where a response cannot be provided within that timeframe, the councillor will be advised, and the information will be provided as soon as practicable, having regard to 4.10.e.

5.8 Requests under clause 5.4 (d) must be given a minimum notice of 48 hours, Monday to Friday, before the meeting. The General Manager, or members of staff that are listed at Schedule 1 of this Policy, are responsible for determining:

- a) whether a staff member can attend the meeting;
- b) which staff member will attend the meeting; and
- c) Whether the request for the meeting is necessary in the performance of their role as Councillors in making decisions.

Staff members who attend such meetings must be appropriately senior and be subject matter experts on the issues to be discussed at the meeting.

5.9 Councillors are required to treat all information provided by staff appropriately and to observe any confidentiality requirements.

5.10 Staff will inform councillors of any confidentiality requirements for information they provide so councillors can handle the information appropriately.

5.11 Where a councillor is unsure of confidentiality requirements, they must contact the General Manager, or the staff member authorised to manage their request.

5.12 The General Manager may refuse access to information requested by a councillor if:

- a) the information is not necessary for the performance of the councillor's role as defined in s232 of the Local Government Act, or
- b) responding to the request would, in the General Manager's opinion, result in an unreasonable diversion of staff time and resources, or
- c) responding to the request causes or is likely to cause a psychosocial harm in the workplace.
- d) the councillor has previously declared a conflict of interest in the matter and removed themselves from decision-making on it, or
- e) the General Manager is prevented by law from disclosing the information.
- f) The General Manager considers the requested information to be interrogating the minutiae of Council's operations.

5.13 Where the General Manager refuses to provide information requested by a councillor, they must act reasonably and according to law. The General Manager must advise a councillor in writing of their reasons for refusing access to the information requested.

5.14 Where a councillor's request for information is refused by the General Manager on the grounds referred to under clause 5.12 (a) or (b), the councillor may instead request the information through a resolution of the council by way of a notice of motion. This clause does not apply where the General Manager refuses a councillor's request for information under clause 5.12 (c) or (d).

5.15 Nothing in clauses 5.12, 5.13, and 5.14 prevents a councillor from requesting the information in accordance with the *Government Information (Public Access) Act 2009*.

5.16 If a Councillor persistently makes requests for information or meetings which, in the General Manager's opinion, results in a significant and unreasonable diversion of staff time and resources, and may create a psychosocial risk to council staff including, for example, because it requires them to work longer hours, impacts their abilities to complete their usual tasks, or creates unreasonable deadlines, the Council may, on the advice of the General Manager, and as a risk control measure in accordance with the Work, Health and Safety Act 2011, resolve to limit the number of requests (or questions) the councillor can make/ask.

5.17 Councillor requests are state records and must be managed in accordance with the *State Records Act 1998*.

5.18 A report will be provided to Council on a six monthly basis regarding the performance and efficiency of the councillor requests system against established key performance indicators.

5.19 Where in the opinion of the General Manager and Mayor, a Notice of Motion or Questions with Notice (the matters) are drafted that could give rise to a psychosocial hazard, the author of the matters are to be advised (prior to the publication of the Business Paper) and given the opportunity to amend the matter to remove the psychosocial hazard. Should this not occur the matters are not to be published in the Business Paper.

Part 6 – Access to Council staff

6.1 Councillors may directly contact members of staff that are listed in Schedule 1 of this Policy. The General Manager may amend this list at any time and will advise councillors promptly of any changes.

6.2 Councillors can contact staff listed in Schedule 1 about matters that relate to the staff member's area of responsibility.

6.3 Councillors should, as far as practicable, only contact staff during business hours (8.30am to 5.00pm Monday to Friday) in person or by telephone. Emails may be sent out of business hours, but there shall be no expectation of a response by staff outside of business hours.

6.4 If councillors would like to contact a member of staff not listed in Schedule 1, they must receive permission from the General Manager.

6.5 If a councillor is unsure which authorised staff member can help with their enquiry, they can contact the General Manager or the Executive Officer to the General Manager who will provide advice about which authorised staff member to contact.

6.6 The General Manager or a member of the Council's executive leadership team may direct any staff member to contact councillors to provide specific information or clarification relating to a specific matter.

6.7 A councillor or member of staff must not take advantage of their official position to improperly influence other councillors or members of staff in the performance of their civic or professional duties for the purposes of securing a private benefit for themselves or for another person. Such conduct should be immediately reported to the General Manager or Mayor in the first instance, or alternatively to the Office of Local Government, NSW Ombudsman, or the NSW Independent Commission Against Corruption.

Part 7 – Councillor access to council buildings

7.1 Councillors are entitled to have access to the council chamber, committee room, mayor's office (subject to availability), councillors' rooms, and public areas of Council's buildings during normal business hours for meetings. Councillors needing access to these facilities at other times must obtain approval from the General Manager. Access to the Mayor's office is only permitted with prior agreement of the Mayor.

7.2 Councillors must not enter staff-only areas of Council buildings without the approval of the General Manager

Part 8 – Appropriate and inappropriate interactions

8.1 Examples of appropriate interactions between councillors and staff include, but are not limited to, the following:

- a) councillors and council staff are courteous and display a positive and professional attitude towards one another
- b) council staff ensure that information necessary for councillors to exercise their civic functions is made equally available to all councillors, in accordance with this Policy and any other relevant Council policies
- c) council staff record the advice they give to councillors in the same way they would if it was provided to members of the public
- d) council staff, including Council's executive team members, document councillor requests via the councillor requests system
- e) council meetings and councillor briefings are used to establish positive working relationships and help councillors to gain an understanding of the complex issues related to their civic duties
- f) councillors and council staff feel supported when seeking and providing clarification about council related business
- g) councillors forward requests through the councillor requests system and staff respond in accordance with the timeframes stipulated in this Policy

8.2 Examples of inappropriate interactions between councillors and staff include, but are not limited to, the following:

- a) councillors and council staff conducting themselves in a manner which:
 - i) is contrary to their duties under the *Work Health and Safety Act 2011* to:
 - a. take reasonable for their own health and safety,

- b. Take reasonable care of the health and safety of others who may be affected by their acts or omissions, and
- c. Comply with policies or procedures by the Council to ensure workplace health and safety, including this Policy, the Code of Conduct, and the Health and Safety Policy.

- ii) constitutes harassment and/or bullying within the meaning of the Code of Conduct, or is unlawfully discriminatory

- b) councillors approaching staff and staff organisations to discuss individual or operational staff matters (other than matters relating to broader workforce policy such as, but not limited to, organisational restructures or outsourcing decisions), grievances, workplace investigations and disciplinary matters
- c) staff approaching councillors to discuss individual or operational staff matters (other than matters relating to broader workforce policy such as, but not limited to, organisational restructures or outsourcing decisions), grievances, workplace investigations and disciplinary matters
- d) subject to clause 5.12, staff refusing to give information that is available to other councillors to a particular councillor
- e) councillors who have lodged an application with the council, discussing the matter with staff in staff-only areas of the council
- f) councillors being overbearing or threatening to staff
- g) staff being overbearing or threatening to councillors
- h) Councillors or staff making personal attacks on staff or councillors or engaging in conduct towards staff or councillors that would be contrary to the general conduct provisions in Part 3 of the Code of Conduct in public forums including social media.
- i) councillors directing or pressuring staff in the performance of their work, or recommendations they should make
- j) staff providing ad hoc advice to councillors without recording or documenting the interaction as they would if the advice was provided to a member of the community

8.3 Where a councillor or staff engages in conduct that, in the opinion of the General Manager, puts the health, safety or welfare of staff or councillors at risk, the General Manager may restrict the interaction between the relevant parties and if relevant utilise Section 5.16 of this Policy.

8.4 Any concerns relating to the conduct of staff under this Policy should be raised with the General Manager.

Part 9 – Complaints

- 9.1 Complaints about a breach of this policy should be made to the General Manager (if the complaint is about a councillor or member of council staff), or the Mayor (if the complaint is about the General Manager).
- 9.2 Clause 9.1 does not operate to prevent matters being reported to OLG, the NSW Ombudsman, the NSW Independent Commission Against Corruption or any other external agency

Schedule 1 – Authorised staff contacts for councillors

1. Clause 6.1 of this Policy provides that councillors may directly contact members of staff that are listed below. The General Manager may amend this list at any time.
2. Councillors can contact staff in the roles listed below about matters that relate to the staff member's area of responsibility.
3. Councillors should as far as practicable, only contact staff during normal business hours.
4. If councillors would like to contact a member of staff not listed below, they must receive permission from the General Manager or their delegate.
5. If a councillor is unsure which authorised staff member can help with their enquiry, they can contact the General Manager or the Executive Officer to the General Manager who will provide advice about which authorised staff member to contact.
6. In some instances, the General Manager or a member of the Council's executive leadership team may direct a council staff member to contact councillors to provide specific information or clarification relating to a specific matter.

Authorised staff members name	Authorised Staff Positions
Craig Wrightson	General Manager
Steven Kludass	Director – Corporate Services & Strategy
Mark Brusby	Director – Planning and Sustainability
Stephanie Kelly	Director – Community and Culture
Martin Tereschenko	Director - Open Space and Infrastructure
Corinne Hitchenson	Executive Officer to the General Manager

POLICY-CS-16 – Draft Councillor and Staff Interaction Policy

11. Related Policies, Management Directive, Procedures, or Other Documents

Records Reference/ Document Number	Document Title
64714/20	Council's Code of Conduct
NSW OLG	Guidelines for the Appointment and Oversight of the General Manager
NSW OLG	Integrated Planning and Reporting (Handbook for Local Councils in NSW)
TBC	Councillor Requests Procedure

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12. Related Legislation

1. *Local Government Act, 1993*
2. *Local Government (General) Regulation 2021*
3. *Privacy and Personal Information Protection Act 1998*
4. *Government Information (Public Access) Act 2009*
5. Integrated Planning and Reporting Guidelines for Local Government in NSW
6. *Work, Health and Safety Act 2011*

13. Recording Document Versions/History

This Policy is required to be reviewed in accordance with the review schedule set out in Council's policy framework. All changes approved through that review process are to be recorded in the following table:

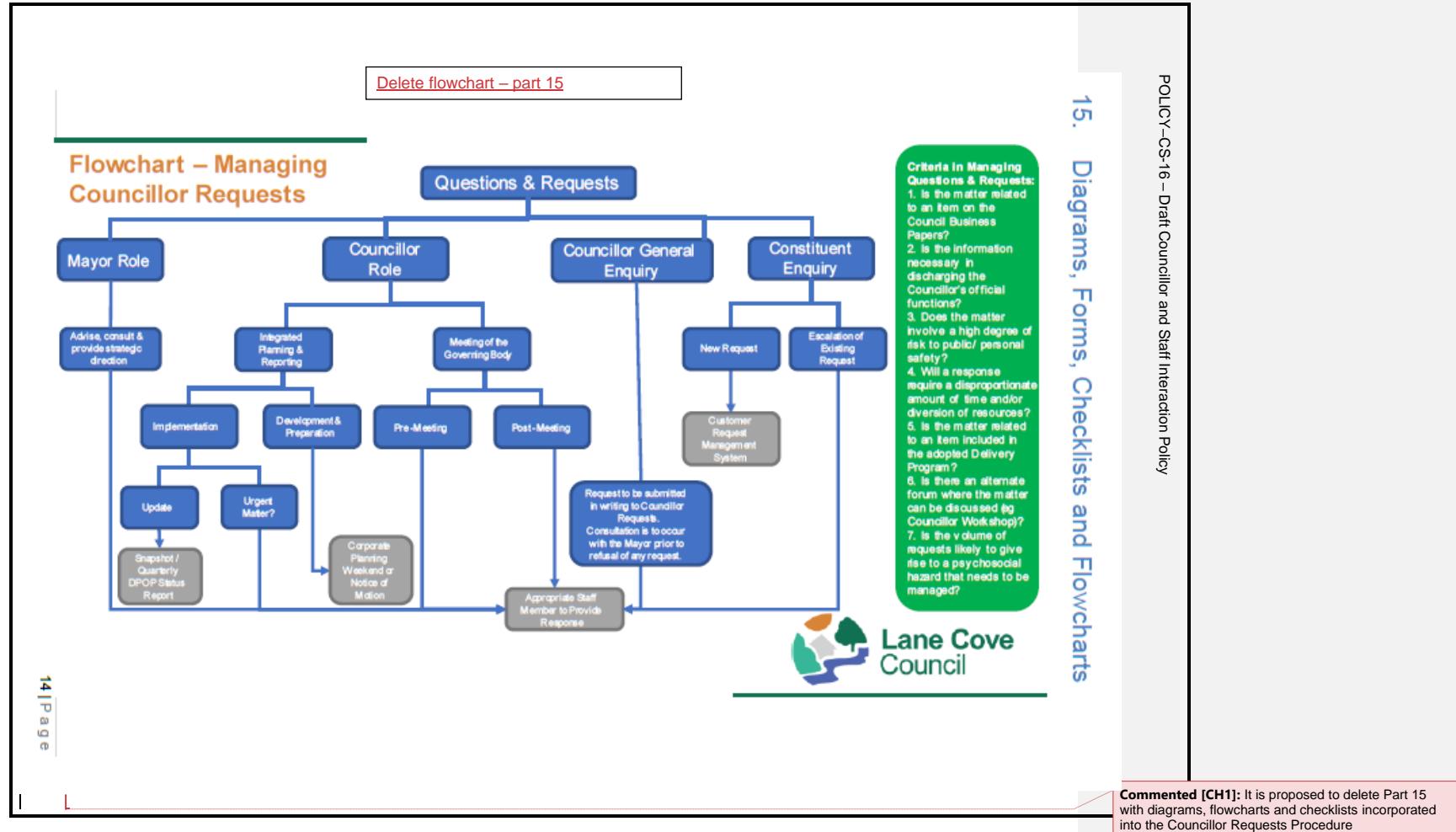
Version	Original or Amendment	Authoriser	Date	Details/Reference
1.0	Original CS16	Council	June 2024	Policy proposed to Council
1.1	Original	Council	August 2024	Policy adopted by Council
1.2	Amendment	TBC	June 2025	Revised policy presented to Council for consideration

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14. Administrative Details

Policy Title	Councillor and Staff Interaction Policy
Policy Number	POL-CS - 16
Approval Authority	Council
Date Approved & Commenced	22 August 2024
Department/ Responsible Officer (Responsible for implementing, monitoring & reviewing this policy)	Corporate Services & Strategy Division
Records Reference	TRIM:
Publication Rights	Public

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Item No: 13
Subject: Policy Review - Car Share Policy 2025
Record No: SU6840 - 34177/25
Division: Open Space and Infrastructure Division
Author(s): Ken Yang

Executive Summary

This report seeks Council's endorsement to place the revised Car Share Policy (POL-OSUS-01) on public exhibition for community feedback.

The 2025 review of the Policy introduces a key new provision that limits the maximum allocation of car share spaces to no more than 5% of available on-street parking on any single street or length of road. The Policy has also undergone an update to the list of operator obligations to improve clarity and implementation. Informal engagement with car share operators, including GoGet and Flexicar, has been undertaken, and their feedback has been incorporated into this draft.

Background

The original Car Share Policy was adopted in 2011 and last reviewed and updated in April 2024. The Policy provides the framework for assessing applications and allocating on-street and off-street car share spaces in the Lane Cove Local Government Area (LGA). Car sharing is a recognised sustainable transport option that supports reduced private vehicle ownership, lower greenhouse gas emissions, and better utilisation of urban parking resources.

Since the adoption of the 2024 version, further opportunities for refinement have been identified, particularly in relation to limiting the number of car share spaces within individual streets to avoid over-concentration and address potential community concerns.

Discussion

This revised 2025 Draft Car Share Policy (Attachment **AT-1**) has been developed in alignment with neighbouring local Councils in NSW and includes the following key changes:

- Introduction of a maximum car share cap: A new provision has been added to limit car share parking allocations to no more than 5% of available parking spaces on any single street or length of road. This limit aims to balance the need for sustainable transport options with the retention of general public parking availability and is in alignment with several NSW councils' policies.
- Improved formatting and structure: The policy document has been reformatted to enhance readability and improve navigation for both Council staff and external stakeholders.
- Expanded and clarified car share operator obligations: Operator obligations have been updated to reflect current practice, improve environmental performance standards, and include more specific reporting requirements. These include vehicle safety ratings, environmental standards, clearer identification of vehicles, and quarterly usage data.
- Introduction of four day booking limit: This provision has been added to limit bookings to 4 days maximum in alignment with several NSW councils. This aims to restrict the long-term booking of vehicles and provide increased turnover of car share vehicles to a greater number of residents.

**Ordinary Council 19 June 2025
POLICY REVIEW - CAR SHARE POLICY 2025**

- Stakeholder input: Informal discussions were held with existing operators, including GoGet and Flexicar, to gather feedback on the effectiveness of the current policy and areas for improvement. Their feedback has helped shape the amendments proposed in this draft.

Pending Council's approval, the revised Policy will be placed on public exhibition for six weeks. Submissions received during this period will be considered before the Policy is finalised and brought back to Council for adoption.

Community Consultation

Statement of Intent

The consultation is designed to Consult with Open Participation. Any comments received will be reviewed and evaluated to determine whether or not to proceed with the revised Car Share Policy.

Method

Level of Participation	Inform	Inform	Consult
Form of Participation	Open	Targeted	Open
Target Audience	Lane Cove Community and community groups	Lessees and hirers of Council facilities	Lane Cove Community
Proposed Medium	Advertisement and eNewsletter	Direct mail to impacted groups	Public Exhibition, Website Exhibition
Indicative Timing	Timing of consultation is the of July/August	Timing of consultation July/August	Timing of consultation July/August

Conclusion

The proposed revisions to the Car Share Policy reflect a balanced and responsible approach to supporting car share schemes in the Lane Cove LGA, while ensuring equitable access to on-street parking. Council's endorsement is sought to proceed with the public exhibition of the Draft Car Share Policy (POL-OSUS-01) for community consultation.

RECOMMENDATION

That Council:

1. endorse the revised Car Share Policy for public exhibition for a period of 6 weeks.
2. receive a further report following the public exhibition period detailing the outcomes of the community consultation and presenting the final Policy for adoption.

Martin Terescenko
Director - Open Space and Infrastructure

Ordinary Council 19 June 2025
POLICY REVIEW - CAR SHARE POLICY 2025

Open Space and Infrastructure Division

ATTACHMENTS:

AT-1 [View](#) Revised Car Share Policy 2025

7 Pages

Item No: 13

POLICY OSUS-01 Car Share

Car Share Policy

1. Purpose

This Policy's aim is to ensure that Car Share parking in the Lane Cove Local Government Area (LGA) is managed in a fair and equitable manner and aims to provide parking opportunities for Car Share groups, in balance with competing parking demands.

2. Scope

This Policy applies to all Car Share organisations operating or planning to operate in the Lane Cove Local Government Area and provides guidance to Council Officials involved in the assessment of requests for Car Share parking allocations.

3. Definitions

Car Share Scheme: A scheme which provides access to vehicles for its members. A car share scheme does not offer its services to non-member customers, as is the case with car hire or rental companies.

Fixed Space car sharing: Vehicle is picked up from and returned to a designated car space. Parking is administered by signage.

Free Floating car sharing: Operates without designateddedicated parking spaces. A car share vehicle may be used for two way or one-way journeys.

Peer to Peer car sharing: Model of car sharing that allows car owners to convert their personal vehicles into share cars that can be rented to other drivers on a short-term basis.

4. Content

4.1 Public benefits

Car sharing schemes are recognised as being an important sustainable transport option as the availability of shared cars allows residents and the business community to use a car only when necessary and to encourage travel on public transport and by walking and cycling.

Council generally supports transport objectives and strategies that are aimed at reducing private motor vehicle ownership and encouraging the use of public transport. A reduction in private car

POLICY OSUS-01 Car Share

ownership results in lower parking demands, congestion, fuel consumption, greenhouse gas emissions and air pollutants.

Car Share operators offer members the use of a car for an hourly fee. Depending on the service provider this fee may include petrol, car maintenance and associated on road costs. There is generally a range of memberships, those for occasional, frequent use and/or business use. Drivers book the car online and pick it up at the dedicated parking space.

Council recognises that the provision of dedicated parking for Car Share vehicles is important in assisting car sharing services to be sustainable. Free Floating car share and Peer to Peer car share schemes are also encouraged to operate in the LGA.

Council's involvement in the scheme will be limited to providing information about the availability of any Car Share Schemes operating in the LGA, for example via the Council website.

4.2 Applications for Car Share Parking

Council will assist car share organisations to provide a service to the Lane Cove community by considering the allocation of dedicated car parking spaces in public streets. All requests for dedicated parking spaces from eligible Car Share organisations will be submitted to the Lane Cove Local Traffic Committee for consideration on a case by case basis.

4.2.1 Eligibility Car Share Operator Eligibility

To access Council car-share spaces, Car Share operators need to: For a Car Share operator to be eligible to gain access to dedicated car share spaces in the LGA, the Car Share operator must meet the following criteria prior to application:

- Offer access to vehicles by members 24 hours, 7 days a week
- Provide car booking available via an app-based system and phone 24 hours, 7 days a week. Supply a booking service and customer care service through internet and phone 24 hours per day, seven days per week;
- Offer access to customer support during business hours
- Allow bookings of one hour or less minimum duration
- Prohibit the routine long-duration, reservation or exclusive use, including overnight use, of a car sharing space by one user, either individual or business
- Provide car share vehicles that are
 - Low emission using LPG, CNG electric or hybrid power; or
 - Petrol driven with a maximum engine capacity of 1.8 litres; or
 - Rated 2.5 stars or higher under the Australian Greenhouse Office Green Vehicle Guide; and
 - Clearly identified as a Car Share vehicle; and
 - Regularly serviced and maintained in a good and safe condition; and
 - Registered in NSW
- Have Public Liability Insurance providing a minimum cover of \$20 million
- Have the capacity to provide Council with quarterly and annual reports as required e.g. utilisation for the purpose(s) of Council use and assessment of the service(s) provided (refer to 4.6)
- Address the security of both the car and customer in terms of liability and safety
- Enter into an agreement with Council agreeing to the Terms and Conditions set out in the agreement and obligations set out in this Policy.
- Be willing, upon request, to demonstrate to the satisfaction of the Council that the operator is financially sound, and capable of meeting obligations to the Council and members.
- Provide a minimum booking duration of one hour;
- Ensure that no vehicle is booked for longer than four days unless a replacement vehicle is provided for the space;
- Membership is available to any person with a valid driving license subject to driving checks and credit checks;
- Provide Public Liability Insurance providing a minimum cover of \$20 million;

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<p>POLICY OSUS-01 Car Share</p> <p>• <u>Confirm in writing their acceptance of the obligations set out in this Policy.</u></p> 	<p>Formatted: Font: 10 pt</p> <p>Formatted: Font: 10 pt</p>
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POLICY OSUS-01 Car Share

4.2.2 Assessment Criteria Car Share Operator Obligations

Council's assessment of applications for Car Share Spaces will be based on, but not limited to, the following criteria:

- The experience of the Car Share operator
- References and other assessments including utilisation measures, KPIs and outcomes
- Operational aspects of the proposed Car Share scheme
- Alignment to Council's environmental sustainability strategies and initiatives

Eligible operators of a car share scheme must fulfill the following obligations:

- Car share vehicles with superior emission standards and fuel efficiency will be preferred. The car share operator must demonstrate that the vehicle is a high environmental performer for its class;
- All passenger vehicles are to have a minimum 4-star ANCAP safety rating;
- The exterior of vehicles must clearly identify the company name;
- A vehicle is to be provided and available in the dedicated space within three business days after the notification of signage installation;
- In the event where members are unable to park within the dedicated on-street or off-street parking spaces, the member must park in the closest legal available unrestricted parking space and provide photographic evidence to the car share operator. The car share operator must organise for the car share vehicle to be relocated back to the dedicated car share space;
- A quarterly report should be provided to Council to assess the use of the program for all vehicles in the LGA, including vehicles using undesignated street parking. The quarterly reporting is to include the following:
 - o The total quantity of vehicles available;
 - o The total quantity of vehicles allocated with dedicated street parking spaces;
 - o The total quantity of vehicles using non-allocated street parking spaces;
 - o The total number of members (including residential and business members);
 - o Location description and spatial location per vehicle;
 - o Total number of bookings per vehicle;
 - o Total number of hours booked per vehicle;
 - o Average number of bookings per day per vehicle;
 - o Average time period of booking per vehicle;
 - o Average and median trip distance per vehicle;
 - o Number of members, vehicles, booking duration and distance details based on suburbs; and
 - o The proportion of bookings on weekdays and weekends per vehicle.
- The car share operator will agree to conduct an annual survey of their Lane Cove members' travel habits and car ownership levels with the results to be provided to Council;
- The car share operator must, upon request, demonstrate to the satisfaction of Council that the operator is financially sound, and capable of meeting obligations to the Council and members;
- Hold a current public liability policy of insurance for the sum of \$20 million. The operator must provide the Council with a certificate of currency in respect of the insurance/s referred to above if requested.
- The car share operator must ensure that a current Council issued Authorised Car Share Vehicle Permit or temporary Letter of Authorisation is obtained and displayed on each vehicle at all times. This permit identifies an authorised car share vehicle and authorises the car to park in its dedicated parking space; and
- Address the security of both the car and customer in terms of liability and safety.

POLICY OSUS-01 Car Share

4.3 Allocation of Car Share Spaces Application and Installation of Car Share Spaces

Council's allocation of car sharing spaces will be in accordance with the *Guidelines for the Implementation of On-Street Car Share Parking, Technical Direction, TTD 2018/001, Roads and Maritime Services: Guidelines for the implementation of on-street car share parking: Technical Direction TD 2007/04* or such guidelines that succeeds this instrument.

The preferred Car Share parking spaces are preferred to be located in front of public land (e.g. parks), Council premises (e.g. libraries and other facilities) or business premises (e.g. factories), and not in front of single dwelling residential properties.

October 2018 or such guidelines that succeeds this instrument. Council reserves the right to reject, or determine by refusal, any application to establish a dedicated car share space. All requests for a dedicated car share space must be in a legal parking space complying with Road Rules 2014.

Applications for new Car Share space should identify the proposed location of the parking spaces and provide justification for the choice of location. The Car Share operator will be required to pay a fee in accordance with Council's adopted schedule of Fees and Charges for the investigation, consultation and preparation of a report for the Local Traffic Committee. One parking space will be allocated for Car Share parking unless the service operator provides information on membership to support the need for more spaces.

If approved, the Car Share operator will be required to pay the costs of signposting and line-marking of car parking spaces and an annual fee for each space in accordance with Council's adopted Fees and Charges.

Council reserves the right to limit the number of car share vehicles in the LGA.

Car Share spaces within private developments should be provided in accordance with Council's Development Control Plan (DCP) Part R. The eligibility criteria must be in accordance with this Policy.

Council will consider dedicated car share spaces in locations that meet one or more of the criteria below:

- Within close proximity to public transport services such as rail/metro station;
- Adjacent to public land or public facilities such as parks, leisure centres or libraries;
- Within medium to high density residential areas
- Within close proximity to retail or commercial centres;
- Are located close to the beginning or end of a bay of parking; and
- Have good visibility and support safe access for car share users.
- Dedicated car share parking spaces located in front of single dwellings will be avoided in most circumstances;
- The car share operator must submit one application for each proposed dedicated car share space;
- The car share operator is responsible for determining if the proposed dedicated car share space is likely to meet their commercial requirements;
- Consultation will be carried out with residents and businesses in the immediate vicinity (within 100 lineal metres of the road frontage) of a proposed dedicated car share space. Additional properties may be notified to take into account the characteristics of the proposed dedicated car share space location;
- Dedicated car share spaces may be endorsed by the Local Traffic Committee with

POLICY OSUS-01 Car Share

recommendations provided to Council for adoption;

- The dedicated car share space is not permitted to be transferred or shared between car share operators;
- A maximum of three applications from a car share operator will be accepted at any one time. Additional applications will not be accepted until prior applications are determined.
- Street parking spaces allocated to a car share scheme must not take up more than five percent of the available parking spaces in a single street or length of road; and
- Car Share spaces within private developments should be provided in accordance with Council's Development Control Plan (DCP) Part R. The eligibility criteria must be in accordance with this policy.

4.4 Fees and Charges

Fees and charges must be in accordance with Council's adopted fees and charges schedule.

Costs associated with the application, installation, removal, maintenance and administration of dedicated car share spaces will be met by the car share operator, in accordance with Council's Schedule of Fees and Charges (subject to annual review).

In the event of permanent removal of a car share space, any incurred fees and charges will be non-refundable.

4.5 Management of dedicated car share spaces

- In the case of non-compliance, Council will give five business days' notice to the operator to resolve the issue, failing which Council may, acting reasonably, suspend or revoke any or all spaces assigned to the operator;
- Council may need to remove or temporarily relocate dedicated car share parking spaces to facilitate public domain works. Council will endeavour to provide a minimum of 2 weeks' notice to the car share operator;
- Advertising or promotion of car share schemes is not permitted on traffic signposts or other traffic control devices;
- If car share vehicles are reported as parked illegally in accordance with current road rules, the car share operator must organise for the car share vehicle to be parked legally in its dedicated car parking space; and
- The dedicated car share space will be reviewed annually.

4.54.6 Parking Enforcement

Car Share vehicles must at all times park in accordance with parking regulations. If vehicles are not parked legally they may be infringed.

The operator will be responsible for the payment of all parking and/or any other fines associated with the Car Share Vehicle.

Council is not responsible if other vehicles park in nominated Car Share parking spaces and no damages or claim for compensation may be made to or against Council due to the illegal use of

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POLICY OSUS-01 Car Share

the space by others.

Free floating car share schemes must pick up and drop off in an unrestricted parking area or a space with parking restriction of 2P or longer.

4.6 Reporting Requirements

The Car Share operator will be required to submit quarterly reports accurately detailing required information including, but not limited to, usage statistics, membership analysis and vehicle availability.

POLICY OSUS-01 Car Share

The operator will also be required to conduct an annual survey of members to assess their travel attitudes including their mode of travel to work and their attitude towards buying a car. The results of the survey are to be reported to Council along with an Annual Report on the service.

4.7 — Cancellation

In the case of non-compliance with this Policy and/or the terms of the contract, the Council may suspend, revoke or cancel any or all spaces assigned to the operator in accordance with the terms set out in the Contract.

5. Related Policies, Management Directives, Procedures, or Other Documents

Document Number	Document Title	Records Reference
POL-ES-05	Enforcement Policy	

6. Related Legislation

4.— *Guidelines for the implementation of on-street car share parking: Technical Direction, TD2007/04, NSW Roads and Maritime Services (formerly NSW Roads and Traffic Authority), September 2007.*

- [Local Government Act 1993](#)
- [Road Rules 2014](#)
- [Roads Act 1993](#)
- [Australian Standard 2890: Parking Facilities](#)
- [Guidelines for the Implementation of On-Street Car Share Parking, Technical Direction, TTD 2018/001, October 2018](#)
- [Austroads Guide to Traffic Management Part 11: Parking](#)

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7. Recording Document Versions/History

This Policy is required to be reviewed in accordance with the review schedule set out in Council's Governance Document framework. All changes approved through that review process are to be recorded in the following table:

Version	Original or Amendment	Authorisor	Date	Details/Reference
1.0	Original P01006	Council	14/10/11	Original Policy adopted in Council Report -
2.0	POL-OSUS-01	Council	17/07/17	Policy adopted in Council
3.0	Review 2024	Council	18/04/2024	Policy adopted in Council Resolution No.74/2024
4.0	Review 2025	Council	23/05/2025	Policy to be adopted in Council

POLICY OSUS-01 Car Share

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POLICY OSUS-01 Car Share

8. Administrative Details

Policy Title	Car Share Policy
Policy Number	POL-OSUS-01
Approval Authority	Council
Date Approved & Commenced	18/04/2024 - Resolution 74/2024
Department/ Responsible Officer (Responsible for implementing, monitoring & reviewing this policy)	Open Space and Urban Services
Records Reference	TRIM: 18927/23
Publication Rights	Public

9. Diagrams, Forms, Checklists and Flowcharts

Nil

Item No: 14
Subject: Policy Review - Events Management Policy
Record No: SU6840 - 37074/25
Division: Community and Culture Division
Author(s): Stephanie Kelly

Executive Summary

This report presents the revised Events Management Policy for consultation, reflecting updated requirements relating to child safety, political advertising, vendor management, cultural sensitivity, and risk mitigation.

These amendments ensure alignment with legislative obligations, community expectations, and Council's strategic objectives in the delivery of public events.

Background

Council's Events Management Policy guides the planning, delivery, and evaluation of public events organised by Lane Cove Council. The Policy was last reviewed and adopted in October 2023.

A further review has now been undertaken to ensure the Policy reflects current operational practices, legislative requirements, and emerging policy areas including child safety, cultural inclusion, and political neutrality.

Discussion

The following key updates have been incorporated into the revised Events Management Policy:

Child Safety (New Section 4.7):

A dedicated clause has been introduced to affirm Council's commitment to the safety and wellbeing of children attending events. The clause references compliance with Working With Children Check requirements and encourages child-safe planning, supervision, and training.

Political Advertising (Updated Section 4.6):

A new clause has been added to prohibit political advertising and political materials—including but not limited to leaflets, A-frames, branded marquees, giveaways, and clothing—at Council events, specifically within the Village Green and The Canopy. Events primarily associated with seeking election for public office are not permitted.

Vendor and Contractor Management (New Section 4.5):

Event organisers are now required to ensure that vendors and contractors meet safety, insurance, and licensing obligations. The Policy clarifies that Council reserves the right to prohibit vendors who are deemed non-compliant.

Cultural Sensitivity and Inclusion (New Section 4.4):

The Policy now includes a statement encouraging culturally inclusive programming that acknowledges First Nations peoples and Lane Cove's diverse community. It supports meaningful representation and respectful participation.

Ordinary Council Meeting 19 June 2025
POLICY REVIEW - EVENTS MANAGEMENT POLICY

Item No: 14

Risk Management Enhancements (Section 4.1):

Additional risks have been identified for mitigation, including vendor compliance and emergency response protocols such as evacuation and first aid planning.

These changes support Council's broader commitments under the Disability Inclusion Action Plan, Child Safe Standards, and the Community Strategic Plan.

Community Consultation

Statement of Intent

The consultation is designed to give community members the opportunity to provide feedback about the Event Management Policy. Comments received will be reviewed and evaluated with a report provided to Council to outline any recommendations prior to the adoption of a revised Policy.

Method

Level of Participation	Inform	Consult
Form of Participation	Open	Open
Target Audience	Lane Cove Community	Lane Cove Community
Proposed Medium	Website and eNewsletter	Website Exhibition: Have your Say
Indicative Timing	Six weeks from late June through to July.	

Conclusion

The revised Events Management Policy enhances Council's capacity to deliver inclusive, safe, and well-managed events. It aligns Council's operations with best practices in child protection, political neutrality, cultural sensitivity, and sustainable vendor management.

Council is asked to endorse the revised policy for consultation.

RECOMMENDATION

That Council:

1. endorse the Revised Events Management Policy for public exhibition; and
2. receive a further report following the public exhibition period detailing the outcomes of the community consultation.

Stephanie Kelly
Director - Community and Culture
Community and Culture Division

ATTACHMENTS:

AT-1 [View](#) Revised Events Management Policy

6 Pages

POLICY HS-02 Events Management

Events Management Policy

1. Purpose

The purpose of this policy is to outline the accessibility, risk management and sustainable event management practices Council will apply in devising and delivering its public events program.

2. Scope

The scope of this policy relates to public events organised and delivered by Lane Cove Council and is applicable to all staff involved in the planning, organisation and delivery of these events.

3. Definitions

Event: Council organised events including but not limited to business functions, community festivals and activities, and conferences.

4. Content

Each year in Lane Cove, diverse events are held to support community engagement, education, cultural development, place making and civic activities. Council is committed to best practice in events management through the use of tools to minimise risk and environmental impact and maximise safety and accessibility.

4.1 Risk management

Council staff who organise events will consider and mitigate risks related to the following aspects when planning events:

- Site accessibility
- Adverse weather
- Security
- Cost
- Insurances
- Availability of food, water and beverages
- Waste management
- Privacy
- Emergency [response planning](#), access and evacuation procedures
- Performance quality and suitability
- Site-related hazards (live electricity, manual lifting)
- Audience participation and crowd control
- Professionalism and reputational risk.

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POLICY HS-02 Events Management

• Vendor and contractor compliance

Documented procedures for determining and establishing risk mitigation measures will be applied by staff, including use of the Events Risk Assessment Checklist.

Council reserves the right to cancel events.

4.2 Sustainability

All events organised and delivered by Council will consider the following sustainability issues in planning an event:

- Waste minimisation, including measures such as facilitating reasonable measures to recover any waste that is produced, avoiding over-ordering of food and printed materials; using electronic means of event promotion instead of printed material; purchasing food with minimal packaging; using recycled paper and printing doublesided to minimise paper use.
- Purchasing and Material Selection; in deciding on the appropriateness of materials, products and services for Council run events, event organisers should avoid products with unnecessary packaging and give preference to products that are made using recycled materials and/or are recyclable or re-usable; give preference to local suppliers in order to support local businesses, minimise greenhouse gas emissions associated with transportation and give preference to equipment and products which deliver sustainability benefits.
- Appoint sustainable vendors; include sustainability in evaluation criteria for appointing vendors and for reviewing vendor performance after the event.
- Sustainably sourced catering; vegetarian options including plant-based protein should be provided.
- Resource recovery, include provisions for recycling (including separate food waste for composting), use recyclable or compostable servingware where reusable servingware is not provided etc.
- Energy conservation; for example turning off electrical items and lights when not in use and minimising the use of generators.
- Water conservation; by implementing measures that minimise excess water use. Preference tap water over bottled water.
- Transport and accessibility; including selecting event venues accessible by public transport to reduce private car use and minimise greenhouse gas emissions and promoting available public transport options in promotional materials. Timing events outside peak hours to minimise time spent getting to/from venue.
- Education and Promotion; event organisers must take reasonable steps to ensure that patrons are aware of, and where appropriate, abide by the sustainability arrangements in place at the event.
- -Council encourages the use of local vendors and contractors who demonstrate a commitment to sustainability, with procurement decisions reflecting Council's support for ethical, local and environmentally responsible service providers.

Council staff responsible for the organisation and delivery of Council events should complete the Sustainability Event Management Checklist within the Events Risk Assessment.

4.2.1 Single-Use Plastic

- Ensure that there are no single-use plastics or other banned or disposable items

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POLICY HS-02 Events Management

- Avoid single-serve containers and single-use items including cling wrap, milk, sugar, sweeteners, butter, condiments, salt and pepper, plastic fish with soy sauce or individually wrapped food items.

From November 2018 the following event requirements apply to all Council run events:

- Balloons are not to be used, sold or distributed at Council run events.
- No balloons are to be intentionally released into the environment within the LGA.
- No throwing of rice, confetti, glitters, sprays, poppers or streamers are permitted. More natural alternatives such as petals and/or bubbles, should be considered.

4.3 Accessibility

Venue selection is key to determining how accessible an event is, not just for people living with a disability but also those who may have other needs such as the elderly.

Council's Disability Inclusion Action Plan addresses areas where Council's events program can contribute to developing positive community attitudes and behaviours, creating liveable communities and improving access to services through better systems and processes

Staff will consider the following in planning events to maximise their accessibility:

- the height of tables for both seating and refreshments
- clear and easy to identify entry ways to an event
- ease of movement around the room for indoor events
- any barriers to participation (eg. steep stairs on a bushwalk, moderate levels of fitness required etc), which should be made clear in promotional materials.
- removal of trip hazards such as cords, low objects, bases of pull-up banners.
- use of technology such as hearing loops, where available.

Council is also committed to improving the accessibility of its information to the community about its events and will continue to provide training to staff to help adopt appropriate accessibility measures for events planning and management.

Council staff will also ensure accessibility information is clearly communicated in promotional materials and registration processes and consider provision of accessibility supports such as Auslan interpretation or quiet spaces for neurodiverse attendees, where feasible.

POLICY HS-02 Events Management

4.4 Cultural Sensitivity and Inclusion

Council is committed to ensuring all events reflect and respect the cultural diversity of the Lane Cove community. Event organisers are encouraged to consider cultural protocols, representation, and inclusive programming that recognises and celebrates First Nations peoples and the wide range of cultural backgrounds in the area. Organisers must demonstrate how their event promotes cultural respect, avoids stereotypes, and supports meaningful participation for people of all backgrounds.

4.5 Vendor and Contractor Management

Event organisers are responsible for the selection and management of all third-party vendors and contractors engaged for their event. All vendors and contractors must comply with relevant health and safety regulations, hold appropriate insurances and licences, and meet all statutory and Council requirements. Organisers must ensure that vendors operate in a professional, safe, and ethical manner. Lane Cove Council reserves the right to request documentation or to prohibit the use of any vendor or contractor deemed unsuitable or non-compliant.

4.6 Political Advertising and Events

Political Parties are not permitted to operate any stalls at Council events. Political advertising is not permissible at Council events. A political event is defined as any event or activity primarily associated with seeking election for public office. Political advertising includes but is not limited to leaflets, A-frames, branded marquees, giveaways, and political clothing.

4.7 Child Safety

Council is committed to ensuring the safety, wellbeing and inclusion of all children at all its events must be planned and delivered in a manner that is child-safe and child-friendly. Event organisers are expected to take all reasonable steps to prevent harm to children, including adherence to relevant legislation, staff training, appropriate supervision, and the implementation of child-safe procedures. All staff, volunteers and contractors working with children must comply with Working With Children Check requirements. Council staff and contracted photographers and videographers will not capture and publish images of children without express permission.

4.4.8 Exemptions

Exemptions to this policy may be made for health and safety reasons or where there is no other practical alternative product or distribution method available.

5. Related Policies, Management Directives, Procedures, or Other Documents

Document Number	Document Title	Records Reference
POL-CS-15	Purchasing Policy	
POL-HS-04	Sponsorship Policy	
	Communication Guidelines, Part 6; Safety, Accessibility and Sustainability	
	Events Risk Assessment Checklist	
	Sustainable Event Management Plan and Guidelines	
	Disability Inclusion Action Plan	

POLICY HS-02 Events Management

	Management Directive for Use of Council Parks for Special Events	
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6. Related Legislation

1. *Local Government Act, 1993*
2. *Protection of the Environment Administration Act, 1991*
3. *Protection of the Environment and Operation Act, 1997*
4. *Waste Avoidance and Resource Recovery Act, 2001*

7. Recording Document Versions/History

This Policy is required to be reviewed in accordance with the review schedule set out in Council's Governance Document Framework. All changes approved through that review process are to be recorded in the following table:

Version	Original or Amendment	Authorisor	Date	Details/Reference
1.0	Original E03000	Council	05/09/11	Original Policy adopted in Council Report
2.0	POL-HS-02	Council	2017	
3.0	Amendment to POL-HS02	Council	17/09/18	Council resolution re: single-use plastics; to be revised November 2018
4.0	Updated version approved by Council	Council	19/11/18	Includes reference to balloons
5.0	Review 2023	Council	19/10/2023	Policy adopted by Council
6.0	Review 2025			

8. Administrative Details

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Policy Title	Sustainable Event Management
Policy Number	POL-HS-02
Approval Authority	Council - Resolution 208 (19/10/2023)
Date Approved & Commenced	19/10/2023
Department/ Responsible Officer (Responsible for implementing, monitoring & reviewing this policy)	Human Services
Records Reference	10161/23
Publication Rights	Public

POLICY HS-02 Events Management

9. Diagrams, Forms, Checklists and Flowcharts

Nil , See Section 5 references to related documents.

Item No: 15
Subject: Traffic Committee - Tuesday, 20 May 2025
Record No: SU1326 - 37163/25
Division: Open Space and Infrastructure Division
Author(s): Hasir Suhaib

Executive Summary

The Lane Cove Traffic Committee has met and provided recommendations for Council's consideration. The attached Minutes include a summary of each item – it is recommended the May 2025 Minutes are adopted for implementation.

Background

The Lane Cove Traffic Committee is a requirement of Transport for NSW and is primarily a technical review committee, which provides advice to Council on matters referred to it by Council.

These matters must be related to prescribed traffic control devices and traffic control facilities for which Council has delegated authority.

The Committee has no decision-making powers, it makes recommendations for the Council to consider, but Council is not bound by the advice.

Discussion

The Lane Cove Traffic Committee Meeting was held on Tuesday 20 May 2025. The agenda is included as **AT-1**. The Traffic Committee recommendations are shown in the Minutes of the meeting, included as **AT-2**.

Agenda Items were as follows:

1. Traffic Committee Meeting Confirmation of Minutes - 18 March 2025
2. Richardson St West, Lane Cove - Extension of No Stopping Zone
3. Tantallon Road, Lane Cove - Installation of 'No parking – vehicles under 6m excepted – at all times'
4. Berry Road, St Leonards - Change the Existing Accessible Parking Space to a 3P Accessible Parking Zone
5. Regulatory Signposting and Linemarking
6. Merinda Street, Lane Cove - Extension Of 'No Parking' Zone
7. St Leonards Precinct – Traffic and Safety Concerns
8. St Ignatius College, Riverview - Temporary One-Way Traffic.

RECOMMENDATION

That Council adopt the recommendations of the Lane Cove Traffic Committee Meeting held on Tuesday 20 May 2025.

Ordinary Council Meeting 19 June 2025
TRAFFIC COMMITTEE - TUESDAY, 20 MAY 2025

Item No: 15

Martin Terescenko
Director - Open Space and Infrastructure
Open Space and Infrastructure Division

ATTACHMENTS:

AT-1 [View](#) Agenda of Traffic Committee - Tuesday, 20 May 2025
AT-2 [View](#) Minutes of Traffic Committee - Tuesday, 20 May 2025

Agenda
Traffic Committee Meeting
20 May 2025, 10:00 AM



Traffic Committee 20 May 2025

Notice of Meeting

Notice is given of the Traffic Committee Meeting, to be held in the Committee Room on Tuesday 20 May 2025 commencing at 10:00 AM. The business to be transacted at the meeting is included in this business paper.

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Traffic Committee 20 May 2025
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DECLARATIONS OF INTEREST**APOLOGIES****CONFIRMATION OF MINUTES****1. TRAFFIC COMMITTEE MEETING - 18 MARCH 2025****FOR CONSIDERATION BY THE TRAFFIC COMMITTEE AND DELEGATED APPROVAL BY COUNCIL**

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3. TANTALLON ROAD, LANE COVE - INSTALLATION OF 'NO PARKING – VEHICLES UNDER 6M EXCEPTED – AT ALL TIMES'	7
4. BERRY ROAD, ST LEONARDS - CHANGE THE EXISTING ACCESSIBLE PARKING SPACE TO A 3P ACCESSIBLE PARKING ZONE.	10
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Traffic Committee Meeting 20 May 2025
RICHARDSON ST WEST, LANE COVE - EXTENSION OF NO STOPPING ZONE

Subject: Item 2:Richardson St West, Lane Cove - Extension of No Stopping Zone

Record No: SU1326 - 27217/25

Division: Open Space and Infrastructure Division

Author(s): Hasir Suhaib

Executive Summary

Council proposes to extend the existing 'No Stopping' zone on the northern side of Richardson Street West by an additional 12 meters, up to the driveway of 41 Richardson Street West. This proposal addresses resident concerns regarding safety, access, and congestion issues in this narrow cul-de-sac.

Background

The northern side of Richardson Street West currently has a 'No Stopping' zone. However, vehicles often park immediately after the restriction ends, which reduces the available road width significantly. This creates difficulties for vehicles trying to pass, enter driveways, or turn around, and can lead to the cul-de-sac being effectively blocked.

Concerns were raised by residents about the safety and practicality of vehicle movements in this area, particularly affecting access to 41 and 46 Richardson Street West.

Discussion

The proposal involves extending the existing 'No Stopping' zone by 12 metres, up to the driveway of 41 Richardson Street West.

Key reasons supporting the proposal include:

- Improving access for larger vehicles such as garbage trucks and delivery vans by preventing blockage from parked cars.
- Enhancing driveway accessibility and sightlines for residents at 41 and 46 Richardson Street West.
- Providing additional space for vehicles to safely turn around before reaching the steep, narrow end of the cul-de-sac.

The proposal aims to balance resident access needs with safety improvements, minimising disruption while addressing the issues raised.

Traffic Committee Meeting 20 May 2025
RICHARDSON ST WEST, LANE COVE - EXTENSION OF NO STOPPING ZONE



Figure 1: "No Stopping" signage for 12 meters north of the current signage near 41 Richardson Street West.

Comments by Residents:

Resident	Support/Objection	Summary of Comments
Resident 1	Support	<ul style="list-style-type: none"> - Strong support for the proposed extension. - Reported access issues due to vehicles parking near 44 Richardson Street West. - Missed parcel deliveries and difficulty exiting driveway. - Regular illegal parking in the existing 'No Stopping' zone, especially during golf lessons. - Requested increased Ranger patrols on Saturdays.
Resident 2	Support	<ul style="list-style-type: none"> - Support for the proposed extension. - Broader concerns raised about construction-related parking congestion from nearby developments. - Vehicles frequently blocking driveways and obstructing garbage collection. - Requested additional parking controls, such as restricting non-resident parking or parking on one side only. - Requested improved parking enforcement to address illegal parking behaviours.
Resident 2	Support	

**Traffic Committee Meeting 20 May 2025
RICHARDSON ST WEST, LANE COVE - EXTENSION OF NO STOPPING ZONE**

Conclusion

The proposed extension of the 'No Stopping' zone is expected to significantly improve traffic movement, access to properties, and overall safety within Richardson Street West.

OFFICER RECOMMENDATION

That Council:-

- Approve the extension of the existing 'No Stopping' zone on the northern side of Richardson Street West by 12 meters, up to the driveway of 41 Richardson Street West.

ATTACHMENTS:

There are no supporting documents for this report.

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Traffic Committee Meeting 20 May 2025
TANTALLON ROAD, LANE COVE - INSTALLATION OF 'NO PARKING – VEHICLES UNDER 6M EXCEPTED – AT ALL TIMES'

Subject: Item 3: Tantallon Road, Lane Cove - Installation of 'No Parking – Vehicles Under 6m Excepted – At All Times'

Record No: SU1326 - 27277/25

Division: Open Space and Infrastructure Division

Author(s): Hasir Suhaib

Executive Summary

Council proposes to install 'No Parking – Vehicles Under 6m Excepted – At All Times' signage along the frontage of 5 Tantallon Road, Lane Cove. The signage would discourage long vehicles, such as buses, from parking in this area while allowing standard passenger vehicles to continue parking under existing restrictions. The proposal aims to improve access, visibility, and safety for local residents.

Background

Concerns have been raised by residents regarding limited access and reduced visibility along the frontage of 5 Tantallon Road, primarily due to long vehicles parking in the area. Currently, this location is subject to '2P 8.30am–6.00pm Mon–Fri' parking restrictions. However, these restrictions do not differentiate between standard vehicles and longer vehicles, such as buses, which can still legally park during permitted times, impacting safety and residential access. Additionally, the existing restrictions do not apply on Saturdays, when large sporting events are held nearby. On these days, buses frequently park along Tantallon Road, further exacerbating the access and visibility issues.

Discussion

The proposed changes at 5 Tantallon Road are intended to discourage long vehicles from parking while maintaining general parking availability for standard-length vehicles. The main elements of the proposal include:

- Installation of 'No Parking – Vehicles Under 6m Excepted – At All Times' signage, extending 12 metres north from the existing southernmost 'No Stopping' sign located in front of 5 Tantallon Road.
- The new signage would operate alongside the existing '2P 8:30am–6:00pm Mon–Fri' restriction, applying at all times in addition to the timed parking controls.

The existing 'No Stopping' restriction at the southern end will remain unchanged.

Key benefits of the proposal include:

- Improving sight distances and vehicle access for residents at 3 and 5 Tantallon Road.
- Preventing obstruction caused by longer vehicles, such as buses.
- Maintaining flexibility for short-term weekday parking.

Traffic Committee Meeting 20 May 2025
TANTALLON ROAD, LANE COVE - INSTALLATION OF 'NO PARKING – VEHICLES UNDER 6M EXCEPTED – AT ALL TIMES'



Figure 1: 'No Parking Vehicles Under 6m Exempt' in front of 5 Tantallon Road

Comments by Residents:

Council distributed eight (8) letters to surrounding residents seeking feedback on the proposal. One (1) written response was received.

A summary of the feedback is provided below:

Resident	Support/Objection	Summary of Comments
Resident 1	Partial Support, Proposed Amendment	<ul style="list-style-type: none"> Suggested that the new 'No Parking – Vehicles Under 6m Excepted' signage replace (not operate alongside) the existing '2P' restrictions. The current 2P restrictions are redundant, noting minimal weekday parking demand. Removing the 2P zone would better distribute resident parking, relieving pressure on currently unrestricted sections. That multiple signs on one post would clutter the streetscape and detract from the residential character of Tantallon Road.

Conclusion

The installation of 'No Parking – Vehicles Under 6m Excepted – At All Times' signage is expected to improve access, visibility, and overall safety at 5 Tantallon Road while retaining short-term parking availability during business hours.

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Traffic Committee Meeting 20 May 2025
**TANTALLON ROAD, LANE COVE - INSTALLATION OF 'NO PARKING – VEHICLES UNDER
6M EXCEPTED – AT ALL TIMES'**

OFFICER RECOMMENDATION

That Council:-

1. Approve the installation of 'No Parking – Vehicles Under 6m Excepted – At All Times' signage extending 12 metres north from the existing southernmost 'No Stopping' sign at 5 Tantallon Road, Lane Cove.
2. Retain the existing '2P 8.30am–6.00pm Mon–Fri' timed parking restrictions at the location.

ATTACHMENTS:

There are no supporting documents for this report.

Traffic Committee Meeting 20 May 2025
BERRY ROAD, ST LEONARDS - CHANGE THE EXISTING ACCESSIBLE PARKING SPACE
TO A 3P ACCESSIBLE PARKING ZONE.

Subject: Item 4: Berry Road, St Leonards - Change the existing Accessible Parking Space to a 3P Accessible Parking zone.

Record No: SU1326 - 28571/25

Division: Open Space and Infrastructure Division

Author(s): Hasir Suhaib

Executive Summary

Council proposes to convert the existing accessible (disabled) parking space on Berry Road, near St Leonards Station and the Crows Nest Metro, with a time restricted 3P Accessibility Parking zone. This change aims to improve turnover and accessibility for short-term users, particularly visitors to nearby medical and commercial facilities.

Background

The existing accessible parking space is located on Berry Road, close to St Leonards Station, the Crows Nest Metro, and a number of active construction sites. It is also in proximity to a medical centre and other local businesses.

Recent feedback from the adjacent medical centre has highlighted ongoing issues with long-term parking at this location. The accessible parking space is frequently used by commuters and construction staff who park all day without valid permits, significantly reducing availability for short-term users and impacting local access.

Discussion

The existing accessible parking space on Berry Road is located in close proximity to St Leonards Station, the future Crows Nest Metro, and multiple construction sites. It is also adjacent to a medical Center and other local businesses. Council has received feedback from the medical Center that the space is regularly occupied by vehicles parked all day, often by commuters accessing the nearby transport hubs or by construction staff working in the area. Many of these users do not display valid permits, defeating the purpose of the accessible parking provision.

Given the high demand for short-term parking in this area and the ongoing misuse of the current accessible space, it is proposed to convert the space to a 3P Accessibility Parking zone. This would encourage higher turnover, improve access for legitimate short-term users such as patients and visitors, and discourage long-term commuter and construction-related parking.

As this is a minor signage change with clear operational benefits and no loss of general parking supply, formal community consultation is not required. A notification will be issued to nearby properties prior to implementation.

Traffic Committee Meeting 20 May 2025
BERRY ROAD, ST LEONARDS - CHANGE THE EXISTING ACCESSIBLE PARKING SPACE
TO A 3P ACCESSIBLE PARKING ZONE.

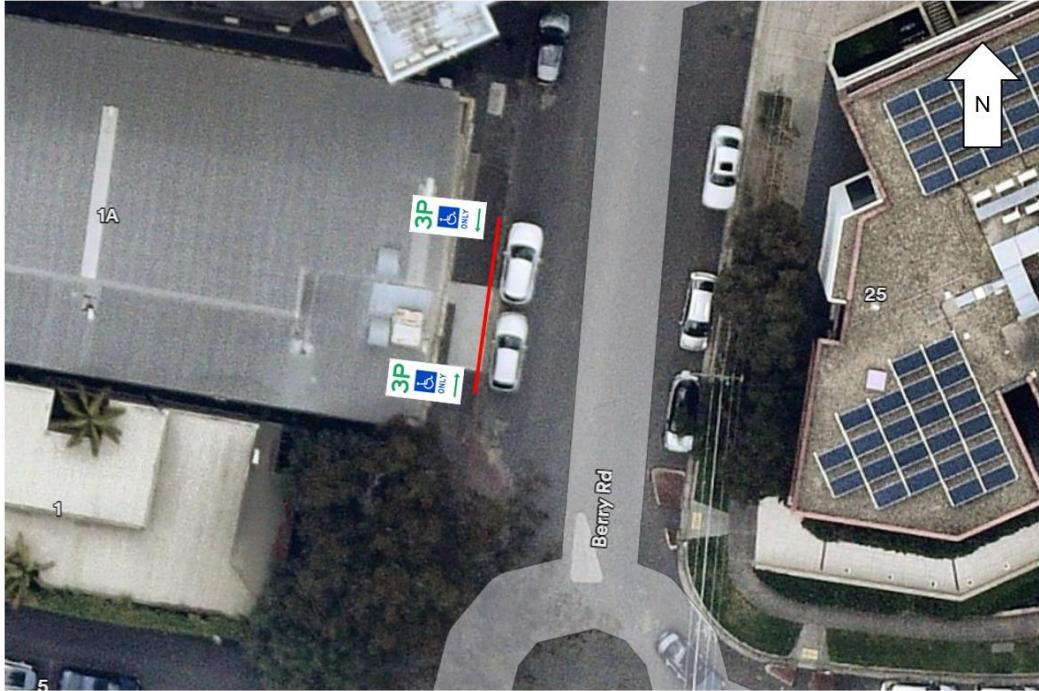


Figure 1: Berry Road - Aerial View



Figure 2: Berry Road – Street View

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Traffic Committee Meeting 20 May 2025
BERRY ROAD, ST LEONARDS - CHANGE THE EXISTING ACCESSIBLE PARKING SPACE
TO A 3P ACCESSIBLE PARKING ZONE.

Conclusion

The proposed change to a 3P Accessibility Parking space on Berry Road will better align with local needs by increasing turnover and deterring all-day parking by commuters and unauthorised construction staff. This will support surrounding medical and commercial uses.

OFFICER RECOMMENDATION

That Council:-

- Approve the conversion of the existing accessible parking space on Berry Road, St Leonards, with a time restricted 3P Accessibility Parking zone.
- Notify affected properties prior to implementation.

ATTACHMENTS:

There are no supporting documents for this report.

Traffic Committee Meeting 20 May 2025
REGULATORY SIGNPOSTING AND LINEMARKING

Subject: Item 5: Regulatory Signposting And Linemarking

Record No: SU1326 - 27492/25

Division: Open Space and Infrastructure Division

Author(s): Hasir Suhaib

Executive Summary

The purpose of the report is to seek approval for the implementation of regulatory signposting and line marking changes at various locations in Lane Cove Council.

Background

These are minor traffic and parking issues forwarded to Council for its consideration and, if appropriate, it will be actioned. The action is typically to implement the regulatory signposting, pavement marking and line marking.

Discussion

The implementation of the signposting and line marking improve compliance with road rules and thereby safety, motor vehicle access to properties and aid the construction of new developments by supporting safe use of the adjacent road space. The regulatory signposting and line marking changes implemented since the last Local Traffic Committee meeting are outlined in Table 1.

Tables and diagrams for each location showing the regulatory signposting and line marking changes implemented since the last Traffic Committee meeting are provided below.

Table 1: Regulatory signposting and line marking changes.

No	Location	Issue	Proposed Changes
7/2025	Nicholson Street and Oxley Street	Vehicles travelling on Nicholson Street are failing to give way to vehicles on Oxley Street continuing through to the Pacific Highway, despite the presence of a 'Give Way' sign and Oxley Street being the priority route.	Replace the existing 'Give Way' sign with a 'Stop' sign and install corresponding STOP line markings to clearly reinforce the priority route and improve driver compliance.
8/2025	Nicholson Street and Oxley Street	Vehicles turning into Oxley Street from Nicholson Street lack clear lane guidance, despite the presence of two lanes on Oxley Street and a further three-lane configuration at the intersection with Pacific Highway.	Extend the existing broken centreline marking to the intersection of Nicholson Street and Oxley Street to provide clearer lane delineation for turning vehicles.
9/2025	428-432 Mowbray Road (Work Zone on Murray Lane)	Property Address requires a Works Zone as part of the development and to enable vehicle turning in Murray Lane	Install 30m 'Works Zone'; 7:00am-5:30pm, Mon-Fri; 8:00am-12:00pm, Sat

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Traffic Committee Meeting 20 May 2025 REGULATORY SIGNPOSTING AND LINEMARKING			
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10/2025	10-12 Marshall Ave	Property Address requires a Works Zone as part of the development	Install 20m 'Works Zone; 7:00am-5:30pm, Mon-Fri; 8:00am-12:00pm, Sat
11/2025	14 Gore Street	Property Address requires a Works Zone as part of the development	Install 15m 'Works Zone; 7:00am-5:30pm, Mon-Fri; 8:00am-12:00pm, Sat

OFFICER RECOMMENDATION

That Council:-

- Approves the implementation of regulatory signposting and line marking changes at various locations in the Local Government Area

ATTACHMENTS:

AT-1 [View](#) Attachment- Traffic Committee - Tuesday, 20 May 2025

**Traffic Committee Meeting 20 May 2025
MERINDA STREET, LANE COVE - EXTENSION OF 'NO PARKING' ZONE**

Subject: Item 6: Merinda Street, Lane Cove - Extension of 'No Parking' Zone

Record No: SU1326 - 28599/25

Division: Open Space and Infrastructure Division

Author(s): Hasir Suhaib

Executive Summary

Council proposes to extend the existing 'No Parking' restriction on the eastern side of Merinda Street by 20 meters to the north of the driveway to 2 Merinda Street. The change aims to improve vehicle access, sight distances, and general traffic safety in a constrained section of the street frequently impacted by high parking demand and vehicle congestion.

Background

Merinda Street is a narrow local street in Lane Cove, located near a school and surrounded by multi-unit residential developments. It experiences consistently high on-street parking demand, particularly during school hours and construction periods. The driveway at 2 Merinda Street is located opposite a section where on-street parking often limits maneuverability for entering and exiting vehicles.

Council has received reports that residents at 2 Merinda Street are experiencing significant difficulty entering and exiting their driveway due to parked vehicles opposite the driveway. The issue is exacerbated by the narrow width of the road, high parking demand from local residents and construction workers, and increased vehicle volumes during school drop-off and pick-up periods.

Discussion

The proposed extension of the 'No Parking' restriction by 20 meters north, opposite the driveway of 2 Merinda Street, will alleviate these issues by providing a clear space for turning and improving two-way vehicle flow. The narrow width of Merinda Street means that parked cars on both sides of the road force vehicles to give way to each other, leading to congestion and limited sight distance.

This section of the street frequently sees use by school-related traffic, construction vehicles, and residents of the nearby multi-unit housing. Without intervention, access to private properties remains constrained and road safety is compromised. The proposed restriction aims to provide operational relief while maintaining parking availability on the remainder of the street.

Nearby properties will be notified in advance of the signage installation.

**Traffic Committee Meeting 20 May 2025
MERINDA STREET, LANE COVE - EXTENSION OF 'NO PARKING' ZONE**

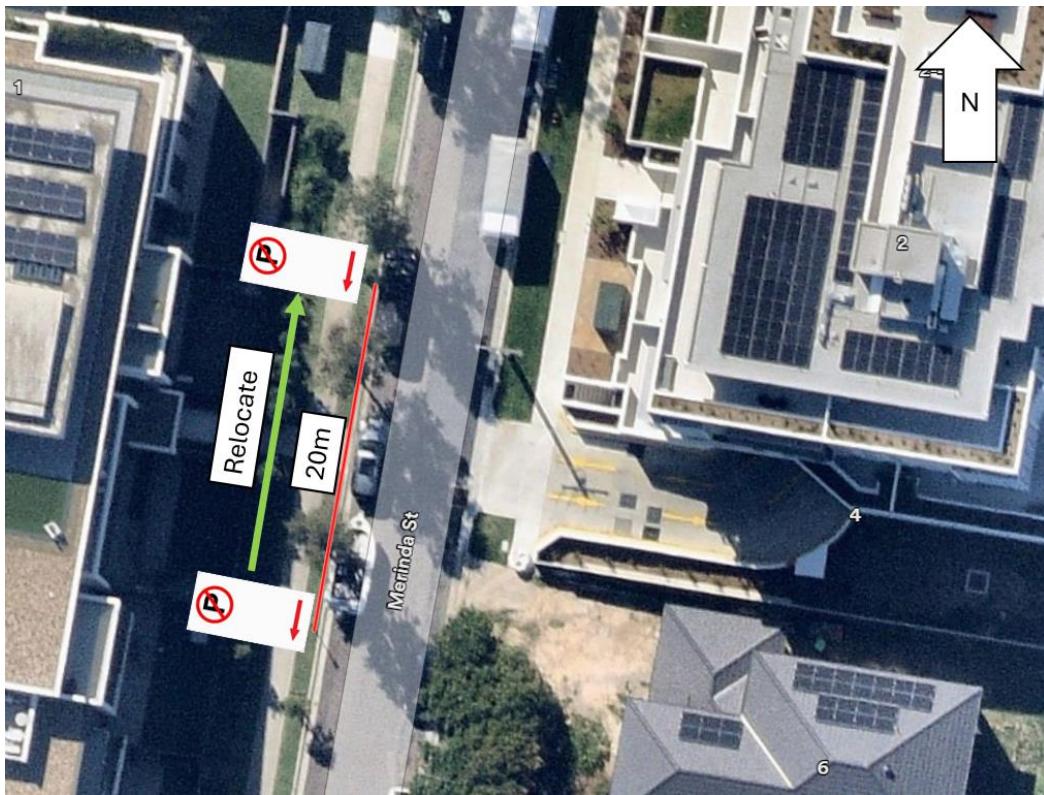


Figure 1: Aerial view – Merinda St

Conclusion

Extending the 'No Parking' zone by 20 meters north on the eastern side of Merinda Street, opposite the driveway of 2 Merinda Street, will improve driveway access, reduce local congestion, and support safer movement in this constrained residential area.

OFFICER RECOMMENDATION

That Council:-

- Approve the extension of the 'No Parking' zone on the eastern side of Merinda Street, Lane Cove, by 20 metres north, opposite the driveway of 2 Merinda Street.
- Notify adjacent properties prior to signage installation.

ATTACHMENTS:

There are no supporting documents for this report.

**Traffic Committee Meeting 20 May 2025
ST LEONARDS PRECINCT – TRAFFIC AND SAFETY CONCERNS**

Subject: Item 7: St Leonards Precinct – Traffic and Safety Concerns

Record No: SU1326 - 31054/25

Division: Open Space and Infrastructure Division

Author(s): Hasir Suhaib

Executive Summary

Council has resolved at its meeting on 24/4/25 on a notice of motion that significant traffic and safety issues in the St Leonards precinct bounded by Oxley Street, Pacific Highway, Christie Street, Christie Lane, and Lithgow Street. Concerns include traffic congestion, illegal manoeuvres, pedestrian safety, and cyclist behaviour. This report recommends Council seek discussions with relevant State Government agencies as per resolution to address these issues.

Background

The precinct is undergoing increased development activity, contributing to congestion, unsafe turning movements, and pedestrian safety risks—particularly around childcare and early learning facilities. Additionally, the area lies at the intersection of three LGAs: Lane Cove, North Sydney, and Willoughby, necessitating a coordinated approach.

Discussion

The concerns raised by the Council resolution include:

- a) no right hand turn access to the precinct from Pacific Highway from the southbound direction,
- b) wait time to enter the precinct from an easterly direction via Christie Street and consequent poor driver behaviour,
- c) illegal right hand turns into Christie Street by drivers travelling in a southerly direction on the highway,
- d) illegal left hand turns from Christie Street on to the highway,
- e) driver behaviour in the vicinity of the Christie Street and Nicholson Street intersection, posing risk to drivers and pedestrians including children attending early learning and day care centres in the vicinity,
- f) risk of narrowing of entry to Oxley Street for vehicles entering from a southerly direction from Pacific Highway due to parking of vehicles in Oxley Street,
- g) delays in exiting the precinct at the intersection of Oxley Street and Pacific Highway,
- h) queuing of traffic in Nicholson Street waiting to enter Oxley Street and consequent risk to pedestrians seeking to cross at the Nicholson Street/Oxley Street intersection,
- i) failure of drivers to give way to vehicles on Oxley Street when entering from Nicholson Street,
- j) failure of drivers in Oxley Street to stay on the correct side of the road,
- k) unsafe behaviour of cyclists and e-bike riders, including delivery cyclists, on roads and footpaths in the impacted area, including the abandonment of bicycles such as Lime bikes, and
- l) other areas of concern identified by Council,

Conclusion

The Traffic Committee is to discuss the issues outlined in the Council Resolution. Additionally, Transport for NSW (TfNSW) is requested to provide the contact details of an appropriate representative to engage further on the matters raised.

**Traffic Committee Meeting 20 May 2025
ST LEONARDS PRECINCT – TRAFFIC AND SAFETY CONCERNS**

OFFICER RECOMMENDATION

That Council:-

- That the Traffic Committee discuss the following traffic and safety concerns within the St Leonards precinct (bounded by Oxley Street, Pacific Highway, Christie Street, Christie Lane and Lithgow Street), as identified by Council.

ATTACHMENTS:

There are no supporting documents for this report.

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Agenda Page 438

**Traffic Committee Meeting 20 May 2025
ST IGNATIUS COLLEGE, RIVERVIEW - TEMPORARY ONE-WAY TRAFFIC**

Subject: Item 8: St Ignatius College, Riverview - Temporary One-Way Traffic

Record No: SU1326 - 31068/25

Division: Open Space and Infrastructure Division

Author(s): Hasir Suhaib

Executive Summary

St Ignatius College Riverview will host a high-attendance schoolboy rugby match event on Saturday, 14 June 2025, with approximately 6,000 spectators expected throughout the day. To manage anticipated traffic volumes and ensure minimal disruption to local residents, it is proposed to implement a temporary one-way westbound traffic arrangement on a 230-metre section of Riverview Street, between Tambourine Bay Road roundabout and College Road South, from 11:30am to 5:30pm. The NSW Police will manage traffic operations on the day, and St Ignatius College will be responsible for notifying nearby residents of the temporary arrangement.

Background

St Ignatius College Riverview is hosting a series of schoolboy rugby matches against St Joseph's College on Saturday, 14 June 2025, within their school grounds. While the event is contained on-site, a significant number of spectators—estimated at 6,000—are expected to attend over the course of the day.

Approximately 17 private coaches transporting students from St Joseph's College will use the bus stops on Riverview Street for drop-off and pick-up. These buses will leave the area once students are dropped off and return later in the afternoon for collection. Increased vehicle and pedestrian activity is expected in the immediate area during the event.

Discussion

To maintain safe and efficient traffic flow for both residents and event attendees, a temporary one-way westbound traffic arrangement is proposed on Riverview Street, between Tambourine Bay Road and College Road South, during peak event hours from 11:30am to 5:30pm.

Key operational details include:

- **Traffic Control:** NSW Police will be in attendance and responsible for directing traffic at key intersections, including Loyola Drive and Riverview Street.
- **Eastbound Local Access:** The section of Riverview Street east of Loyola Drive will remain two-way, allowing local traffic access to College Road.
- **Bus Operations:** St Joseph's College coaches will utilise bus stops on Riverview Street for drop-off and pick-up, without prolonged standing or layover in the area.
- **Resident Communication:** St Ignatius College will directly notify local residents of the temporary one-way arrangement in advance of the event.
- **Temporary Traffic Management Plan:** A rough TMP has been provided outlining the proposed traffic flow and police management points.

**Traffic Committee Meeting 20 May 2025
ST IGNATIUS COLLEGE, RIVERVIEW - TEMPORARY ONE-WAY TRAFFIC**

This temporary traffic arrangement is considered a proactive measure to manage expected congestion and ensure public safety for the duration of the event.

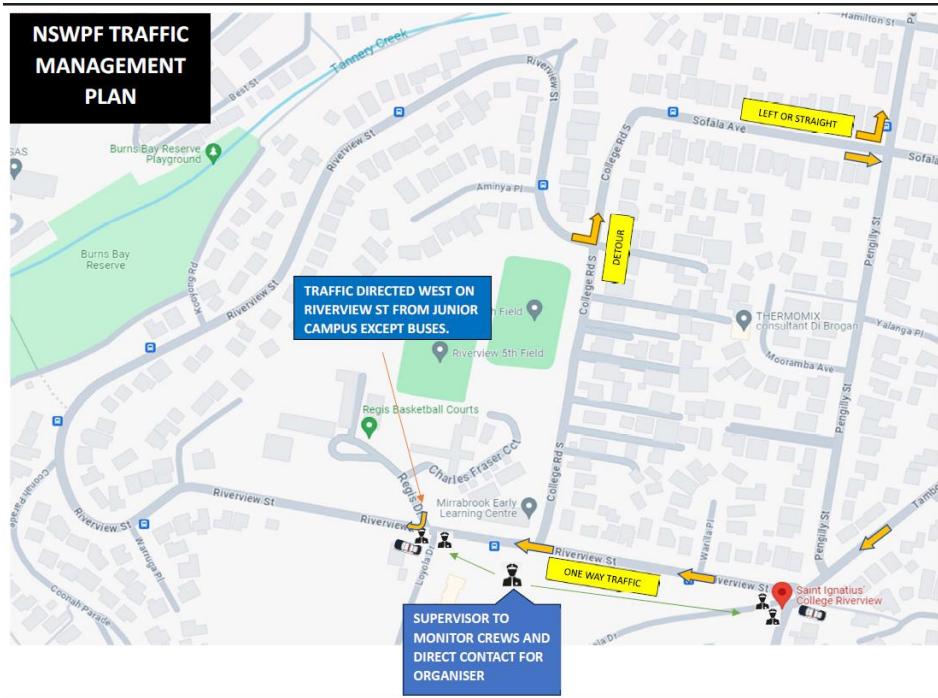


Figure 1: NSWPF Traffic Management Plan – St Ignatius College, Riverview

Conclusion

Given the scale of attendance, volume of vehicle and pedestrian traffic, and need to maintain access for residents, the proposed temporary westbound one-way arrangement on Riverview Street is supported as a practical traffic management solution for the event. Close coordination between NSW Police, St Ignatius College, and Council officers will help ensure a safe and well-managed day.

OFFICER RECOMMENDATION

That Council:-

1. Support the temporary one-way westbound traffic arrangement on Riverview Street, between Tambourine Bay Road roundabout and College Road South, from approximately 11:30am to 5:30pm on Saturday, 14 June 2025.
2. Note that NSW Police will manage traffic operations on the day, including discretion to direct traffic exiting Loyola Drive and Regis Drive westbound on Riverview Street as needed.

ATTACHMENTS:

There are no supporting documents for this report.

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**Lane Cove
Council**

**Minutes
Traffic Committee Meeting
20 May 2025, 10:00 AM**

All minutes are subject to confirmation at a subsequent meeting and may be amended by resolution at that meeting.

Traffic Committee 20 May 2025
MINUTES

PRESENT		
Simon Frame	-	Local Member Representative
Mohamed Turk	-	Busways
Anthony Leeson	-	Sergeant - North Shore PAC NSW Police
Nihal Khurshid	-	TfNSW Representative
Hasir Suhaib	-	Traffic Officer - Lane Cove Council
Ken Yang	-	Development Engineer (Traffic) - Lane Cove Council
Sebastian Szewcow	-	Assets - Manager - Lane Cove Council
Sri Sritharan	-	Acting Coordinator (Traffic and Transport) - Lane Cove Council
Vladimir Kotlyar	-	Senior Ranger - Lane Cove Council

APOLOGIES

Merri Southwood	-	Councillor (Mayor) - Chairperson
Ben Cantor	-	A/Manager, Bus Network Infrastructure

ITEM 1: CONFIRMATION OF MINUTES OF TRAFFIC COMMITTEE - 18 MARCH 2025**MOTION**

That the minutes of the Traffic Committee meeting held on the 18 March 2025 be confirmed and accepted.

MOTION

That the minutes of the Traffic Committee meeting held on the 18 March 2025 be confirmed.

This is page no. 2 of Lane Cove Council's Traffic Committee Meeting Minutes held on 20 May 2025.
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**Traffic Committee 20 May 2025
MINUTES**

FOR CONSIDERATION BY THE TRAFFIC COMMITTEE AND DELEGATED APPROVAL BY COUNCIL

ITEM 2: RICHARDSON ST WEST, LANE COVE - EXTENSION OF NO STOPPING ZONE

Executive Summary

Council proposes to extend the existing 'No Stopping' zone on the northern side of Richardson Street West by an additional 12 meters, up to the driveway of 41 Richardson Street West. This proposal addresses resident concerns regarding safety, access, and congestion issues in this narrow cul-de-sac.

DISCUSSION

No objections raised.



Figure 1: "No Stopping" signage for 12 meters north of the current signage near 41 Richardson Street West.

COMMITTEE RECOMMENDATION

That Council:-

- Approve the extension of the existing 'No Stopping' zone on the northern side of Richardson Street West by 12 meters, up to the driveway of 41 Richardson Street West.

This is page no. 3 of Lane Cove Council's Traffic Committee Meeting Minutes held on 20 May 2025.

**Traffic Committee 20 May 2025
MINUTES**

ITEM 3: TANTALLON ROAD, LANE COVE - INSTALLATION OF 'NO PARKING – VEHICLES UNDER 6M EXCEPTED – AT ALL TIMES'

Executive Summary

Council proposes to install 'No Parking – Vehicles Under 6m Excepted – At All Times' signage along the frontage of 5 Tantallon Road, Lane Cove. The signage would discourage long vehicles, such as buses, from parking in this area while allowing standard passenger vehicles to continue parking under existing restrictions. The proposal aims to improve access, visibility, and safety for local residents.

DISCUSSION

No objections raised.



Figure 1: 'No Parking Vehicles Under 6m Exempt' in front of 5 Tantallon Road

COMMITTEE RECOMMENDATION

That Council:-

1. Approve the installation of 'No Parking – Vehicles Under 6m Excepted – At All Times' signage extending 12 metres north from the existing southernmost 'No Stopping' sign at 5 Tantallon Road, Lane Cove.
2. Retain the existing '2P 8.30am–6.00pm Mon–Fri' timed parking restrictions at the location.

ITEM 4: BERRY ROAD, ST LEONARDS - CHANGE THE EXISTING ACCESSIBLE PARKING SPACE TO A 3P ACCESSIBLE PARKING ZONE.

Executive Summary

Council proposes to convert the existing accessible (disabled) parking space on Berry Road, near St Leonards Station and the Crows Nest Metro, with a time restricted 3P Accessibility Parking zone. This change aims to improve turnover and accessibility for short-term users, particularly visitors to nearby medical and commercial facilities.

This is page no. 4 of Lane Cove Council's Traffic Committee Meeting Minutes held on 20 May 2025.

**Traffic Committee 20 May 2025
MINUTES****DISCUSSION**

No objections raised.

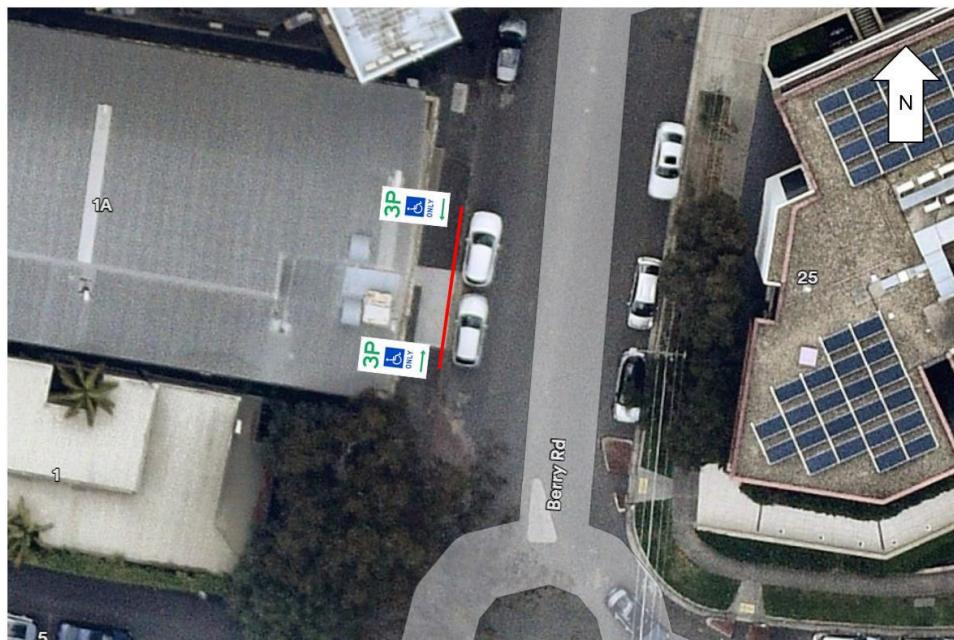


Figure 1: Berry Road - Aerial View

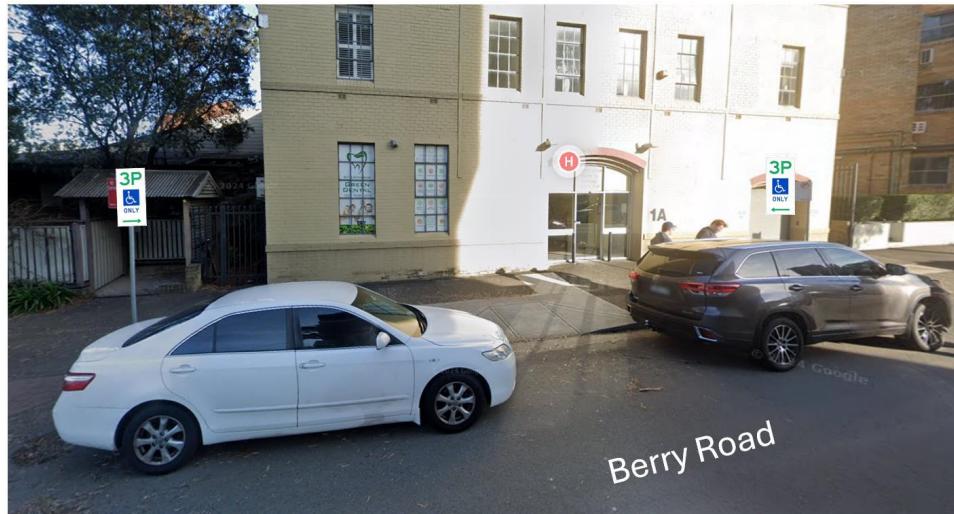


Figure 2: Berry Road – Street View

COMMITTEE RECOMMENDATION

That Council:-

- Approve the conversion of the existing accessible parking space on Berry Road, St Leonards, with a time restricted 3P Accessibility Parking zone.

This is page no. 5 of Lane Cove Council's Traffic Committee Meeting Minutes held on 20 May 2025.

Traffic Committee 20 May 2025 MINUTES
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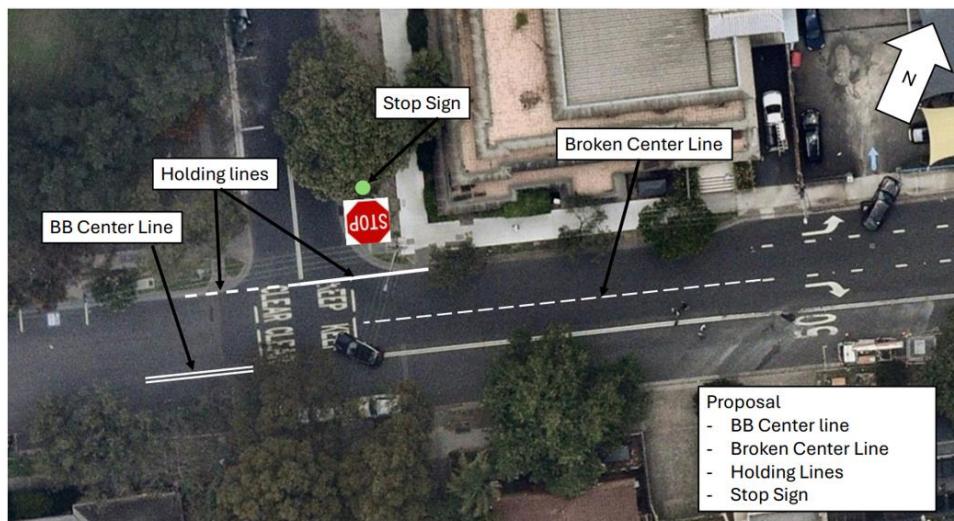
- Notify affected properties prior to implementation.

ITEM 5: REGULATORY SIGNPOSTING AND LINEMARKING
Executive Summary

The purpose of the report is to seek approval for the implementation of regulatory signposting and line marking changes at various locations in Lane Cove Council.

DISCUSSION

No objections raised.

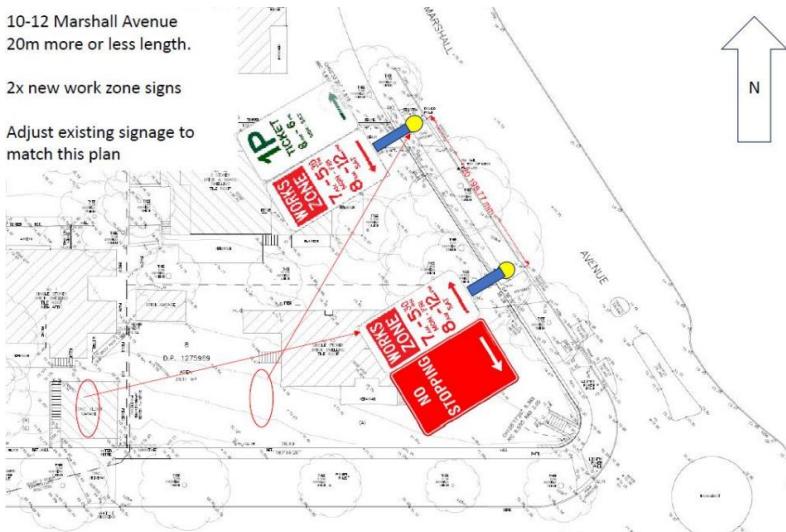


7/2025	Nicholson Street and Oxley Street	Vehicles travelling on Nicholson Street are failing to give way to vehicles on Oxley Street continuing through to the Pacific Highway, despite the presence of a 'Give Way' sign and Oxley Street being the priority route.	Replace the existing 'Give Way' sign with a 'Stop' sign and install corresponding STOP line markings to clearly reinforce the priority route and improve driver compliance.
8/2025	Nicholson Street and Oxley Street	Vehicles turning into Oxley Street from Nicholson Street lack clear lane guidance, despite the presence of two lanes on Oxley Street and a further three-lane configuration at the intersection with Pacific Highway.	Extend the existing broken centreline marking to the intersection of Nicholson Street and Oxley Street to provide clearer lane delineation for turning vehicles.

This is page no. 6 of Lane Cove Council's Traffic Committee Meeting Minutes held on 20 May 2025.
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**Traffic Committee 20 May 2025
MINUTES**

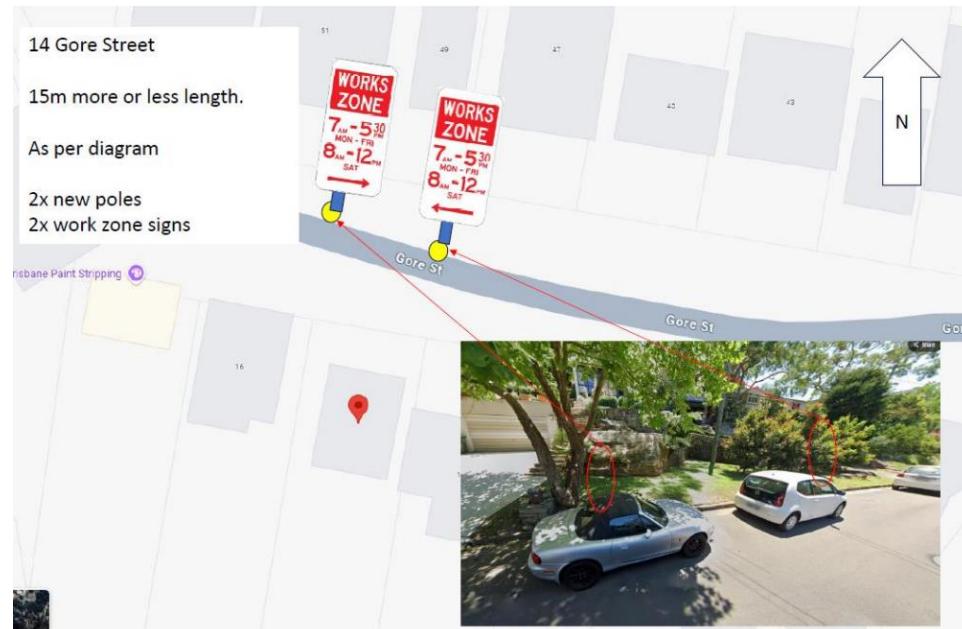
	<p>Roslyn Street intersection with Murray Lane 10m more or less length. As per diagram 2x new poles 2x work zone signs</p>		<p>Murray Lane opposite development and in front of apartments 10m each more or less length. As per diagram 1x new pole 4x work zone signs</p>
<p>9/2025</p> <p>428-432 Mowbray Road (Work Zone on Murray Lane)</p>	<p>Property Address requires a Works Zone as part of the development and to enable vehicle turning in Murray Lane</p>	<p>Install 30m 'Works Zone; 7:00am-5:30pm, Mon-Fri; 8:00am-12:00pm, Sat</p>	



<p>10/2025</p> <p>10-12 Marshall Ave</p>	<p>Property Address requires a Works Zone as part of the development</p>	<p>Install 20m 'Works Zone; 7:00am-5:30pm, Mon-Fri; 8:00am-12:00pm, Sat</p>
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This is page no. 7 of Lane Cove Council's Traffic Committee Meeting Minutes held on 20 May 2025.

**Traffic Committee 20 May 2025
MINUTES**

14 Gore Street			
15m more or less length.			
As per diagram	11/2025	14 Gore Street	Property Address requires a Works Zone as part of the development Install 15m 'Works Zone; 7:00am-5:30pm, Mon-Fri; 8:00am-12:00pm, Sat

COMMITTEE RECOMMENDATION

That Council:-

- Approves the implementation of regulatory signposting and line marking changes at various locations in the Local Government Area

ITEM 6; MERINDA STREET, LANE COVE - EXTENSION OF 'NO PARKING' ZONE

Executive Summary

Council proposes to extend the existing 'No Parking' restriction on the eastern side of Merinda Street by 20 meters to the north of the driveway to 2 Merinda Street. The change aims to improve vehicle access, sight distances, and general traffic safety in a constrained section of the street frequently impacted by high parking demand and vehicle congestion.

DISCUSSION

No objections raised.

This is page no. 8 of Lane Cove Council's Traffic Committee Meeting Minutes held on 20 May 2025.

**Traffic Committee 20 May 2025
MINUTES**

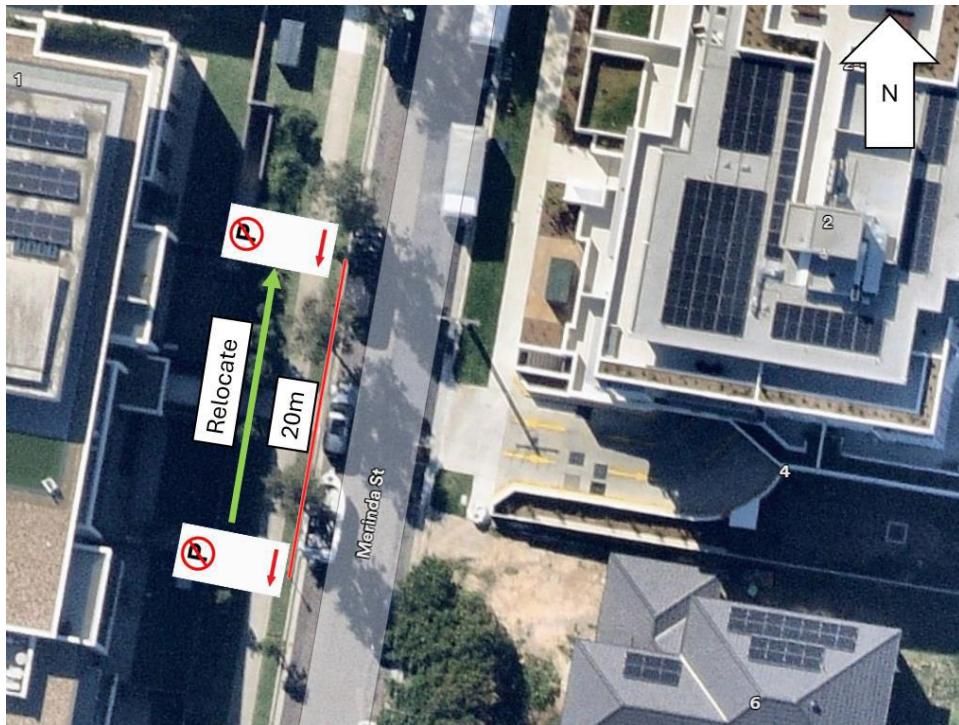


Figure 1: Aerial view – Merinda St

COMMITTEE RECOMMENDATION

That Council:-

- Approve the extension of the 'No Parking' zone on the eastern side of Merinda Street, Lane Cove, by 20 metres north, opposite the driveway of 2 Merinda Street.
- Notify adjacent properties prior to signage installation.

ITEM 7: ST LEONARDS PRECINCT – TRAFFIC AND SAFETY CONCERNS

Executive Summary

Council has identified significant traffic and safety issues in the St Leonards precinct bounded by Oxley Street, Pacific Highway, Christie Street, Christie Lane, and Lithgow Street. Concerns include traffic congestion, illegal manoeuvres, pedestrian safety, and cyclist behaviour. This report recommends Council seek discussions with relevant State Government agencies to address these issues collaboratively and develop an action plan.

DISCUSSION

Resident 1 – Mr Bill McGowan [Chairperson, St Leonards Strata Committee Group]:

- The precinct is experiencing significant issues with in/out vehicle access.
- The group represents 22 strata schemes, encompassing 3,993 units and approximately 8,865 residents.

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Traffic Committee 20 May 2025 MINUTES
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- The current Give Way signage on Nicholson Street is obscured by signs. Despite advising installation staff at the time, the signage was installed without relocating the obstructing sign.
- Residents support replacing the Give Way sign with a Stop sign to improve safety.
- Additional line marking is requested to prevent vehicles from cutting corners, particularly when turning from Oxley Street into Nicholson Street – a known conflict point that has led to near misses.
- Major concerns were raised about illegal parking near the intersection of Oxley Street and the Pacific Highway. Parked vehicles, especially near the four parking spots controlled by North Sydney Council outside the furniture store, obstruct truck movements during demolition and construction.
- The group requests:
 - Installation of yellow No Parking lines to supplement signage enforcement, particularly on Nicholson Street.
 - Collaboration between Lane Cove and North Sydney Councils to remove problematic on-street parking.
 - Improved enforcement of No Stopping areas, especially approaching the intersection and turning areas.

Resident 2 – Mr Ross Wellings:

- Strongly supports the introduction of a Stop sign at the Oxley Street and Nicholson Street intersection, describing it as a high-risk location.
- Raised pedestrian safety concerns for people crossing Nicholson Street, including children, parents with prams, and gym users.
- Suggested installation of a pedestrian refuge or improved crossing facility.
- Noted Oxley Street is the only exit point for the precinct, which is bounded by the Pacific Highway and rail corridor, accommodating over 2,000 apartments.
- Drivers regularly ignore the existing Give Way and Keep Clear markings, accelerating into Oxley Street regardless of traffic conditions.
- Highlighted an increase in traffic volumes on Oxley Street due to the popularity of the local Coles supermarket and related vehicle movements.
- Noted problematic driver behaviour:
 - U-turns into and out of Oxley Street to access businesses like the car wash.
 - Drivers turning around to head northbound on the Pacific Highway.

Additional Comments from Resident Representatives:

- Support for additional line marking throughout the precinct to guide traffic and protect pedestrians.
- Pedestrian volumes, particularly at the western end of Oxley Street due to the presence of a gym and childcare centre on Christie Street.

This is page no. 10 of Lane Cove Council's Traffic Committee Meeting Minutes held on 20 May 2025.

Traffic Committee 20 May 2025 MINUTES
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- Suggested that line marking be extended beyond Nicholson Street to cover the full length of Oxley Street.

The Committee supports retaining the double barrier center lines as per the recommendation.

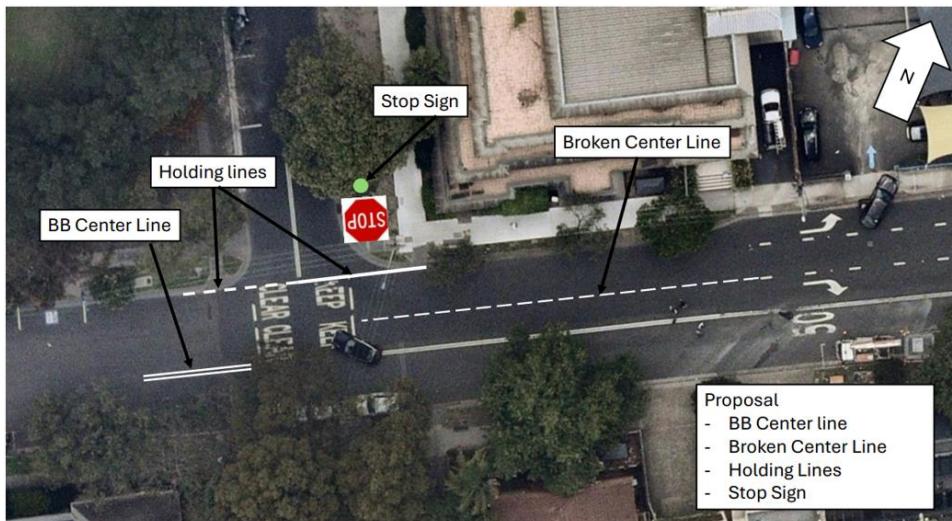


Figure 1: Double Barrier Center line extended by 15m westward from Nicholson Street intersection on Oxley Street.

Acting Coordinator – Traffic and Transport notes the concerns and indicated that some of the items raised fall within the jurisdiction of Transport for NSW or North Sydney Council.

Council will pursue discussions with relevant agencies to address:

- Parking management.
- Construction traffic coordination.
- Improved signage and pedestrian safety.

Transport for NSW representatives noted the issues raised and advised they will provide further comment and advice to Council at a later date.

COMMITTEE RECOMMENDATION

That Council:-

1. That the Traffic Committee discuss the following traffic and safety concerns within the St Leonards precinct (bounded by Oxley Street, Pacific Highway, Christie Street, Christie Lane and Lithgow Street), as identified by Council:
 - No right-turn access from southbound Pacific Highway.
 - Excessive wait times and poor driver behaviour entering via Christie Street.
 - Illegal turning movements in and out of Christie Street.
 - Traffic risks and delays around the Oxley Street and Nicholson Street intersections.
 - Unsafe cyclist and e-bike rider behaviour, including bike abandonment.
 - Pedestrian safety risks, particularly for children attending nearby centres.

This is page no. 11 of Lane Cove Council's Traffic Committee Meeting Minutes held on 20 May 2025.

Traffic Committee 20 May 2025 MINUTES
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- Other concerns identified by Council.

2. Submit these concerns for discussion at the next St Leonards Crows Nest Working Group meeting, with the goal of collaboration across the Lane Cove, North Sydney, and Willoughby LGAs.
3. Present a report to Council no later than August 2025 that:
 - Details the outcomes of meetings with relevant agencies and the Working Group.
 - Summarises actions already undertaken by Council.
 - Recommends further Council-led and inter-agency actions.
 - Outlines the required approvals or consents for implementation.
 - Proposes engagement strategies with local residents, including traffic management during future construction activity.
4. That the Double Barrier centreline will be extended by 15 metres from the Nicholson Street intersection. This treatment will be monitored over the next six months.

ITEM 8: ST IGNATIUS COLLEGE, RIVERVIEW - TEMPORARY ONE-WAY TRAFFIC

Executive Summary

St Ignatius College Riverview will host a high-attendance schoolboy rugby match event on Saturday, 14 June 2025, with approximately 6,000 spectators expected throughout the day. To manage anticipated traffic volumes and ensure minimal disruption to local residents, it is proposed to implement a temporary one-way westbound traffic arrangement on a 230-metre section of Riverview Street, between Tambourine Bay Road roundabout and College Road South, from 11:30am to 5:30pm. The NSW Police will manage traffic operations on the day, and St Ignatius College will be responsible for notifying nearby residents of the temporary arrangement.

DISCUSSION

Bus Access and Traffic Flow: The one-way arrangement aims to prevent conflicts between buses and opposing traffic in this narrow section. Buses will use the existing bus stops for drop-off only; no bus parking is permitted in the area. Continuous police presence will ensure buses move on promptly.

Resident Impact and Parking Management: Officers noted that on-street parking cannot be fully restricted for this event, but one-way traffic and police presence will reduce the risk of congestion. There were concerns raised about parking on both sides of the road obstructing bus movement. Officers clarified that traffic flow will be closely monitored and managed on the day.

Signage and VMS Boards: It was suggested that Variable Message Signs (VMS) be deployed prior to the event to alert local and through-traffic of the temporary changes. VMS have proven effective during other events such as the Lane Cove Food and Wine Festival and are particularly useful for early warning of road closures to vehicles towing large boats bound for the boat ramp.

Notification and School Responsibility: The Committee agreed that St Ignatius College should take primary responsibility for notifying local residents of the traffic arrangement. Council officers requested that the school provide a copy of the letter sent to residents, which Council can log through Customer Service. Council will assist with line marking or signage if required, but ongoing communication and coordination will be managed directly by the school.

This is page no. 12 of Lane Cove Council's Traffic Committee Meeting Minutes held on 20 May 2025.

**Traffic Committee 20 May 2025
MINUTES**

Traffic Signal Management: Transport for NSW has agreed to switch the nearby traffic signals at River Road and Tambourine Bay Road to flashing orange during the event, to assist with smoother traffic egress after peak arrival times.

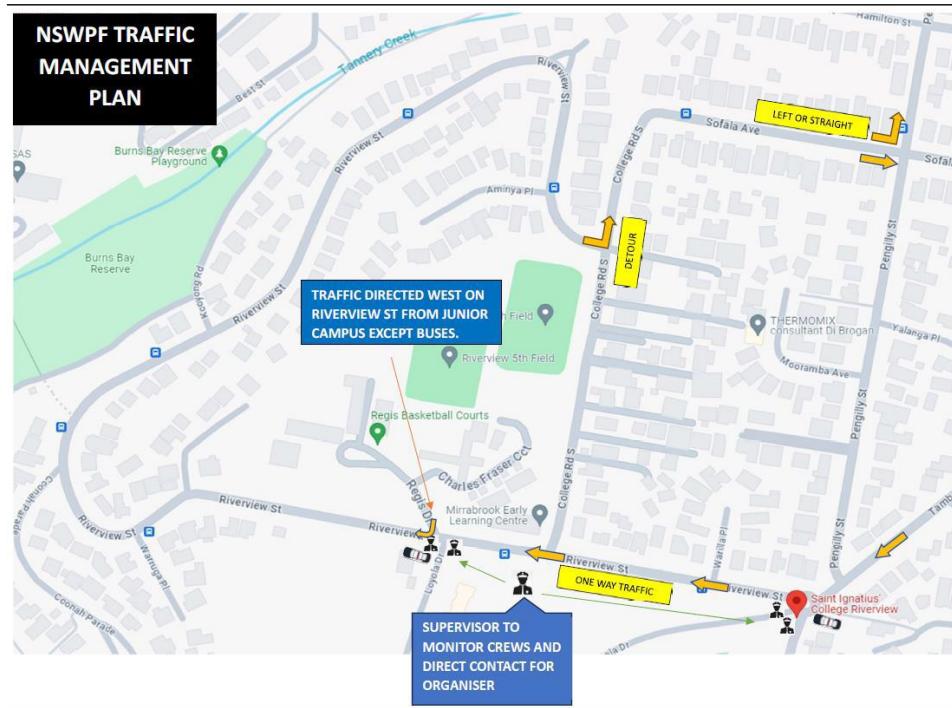


Figure 1: NSWPF Traffic Management Plan – St Ignatius College, Riverview

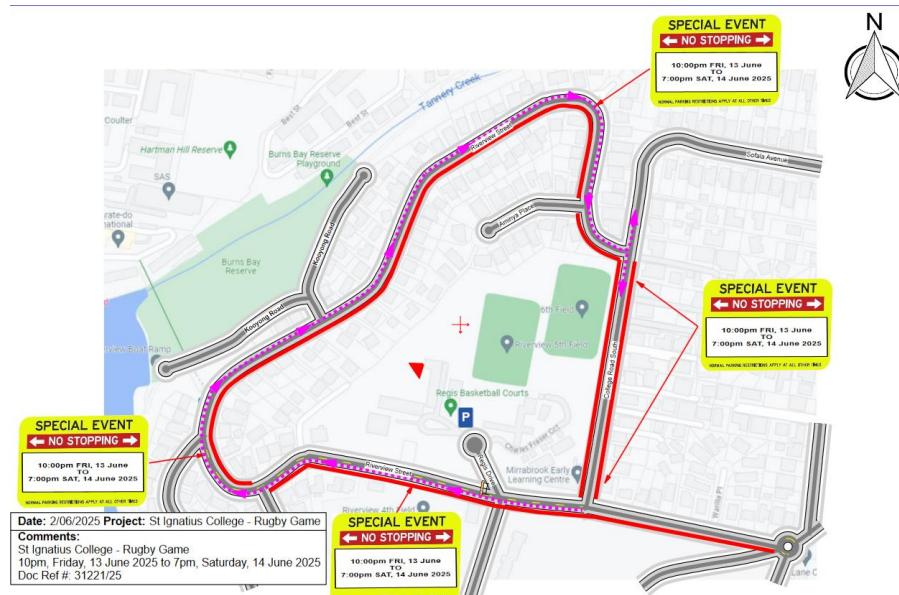


Figure 2: One way and Special Clear way Signage for Riverview St

This is page no. 13 of Lane Cove Council's Traffic Committee Meeting Minutes held on 20 May 2025.

**Traffic Committee 20 May 2025
MINUTES**

COMMITTEE RECOMMENDATION

That Council:-

1. Support the temporary one-way westbound traffic arrangement on Riverview Street, between Tambourine Bay Road roundabout and College Road South, from approximately 11:30am to 5:30pm on Saturday, 14 June 2025.
2. Note that NSW Police will manage traffic operations on the day, including discretion to direct traffic exiting Loyola Drive and Regis Drive westbound on Riverview Street as needed.
3. Request that St Ignatius College arrange and install Variable Message Signs (VMS) in the prior to the event,
4. Approve the installation of Special Event Clearway signage on Riverview Street and College Road South.
5. Note that St Ignatius College is responsible for notifying residents of the temporary traffic changes and is to provide a copy of the notification letter to Council for record-keeping.

CLOSE

The meeting closed at **10.35**

Confirmed at the Lane Cove Traffic Committee Meeting of **15/07/2025**, at which meeting the signature herein is subscribed.

CHAIRPERSON

***** END OF MINUTES *****

Ordinary Council Meeting 19 June 2025
COUNCIL SNAPSHOT MAY 2025

Item No: 16

Item No: 16
Subject: Council Snapshot May 2025
Record No: SU220 - 36460/25
Division: General Managers Unit
Author(s): Corinne Hitchenson

Attached for the information of Councillors is a review of Council's recent activities.

This Snapshot report provides a summary of the operations of each Division within Council for May 2025 at **AT-1**.

Included at **AT-2** is Council's Resolution Tracker showing the progress of Council's resolutions. This includes an update on the revised timing for the report on the 2-10 Finlayson Street VPA which was otherwise due in June 2025. It is anticipated this will be reported to the July 2025 meeting.

RECOMMENDATION

That Council receive and note the report.

Steven Kludass
Acting General Manager
General Managers Unit

ATTACHMENTS:

AT-1 View	Council Snapshot May 2025	39 Pages	Available Electronically
AT-2 View	Resolution Tracker for 19 June 2025 Council meeting	30 Pages	Available Electronically