



**Lane Cove
Council**

Late Agenda Ordinary Council Meeting 23 October 2025, 7:00 PM

Council will commence consideration of
all business paper agenda items at 7.00 pm.

Notice of Meeting

Dear Councillors,

Notice is given of the Ordinary Council Meeting, to be held in the Council Chambers on Thursday 23 October 2025 commencing at 7:00 PM. The business to be transacted at the meeting is included in this business paper.

In accordance with clause 3.26 of the Code of Meeting Practice Councillors are reminded of their oath or affirmation of office made under section 233A of the Act, and of their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Yours faithfully



Louise Kerr
General Manager

Council Meeting Procedures

The Council meeting is chaired by the Mayor, Councillor Merri Southwood. Councillors are entitled to one vote on a matter. If votes are equal, the Chairperson has a second or casting vote. When a majority of Councillors vote in favour of a Motion it becomes a decision of the Council. Minutes of Council and Committee meetings are published on Council's website www.lanecove.nsw.gov.au by 5.00 pm on the Tuesday following the meeting.

The Meeting is conducted in accordance with Council's Code of Meeting Practice. The order of business is listed in the Agenda on the next page. That order will be followed unless Council resolves to modify the order at the meeting. This may occur for example where the members of the public in attendance are interested in specific items on the agenda.

The Public Forum will hear registered speakers from the Public Gallery as well as online using the web platform Zoom. All speakers wishing to participate in the public forum must register by using the [online form](#) no later than midnight, on the day prior to the meeting (Wednesday, 22 October 2025) and a Zoom meeting link will be emailed to the provided email address of those registered as an online speaker. Please note that the time limit of three minutes per address still applies, so please make sure your submission meets this criteria. Alternatively, members of the public can still submit their written address via email to service@lanecove.nsw.gov.au. Written addresses are to be received by Council no later than midnight, on the day prior to the meeting. (500 words maximum).

Please note that meetings held in the Council Chambers are webcasted, and recordings are made publicly available on the Council's website. Should you require assistance to participate in the meeting due to a disability; or wish to obtain further information in relation to Council, please contact Council's Director - Corporate Services and Strategy on (02) 9911 3550.

MAYORAL MINUTES

- 1 MAYORAL MINUTE - GENERAL MANAGER'S PERFORMANCE AGREEMENT.... 4**

OFFICER REPORTS FOR INFORMATION

- 2 SPECIAL SCHEDULES - GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2025 (RELATES TO ITEM 11 IN MAIN
AGENDA) 6**
- 3 LANE COVE AQUATIC CENTRE OPERATIONAL ASSESSMENT -
ADDITIONAL INFORMATION (RELATES TO ITEM 18 IN MAIN AGENDA) 7**

Item No: 1
Subject: Mayoral Minute - General Manager's Performance Agreement
Record No: SU828 - 76121/25
Division: Lane Cove Council
Author(s): Councillor Merri Southwood

Executive Summary

A report to Council on finalisation of the Performance Agreement with the General Manager pursuant to Resolution **203/2025**.

Background

In the Council meeting on 18 September 2025 Council resolved as follows -

Item 8 – Establishment of a Performance Review Panel – General Manager

RESOLVED (203/2025) on the motion moved by Councillor Southwood and seconded by Councillor Kennedy that for the remainder of the Council term, Council:

1. undertake performance management of the General Manager having regard to the *Guidelines for the Appointment and Oversight of General Managers 2022* issued by the Office of Local Government;
2. establish a Performance Review Panel to undertake the performance management of the General Manager;
3. resolve the composition of the General Manager's Performance Review Panel to consist of the Mayor, Deputy Mayor and Councillors Bryla and Taylor through to June 2026;
4. delegate the panel responsibility for performance management of the General Manager, including discussions about performance and performance reviews, any actions that should be taken, the determination of each new performance agreement, the reporting of performance findings and recommendations to Council, and the selection of a qualified external facilitator to assist with the performance review process, and the development of each performance agreement; and
5. agree to the involvement of an external facilitator to assist with the performance review process and the development of each new performance agreement.

Pursuant to Item 5, Mr Christian Morris of LGNSW Management Solutions was engaged as the external facilitator to assist with the development of the Performance Agreement with the General Manager.

Consistent with the delegations to the Performance Review Panel in Item 4, the terms of the Performance Agreement for the period 21 July 2025 to 30 June 2026 have been finalised and the Performance Agreement was signed by the Mayor and the General Manager on 22 October 2025.

Councillors have been provided with a copy of the signed Performance Agreement.

RECOMMENDATION

That Council receive and note this report.

Councillor Merri Southwood
Councillor

ATTACHMENTS:

There are no supporting documents for this report.

Ordinary Council Meeting 23 October 2025
SPECIAL SCHEDULES - GENERAL PURPOSE FINANCIAL STATEMENTS FOR THE YEAR
ENDED 30 JUNE 2025 (RELATES TO ITEM 11 IN MAIN AGENDA)

Item No: 2

Item No: 2
Subject: Special Schedules - General Purpose Financial Statements for the year ended 30 June 2025 (relates to Item 11 in main agenda)
Record No: SU10192 - 74737/25
Division: Corporate Services and Strategy Division
Author(s): Don Johnston

Executive Summary

Special Schedules in relation to Council's annual General Purpose Financial Statements for the year ended 30 June 2025 (financial statements) that are being presented to Council at Ordinary Council Meeting 23 October 2025 for adoption accompany this report.

Discussion

The attached Special Schedules present supplementary financial disclosures that complement Council's General Purpose Financial Statements and should be read in conjunction with the report on Council's General Purpose Financial Statements, considered at the same meeting.

The Special Schedules provide detailed data that outlines the calculation of permissible income from general rates for 2024/25 and information relating to the value and condition of Council infrastructure assets, including related performance indicators.

RECOMMENDATION

That Council receive and note the Special Schedules in relation to Council's Annual General Purpose Financial Statements for the year ended 30 June 2025.

Steven Kludass
Director - Corporate Services and Strategy
Corporate Services and Strategy Division

ATTACHMENTS:

AT-1 View	Special Schedules - Annual Financial Statements - 2024/25	8 Pages	Available Electronically
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Ordinary Council Meeting 23 October 2025
LANE COVE AQUATIC CENTRE OPERATIONAL ASSESSMENT - ADDITIONAL
INFORMATION (RELATES TO ITEM 18 IN MAIN AGENDA)

Item No: 3

Item No: 3
Subject: Lane Cove Aquatic Centre Operational Assessment - Additional Information (relates to Item 18 in main agenda)
Record No: SU2191 - 74941/25
Division: Community and Culture Division
Author(s): Stephanie Kelly

Discussion

This report is supplementary to the Lane Cove Aquatic Centre Operations Assessment report (item 18 in the main agenda). It provides the full report from Sports and Leisure Solutions.

Council engaged Sport and Leisure Solutions, an experienced consultancy in the sport, recreation, and aquatic sector, to conduct an independent review of the Aquatic Centre operator's performance. The consultant brought over 20 years of specialist experience, including leading roles in the design and operation of major aquatic facilities such as the Macquarie University Sport and Aquatic Centre. Their report about the operations of the Lane Cove Aquatic Centre is attached.

RECOMMENDATION

That Council receive and note the report.

Stephanie Kelly
Director - Community and Culture
Community and Culture Division

ATTACHMENTS:

AT-1 [View](#) Bluefit Contract Performance Review

9 Pages Available
Electronically